



# TOWN OF NEWINGTON

200 Garfield Street Newington, Connecticut 06111

## Zoning Board of Appeals

Paul Dickson  
Town Planner

### APPLICATION TO APPEAL AN ORDER OF THE ZONING ENFORCEMENT OFFICER

#### TO BE COMPLETED BY STAFF:

Appeal # \_\_\_\_\_ Date \_\_\_\_\_ Zone \_\_\_\_\_

Address of Subject Property (provide business name, if applicable):  
\_\_\_\_\_

**(Attach copy of Order, if this application is to Appeal that Order)**

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner Name (if different than applicant) \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Specify details of Appeal and describe the reasons for seeking reversal of the order:

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On what portion of the Zoning Ordinance is the Appeal based – (Provide Section Number):

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# Application Requirements

- 1) Complete the Application to Appeal an Order form.
- 2) Site plan/or plot plan to scale showing existing & proposed improvement.
- 3) Elevations of proposed structures.
- 4) Sign to be prominently displayed **10 calendar days** prior to hearing.

## **FEES:**

Appeal an Order of the Zoning Enforcement Officer - No fee

Sign Deposit - \$40.00

**TOWN PLAN & ZONING**  
**200 Garfield Street**  
**Newington CT 06111**

Notice to all applicants  
**PUBLIC HEARING REQUIREMENTS**

1. **Sign on Subject Property**

The applicant shall receive from the Town of Newington, a Public Hearing Notice sign to be placed on the subject property. This sign shall be placed in a location that is easily visible to the public at least ten (10) calendar days prior to such hearing. The applicant shall provide a \$40.00 security deposit (cash or check) for the sign with the application.

2. **Return of Sign**

If sign is returned in good condition, the deposit shall be returned. An applicant not returning the sign within five (5) days of the close of the public hearing shall forfeit the security deposit.

3. Notice to the newspaper (Rare Reminder) for legal advertisement of public hearing will be submitted by the Town as required by State Statute.

**TOWN PLAN & ZONING**  
**200 Garfield Street**  
**Newington CT 06111**

Date: \_\_\_\_\_

Petition #: \_\_\_\_\_

Subject Property Address: \_\_\_\_\_

I have received a Public Hearing Notice sign and submitted the \$40 sign fee.

- The sign will be posted in public view for the required ten (10) days prior to my hearing date.
- I agree to return the sign within five (5) days after the public hearing.

\_\_\_\_\_  
Print Applicant Name

\_\_\_\_\_  
Phone number

\*Refundable Sign Fee: \$40.00

\*Deposit shall be forfeited if Public Hearing sign is not returned to the Town Planner's office.

☐ Check # \_\_\_\_\_ or

☐ Cash

\_\_\_\_\_  
Sign Returned on \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Applicant Signature