

RESIDENTIAL BUILDING PERMIT APPLICATION

Additions, alterations, decks, pools, porches, garage, sheds, gazebos, pergolas or new houses require permits.

The application requires the following information before it may be processed:

- a. 2 copies of plans (drawings) - describing the work to be performed w/dimensions, cross section in sufficient detail to determine code requirements i.e. photo or brochure of pre-built shed, plans for shed, plans for deck, (**we have informational handout for decks and pools**).
- b. Application for Zoning Review – is required if it will change the footprint or outline of the building or adds a structure to the property.(AC units , sheds, generators, and tanks change the footprint.) Permit fee is \$15.00
- c. 1 copy of official plot plan with changes in ink showing where the structure or add-on is to be placed/positioned or located (must be drawn "TO SCALE"). Changes need to be initialed and dated and show the distances to the property lines. (Copies are \$1.00 each).
- d. Applications for new single family residences also need a Certificate of Occupancy fee of \$25.00.

More information on out buildings

Sheds have to be on the rear half of the property, a minimum of 5' from the property line and no more than an average roof height of 15' high.

Sheds under 200 sq. ft. and free-standing decks under 200 sq. ft. and less than 30" from the ground do not require a building permit. A zoning permit and plot plan is still required.

Free standing accessory structures with an area of 600 sq ft or less and an eave height of 10ft or less does not require frost protection.

Footings & free-standing accessory structures as exempted above shall be supported on undisturbed natural soils or engineered fill and shall be anchored to resist wind-induced uplift and overturning.

APPLICATION FOR BUILDING PERMIT

TOWN OF NEWINGTON - 200 GARFIELD STREET, NEWINGTON, CT 06111

TEL. (860) 665-8580 FAX (860) 665-8577 - BUILDING DEPARTMENT

APPLICATION MUST BE FILLED OUT COMPLETELY IN INK

JOB LOCATION: _____

CONTRACTOR'S NAME: _____ TELEPHONE NO. _____

CONTRACTOR'S ADDRESS: _____ CITY _____

STATE _____ ZIP CODE _____ STATE LIC. NO. _____

(HOME) OWNER'S NAME: _____ TEL. NO. _____

(HOME) OWNER'S ADDRESS: _____

DESCRIPTION OF WORK TO BE PERFORMED: _____

TOTAL VALUE OF WORK TO BE PERFORMED: \$ _____

SIZE OF STRUCTURE TO BE BUILT: WIDTH _____ DEPTH _____ AREA _____ (SQ. FT.)

T.P.Z. / Z.B.A. APPROVAL: _____ DATE: _____

ALL WORK COVERED BY THIS APPLICATION HAS BEEN AUTHORIZED BY THE (OWNER) OR (AGENT) OF THIS PROPERTY AND WILL BE DONE ACCORDING TO STATE CODES AND REGULATIONS. **NO WORK SHALL BE STARTED UNTIL THE BUILDING DEPARTMENT HAS RECEIVED THIS APPLICATION AND HAS ISSUED A BUILDING PERMIT. ALL PERMITS APPROVED SUBJECT TO FIELD INSPECTIONS.**

SIGNED: _____
(APPLICANT) (DATE) (TELEPHONE NO.)

Please print name _____ E-MAIL: _____

BUILDING PERMIT FEE PAID FOR: ELECTRICAL _____ PLUMBING _____
BUILDING _____ HTG & AIR COND. _____

PERMIT FEE: \$ _____ REC'D BY: _____

OCCUPANCY FEE: \$ _____ DATE: ____/____/____

ZONING FEE: \$ _____

TOTAL PAID: \$ _____

APPROVED BY: _____

DATE: ____/____/____

PERMIT NO: _____

NOTE: CALL BUILDING DEPARTMENT FOR REQUIRED INSPECTIONS

24 HOUR NOTICE IS REQUIRED (860-665-8580)