



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: September 5, 2014
Re: Monthly Report – July 2014

GENERAL ADMINISTRATION

- Town Manager John Salomone attended various CROCOG, MidState and CCM meetings.
- Mr. Salomone attended meetings for various projects related to the Town of Newington, including Town Hall renovations and the busway.
- Mr. Salomone met with the Public Works team to discuss various matters.
- Mr. Salomone worked with the Central Connecticut Health District Board of Directors to help facilitate the hiring process for the CCHD Director vacancy.
- Mr. Salomone met with residents & area business owners to address issues & concerns as needed.
- Mr. Salomone met with staff, union and legal representatives regarding personnel issues.

Legal Services

The legal amounts for the July monthly report are as follows: Rome (Modern Tire/Firestone) - \$48,408.20. Murtha (Toll Bros) \$10,722.95.

Overtime

Paid overtime during the month of June 2014 was as follows: Note that overtime costs include all instances and may be charged to non-operating budgets (i.e. road projects).

HIGHWAY DEPARTMENT	Overtime Hours	Cost
VEHICLES AND EQUIPMENT	107.0	\$ 4,912.22
WEEKEND STAND-BY AND CALL-IN	16.0	\$ 645.48
ROAD MAINTENANCE	12.8	\$ 436.56
TRAFFIC DIVISION	8.0	\$ 337.68
MILLING	17.5	\$ 786.37
TOTALS	161.3	\$ 7,118.31
PARKS AND GROUNDS DIVISION	Overtime Hours	Cost
Pool	81.0	\$ 4,255.00
Herbicide Application	40.0	\$ 1,296.36
Graves	8.0	\$ 286.61
Extravaganza	148.0	\$ 4,244.36
TOTALS	277.0	\$ 10,082.33

POLICE DEPARTMENT	14-15 Budget Overtime Appr.	Overtime Expended 14-15 YTD	13-14 Budget Overtime Appr.	Overtime Expended 13-14 YTD
Administration	\$ 7,059.00	\$ 316.42	\$ 6,734.00	\$ 4,011.11
Patrol	607,287.00	42,434.78	641,951.00	685,303.33
Investigation	79,169.00	2,437.29	77,883.00	73,400.80
Communication	161,160.00	10,748.00	118,117.00	118,315.21
Education/Training	117,276.00	1,947.43	121,801.00	65,764.78
Support Services	34,189.00	1,155.15	39,878.00	31,683.45
Animal Control	5,546.00	0.00	5,546.00	0.00
Total	\$ 1,011,686.00	\$ 59,039.07	\$ 1,011,910.00	\$ 978,478.68
HIGHWAY DEPARTMENT				
Highway Operations	\$ 29,622.00	\$ 1,541.17	\$ 29,225.00	\$ 26,371.69
Snow and Ice Control	145,534.00	0.00	137,119.00	177,503.74
Traffic	4,665.00	252.94	5,684.00	4,426.60
Vehicles and Equipment	29,363.00	2,707.52	28,981.00	26,483.88
Leaf Collection	50,000.00	0.00	55,937.00	37,720.33
Total	\$ 259,184.00	\$ 4,501.63	\$ 256,946.00	\$ 272,506.24
PARKS AND GROUNDS				
Parks and Grounds	\$ 75,588.00	\$ 5,308.62	\$ 91,968.00	\$ 135,512.68
Cemeteries	18,007.00	287.29	16,971.00	13,776.21
Total	\$ 93,595.00	\$ 5,595.91	\$ 108,939.00	\$ 149,288.89

PERSONNEL

- Seasonal Parks and Grounds employees have been hired and have begun their work.
- The vacant Director of Facilities position was posted on July 7 with a closing date of August 7.
- Zoning Enforcement Officer Art Hanke announced his intent to retire from full-time service on August 14. He will fill the vacant part-time Assistant Building Inspector position.

RISK MANAGEMENT

2013-14 Blue Cross/Blue Shield Plan Year

The 2013-14 plan year produced a combined paid claim total that was lower than those estimates that were developed at renewal. The total paid claims for active employees for the 2013-14 plan year were estimated at \$1,955,472 for the Town and \$7,663,200 for the Board of Education. The total paid claims from the Health Benefits Fund for 2013-14 were \$2,038,073 for the Town and \$7,306,561 for the Board of Education. It should be noted that claims for retired participants are charged to the OPEB.

The actual claims total will be provided by Anthem Blue Cross/Blue Shield in September when the Town receives the 2013-14 Settlement Report.

The breakdown for the active participants for Town and Board of Education is as follows:

	<u>Cumulative Claims through June, 2014</u>		
	Town	Board of Education	Total
Estimated Claims	1,955,472	7,663,200	9,618,672
Actual Claims	2,038,073	7,306,561	9,344,634

FACILITIES MANAGEMENT

- Data is unavailable at this time.

INFORMATION TECHNOLOGY

- The Town’s Information Technology team consists of Mr. Paul G. Boutot, Chief Information Officer, Mr. John Bolduc, Network Administrator/ Project Leader, Mr. Scott Hoagland and Mr. Steve Pollock, Network/ Application Specialists, and Mr. Thad Dymkowski, GIS Technician. During the course of the month they participated, assisted and/or were directly involved in one or more of the following:
- Closed 93 help desk tickets.
- Provisioned four new virtual servers for remote access environment.
- Completed computer workstation specification for Senior and Disabled Center Lab.
- Supervised the installation and replacement of UPS batteries located in Town Hall.
- Assisted outside vendor with data extraction of Police Records Management Data for conversion into new Computer Aided Dispatch and Records Management System.
- Worked with Assessor’s office regarding assorted issues that resulted from their conversion data from their old CAMA application to the new CAMA application.

FINANCE

Accounting and Administration

- The 2013-14 fiscal year closeout continued throughout the month; particularly busy was the accounts payable area where end of year transactions from departments were forwarded for processing.
- Necessary procedures were implemented on the accounting system to open the 2014-15 fiscal year for processing.
- The 2013-14 year-end audit got underway with the audit team of Blum Shapiro conducting entrance interviews and risk assessment questionnaires as well as payroll, assessment, tax and accounts payable testing.
- Ann Harter and Vic Depamphilis, Deputy Fire Chief met with the staff from Insurance Programmers to review the process of preparing individual member statements and the valuation report for the Newington Volunteer Fire Department Defined Contribution Pension Plan.
- Ms. Harter consulted with Bond Counsel, Mike Botelho on various matters regarding the referendum for the Town Hall/Community Center Project.

There were no major grants received from the State of Connecticut during the month of July. The Town received the following interest rates on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)
7/31/2014

	<u>Interest Earnings</u>		<u>\$ Invested</u>
	<u>Budget</u> FY2014-15	<u>Actual</u> Year to Date	
General Fund	\$46,350	933	\$16,123,949
Special Revenue Funds	5,000	5	3,264,911
Capital Projects Funds	800	91	1,028,654
Internal Service Fund	2,400	376	2,849,363
Trust and Agency Funds	2,400	35	958,422
TOTAL, ESTIMATED BY FUND			\$24,255,299

INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)
7/31/2014

	<u>Interest %</u>		<u>Interest \$</u>		<u>\$ Invested</u>
	<u>Current</u> Month	<u>Last</u> Month	<u>Current</u> Month	<u>Last</u> Month	
STIF	0.16	0.16	933	1,262	\$5,616,946
CLASS PLUS	0.01	0.01	5	8	1,261,311
Bank North	0.20	0.20	91	88	533,578

People's Bank	0.32	0.32	1,283	2,641	5,042,636
Sovereign Bank	0.30	0.30	585	1,251	1,578,247
Farmington Bank	0.40	0.40	1,798	417	10,192,581
Total Outstanding Investments					\$24,255,299

Rates reflect avg. monthly yield, annualized

Assessor

- Real estate deeds were read and entered in the computer assisted mass appraisal system through the end of June.
- The Assessor's office staff spent the month of July explaining and adjusting motor vehicle assessments after the tax bills were mailed out in mid June. There were 480 motor vehicle accounts that were adjusted downward with a total reduction of \$1,715,000 due to motor vehicle corrections. Adjustments to motor vehicles occurred because the vehicles were sold, stolen, totaled, or registered in another town or state.
- Additionally there were 40 adjustments made to real estate, personal property, and supplemental motor vehicle grand lists that totaled \$136,000. This office made combined adjustments to 520 accounts for a total of \$1,851,000.
- Four new houses were inspected and prorated assessments were added to the 2013 grand list.

Revenue Collector

- Revenue Collections for July on the 2013 Grand List amounted to \$39,927,826 and back tax collections were \$93,363.
- The collection rate on current year taxes through July equaled 51% which is in line with last year's collection rate for the same period.
- This is a challenging collection period for the tax office staff that processed over thirty-six thousand (36,000) tax bills entirely in-house.

TOWN CLERK

- There were 501 documents filed on the land records during July.
- There were 76 transfers for a total of \$11,051,802. State conveyance tax collected was \$85,416 and \$28,324 was collected in Town conveyance tax.
- Property at 50 Market Square sold for \$525,000 from Jane Amoruso to BAJ Properties, LLC.
- The largest residential sale was 25 Stonewall Court which sold for \$500,000. There were two residential sales at Harvest Court each over \$400,000.
- Sixteen Foreclosure Registrations were filed during the month.
- Staff issued 112 certified copies of vital records & catalogued 14 burial permits & seven cremation permits.
- Eight liquor permits, six Notary Public commissions, seven Trade Name certificates were catalogued.
- There were five Notary Public commissions filed; two liquor permits and seven Trade Name certificates were catalogued.
- Copy revenue was brisk at \$3,027.
- The office recorded 133 mortgages, 52 liens, 166 releases and 29 probate documents.
- Absentee ballots for the August 12th Republican Primary became available on July 22nd.
- As a board member of the New England Municipal Clerks Institute (NEMCI), Town Clerk, Tanya Lane, spent a week at Plymouth State University in New Hampshire monitoring classes and overseeing a weeklong professional training session for New England town clerks. Upon completion of this three-year program, successful candidates can use the earned credits to qualify for certification through the International Institute of Municipal Clerks (IIMC). All NEMCI board members must have completed the three-year program before serving as a director.

DATA SUMMARY JULY 2014				
	<u>July - 14</u>	<u>July - 13</u>	<u>FY 14/15 to Date</u>	<u>FY 13/14 to Date</u>
Land Record Documents	501	521	501	521
Dog Licenses Sold	222	286	222	286
Game Licenses Sold	41	31	41	31
Vital Statistics				
Marriages	37	20	37	20
Death Certificates	37	21	37	21
Birth Certificates	32	15	32	15
Total General Fund Revenue	\$ 46,812.00	\$ 42,400.64	\$ 46,812.00	\$ 42,400.64
Town Document Preservation	\$ 1,151.00	\$ 1,326.00	\$ 1,151.00	\$ 1,326.00
State Document Preservation	\$ 742.00	\$ 858.00	\$ 742.00	\$ 858.00
State Treasurer (\$36 fee)	\$ 13,320.00	\$ 16,489.00	\$ 13,320.00	\$ 16,489.00
State Treasurer (\$127 fee)	\$ 3,429.00	\$ 3,556.00	\$ 3,429.00	\$ 3,556.00
State Treasurer (\$110 fee)	\$ 4,510.00	\$ 4,180.00	\$ 4,510.00	\$ 4,180.00
Locip	\$ 1,110.00	\$ 1,281.00	\$ 1,110.00	\$ 1,281.00
State Game Licenses	\$ 276.00	\$ 386.00	\$ 276.00	\$ 386.00
State Dog Licenses	\$ 1,386.00	\$ 1,804.00	\$ 1,386.00	\$ 1,804.00
Dog Licenses Surcharge	\$ 508.00	\$ 662.00	\$ 508.00	\$ 662.00
Marriage Surcharge	\$ 190.00	\$ 152.00	\$ 190.00	\$ 152.00
Grand Total	\$ 73,434.00	\$ 73,094.64	\$ 73,434.00	\$ 73,094.64

POLICE DEPARTMENT

- The Entry Level Police Officer Hiring Process is continuing. Oral interviews with the top ten candidates were conducted in July. From this process, four candidates moved on to pre-offer polygraphs and background investigations to be conducted in August. The Department currently has one opening.
- The State of Connecticut, Office of Policy and Management, has approved a grant to promote interaction between youth and police for 2014/15. Expenditures not to exceed \$10,000 was awarded to the Youth Services Department/Police Department to cover events, salaries and overtime.
- Patrol Calls for July are as follows:

AlarmBurg	93	F/OTHER	13	Noise	23
ALARMHOLD	7	F/STRUC	2	NOTIFICATION	3
Animal	35	F/VEH	2	OPENDOOR/WIN	4
ASSAULTIP	5	FINGERPRINT	14	ParkingViol	14
ASSAULTREP	3	FIREWORKS	22	PISTOLPERMTEMP	9
Assist	38	FollowUp	78	PROPFOUND	13
BREACHIP	19	Harassment	16	PropLost	7
BREACHREP	3	Hazard	46	RECOVEREDMV	1
BURGIP	2	ILLEGALDUMPING	1	ROBBERYIP	1

BURGREP	6	Intoxicated	16	ServWarrant	29
CARSEAT	2	JuvComp	16	SEXASSAULTRE	2
Check	91	K9	9	SHOTS	1
CLEARLOT	32	LAND/TENANT	11	SpecDetail	70
COURT	21	LARCFROMMV	9	STOLENMV	2
CrimMisIP	4	LARCIP	10	SUDDENDEATH	2
CRIMMISREP	26	LarcRep	54	SUICIDEATT	1
CSO	1	Location	121	SuspiciousIP	107
CUSTOMERIP	6	LOCKOUTMV	1	SUSPICIOUSREP	42
CustomerRep	4	LOCKOUTRESID	3	THREATIP	2
Dog	52	M	227	THREATREP	1
DOMESTICIP	22	MISSING	12	TOW	30
DomesticRep	8	MVABAND	6	TOWNORD	1
DRUG	8	MVAEVADING	15	TRAFFIC STOP	878
DUI	5	MVAINJURY	10	TRESPASSIP	5
EDP	11	MVAProp	95	TrespassRep	7
Escort	34	MVAssist	55		
F/Alarm	30	MVComplaint	40	TOTAL FOR NPD	2,643
F/HAZMAT	3	Neighbor	17		

Patrol Investigations

- o **Narcotics-Firearms Arrest:** On 07/15/2014, an officer was stationary monitoring traffic on the Berlin Turnpike. The officer then observed a blue BMW traveling northbound, but could not read the license plate. The officer saw that the plate was covered by some type of tinted cover in violation of Connecticut General Statute's 14-18(c) Failure to Properly Display Plate. The officer stopped the vehicle on Kitts Lane and spoke to the operator. At this time, the officer observed a black tire mallet sitting on the passenger's seat of the vehicle next to the operator. The officer asked the operator to step out of the vehicle and removed the mallet for officer safety purposes. A K-9 officer responded to assist the officer and he deployed his narcotics certified detection K-9 around the exterior of the vehicle. The officer stated that his K-9 had "hit" on the vehicle, indicating that narcotics may be present. The officer then conducted a search of the vehicle and located numerous prescription pills many of which were a narcotic. The officer continued his search of the vehicle and observed a Pringles canister. The officer felt that its base seemed heavier than usual, and when he looked down the inside, he observed a plastic base of what looked to be another concealed plastic canister. Based on his training and experience as a police officer, he knows that persons engaged in the sale of narcotics will utilize innovative concealment techniques to hide their drugs. The officer was able to open the canister and located numerous packets of heroin. The officer also located a zip-lock type bag containing numerous smaller green plastic zip-lock type bags which contained heroin. The officer continued his search of the vehicle and located a small scale commonly used to weigh narcotics for sale. The officer also located in the trunk, a .45 caliber handgun. The operator of the vehicle did not have a permit to carry a firearm and was a convicted felon who was forbidden to possess a firearm by law. Officers later conducted a check of the firearm and found that the firearm was reported stolen out of Hartford. Also located behind the subwoofer box in the trunk was a bag containing two separate bags that had a large quantity of marijuana. The operator was charged with the following violations of C.G.S: Two counts of C.G.S. 29-38 Weapon in a Motor Vehicle, Two Counts of C.G.S. 53a-217c Criminal Possession of a Firearm by a Felon, Three Counts of C.G.S. 21a-279(c) Possession of a Controlled Substance, Two Counts of C.G.S. 21a-279(a) Possession of Narcotics (Heroin, Morphine), C.G.S. 21a-277(b) Possession with Intent to Sell, C.G.S. 21a-267(a) Possession of Drug Paraphernalia, C.G.S. 29-35 Carrying a Firearm Without a Permit, C.G.S. 53a-125 Larceny Fourth Degree by Possession, C.G.S. 14-18(c) Failure to Properly Display Plate. The operator was later released after posting a \$150,000 bond.

- **Burglary:** On 7/12/2014 Officers of the Newington Police Department investigated a burglary at a local store on the Berlin Turnpike which occurred overnight.
The following night, officers conducted a check of the building due to the recent burglary. When an officer reached the store, he entered the drive-way he saw a person run from the northwest corner toward the south. He then saw a tall white male drop from the window of the business and run east from the parking lot of this business.
The officer pursued the suspects and additional officers responded. Officers set up a perimeter around the area. A short time later, an officer located one of the suspects behind a local motel. After an extensive search of the area, officers were unable to locate the second suspect.
The suspect taken into custody was charged with Burglary 3rd (53a-105-1), Criminal Mischief 2nd (53a-116), and Interfering with Police (53a-167a-1). He was held of a \$25,000.
It should be noted that when this incident was reported, Officers responded from throughout the town. During this response, one officer was involved in a motor vehicle accident. During this accident, the officer sustained minor injuries. At this time these injuries are described as being non-life threatening.
- **Interfering-Reckless Driving:** On 7/20/14 officers were dispatched to the area of Willard Avenue and Cedar Street for numerous 911 calls reporting a large number of ATV, motorcycles, and dirt bike vehicles operating recklessly in the roadway.
As officers arrived in the area, they observed approximately 80 to 100 vehicles consisting of ATVs, dirt bikes, quads, and motorcycles traveling westbound on Cedar Street taking up all lanes of traffic. The group charged towards oncoming traffic in both lanes of Cedar Street, causing an immediate hazard and causing the oncoming cars to pull off of the road to avoid a collision. Past experience with this group has been that the individuals involved disregard authority of law enforcement and have little regard for the safety of others around them.
In this group, officers observed a male operating a blue ATV. Officers attempted to stop several of the operators by activating their emergency lights and siren but they did not stop. Officers did not pursue the suspects as they went over the town line from Newington into New Britain onto East Street in New Britain.
After the group proceeded into New Britain, officers checked the East Street area for any remaining vehicles before turning back into Newington. There officers observed three ATV's from the group had pulled over to the side of the road away from the group. Officers observed the operators of the three ATV's looking back at them and gesturing with their arms. As officers approached them, they activated their emergency lights and siren and two of the individuals immediately fled westbound on East Street. The operator of the third vehicle was attempting to operate his blue ATV but it would not start. Officers pulled in front of the ATV on an angle to make contact with the operator.
As soon as the officer got out of his vehicle, the suspect fled on foot southbound towards a nearby parking lot area. The lone officer ordered the suspect to stop as he ran after him. The officer caught up with him approximately 500 feet south of his police vehicle. The officer grabbed onto the suspect and both fell to the ground. The suspect began to resist the officer as the officer called for assistance. The suspect tried to punch the officer in the face several times and tried to wrestle his way away from him. The suspect continued to fight with the officer and as he did so, approximately 8 to 20 of his friends from the group turned into the parking lot where they were fighting. The suspect yelled for his friends to help him. At this time, the friends began to approach the officer. The officer believed that I was in danger of serious physical injury or death. At that time, additional police units began to arrive and the group fled the area. The suspect was then taken into custody.
The suspect was charged with 53a-181a Creating a Public Disturbance, 14-222 Reckless Driving, 14-12a* Operating an Unregistered M/V, 14-236 Failure to Maintain Lane, 53a-167a Interfering with a Police Officer, 14-223(a) Disobeying the Signal of an Officer, 53a-179a Inciting Injury to Persons or Property. He was initially detained on a \$100,000 bond; however the bail commissioner released the suspect on a Written Promise to Appear.
- The Detective Division Personnel:
 - Handled 92 investigations, 44 remain ongoing and 48 were closed by investigative methods.
 - Served 38 arrest warrants, 29 by Patrol Officers and 9 by Detective Division personnel
 - On July 23rd 2014 Newington Detectives arrested Robert Korpak, 60, of Newington, CT. After a lengthy investigation Detectives obtained an arrest warrant for Korpak, who had previously resigned as the Director of Facilities Management for the Town of Newington. The arrest warrant alleges that during his tenure, Korpak engaged in the theft of materials purchased by the Town of Newington, as well as attempted to solicit a kickback from a Town contractor. Korpak was

charged with Larceny in the Second Degree, Receiving Kickbacks, and Criminal Attempt to Commit Larceny in the Second Degree. Korpak was given a court date of August 6th 2014 and was subsequently released on a \$5000.00 non-surety bond.

- On July 25th 2014 Detectives initiated an investigation into the sexual assault of two juvenile female victims by a juvenile male suspect. The incidents in question are believed to have occurred between the months of October 2013 and May 2014 at a residence located in Newington. This case is currently under investigation.
- On July 28th 2014 Newington Detectives responded to the Newington Parks and Recreation Department in response to a report that a camp counselor had put his hands around the throat of an 8 year old child who was under his care. This incident was witnessed by another staff member who intervened and then reported the occurrence to his superiors. The Parks and Recreation Department immediately suspended the employee and called police. Detectives initiated an investigation which resulted in the arrest of 22 year old Vicente Ithier-Vicenty of Newington for the charges of Risk of Injury to a Minor and Strangulation in the 3rd Degree. Ithier-Vicenty was processed and released on a \$5000.00 non-surety bond. He is scheduled to appear in New Britain Superior Court on August 11th.
- The Community Service Officer (CSO):
 - Collaborated with The Senior and Disabled Center and People's United Bank to put together the Public Safety Senior Picnic.
 - Worked in conjunction with Sgt. Moon to review Domestic Violence cases to make recommendations for improved investigations and report writing.
 - Supported Operation Chill by having officers 'ticket' (free Slurpee coupons) children that were seen completing good tasks i.e....using the crosswalk, picking up garbage in the parks, wearing bicycle helmets.
 - Working in conjunction with the owner of Dunkin Donuts, located at 2368 Berlin turnpike in an effort to reduce loitering, property damage and calls for service. This is a work in progress, but is getting resolved with the assistance of Officer Kornbrath and cooperation of the owner.
 - Conducted a tour of the police department for 25 St. Mary Summer School children.

CR/NIBRS Selected Crimes

Type of Crime	<u>June 2014</u>		<u>June 2013</u>	
	Preliminary # of Offenses	Value of Crime	# of Offenses	Value of Crime
Murder	0	0	0	0
Forcible Rape	0	0	0	0
Robbery	1	\$296	1	\$
Assault	6	0	9	0
Burglary	15	\$44,630	2	\$190
Larceny Theft	60	\$49,081	55	\$13,500
Auto Theft	3	\$31,500	3	\$7,900
Totals	85	\$125,507	71	\$21,590

- In June 2014, the police department arrested 77 adults: 14 for assaults, 7 for burglary, 7 for narcotic violations, 4 for offenses against family & children, 6 for DUI, 3 for disorderly conduct, 13 for larcenies, and 22 for miscellaneous offenses. The department also arrested or referred 9 persons under the age of 18: 2 for assaults, 2 for weapon violations, 1 for disorderly conduct, and 4 for other violations.
- Police Department Overtime
 - Comparison
 - OT June \$ 132,150 5 weeks pay (1 holiday)
 - OT July \$ 58,936 1.5 pay periods with 1 holiday
 - Total decrease \$ 73,214
 - There was one officer vacancy in July, and one Sergeant was out on medical leave. In addition, there were two officers on light duty. These vacancies in Patrol have an impact on the overtime for a total of four positions vacant on the schedule in the patrol division. The department has worked diligently to keep overtime to a minimum.
 - Administration overtime of \$316 is a decrease of \$1,212. Overtime included holiday pay.
 - Patrol overtime of \$42,434 is a decrease of \$39,448. Calls included domestic calls, motor vehicle investigations, several DWI arrests, missing person investigation, sexual assault, several

domestics, court appearances, warrants, holdovers, Extravaganza coverage, and overtime for time off/vacancies. \$10,000 for Holiday overtime.

- Detective Division Overtime of \$2,436 is a decrease of \$11,985. Overtime included serving warrants, evidence and scene processing, and FBI assistance.
- Communications overtime of \$10,747 is a decrease of \$11,401. Overtime included several time off leaves, staffing for weekends to allow for two dispatchers on for all shifts, staffing for special assignment for CAD data, and holiday pay.
- Education overtime of \$1,947 is a decrease of \$3,993 for training classes. Training included CAD training and ERT training.
- Support Services overtime of \$1,156 is a decrease of \$5,075. Overtime included Extravaganza coverage and holiday pay.
- ACO overtime was \$0.

FIRE DEPARTMENT

- The following is a report of the activities of the Newington Fire Department for the month of July, 2014. During this period Fire Department members responded to 66 alarms or emergencies. A summary of these alarms and a manpower response breakdown is detailed below:

	July 2014	1 Month Activity
Residential	2	2
Commercial, Industrial, Office	3	3
Hospital, School	3	3
Vehicle	1	1
Rescue, Police Assistance	9	9
Dumpster, Rubbish, Grass, Brush, Leaves	10	10
Hazardous Materials/Clean up	4	4
Investigative Alarm	16	16
False Alarm	14	14
Mutual Aid/Standby	2	2
Carbon Monoxide Investigation	2	2
Water Related Incidents/Pump-Outs	0	0
Total	66	66

Training Summary

Multi-Company Training	Co. # 1&4 Ladders	40 hours
	Co. # 2&3 Ladders	67 hours
Pump Training		24 hours
Driving Training	Road Time	3 hours
Electrical Safety Training		3 hours
Firefighter Safety & Survival		3 hours
Company Training – Co. #1	Tri Pack Hose Load	12 hours
Company Training – Co. #2	Pet Resuscitator	16 hours
	Tri Pack Hose Load	12Hours
Company Training – Co. #3	Trip Pack Hose Load	8 hours
Company Training – Co. #4	Hoses & Appliances	24 hours
Total Hours		221 hours

FIRE MARSHAL

- The Fire Marshal's Office completed the following activities during the month of July, 2014.

INSPECTIONS	11
INSPECTION FOLLOW-UPS	29
PLAN REVIEW	20
JOB SITE INSPECTIONS	9
FIRE INVESTIGATIONS	1
FIRE ALARM TROUBLE	1

COMPLAINTS	3
HAZ/MAT	0
BLASTINGS	64

Incidents:

- There were no significant fire incidents or injuries reported in June.

Fire Marshal's Activities:

- Responded to 38 fire calls during the month.
- Attended a multi-agency critique of the Berlin Amtrak train/truck Incident.
- Continued to monitor blasting activity at the Harvest Ridge development.
- Attended the wake and funeral for Dominick Carlone father of former Co. #1 member Joseph Carlone and grandfather of Co. #2 member Nicholas Carlone.
- Attended a meeting at DOT District #1 Maintenance Office in Rocky Hill to review the upcoming Route 175 milling and paving project.
- Attended the July Board of Fire Commissioners meeting at Company #2.
- Attended a meeting of the CTfastrak Fire and Life Safety Committee at DOT Headquarters.
- Conducted inspection of the carnival equipment with the building official and state fire marshals office for the Annual P&R Extravaganza.
- Conducted inspections of the tents and electrical equipment to be used for the Annual P&R Extravaganza with the building department.
- Conducted fireworks inspections and maintained site security with representatives from the state fire marshals office during the Annual P&R Department Extravaganza fireworks show.
- Attended a party at Company #2 for Captain Brian Whalen who retired from the BOE.
- Responded along with the crew from Engine #1 to a mutual aid call to Wethersfield for station coverage at Company #2.
- Responded along with a crew from Engine #2 to a Task Force activation in Cromwell to provide station coverage at their Coles Road Station.
- Attended the wake for Retired West Hartford Assistant Police Chief Robert Walsh father of Newington Police Officer Timothy Walsh.
- Attended the monthly company drill at the training tower: Ground Ladders
- Conducted the monthly Command Staff meeting at fire headquarters.
- Attended a department heads training session at town hall: Dealing with Angry Citizens.
- Attended the monthly staff meeting at town hall.

HIGHWAY DEPARTMENT

Administration

- Attended Department Head and Public Works team meetings.
- Attended Department Head and Public Works team meetings.
- Attended Department Head ICMA webinar.
- Continued to meet with residents to discuss various issues and concerns.
- Continued with project construction coordination meetings throughout the month.
- Continued to meet with representatives from Covanta Energy and Board of Education regarding organics recycling.
- Continued to meet with State DOT and other agencies regarding landfill closure project.
- Attended blight remediation meeting.
- Attended level three grievance hearing.
- Attended DOT Cedar Street pre-construction meeting.
- Attended MDC pre-construction meeting regarding Pickens Drive sewer rehabilitation project.
- Coordinated the milling and paving of various roads with outside contractors.
- Continued construction coordination for Police impound relocation project.
- Continued negotiations with Covanta Energy and waste haulers for alternative waste disposal sites.
- Met with Town Attorney regarding sanitation contracts.

Roadway Maintenance

- Highway operators continued with Landfill material processing.
- Test pits completed on Cedar Street.
- Miscellaneous roadway pot hole patching, curb and top soil repairs continued throughout the month.
- Miscellaneous roadside litter removal.

- Storm water catch basins repaired including top replacement at several locations town wide.
- Construction activities began on Police impound parking relocation project.
- Assisted Parks Department for annual Extravaganza.
- Continued to install drainage; catch basin tops in preparation of milling and overlays.
- Assisted outside vendor with milling and paving.

Traffic Division

- Replaced and/or repaired missing/damaged street name and regulatory signs.
- Assisted with Food Share and Farmers Market setup.
- Assisted Parks Department for annual Extravaganza.
- Painted stop bars, crosswalks and yellow centerlines at various locations town wide.
- Assisted Police Department in relocation/removal of speed boxes.

Fleet Maintenance

- Mechanics continued with the outfitting of new Police Department vehicle.
- Continued with scheduled preventative maintenance and unscheduled emergency repairs on all town vehicles and equipment.

Sanitation/Recycling/Landfill

- Scheduled 1041 residential bulk items for collection.
- Scheduled 117 condominium bulk items for collection.
- Scheduled 23 condo/residential scrap metal items for collection.
- 8,377 tons of cumulative Municipal Solid Waste were collected from July 1 through June 30, 2014.
- 2,819 tons of cumulative recyclables were collected from July 1 through June 30, 2014.
- 988 mattresses collected from July 1 through June 30, 2014.
- Issued permanent 46 landfill permits and 12 temporary permits.

TOWN PLANNER

Town Plan and Zoning Commission Actions:

Regular TPZ Meeting on July 9, 2014:

- Approved Petition #39-14: Accessory Apartment at 38 Johnson Street. Bohdan and Debra Szaraburak, owner/applicant.
- Denied, without prejudice, Petition #27-14: Fueling Station at 16 Fenn Road. Fenn Road Associates LLC, owner/applicant; Richard P. Hayes Jr., 1471 Pleasant Valley Road, Manchester CT, contact.
- Approved, with conditions, Petition #23-14: Free-Standing Sign at 2551 Berlin Turnpike (“Cody Plaza”). Bianca Signs Inc, applicant; 2551 Berlin Turnpike LLC, owner.

Town Planner Activities:

Approved, Pending, and Future TPZ Applications

- July 8: Met with staff re proposed addition to Kohler building on Milk Lane.
- July 8: Met with applicant and staff on site of “Shoppes at East Cedar Street”.
- July 16: Met with Sunshine Laundry staff on site re TPZ concern.
- July 29: Met with owner re vacant lot at 103 Louis Street.

CTfastrak/Amtrak Corridor Planning:

- None

Grant-Funded Project Activities

- July 25: Started working on Electric Vehicle Charging Station grant. Other Boards and Committees:

Miscellaneous:

- July 23: Met with staff and property owner re sidewalk repairs at 289 Main Street.
- July 29: Conference call re planning “Livable Communities” conference.
- July 20: Met with reporter re proposed sign regulations amendment.
- July 31: Met with staff re implementing LID regulations.
- July: received and responded to or initiated approximately 340 emails to and from citizens, applicants, staff and elected/appointed officials.

TOWN ENGINEER

- During the month of July, thirty-seven excavation permits were issued:
 - 14 gas lateral permits
 - 14 driveway permits
 - 2 gas main permits

1 electrical service
5 cable service
1 water service

- Engineering staff continues to meet with a number of residents and/or applicants (monthly) and discuss and perform site analysis as it relates to future Inland Wetlands applications. Engineering continues to serve the public with requests for mapping and other engineering resources, information, etc.
- The MDC has completed the major operations on the Church Street and Windmill Lane Sanitary Reconstruction project. The timeline for final restoration efforts are schedule for late summer and or fall of 2014. VMS (MDC contractor) is scheduled to re-mobilize in August in preparation for final restoration efforts that will include the mill & overlay of Church Street within the project limits.
- The Town Engineer attended the monthly Inland Wetland meeting as staff Agent.
- The Town Engineer attended an Inland Wetland “Special Meeting” as staff Agent.
- The Town Engineer attended the monthly CRCOG Transportation (Special) Meeting.
- The Town Engineer attended a training seminar – “Dealing with Difficult People.”
- Engineering staff is actively engaged in the final design phase (field survey) for anticipated road and infrastructure projects. Design and estimating phases will continue during the upcoming summer months. The next phase of Atwood Road will require Engineering to provide construction survey to facilitate the Public Works crews construction efforts. Atwood Road will be reconstructed over the months of August & September. There will be minor drainage improvements associated with this project.
- Engineering Staff continues to review sidewalks and develop estimates as the department prepares for the next phase of walks scheduled for replacement this summer and fall. Additional administrative tasks included the re-bidding of the sidewalk contract. Pursuant to a pre-construction meeting, including the contractor to demonstrate the required bonding and insurance, the sidewalk installation should begin in late summer months. Additionally, Engineering is soliciting quotes for the repair & replacement of sidewalk pavers in the central business district (Constitution Market Area).
- Engineering staff has completed the review stage of the roadway surface data provided by the consultant. This data represents the culmination of the field work (road survey) representing the “road surface” rating to assist in the development of selecting roads for mill & overlay and/or construction. The contract requirements of the consultant are now complete and town staff may utilize the potential of the updated software and road analysis results.
- Engineering staff continues to assist consultants with the LID aspects (requirements) for recent TPZ applications. Sites are now required to incorporate L.I.D. techniques and methods to manage stormwater runoff. Engineering continues to educate and develop the necessary resources to assist design professionals with this new town regulation, stormwater requirement. Engineering has additionally assisted Zoning with the plan review, education and design support (with applicants) in the development of residential site plans required to incorporate LID methods and techniques.
- The Town Engineer acting as the “wetland Agent” reviewed and processed (2) “Agent” approved applications. Both applications consisted of residential improvement to the subject properties within the Inland Wetland regulated (upland) areas.

BUILDING DEPARTMENT

- A Permit was issued to replace the electrical panel in the mechanical room at the Town Hall.
- A Building Permit was issued to remodel the existing Panera Bread located at 3120 Berlin Turnpike. A Mechanical Application, Electrical Application and a Plumbing Application were applied for also and are pending approval.
- Permits issued for Newington schools were:
 1. John Wallace Middle School - Building Permit to demo walls, new drywall, relocate plumbing & electrical, new floor and paint ceiling in the art room.
Electrical Permit to install Electrical for the art room. Remodel includes data wiring.
Mechanical Permit to install (1) 8.5 ton RTU to serve the computer and health classrooms.
Plumbing Permit to relocate 4 sinks in the art room.

2. Ruth L. Chaffee School - Mechanical Permit to upgrade HVAC in (6) classrooms and the band room.

- Seminars attended by our Inspectors for their continuing education credit were:
 - A. Hanke - Simpson Brace Wall Seminar – July 23, 2014
 - R. Smith - Simpson Brace Wall Seminar – July 23, 2014
- There were three Certificates of Occupancy issued in June. All were residential. The addresses were: 78 Harvest Court, 82 Harvest Court, and 85 Harvest Court.
- Building Department activity for the month of July was as follows: The Inspectors completed a total of 185 Inspections. They were: Above Ceiling (2), Air Condition (1), Apartment Inspection (4), CO (2), Decks (7), Electrical (21), Final (59), Footing (12), Foundation (5), Framing (4), Gas Line (12), Incident Report (1), Insulation (4), Plumbing (1), Pools (4), Roofing (3), Rough (33), Siding (2), Sign (3), Site Visit (3), Slab (1), Work without permits (1).
- The total number of Building/Renovation Permits issued for the month of July was **155** producing a total permit value of **\$1,961,939.00**.

They are categorized as follows:

<u>TYPE OF PERMIT</u>	<u># OF PERMITS</u>	<u>VALUE OF PERMITS</u>
ADDITIONS / ALTERATIONS	28	829,491.00
DECK	8	44,100.00
DEMOLITION	0	0.00
ELECTRICAL	42	158,577.00
FENCE	0	0.00
FIRE SUPPRESSION / SPRINKLER	0	0.00
FOOTING / FOUNDATION	0	0.00
FUEL TANK	0	0.00
GARAGE / SHED	1	5,500.00
MECHANICAL	25	246,950.00
NEW COMMERCIAL	0	0.00
NEW MUNICIPAL	0	0.00
NEW RESIDENTIAL	1	399,000.00
PLUMBING	25	44,496.00
POOL	5	24,825.00
ROOFING / SIDING	16	204,225.00
SIGN	4	4,775.00
TENT	0	0.00
TRAILER	0	0.00
TOTAL	155	\$1,961,939.00

The total Building income fees received in the month of July was **\$22,436.00**.

The total fees for other income were as follows: Town Planning and Zoning (Applications/Publications) \$505.00, Environmental \$180.00, Conservation \$1150.00, Zoning Board of Appeals \$75.00, Copies, Books and Maps \$167.50, Driveway / Excavation \$1600.00 Engineering copies \$74.75. The other total income is \$3752.25.

Below is a comparison of the Permit Values for July 2014 and July 2013:

	<u>2014</u>	<u>2013</u>
Value of Permits issued for July:	\$1,961,939.00	\$2,161,260.00
Fees for Permits issued for July:	\$22,436.00	\$25,709.50
Other income Fees for July:	\$3,752.25	\$4,870.50
Building Permits Issued for July:	155	185

Total Value of Permits and Permit Fees for the Fiscal Year:

<u>2014-2015</u>		<u>2013-2014</u>	
Value	Permit Fee	Value	Permit Fee
\$1,961,939.00	\$22,436.00	\$2,161,260.00	\$25,709.50

HUMAN SERVICES

- The Food Bank assisted 191 households, with 895 bags of groceries distributed. This was a significant increase from last month (159 households) which can be attributed to our annual update that requires all food bank registrants to come in to reconfirm ongoing eligibility for food bank as well as registering for the upcoming November & December holiday programs. Staff was extremely busy with this process resulting in 157 households updated during the month of July.
- Open Air Market served 157 households during 2 bi-weekly distributions this month.
- The Clothing Closet served 24 households, providing 28 bags of clothes.
- The Special Needs Fund assisted 7 households with 7 bills, 3-utility, 1 birth certificate. 1 bill was for a senior resident.
- The Social Casework Program had an active caseload of 93 with 39 new referrals. Staff vacations explain the slight drop.
- The Youth and Family Counseling Program had a caseload of 8. Clinicians provided 19 clinical therapy sessions with a total of 25 clinical service hours. These numbers are reflective of both client and staff summer vacations and illnesses.
- Staff are planning education and support groups for a variety of topics, including community mental health first aid training, starting in the fall.
- Summer Youth Adventure programs were in full swing with all programs filled to capacity, with a waiting list for all days. For our Survivor Quest program we tried our new raft building activity, which was a huge success. The summer weather has been wonderfully cooperative, as was the case on the recent camping trip.
- The 2014-2015 school year Adventure Learning Program (replacing ROPE) schedule has been confirmed and we are ready for a new exciting year working with 5th grade students. This will continue as a part of the middle school's Health & Wellness curriculum.
- Fall SCORE programs are being planned and the brochure will be in the schools by August 28th.
- We are receiving a steady volume of requests for fall challenge course programs from both new and returning clients.
- Newington CERT members distributed emergency preparedness materials to residents at the Extravaganza. We currently have 49 active and re-sworn CERT members.
- There were 6 requests for community service. Two were placed here, while 2 found placements elsewhere and the other two were referred elsewhere. 40 hours were completed, with some service continuing from June.
- There was 1 JRB referral this month. Summer tends to see a drop in referrals.
- Several staff attended workshops, trainings and meetings throughout the month.
- Department staff worked on revising and reprinting of our department brochure.
- We are also exploring ways to enhance our statistical format and databases.
- Staff prepared for our "Back-to-School collection and distribution to be held in August.
- Director Futoma is participating in the CCHD Community Health Assessment Project and the Housing Needs Assessment Committee.
- Carol LaBrecque and Karen Futoma participated in a focus group on mental health services access for older adults.
- Director Futoma attended the recently formed HAT (Hunger Action Team). The group is strategizing as to things they would like to accomplish based on community needs identified.

July 2014 Statistics

Selected Programs	FY 14-15 Undp. Total This Month	FY 13-14 Undp. Total Last Month	FY 14-15 Cum. Undp. Total YTD	FY 13-14 Cum. Undp. Total YTD
Youth and Family Counseling	8	14	8	25

Positive Youth Development	529	305	529	500
Information and Referral	595	552	595	497
Social Casework Cases Under 55 = 55 Over 55 = 38	93	101	93	87
Food Bank Households	191	159	191	150
Special Needs	7	10	7	6

SENIOR AND DISABLED CENTER

- The backyard of the Center has been transformed by the incredible organic garden that was planned, built, and continues to be tended and harvested by a phenomenal group of self-directed volunteers. The volunteer group includes Center supervisor Jeff Chasser who has donated countless hours to share his passion for organic gardening.
- Renovations in the Coffee Shop and card/billiard rooms continued during the month. These projects have created some disruption including closing the coffee shop for the duration.
- The Senior and Disabled Center is the host site for several disability related groups including the Deaf Senior Club of Connecticut, an MS Support Group and various groups of people with developmental disabilities. This month, the MS Support Group held a speaker event that was open to the general Center membership and public. Dr. Marlene Murphy-Setzko from the Hartford Urology Group spoke about urologic issues related to neurologic disease.
- On July 14, over 100 people enjoyed a Strawberry Social Monsignor Bojnowski Manor and Euro-American Connections Home Care sponsored this event which included a trivia contest. An added bonus was the beautiful voice of Kasia from Euro-American who sang several moving songs.
- On July 24th State Rep. Sandy Nafis visited with participants at a Coffee Talk program and gave an update on the past legislative session. Refreshments were provided by The Lodge at Cold Spring.
- On July 25th, an auditorium full of people enjoyed the award winning “The Butler” on the big screen.
- Center Director Dianne Stone attended meetings of the Housing Study task force, CCHD community health plan advisory group, the LGBT Aging Advocacy Initiative and the Americans with Disabilities Act Coalition (ADACC). The latter two groups will both have events at the Senior and Disabled Center in October.
- The Center’s membership list is currently in flux because the new membership year began on July 1. There are 757 residents registered for Dial-A-Ride.
- There were 200+ opportunities to participate in programs at the Center in the month with some one time programs and others ongoing as well as several opportunities that are daily with a total recorded attendance of 2976 by 487 people.
- Dial-a-Ride provided 1612 trips covering 4065 miles during regular hours. The total number of riders was 111.
- Center staffing was complemented by 621 hours of unpaid service in 262 instances by 47 volunteers with the lunch program, gift shop and home delivered meals the most volunteer intensive areas.

PARKS AND RECREATION

Administration

- Superintendent met with department heads and staff in preparation for the Extravaganza.
- Superintendent met with residents to address various issues and concerns.
- Superintendent met with the Athletic Director on various issues.
- Superintendent met with Lou Jachimowicz involving school projects.
- Superintendent met with staff regarding various work assignments and issues.
- Superintendent met with Town Engineer on various projects.
- Superintendent met with members of the Public Works Committee.

Recreation Division

- Many season pool pass holders have continued to enjoy both Mill Pond Park and Churchill Park Pools.

- Free Summer Fun Runs were held on Wednesdays, July 9th, 16th, 23rd and 30th. This program continues to grow and attract more runners each year.
- A consignment ticket program was offered with discounted tickets to Six Flags and Lake Compounce. Many residents have taken advantage of these discounted tickets.
- Staff worked to put together a comprehensive variety of programs and events for the Fall season, and the Parks and Recreation Fall 2014 Program Guide is being created.
- Parks & Recreation Summer Concert Series had a successful 22nd year sponsored by Data Mail. Concerts were held on July 10, 18, 21 & August 21. Attendance at the concerts ranged from 50 to 150 people.
- Newington's Family Pool Party was cancelled due to inclement weather.
- On Wednesday, July 16, a family tie dye / Menchies yogurt event was held at Mill Pond Park. Menchies, a new business in Newington, sponsored this event that was attended by over 200 families.
- The Summer Carnival was held in conjunction with the Extravaganza from July 17 – 19. The perfect weather helped make this event a huge success and enjoyed by many families.
- Friday night, July 18th was the Concert in the Park sponsored by Data-Mail, Inc. "SCARAB", a Journey tribute band, and "Collectivity" were the two bands that performed. Attendance was estimated at 150 people.
- Mill Pond Park Extravaganza was on Saturday, July 19th. Incredible weather helped the day's events run smoothly from the carnival, crafters, entertainment, food vendors and fireworks. The budget is still being finalized.
- The Summer Playground program for children in Kindergarten through grade 7 has been attended by over 300 children per week.

Upcoming Recreation Division

- Free Summer Fun Runs will be held on August 6th and 13th.
- The Fall Program Guide will be distributed to residents as an insert in the September issue of Newington Life during the last week of August.
- Mill Pond Pool will close for the season on Sunday, August 10th.
- A dog swim will be offered at Mill Pond Pool on Monday, August 11th.
- Churchill Pool will close for the season on Sunday, August 17th.
- Men's and Women's Softball League playoffs will begin in early August.
- The 7-week Summer Playground program will end on Friday, August 8.
- A meeting will be held with youth fall sports' representatives regarding field usage and department policies in late August.

Parks and Grounds

- The Nutmeg Games used the synthetic turf at Clem LeMire for field hockey and lacrosse. Division personnel paid extra attention to the rest rooms etc. for the ten days they were in town.
- Mill Pond Extravaganza week required four fulltime employees as well as four seasonal kids to prepare for Fridays and Saturday's events.
- Division personnel trenched and installed electrical conduit for the new gazebo at Mill Pond Park.
- The Newington High School soccer fields were over seeded and fertilized this year. Minimal sod was used in the goal mouth areas due to the good condition of the fields in June.
- Division personnel were offline a total of 53 days in July.
- There were eleven internments in town cemeteries in July.

LIBRARY

- The library was a very busy place during July. 26,535 patrons, a 9% increase from the previous year, took advantage of the many library services, programs and materials and enjoyed the cool interior of the building.
- The repairs to the 1st floor of the library damaged by the water leaks in May were mostly finished by mid-July. The quiet reference area was the last area to be repaired and was reopened to the public on July 16. The carpet still needs to be replaced but that is scheduled for September. The carpets were cleaned prior to reopening the areas but there was water damage to the floors and carpet that still need to be addressed. Belfour, company that handle the restoration was very accommodating to the library needs and did a wonderful job with all of the repairs. Staff and patrons were very patient with the day-to-day disruptions. We all were just happy to have the areas repaired and open for business again. Library Director Lisa Masten is working with the Town IT staff to go through the RFP for the Library

Automated Collection Management System. There are still details that we are trying to clarify before making a final decision.

- In technology-related news, the staff has been working with the new Integrated Library System (ILS), Sierra since June 2. There are still problems that we are working on with our library consortium and with the Town IT staff. Some days have been challenging for the staff and our patrons as we all get used to the new software and the many different features. The end of month reports were not accurate. There were some critical statistics that were missing. So for now we don't have an accurate understanding of the total circulation and new items added to the collection. Hopefully these challenges will be resolved soon.
 - Another major challenge from this new ILS was the system holds. These were holds placed for library items throughout the entire consortia catalog by our patrons and other libraries patrons from the online catalog. Most holds were placed remotely from home. The increase in volume for items that our patrons requested as well as items being requested from us has doubled. This has impacted the workload of all staff. We are still working on how to handle this change in the workflow.
 - The five circulating eReaders were loaded with additional eBooks including many of the best sellers in fiction, mystery, romance, non-fiction and children's genres.
 - During the month of July, 157 digital magazines were downloaded, 1,344 ebooks including children's *Tumblebooks* and audio books were downloaded and 637 songs were downloaded and streamed from *Freegal*. Popular online resources being used by our patrons included *Chilton's Auto Repair*, *Morningstar* and *Novelist*. Staff continued to offer several technology related programs including *Free eBooks*, *eMagazines* and *Downloadable Music* and *Teen Tech Troubleshooting*.
 - The three summer reading programs for the children- *Fizz, Boom, READ*, teens- *Spark a Reaction* and adults- *Literary Elements* have had high participation. 1,035 children have signed up to date, reading each day, earning prizes and marking their progress on the online summer reading software. Teens have 157 active participants and 444 adults have read more than 3,386 books as part of this program. This year is a science based theme and many of the programs offered in July tied in with this theme.
 - Children's staff offered 43 programs for 1,403 children and their caregivers. Highlights of July programs included *Bach to Rock with Caryn Lin*, *Glue and Go with Holly Cleeland* where children creating costumes out of household items, *CSI Newington* with the Connecticut State Police, a garden tour of the library's butterfly garden and *Zoology for Kids with Animal Embassy*. For the first time in many years the annual summer library pool party was cancelled due to inclement weather. *Nutmeg Mania*, *Cookbook Club*, *Stories & Art* and other regularly scheduled story-based programs rounded out the month.
 - Programs for teens and adults numbered 14 to a combined audience of 465. Highlights of adult programs included *A Night with the Stars*, an astronomy program at CCSU Copernican Observatory & Planetarium, *ReDefined READS- Novel Planters*, *Crime Scene Investigation* with the Connecticut State Police and *Movies and More*: featuring the film *Gravity*. Teen programs offered included *Cartoon Anatomy*, *Cupcake Wars* and *Squid Dissection*.
 - The Library Board of Trustees continued with its 75th anniversary celebration. The board had a booth at the *Parks & Recreation Extravaganza* to promote the library's 75th anniversary and the library's programs and services. People who stopped by could "Spin to Win" a prize if they signed up for the library's email blast and *Wowbrary*. 106 people signed up and won a 75th library prize. The next anniversary program is the *Wizard of Oz Premiere Extravaganza* on August 1.
 - The *Investigate One Book @ the Library* project, a community-wide reading event to read the book *Defending Jacob* by William Landay continued in July. The library's more than 30 copies of the book in print, audio and electronic formats were constantly checked out. In addition, the 5 circulating e-Readers contained an eBook copy of *Defending Jacob*. The first book discussion was held on July 17 with Circulation Supervisor Susan Schneider and Circulation Library Technician Kristina Sutay as the facilitators. 19 people had a lively discussion about the book. Additional book discussions will be held in August.
 - Two *Crime Scene Investigation* programs by the Connecticut State Police were offered not only to tie in with the summer reading science theme but also with *Defending Jacob*'s topics of crime and murder. In the afternoon, the Connecticut State Police shared science secrets of their mobile lab with children. The children were then given a tour of the lab. At night, adults learned about crime scene investigation, forensics and were also given a tour of the mobile lab. People of all ages loved the program. This one-book event will culminate in a visit from the author William Landay on September 14 at the Library Board's Annual Meeting and 75th Anniversary Celebration.
- In other facility related issues, the parking for the library continued to be very challenging. There were many morning when there was no parking at all when the library opened. It was hard to offer services

and materials when patrons couldn't find a place to park. And while the number of people who entered the library increased, there were many people who never came in because there was no place to park.

Topics of note that were researched this month included:

1. Things to do with children in Connecticut.
2. Where to donate knitted items.
3. Rebates offered for installation of solar panels in a home.
4. Books about *Legos*.
5. Recommendations for summer reading.