

AGENDA ITEM: VII.C1

DATE: 9/25/2018

RESOLUTION NO. 2018-159

RESOLVED:

**TOWN OF NEWINGTON
150TH ANNIVERSARY STEERING COMMITTEE**

WHEREAS, In order to plan, organize, and execute the 150th celebration of Newington's Incorporation, the Town Council hereby forms the Town of Newington 150th Anniversary Steering Committee; and

WHEREAS, The Town Council shall solicit applications for appointment to the steering committee from the citizens of Newington. Applications may be in the form of a letter of interest or resume. Applications are to be sent to the Town Manager's Office no later than December 31, 2018. Members will be selected by the Mayor, Majority, and Minority Leader. Members will be selected regardless of political party. The term of office is from date of appointment until 6 months after the last scheduled event in the celebration, at which time the committee shall disband, unless specifically extended by Town Council resolution; and

WHEREAS, The Steering Committee shall consist of no more than 21 members. The Chairperson shall be chosen by the Mayor, Majority, and Minority Leaders. The Vice-Chairperson, Secretary, and Treasurer shall be elected by the steering committee as a whole. These officers along with 3 other at-large members, elected from the body, shall serve as the Executive Committee; and

WHEREAS, This steering committee shall be subject to the rules, policies and procedures for all Town Boards and Commissions and the requirements of the Freedom of Information Act in regards to the posting and filing of all Agendas and Minutes for such steering committee or sub-committees so created; and

WHEREAS, The Steering Committee shall report to the Town Council on a regular basis; and

WHEREAS, The Town Historian shall be an ex-officio member of the Steering Committee; and

WHEREAS, The Steering Committee shall have the authority to form any sub committees as it may require. The Steering Committee may ask for additional volunteers to serve on these sub committees, other than the members of the Steering Committee, from the public at-large. Sub Committees shall be responsible for the individual events during the Celebration.

WHEREAS, The Steering Committee is charged with planning and carrying out suitable events to celebrate the 150th year of Newington's Incorporation. They will be responsible for collection and accounting for any funds or donations received as part of the celebration. Accounting for all funds or donations shall be submitted to the Newington Finance Director and the Town Manager's Office on a quarterly basis. This accounting shall include all funds or donations collected or dispersed. At the end of the Celebration Period there shall be a final accounting made to the Finance Director, Town Manager and the Town Council; and

NOW THEREFORE BE IT RESOLVED, that the Newington Town Council hereby creates the Town of Newington 150th Anniversary Steering Committee.

MOTION BY: Councilor Manke

SECONDED BY: Councilor Anest

VOTE: 9-0