

**To:** Chief Administrative Officials  
**From:** Robert Aloise, CRCOG Principal Transportation Engineer  
Sotora Montanari, CRCOG Program Manager  
**Date:** February 26, 2018  
**cc:** Policy Board, Transportation Committee, Town Engineers, Department of Public Works  
Directors, Town Planners, Jennifer Carrier, CRCOG Director of Transportation Planning  
**Subject:** LOTCIP Program: 2018 Solicitation Request for Proposals

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The Capitol Region Council of Governments (CRCOG) is inviting municipalities to submit proposals for transportation projects to be funded under the Local Transportation Capital Improvement Program (LOTICIP) - 2018 Solicitation. At this time CRCOG is reserving \$25,500,000 for this purpose.

*It is expected that construction of selected projects will likely not occur until 2020 at the earliest. Due to the potential of LOTICIP program discontinuation, selected projects may be further delayed and need to transition to the STP-Urban program.*

Funding will be awarded on a competitive basis according to project rating procedures developed by CRCOG's Transportation Committee as documented in the LOTICIP Project Selection Policy. Copies of this policy, along with RFP required and supporting documents can be accessed via links at: <http://crcog.org/transportation/funding-opportunities/lotcip2018/>. You should review these documents before preparing your proposal as they contain important information regarding the type, size, and nature of eligible projects. Please also review highlighted item 2 in Selection Policy document for project eligibility.

To apply for LOTICIP funds, please complete a separate **LOTICIP Application, Bicycle and Pedestrian Travel Needs Assessment Form, and Cost Estimate** for each project, and return **2 hardcopies and 1 electronic copy by 3 PM on Tuesday, May 22, 2018 to:**

Ms. Jennifer Carrier  
CRCOG Director of Transportation Planning  
241 Main Street, 4th Floor  
Hartford, CT 06106 or

Send electronically to: [smontanari@crcog.org](mailto:smontanari@crcog.org)

Each municipality may submit up to two (2) proposals from a combination of any of the following categories with a maximum total award of no more than \$3 million per municipality: Reconstruction (roadway and bridge) projects, Bicycle/Pedestrian projects, Pavement Rehabilitation projects and Stand-Alone Sidewalk projects. If a municipality was awarded a bridge project under the 2017 LOTICIP bridge solicitation, the total cumulative award amount may not exceed \$4.5 million per municipality. If bridge projects are submitted under this solicitation, they will compete with roadway reconstruction projects using reconstruction project criteria.

Materials should be prepared in sufficient detail for CRCOG staff to conduct an adequate evaluation of the proposal. Each of the three required documents should be fully complete, with the exception that communities can elect to postpone providing potentially costly pavement boring and 85<sup>th</sup> percentile travel speed information until after project selections. If pavement borings are not provided, estimations of the required pavement treatment will need to be made/provided. If you have any questions regarding the application please feel free to contact Sotora Montanari ([smontanari@crcog.org](mailto:smontanari@crcog.org)).