

Town of Newington



Annual Report 2017-2018

Town of Newington

Annual Report
2017-2018



Edited by:
Heather Shonty

Town Hall
131 Cedar Street
Newington, CT 06111
www.newingtonct.gov

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Newington

Mission

Our mission is to offer excellent community services by maximizing our resources in a proactive, responsible, and accountable manner that enhances the quality of life for all generations in Newington.

Government

Newington received its Charter from the State of Connecticut in 1871 and is currently governed under the Council-Manager form of government with a nine member Town Council. The Mayor, elected separately, is a member and presiding official of the Council with the power to vote. Recognized as the official head of the Town for ceremonial and military purposes, the Mayor has the authority to appoint the Town Attorney and the Clerk of the Council.

The Town Manager is appointed by the Town Council and serves as the Chief Executive and administrative officer of the Town. The Town Manager is empowered to supervise and administer all commissions, boards, departments, offices, and agencies of the Town except for those elected by the people, appointed by the Council, appointed by the Mayor, or appointed by regional, state, or federal authority. The Town Manager is also responsible for the faithful execution of all laws and ordinances governing the Town.

Location

Newington, located five (5) miles south of Hartford, is centrally located in the New York – Boston corridor. Travelers have easy access to Route 5/15, Route 9, and major interstate highways I-84 and I-91. Newington is conveniently located near Brainard Airport and Bradley International Airport. Transportation services also include buses to Hartford and New Britain and rail transportation stations in Hartford and Berlin.

Taxes

Newington's mill rate in 2017-2018 was 36.59. The mill rate is applied to the Grand List of fair market value. All commercial and residential properties were revaluated in 2011.

History

Newington, part of the Town of Wethersfield until 1871, is located in an area which was referred to in early times as Pipestave Swamp, then Cow Plain, and later, West Farms; such names reflected the area's use. It was first a source of staves for making pipes (large sized barrels) used in colonial trade, and later a pasture for cattle. It eventually became home to the new farms taken up by descendants of early Wethersfield

who had been given grants on the western frontier of their riverside town. By 1721, there were enough new farmers on these grants to request that the General Assembly of the Colony of Connecticut give them the name Newington, which means "new town in the meadow."

Since most early Newington inhabitants were related to Wethersfield families, Newington accepted government by Wethersfield Town Meeting until 1871. When the railroad came through Newington in the 1830's, the frequent and inexpensive transportation attracted growth and further expansion. Years later, however, a Wethersfield Town Meeting refused to approve expenses for highway improvements for better access to the railroad. Ready to take government into its own hands, Newington applied to the General Assembly of the State of Connecticut for incorporation, which was approved in 1871.

Early in the 20th century, both the trolley car and the automobile brought more development. Newington's location in the center of the state, combined with steady improvements to the highway system, attracted many new residents and businesses. The trolley, replaced by regular bus service, made commuting to Hartford and New Britain convenient. By 1966, the increasing population had outgrown the Town Meeting form of government and the Town adopted the Council-Manager form of government.

Historical Sites

The **Kellogg-Eddy House**, a typical New England Georgian-style farmhouse, was built in 1808 by General Martin Kellogg.

The **Enoch Kelsey House** was built in 1799 and was the home of a Connecticut farmer and tinsmith. It features rare, freehand-painted wall decorations, basement to attic paneling, as well as a beehive oven and fireplaces.

The **National Iwo Jima Memorial Monument**, located off Route 9 at the Newington/New Britain line, was dedicated on February 23, 1995 in memory of those who gave their lives at Iwo Jima. The names of the 100 Connecticut marines killed at Iwo Jima are inscribed on the base.

Newington Government Town Council

Roy Zartarian, Mayor

The Town Council is the governing and legislative body of the Town with all the rights, powers, duties, and obligations conferred by law. Council members are responsible for adopting the budget, fixing the tax rate for the Town, proposing and amending ordinances and resolutions for the execution of the powers vested in the Town, for the government of the Town and management of its businesses, and for the preservation of good order, peace, health and safety of the Town and its inhabitants.

The Town Council consists of the Mayor and eight members elected from the Town at large every two years. The Mayor, elected separately, is a member and presiding official of the Council with power to vote.

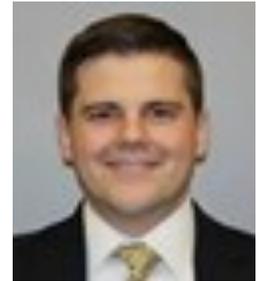
The Town Council meets on the second and fourth Tuesday of each month at 7:00 p.m. Meetings are broadcast live on Newington Community Television.



Mayor
Roy Zartarian



Councilor
Carol Anest



Councilor
Nicholas Arace



Councilor
Gail Budrejko



Councilor
Beth DelBuono



Councilor
Chris Miner



Councilor
Tim Manke



Councilor
James Marocchini



Councilor
Diana Serra

2017-2018 Budget

On April 18, 2017 the Town Council Adopted the Fiscal Year 2017-2018 Budget as follows:

- Total appropriations: \$115,858,962.
- Mill Rate: 36.59 mills.
- Approved the Town of Newington Long Range Capital Improvement Plan 2017-2018 through 2021-2022.

2018-2019 Budget

On April 16, 2018 the Town Council Adopted the Fiscal Year 2018-2019 Budget as follows:

- Total appropriations: \$118,696,585.
- Mill Rate: 38.50 mills.
- Approved the Town of Newington Long Range Capital Improvement Plan 2018-2019 through 2022-2023.

Duties of the Council on the budget are pursuant to sections C-805 and C-806 of the Town Charter.

Town Council meeting schedules, agendas and related materials, minutes and rules of procedure are available on the Town website:

2017-2018 Highlights

- Awarded 2017-2018 Teacher of the Year to Mr. Brian Kelly, K-12 Music Dept. Program Leader at John Wallace School.
- Selected NCTV as the 2017 Town of Newington Volunteer of the Year.
- Authorized an appropriation of \$28,818,358 for the Town Hall and Community Center Project and the financing of the said appropriation by the issuance of general obligation bonds of the Town, as well as establishing a date for a referendum which was approved by the voters at the November 2017 election.
- Honored May, 2018 as Stroke Awareness Month in Newington, and encourage all Newington citizens to take preventative measures, learn the identification signs, and discuss any concerns with a health care professional.
- Approved the IBPO Local 443 labor contract on April 10, 2018.
- Honored several former Town employees in their retirement.

Newington Administration

Town Manager

Tanya D. Lane , Town Manager

The Town Manager, appointed by the Town Council for an indefinite period of time at the pleasure of the Council, serves as the Chief Executive of the Town and manages the day-to-day operations of the Town departments. In addition to supporting the goals and objectives of the Town Council, the Town Manager, with the assistance of Town staff, is responsible for Purchasing, Risk Management, and Personnel. The Town Manager also serves as the local Traffic Authority, Public Safety Director, and Local Emergency Planning Coordinator.

2017-2018 Highlights

- Devoted many hours to the Town Hall/ Community Center building project, special meetings with Town Hall Renovations Project Building Committee and regular meetings with QAM Architect and Downes Construction Company.
- Worked with former State Representative Tony Guerrero to procure a \$1.5 million grant from the State to mitigate Board of Education's diesel spill.
- Rolled out the new Town website and homepage on July 27, 2017.
- Delivered Town Manager's annual State of the Town Address with Mayor Zartarian on March 1, 2018.
- Continued work related to the IBPO (Police) union contract negotiations, until contract was ratified on May 24, 2018.
- Negotiated agreement between the Town of Newington and Newington Emergency Medical Services on December 15, 2017.
- Filled vacancies for the following positions; Director of Economic Development, Director of Finance, Town Engineer, and Benefits Coordinator.
- Met monthly with the Public Works team.
- Met with various residents and constituencies to dialogue about their concerns.
- Worked with staff on enforcement of various blighted properties.
- Attended Human Services Volunteer Dinner and the Library Volunteer Recognition Breakfast.
- Met with staff, department heads and union representatives on an as needed basis to address and resolve employee concerns and personnel issues.

Employee Anniversaries

35 Years

- (None)

30 Years

- (None)

20 Years

- David Caron—Highway
- Scott Hoagland—IT
- Kenneth O'Brien—Police
- Patricia Pierce.—Library
- Claude Steiner—Police
- Dianne Stone—Senior Center

15 Years

- Laurence DeSimone—Police
- Thomas Trumbull—Facilities

10 Years

- John Conway—Highway
- Ryan Deane—Police
- Karen Gallicchio—Parks & Rec
- Russell Garuti—Police
- Rob Hillman—Highway
- Eric Hinckley—Engineering
- Gerry LaCasse—Police
- Paula Lawless—Police
- Charlene Magnano—Senior Center
- Arkadiusz Petlik—Police
- Michelle Royer—Library
- Lisa Rydecki—Finance

5 Years

- Scott Amalfi—Police
- Mark Benham—Police
- John Bolduc—IT
- Brendon LaChance—Police
- Thomas Moschini, Jr.—Police
- Richard Petoskey—Police
- Susan Schneider—Library

Newington Administration

Town Clerk

James E. Krupienski, Town Clerk

The Town Clerk's office is responsible for preserving all of the Town's official records, many of which date back to Newington's inception in 1871, as well as making them easily accessible to the public. The office operates in accordance with Connecticut General Statutes, the Town Charter and Code of Ordinances.

Responsibilities include the recording and the search & retrieval of all land records, Veterans' Discharges, Trade Names and vital statistics; maintaining the agenda notices and minutes of Town Council and other boards and commissions, as well as tracking membership and terms for all board and commission members; preparing election ballot configurations and issuing absentee ballots for all elections; keeping abreast of all pertinent legislation (the department administers over 600 State Statutes); responding to and researching numerous public inquiries; updating the Code of Ordinances; issuing various licenses and permits, and maintaining financial records disclosing fees collected for the Town and the State.

The office is charged with insuring the integrity and longevity of all the documents entrusted to our care so that the Town has accurate and accessible data for future generations.

2017-2018 Highlights

- Municipal Election was held on November 7, 2017 during which the office issued 325 Absentee Ballots to residents.
- Codified newly adopted ordinances to the Town Code books and online site.
- Received a \$6,500 FY2017 Historic Preservation Grant from the State Library to preserve Military Discharges.

2018-2019 Goals

- Continued cross-training of staff for continuity of knowledge during training sessions, absences or vacations.
- Continued scanning and microfilming of Vital Records (Birth, Marriage & Death) Certificates from 2012 to present for preservation.
- Completion of Records Retention for stored non-permanent records and cold storage documents.
- Continued scanning and archival back-up of Town Boards & Commissions minutes.
- Continued back-file scanning of Land Record images and linking to live indexes. Currently offering image availability back to January 1985 with a live index to January 1976.
- Apply for \$6,500 FY 18 Historic Preservation Grant from the State Library to preserve the earliest Assessor Assessment Levy Books from 1870-1879.

<u>Town Clerk Statistical Summary 2017-18</u>		
<u>LAND RECORDS</u>	<u>2017-18</u>	<u>2016-17</u>
Documents	4,623	4,988
Maps	5	15
<u>VITAL STATISTICS</u>		
Births	261	272
Marriages	216	249
Deaths	363	385
<u>LICENSES</u>		
Sporting	264	145
Dog	2,096	2,329
Kennel	2	2
<u>MISCELLANEOUS</u>		
Veteran's Discharges	33	37
Trade Name Certificates	96	77
Liquor Permits	49	44
<u>RECEIPTS – TOWN</u>		
Recording Fees	\$139,948.00	\$153,813.00
Conveyance Tax	\$332,349.20	\$401,905.85
Document Preservation	\$13,713.00	\$12,999.00
Vital Statistics	\$36,009.00	\$35,546.00
Dog Licenses	\$2,097.00	\$2,317.50
Sporting Licenses	\$234.00	\$134.00
Copy Fees	\$24,078.00	\$24,260.00
Miscellaneous	\$2,993.00	\$3,269.00
TOTAL GEN. FUND	\$551,421.20	\$634,244.35
<u>RECEIPTS– STATE</u>		
Document Preservation	\$18,668.00	\$7,290.00
Dog License Surcharge	\$4,690.00	\$5,330.00
Dog Licenses	\$12,443.50	\$14,211.50
Sporting Licenses	\$4,922.00	\$4,263.00
Marriage Surcharge	\$1,672.00	\$2,014.00
State Treasurer	\$229,617.00	\$254,084.00
LoCip	\$10,416.00	\$10,887.00
TOTAL STATE	\$282,428.50	\$298,079.50
GRAND TOTAL	\$833,849.70	\$932,323.85

Information Technology

Paul Boutot, Chief Information Officer

The Department of Information and Technology provides strategic and policy direction for the implementation and management of technology for the Town of Newington. Core activities include development of the Town's IT strategic plan, technology support, policy formulation, and the review and revision of technology standards.

Mission

Information Technology will provide leadership, policy guidance and assistance in the use of technology while offering the highest quality technology-based services, in a cost-effective manner, and maintaining a secure, robust and efficient communications network for our departments and the community we serve.

2017-2018 Highlights

- Deployment of disk encryption solution for selected laptop and desktop systems.
- Deployment of two-factor authentication on selected systems.

- Upgrade of the Town's email platform.
- Testing and deployment of Windows 10 on selected laptop and desktop systems.
- Deployment of online web payment system for Parks and Recreation (WebTrac).
- Emergency upgrade of BIOS firmware on all devices impacted by "Meltdown" and "Spectre" security vulnerabilities.
- Deployment of online web payment system for Revenue Collector.

2018-2019 Goals

- Work with Town departments to help identify areas where technology can assist them in reaching their goals and objectives for internal and external purposes.
- Extend use of Windows 10 operating system.
- Upgrade Town's office productivity suite to Office 2019.
- Extend use of disk encryption.
- Extend use of two-factor/multi-factor authentication.

Registrar of Voters

Linda Cultrera (R) • Marie Fox (D)

The office of Election Administrators-Registrars of Voters is governed by the General Statutes of the State of Connecticut, the Office of the Secretary of the State, and the State Elections Enforcement Commission.

Elections Administrator-Registrar of Voters:

- Register & remove all electors, update felony convictions and releases, and oversee all election materials, which updates the registry and voter files daily.
- Conduct the State-mandated annual voter registration canvass by NCOA, (National Change of Address), and the Electronic Registration Information Center (ERIC) in conjunction with 14 other States to update our registry lists.
- Supervise primaries, elections & special referenda.
- Train and hire all elections officials, update all training materials and maintain accurate State mandated certification lists of all election officials. Moderators by unfunded mandate must have certification every two years.
- Oversee the central counting of absentee ballots on Election Day.
- Determine that all eight polling places are handicapped accessible, meeting the requirements of the 2002 Help America Vote Act (HAVA) including supervising EDR (Election Day Registration).
- Oversee the general maintenance of the 18 Town-owned voting tabulators, 10 handicapped voting machines, telephones & all related equipment required at each polling place on Election Day including EDR.

- Conduct mandatory supervised absentee balloting at all six institutions.
- Hold mandated and special voter making sessions.

2017-2018 Highlights

- There were 18,980 registered voters as of Nov.6, 2018.
- Voter turnout for the 11/6/18 Gubernatorial election was 72.6%.

2018-2019 Goals

- Continue to update our technology of voting and new equipment.
- Establish updated education & training procedures for all election officials.

Polling Places (all handicapped accessible)

District 1: Town Hall, 131 Cedar Street
District 2: Ruth L. Chaffee School, 160 Superior Ave.
District 3: Anna Reynolds School, 85 Reservoir Road
District 4: Elizabeth Green School, 30 Thomas Street
District 5: John Wallace Middle School, 71 Halleran Dr.
District 6: John Paterson School, 120 Church Street
District 7: Martin Kellogg Middle School, 155 Harding Ave.
District 8: John Wallace Middle School, 71 Halleran Dr.
EDR: Town Hall, 131 Cedar St.

Facilities Management

The Facilities Management Department has the main responsibility to provide for the physical maintenance of Town Manager designated buildings to the level allowed by Council approved funding. Typically this includes repair & maintenance of the major building components such as heating & cooling systems. The dept. also manages capital improvement projects for these same buildings whether funded by the Town or through grant funding that this dept. is able to obtain.

2017-2018 Highlights

- Town Hall's roof repairs continued throughout the building during the year on an as-needed basis. Display TV'S were installed to inform the public about the new Town Hall/ Community Center's lobby. Plumbing repairs were made to the Community's Center bathrooms and new air hand dryers were installed in both bathrooms. Continued to upgrade all bathrooms with electric hand dryers to help with going paperless throughout the building. Began relocating the Emergency generator for the 1st phase of demolition for the new Town Hall/ Community Center project.
- At the Lucy Robbins Welles Library we have installed new interior and exterior front entrance doors by the main lobby. New heaters were installed in both first floor bathrooms. Life safety inspection was done on all emergency lighting throughout the building and repairs were made. Bidding for the new Library parking lot begun with a walk through with prospective contractors.
- Installed a new emergency generator in Fire House 5 and upgraded the entire electrical system to bring the building up to code. Replaced all interior & exterior lighting with high efficiency LED for greater visibility and energy savings.
- Interior and exterior LED lighting upgrade has been completed at Fire House 2 and 3.
- At Mill Pond Park, we finished upgrading the outside lights to LED and installed a new exhaust fan inside the pool pump filter room. Construction is continuing on the re-building of the fire damaged concession building. Repairs to the pool are in progress, the walk way around the pool was been completed. New LED pole lighting was installed overlooking the park grounds for greater visibility and security.
- At Church Hill Park, the repairs to the pool expansion joints has been completed.
- Responded to diesel fuel leak at Mill Brook and determined the underground piping from the above ground fuel storage tank to the fuel dispenser has been leaking for some time releasing thousands of gallons of diesel fuel into the grounds where the buses are stored. This resulted into an environmental cleanup site to remediate the contaminated soil around the source of where the leak started. This involved working with CT DEEP agency along with a remediation company and environment consulting firm. Clean up has been completed that included demolishing the Bus Garage to remove the contaminated soil that was under the foundation. Backfilling the site has been completed with final grade and material to be determined.
- At the Highway Garage, work is completed on the oil to gas conversion of all the heating units. Installation of the new lift was completed by Ray Jurgen Company.
- Completed the removal of both underground fuel tanks.

2018-2019 Goals

- Assist the Town Hall & Library Renovations Committee & Town Manager as requested in the building of the new Town Hall/Community Center & future Library addition.
- Continue to schedule roof replacements & major building heating component replacements as priority items and as budget allows during the next year.
- To increase operational effectiveness & efficiency of all Town owned buildings & infrastructure by increasing preventative maintenance.
- Work with all department managers & directors to meet their vision of facilities requirements to meet their specific needs and uses of their buildings and departments and to help promote Building-Wide Energy Efficiency.

Department Phone Numbers	
Assessor	860-665-8530
Building	860-665-8580
Engineering	860-665-8570
Facilities Management	860-665-8579
Finance	860-665-8520
Fire	860-667-5900 (routine) 911 (emergency)
Fire Marshal	860-667-5910
Health District	860-665-8588
Highway Sanitation Division	860-667-5810 860-667-5874
Human Services	860-665-8590
Information Technology	860-665-8555
Lucy Robbins Welles Library	860-665-8700
Parks & Recreation	860-665-8666
Police	860-666-8445 (routine) 911 (emergency)
Registrar of Voters	860-665-8516 (Democratic) 860-665-8517 (Republican)
Revenue Collection	860-665-8540
Senior & Disabled Center	860-665-8778
Town Clerk	860-665-8545
Town Manager	860-665-8510
Town Planner	860-665-8575

Finance Department

Janet Murphy, Director

The Department of Finance consists of the Administration and Accounting, the Assessor's office & Revenue Collector's offices. The Administration & Accounting office has the responsibility of administering the Town's finances and accounting for all Town funds. The office provides complete accounting services for all the boards, commissions and departments of the Town except the Board of Education. Detailed statements of this accounting appear in the Town's Comprehensive Annual Financial Report, which is on file in the Town Clerk's Office, excerpts of which are included in this report. In addition, the office helps develop & administers the Town budget, handles the daily Treasury operations & manages cash & debt obligations.

Mission Statement

To provide accurate, timely financial reporting, information & services to Town departments, the public and policy leaders. We strive to stay current on accounting standards and financial practices and procedures in order to provide cost effective services and financial information to all users of Town financial information.

2017-2018 Highlights

Accounting and Administration

- For the twenty-eighth consecutive year, the Town was awarded the Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2016-2017. The Town received this national recognition for its financial report by the Government Finance Officers Association of the United States & Canada.
- The Town benefits from a high credit rating of AA+ by Standard & Poor's & Aa2 by Moody's Investor Services.
- A High Deductible Health Plan for all employees was successfully implemented for the start date of July 1, 2018.
- Analysis & settlement for contract negotiations with the IBPO bargaining group were performed during the year.
- A Request for Proposal was issued for Employee Insurance and Benefits Agent of Record as required by the Town's Code of Ordinance. The Town received six responses and after interviewing three of the companies, decided to continue to retain our current Agent of Record, Lockton Companies.
- Continued working with the Town's financial advisor Matthew A. Spoerndle, Senior Managing Director of Phoenix Advisors, LLC to project estimated bond payments after the Town Hall project was approved at referendum.
- Recruitment and hiring of 2 new Accounting Clerk II employees to replace the open positions in our office handling accounts payable and payroll.
- Worked with State officials in seeking reimbursement for the bus garage remediation project in the amount of \$1,500,000.

Assessor

-Steven Kosofsky

The mission of the Newington Assessor's office is to fulfill in a timely manner the requirements of Connecticut state law relative to the assessment of real property, personal property, and motor vehicles, in a way that provides residents, administrators, and professionals with accurate, and timely information, ensuring that all taxpayers are treated in the most equitable manner possible, within a caring and responsive environment.

Real Property is assessed at 70% of a base year of value established on October 1, 2015, which was the date of the last revaluation. Commercial Personal Property and Motor Vehicles are assessed at 70% annually. The Grand List consists of over 12,000 real estate parcels, 1,400 commercial personal property accounts and over 30,000 taxable motor vehicles. The office is also responsible for assisting special service programs by annually updating over 550 elderly, 50 blind, 6,100 special assessment adjustments for veterans, and 250 disabled exemptions for Newington taxpayers.

2017-2018 Department Achievements

- Provided professional service to general public and taxpayers.
- Completed October 1, 2017 Grand List on time as required by law.
- Sent out 400 Income and Expense forms to owners of commercial properties.
- Processed over 500 applications for elderly tax relief and sent required reports to the State.

Department Goals FY 2018-2019

- Continue to provide taxpayers with courteous, professional & responsive service in a timely manner.
- Maintain an equalized tax base according to State Statutes and professional appraisal/assessment standards.

Finance Department

Revenue Collector

-Corinne Aldinger, CCMC

The Tax Office is responsible for the administration of all billing and collection activity for all real estate, motor vehicle and personal property taxes. It is the largest source of the Town's operating revenue, and necessitates the billing and collection of taxes. These taxes are essential to provide the services for the Town's residents, Town departments, youth and elderly programs, and to provide the funds for the Board of Education to operate at peak levels to highly educate the children in our community .

The primary objectives of the Revenue Collector are to secure the maximum collection of revenues due the Town, maintain accurate collection records, ensure proper controls and safeguard the revenue collected. When these objectives are accomplished in an efficient manner they reflect the financial well being of the Town, which is the backbone of the municipality in regard to fiscal debt and bonding ability. This office enforces Connecticut State Statutes by operating in accordance with guidelines established by the Office of Policy and Management. Revenue generated by all other Town departments is balanced in the Tax Office and then deposited.

The office of the Revenue Collector also serves as a center for property tax information. The staff assists attorneys, title searchers, real estate agents, residents and others regarding payment history and other information available from the tax records.

Tax Collection Activity FY 2017-2018

Taxes on Current Levy	\$93,646,719.48
Taxes on Motor Vehicle Supplemental List	1,127,165.23
Taxes on Prior Years List	489,532.85
Interest, Liens and Other Fees	323,851.34
Taxes on Advanced Collection 2017 Grand List	437,332.31
Taxes and Fees Collected	96,024,601.21
Collection Rate on Current Levy	99.05%

TOWN OF NEWINGTON, CT			
TOP TAXPAYERS - 2017 GRAND LIST			
RANK	TAXPAYER	DESCRIPTION	GROSS
1	CONNECTICUT LIGHT & POWER CO	UTILITY	\$45,742,220
2	GKN AEROSPACE NEWINGTON LLC	MANUFACTURING	\$21,711,620
3	IREIT NEWINGTON FAIR LLC	SAMS	\$21,509,790
4	NEWINGTON VF LLC	WALMART	\$20,300,000
5	MANDELL PROPERTIES LLC	PRINTING/MAILING	\$19,504,790
6	NEWINGTON GROSS LLC	STEW LEONARDS	\$19,462,690
7	TLG NEWINGTON LLC	STOP & SHOP/BOB'S	\$18,315,500
8	BRIXMOR GA TURNPIKE PLAZA LLC	PRICE CHOPPER & DICKD	\$17,850,000
9	HAYES KAUFMAN NEWINGTON	RETAIL	\$13,724,370
10	SCELZA/LANDMARK/CAMBRIDGE/BALDWIN APTS.	APARTMENTS	\$13,012,130
11	RENO PROPERTIES II LLC	MANUFACTURING	\$11,890,470
12	LOWES HOME CENTERS INC. #623	RETAIL	\$11,064,260
13	TARGET CORPORATION T 1802	RETAIL	\$10,671,520
14	SAPUTO DAIRY FOODS USA	RETAIL	\$10,278,100
15	UNITED TECHNOLOGIES CORPORATION	MANUFACTURING	\$10,253,020
16	FURNITURE EXECUTIVES NO 4 L P	RETAIL	\$9,860,810
17	BRE SELECT HOTELS PROPERTIES LLC	COURTYARD MARRIOTT	\$9,214,270
18	SHELBOURNE NEWINGTON LLC	RETAIL	\$8,834,780
19	BALF/TILCON	MANUFACTURING	\$8,783,320
20	COHEN FAMILY LIMITED PARTNERSHIP	APARTMENTS/RETAIL	\$6,885,380
21	CONNECTICUT NATURAL GAS CORP.	UTILITY	\$6,873,490
22	BERLIN NEWINGTON ASSOCIATES LLC	RETAIL	\$6,650,000
23	GRISWOLD HILLS OF NEWINGTON LTD PRTSHP	APARTMENTS	\$6,492,400
24	FENNWOODE DEVELOPMENT LLC	APARTMENTS	\$6,339,660
25	CERES NEWINGTON ASSOCIATES LLC	RETAIL	\$5,250,000
	TOTAL		\$340,474,590

This list reflects the gross assessment for the properties. Some accounts receive manufacturing exemptions which reduce the actual tax paid.

Newington Community Services

Human Services

Carol LaBrecque, Director

The Human Services Department provides a variety of human service programs and services for children, youth, adults, elderly, persons with disabilities and families. Service areas include information and referral, community education and coordination, prevention and positive youth and family development, social work and case management, clinical therapy, crisis and disaster response, and economic assistance.

Mission

We serve residents of all ages to achieve their maximum quality of life by increasing their knowledge, skill and self-sufficiency through a comprehensive coordinated continuum of social work & community services.

Our Motto:

“A Helping Hand For All Ages.”

2017-18 Highlights:

- The hoarding working group (established in 2014 at our initiation) organized a fourth annual Conference on Hoarding held May 7, 2018. CT Train videotaped the conference so it will be available for viewing online for free. More than 200 individuals statewide attended another sold out conference. Dr. Randy Frost presented a full day workshop on Treating Hoarding Disorder & Hoarding Behaviors which was well received.
- The Newington Safe Homes Task Force comprised of various Town departments including Health, Fire, Building and Zoning, EMS, Animal Control, Police, Human Services, Senior & Disabled Center and Town Manager's office continue to meet. The purpose of meeting is to collaborate, address concerns, complaints and identify at-risk residents/housing situations in Newington and work toward resolutions thus achieving safer & healthier living environments.
- There continued to be significant collaboration with Police, Fire, Health, Building & Zoning, Senior & Disabled Center, Library, Tax, Parks and Recreation and the Schools. This included at risk situations, crisis intervention, program development and partnering.
- Director LaBrecque, Coordinators Wassik and Meskill periodically participate in CERT meetings to maintain/enhance relationships with CERT volunteers & attend shelter related educational trainings as available.
- The Department offered a Community Series –“ Wellness Wednesdays” that was very well received. Topics included: LAUGHTER-A RX FOR SURVIVAL, ENHANCE WELLNESS THROUGH FOOD CHOICE, YOGA: MIND BODY CONNECTION, FINANCIAL WELLNESS, DRUMMING FOR WELLNESS, AND A RX DRUG ABUSE PRESENTATION.
- Director LaBrecque attended several ADA trainings to maintain national and state certification as municipal ADA Coordinator.

Program Highlights:

Prevention and positive youth development programs are offered through a variety of activities teaching skills in decision-making, problem-solving, communication, team cooperation leadership and community service:

The Department received a new STR (State Targeted Response to Opioid Epidemic) grant and work collaboratively with Rocky Hill to raise awareness.

- Positive youth development programs handled 3291 program registrations during this fiscal year. These programs include SCORE, ALPS, LEAD- a mentor leadership program, NHS vocational prep class, Summer Youth Adventure and the Newington Challenge Course.
- SUCCESS/ALPS which replaced the former ROPE program last year has us working with 5th graders instead of 6th graders, allowing us to teach good decision-making, problem-solving skills earlier. This past year, 329 fifth-grade students participated in this program as part of the school health and wellness curriculum.
- LEAD, Leadership Education Advisor Development, develops High School mentors that will be with our youth programs year round & take a leadership role with summer mentors. This year 12 students participated.
- Student Challenge of Recreation/Education (SCORE) offered after-school activities and opportunities to middle school age youth. In SCORE this year we had 479 participation slots filled.
- The Summer Youth Adventure (SYA) Program had a full schedule of cultural, educational and adventure activities with 521 participation slots filled with youth entering fifth through ninth grade. 95 unduplicated youth participated.
- The High School vocational prep is a collaboration with the High School psychologist and special education services to provide social skill enhancement programs through experiential education opportunities such as hiking, canoeing, geo-caching, challenge course and in-class sessions involving team building exercises. 13 youth participated.
- The Outdoor Challenge Ropes Course offered low & high element initiatives to 2,073 different program registrations comprised of school age youth, college students, businesses, Houses of Worship, other town youth service bureaus and non-profits.
- Youth & adults are also offered community service placements, many as required by the justice system. Community service projects included community clean ups, assistance with the food bank & High School youth mentoring Middle School youth. 26 youth & adults requested community service hours this year. The average number of hours per person to complete was just over 26 hours.
- The alternate Washington D.C. trip option with a day at the Newington Challenge Course was provided to 55 8th grade John Wallace and Martin Kellogg Middle School students in May.
- Field games were also provided for 88 4th grade students end-of-year picnic for Ruth Chaffee.
- Two collaborative programs with the library brought a total of 20 middle and high school youth out kayaking and one day on the challenge course.

Newington Community Services

Human Services

Youth & Family Counseling Programs

- Youth and Family Counseling handled an average of 12 cases per month receiving a total of 36 service hours on average each month.
- Community education and parent programs sponsored this year included “Getting Ready for Kindergarten”, Mindfulness Program at Cedar Mt. Commons, Mindfulness program (co-sponsored with the Library).
- Pat Meskill and our student intern Brianna Patton co-facilitated the High School “Truth About Hate” program sponsored by the Anti-Defamation League held in Feb.
- The Juvenile Review Board is an alternative and early means of identifying and assisting youth seventeen and younger whose behaviors put them at risk. The Board is composed of representatives from Police, Schools, Human Services, Juvenile Court, State Department of Children and Families. The board met on 5 youth situations this past year. Youth and their parents appeared before the Board for incidents such as vandalism, shoplifting, fighting, criminal mischief, disorderly conduct, bullying, truancy, defiance of school rules and domestic conflict.
- Pat Meskill offered and co-facilitated one Mental Health First Aid workshop.
- Pat Meskill provided at-risk children training for summer P & R staff and our summer youth adventure contract staff to identify at-risk situations and protocol for intervention/referral. Pat also provided ongoing consultation to Parks and Recreation staff.
- Our Clinical Services Coordinator also provided Daycare Center consultation for situations involving young children and review of local daycare policies and procedures as required by the State.
- Pat Meskill served on High School Discipline & Review Board.
- Pat Meskill and Director LaBrecque attended presentation on Human Trafficking offered by DCF.
- Pat Meskill received training in administering and training to use the Ohio Scale- an assessment tool indicating clinical treatment need and A-SBIRT-Screening, Brief Intervention, and Referral to Treatment. SBIRT is an evidence-based practice used to identify, reduce, and prevent problematic use, abuse, and dependence on alcohol and illicit drugs.
- Pat Meskill serves on UCONN Social Work Professional Development Advisory Board- giving input into relevant topics for day long trainings.

Financial Casework Program

Financial Casework Program—Assesses need and assists eligible residents with basic need assistance.

- The Food Bank averaged 133 households monthly. The Mobile Foodshare site (Newington collaborates with them) provides a free food distribution every other week with approximately 125 visits per month. The annual holiday programs served 428 households representing 880 children, adults and elderly. Clothing closet was used by 27 households on average each month and 150 households benefitted from our winter clothing offered at the November food distribution. 174 students received backpacks and school supplies in August.

- The Food Bank, Holiday Food & Gift Program are a community wide effort of giving. Many Civic organizations, houses of worship, schools, businesses & private residents contributed to these programs. Donations of money, gift cards, food, clothing & gifts were received to support residents in need & youth programs throughout the year.
- Newington HAT participated in the 35th Annual Walk Against Hunger. Pam Wassik served as Team captain.
- The Department collaborated with the HAT & the General Federation Women’s Club to initiate a new program offering weekend backpacks filled with food to supplement weekend food resources. Households with limited income and school age children often get free & reduced school lunches during the week which eases the food burden, so this program is intended to make resources available for the weekends when families cannot access the school lunches.
- Pam Wassik also administered the Operation Fuel Program which saw another rise in applicants. Those served increased from 85 last year to 91 households totaling \$38,358.80 in heating & or utility assistance grants.
- Special Needs assisted 73 households. Special Needs Funds assist with emergency bills such as medical, medication, energy and housing.
- We were assisted in all of our programs by close to 200 volunteers and we held a Volunteer Recognition Dinner in April with the theme: Newington Human Services Volunteers are “Tea”rrific!
- **More than 200 dedicated volunteers** continue to make a difference in need.

Social Casework

Social casework was provided to an average monthly caseload of 87 with an average of 130 service hours provided. These programs offer traditional social work services to all age populations. Social Workers see families at Town Hall and make home visits as needed. Issues brought to the department by residents included health, mental health, financial assistance, child and elderly abuse or neglect, domestic violence, housing, transportation, substance abuse and crisis intervention.

- Continued to provide Medicare retirement counseling for several Town employees.
- Continued collaboration with health, fire & blight enforcement regarding unsafe living conditions through Safe Homes Task Force.
- Participation in regional SNAP & CLASS Advisory Boards and Geriatric Social Workers Network.

2018-2019 Goals

- Continue to maintain quality casework services to meet the needs of Newington residents. Maintain and grow private funding and referral to programs/resources to meet this continuing need.
- Continue to enhance and provide quality youth development and prevention programs and counseling services. Youth programs to include, cultural, social and adventure based activities. Expand counseling support through provision of individual and family sessions, clinical/support groups and educational presentations.

Newington Community Services

Human Services

2018-2019 Goals Continued

- Continue to develop staff skills and knowledge through attendance in training and workshops that will keep us current in ever-changing needs and trends.
- To offer community Wellness series addressing all areas of wellness: physical, emotional, mental health, financial.
- Continue to explore grant and fundraising options to support and enhance our programs.
- Fill vacancies on Commissions.

Boards, Commissions, Committees, ADA, EAP are coordinated by the Director of Human Services providing staff support for the Youth-Adult Council, Fair Rent and Human Rights Commissions. The Director also acts as the Town's Coordinator for the American with Disabilities Act (ADA) and Employee Assistance Program (EAP).

ANNUAL STATISTICS

	<u>2016-2017</u>	<u>2017-2018</u>
Youth & Family Counseling Average Monthly Y & F Cases	45 16 households	33 12 households
Youth & Family Service Hours	514.25 hrs. 323	426.5 hrs. 358
Total Casework Cases		
Ave. Monthly Casework Cases	96 households 1912.5 hrs.	87 households 1556.25 hrs
Casework Service Hours		
Special Needs	104 cases	73 cases
Food Bank	1638 visits	1596 visits
Open Air Market	1413 visits	1495 visits
Clothing Closet	289 visits	254 visits
Holiday Food, Gifts	401 households	428 households
Positive Youth Development	3256 reg.	3291 reg.
Juvenile Review Board	15 cases	5 cases
Information & Referral	11,559 req.	7,375 req.
Educ./Training Participants	500	716

*Households —**More individuals but less hours due to 2 client groups meeting during the same clinical hr.

***Less individuals but more service hours due to complexity of presenting needs.

Youth-Adult Council

The Youth-Adult Council (YAC) acts as an advisory to the Human Services Department. The members are appointed by the Mayor and represent parents, youth, police, schools, library, business and liaisons from the Town Council, Board of Education and Parks and Recreation. Their purpose is to review youth and family issues and foster community education and support among agencies and residents.

- Each year YAC sponsors the Super Hoop-La Basketball Game involving students from every elementary & middle school. They compete in a friendly tournament to raise funds for scholarships awarded to graduating High School students. In April, 2018, over 200 elementary & middle students participated with family & friends cheering them on in the stands. This event resulted in a Net Profit: \$895.13. We had reduced numbers-perhaps due to it being held on a holiday weekend with Thurs. being a church holiday. We will schedule for a different time next year. Two high school students were selected to receive scholarships of \$500 each after submitting an essay that reflected their going above & beyond in community service.
- YAC was able to continue active youth member involvement with 2 High School & 1 Middle School representative.
- Through an annual grant from the Capital Area Substance Abuse Council, substance abuse prevention/education Human Services programs were offered to middle and high school age youth. Funds supported IMPACT and LIFESTAR: two presentations used by the High School to illustrate the consequences of poor choices around substance abuse and driving. Funds also went toward Safe Night Graduation an all-night substance-free graduation celebration at the High School. Funds additionally supported a Newington Library/Human Services collaborative experiential learning program to build problem solving and decision making skills.
- YAC also held a well received presentation on RX Drug Use/Abuse in collaboration with the High School, Interfaith Clergy Association, and Health Department and a \$500 grant through CVS.

Human Rights Commission

The purpose of the Human Rights Commission is to promote understanding & respect among all racial, religious, ethnic & other groups & to secure equality of & opportunity for all people. Commission members are appointed by the Town Council & conform to State & Federal laws regarding discrimination.

- HRC participated in the Waterfall Festival again.
- HRC had several vacancies making it difficult to achieve a quorum required for official meeting.

Fair Rent Commission

The purpose of the Fair Rent Commission is to make studies and investigations, conduct hearings and receive complaints relative to rental charges on housing accommodation within its jurisdiction in order to control and eliminate excessive rental charges on such accommodations.

- Fair Rent Commission did not meet this past year.

Lucy Robbins Welles Library

Lisa Masten, Director

The Library continued to work towards its mission of providing informational, cultural and entertainment excellence to its community through our traditional services like the circulation of materials, story times and information assistance to the evolving Library services of today which includes technology assistance, a more diverse digital collection and circulation of non-traditional materials like Wi-Fi hotspots and tablets.

This past year 184,503 people visited the Library and another 101,725 visited the library via the Library's website. We circulated 310,219 items and the reference staff answered 56,657 questions. 43,958 items were added to the collection. Volunteers recorded 1,185 hours. Museum passes were checked out 1,240 times.

2017-2018 Highlights

Budget: The Town's 2018-2019 budget was passed in April. The statewide delivery system, deliverIT was revamped in May 2017 and went live in July 2017. The new delivery system only allows 3 bins to be sent out and 3 bins for pick-up each day. This severely limited the resource sharing allowed between libraries throughout the State. It also may diminish patrons' ability to return materials to any library and have the delivery system return it to the owing Library in a timely manner. Connecticut Library Consortium that receives State Library funding continued to be impacted by the State Library cuts. This consortium offers staff training opportunities at reduced prices, negotiates online database contracts and offers group buying power for books, audiovisual materials and other library items. CLC saves libraries a lot of money and allows them to offer more for less.

Personnel: A hiring freeze was put into effect in April 2017 until April 2018. For this reason there were few personnel changes at the Library. During the hiring freeze there was a permanent part-time Circulation Technician position open, several part-time substitute positions open in both reference and circulation and four Library Page positions open. We did train and share substitutes from the Children's Department with Circulation. By April 2018 we were able to fill the permanent part-time Circulation position with Kaitlin Gontarz. We also hired two new Library Pages and were working on filling the other two positions by the end of the fiscal year.

Head of Collection Management Jeanette Francini, Co-Chair of the State Library's deliverIT Task Force completed her work and made recommendations to the State Library. This task force was assigned to look at the current statewide delivery system and came up with recommendations for possible solutions to the many problems associated with it. Library Director Lisa Masten was re-elected as Secretary of the Library Connection Board of Directors. LCI is the consortium that the Library belongs to along with 29 other libraries in the area. She was also a member of the LCI Boards' Governance Committee as well as the Personnel Committee. Assistant Director Karen Benner was selected to be a part of the State Library's researchIT Advisory Task Force. This task force is charged with choosing materials for the new State eBook platform as well as selecting a vendor for a new database contract with the State. Staff continued to be active on several roundtables and committees throughout the State including the CLA Children's Section, The LCI User Experience Committee and the Capital Region Teen Roundtable.

Technology: The technology team that consisted of Karen Benner, Digital Services Jennifer Hebert and Part-time Technology Librarian Carlene Peterson continued to do a great job working with existing technology, technology troubleshooting, staff and patron technology training and exploring emerging Library technology.

The Library like the Town of Newington went live with a new website in August 2017. Lisa Masten was on the Town Website Committee during the process. Lisa Masten, Karen Benner and Head of Reference Diane Durette attended the 2-day training session to learn the new software in June of 2017 and spent the next 6 weeks working on the Library's new design and making sure all the necessary content was on the new site. They then spent time training other key Library staff who would be working on the Library's new webpage on a regular

basis. The importance of a more user friendly, visually appealing website that has relevant information and links readily available cannot be understated for the library. This is the Library's virtual site. Our patrons visit the Library both in person and online.

The three self-checkout stations are running well. Patrons can check out their own items, make cash payments to pay their fines and get reading suggestions on their checkout receipts. The circulation of WiFi Hotspots and Roku continued to be very popular. The Samsung tablets preloaded with popular fiction and non-fiction had the 2019 Nutmeg Book nominees added in the spring to give kids and teens additional formats to read these books, many of which are recommended as part of the summer reading packet. Portable chargers were made available to patrons in the Library.

Technology training for staff continued throughout the year. Mini-training sessions were held at the monthly staff meetings, as well as the different Department meetings. Training videos available from YouTube were used when appropriate. Staff took advantage of technology training opportunities from the Connecticut State Library and Connecticut Library Consortium as well.

Karen Benner and Teen Librarian Bailey Francis worked with Director of Educational Technology Jay Salerno at the Board of Education to discuss ways to increase collaboration. Teen Tech Troubleshooting is one way this happened. It has become an integral part of the Library's ability to offer tech support for our patrons. Teens from the High School volunteer their time to help people with their technology issues. Another way was to offer our second Hour of Code program in conjunction with Mr. Salerno and students from the High School. They brought hardware and robotics to the Library and helped participants learn about coding and what teens are doing at the High School.

The Library increased its efforts to offer technology programs for the public. Instructional technology programs that helped patrons learn how to use specific devices, software or online services included Computer Health Tips, Ipad Essentials, Google Sheets & Slides, Google Drive & Docs, Save it to the Cloud and Best Free Apps. Hands on computer classes included Basic and Intermediate Excel 2013, Basic and Intermediate Word 2013, PowerPoint Essentials, Publisher Essentials.

Children's: The children's staff presented 691 educational and entertainment programs to 21,664 children and their caregivers. The children's summer reading program "Build a Better World!" kicked-off a summer of reading and activities related to building. Over 1,071 children participated by reading, earning prizes and being entertained by such programs as Build a Better You with Flow Circus, Amphibians in Jeopardy, the klezmer band Heavy Shetl, and Christina's Balloon Workshop. Other special programs included storytimes with a building theme including Building with LEGO Bricks and Keva Planks, Afternoon Architects and Busy Builders Ones. The children's staff finished out the season by working with the schools to hold summer reading award assemblies featuring a juggler Bryson Lang.

The Annual John and Adella Sliva Memorial Young People's Literary Series event welcomed bestselling children's author and illustrator Brian Mack. Mr. Mack entertained all 3rd and 4th graders who were bused to the High School. The children and teen librarians offered a joint program for kids ages 3 through 18 called Snapology Saturdays. Five times throughout the year, Snapology organizers came to the library and set up the room to allow kids to build amazing creations with LEGO bricks and gears. Throughout the year, the children's and teen librarians also collaborated to offer additional programming for kids of all ages. These programs included pumpkin decorating at Pumpkinpalooza and Free Comic Book Day, a morning of anime crafts and movies and donations of free comic books for participants from Eye Opener Comic Book Store in Newington.

The staff offered 298 outreach programs to 11,045 children. Outreach programs included weekly visits to preschools and daycares, hosting school visits at the Library and attending many school functions such as Nutmeg Book Talks, Battle of the Book Talks, Open Houses, Literacy Night and end of school year picnics. A wide variety of regular programs including Storytime's, the new Babies Love Music story time,

Lucy Robbins Welles Library

Highlights Continued

Chess and Checkers Club, Stories & Art, Tales to Tails, Music Together and Cookbook Club and many more rounded out the year.

Teens: The teen librarians Bailey Francis and Jennifer Bassett continued to work on developing relationships with teens both in the Library and at the schools. This was done through programming, book discussions at the Library and school visits. 55 programs were offered to an audience of 3,107 teens. The teen summer reading program "Build a Better World" had 104 teens reading and participating in a theme that encourage them to make the world a better place. Live Life Everyday: Mine & Body, Working for a Better World, a volunteerism program and Teen Stress Management 101 were some examples of the programs offered. Two new programs offered during the year were Teen Lazy Lounge and Monday Makerspace. Teen Lazy Lounge encouraged teens to come and hang out, watch a movie, play games, be crafty and maybe even talk about books. Monday Makerspace had teens creating treasures from the mobile makerspace cart. Highlights of other teen programming included Teen Magic Workshop, Alcohol Art for Teens, Squid Dissection, Book Speed Dating and Teen Henna & Craft Night.

The teen librarians were also in the schools more this past year in addition to their usual school open houses and spring time visits promoting Nutmeg Nominees and the summer reading program. Teen librarians led a fun book club at the Newington High School and did book talks with all of the 8th grade language arts classes.

Adults: Adults were offered 211 programs to 8,423 adults. A wide selection of educational, cultural and entertainment programs were offered. Movies & More @ the Library, an afternoon movie program offered films such as The Darkest Hour, The Post and Victoria and Abdul. Brown Bag it with a Documentary, featured a diverse selection of documentaries to educate and entertain. Films included The Boys of '36 and Elizabeth at 90. For several of the books chosen this year, the film based on the book was shown as well so it could be part of the discussion. The Made in Connecticut series that featured companies that made products in Connecticut was extremely popular once again. Every program was full with a long waiting list. Programs included Serenity Hill Baskets, Avery Beverages, Bradley Mountain Soaps and Eddy Farms.

Several new reading programs were added to encourage reading, and to help adults find new forms of genres and authors. Page Turners is an evening books discussion program that met 10 months of the year. Books and Bites, a program held every other month, consisted of librarians' book talking and recommending books they enjoyed reading. Special Friends, a monthly program for adults with special needs, continued to grow and expand. Adults from the Transaction Academies of Newington and Wethersfield, Buckingham Services and other local adults came together to decorate pumpkins, learn how to do Zentangle, watch movies or learn how to use the exercise equipment at Mill Pond Park.

Library Board of Trustees: The Library Board of Trustees continued its commitment to the future of the Library through its hard work and its presence in the community to actively promote and advocate for the Library.

The Library Board's "George C. Hanel Fine Art Series," held a free concert at the Martin Kellogg Middle School Auditorium featuring an a cappella, The Cat's Pajamas. Another Hanel event was planned for the summer of 2018 featuring The Larry Gareau Quartet. The Trustees also presented its 22nd Annual Newington Library's 5K Challenge Road Race, the board's annual fundraiser, that had 301 runners/walkers and many more spectators. This was the highest number of participants in many years. This fundraiser has become a very popular family event with adults and their children running the race together.

The Library Board of Trustees spent a significant amount of time working with the Town to negotiate use of the Trustees property next to the Library to allow a parking lot to be built on it that will be connected to the Garfield Parking Lot. During the construction of the new Town Hall, Mazzocolli Way will be closed until the project is completed. This means all the current parking in front of the Library and the Upper Town Hall parking lot will be unavailable. The board worked

hard to ensure that the Library would have parking during the Town Hall Renovation project and that our patrons and staff would have safe access to the Library by negotiating an agreement with the Town to be able to build a parking lot on this property.

Friends of the Library: The Library is very lucky to have such a hard-working Friends of the Library organization. They work tirelessly to advocate and fundraise for the Library throughout the year. Another successful membership drive, two book sales, two mini-media sales, a Wine, Beer and Cheese Social and bus trips to New York City, Greenwood Glassblowing Studio in Riverton, CT and Block Island helped the Friends raise money for the Library. The Friends annual Wine and Cheese Social this past year had its highest attendance yet. The evening included wine, beer, hard cider and cheese tasting, a silent auction, a teacup auction, door prizes and jazz musician Dana Lauren. The Friends finished the year with their annual meeting featuring the music of The Elderly Brothers. Without the Friends, most of the Library programs, museum passes, DVDs/Blu-Rays, and technology the Library offers would not be possible.

2018-2019 Goals

- Continue to repurpose space when possible to address the space issues in the Library.
- Purchase additional mobile shelving in the Library to be able to repurpose space for programming as well as future needs.
- Continue to pursue collaboration opportunities with the Board of Education and other Town departments and organizations.
- Continue to pursue funding opportunities to offer innovative programming and new services to the public.
- Work with staff to offer a collection both in print and digital that meets the needs of the community.
- Investigate software for an easy to use print management system that also offers wireless printing.
- Continue with staff training and professional development.
- Work with the Friends to help with their fundraising efforts.
- Work with the Library Board of Trustees and the Town to have a new parking lot built on the property owned the Trustees.
- Work with the staff and Trustees to ensure that safe access to the Library and its services during the Town Hall Renovations is always available.

Statistical Summary	2017-2018
Items circulated	310,219
Total downloads	29,033
Downloads: eBooks & Book views	16,478
Downloads: audiobooks	7,006
Downloads: magazines	753
Downloads: music & streaming	3,462
Video streaming	1,064
Museum Pass usage	1,240
Online database usage	86,950
Total # cardholders	11,870
Patron count	184,503
Reference questions answered	56,657
Children's programs	691
Children Attendance	21,664
Teen Programs	55
Teen Attendance	2,456
Adult Programs	211
Adult Attendance	8,243
Items added	35,263
Items deleted	12,814
Meeting Rooms usage	1,138
Study Room usage	3,127
Homepage visits	101,725
Library holdings	266,902
Volunteer hours	1,185
Books mended	398
AV repairs	1,767

Senior and Disabled Center

Dianne Stone, Director

Open to all persons aged 55 and older and younger adults with disabilities; the Center provides information, opportunities and assistance through its program's and services across all dimensions of wellbeing: physical (health physical activity, nutrition), social, financial, cognitive, purpose, spiritual, environmental and emotional. These include information and referral, health prevention and promotion services, fitness and wellness, leisure and recreation, social activities and special events, life long learning, supportive services including case management, transportation and nutrition. It was the first Center in the State of Connecticut to be nationally accredited and is the designated Community Focal Point for aging services.

Mission

The Mission of the Newington Senior and Disabled Center is to improve the well-being of older adults and adults with disabilities in the Town of Newington.

2017-2018 Highlights

- The Center held more than 60 special programs throughout the year. These programs encompassed the Center's mission of improving the well-being of older adults and adults with disabilities in the Town. The Center identifies eight dimensions of well-being which are integral to the program planning process. All programs are planned with the intent to improve participants' physical, social, environmental, financial, spiritual, purpose, emotional or intellectual well-being. Some of the successful special programs included mindfulness classes, healthy cooking demos, and discussions on various health topics, coffee hours with local officials, card making classes and fraud prevention programs.
- The Center continues to offer innovate multi-week evidence-based programs (programs that have been proven to have a specific impact and that are designed to be delivered within the community) and in spring and fall semesters. These programs include the innovative Aging Mastery Program, a 10 week program offered by the National Council on Aging with sponsorship by the CT Healthy Living Collective and the Anthem Foundation. Other evidence-based programs include A Matter of Balance, Live Well and Live Well Diabetes and Powerful Tools for Caregivers.
- Other regularly scheduled programs include a comprehensive array of offerings such as various exercise and physical fitness classes for all abilities, games and movies, arts and crafts, woodshop, bingo, tech help and more. The Center's Wellness Clinic offers an ARPN on site each Monday as well as foot care clinics, dental cleanings coordinated by CCHD and funded by the Older American's Act through the North Central Area Agency on Aging, blood pressure checks coordinated by Berlin VNA, low-cost massage therapy and more.
- The LGBT Moveable Senior Center, a first in the nation approach to reaching members of the LGBT community who are underserved and at risk expanded from 10 to 12 sites. The program is funded through Connecticut Community Care, Inc. Newington is a leader in this effort.
- The Center is fortunate to have a dedicated roster of more than 100 volunteers who recorded more than 6,898 hours of service. Even at minimum wage, this represents a value of \$70,000. The Center continues to develop teams of self-directed volunteers to manage programs and areas of operations. Along with the coffee and gift shop teams, the Trips and Travel team coordinated the year's calendar of trips. In addition to annual and perennial flowers, the Giving Garden produced dozens of varieties of vegetables, fruit and herbs

and donated over 600 lbs. of produce to the Newington Human Services Food Bank. The volunteers also held plant sales during the growing season to help fund the garden.

- Received assistance through sponsorship, in kind donation of goods or services or direct assistance from more than 30 different businesses and agencies including several long term care facilities, health care agencies and Town businesses.
- Through the Information and Referral Center more than a thousand residents got assistance with supportive programs including Energy Assistance, Renter's Rebate, Medicare Part D, Meals on Wheels, Tax preparation, the Medicare Savings Program (MSP) and case management.
- The Center offers a congregate lunch program Monday – Friday. The Community Café provides a nutritious and well-balanced meal and an opportunity to socialize in a congenial setting for approximately 50-70 people each day. In addition, approximately 35-40 residents receive home-delivered meals each day through the Meals on Wheels program administered by the Community Renewal Team.
- Held several annual events including the Annual Expo, a Senior Prom presented by students from the Hartford Magnet Trinity College Academy, a holiday party catered by the Transition Academy, the annual Police Safety Picnic, a general membership meeting and the Volunteer Recognition dinner.
- Dial-A-Ride provided 12,773 trips covering 38,903 miles and was used by 217 people. The Out of Town Medical Transportation program, provided through a collaborative partnership with Wethersfield and Rocky Hill and funded by the DOT Matching Grant for Demand Responsive Transportation, continues to be fully utilized.
- Center Director Dianne Stone has been actively involved in representing municipal aging services including service on the State Commission on Women, Children and Seniors, and leadership positions with the Executive Committee of the Connecticut Elder Action Network and the National Council on Aging/ National Institute of Senior Centers (NISC). Additionally, Ms. Stone was appointed to a legislative Task Force on Senior Centers and named co-chair and was appointed to the Medical Assistance Program Oversight Committee (MAPOC).
- Each month there are 200+ participation opportunities at the Center with some daily, some weekly, some once a month and some one time only. The total recorded attendance for the year was more than 36688 by more than 952 different people. The highest recorded activity is fitness with nutrition and leisure close behind. Actual attendance is higher as many participants still do not sign in. The installation of door counters revealed that actual attendance may be as much as 3 times greater.
- The Senior and Disabled Center has an annual membership and that peaked at just under 1,600 by the end of the year. Membership is not required for residents to use Dial-A-Ride, social and support services or to attend the congregate meal and more than 700 residents are registered for those services alone.

2018-2019 Goals

- Continue to assess & respond to the changing needs of older adults & people with disabilities in the community.
- Continue efforts to strengthen community engagement to support aging in place.
- Build on the professional services of the Center.
- Develop programs & services that improve wellbeing with measurable goals & evaluation.

Parks & Recreation

William DeMaio, Superintendent

The Parks and Recreation Department is comprised of three divisions: Recreation, Parks, and Cemeteries and provides comprehensive recreation services and facilities for Newington residents.

Recreation Division

The Town of Newington has established a firm commitment to recreational resources and opportunities for its residents. The Town operates outdoor swimming pools at Mill Pond Park and Churchill Park. Indoor swimming is available at Newington High School during the fall, winter and spring. Tennis enthusiasts can find courts at Churchill Park and Newington High School, along with four clay and four Har-Tru tennis courts located at Mill Pond Park. Golfers can enjoy the beauty of the landscape at the Town-owned, but privately operated 18-hole Indian Hill Country Club. Several trails and a skatepark are also available.

The Parks & Recreation Department offers a wide variety of recreational programs, special events, sports leagues, facility rentals (Churchill and Mill Pond Park pavilions as well as the Mortensen Community Center and the Kellogg Eddy House) and leisure opportunities for all ages. Programs offered include summer camps from 7:30 a.m. to 5:30 p.m. for children completing Kindergarten through grade 7. Camp S'More offers an additional week of fun at the end of the summer for children entering grades K through 4. Other programs include year-round Aquatics (swim lessons and recreational swimming), Community Gardens, Adult Sports Leagues (Women's Softball, Women's Volleyball, and Men's Basketball), Youth Basketball (Grades K-12) and a host of other programs and special events, including fitness and cultural programs for youth and adults of all ages. Although operated independently, youth sports organizations including T-Ball, Little League, Softball, Challenger Baseball, Soccer, Swim Club, Lacrosse, Travel Basketball, Midget Football, and Cheerleading fall under the umbrella of the Parks & Recreation Department. More summer concerts were added, bringing the total to 14 concerts. The Department works closely with various citizen committees, civic groups, and the Board of Education. The Department's Creative Playtime Preschool program is fully licensed as a Child Day Care Center through the State of Connecticut and open to children ages 3 to 5. The Department also sponsors the annual Life. Be In It. Extravaganza celebration in July at Mill Pond Park, highlighted by an evening \$25,000.00 fireworks display.

2017-2018 Highlights

- Over 800 programs were offered throughout the year and approximately 9,000 participants registered for these programs.
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- 74 residents reserved picnic sites at Churchill Park during the 2017-2018 fiscal year. Over 10,000 picnickers enjoyed the park at these picnics.
- 110 gardeners reserved all available garden plots in our Community Garden program at Deming Young Farm.
- The department continues to develop their working knowledge of social media and have been using it to assist in advertising all events and many programs that are offered. The website page has been updated and will continue to be developed to offer the most informational page possible.
- The Mortensen Community Center accommodated hundreds of rentals for private activities, events and meetings.
- Online registration was introduced for residents and non-residents to sign up for programs and events.
- New programs offered included Youth Rhythm Kids, Youth Gymnastics, Intro to (Adult) Zumba, Kids' and Family Sewing Classes, Youth Badminton Lessons, Hobby Quest Airplane and Magic Mini Camps, Boys' Volleyball Clinic, Youth Culinary Camp, and Leaders-In-Training for 13-15 year olds.
- New events included a Scarecrow Contest, Holiday House Decorating Contest, and National Night Out. New Extravaganza events included Build your Own Helicopter, ERA Sargis Breen Stuff-a-Bear, and Zippy Pet rides.
- A new Adult Fall Cornhole League was started with 12 teams participating. The league ran on Thursday nights in Mill Pond Park during the fall. A Fall Cornhole Tournament was also held in September.
- Club WAKA, also known as World Adult Kickball Association, has begun renting two fields at Mill Pond Park for adult flag football and soccer. Club WAKA draws hundreds of young adults to the Newington Community during the spring, summer, and fall seasons. This program enables adults to socialize, meet new people, and remain active.
- Approximately 700 Motorcycles and over 3,000 individuals participated in the third annual Motorcycle Madness Event. The event included live music, a beer garden, vendors, awards and prizes. The event raised a total of \$12,876.00 for the annual Extravaganza fireworks. In 2016, Motorcycle Madness raised \$9,115.00.



Parks & Recreation

Highlights Continued

- A Halloween Party was held in October, where over 200 participants arrived in costume to enjoy the festivities and Halloween-related activities.
- Additional free opportunities for recreation and leisure were offered, including Police National Night Out, pool parties at Churchill Park and Mill Pond Park pools, Fun Runs, Summer Concerts at Mill Pond Park, pictures with Santa/Sleigh Rides, and free family fishing classes. Other free events were held, including Touch-A-Truck, free refreshments at the dedication of the dog water fountain donated by Dr. Ellen Leonard, National Trails Day Bird Walk at Cedar Mountain, Night of Lights and more.
- The annual Mill Pond Park Life. Be in it. Extravaganza included a carnival, Menchie's Frozen Yogurt Giveaway, Century 21 Stamm Eddy Helicopter Rides, RE/MAX Precision Realty Hot Air Balloon Rides, a Local Craft Beer Tasting and concert, in addition to the traditional crafts, entertainment, activities and a \$25,000 firework show. Other sponsors included Bowl-O-Rama, ERA Sargis Breen Real Estate, MDC, Newington Youth Soccer and Youth Lacrosse, and Northeast Midways.
- Our Creative Playtime Preschool Program attracts hundreds of families per year and has remained a popular choice for parents of 3-5 year old children. Our flexible program allows parents to choose a schedule that suits their needs; offering morning, afternoon, and full day programs. This state licensed, comprehensive program continues to grow with nearly a thousand graduates since its launch in 2007. Children are exposed to a variety of educational and fun activities including "hands on" play centers, multi-sensory arts and crafts, imaginative music experiences, development of daily living and social skills, and more.
- Parents can also enroll their preschool age children in the Summer Sunshine Program. With similar activities to the Creative Playtime Preschool Program, Summer Sunshine offers an educational and entertaining experience, while simultaneously acting as a childcare option for working families.
- A consignment ticket program for Six Flags, Lake Compounce, and the Connecticut Science Center was offered, giving residents the opportunity to purchase discount tickets at the Parks and Recreation office.
- Opportunities to advertise in our seasonal program guides were offered again, and we continue to see interest from local businesses, including: Dick's Sporting Goods, Club WAKA, Bowl-O-Rama, Geico, Ruth's Chris Steak House, Wave Car Wash, the Back Nine Tavern, and more.
- A new public/private partnership was established with Newington's Max Pizza 5, who donated pizzas for one of our Summer Concerts.
- The after school program was offered for the second year to provide care for elementary aged students on

the early release days, also known as "Teacher Tuesdays". The program is called "Exercise the Right Choice" and has three aspects to it: Exercise, Recreation, and Cultural Arts. Hobby Quest ran a magic and aviation workshop for all students in the program, and Newington High School team sports captains worked with the students and wrote letters to the service men and women. There were 79 students enrolled in the program's second year.

Parks & Grounds and Cemeteries Division

Emmett House, Supervisor

The Parks, Grounds and Cemeteries Division is responsible for the year round maintenance of 833 acres of parks and public green spaces, including two community parks; Mill Pond Park and Churchill Park, ten neighborhood parks; Badger Park, Bank's Corner, Beachwood Park, Beacon Park, Candlewick Park, Eagle Park, Little Brook Park, Mary Welles Park, Seymour Park and Starr Park, and three historic properties; Kellogg-Eddy House, Kelsey House, and Deming-Young Farm. It also maintains the Town greens, three cemeteries; Church Street, Center, and West Meadow, as well as the Municipal Parking Lot, the Town Center, the grounds of all Newington public buildings, 110 community garden plots, the picnic and recreation facilities at Churchill Park, the skate park at Clem Lemire Recreation Complex, two outdoor swimming pools; Churchill Park and Mill Pond Park, playgrounds, several miles of hiking/biking trails, numerous public rights-of-way, 64 cul-de-sacs, roadside mowing, numerous flower beds, 17 decorative planters on Main Street, the placing of flags and decorations and lighting for the holidays, 5 Fire Stations, Senior Center, Town Hall, Library, Ambulance buildings, and 7 schools. Maintenance activities include mowing, pruning, trash removal, athletic field preparation for scholastic and recreational use, and snow removal for schools and public building parking areas, sidewalks and school walk routes through Town spaces. Parks, Grounds and Cemeteries is responsible for the maintenance of trees on all streets, parks, cemeteries, schools, rights-of-way, and all Town owned property. The trees are valued at over 20 million dollars.



Parks & Recreation

2017-2018 Highlights

- Crew members repaired numerous pipes, valves, and sprinkler heads on the aging irrigation systems for the various athletic fields.
- Several baseball fields were cut and filled. Also professionally cleaned the Clem Lemire football field.
- New player's benches were built and painted for many of the athletic fields.
- Began designing and planning for renovations to the Skatepark at Clem Lemire Sports Complex.
- Alumni Infield was stripped regraded. New mix was installed along with new sod on the infield and sprinkler upgrade.
- Soccer fields were groomed and lined for the wrap up Youth Soccer tournament. Parks, Grounds and Cemetery staff also performed trash and litter removal services to help make the event a success.
- Eagle Park basketball court was also repaired and painted Newington High colors.
- At Seymour Park staff removed the old shingles off the pavilion and replaced any bad wood and installed new shingles.
- Four Parks and Grounds staff members reported to the Highway Department for 6 weeks to perform leaf removal on Town streets.

- Two Parks and Grounds staff members reported to the Highway Department to assist with snow plowing and removal.
- Over the winter staff trimmed back the fences and wood lines for Town and Board of Education properties during the winter season.
- The Tree Warden, along with trained staff, were constantly addressing the trimming and removal of the Town's aging tree population.
- Large Ash tree removed in West Meadow Cemetery due to Emerald Ash Bore. Planted 3 new trees in West Meadow Cemetery. Also, installed 18 Veteran stones.
- During the winter we removed 100 feet of Hemlock hedge and in June we replanted the area with perianal and 3 Crape Myrtle trees at West Meadow Cemetery.
- The West Meadow Cemetery chapel was opened and set up for the Wreaths across America Ceremony in December. The ceremony is conducted by local veterans in conjunction with the nationwide Wreaths across America effort.
- The division hosted a successful Cherish Our Children ceremony at West Meadow Cemetery in September.
- There were 131 interments, which included 44 cremated remains, 61 single depth burials, 26 double depth burials, and 101 on a weekday, 28 on a Saturday and 2 on a Sunday. 55 plots were sold in Town cemeteries.
- Mulched sections B & C in the West Meadow Cemetery.

Parks in Newington

	Baseball	Softball	Playground	Multuse Fields*	Tennis	Pool	Volleyball	Bocce	Basketball	Trails	Skating	Ice	Shelter	Picnic	Water Features	Skate Park
Badger Field - <i>Walsh Ave.</i>																
Beacon Park - <i>Beacon St.</i>																
Beechwood Park - <i>Woodbridge Rd.</i>																
Candlewick Park - <i>Lamp Lighter La.</i>																
Churchill Park - <i>Main St.</i>																
Clem Lemire - <i>New Britain Ave.</i>																
Eagle Lantern Park - <i>Eagle Dr.</i>																
Little Brook Park - <i>Little Brook Dr.</i>																
Mill Brook Farms Park - <i>Main St.</i>																
Mill Pond Park - <i>Garfield St.</i>																
Seymour Park - <i>Seventh St.</i>																
Starr Park - <i>Starr Ave.</i>																
Mary Wells Park - <i>Cedar St.</i>																



Denotes facilities available in that park.

Newington Planning & Development

Building Department

Douglas Jourdan, Building Official

Permits Issued 2017-2018

The Building Department has a number of responsibilities to insure the health, safety & welfare of the residents of Newington. The Department does this by enforcing state building codes & inspections of all commercial/industrial buildings, rental properties & all places of assembly & individual residences. Building codes are laws or ordinances adopted at the local or state level that set minimum safety standards for the construction of residential and commercial buildings. The building codes regulate structural & fire safety, electrical, plumbing & mechanical systems, zoning & energy conservation. The Building Department works very closely with homeowners & contractors in processing & issuance of permits. The Department also works with the Fire Marshal, Town Engineer, Health Director, Police, Social Services & the Health Department.

2017-2018 Highlights

- A total of 24 Certificates of Occupancy were issued from July 2017 to June 2018. 7 Certificates of Occupancy were Commercial and 17 were for Single Family Residences.
- Commercial Certificates of Occupancy included:
 - ◆ The Hospital of Central Connecticut Rehabilitation Network located at 40 Fenn Road.
 - ◆ Modern Wine & Spirits – located at 18 Cedar Street.
 - ◆ Party City located at 3091 Berlin Turnpike.
 - ◆ The Goddard School located at 320 Alumni Road.
 - ◆ Go Health Urgent Care located at 40A Fenn Road.

Income Received From Permit Fees: \$251,922.00

Other Income Received	Amount
Town Plan and Zoning Application Fees	\$12,735.00
Environmental Fees	3,300.00
Conservation Commission Applications Fees	8,680.00
Zoning Board of Appeals	520.00
Copies, Books and Maps	908.00
Work in Right of Way	25,450.00
Engr. Copies	1,019.00
Total	\$52,612.00

Type of Permit	#	Value of Permits
Additions	331	7,200,001.00
Decks	54	273,083.00
Demolition	8	808,200.00
Electrical	507	2,635,055.00
Fence	0	0.00
FSS	0	0.00
Footing/Foundation	1	8,750.00
Fuel Tank	24	70,642.00
Garages/Sheds	13	189,985.00
Mechanical	379	3,484,410.00
New Comm.	2	950,000.00
New Municipal	2	28,300.00
New Residential	6	1,249,970.00
Plumbing	271	960,107.00
Pools	20	201,033.00
Roofing/Siding	164	1,740,176.00
Sign	41	172,343.00
Solar	77	1,503,747.00
Tent	9	19,706.00
Other	0	0.00
Total	1909	\$21,495,508.00

**Total Income:
\$308,534.25**

2018-2019 Goals

- Maintaining State Mandated Continuing Education for all staff.
- Firm and consistent enforcement of all State codes to protect the health, safety and welfare of all Newington residents.

Town Planner

Craig Minor, AICP Town Planner

The Planning and Development Department provides professional and administrative support to the Town Plan and Zoning Commission, the Open Space Committee, the Zoning Board of Appeals, the Affordable Housing Monitoring Agency, and the Economic Development Commission. The Department assists the Town Council and the Town Manager by meeting with land developers and state officials, providing a long-range perspective on development opportunities, and carrying out special projects as assigned by the Town Manager.

The Department is responsible for providing a wide range of planning and zoning services to the general public, town officials, and the business community. The Department offers hands-on assistance to individuals and businesses that seek various types of zoning approval, as well as vigorous enforcement of the zoning regulations and the Town of Newington's blight ordinance.

The Department also prepares State and Federal grant applications.

Mission

The mission of the Planning and Development Department is to help the Town of Newington maintain a high quality of life by promoting sustainable land use and economic growth that conserve the community's natural resources, and to help citizens and businesses achieve their own development goals.

2017-2018 Highlights

Town Plan and Zoning Commission: During this fiscal year the TPZ received approximately 45 petitions for special permits, site plan approvals, zoning amendments and various miscellaneous items, including the following:

- **Site Plan Approval:** 11 commercial site plan approvals/modifications totaling 31,988 s.f. of new construction.
- **Special Permit Approvals:** 19 special permits, including 4 free-standing commercial signs; 2 physical activity; 2 outdoor dining or liquor; and 2 places of worship.
- **Zone Changes and Zoning Text Amendments:** 1 zone change (from Residential to B-BT); 3 text amendments (signs; temporary structures; miscellaneous items).

Open Space Committee:

- Developed a definition of "open space" to assist in identifying future Committee activities.
- Reviewed and identified several privately-owned undeveloped parcels that may warrant protection from future development.
- Inspected several publicly-owned Open Space parcels for "greenway" potential.
- Reviewed the "Open Space" component of other towns' Plan of Conservation and Development, in preparation for the next Newington POCD.

Zoning Board of Appeals:

- During this fiscal year the ZBA received 2 petitions for variances; one was approved and one was denied. The Department collected \$260 in ZBA application fees this fiscal year.

Economic Development Commission:

The Economic Development Commission held six meetings during the fiscal year and accomplished the following:

- EDC members eliminated the assignment of "districts" and their related activities and agreed to report observations regarding changes in businesses and properties directly to the Economic Development Director in real time.
- An agenda item was added to each meeting to formalize the opportunity for the Newington Chamber of Commerce to provide a report on recent activities and upcoming events.
- EDC members reviewed the components of the Economic Development section of the new Town website.
- The EDC analyzed the potential for, and issues associated with, erecting multi-panel type "community signs" that could be used to advertise and promote the activities of not-for-profit entities, eventually determining that Town staff should take the lead in preparing a proposal to TPZ.
- EDC members reviewed but did not endorse a proposal by Earthlight Solar and Energy Solutions to provide energy assessments to commercial enterprises.
- EDC members discussed various business and planning issues and developments and provided input to the Economic Development Director.

Affordable Housing Monitoring Agency:

- The Agency Met once this fiscal year, and approved the sale of one house on Hopkins Drive.

Administrative Activities:

- **Permit and Application Fee Revenue:** During this fiscal year the Department collected \$5,993 in TPZ permit and application fees, and \$255 in temporary sign permit fees.
- **Zoning Enforcement:** During this fiscal year the Zoning Enforcement Officer investigated and acted upon 169 zoning complaints; issued 97 notices of zoning violations; issued 338 zoning approvals; issued 88 certificates of zoning compliance; and investigated 111 complaints of blight.
- **Grants Administration:** During this fiscal year the Town Planner prepared and submitted the following grant applications:
 - Connecticut DOT "Community Connectivity" grant (bicycle and pedestrian improvements to Garfield Street) in the amount of \$78,367. The grant was approved.
 - During this fiscal year the Town Planner continued to administer the following grant-funded projects and programs:
 - Town Center Streetscape Phase VI (Constance Leigh Streetscape).
 - Small Cities Residential Rehab Program (revolving loan fund for moderate-income homeowners).

Engineering Department

Gary Fuerstenberg, Town Engineer

The Engineering Department oversees the construction & maintenance of all activities occurring within the Town's right-of-ways. This includes work performed by developers, contractors and/or utility companies. In addition, the dept. serves as Wetlands Agent to the Conservation Commission & monitors all activities that may impact wetlands and/or watercourses. Engineering provides survey design, plans & estimates for the reconstruction efforts associated with the Town's infrastructure & related projects. Design & estimates are prepared for both the D.P.W. and B.O.E. as it relates to construction design (roadway, parking lots, drainage, etc.) The Engineering Dept. implements both the repair & replacement of sidewalks & stonewalls throughout town. Engineering reviews site plans & verifies that the designs satisfy the various Town regulations as they relate to roadway geometry, grading, drainage including the new storm water Low Impact Design (L.I.D.) methods & techniques. The Engineering Dept. has continued to research, catalogue & develop L.I.D. design guidelines to further assist engineers in development of site plans.

The Town Engineer administers large projects (MDC-Clean Water Project) requiring coordination of meetings with appropriate Town staff, state agencies & stakeholders from concept design through to project completion. Project administration includes the review of plans, evaluation of traffic, wetland impacts & coordination of other agencies & Town of Newington projects. This effort may involve monitoring of site operations, coordination with public events, programs & general public outreach efforts. The Engineering Dept. calculates bond estimates for subdivisions, single sites & large private developments (e.g. Newington Ridge Preserve) requiring administration & inspections necessary to determine bond releases. The Town Engineer also serves as the Agent to the Conservation Commission.

2017-2018 Highlights

- Oversaw construction and maintenance of Town infrastructure and other activities (i.e. work performed by developers, contractors and/or utility companies) within the TON's right-of-way (ROW).
- Served as Wetlands Agent to the Conservation Commission (CC) and monitors activities that may impact wetlands and/or watercourses.
- Provided survey, design (engineering analysis and evaluation), and environmental services and prepared recommendations, plans, and estimates for Town infrastructure (DPW and BOE) projects.
- Facilitated public outreach for high profile projects (MDC project 2011-73 and CDOT train station).
- Supported TPZ and reviews site plans for compliance with Town regulations related to roadway geometry, grading, drainage and Low Impact Design (LID) methods and techniques.
- Researched, catalogued and developed engineering data throughout the Town.
- Administered TON projects via coordination with Town staff, state agencies (CDOT, CDEEP, etc.) and project stakeholders from conceptual design through construction via review of plans and engineering data, and evaluation of traffic and wetland impacts.

ACTIVITIES:

- Reviewed applications and monitored 158 driveways permits and 138 road excavation permits.
- Performed library/file research, field survey, engineering design, and construction support for Department of Public Works (DPW), BOE and residence/business related to drainage, dams, roads, bridges, sidewalks, retaining walls, trees, street/property line, etc.
- Roads: Evaluated roads and updated road surface rating database. Coordinated with Highway department to prepare roadway 5-year maintenance plan.
- Sidewalks: Administered annual sidewalk contract to improve sidewalk infrastructure and reduce the TON's liability of slip, trip and fall claims. Work included sidewalk maintenance (leveling), removal (of damaged or dead-end sidewalk) and replacement (of standard 5 inch and 8 inch concrete) as well as installation of ADA compliant

sidewalk ramps within the Town ROW. Additionally, sidewalk improvements were performed for the Highway Department as part of roadway maintenance.

- MS4 – Documented and cataloged outfall pipes for future testing per the MS4 permit.
- Conservation Commission (CC) / Inland Wetland Commission (IWC): Reviewed zoning applications for the presence of wetlands. Administered 22 applications for residential, retail and commercial sites, which included one map amendment and 12 authorized Agent Approval applications. Coordinated with technical experts per CC request. Filed conservation easements. Agent approvals involves a meeting with each applicant and/or design consultant, meeting with the CC Chair, field and office analysis, and a report to the CC at the monthly CC meeting. Commission approvals involves a meeting with each applicant and/or design consultant, field and office analysis, and discussion at the monthly CC meeting.
- Retaining Walls: Inspected and catalogued stonewalls to reduce the TON's liability since the retaining walls are near the end of their useful life. The walls facilitated installation of sidewalks circa 1980.
- Supports TPZ – Reviewed road plans and engineering calculations and inspected roads for acceptance into the TON road system:
 - ◇ Packards Way
 - ◇ Shady Hill Lane
 - ◇ Old Road (CDOT)
 - ◇ Myra Cohen Way (CDOT)
- Supports TPZ – Reviewed plans, prepared bond estimate, and inspected sites to determine bond release/reduction (Shady Hill Lane and Deming Farm Road).
- Site Plan review – Supported Planning/Zoning Department by providing engineering and hydraulic (including LID) review. Process entails plan review, performing engineering calculations, meetings, and interpretation of regulations. Reviewed site plans, most requiring multiple reviews of various plan iterations until approved or withdrawn.
- Zoning Enforcement – Assist the ZEO with review of plans, site lines, and final inspections for certificate of occupancy.
- Tree Warden – Reviewed plans and performed field survey to determine tree ownership (and maintenance) for Parks Department.
- Engineering Library – Expand electronic map library (scan and catalogue) and engineering documents. As needed, updated engineering data in GIS.

Activities and Coordination:

- Assisted public (residents, developers, contractors, realtors, title searchers, etc.) with Town mapping, ordinances, engineering procedures, build/property addresses, etc.
- Assisted public (residence and businesses) with drainage/flooding concerns and inspected drainage systems.
- Inspected portions of Piper Brook and Mill Brook (South Branch Park River Flood Control System) with CTDEEP and NRCS.
- Coordinated with the Town of West Hartford and City of Hartford in follow up to CTDEEP and NRCS inspection of portions of Piper Brook and Mill Brook.
- Coordinated with CTDEEP in follow up to CTDEEP and NRCS inspection of portions of Piper Brook and Mill Brook.
- Coordinated with West Hartford regarding resurfacing South Main Street in West Hartford at Town Line.
- Coordinated with MDC regarding annual hydrant bill, TON 5-year road improvement plan, and MDC projects in the Town of Newington.
- Coordinated with Eversource regarding the overhead electric distribution projects (line 1783 and 1785), electric transmission projects (GHCCRP), underground electric transmission projects (GHCCRP) and substation improvements.

Highway Department

Tom Molloy, Superintendent

The Highway Department and its various divisions are responsible for leaf collection, snow plowing and snow removal, street sweeping, catch basin cleaning and repair, waterway maintenance, landfill operations, refuse collection and disposal, recycling, traffic signals, signage and road markings, fleet maintenance and procurement, road construction and maintenance, alterations and repairs of all Town roads and Rights of Way.

2017-2018 Highlights

- Continued with project coordination and oversight of the long term Landfill closure/conversion to Transfer Station. Construction for phases one and two was completed in 2017. Construction for phases three and four began in September 2018.
- Continued with the annual Target Solution on line employee safety training program along with various other training requirements. Completed annual hearing tests for all personnel.
- Hosted the annual MDC sponsored Hazardous Household Waste Collection event on May 5, 2018 and hosted annual paper shredding event on August 5, 2017.
- Attended Governors annual Emergency Planning and Preparedness Initiative Statewide Exercise.
- Conducted annual roadway condition evaluations with Engineering Department.
- Participated in several position vacancies panels within various Town departments.
- Hosted two DEEP sponsored landfill training certificate classes, attended quarterly Environmental Quality Commission meetings.
- Negotiated trash and recycling collection contract extensions.
- Administered new trash and recycling disposal facility contracts.
- Seventeen (17) roads totaling approximately 5.5 miles were milled and resurfaced along with drainage improvements on various roads. Roads in the mill and overlay program include: Birchlawn Terrace, Connecticut Avenue (partial), Evergreen Road, Hemlock Street, Holland Drive, Laurel Circle, Middlebrook Road, Old Hatchery Lane, Pane Road, Progress Circle, Red Rock Circle, Rockwell Road, Schoolhouse Road, Standard Street, Styles Avenue (partial), Tremont Street (partial), and Constance Leigh Drive.
- Reconstructed 800' of bituminous pathway at Martin Kellogg Middle School.
- Completed parking lot expansion at Ruth Chaffee Elementary School.
- Completed bleacher and batting cage relocation project at the High School.
- Reconstructed Judd Avenue.
- Constructed new stone pathway at Churchill Park.
- Removed 575' of deteriorated sidewalks on Brace Road.
- Completed phase two of the Highway Department Parking Lot reconstruction project.
- Constructed new loading ramp at the Town Landfill.
- Completed several storm water catch basin rebuilds throughout Town.
- Completed annual Town-wide roadside tree trimming throughout the winter months.
- Assisted with several evictions and property storage throughout the year.
- Assisted with annual Touch a Truck event.
- Highway Department personnel collected over 14,000 cubic yards of leaves from November through December. Four crews consisting of 24 people, including Parks and Grounds personnel were devoted to the program.
- Highway crews responded to 26 snow/ice events totaling over 67" of snow and ice.
- Waterway maintenance continued with crews clearing brush and debris including beaver colonies (licensed trappers) in an effort to keep the town waterways flowing properly. Catch basins were cleaned and repaired throughout Town to ensure adequate storm water flow. Annual maintenance also addresses brush and tree trimming as well as waterway dredging.
- Completed the annual vegetation trimming along the banks of Piper Brook.
- Vegetation grinding was performed twice during the year by a private contractor with assistance from Highway personnel and equipment. The Landfill provides a disposal site for Town residents who wish to dispose of grass clippings, leaves, and vegetative waste. It is also a recycling center for items such as metal appliances, scrap metal, propane tanks, used motor oil, automotive batteries, single stream recycling, covered electronic devices and textiles.
- Town-wide street sweeping was completed during the months of April and May.
- Town-wide Christmas tree collection was completed late December / early January.
- Private contractors collect refuse at 9,307 residential homes and 2,240 condominiums and elderly housing complexes each week totaling approximately 8,397 tons of residential municipal solid waste brought to Covanta Energy of Wallingford for fiscal year 2017/2018. In addition 10,120 household bulky waste items, 1,489 condominium bulky waste items and 550 combined metal items were collected curbside throughout the year. 399 television sets over 19" were collected and recycled. 1,220 mattresses and 675 box springs were collected curbside throughout the year.
- Private contractors collect recyclables at 11,554 residential homes, condominiums and elderly housing complexes. Recyclables were brought to the Automated Material Handling facility in Berlin for processing. Over 2,695 tons of recyclables were collected curbside for fiscal year 2017/2018. The Town was contracted to receive \$5.00 per ton of recycling during this period.
- The Traffic Division continued with the replacement of worn out regulatory and warning signs Town-wide, continued with roadway line painting Town-wide along with assisting Highway and other departments as needed. The division also assisted with traffic control and road closures for the Memorial Day Parade, Library 5K Race, Extravaganza, Car Show, and the Waterfall Festival.
- The Central Repair Garage is responsible for vehicle and equipment procurement, outfitting and disposal, preventative maintenance and emergency repairs for Police, Fire, Highway, Parks and Grounds, Volunteer Ambulance, Dial-a Ride, and General Government. The Central Repair Garage is also responsible for the Town's fueling facilities. Town Departments rely on Repair Garage personnel for emergency equipment installation, fabrication, diagnosis and repair of Town owned vehicles and equipment. Mechanics also assist as needed with leaf collection, snow plowing and construction projects.

Newington Public Works

Information

REGULATIONS GOVERNING THE SEPARATION, PLACEMENT, COLLECTION AND DISPOSAL OF REFUSE, RECYCLABLES, AND YARD VEGETATION WASTE WITHIN THE TOWN OF NEWINGTON

- **Household Rubbish:** All household refuse is to be placed in the green container provided by the Town for curbside automated collection.
- **Household Recycling:** All household recyclables are now collected Automated Single Stream in the Town provided blue container.
- **Oversized (non metal) Items:** Items noted below may be placed at the curb for weekly pick up in accordance with the requirements indicated.
- **Residents must call the Town's Highway/Sanitation Department at (860) 667-5874 by Tuesday at 3:30 p.m. of each week to schedule an oversized pick up for a Thursday collection.**
 - ◇ **Branches:** Branches placed at the curbside must be tied into bundles (individual branches cannot exceed four (4) inches in diameter or be more than four (4) feet in length) and should be light enough for one man to lift. Households are limited to five (5) bundles each week.
 - ◇ **Wooden and Upholstered Furniture, Carpeting, and other Large Household Items:** These items (mattresses, box springs, wood doors, chairs, couches, etc.) may be placed at the curbside and are limited to two (2) items each week. Items must be able to be loaded into the refuse truck by two men. Carpeting must be rolled up, less than four (4) feet in length, tied, and light enough for one man to lift. There is a limit of five (5) rolls of carpeting per week.
 - ◇ **Building Materials:** Material such as sheetrock, roofing shingles, insulation and other building materials may be disposed of at CWPM located at 475 Christian Lane, Berlin (860) 828-1162. Material disposal fees are on a per ton basis.

NOTE: The disposal of any remodeling or building materials generated by a contractor's work is the responsibility of the contractor and will not be included in the oversize pick up.
 - ◇ **Automobile Tires:** Two (2) tires (rims removed) may be left at the curbside each week. Rims may be disposed of at the Town's Landfill/Recycling Center.
 - ◇ **Electronics Recycling:** Beginning January 1, 2011 covered electronic devices will not be allowed in your curbside rubbish container per State law. Items such as desktop and laptop computers, computer monitors, printers, televisions must be recycled. Residents may dispose of these items at the Newington Landfill. For additional information contact the Sanitation Division at (860) 667-5874.
- **Materials Not Acceptable for Placement in the Curbside Containers:** Dangerous or environmentally unsafe materials or substances including, but not limited to, cleaning fluids, oil base paints, caustics, explosives, acids, poisons, drugs, radioactive materials, asbestos, swimming pool chemicals, etc., should be disposed of on Household Hazardous Waste Collection Days (HHWCD). Please call the Newington Sanitation Department (860) 667-5874 for a schedule of these collection days or visit www.themdc.com.
- **Scrap Metal:** Large appliances and other metal items are collected by the Town's contractor each week at the curbside. **Residents must pre-pay (\$10 for one item, \$5 for each additional item) at the Highway Department on Milk Lane (off Fenn Road) by Monday at 3:00 p.m. to be scheduled for Tuesday pick up.** Residents also have the option of taking these items to the Town's Landfill/Recycling Center on Main Street at no charge. Residents must show proof of residency at the Town landfill. If you have any questions, please call (860) 667-5874.
- **Leaves/Grass Clippings:** **Leaves** will continue to be collected by the Town at the curbside **each fall**. Residents may also take leaves to the Town's Landfill/Recycling Center but must remove leaves from bags, boxes, etc. prior to disposal at the landfill. **Grass clippings** can be left on the lawn, put into a backyard compost pile, or taken to the Town landfill. **Do not put leaves or grass clippings in either curbside container. Rubbish & recycling carts containing grass or leaves will not be emptied.**
- **Waste Motor Oil/Propane Gas Tanks:** Waste motor oil can be disposed of at the Town Highway Garage (off Fenn Road), Monday – Friday, 8:00 a.m. to 3:00 p.m., or at the Town's Landfill/Recycling Center on the weekends. Oil must be delivered and in sealed containers.
- **Propane gas tanks:** From gas grills can be brought to the Town Landfill/Recycling Center.
- **Motor Vehicle Batteries:** May be brought to the Town Landfill/Recycling Center.

Any questions about the Town's rubbish/recycling collection programs may be directed to the Sanitation Division of the Newington Highway Department at (860) 667-5874.

Newington Public Works Information

Snow Plowing Guidelines

1. Prior to a winter storm event, Highway crews may apply treated salt to all roadways.
2. Plowing begins when snow accumulation reaches one half inch (1/2") or forecasts indicate that it will. A maximum of 14 plow trucks may be called out to plow pre-determined snow routes.
3. Once snowfall has stopped, plowing and treated salt applications will continue until all Town roads are clear.

It is the Town's policy, when conditions allow, to plow the full width of the street, curb to curb, during major storms. This ensures that the storm water basins are obstruction-free, allowing storm water and snow melt to drain, thus preventing flooding and icing conditions.

Sidewalks

Residents are required to remove snow from their sidewalks within 12 hours after a snowstorm.

Mailbox Damage

The Town will repair or replace mailbox/posts only when there is evidence of the plow or truck striking the mailbox/post (max. \$25).

The Town will not accept responsibility for mailboxes/posts which have fallen or are damaged due to the weight or force of the snow thrown by the plow.

Winter Sand

Winter sand is available in small quantities to residents and is located at the Highway Department on Milk Lane.

Town Vegetation Landfill/Recycling Center

A permit is required to dispose of vegetation. Permits may be obtained at the Highway Department, 281 Milk Lane (off of Fenn Road) or at the Town Clerk's office, Town Hall. No permit required for recyclables. Must show proof of residency.

Location: 2045 Main Street, south of Churchill Park
Hours: 9:00 a.m.—5:00 p.m.
April - December, **Saturday & Sunday**
January - March, **Saturday Only**

Winter Parking Bans

Parking on streets is not allowed for more than 30 minutes between the hours of 2:00 a.m. and 6:00 a.m. on any day November through March.

Parking on any street during any snowfall or for a period of eight hours after the end of a snowfall, or which impedes or interferes with snow plowing operations, is not allowed.

Driveways

While the Highway Department tries to minimize the amount of snow plowed into driveways, some accumulation is unavoidable.

- Plow blades cannot be lifted as they pass by a driveway as a mound of snow would be left in the roadway.
- Snow will be plowed into driveways during curb-to-curb plowing.
- Residents may wish to clear driveways several times during a storm or wait until the storm and plowing operations have ended.
- Shoveling, plowing, or blowing snow into the street is a violation of town ordinances and violators will be subject to fines (Article IV § 367-23).
- Clearing driveway openings is the responsibility of the property owner.

Leaf Collection Guidelines

Leaves should be raked to the edge of the property (not into the street). Plastic bags should not be used as they cannot be recycled. Do not mix leaves with household trash, branches, sticks, or other debris. Leaves may be taken to the Town landfill on Saturdays and Sundays, 9:00 a.m. to 5:00 p.m. A permit is not required to dump leaves at the landfill.

Refuse Collection

Curbside collection of rubbish and recyclables will be delayed one day on these holidays (unless the holiday falls on a weekend):

Collections are made on the normal day for all other holidays. **WHEN IN DOUBT PUT IT OUT**

- New Years Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Christmas Day

Police Department

Stephen Clark, Chief of Police

“To Protect and Serve.”

The Newington Police Department consists of 51 full time police officers, 1 recruit training position, 13.5 civilian employees and 2 part time Animal Control officers. The department’s commitment to the community is to preserve peace and public order, provide community assistance, prevent and deter crimes, apprehend offenders, and protect persons and property in accordance with the laws of the State of Connecticut and the ordinances of the Town of Newington.

2017-2018 Highlights

- **Department Staffing:** During the 2017-2018 fiscal year, the Police Department hired two police officers. Tyler Zajac was sworn in on February 20, 2018, and Andrew Lindberg on June 29, 2018. The department also hired three Public Safety Dispatchers, Gabriella Lambros, Nicholas Siena, and Steven Costa. On March 1, 2018, Records Supervisor Lisa Balducci retired after 28 years of service with the Town of Newington. Paula Lawless, who previously worked for the Newington Board of Education, was hired as the Department’s new Records Supervisor.
- **Department Activity:** During the 2017 year, the Newington Police Department responded to 27,377 calls for service. The department made 848 criminal arrests and investigated 974 “Part I” crimes, such as robbery, burglary, sexual assault, aggravated assault, arson, and larceny. The Department investigated 1,454 traffic accidents. The Department made 5,591 traffic stops, and arrested 94 motorists for driving while under the influence of alcohol/drugs.
- **Infrastructure:** The Police Department worked with the Balf Company on a lease agreement for leasing property on Russell Road for the construction of a new Town of Newington public safety communications tower. The 25 year lease agreement was signed on April 19, 2018. The Town of Newington will be constructing a stand-alone 175’ lattice tower along with installing a pre-fabricated utility building for housing the electronics. The tower will be used exclusively for public safety purposes for the Town of Newington.
- **Major Cases:** On September 21, 2017, the Newington Police Department investigated a domestic violence related homicide at a local residence. Investigation showed the suspect shot and killed his estranged wife and then attempted suicide. The suspect survived a self-inflicted gunshot wound to the face and was transported to a nearby hospital. The suspect was charged with the death of his wife and held on a 2 million dollar court set-set bond. While incarcerated awaiting trial, the suspect committed suicide in his jail cell.
- On January 30, 2018, Newington Police Detectives investigated a sexual assault of a female victim at a local motel. The victim was transported to an area hospital for treatment of her injuries. Detectives collected DNA evidence and were able to identify the suspect. The suspect was arrested and charged with Sexual Assault 1st Degree and Robbery 1st Degree. He was held on a \$250,000 court set bond.
- In May of 2018, Newington Detectives assumed responsibility for the investigation of a case involving a 21 day old infant who was brought to Connecticut Children’s Medical Center by his

parents with a serious leg injury. Medical examination revealed that the infant had suffered a broken femur. Detectives assigned to the investigation worked in conjunction with medical staff at CCMC as well as staff from the Connecticut Department of Children and Families. The investigation showed the infant’s father was responsible for the injury to the infant’s leg and that the incident occurred at the family’s home in Newington. The father was arrested by warrant and charged with assault and risk of injury.

- **Community Outreach:** The Newington Police Dept. is committed to developing programs that foster and improve police-community relations. The Department continued to provide local residents and business owners with the Citizens Police Academy. The classes are offered twice a year beginning in the months of September and March. Over the years, approximately 150 Town residents and business owners have participated in the program. Department Officers continued to participate in Shop with a Cop and the Special Olympics Law Enforcement Torch Run. In September of 2017, Chief Stephen Clark, Lieutenant Michal Morgan, and Sergeant Mathew D’Esposito participated in “Over the Edge” where they rappelled 34 floors from the roof of the Mohegan Sun Resort and Casino to raise money for Connecticut Special Olympics.
- On August 1, 2017, the Police Department partnered with Newington Parks & Recreation and hosted the department’s first annual “National Night Out” at Mill Pond Park. National Night Out allows the officers of the Newington Police Department to interact in a positive, non-traditional, manner with residents of the community. The event enhances the relationship between neighbors and law enforcement while bringing back a true sense of community. The events was a great success and will be done annually in August.
- **Police Department Training:** The Police Dept. recorded approximately 5,154 hours in officer training during the 2017-2018 fiscal period. This year’s training covered several different areas including the continued commitment to our Crisis Intervention Team. Four officers were sent to receive specialized training in dealing with persons in crisis. Four additional officers are slated to attend during the 2018-2019 fiscal year. The training division continues to focus on firearms and continued with the training regimen of bi-annual firearms qualifications; with one of these qualifications occurring in a low-light setting. All officers are exposed to training in response to active shooting and building clearing, as well as Taser / OC/ baton / handcuffing training to minimize liability in use of force applications. The Department continues to schedule specialized training for members of the Detective Division. These programs include interview and interrogation techniques and crime scene processing, as well as computer / cell phone investigations and background investigations to assist in the hiring process. Detectives also attended death and serious injury notification training along with Opioid overdose death investigation classes. The three members of the Departments Hostage Negotiation Team attended a seminar on dealing with domestic violence initiated barricaded suspects. The Department also sent an Officer to an accident scene forensic mapping class to maintain our commitment to the Mid-State Accident Reconstruction Team. The School Resource Officer also attended training in dealing with violent extremism within educational facilities hosted by the FBI.

Newington Public Safety

Fire Marshal

Chris Schroeder, Fire Marshal

The local Fire Marshal is responsible for the enforcement of the Connecticut Fire Safety Code and is required to:

- Annually inspect all buildings and facilities, with the exception of residential buildings, designed to be occupied by one or two families.
- Inspect the installation of flammable and combustible fuel storage tanks.
- Review all plans for new construction and conduct on site inspections to ensure code compliance.
- Establish fire lanes to ensure accessibility of fire apparatus.
- Determine the need and locations of new fire hydrants.
- Investigate all fires and explosions.
- Investigate all fire alarms dispatches to determine proper operation and compliance with the local fire alarm ordinance.
- Issue blasting permits and be on site to ensure safety and compliance with State and Federal standards.
- Respond to and investigate reported accidental or intentional release of hazardous materials.

2017-2018 Highlights

- Significant fire incidents for the 2017-2018 fiscal year included:
 - ◊ August 25, 2017 – An incendiary fire caused extensive damage to the Mill Pond Park Concession Stand.
 - ◊ December 23, 2017- A fire of undetermined origin caused extensive damage to the Portuguese Club on North Mountain Road; no injuries were reported.
 - ◊ January 4, 2018- An accidental fire in a single family home on Stuart Street caused significant damage to home; no injuries were reported. The family was forced to relocate as a result of the fire.
 - ◊ February 13, 2018- An incendiary fire caused significant damage to several rooms at the Grantmoor Motor Lodge on The Berlin Turnpike. Several minor injuries were reported. The business was closed by the building official as a result of structural damage discovered by investigators.
- Provided oversight for standard blasting activity at Balf/Tilcon on Hartford Avenue, monitored and recording blasting complaints, and coordinated Annual Balf Town Committee Meeting in October of 2017.
- Personnel continued to make fire prevention and life safety a priority throughout the year by assisting the NVFD Fire Prevention Bureau in delivering fire prevention programs and activities for local schools, businesses, and healthcare facilities.
- Conducted special event inspections for private and public events in Town, including the Waterfall Festival, the Extravaganza, and the Classic Car Show.
- Represented the Fire Marshal's Office on and participated in monthly meetings of Newington's Safe Homes Task Force, as well as at meetings of the Connecticut Hoarding Working Group.
- Fire Marshal and Deputy Fire Marshals participated in numerous continuing education courses and seminars throughout the year, in accordance with state mandates.

Fire Marshal Statistical Summary

Inspections & Inspection Follow Ups	751
Plan Reviews	104
Job Site Inspections	98
Fire Investigations	26
Fire Alarm Trouble	63
Complaints	33
Tank Removals	1
Safe Home Inspections & Follow Ups	29
Hazmat Incidents	9
Blast Monitoring	35

Newington Office of Emergency Management Community Emergency Response Team (CERT) Chris Schroeder, Emergency Management Director

The Newington Community Emergency Response Team (CERT) Program is part of the Connecticut Department of Emergency Management and Homeland Security (DEMHS), Citizens Corps Council, and the National Citizen Corps effort to incorporate and utilize volunteers in the community. The Citizen Corps is endorsed by the President of the United States and the Federal Department of Homeland Security. CERT members are trained in basic response techniques in order to assist local citizens and first responders in disaster or emergency situations.

CERT Mission Statement: To provide Newington residents and first responders with a quality resource that is dedicated, trained and equipped to carry out special missions such as but not limited to: emergency shelter operations, amateur radio (ham radio) communication, and any other function ordered by the Town Manager, Emergency Management Director, Fire Chief, Police Chief, and/or their designees.

2017-2018 Highlights

- Received FEMA/EMPG grant funds, which helped offset costs associated with training programs, maintenance of the Emergency Operations Center, and various CERT activities.
- CERT members participated in a wide variety of both planned and additional (optional) training exercises throughout the year, including:
 - ◊ In Fall of 2017, many members chose to participate in additional training opportunities including a webinar on disaster preparedness and response, as well as a comprehensive Active Shooter training.
 - ◊ Members participated in hot-washes and "after action" review's following all major events. Members also completed comprehensive "incident reports" following each event, which provides beneficial feedback and critical input which is considered when planning for future events.
- CERT members were activated to assist with a number of non-emergency events, including:
 - ◊ Provided assistance with the 2017 "Life. Be In It. Extravaganza" hosted by Parks & Recreation.
 - ◊ Assisted the Central Connecticut Health District (CCHD) with their annual flu clinics in October of 2017.

Emergency Activations	0
Non-Emergency Activations	18
Community Events	1
Training Exercises	13
Meetings	8

Newington Volunteer Fire Dept.

Chris Schroeder, Chief

The Newington Volunteer Fire Department was established in 1917. It is an all-volunteer organization comprised of approximately 120 members. In addition, the Department hosts a Fire Cadet program that provides full-level training, equivalent to that of an active firefighter, to 16 and 17 year olds interested in the fire service.

Department members are responsible for the fire, rescue, and hazardous materials response services for residential and commercial properties in the Town of Newington, CT. The Department also provides comprehensive Fire Prevention and Fire Education programs designed to meet the specific needs and requirements for both residents and commercial businesses. Oversight is provided by three elected members of the Board of Fire Commissioners, whose powers and duties are vested by Town Charter.

2017-2018 Highlights

- Department members participated in a variety of weekly, monthly and quarterly classroom and field-based training exercises throughout the year, including:
 - ◊ An in depth refresher training in hazardous materials and decontamination procedures
 - ◊ Multi-agency drill on electrical safety and concerns
 - ◊ Live Burn and Ice Water Rescue drills were held throughout the year
- The Fire Prevention Bureau continued to provide a variety of fire and life safety education programs to area businesses, schools, daycare centers, and healthcare and assisted living facilities.
 - ◊ Participated in numerous public and privately sponsored events and meetings
 - ◊ Hosted Annual Open House Event, which included live fire safety demonstrations
- Held Annual 9/11 Remembrance Ceremony, sounding the building sirens at the times of the attacks on the World Trade Center.
- The Department took delivery of the new Engine 1, which is stationed at Company 1. Hosted traditional “Wet Down” Ceremony to bless the new Engine and Rescue at Company 1.
- Hosted Department’s 100th Anniversary Parade in September of 2017; parade followed by a celebration at Mill Pond Park.
- The Department held its Annual Awards Night celebration at the Portuguese Club on North Mountain Road. Years of service and special commendation awards were distributed.
- Hosted Annual Memorial Day Ceremony, honoring two members who gave their lives in the line of duty; Co. 1 Firefighter Francis Kochanowicz, 6/5/62 and Co. 2 Firefighter Jay Cole, 12/26/64. The Honor Guard participated in the Town’s Annual Memorial Day Service at Town Hall.
- Held ceremony to honor and recognize the newly appointed “Firefighter Jay Cole Memorial Highway” in March of 2018; this memorial route runs along Willard Ave., spanning from Richard St. to New Britain Ave.

- The Second Annual Police and Fire Golf Tournament was held at Indian Hill Country Club.
- Joined other town and regional agencies in participating in the Governor’s Annual Severe Weather Exercise held in the Emergency Operations Center.
- Responded to Statewide Fire Emergency Plan Activation to assist Brookfield, CT after a series of tornadoes devastated their community.
- Department members participated in numerous Town and privately sponsored events throughout the year, including:
 - ◊ Several events to raise funds for the Muscular Dystrophy Association and the American Cancer Society.
 - ◊ Distributed recruitment and fire prevention materials at the Annual Waterfall Festival on Market Square.
 - ◊ Assisted with the coordination of the Annual Ride in honor of MPO Peter J. Lavery at Churchill Park.
 - ◊ Coordinated and participated in the Newington Emergency Services Food and Gift Drive, to benefit Newington Human Services in December 2017.
 - ◊ Participated in the Parks & Recreation Night of Lights and Carol Sing on Main Street.

Statistical Summary

Structure Fires	37
Vehicle Fires	9
Exterior Fires	37
Other Fires	5
Pressure. Ruptures, Explosions, Overheat	8
Extrications	7
Other Rescue Calls	14
Hazardous Condition Calls	80
Water Problem	43
Other Service Calls	57
Good Intent Calls	33
False Alarm/False Call	279
Severe Weather/Natural Disaster	0
Special Incident Calls	1
Mutual Aid/Standby	6

Mrs. Pamela S. Muraca, Interim Superintendent

The Newington Public School System consists of four elementary schools, two middle schools, & one high school. An elected nine member Board of Education, whose powers and duties are specified by Connecticut General Statutes, provides policy oversight & direction to the school administration.

Mission

The Mission of the Newington Public School System, an educational partnership of school, family & community, is to ensure every student acquires the knowledge, skills, & attitudes to continue to learn, live a productive life, and contribute to a diverse, rapidly changing society. This is accomplished within a caring environment through a planned program of quality learning experiences that challenge & encourage each individual to reach full potential.

Vision

Every Student—College, Career and Citizenship ready

District Goal

To improve students' reading comprehension and mathematical thinking by developing educator's understanding and usage of balanced assessments to enhance feedback and guide instruction.

2017-2018 General Highlights

Anna Reynolds Elementary School

- *Mr. Jason Smith, Principal*

The 2017-2018 school year continued to be an exciting time at Anna Reynolds. We established a fluency center within our school where parents, grandparents, and community members could volunteer to support students in the area of Reading. We also opened our Tiger's Den. Our Tiger's Den is a place where students can be recognized for their hard work or for making positive choices in school. The PTO also purchased a new playground for our K-1 playground area that is handicapped accessible.

2017-2018 School Goals

- To utilize balanced assessments to enhance feedback & guide instruction in order to ensure that students' ability to apply math knowledge & comprehend text improves.
- To create a safe, supportive & healthy school climate.
- To enhance parent engagement by ensuring parents have knowledge about their child's progress in Reading & Math prior to progress reporting periods.

To accomplish these goals, we:

- Implemented a revised K-4 Math curriculum utilizing new resources (Investigation).
- Developed a common understanding of key assessment terms, types & concepts.
- Developed a common understanding of the five elements of assessments design in order to develop assessments.
- Utilized assessments to enhance the implementation of the SRBI framework.
- Enhanced our understanding of diagnostic assessments in order to better meet student needs.
- Improved the effectiveness of our Intervention team by meeting weekly to review the progress of all students receiving Tiered support.
- Provided professional learning on the SRBI process in order to more effectively progress monitor students in need of additional support.
- Began to implement goal setting practices within the classroom.
- Participated in professional learning on our Early Intervention Process in order to continually refine the process.
- Engaged in the PLC process on a weekly basis to employ the 6-

step Data Driven Decision Making process and collaboratively unit plan.

- Enhanced word study through the implementation of Foundations in all third grade classrooms (previously implemented in grades K-2).
- Conducted collegial visits.
- Provided Tier II (small group, pull out) Reading and Math intervention that did not interfere with Tier I instruction (classroom), while moving toward refining our model so that intervention is provided most often by the most qualified educators.
- Continued our implementation of Positive Behavioral Supports that will help our students to learn and live our Anna Reynolds Elementary School expectations, complete with colorful expectation grids, explicit lessons to teach the expectations, and several positive reinforcement strategies.
- Communicated, in an organized and strategic way, with parents about their children's progress with respect to math and literacy.

Elizabeth Green Elementary School

– Mr. James Marciano, Principal

2017-2018 School Goals

- Increase students' ability to read and comprehend grade level texts.
- Increase students' ability to reason & think mathematically.
- Deepen staff understanding of assessment, its role in the system & application for improving student outcomes.
- Increase parents knowledge of how their child is performing in school prior to the progress report.

To accomplish this, we:

- Participated in professional learning to deepen our understanding of a balanced assessment system, refine and improve assessment practices, successfully implement new math curriculum, and assist with the refinement of our early intervention practices.
- Engaged in collegial visits where teachers visited other teachers to learn about a topic of choice or interest.
- Participated in a self-analysis of reading instruction using an instructional rounds model where teams of teachers visited each other's classrooms to identify positive practices and areas of focus. The focus areas became the basis for our current year's school improvement plan.
- Implemented a new math curriculum in grades K-4.
- Engaged in weekly Data Driven Decision Making Team meetings where staff members put their professional learning into practice in the areas of assessment & instruction.
- Communicated individual student performance to parents in between progress reports.
- Clarified communication around progress report ratings and how those are derived.
- Participated and won the Follett Challenge with a People's Choice Award of \$8,000.
- Offered numerous enrichment opportunities to students such as robotics, computer coding, and Makerspace.
- Continued our 1-1 technology rollout with Chromebooks for all students in Grade 2.
- Participated in the Kindness Challenge where students worked to accomplish a number of kind acts in a given time period.
- Held our first annual Literacy Night in collaboration with Central Connecticut State University where students visited a variety of stations aimed at increasing their curiosities in the areas of reading, writing, speaking, and listening.

- Held our first annual STEM night in collaboration with the CT Stem Academy. Families visited a variety of stations aimed at increasing student curiosities in the areas of science, technology, engineering and math.
- Created a sensory garden in order to beautify our courtyard.

John Paterson Elementary School

— *Michael Gaydos, Principal*

2017-2018 School Goals

- Students will improve reading comprehension skills.
- Students will improve mathematical thinking skills.
- Ensure that parents know how their child is doing in school before they get their child's report card/progress report.

To accomplish these goals, we:

- Implemented the Mathematics program "Investigations" to enhance mathematics instruction.
- Conducted professional learning opportunities for staff to learn and understand "Investigations" program.
- Engaged in Professional Learning Communities / Grade-Level Data Teams to implement short-cycle improvement plans that enabled us to enhance the data-driven decision making process to target instruction for all students.
- Developed common understandings around use of assessment and its role of improving teaching and learning.
- Conducted professional development sessions that helped to support developing a common understanding of assessment.
- Provided tiered instruction (including intervention services as well as challenge / enrichment opportunities) to meet the needs of all of our learners.
- Continued to implement 1:1 use of Chromebooks in grades 3 & 4 to increase student engagement and foster new learning opportunities.
- Implemented 1:1 Chromebook use in grade 2.
- Utilized social media (Facebook) to enhance communication with our school community.
- Established a special education program that focused on the behavioral and academic needs of students.
- Began to establish a school-wide behavior management system that focuses on student self-regulation of feelings and behavior.

Ruth Chaffee Elementary School

— *Mrs. Beverly Lawrence, Principal*

2017-2018 School Goals

- Students in grades 2-4, reading comprehension will improve as evidenced by 60% of students meeting their individual growth target on the Spring MAP assessment.
- Students in grades 2-4, mathematical thinking will improve as evidenced by 60% of students meeting their individual growth target on the Spring MAP assessment.
- Students' reading comprehension, grades K-1, will improve as evidenced by 85% meeting goal in the DRA.
- Staff Survey: To increase the percentage of our parents taking the survey from 37% to 50% during the March Conferences.

We were able to accomplish, and in some cases, exceed our goals by:

- Foundations program was utilized with fidelity in Grades K-3 which improved our students' phonological and phonemic awareness enhancing their spelling and reading skills.
- In Grades K -4, tutors were strategically placed within each

classroom to allow for multiple reading groups to occur simultaneously to meet students at their level.

- Instructional Support Team (principal, instructional coach, reading consultant) conducted weekly meetings to review data, discuss current interventions, and provide appropriate professional learning support to teachers.
- Instructional coach and Literacy Coach provided in-class coaching and demonstration lessons. Weekly and bi-weekly progress monitoring of all students below grade level.
- Collaborated with staff to analyze assessment data to identify students' strengths and areas in need of improvement to identify differentiated learning needs for all students.
- Provided staff the necessary resources to use evidence-based strategies and instructional practices to meet the diverse learning needs of their students.
- Professional conversations with teachers to discuss student performance and achievement.
- Math Interventionist provided support to teachers in the area of intervention, through Smart Notebook lessons, games/activities for stations.
- Instructional Support Team (principal, instructional coach, reading consultant) provided support to teachers in the area of enrichment.
- Provided staff the necessary resources to use evidence-based strategies and instructional practices to meet the diverse learning needs of their students.
- One-hundred percent of our parents participated in a parent/teacher conference via face to face and/or phone.
- We shared pictures of school-wide events (during and/or outside of normal school hours) with every family ensuring that they were kept abreast of the "goings on" at Ruth L. Chaffee
- We shared positive messages with parents about student's academic and behavior performance two to three times a year (i.e., shared updates about students' progress on benchmark assessments, School families projects and/or SOAR cards received, etc.)

Future practices to ensure that we continue to meet our goals:

- Continue to make sure that our SIT operates as the lead PLC at Chaffee assisting each grade level in growing in order to improve student achievement in every content area.
- Ensuring that our voice (School wide Leadership Team) is heard and that everyone knows what our shared vision is for our school improvement.

John Wallace Middle School

—*Mr. Daniel Dias - Principal*

2017-2018 School Goals

- Students will improve their understanding of mathematical thinking (concepts and applications).
- Students will improve their reading comprehension skills.
- Students will improve their learning time. We will reduce or maintain the number of level 2 referrals from the previous school year.
- Parents will indicate an increase in the perception that their child's teacher makes the classroom an exciting place for their child to learn.
- Teachers will report that morale increased or was maintained at 92%.

To accomplish these goals, the John Wallace Community:

- Engaged in deep learning regarding balanced assessments. Professional learning was planned and coordinated by the Wallace administrative team, coaches, coordinators, and CO staff. Teachers engaged in learning and work regarding an understanding of a balanced assessment system, implementation and planning balanced assessments, and the evaluation of their current assessments.
- Weekly PLC (Professional Learning Community) meetings were supported by Wallace administration, coordinators, and coaches.
- Our monthly SDT (School Data Team) meetings monitored progress towards each of the goals from the 2017-18 School Improvement Plan. In addition, the team made research based recommendations.
- Our math, literacy, and behavior teams met weekly to discuss student performance data and develop more effective Tier II and Tier III supports.
- Our administrative team monitored and implemented the 2017-18 School Improvement Plan. The School Data Team engaged in the DDDM process, made recommendations and suggested improvements, and members were integral in creating the 2018-2019 school wide goals and SIP.
- Utilized “Learning Targets” and “Performance of Understanding” and “Criteria for Success” in all classrooms to help student learning.
- Evaluation feedback focused on “Learning Targets” and “Performance of Understanding” and “Criteria for Success” in all classrooms to help student learning.
- Continued the Discipline Review Board to provide students with opportunities for positive behaviors.
- Created action steps (each teacher) to improve the engagement/excitement of students in the building in regards to parent engagement goal.
- Utilized each of the professional learning days to provide staff with professional development in the areas of a balanced assessment system, coherence with the UbD Framework, and short-cycle process.
- Engaged in professional learning with all staff regarding Mastery Based Learning & a solid understanding of AOLs (assessments of learning) & AFLs (assessments for learning).
- A number of Wallace staff members participated on the district’s Mastery Based Learning Committee, PDEC, District Data Team and other district wide committees. Staff also participated in various curriculum writing tasks. Wallace staff made significant contributions to these committees and in crafting practices and procedures for the shift to Mastery Based Learning, the Educator Evaluation Pilot, and made contributions to various curriculum projects throughout the school year.

Martin Kellogg Middle School*--Mr. Jason S. Lambert - Principal***2017-2018 School Highlights**

- Continued Transition towards mastery-based learning instruction and reporting practices.
- “Met” our school improvement targets in all areas of our school improvement plan.
- Fourth year implementation of PBIS (Positive Behavioral Intervention and Supports) that included many special events including pep rallies and positive recognitions to inspire appropriate school behavior and decision-making.

- Continued “Battle of the Books” program that included grade 6 teachers and students from John Wallace Middle School.
- Expanded our grade 8 American Experience Program, which included touring various national monuments and touring various museums and exhibitions relevant to the grade 8 social studies curriculum.
- Produced the musical “Annie” that included over 200 student, parent and staff participants.
- Active participation by students in the town wide art show, winter and spring music concerts, talent show, school clubs and activities, and active involvement in the community programs and projects.
- Participation in a variety of fundraisers, social events, and celebrations that provide the student council with funds to support many worthwhile endeavors at Kellogg.
- Visiting photographer, Tom Mezzanote, worked with students in grade 5 to complement our light unit in science.
- Active staff participation in various building and district committees including the following:
 - ⇒ School Climate Committee
 - ⇒ PBIS Committee
 - ⇒ School Identity Committee
 - ⇒ Mastery-Based Grading Committee
 - ⇒ Teacher & Administrator Evaluation Committee (PDEC)
 - ⇒ Professional Development Committee
 - ⇒ Building & District Data Teams
 - ⇒ Various Curriculum Development Committees aligned to CCSS & NGSS

Newington High School*--Ms. Terra Tigno - Principal***2017-2018 Highlights**

- NHS invited Veterans to speak to students on Veteran’s Day & also conducted a drive for the VA.
- Science teachers in grades K-11 received professional development on the implementation of the Next Generation Science Standards.
- There were 57 students inducted into the Science National Honor Society for the 2017-2018 school year. We are very proud of these students and their commitment to further their science education.
- The World Language Dept. is working on creating rubrics that are aligned with our standards to assess the authentic performance-based activities & assessments that are replacing the traditional assessments in our units. This year we piloted the Speaking rubric in grades 8-12. The School Counseling Dept. had 140 representatives from Colleges, Universities, Technical Schools & Military.
- Math students performed so well on our School Day SAT that they increased our mean Math score by 24 points.
- 140 representatives from Colleges, Universities, Technical Schools and the Military, attended the College Fair. In addition to juniors and seniors, we had approximately 50 parents attend our fair.
- There were 15 new partnerships established this year to provide student internships, and 21 internships available for the summer.
- The Transition Academy won the 1st Annual Scarecrow Contest through Parks and Rec.
- Music Students performed in dozens of concerts and community events, from football games to veterans’ events, parades and assisted living centers.
- Ten students were selected for the Northern Region Music Festival.

Boards and Commissions

AFFORDABLE HOUSING MONITORING AGENCY

Established by the Town Council in 1991, the Affordable Housing Monitoring Agency is responsible for the preparation, adoption and administration of standards for selecting eligible households to participate in affordable housing programs in Newington.

COMMISSION ON AGING AND DISABLED

The Commission on Aging and Disabled, consisting of nine (9) members, is responsible for monitoring and assessing the needs of seniors and people with disabilities in the community. It also provides policy oversight for the Senior and Disabled Center.

BOARD OF ASSESSMENT APPEALS

Created by State Statute, the Board of Assessment Appeals provides a means to review and revise the taxable values of real estate and personal property established by the Town Assessor. The Board serves as the first level of appeal, and its actions are binding until a successful appeal is taken to the Superior Court. While no fees are charged and representation by legal counsel is not necessary, the taxpayer must appear before the Board.

CONSERVATION COMMISSION/ INLAND WETLANDS AGENCY

The Conservation Commission, comprised of seven (7) regular and three (3) alternate members, is responsible for advising and making recommendations to the Town Manager, Town Council, and other boards and commissions concerning the development and conservation of natural resources, which include water resources within the territorial limits of the Town.

As the Town's designated Inland Wetlands Agency, the Commission is responsible for regulating activities that affect the inland wetlands and watercourses of the Town in accordance with Connecticut General Statutes. As such, the Commission has the power to develop and adopt regulations protecting and preserving inland wetlands and watercourses for Town Council approval. In addition, the Commission is charged with administering the regulations under its authority.

DEVELOPMENT COMMISSION

The Development Commission, consisting of nine (9) regular members and three (3) alternate members, is established for the promotion and growth of the development resources of the Town of Newington.

DOWNTOWN REVITALIZATION COMMITTEE

The Downtown Revitalization Committee was established in June 2008 to oversee grant funding used to revitalize the Town's center. The seven (7) member

Committee is comprised of members of the Town Council, Development Commission and the public.

BOARD OF EDUCATION

The Board of Education consists of nine (9) members elected at each regular Town election for a term of two years. State Statute charges the Board of Education with maintaining public elementary and secondary schools, implementing the educational interest of the State, and providing such other educational activities as in its judgment best serve the interests of the school district.

EMPLOYEE INSURANCE AND PENSION BENEFITS COMMITTEE

The Employee Insurance and Pension Benefits Committee (EIPBC) is composed of nine (9) regular and two (2) alternate members who oversee all aspects of the health insurance programs and pension benefits for employees. The Committee is appointed by the Town Council and serves to oversee the EIPBC Agent of Record. The Committee determines the needs and develops specifications for the employee insurance and pension benefits program, reviews all submitted insurance proposals, periodically reviews employee insurance benefits, and makes recommendations to the Town Manager and Council.

ENVIRONMENTAL QUALITY COMMISSION

Activities of the Environmental Quality Commission date back to 1986, when the Town Council established the Environmental Quality Committee. In October 1987, the Town Council established (by Ordinance) a permanent commission and outlined its scope of authority. The Commission is charged with addressing issues affecting environmental concerns or the quality of life within the town.

Eleven (11) Commissioners are appointed by the Town Council for two year terms. Representation on the Commission includes members of the Newington Fire Department, Volunteer Ambulance, local industry and the Public. There are also five (5) student liaisons representing the two middle schools and the high school.

BOARD OF ETHICS

The Board of Ethics is comprised of seven (7) regular and two (2) alternate members appointed by the Town Council, including two registered Democrats, two registered Republicans, and three unaffiliated or other party registered voters. The Board (a) has the authority to recommend action pertaining to the Code of Ethics to the Town Council, Town Manager, and Board of Education or the Superintendent of Schools; and (b) establish procedures by which the public may initiate complaints alleging a violation of the Code of Ethics.

Boards and Commissions

FAIR RENT COMMISSION

The Fair Rent Commission is comprised of five (5) regular and three (3) alternate members. It has the authority to make studies and investigations, conduct hearings, and receive written complaints relative to rental charges or proposed increases in rental charges on housing accommodations in Newington.

BOARD OF FIRE COMMISSIONERS

Pursuant to an act adopted in 1929, the Board of Fire Commissioners was established to manage and control the Newington Fire Department. The Board, comprised of three (3) elected Commissioners, is responsible for the supervision and care of all Fire Department buildings, equipment, and apparatus.

HOUSING AUTHORITY

The Newington Housing Authority was established in 1973 by the Town Council and charged with the responsibility of providing housing for the Town of Newington's elderly population.

HUMAN RIGHTS COMMISSION

The purpose of the Human Rights Commission is to promote mutual understanding and respect among all racial, religious, ethnic, and other groups, and to secure equality of, and opportunity for, all people. The Commission seeks compliance with State and Federal laws regarding discrimination. Complaints regarding discrimination can be filed through the Department of Human Services.

LIBRARY BOARD

The Board of Directors of the Lucy Robbins Welles Library, Newington's public Library, is comprised of twelve (12) directors, six (6) of whom are appointed by the Town Council and six (6) of whom are appointed by the Library corporation. Membership is open to any resident of the Town of Newington. The Library Board is charged with managing the affairs of the Library. The Library's operations are funded by the Town of Newington.

OPEN SPACE COMMITTEE

The Open Space Committee was established in December 2009 to determine the means to acquire, preserve and protect Cedar Mountain and various other open space parcels throughout the Town. The eleven (11) member Committee is comprised of various members of the Town Council. TPZ, Conservation Commission and the public.

BOARD OF PARKS & RECREATION

The Board of Parks & Recreation consists of eleven (11) members who determine the use of Town parks,

public greens, and other public grounds. The Board also plans and arranges recreational facilities and programs for the Town.

COMMITTEE ON COMMUNITY SAFETY

The Committee on Community Safety was formed to determine the needs and potential solutions for ensuring the safety of the community, with consideration to future budgetary requirements. The Committee is comprised of thirteen (13) members, three (3) from the Newington Town Council, two (2) from the Board of Education, one (1) from the Youth-Adult Council, and seven (7) from the public.

STANDING INSURANCE COMMITTEE

The Standing Insurance Committee, comprised of nine (9) regular and two (2) alternate members, is responsible for (a) the determination of needs and specifications for Town insurance; (b) recommendation to the Town Council of the appointment and termination of the Agent of Record; (c) recommendation to the Town Council of a proposed Town insurance program; and (d) the Workers Compensation insurance provided by the Town.

TOWN PLAN AND ZONING COMMISSION

The Newington Town Plan and Zoning Commission (TPZ) is a citizen body of seven (7) regular and three (3) alternate members appointed by the Town Council. The Commission's meetings are normally held on the second and fourth Wednesdays. TPZ members also devote time to serve on the Town Center Study Committee, Open Space Committee, New Britain-Hartford Busway Municipal Advisory Committee, and the Capitol Region Council of Government Planning Commission.

YOUTH-ADULT COUNCIL

The Youth-Adult Council acts as an advisory board to the Human Services Department. Appointed by the Mayor, its purpose is to review youth and family issues and foster community education and support among Town agencies and residents. The school system, community groups, concerned citizens and young people all participate in monthly meetings aimed at sharing information and coordinating services.

ZONING BOARD OF APPEALS

A bipartisan appointed body of five (5) regular and three (3) alternate members, the Zoning Board of Appeals' primary function is to hear applications for variances from the Zoning Regulations in which enforcement of regulations could result in a hardship. The Board also hears cases in which the applicant alleges errors in the Zoning Enforcement Officer's orders.

Summary of Town of Newington



Financial Report 2017-2018

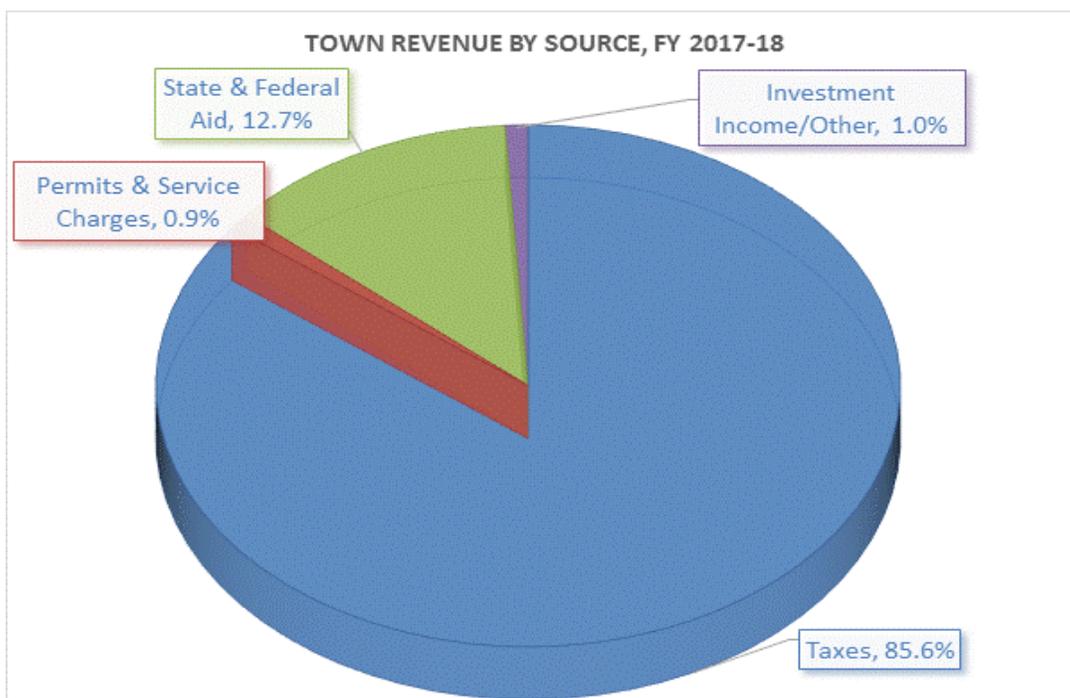
Town Finances FY 2017-2018

- The Town's adopted General Fund budget for 2017-18 totaled **\$115,858,962**.
- The Mill Rate was 36.59.
- The Town achieved a collection rate of 99.05% on the current levy.
- The Town's bond indebtedness at June 30, 2018 totaled \$4,195,000.
- The Town's actual expenditures were \$112,029,623 and actual revenues totaled \$112,074,000.

The comparative budgetary information, by function and funding source is presented here. A detailed document of the Town's Comprehensive Annual Financial Report is on file in the Town Clerk's office and on the Town's website.

Actual Town Revenues for 2017-18, by Source (\$ thousands)

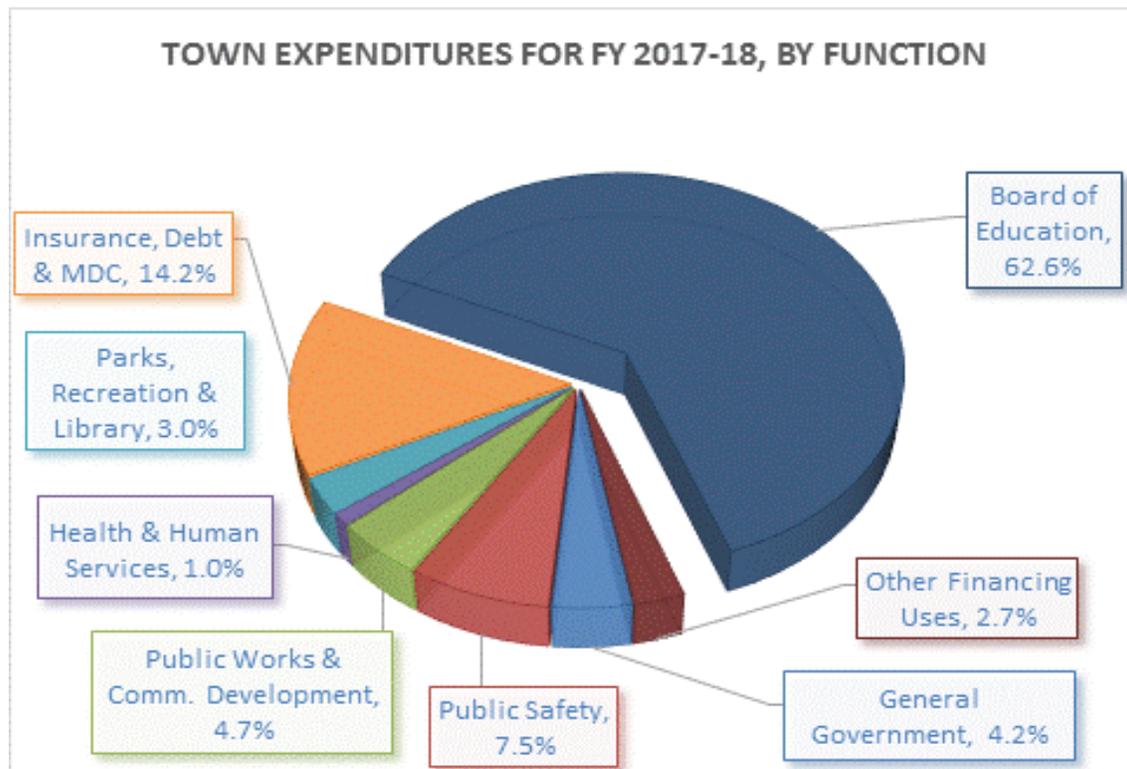
Source	2016-17	2017-18	\$ Change
Taxes	93,725	95,968	1,485
Permits	319	396	(61)
State & Federal Aid	18,523	14,276	(128)
Service Charges	692	655	134
Investment Income	78	378	2
Other	464	401	(101)
TOTAL	113,801	112,074	1,331



Town Finances FY 2017-2018

Actual Town Expenditures for FY 2017-18, by Function
(\$ thousands)

Function	2016-17	2017-18	\$ Change
General Government	4,677	4,715	38
Public Safety	8,367	8,456	89
Public Works & Comm. Development	5,242	5,287	45
Health & Human Services	1,175	1,163	(12)
Parks, Recreation & Library	3,283	3,349	66
Insurance, Debt Service & MDC	15,391	15,939	548
Board of Education	69,392	70,089	697
Other Financing Uses	6,431	3,032	(3,399)
TOTAL	113,958	112,030	(1,928)



Town Finances FY 2017-2018

Bonds Outstanding June 30, 2018
(in thousands)

Function	Amount
Schools	1,586
General Purpose	2,609
TOTAL	4,195

Schedule of Debt Principal and Interest by Year as of June 30, 2018
(in thousands)

Year Ending June 30	Principal	Interest	Total
2019	695	91	786
2020	690	70	760
2021	675	56	731
2022	665	43	708
2023	650	30	680
2024	635	16	651
2025	185	4	189
TOTAL	4,195	310	4,505

