



TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Keith Chapman
Town Manager

Office of Town Engineer

Gary J. Fuerstenberg, P.E.
Town Engineer

August 28, 2020

Mr. Martin Heft
Martin.Heft@ct.gov
Connecticut Office of Policy and Management
260 Capitol Avenue
Hartford, CT 06106

**Re: 2020 STEAP Application
Senior and Disabled Center Improvements (Phase 15)
Newington, Connecticut**

Dear Mr. Heft:

Attached is Newington's 2020 STEAP grant application for the Newington Senior and Disabled Center Improvements. Phase 15 replaces the windows which are not energy efficient and are at or beyond the end of their useful life.

Please contact me at 860-665-8572 if you need additional information or require clarification on the application and/or supporting documents.

Sincerely,

Gary J. Fuerstenberg, P.E.
Town Engineer

Enclosure: STEAP application
Attachment 1 – Site Location on Flood Map
Attachment 2 – Property Boundary Map (Parcel A)
Attachment 6 – Cost Estimate
Attachment 9 – Town Council Resolutions 102 and 103
Attachment 10A – Municipal Certification of Eligibility for Funding
Attachment 10B – Eligible Towns
Attachment 11 – Budget Worksheets
Attachment 12 – Acceptance and Certification

cc: Keith Chapman, Town Manager
Craig Minor, Town Planner
File

Phone: (860) 665-8570 Fax: (860) 665-8577
engineering@newingtonct.gov
www.newingtonct.gov

APPLICATION

State of Connecticut
Office of Policy and Management www.portal.ct.gov/opm
STEAP Project Application, Analysis & Eligibility
Pursuant to Connecticut General Statutes Section 4-66g

APPLICATION FOR FY 2020 STEAP GRANT FUNDING

Towns may submit one (1) STEAP application for one (1) project, with a maximum request of \$128,205. Complete instructions are outlined on pages 16 through 19 of this application.

You must save your completed application then attach your completed application along with all other required attachments to an email and send to:

opm.steapapplications@ct.gov

--- IMPORTANT ---

**DO NOT ENTER "SEE ATTACHED" IN SECTIONS THAT ASK FOR DETAILS.
PLEASE PROVIDE THE REQUESTED INFORMATION ON THE ACTUAL APPLICATION UNLESS A
SECTION SUGGESTS USING A SEPARATE PAGE OR ATTACHMENT.**

Applicant Town: **x** Tax ID (FEIN) No.: **06-6002047**

Authorized Signatory Full Legal Name: **Keith Chapman**

Authorized Signatory Title: **Town Manager**

Authorized Signatory Email: **kchapman@newingtonct.gov**

Authorized Signatory Phone Number: **860-665-8510** Extension: **8510**

Town Office Street Address / PO Box: **200 Garfield Street** Town Office Zip Code: **06111**

Project Name/Title: **Senior and Disabled Center Improvements**

Proposed Project Street Address: **120 Cedar Street, Newington CT** Zip Code: **06111**

If no project address is available, please provide street intersection detail.

Provide a list of all parcel numbers impacted by the project: **1 parcel: N0043000**
Map 10 Block 708 Lot 000.

The 2020 round of STEAP grants will be funded from an aggregate amount of \$15,000,000. Individual grant award amounts will depend on the number of participating towns, and the number of qualified applications selected to receive an award. **Requested amount of STEAP Funding (\$128,205 max.): \$128,200**

Will this project offer a benefit to your community related to the COVID-19 Public Health and Civil Preparedness emergencies? Check one: **YES**

If you answered YES above, please provide a brief explanation of how this project will benefit the community as it relates to the COVID-19 Public Health and Civil Preparedness emergencies: **In addition to functioning as the Senior and Disabled Center (1,200 members), the facility hosts special events (public meetings and park and recreation department events) and is the “pet-friendly” emergency shelter in the Town’s Local Emergency Plan. The facility is critical infrastructure for daily/routine operations, event operations, and emergency operations with an emergency generator. The energy inefficient windows are at or beyond the useful life (50 to 75 years old) and leak both liquid and air. This project provides energy efficient fixed windows with operable vent windows to ensure daily/routine operation, special event operation, and emergency operations. Per health department guidelines, operable vent windows reduce the transmission potential of COVID-19.**

Name, phone and email address of person preparing this application:

Town Engineer, Gary Fuerstenberg; 860-665-8572; gfuerstenberg@newingtonct.gov
Town Planner, Craig Minor; 860-665-8578; cminor@newingtonct.gov

Identify town officials and professionals that may be contacted with questions regarding this application:

Names, phone numbers and email addresses:

Town Engineer Gary Fuerstenberg; 860-666-8572; gfuerstenberg@newingtonct.gov
Senior Center Director Dianne Stone; 860-665-8778; dstone@newingtonct.gov

1.) Provide a description of the proposed project which includes the purpose of the project. Please be clear as to whether the funds you are requesting are for design, planning, site

acquisition and/or construction. **Please be as comprehensive as possible in the description of this project** (*Note: only capital projects will be considered: new construction, expansion, renovation, or replacement project for an existing facility or facilities. Project costs can include the cost of land, design, engineering, architectural planning, and contract services needed to complete the project. For a description of expenditures that **cannot** be funded with STEAP funds, see page 4).

The 27,000 square-foot Senior and Disabled Center provides daily services for the 1,200 members, hosts special events (i.e. public meetings and park and recreation department events), and is the “pet-friendly” emergency shelter in the Town’s Local Emergency Plan. The facility is critical infrastructure for daily/routine operations, event operations, and emergency operations with an emergency generator. The windows are not energy efficient due to their age (50 to 75 years old) and leak both liquid and air. This renovation project removes 64 windows and frames and installs energy efficient fixed windows with operable vent windows. Windows will consist of 1” glass (two ¼ inch panes separated by ½ inch spaced filled with argon gas and low E coating on the interior window) for increased insulation with storefront aluminum frames. The clear story windows will be fixed with a translucent film to reduce energy loss. Window architecture will match the window architecture of other windows in government center. Because the Town does not have a facilities director, we will likely hire a consultant/architect to prepare bid documents and manage the window renovation project. The building is located on an approximately 3-acre parcel (parcel A on the property boundary map) which includes a parking lot and community gardens.

2.) How will this project impact and benefit the community? Please include any projected economic impact and job creation or retention estimates.

The Senior and Disabled Center is a multi-purpose center with a mission to improve the wellbeing of older adults and adults with disabilities in the Town of Newington. The center hosts more than 200 programs and activities each month including social, health, fitness, lifelong learning and arts as well as providing robust information and referral and social casework, nutrition programs, and transportation. Senior Center promotes independent living, thus reducing the need for costly long-term services.

The 27,000 square-foot building includes an auditorium, cafeteria, information and referral center, fitness center, computer room, woodworking shop, several classrooms and meeting rooms. The windows are at the end of their useful life and impact use of the facility. This project will ensure the facility is functional for routine/daily, event, and emergency operations.

The window replacement phase will create about 10 full-time jobs for about a month. This phase will require a skilled demolition crew to carefully remove the existing windows (while maintaining the integrity of the window opening) and a skilled window crew to install and insulate the new windows. Work will be sequenced such that windows are removed and installed in the same day.

3.) What, if any, planning or design work has begun or been completed on this project?

This window improvement project is one of several completed and future facility improvements at the Senior and Disabled Center.

Completed facility improvements include:

- 1. Installed new irrigation pipe for the community gardens.**
- 2. Installed new concrete sidewalks for accessing the community gardens.**
- 3. Remove interior fluorescent light fixtures and installed 250 new energy-efficient LED light fixtures and lights (except in auditorium).**
- 4. Removed stumps and elevated concrete (slip/trip/fall hazards) within or adjacent to existing and new sidewalk.**
- 5. Replaced damaged sidewalk and installed new concrete sidewalk for accessing the parking lot (meeting ADA requirements).**
- 6. Removed 12 light poles and foundations and installed 9 new light poles and concrete foundations around the parking lot perimeter (omitted 3 interior parking lot light poles that were prone to being hit by vehicles and plow).**
- 7. Installed new energy-efficient LED lights for the parking lot.**
- 8. Resurfaced bituminous parking lot (mill and overlay) to reduce slip/trip/fall hazards (cracked/patched pavement).**
- 9. Removed and installed new catch basin tops and frames to improve drainage.**
- 10. Removed damaged metal guide rail and install new timber guide rail.**
- 11. Installed new bollards with accessible parking signs.**
- 12. Installed new concrete dumpster pad with vinyl fence enclosure.**
- 13. Installed new conduits for future fiber optic cable and irrigation pipe/wire.**
- 14. Landscaping (site restoration).**

Future facility improvements include:

- 15. Remove energy inefficient windows and install energy efficient windows. Town consulted with and obtained a quote from Acorn Glass (Stratford CT) for removing and installing 64 windows. Prior to removing windows the caulk will be tested for presence of PCBs and asbestos. Prior to starting work, the**

contractor will apply for a building permit from the Newington Building Inspector (fee to be waived).

16. Remove energy inefficient hollow metal doors and install new energy efficient exterior doors.

17. HVAC improvements (west wing). Town plans to retain a consultant to design and manage HVAC improvements.

18. HVAC improvements (east wing) - Replace five 5-ton rooftop units.

19. Irrigation system.

4.) Is the proposed project consistent with the [State Plan of Conservation and Development](#)?

YES

- Renovation of existing building located in area with existing infrastructure.
- On existing public transportation corridor (near busway and future train station).
- Protective of environment (air, soil, water, wetlands) and public safety.

5.) Is the proposed project consistent with your local Conservation & Development (C&D) Plan?

YES

6.) Last date local C&D Plan Adopted: **Approved 26 August 2020, Effective 29 August 2020**

7.) Will the project require the conversion of lands currently in agricultural use to non-agricultural use? **NO**

8.) Does the project area contain prime or important agricultural soils that are greater than 25 acres in area? **NO**

9.) Does this project impact state-owned property (i.e.: state facilities, state roads and/or bridges, state parks, forests or other state-owned land.) If yes, please provide the location and a brief explanation. **NO**

10.) Will any project related activities be conducted within a floodplain*? **NO**

(*If you answer “yes” to question 10, please be advised that the provisions of the [Dept. of Energy and Environmental Protection’s Flood Management Certification are applicable.](#))

11.) Describe the environmental and social impacts of the proposed project. For example, impacts related to traffic, floodplains, natural resources/wetlands, endangered species, archeological resources, historical structures, neighborhoods, utilities, parks, cemeteries etc. *(If necessary, attach response in a separate document with the following heading: “Environmental & Social Impacts”.)* **No environmental or social impacts.**

12.) Is this project a phase of a larger plan? YES or NO **YES**

If YES, please complete **a** through **e** below.

If NO, skip to #13.

a.) What phase are you applying for? **15**

b.) How many phases are there in total? **19**

c.) What state agency/agencies administers/administered the previous phase(s)?

Agency Name: **N/A**

d.) Who is/was the state agency contact person for this project?

Agency Contact Name: **N/A**

e.) Attach additional information regarding the overarching, long-term plan if applicable. Attachment heading should read "Long Term Plan".

Attached: YES or NO **No written long-term plan. The Senior and Disabled Center is critical infrastructure in Newington. The objective of the improvements is to:**

- **Insure long-term routine, special event, and emergency operation.**
- **Improve safety.**
- **Improve energy efficiency (reduce building operational cost.**
- **Improve comfort for staff and members.**

13.) What is the amount of Town/Local matching funds for this project?

Amount **\$386,800**

14.) Project Funding – And STEAP Fund Use/Budget

Please complete the attached Funding and Budget Worksheet. The purpose of the work sheet is to reflect how much money has already been spent on the project, how much money will be spent on the project moving forward, what types of expenditures you will use the STEAP funds for, and how much match funding the municipality is committing to the project. You are reminded that STEAP funds cannot be used as a municipal "share" or "match" for any other state or federal grant, and no other state or federal grants can be used to satisfy the "match" for this grant application.

See attached Funding and Budget Worksheet

15.) Please summarize amounts and types of funds, if any that have been expended to date for this project. **\$218,000:**

\$125,500 TON Facility Improvements CIP & TON labor

\$22,500 TON Utility operating budget

\$70,000 TON Pavement Resurfacing CIP & TON labor

Eversource provided a \$7,500 incentive for task 3 to convert lights to LED

16.) If this is not part of a multi-phase project, has any work already begun? If yes, please summarize. **Multi-phase project - 14 phases complete**

17.) If this is a multi-phase project, please provide a brief summary of the work completed to date.

Completed phases:

- 1. Installed new irrigation pipe for the community gardens.**
- 2. Installed new concrete sidewalks for accessing the community gardens.**
- 3. Replaced interior lights with energy-efficient LED lights (except in auditorium).**
- 4. Removed stumps and elevated concrete (slip/trip/fall hazards) within or adjacent to existing and new sidewalk.**
- 5. Replaced damaged sidewalk and installed new concrete sidewalk meeting ADA requirements.**
- 6. Removed 12 light poles and foundations and installed 9 new light poles and concrete foundations around the parking lot perimeter (omitted 3 interior parking lot light poles that were prone to being hit by vehicles and plow).**
- 7. Installed new energy-efficient LED lights for the parking lot.**
- 8. Resurfaced bituminous parking lot (mill and overlay) to reduce slip/trip/fall hazards (cracked/patched pavement).**
- 9. Removed and installed new catch basin tops and frames to improve drainage.**
- 10. Removed damaged metal guide rail and install new timber guide rail.**
- 11. Installed new bollards with accessible parking signs.**
- 12. Installed new concrete dumpster pad with vinyl fence enclosure.**
- 13. Installed new conduits for future fiber optic cable and irrigation pipe/wire.**
- 14. Landscaping (restoration)**

18.) Should this project be awarded a STEAP grant, how soon after our contract is fully executed, would STEAP funded project work begin? (CHECK ONE BOX BELOW) **60 Days**

Phase 15 schedule: ±180 days

- 30 days - Retain project manager (architect/consultant)**
- 30 days - Prepare bid documents**
- 30 days - Bidding**
- 30 days – Evaluate bids and retain contractor**

- **60 days – remove old windows and install new windows**

19.) Will this project move forward if the requested STEAP funds are not awarded or are awarded only in part? Please explain. **No. The Town lacks funding to complete task 15 (replace windows).**

20.) Was this project not selected in a previous round of STEAP grants? **N/A**

21.) Will this project require a referendum/legislative body vote? If “no”, check this box and skip to question 23. If already approved by vote, enter vote date here **25 August 2020** and skip to question 23. If to be voted on in future, enter projected date of vote here . If your application is selected for an award, the project must be approved by vote within 30 days of being notified of the award. A copy of the municipality’s approval of the project, whether in resolution format or memorialized in meeting minutes, must be submitted to the administering agency.

22.) Has this project been rejected at a previous referendum/legislative body vote? YES or NO **No.** If yes, what has changed that leads you to believe that it will pass at the next referendum/legislative body vote?

23.) Has there been, or do you anticipate a measurable level local opposition to the project which may interfere with the expedient use of grant funds should this project be selected for an award? **NO**

24.) Is there any other relevant information you feel may be helpful, please include it below:

The Newington Senior and Disabled Center is a vital community resource with an active membership of 1,200 older adults and adults with disabilities. The existing windows are at the end of their useful life and are not energy efficient (particularly the single pane windows and clearstory architectural windows, furthermore, most windows leak and have missing or broken hardware. This project will ensure the facility continues to be a safe, comfortable, and energy efficient facility.

Include the following material with your completed and signed application:

1. Site location indicated on a flood map
2. Property boundary map
3. Two separate real estate appraisals, if land acquisition is proposed. ****Note: STEAP funds cannot exceed the appraised value established in the appraisals***
4. Project plans / concept plans

5. Proposed project schedule and duration of project (or project phase) to be funded by these STEAP funds should they be awarded
6. Project cost estimates supporting the request for funding
7. List of necessary local, state, and federal permits and approvals required for the project; list the status of each if applicable
8. Environmental site assessments (if applicable)
9. Any town resolution(s) in support of application for this grant and/or resolutions in support of the project for which you are seeking this grant. (An authorizing resolution to apply for this grant is not required, however other resolutions will be required as part of your contracting process should you be selected to receive an award.) A sample resolution is provided on page 19 of this document.
10. [Municipal Certification of Eligibility for OPM Discretionary State Funding \(rev. 03/26/18\) \(Please see the COVID-19-Related Information related to this certification by clicking THIS LINK\)](#)
11. Budget Worksheet that has been provided with this application
12. Acceptance & Certification (pages 17 and 18 of this document)

Attachments:

- 1.) **Site location indicated on a flood map**
- 2.) **Property boundary map**
- 3.) **Real estate appraisals – Not Applicable (no land acquisition)**
- 4.) **Project plans / concept plans – Not available during grant application**
- 5.) **Schedule – Included in response 18**
- 6.) **Cost estimate**
- 7.) **Permit – building permit from Town of Newington (no other state/federal permits)**
- 8.) **Environmental assessment – not applicable for building renovation**
- 9.) **Resolution – resolution 102 and 103**
- 10.) **Municipal Certification of Eligibility**
- 11.) **Budget worksheets**
- 12.) **Acceptance & Certification**

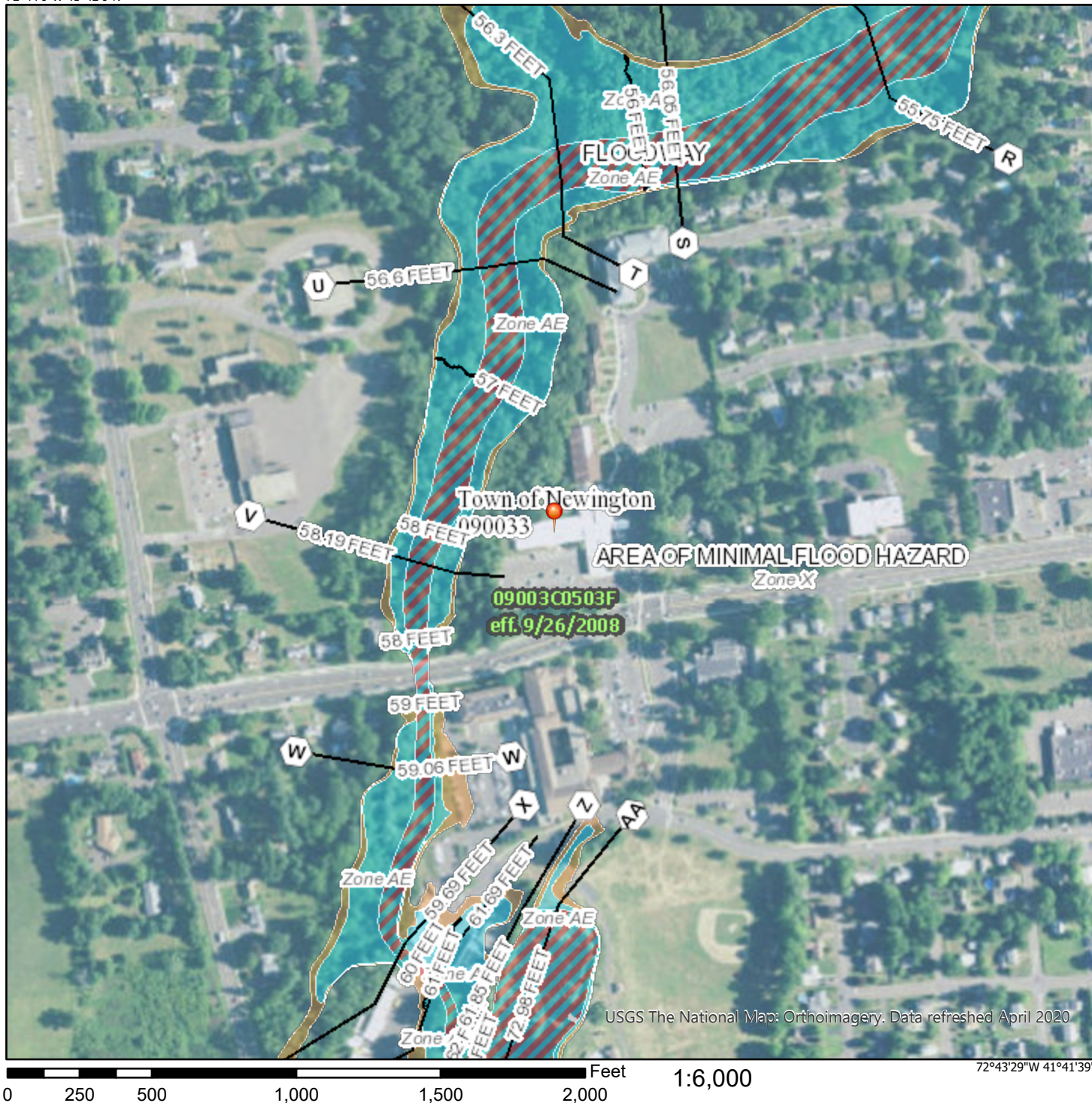
Attachment 1

Site Location on Flood Map

National Flood Hazard Layer FIRMMette



72°44'6"W 41°42'6"N



Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, A99
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		NO SCREEN Area of Minimal Flood Hazard Zone X
		Effective LOMRs
		Area of Undetermined Flood Hazard Zone D
GENERAL STRUCTURES		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		20.2 Cross Sections with 1% Annual Chance Water Surface Elevation
		17.5 Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
MAP PANELS		Digital Data Available
		No Digital Data Available
		Unmapped



The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 8/14/2020 at 10:51 AM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

USGS The National Map: Orthoimagery. Data refreshed April 2020

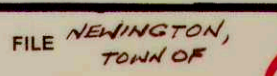
72°43'29"W 41°41'39"N

0 250 500 1,000 1,500 2,000 Feet 1:6,000

Attachment 2

Property Boundary Map (Parcel A)

C76 113-4-28A



Attachment 6

Cost Estimate

Cost Estimate

Newington Senior and Disabled Center Improvements

Phase 15 - Window Replacement

Description	Cost
Remove existing windows	\$20,000
Install new fixed windows	\$165,000
Install new vent windows	\$32,000
Remove existing clearstory windows	\$20,000
Install new clearstory windows	\$50,000
Project Management	\$10,000
	\$297,000

Source: Acorn Glass (Stratford CT)

Attachment 9

Town Council Resolutions 102 and 103



Keith Chapman
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Office of the Town Clerk

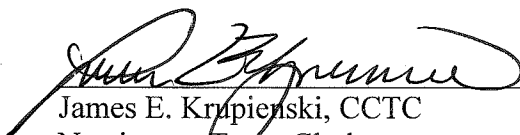
James E. Krupienski CCTC
Town Clerk

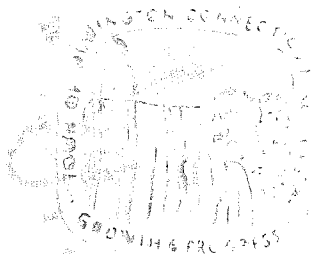
CERTIFICATION OF TOWN COUNCIL RESOLUTION

I, James E. Krupienski, Town Clerk of the Town of Newington, a municipal corporation organized and existing under the law of the State of Connecticut, Do Hereby Certify the attached to be a true and correct copy of Resolution #2020-102 & Resolution #103, duly adopted at a meeting of the Newington Town Council held and convened on August 25, 2020. During which meeting a duly constituted quorum of the Town Council was present and acting throughout, and such Resolution has not been modified, repealed, or rescinded and is at present in full force and effect.

IN WITNESS WHEREOF, the undersigned has affixed his signature and the Seal of the Town of Newington this 27th day of August, 2020.

ATTEST:


James E. Krupienski, CCTC
Newington Town Clerk



Phone: (860) 665-8545 Fax: (860) 665-8551
townclerk@newingtonct.gov
www.newingtonct.gov

AGENDA ITEM: VII.A1

DATE: 8/25/2020

RESOLUTION NO. 2020-102

RESOLVED:

The Newington Town Council, in accordance with the Town Council, Rules of Procedure, §11 Voting, adopted February 11, 2020, hereby moves to allow action on New Business Agenda Item VII.A, the STEAP Grant Application – Senior Center Improvements.

MOTION BY: Councilor Manke

SECONDED BY: Councilor Braverman

VOTE: (8-0) Councilor Anest absent

AGENDA ITEM: VII.A2

DATE: 8/25/2020

RESOLUTION NO. 2020-103

RESOLVED:

That the Newington Town Council hereby approves the forgoing Resolution for the 2020 STEAP Grant Application – Senior Center Improvements.

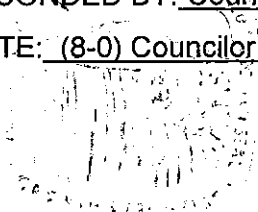
RESOLVED, that Keith Chapman, Town Manager be, and hereby is, authorized to accept on behalf of the Town of Newington, a 2020 Connecticut STEAP Grant in the amount of \$128,200 for the Senior and Disabled Center Improvements; and

FURTHER RESOLVED, that Keith Chapman, Town Manager is hereby authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2020 STEAP Grant with the State of Connecticut.

MOTION BY: Councilor Nagel

SECONDED BY: Councilor Budrejko

VOTE: (8-0) Councilor Anest absent



Attachment 10A

Municipal Certification of Eligibility for Funding

**Municipal Certification of
Eligibility for Discretionary State Funding**

(This form to be completed by municipality)

Name of Discretionary Grant Funding Program: Small Town Economic Assistance Program (STEAP)

Name of Municipality & Town Code: 094 Newington (hereinafter referred to as "Town/City")

In accordance with C.G.S. § 8-23, as amended by [Public Act 15-95](#), any municipality that has not adopted a plan of conservation and development (POCD) within the past ten years is ineligible for **discretionary state funding** unless they submit a "Notice of Expired POCD" to the OPM Secretary and to the Commissioners of Transportation, Energy and Environmental Protection, and Community and Economic Development, **and** they request and receive a waiver from the prohibition on a grant-by-grant basis from the OPM Secretary

☒ In accordance with C.G.S. § 8-23(a)(1), the Town/City has adopted a POCD within the last ten years; the adopted plan expires 8/28/2030.

☐ The Town/City has **not** adopted a POCD within the last ten years as required by C.G.S. § 8-23(a)(1) and:

☐ In accordance with C.G.S. § 8-23(a)(2), the Town/City has submitted a "[Notice of Expired POCD](#)" to the OPM Secretary and the Commissioners of Transportation, Energy and Environmental Protection, and Economic and Community Development that explains why such plan was not adopted within the required ten year period (copy attached).

AND

☐ In accordance with C.G.S. § 8-23(b), the Town/City has submitted a "[Waiver Request Letter](#)" to the OPM Secretary requesting a waiver of the discretionary state funding prohibition for this grant application (copy attached).

I attest that the aforementioned information is accurate and complete and that I am the representative of the Town/City who is authorized to execute this certification.

Craig Minor, Town Planner

Signature: _____

094 Newington

8/28/2020

Attachment 10B

Eligible Towns

C.G.S. §4-66g SMALL TOWN ECONOMIC ASSISTANCE PROGRAM

Opt-In provisions can be found after the following chart

Municipality	STEAP Eligible	PIC Community	Distressed Municipality	Municipality w/Urban Center Per Adopted Plan
Andover	YES	NO	NO	NO
Ansonia	NO	YES	YES	YES
Ashford	OPT-In Eligible	YES	NO	NO
Avon	YES	NO	NO	NO
Barkhamsted	YES	NO	NO	NO
Beacon Falls	OPT-In Eligible	YES	NO	NO
Berlin	YES	NO	NO	NO
Bethany	YES	NO	NO	NO
Bethel	YES	NO	NO	NO
Bethlehem	YES	NO	NO	NO
Bloomfield	OPT-In Eligible	YES	NO	NO
Bolton	YES	NO	NO	NO
Bozrah	YES	NO	NO	NO
Branford	YES	NO	NO	NO
Bridgeport	NO	YES	YES	YES
Bridgewater	YES	NO	NO	NO
Bristol	NO	YES	YES	YES
Brookfield	YES	NO	NO	NO
Brooklyn	OPT-In Eligible	YES	NO	NO
Burlington	YES	NO	NO	NO
Canaan	YES	NO	NO	NO
Canterbury	YES	NO	NO	NO
Canton	YES	NO	NO	NO
Chaplin	OPT-In Eligible	YES	YES	NO
Cheshire	YES	NO	NO	NO
Chester	YES	NO	NO	NO
Clinton	YES	NO	NO	NO
Colchester	YES	NO	NO	NO
Colebrook	OPT-In Eligible	YES	NO	NO
Columbia	YES	NO	NO	NO
Cornwall	YES	NO	NO	NO
Coventry	YES	NO	NO	NO
Cromwell	YES	NO	NO	NO
Danbury	NO	NO	NO	YES

Municipality	STEAP Eligible	PIC Community	Distressed Municipality	Municipality w/Urban Center Per Adopted Plan
Darien	YES	NO	NO	NO
Deep River	YES	NO	NO	NO
Derby	OPT-In Eligible	YES	YES	NO
Durham	YES	NO	NO	NO
East Granby	YES	NO	NO	NO
East Haddam	YES	NO	NO	NO
East Hampton	YES	NO	NO	NO
East Hartford	NO	YES	YES	YES
East Haven	OPT-In Eligible	YES	YES	NO
East Lyme	YES	NO	NO	NO
East Windsor	OPT-In Eligible	YES	NO	NO
Eastford	YES	NO	NO	NO
Easton	YES	NO	NO	NO
Ellington	YES	NO	NO	NO
Enfield	NO	YES	NO	YES
Essex	YES	NO	NO	NO
Fairfield	YES	NO	NO	NO
Farmington	YES	NO	NO	NO
Franklin	YES	NO	NO	NO
Glastonbury	YES	NO	NO	NO
Goshen	YES	NO	NO	NO
Granby	YES	NO	NO	NO
Greenwich	YES	NO	NO	NO
Griswold	OPT-In Eligible	YES	YES	NO
Groton	NO	YES	NO	YES
Guilford	YES	NO	NO	NO
Haddam	YES	NO	NO	NO
Hamden	OPT-In Eligible	YES	NO	NO
Hampton	YES	NO	NO	NO
Hartford	NO	YES	YES	YES
Hartland	YES	NO	NO	NO
Harwinton	YES	NO	NO	NO
Hebron	YES	NO	NO	NO
Kent	YES	NO	NO	NO
Killingly	NO	YES	YES	YES
Killingworth	YES	NO	NO	NO

Municipality	STEAP Eligible	PIC Community	Distressed Municipality	Municipality w/Urban Center Per Adopted Plan
Lebanon	YES	NO	NO	NO
Ledyard	YES	NO	NO	NO
Lisbon	YES	NO	NO	NO
Litchfield	YES	NO	NO	NO
Lyme	YES	NO	NO	NO
Madison	YES	NO	NO	NO
Manchester	NO	YES	NO	YES
Mansfield	OPT-In Eligible	YES	NO	NO
Marlborough	YES	NO	NO	NO
Meriden	NO	YES	YES	YES
Middlebury	YES	NO	NO	NO
Middlefield	YES	NO	NO	NO
Middletown	NO	YES	NO	YES
Milford	YES	NO	NO	NO
Monroe	YES	NO	NO	NO
Montville	OPT-In Eligible	YES	YES	NO
Morris	YES	NO	NO	NO
Naugatuck	OPT-In Eligible	YES	YES	NO
New Britain	NO	YES	YES	YES
New Canaan	YES	NO	NO	NO
New Fairfield	YES	NO	NO	NO
New Hartford	YES	NO	NO	NO
New Haven	NO	YES	YES	YES
New London	NO	YES	YES	YES
New Milford	YES	NO	NO	NO
Newington	YES	NO	NO	NO
Newtown	YES	NO	NO	NO
Norfolk	YES	NO	NO	NO
North Branford	YES	NO	NO	NO
North Canaan	YES	NO	NO	NO
North Haven	YES	NO	NO	NO
North Stonington	YES	NO	NO	NO
Norwalk	NO	NO	NO	YES
Norwich	NO	YES	YES	YES
Old Lyme	YES	NO	NO	NO
Old Saybrook	YES	NO	NO	NO
Orange	YES	NO	NO	NO
Oxford	YES	NO	NO	NO
Plainfield	OPT-In Eligible	YES	NO	NO

Municipality	STEAP Eligible	PIC Community	Distressed Municipality	Municipality w/Urban Center Per Adopted Plan
Plainville	OPT-In Eligible	YES	NO	NO
Plymouth	OPT-In Eligible	YES	NO	NO
Pomfret	YES	NO	NO	NO
Portland	YES	NO	NO	NO
Preston	YES	NO	NO	NO
Prospect	YES	NO	NO	NO
Putnam	OPT-In Eligible	YES	YES	NO
Redding	YES	NO	NO	NO
Ridgefield	YES	NO	NO	NO
Rocky Hill	YES	NO	NO	NO
Roxbury	YES	NO	NO	NO
Salem	YES	NO	NO	NO
Salisbury	YES	NO	NO	NO
Scotland	OPT-In Eligible	YES	NO	NO
Seymour	OPT-In Eligible	YES	NO	NO
Sharon	YES	NO	NO	NO
Shelton	YES	NO	NO	NO
Sherman	YES	NO	NO	NO
Simsbury	YES	NO	NO	NO
Somers	YES	NO	NO	NO
South Windsor	YES	NO	NO	NO
Southbury	YES	NO	NO	NO
Southington	YES	NO	NO	NO
Sprague	OPT-In Eligible	YES	YES	NO
Stafford	OPT-In Eligible	YES	NO	NO
Stamford	YES	NO	NO	NO
Sterling	OPT-In Eligible	YES	YES	NO
Stonington	YES	NO	NO	NO
Stratford	OPT-In Eligible	YES	NO	NO
Suffield	YES	NO	NO	NO
Thomaston	OPT-In Eligible	YES	NO	NO
Thompson	YES	NO	NO	NO
Tolland	YES	NO	NO	NO
Torrington	NO	YES	YES	YES
Trumbull	YES	NO	NO	NO
Union	YES	NO	NO	NO
Vernon	NO	YES	NO	YES

Municipality	STEAP Eligible	PIC Community	Distressed Municipality	Municipality w/Urban Center Per Adopted Plan
Voluntown	OPT-In Eligible	YES	NO	NO
Wallingford	YES	NO	NO	NO
Warren	YES	NO	NO	NO
Washington	YES	NO	NO	NO
Waterbury	NO	YES	YES	YES
Waterford	YES	NO	NO	NO
Watertown	YES	NO	NO	NO
West Hartford	NO	NO	NO	YES
West Haven	NO	YES	YES	YES
Westbrook	YES	NO	NO	NO
Weston	YES	NO	NO	NO
Westport	YES	NO	NO	NO
Wethersfield	OPT-In Eligible	YES	NO	NO
Willington	YES	NO	NO	NO
Wilton	YES	NO	NO	NO
Winchester	OPT-In Eligible	YES	YES	NO
Windham	NO	YES	YES	YES
Windsor	OPT-In Eligible	YES	NO	NO
Windsor Locks	YES	NO	NO	NO
Wolcott	YES	NO	NO	NO
Woodbridge	YES	NO	NO	NO
Woodbury	YES	NO	NO	NO
Woodstock	YES	NO	NO	NO

Municipalities which have an Urban Center Per Adopted Plan are NOT eligible for either the STEAP program or the STEAP Opt-In Provision.

Municipalities which are designated as a PIC Community, and or a Distressed Municipality, are eligible to Opt-In to the STEAP program as long as the municipality does not have an urban center as per adopted plan. The Opt-in period shall be for four years, and during that four-year period, municipalities which have opted in are NOT eligible to receive Urban Act funding. [Click this link](#) for the STEAP statutory authority which outlines the Opt-In requirements.

STEAP OPT-IN PROVISIONS

Municipalities deemed eligible for the STEAP Opt-In provision may elect to be eligible for said program individually or as part of a group of municipalities in lieu of being eligible for financial assistance under section 4-66c (Urban Act Grants), by a vote of its legislative body or, in the case of a municipality in which the legislative body is a town meeting, its board of selectmen, and submitting a written notice of such vote to the Secretary of the Office of Policy and Management. Any such election shall be for the four-year

Attachment 11

Budget Worksheets

PROJECT FUNDING SOURCES										
Expenditure Category	Amounts funded by this STEAP Application	Previous STEAP Grant Amts.	Secured Federal Funding Amts.	Secured State Funding Amts. (other than STEAP)	List "Secured State Funding Amts. other than STEAP" Source	Secured Match Amounts	List "Match" Funding Source	Approved Capital Budget Fund Amts.	Secured "Other Funding" Amts.	List "Other Funding" Source
Professional Services:	\$0.00									
Acquisition:	\$0.00									
Construction: (see detail below)	see below					see below				
Renovation: (see detail below)	see below					see below				
Project phase (list category below):										
1 irrigation system for community gardens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	TON Facility Improvements CIP & TON labor/equipment			
2 concrete sidewalks for accessing community gardens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	TON Facility Improvements CIP & TON labor/equipment			
3 LED interior lights	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,500.00	TON Utility Operating Budget		\$7,500.00	Eversource Incentive
4 clearing and demolition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	TON Facility Improvements CIP & TON labor/equipment			
5 concrete sidewalk accessing parking lot (meeting ADA requirements)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	TON Facility Improvements CIP & TON labor/equipment			
6 exterior light poles and foundations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	TON Facility Improvements CIP & TON labor/equipment			
7 LED exterior lights	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	TON Facility Improvements CIP & TON labor/equipment			
8 resurface parking lot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,000.00	TON Pavement Resurfacing CIP & TON labor/equipment			
9 catch basin tops	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	TON Pavement Resurfacing CIP & TON labor/equipment			
10 guide rail	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	TON Pavement Resurfacing CIP & TON labor/equipment			
11 bollards	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00	TON Facility Improvements CIP & TON labor/equipment			
12 dumpster pad and enclosure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	TON Facility Improvements CIP & TON labor/equipment			
13 utility conduits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	TON Facility Improvements CIP & TON labor/equipment			
14 Landscaping (restoration)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	TON Facility Improvements CIP & TON labor/equipment			
15 remove existing windows and install new windows	\$128,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$168,800.00	TON Facility Improvements CIP & TON labor/equipment			
16 replace exterior doors	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	to be determined			
17 HVAC improvements (west wing)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	to be determined			
18 HVAC improvements (east wing)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	to be determined			
19 Irrigation system	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	to be determined			
TOTALS:	\$128,200.00	\$0.00	\$0.00	\$0.00		\$386,800.00		\$0.00		
TOTAL OF ALL SECURED FUNDING:		\$386,800.00	TON = Town of Newington CIP = Capital improvement Plan							
AMOUNT REQUESTED IN THIS APPLICATION:		\$128,200.00								
GRAND TOTAL:		\$515,000.00								

The total in Column C, Row 33 should equal the amount you are requesting in your STEAP application

STEAP APPLICATION - 2020
PROPOSED STEAP GRANT USE (PROJECT BUDGET)

TOWN NAME: Newington

PROJECT TITLE: Senior and Disabled Center Improvements

TOTAL PROJECT BUDGET: \$515,000.00

STEAP GRANT AMT. REQUESTED: \$128,200.00

Please only list expenditures that will be funded by the STEAP grant you are applying for.

PROPOSED STEAP GRANT USE (PROJECT BUDGET)		
Expenditure Category	Description of Expenditure	Amount of STEAP Grant to be used (per category)
Professional Services		
Acquisition		
Construction		
Renovation	remove existing windows and install new windows	\$128,200.00
Other, describe:		
Other, describe:		
Other, describe:		
Other, describe:		
Other, describe:		
Other, describe:		
Other, describe:		
Other, describe:		
Other, describe:		
Total should equal 100% of STEAP amount requested:		\$128,200.00

The total should equal Column C, Row 33 on the Secured Funding Sources tab

Attachment 12

Acceptance and Certification

ACCEPTANCE & CERTIFICATION

(Page 1 of 2)

This Acceptance and Certification must be read and signed by the Authorized Signatory of the municipality in order for the municipality/project to be considered for STEAP funding.

My signature below, as Authorized Signatory of the Town of **NEWINGTON**, indicates acceptance of the following and further certifies that:

1. I understand that should this grant application be approved I will be required to sign an assistance agreement/contract with the assigned administering agency delineating the terms and conditions of this grant;
2. I will comply with any grant terms and conditions required by the administering agency;
3. I understand that various permits and permit-related documentation may be required by the administering agency as required by either the Connecticut General Statutes or Connecticut regulations, including but not limited to a Flood Management Certification;
4. I understand that funding associated with this grant application is one-time in nature and that there is no obligation for additional funding from the Office of Policy and Management or the State of Connecticut;
5. I understand that if this project warrants a Connecticut Environmental Policy Act (CEPA) review pursuant to Sections 22a-1 through 22a-1h of the Connecticut General Statutes that I will comply with such an environmental assessment. Further, if a CEPA is required, I understand that there are costs associated with such a review and that the municipality is in a position to continue with the proposed project despite this cost;
6. I understand that this application will be examined by the Intergovernmental Policy and Planning Division of the Office of Policy and Management for consistency with the State Plan of Conservation and Development and that I may be contacted if additional information is required for that review;
7. I understand that projects which convert twenty-five or more acres of prime farmland to a nonagricultural use will be reviewed by the Commissioner of Agriculture, in accordance with Section 22-6 of the Connecticut General Statutes;
8. I understand that I am responsible for meeting the requirements to remain eligible for discretionary state funding as outlined at [this link](#).

ACCEPTANCE & CERTIFICATION

(Page 2 of 2)

9. I will supply the Office of Policy and Management with all documentation supporting my authority to enter into an assistance agreement, including but not limited to applicable certified minutes and by-laws from the town denoting my authority to apply for the grant and the authority to enter into such an agreement should a grant be awarded;
10. I understand that if this application leads to the award of a STEAP grant for this project, that no payment will be made for project expenses incurred prior to the start date, unless such expenditures are satisfactorily determined by the administering agency to be allowed pursuant to the ***COVID-19-Related Provision** (page 3) or after the end date as set forth in the fully executed contract; and
11. I have read, in full, all pages of this application package, entitled Small Town Economic Assistance Program (STEAP) Guidelines and Application.

Keith Chapman

Authorized Signatory's Name (Please Print)

Town Manager

Title



Signature

27 August 2020

Date

You must save this completed application, then attach your completed application, the separate completed budget workbook, and all other required attachments to an email and send to:

opm.steapapplications@ct.gov