



John Salomone
Town Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: John Salomone, Town Manager
Date: November 15, 2006
Re: Monthly Report – October 2006

GENERAL ADMINISTRATION

During the month, the Town Manager focused on a number of matters including working with department heads, the Mayor and members of the Town Council on various items as well as on a number of personnel issues, including:

- Contract negotiations with both the AFSCME and IBPO unions. A contract was finalized with the AFSCME bargaining unit.
- Meetings of the various Mid-State Collaborative groups, the CRCOG Municipal Services Committee, and the joint Board of Education/General Government Capital Improvements Committee.
- Attending the "Coffee Talk" at the Senior and Disabled Center and the 50th Anniversary celebration of the Parks and Recreation Department.
- Meeting with representatives of Indian Hill Country Club.
- Attending the Chamber of Commerce Anniversary Open House, the Kiwanis Meeting at Southfield Children's Center, the Interfaith Clergy Association Meeting and a meeting on Regionalism at Central Connecticut State University.
- Speaking to the Republican Women's Club.
- Meeting with representatives of Blue Cross/Blue Shield, the Town's health insurance providers.

Paid overtime for the month of October 2006 was as follows:

HIGHWAY DEPARTMENT	Overtime Hours	Cost
Vehicles and Equipment	49.50	\$ 1,926.86
Weekend Stand-by and Call-in	16.00	527.20
Road Maintenance	<u>25.50</u>	<u>874.74</u>
Total	91.00	\$ 3,328.80
PARKS AND GROUNDS DIVISION		
Pool Maintenance	10.00	\$ 371.40
Cemetery	21.00	779.94
Weekend Duty	32.00	1,188.48
Herbicide Application	25.00	928.50
Gym Floor Refinishing	<u>24.00</u>	<u>891.36</u>
Total	112.00	\$4,159.68

POLICE DEPARTMENT	2006-07 Budget Overtime Appr.	Overtime Expended Fiscal Year to Date
Patrol	\$ 681,636.00	\$234,456.45
Investigation	73,048.00	21,751.88
Communication	57,035.00	38,958.47
Education/Training	54,837.00	10,942.86
Support Services	20,871.00	6,096.76
School Resources Officer Grant	3,349.00	2,105.82
Animal Control	11,000.00	2,080.94
Total	\$901,776.00	\$316,303.18

PERSONNEL

- Interviews were held with several candidates for the position of Recreation Supervisor.
- Lynn Caley was appointed to the Librarian I/Business Manager position at the Library effective November 14.
- The Lieutenant promotional process was begun in anticipation of a retirement in the Police Department.
- The Police Recruit process continues with a written exam administered on October 14 to 84 entry level applicants; 62 passed the test.

Professional Development

- Assessment Technician Betty Malloy completed a real estate valuation course meeting continuing education requirements for the Certified Connecticut Municipal Assessor designation.
- Highway personnel attended a training seminar on the new 2007 diesel emissions pertaining to truck fleets.
- Social Worker Carol LaBrecque completed a four session course to provide counseling for the Choices program, which assists residents with Medicare insurance.
- Youth Worker Chrystal Morawitz attended training offered by the Governor's Prevention Partnership on "Peer to Peer Mentoring." This will be useful for the Summer Youth Adventure Program which utilizes high school mentors with middle school youth.
- On October 23rd, the Town Clerk completed 5.5 hours of continuing education by attending a Preservation Planning workshop sponsored by the Connecticut State Library.
- Parks and Grounds Division employees attended a Town-sponsored Asbestos Awareness seminar at Town Hall.
- Superintendent of Parks and Recreation Wendy Rubin and Recreation Supervisor Kristine Kravontka attended CIRMA workshops on Volunteer Management and Reducing Municipal Liability.
- Interim Recreation Supervisor Alison Alberghini attended CIRMA training on Bloodborne Pathogens.

RISK MANAGEMENT

The third month of the 2006-2007 Blue Cross/Blue Shield plan year produced a combined paid claim total that was lower than the estimates that were developed at renewal. The total claims were estimated at \$678,637 per month; the initial number for September 2006 came in at \$555,858.

INFORMATION SYSTEMS AND TECHNOLOGY

- Completed 169 work orders.
- Blocked 78,185 SPAM/ unsolicited emails from reaching Town employees and blocked/quarantined 198 viruses from entering the Town's network.
- Roy Zartarian, Information Systems Specialist, worked with staff from the Newington Board of Education, AT&T and the Registrars of Voters Office on the installation of new telephone lines for the equipment to be used by disabled voters in the November election
- Work continued on extracting map index data for porting into the new Town Clerk software system (Cott Systems). A test conversion proved successful.
- The Town's web site had more than 26,000 visits during the month. Again, the meetings and community events calendars were the most frequently visited areas.

- Gregg Breton, GIS Coordinator, completed a mapping project for the Highway Department depicting Town catch basins with unique IDs for the catch basin cleaning project.
- Mr. Breton created a Hazardous Material Locations Data Layer for the Fire Department and added facility locations (hospitals, nursing homes, schools, daycare centers, Town buildings, elderly housing, and State buildings) to the Town's GIS data layers to assist with Emergency Planning.
- Met with the BETA Group and the Engineering Department to discuss integration of Beta Group's Pavement Management application and the Town's GIS program.
- Paul G. Boutot, Director of Information Systems and Technology, attended the MDC's GIS Advisory Group meeting on October 12. As a member of the group Mr. Boutot has been working with MDC staff and MDC member Towns on making regional GIS data available online as it pertains to the Clean Water Project. Additional information on the Clean Water Project can be found at <http://thecleanwaterproject.com>.

FINANCE

Accounting and Administration

- With contract negotiations successfully finalized with AFSCME, transitional meetings began with the providers of the flexible spending account (EBS) and Anthem for informational sessions. Retroactive pay calculations for all AFSCME employees were also completed.
- Audit work was well underway for the 2005-06 fiscal year which is due to be completed in December.
- Various reports and analyses were completed on financing the Town's CIP for discussion by the subcommittee at its October meeting.
- Finance Director Bill Hogan attended two meetings of the MDC dealing with the Clean Water Project and the 2007 MDC budget.
- A meeting was held with representatives of UBS on matters dealing with the Town's pension fund for the 2006 third quarter.

The Town received the following interest rates on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)
10/31/06

General Fund	\$34,311,355
Special Revenue Funds	2,262,413
Capital Projects Funds	719,629
Internal Service Fund	3,403,738
Trust and Agency Funds	1,390,865
TOTAL, ESTIMATED BY FUND	\$42,088,000

INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)
10/31/06

	<u>Interest %</u>		<u>Interest \$</u>		<u>\$ Invested</u>
<i>Ave. Monthly Yield, Annualized</i>	Current Month	Last Month	Current Month	Last Month	
STIF	5.38	5.51	33,936	43,468	9,968,340
Banknorth	5.43	5.37	56,936	65,636	9,788,814
Financial Investors Trust	5.35	5.57	10,915	11,221	2,361,765
CLASS PLUS	4.96	4.97	29,595	30,121	7,542,585
Sovereign Bank MM	5.27	5.17	54,328	52,434	12,426,496
Total Outstanding Investments					42,088,000

Assessor

- Real estate transfers were completed in the Assessor's database through October 28.
- Assessor Steve Juda participated in an oral panel to assist the Town of Southington with their selection process for the Assessor position in that town.
- The Assessor and the Town Attorney represented the Town and reached settlement with owners of eight commercial properties through the Connecticut court system. These court cases produced reductions that averaged about 10%, a rate of reduction considerably less than projected.
- Field work inspections for building permits for the 2006 Grand List were substantially completed and entered into the database. Properties with Certificates of Occupancy were inspected, measured, and valued, including new units at Woodlands, Waverly Drive, and Fennwyck Estates.
- Approximately 400 personal property forms out of 1,500 were returned to the Assessor's Office and entered into the database. This process will continue through the fall.

Revenue Collector

- Revenue Collector Corinne Aldinger met with the Town Attorney to review pending delinquent tax accounts.
- The Revenue Collector and Assistant Revenue Collector attended the Hartford County Tax Collectors' meeting in an Open Forum with the West Hartford Town Attorney on Connecticut State Statute issues.
- 108 Personal Property Demand Notices or statements were mailed, and calls made regarding the outstanding taxes. Demand Notices were also sent for 1,350 motor vehicle accounts and for Real Estate accounts with two or more years due.
- A large delinquency was collected for three years of real estate taxes and the 2005 personal property.
- Out of state taxpayers owing motor vehicle taxes were sent a form explaining their obligation and to follow through with specific paperwork to adjust their bills.
- Real estate adjustments due to tax appeal settlements were made for twelve accounts reducing the second installment by \$95,104.16.

PURCHASING

RFP NO. 4, 2005-06, CEMETERY SERVICES

Opening Date: November 2, 2005

Respondent

Newington Memorial Funeral Home, Newington

The proposal is under review.

BID NO. 3, 2006-07, TWO NEW HIGHWAY TRUCKS

Opening Date: October 10, 2006

Bidder	Location	Base Bid
Interstate Ford Truck Sales	Hartford	\$63,967
Freightliner of Hartford	E. Hartford	65,808

The bid was awarded to Interstate for their low bid.

BID NO. 4, 2006-07, TOWN HALL LOWER LEVEL HAZARDOUS MATERIALS ABATEMENT

Opening Date: October 12, 2006

Bidder	Location	Base Bid
American Environmental, Inc.	W. Springfield	\$ 73,700
Environmental Group	Farmington	79,500
New England Services	Rocky Hill	73,865
Jemco Environmental	E. Haven	94,350
SMAC Corp	Paterson, NJ	99,000

HazPros, Inc.	W. Hartford	101,000
Four Strong Builders	Clifton, NJ	118,900
Incor Group	West Haven	119,500
New England Yankee Const.	Wallingford	121,000
Baystate Contracting	Springfield, MA	126,261
LPD Contracting	W. Paterson, NJ	128,000
Oscar's Abatement	Hartford	140,000
AccuTech Insulation & Contr.	Ludlow, MA	165,000
Bako Construction	Totowa, NJ	213,000
DecTam Corporation	N. Reading, MA	236,790

The bid was awarded to American Environmental for their low base bid plus alternates.

BID NO. 20, 2005-06, LITTLE LEAGUE BASEBALL FIELD LIGHTS

Opening Date: November 7, 2006

RFP NO. 1, 2006-07, DEVELOPER OF AFFORDABLE, AGE-RESTRICTED HOUSING

Opening Date: August 22, 2006

Respondents:

Beach Investments, LLC, Rocky Hill
 New Samaritan Corporation, Hamden

The respondents appeared before the Town Council on September 26 to discuss their proposals. Beach Investments subsequently withdrew from the process. Discussions at the Council level will continue.

RFP NO. 2, 2006-07, ROOF REPLACEMENT ARCHITECTURAL SERVICES

Opening Date: October 12, 2006

Respondents

C. J. Lawlor Associates, West Hartford
 Kaestle Boos Associates, New Britain
 Silver Petrucelli & Associates, Hamden
 Friar Associates, Farmington
 Jacunski Humes Architects, Newington
 O'Riordan Migani Architects, Derby
 BL Companies, Meriden
 Salamone and Associates, Hamden

The proposals are under review.

TOWN CLERK

- 731 documents were filed on the land records during October.
- There were 104 property transfers with \$281,516.62 collected in State conveyance tax and \$90,514.93 collected in Town conveyance tax.
 - Property located at 4 Hartford Avenue transferred from Newington Gas Distributors to 2443 Cambreleng Avenue Corporation for \$600,000.
 - Ceres Berlin Turnpike LLC sold property at 3077-3105 Berlin Turnpike to Berlin Newington Associates, LLC for \$12,550,000.
 - Property at 3103-3105 Berlin Turnpike was conveyed to Ceres Newington Association LLC for \$6,946,461.92.
 - There were eight residential transfers each over \$300,000.
- New roller shelving has been installed, significantly increasing the capacity and life-span of the smaller vault. Funding for the project was generated through the \$12,000 Historic Preservation Grant.

- Much of October was spent in preparation for the November Election. Absentee ballots became available on October 6th. The Town clerk attended several meetings relative to the new voting technology.

Data Summary – October 2006

	<u>September 2006</u>	<u>September 2005</u>	<u>FY 2006-07 to Date</u>	<u>FY 2005-06 to Date</u>
Land Record Documents	731	777	2,561	2,936
Dog Licenses Sold	46	37	317	348
Game Licenses Sold	223	82	447	503
Vital Statistics				
Marriage Licenses	31	30	106	114
Civil Unions	0		0	
Death Certificates	21	23	75	90
Birth Certificates	26	9	78	55
Total General Fund Revenue	\$112,895.18	\$ 57,786.75	\$289,897.42	\$237,133.35
Town Document Preservation	\$ 1,342.00	\$ 751.00	\$ 4,875.00	\$ 2,833.00
State Document Preservation	\$ 1,342.00	\$ 1,502.00	\$ 4,888.00	\$ 5,666.00
State Treasurer (\$26 fee)	\$ 17,446.00		\$ 63,206.00	
Locip	\$ 2,013.00		\$ 35,008.00	
State Game Licenses	\$ 2,992.50	\$ 1,033.50	\$ 8,255.50	\$ 8,340.50
State Dog Licenses	\$ 445.50	\$ 300.00	\$ 2,368.00	\$ 2,479.00
Dog Licenses Surcharge	\$ 164.00	\$ 98.00	\$ 871.00	\$ 884.00
Marriage & CU Surcharge	\$ 323.00	\$ 247.00	\$ 1,254.00	\$ 1,292.00
Grand Total	\$138,963.18	\$ 61,718.25	\$410,622.92	\$258,627.85

POLICE DEPARTMENT

- Reimbursement was received for overtime expenditures through June 30th in the amount of \$3,384.79 for the Red Light Enforcement Grant on the Berlin Turnpike from the State of Connecticut, Department of Transportation.
- Reimbursement was requested for \$8,217.48 under the Federal grant for the Universal Hiring position (Community Services Officer replacement), bringing the total requested for reimbursement for this position to \$30,000, the scheduled reimbursement for 2006.
- The Community Services Unit gave specific attention to 7 different streets and neighborhoods where enforcement of speed, stop sign violations, and other violations took place. Three areas receiving attention in October were the areas of Garfield Street by Walsh Avenue, Church Street by Halleran Drive and Robbins Avenue by Golf Street.
- CSO Dan Kaufmann discussed Halloween safety with the second grade students in October. He also attended the Halloween party hosted by the Newington Parks and Recreations Department to provide a Halloween safety presentation to approximately 100 children and parents.
- In October, Sgt. Jeanine Allin and Officer Kaufmann attended a conference at the U.S. Coast Guard Academy in New London, CT. The emphasis of the conference was the law enforcement response to the needs of Connecticut's elderly with key guest speakers from the Federal Bureau of Investigation, the Federal Trade Commission, the Postal Inspector's Office and the State of Connecticut's Aging Services Division.
- CSO Kaufmann completed an 80 hour course at the Connecticut Police Academy to become a D.A.R.E. instructor.
- Forty-three offenses were the subject of investigation by Detective Division personnel in October.

Patrol Calls for October

AlarmBurg	136	F/Other	11	MVComplaint	52
AlarmHold	3	F/Rescue	1	Neighbor	13
Animal	23	F/Struc	5	Noise	15
AssaultIP	2	F/Veh	3	Notification	4
AssaultRep	6	Fingerprint	23	OpenDoor/Win	6
Assist	23	Fireworks	5	ParkingViol	15
BreachIP	13	Followup	11	PropFound	10
BreachRep	1	Harassment	22	PropLost	12
BurgIP	2	Hazard	36	RecoveredMV	4
BurgRep	10	IllegalDumping	1	RobberyIP	1
CarSeat	12	Intoxicated	14	RobberyRep	1
Check	90	JuvComp	37	ServeWarrant	29
Clear Lot	2	Land/Tenant	1	SexAssaultRe	4
Court	24	LarcFromMV	26	Shots	3
CrimMisIP	2	LarcIP	5	SpecDetail	45
CrimMisRep	22	LarcRep	63	StolenMV	13
CustomerIP	8	Liquor	4	SuddenDeath	3
CustomerRep	5	Location	34	SuicideAtt	3
Dog	43	Lockout MV	1	SUSPICIOUS	114
DomesticIP	34	LockoutResid	1	SuspMVOcc	13
DomesticRep	5	Medical	183	SuspMVUnocc	2
DUI	2	Missing	6	ThreatRep	2
EDP	9	MVAband	11	Traffic Stop	380
Escort	21	MVAEvading	16	TrespassIP	6
F/Alarm	28	MVAFatal	1	TrespassRep	1
F/COono	1	MVAInjury	13		
F/COsymp	1	MVAProp	117	TOTAL FOR NPD	1,998
F/Hazmat	5	MVAssist	63		

UCR/NIBRS Selected Crimes

September 2006

September 2005

Type of Crime	# of Offenses	Value of Crime	# of Offenses	Value of Crime
Murder	-0-	-0-	-0-	-0-
Forcible Rape	5	-0-	1	-0-
Robbery	1	\$	-0-	-0-
Assault	5	\$20	6	-0-
Burglary	14	\$62,905	9	\$13,665
Larceny Theft	56	\$15,710	58	\$63,244
Auto Theft	8	\$111,350	10	\$92,500
Totals	89	\$189,965	84	\$169,409

- In September 2006 the Police Department arrested 53 adults: 6 for assaults, 1 for burglary, 1 for forgery/fraud, 3 for narcotic violations, 11 for DUI, and 31 for other miscellaneous offenses. The Department also referred 8 persons under the age of 18 for criminal acts: 2 for assaults, 1 for larcenies, 1 for property crimes, 1 for vandalism, and 1 for a narcotic violation.

FIRE DEPARTMENT

The Fire Department responded to 65 alarms/emergencies as follows:

	<u>October 2006</u>	<u>4 months Cum.</u>
Residential	9	54
Commercial, Industrial, Office	5	19
Hospital, School	5	17
Vehicle	4	14
Rescue, Police Assistance	2	6
Dumpster, Rubbish, Grass, Brush, Leaves	5	14
Hazardous Materials/Clean up	4	15
Investigative Alarm	30	108
False Alarm	0	0
Mutual Aid/Standby	0	1
Carbon Monoxide Investigation	<u>1</u>	<u>7</u>
Total	65	255

Training Summary:

	Members	Hours
Hazmat Training (OPPS)	36 courses	78
Officer's Training	15	20
Aerial Operator – Truck 1	4	8
Fire Academy – Building Construction	8	16
Driver Training – 2 Q Class	5	10
Vehicle Extrication Class	10	20
Live Fire Training – Tower	64	192
ICS-200; ICS-700; ICS-300	10	30

Fire Prevention Activities:

- 15 members from the Fire Prevention Bureau conducted public education programs at all of the Newington Public Schools.
- During Fire Prevention Week a smoke trailer from the Connecticut Fire Academy was used for realistic demonstrations.
- The annual Fire Prevention Open House was held on Wednesday, October 11, at Fire Headquarters. Public education demonstrations and contests were conducted. The event was well attended

FIRE MARSHAL

The Fire Marshal's Office completed the following activities during the month of October.

Inspections	38
Inspection Follow-Ups	53
Plan Review	4
Job Site Inspections	2
Underground Tank Removal	0
Fire Investigations	1
Fire Alarm Trouble	0
Complaints	1
Haz/Mat	1
Bomb Threats	0
Blasting	36

Training:

- Fire Marshal Chris Schroeder attended a one day seminar sponsored by New England Association of Fire Marshal's. Topics were: NFPA 13 and NFPA 1, code updates

Incidents

- On October 29, an electrical fire caused moderate damage to a single family home at 22 Fennwood Circle.

Blasting

- Blasting permits were issued to contractors working at the Newington Ridge Development at the former Hartford Drive-In site.
- Blasting permits were issued to contractors working on a special project for Northeast Utilities at 3333 Berlin Turnpike.
- The Balf-Town Committee meeting was held on October 16, 2006.

PUBLIC WORKS/FACILITIES MANAGEMENT

- Tejas Patel, a high school senior who is interested in pursuing a civil engineer career, started shadowing Engineering staff to get an appreciation of this field of engineering.
- Received and redrafted requests from three separate property owners for an agreement to tie into the Town's storm drain system.
- Inspected MDC's project to extend a sewer line on New Britain Avenue near Howard Street. The project was completed during the month.
- The sidewalk maintenance contractor has started replacing sidewalk slabs confirmed to be safety concerns by Engineering staff.
- Conservation Commission approved two inland wetlands applications and also approved modifications to the conditions of a previously approved application. A fourth application failed to be approved.
- The new automated barrel system is still going through a "period of adjustment." Many residents continue to call the Sanitation Department for additional information.

Highway Department

- Reconstruction of Raynel Road was completed, including driveway aprons, curbing, grading topsoil and seeding.
- Crews cleaned the banks of Piper Brook of vegetation and tree overgrowth to assist in preventing flooding under certain conditions.
- Storm water drainage improvements were conducted in the upper parking lot area at the Town Hall. Gutter leaders from the building were tied into new piping.
- Paving was completed in the northwest corner of the municipal parking lot which will assist Highway crews when snow plowing by providing a smooth bituminous surface.
- Crews spent several days clearing line-of-sight and other vegetation overgrowth issues within rights-of-way throughout town.
- Miscellaneous projects completed during the month included pothole patching, catch basin cleaning, hauling material, mixing sand and salt, landfill organizational maintenance, and removing a beaver dam on the Young Farm.
- Mechanics completed the preparation and maintenance of all leaf collection equipment. Fall service maintenance for Fire Department equipment continued.

TOWN PLANNER

October activities in the Town Planner's office included:

- Town Center Streetscape Improvements Phase II – On October 2nd the Office of Policy and Management notified the Town of the award of a \$400,000 grant through the Small Town Economic Assistance Program (STEAP). These funds will be used to extend streetscape improvements on Main Street from Market Square to Lowrey Place.
- Eddy Farm Development Right of Purchase – On October 28th the Department of Agriculture made a \$350,000 grant payment to the Town toward the purchase of conservation development rights at the Eddy Farm. This grant was previously approved by the State Bond Commission in March 2006.
- Community Brownfields Assessment Program – Phase II National Welding Site Assessment - EPA has approved the project management plan for collection of soil samples and analysis of possible containments at this 3.5 acre parcel. Phase I Assessment indicates high probability that remediation measures will be necessary. Field work will begin in early December and will be supervised by Fuss & O'Neill, the Town's licensed environmental professional.
- Small Cities Housing Rehab Loan Program – Recent loan repayments have enabled the processing of two waiting list applications and one emergency rehab loan.
- New Meadow Phase II Senior Housing – The Town Planner is working with New Samaritan Corporation to address questions raised by neighbors and Town Council members. The possible site design of this 2.3 acre parcel, building location options, density, road access and HUD 202 program funding requirements information will be collected and provided to the Council for public review and discussion.

Development Projects

- Shoppes at East Cedar – This is a 9 acre mixed use project (retail, restaurant, hotel, gas station); public hearing was closed September 27. This project involves reconstruction of East Cedar Street and a new traffic signal at the crest of the highway which will require State Traffic Commission approval. The Town Plan and Zoning Commission (TPZ) is scheduled to vote on this multi application development project November 20.
- Cedar Ridge Commerce Park – This is a 28 acre, four lot subdivision for commercial use; public hearings were completed October 25. This site plan proposes extensive excavation of rock and changes to the ridge's landscape. Site walk was conducted on August 23. Inland Wetlands report is required prior to the TPZ's decision.
- 2557 Berlin Turnpike – Proposed redevelopment of three blighted structures on a 2.7 acre parcel for a 100 unit Comfort Suites Motel. Revised plans were submitted and the TPZ voted approval October 25. This project will substantially improve appearance of this section of the Turnpike.
- 183 Louis Street – Volvo Aero-Craft proposed site development for a new 27,000 sq. ft. manufacturing facility. TPZ voted approval on October 25th and waived separation distance setback to facilitate this development. In return the developer agreed to supplement landscape plantings and install a screen wall to mitigate possible noise levels.
- Sam's Club Store – Realm Realty's proposal for a 134,000 sq. ft. retail store and 12 pump gas station facility at the former Caldor Plaza. Phase I Redevelopment approved for Stew Leonard's in March 2006. The Town Planner and Town Engineer are working with the developer's engineer to address refinements to site layout for the Maselli Road entrance and gas station access from Rowley Street. The TPZ has directed the project's traffic engineer to review additional traffic that will access the property through the Church/Kelsey/Pane and Pane/Maselli Road intersections.
- JDC Trucking Site Redevelopment – Aldi food stores has proposed a site plan that will redevelop this 6 acre parcel. The existing 29,000 sq. ft. building would be demolished and a new 17,000 sq. ft. retail store constructed. Three acres along the Kitts Lane site of the property would be cleaned up and reserved for future use.

BUILDING DEPARTMENT

- One permit was issued for a single family home in Newington in October (10 Waverly Drive) and one for a new commercial building (Stew Leonard's Supermarket, 3475 Berlin Turnpike).

- One permit was issued for the Town of Newington (a 16' x 25' storage building at 1920 Main Street).
- Two Demolition Permits were issued to demolish the old McDonalds and Dunkin Donuts facilities to make room for a new McDonalds at 2355 Berlin Turnpike
- Nine Certificates of Occupancy were issued, six for residential homes (131 Sterling Drive, 30 Waverly Drive, 137 Sterling Drive, 25 Waverly Drive, 143 Sterling Drive and 16 Barkledge Drive) and three for commercial (Progressive Insurance [partial], Progressive Insurance [full], 40 Commerce and CitiBank, 2909 Berlin Turnpike).

Building Inspectors completed a total of 522 inspections: Boiler (1), CO (35), Code (11), Decks (6), Drains (3), Electrical (131), Final (5), Fireplace Insert (2), Footings (32), Foundation (14), Framing (47), Garage Door (1), Gas Line (27), Insulation (22), Mechanical (49), Piers (3), Plumbing (52), Pools (2), Pool Bonding (1), Propane Tank (1), Rebars (15), Roofing (5), Rough (39), Sheds (2), Siding (2), Sign(2), Sill (1), Solar (1), Sprinkler (2), Slab (1), Wall (1), Water Proof (3), Wood / Pellet Stove (3).

Seminars attended by the Building Inspectors for their continuing education credit were:

David Zwick	Introduction to Wall Bracing Based on the 2003 IRC, 10/19/06 Connecticut Energy Code 10/18&19/06
Art Hanke	New England Municipal Building Officials Seminar, 10/2-5/06
Richard Smith	Introduction to Wall Bracing Based on the 2003 IRC, 10/4/06 Connecticut Energy Code 10/18/06 NFPA 13R Residential Sprinkler Systems, 10/5/06
Pete Hobbs	New England Municipal Building Officials Seminar, 10/2-5/06 Introduction to Wall Bracing Based on the 2003 IRC, 10/18/06 Connecticut Energy Code 10/26/06 2003 IBC Fundamentals, 10/24/06

Building/Renovation Permit Statistics

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alterations	28	\$ 316,999
Deck	2	2,026
Demolition	3	31,200
Electrical	59	163,600
Fence	0	0
Fire Suppression/Sprinkler	0	0
Footing/Foundation	0	0
Fuel Tank	6	1,696
Garage/Shed	9	126,783
Mechanical	43	543,052
New Commercial	1	15,005,909
New Residential	1	486,972
Plumbing	28	157,540
Pool	0	0
Roofing/Siding	28	169,273
Sign	8	38,095
Tent	0	0
Trailer	0	0
Total	216	\$17,043,145

Permit Value Comparison for October:

	<u>2006</u>	<u>2005</u>
Value of Permits Issued	\$17,043,145	\$1,627,468
Building Permit Fees Received	\$190,591	\$27,840
Other Income Fees	\$1,542	\$1844
Building Permits Issued	216	172

Total Value of Permits and Permit Fees:

2006-2007		2005-2006	
Value	Permit Fee	Value	Permit Fee
\$31,474,704	\$357,510	\$9,838,543	\$156,015

HEALTH DEPARTMENT (Central Connecticut Health District)

Central Connecticut Health District Staff provided an informational presentation to the CCHD Board of Health members focusing roles/responsibilities/duties of each staff member.

- Food service licenses were issued to Empire Pizza located in Lowery Plaza and “Americas Favorite Hot Dog,” a hot dog cart operating on Holmes Road.
- Chief of Environmental Health Services, Nancy Brault, assisted district sanitarians in several lead remediation cases (none in Newington) where children had been exposed to lead based paint and became ill as a result. The Health District is responsible for enforcing the Connecticut Public Health Code relating to elevated blood lead levels in children under the age of six. It is a responsibility of the Health District to ensure that children with elevated blood lead levels who are under that age of six are properly treated and provided safe living areas which will not expose them to lead.
- Greg Mattus, Sanitarian covering Newington, attended two additional classes this month towards a supervisory and management certificate program sponsored by the Connecticut Department of Public Health.
- District staff responded to a complaint regarding potential mosquito breeding areas due to flooding on Town-owned property. A beaver dam holding back nearly four feet of water caused several acres of land to flood. The Public Works department worked on correcting this problem.
- District staff also responded to and investigated a complaint involving a live black widow spider found in grapes purchased at a grocery store in Newington. This rare occurrence is not necessarily a reflection of the store’s cleanliness. The spider was found to have hitched a ride on the grapes during transportation from its state of origin.
- Flu vaccine arrived and all flu clinics sponsored by the Health District have been scheduled. Newington residents are welcome to attend any of the Health District flu clinics in any of the four district towns. For more information residents are encouraged to call the Health District Central Office at (860) 721-2822.

Statistical Summary

	Monthly Totals	Year to Date	Last Year to Date
Food Establishment Inspections	26	254	375
Food Establishment Reinspections	2	38	47
Other Routine Inspections	1	75	56
New Complaints Received	6	176	207
➤ Complaint investigation made	6	196	212
➤ Notice of Violation issued by Public Health Coordinator	0	44	50
➤ Legal Order issued by Director of Health	0	2	3
➤ Complaint compliance recorded	6	144	199

HUMAN SERVICES

- Staff continued to prepare for the Holiday Food, Toy and Gift program handling eligibility re-determinations, orienting volunteers, working with community groups and receiving and arranging for donations. The food distribution is scheduled for November 16.

- Several community education programs were offered including:
 - The “Courage to Speak” program featuring Ginger Katz who presented the story of her son's death as a result of drug abuse to eighth grade students at both middle schools.
 - The Early Childhood Council presented the first of three parent education programs featuring Parent Educator Ruth Freeman.
- The Social Casework Program had 29 new referrals and an active caseload of 80.
- The Juvenile Review Board met twice and handled two referrals.
- Contract Clinical Therapist Kathy Hustek submitted her resignation after six years and will spend more time with her law practice.
- The Youth and Family Counseling Program handled 15 new referrals with an active caseload of 44. There were 6 closed and 4 inactive cases. Staff and contractors conducted 79 clinical therapy sessions and made 92 contacts with families and other agencies.
- A variety of positive youth development activities were offered including:
 - The fall SCORE program which began October 2 and is filled to capacity.
 - The first Monster Mash dance for 7th-9th graders sponsored by Human Services and Parks and Recreation. Over 150 youths attended.
 - The second cycle of ROPE for sixth graders at both middle schools with the final challenges offered at the outdoor course.
 - Several groups used the outdoor challenge course including CCSU who brought a group of college students for teambuilding activities.

October 2006 Statistics

Selected Programs	FY 06-07 Undp. Total This Month	FY 06-07 Undp. Total Last Month	FY 06-07 Cum. Undp. Total YTD	FY 05-06 Cum. Undp. Total YTD
Youth and Family Counseling	44	35	71	79
Positive Youth Development	454	95	1,639	1,345
Youth Works (Job Bank)	6	5	20	17
Information and Referral	208	178	715	701
Social Casework Cases	80	72	143	143
Under 55 = 37				
Over 55 = 43				
Food Bank Participants	91	74	317	341
Special Needs	7	27	77	53

SENIOR AND DISABLED CENTER

- Medicare Part D education and assistance is re-emerging as a new enrollment period begins in November. New participants to Medicare and residents losing their current prescription drug coverage will be required to choose a Prescription Drug Plan by the December 31 cut off date, or risk a penalty. Center staff and CHOICES volunteers are assisting residents with this program.
- On October 12 a Brunch and Learn program sponsored by Genox Homecare featured respiratory therapist Dan Taylor who talked about the impact of the change of seasons and demonstrated a CPAP machine.
- On October 20 the ever popular Dr. Vincent presented an entertaining and informative program on “Antibiotics: Friend or Foe” at a Lunch and Learn sponsored by Andrew House Health Care.
- Other health programs included “Digestion: The Ins and Outs” presented by Nurse Practitioner Stacie Zibel and “Stroke Recovery” presented by Ann Rolfe, Director of Rehabilitation Services with Newington Health Care Center.
- Social Worker Teri Snyder and Karen Halpert, a CRT staff person assigned to the Center, attended the annual Social Agencies Energy Forum where various programs available to assist with heating and energy are presented.
- Program Coordinator Eleanor Eichner attended a CIRMA sponsored workshop dealing with volunteer management.

- Administrative Coordinator Denise Haas and Eleanor Eichner attended the annual Entertainment Showcase in West Hartford. This event provides an opportunity to ‘sample’ potential entertainment for Center events.
- The Center currently has 3,535 members with 28 new members this month.
- The new Red Hat Society held its first outing on October 9 with a trip to see the painted horses in Granby. They also held a tea at the Center on October 27 with hat decorating as an activity. This new group already has 40 participants.
- The Special Olympics Program currently has 38 athletes and 8 partners training for Bowling, Unified Bowling and Unified Basketball.

Dial-A-Ride

Wellness Clinic

Senior Café

Trips	Miles	On-site	Off-site	Meals Served
1,313	3,974	101	13	1,191

Project Homeshare

	Current Matches	Providers	Seekers	Counseling Calls
Newington	6	13	5	3
Other Comm.	8	44	62	20

PARKS AND RECREATION

Administration

- Superintendent Wendy Rubin attended the NRPA Congress in Seattle, WA where she completed her role as Chairman of the 2006 National Congress Program Committee.
- The Greenways Alliance meeting featured Craig Della-Penna of Rails to Trails Conservancy.

Recreation Division

- The annual Halloween Party was attended by over 250 Newington residents. The event included games, art & crafts, balloon animals, a magic show, and a Halloween Safety demonstration by Police Officer Daniel Kaufmann.
- Parks & Recreation and Human Services co-hosted a Halloween Dance which was attended by over 150 7th, 8th & 9th grade students.
- Two very successful bus trips were held - Salem, MA for Halloween festivities and a Noshing Tour of New York City.
- The department celebrated its 50th Anniversary at the Indian Hill Country Club with over 100 friends gathered. Highlights included a visit from the first Superintendent, Clem Lemire, and a photo slide show with over 1,200 photos.
- Youth travel basketball tryouts for boys and girls were held during the month.
- Fall program registrations concluded with 1,372 registrations, comparable to last year.
- Planning process has begun for winter programs.

Parks & Grounds Division

- Final detail landscape planting and seeding was conducted at Fire Company 2.
- Partial pruning of West Meadow Cemetery was conducted and several failing rows of plant materials removed.
- Pool closings and shutdown activities were conducted as well as repair of a number of failures in the irrigation system at Newington High School.
- The existing infield at Badger field was removed to permit re-grading.
- The Mortensen Community Center gym floor was stripped and refinished by Division personnel.
- Mowing of the Young Farm fields was conducted to prevent brush intrusion.
- Division personnel removed the plant materials from Saddle Hill Circle and planted the circle with grass.
- There were 12 interments in Town cemeteries in October.

LIBRARY

- The annual Sliva Young Peoples' Literary event was held at Newington High School during the month. Award-winning author Natalie Kinsey-Warnock from Vermont made a presentation to all 900 3rd and 4th graders in Newington. In the evening, Ms. Warnock visited the Library, where over 60 families, teachers, and librarians came to meet her and have her books autographed. This series is made possible by an endowment from the Sliva family of Newington.
- 2,640 children and their caregivers attended 63 programs. Highlights included author David Costello, who presented a puppet show and drawing demonstration from his Halloween picture book, *Here They Come*.
- Book discussions, outreach services to the middle schools, and story-based programs for 24 childcare centers were also held.
- The Family Place Parent/Child Workshop received a Community Giving Program grant from Target stores that will enable staff to continue to offer two sessions of the series three times a year. Parents will be able to continue to have access to professional resource people who can help with possible diagnoses of early childhood problems.
- Nine programs for adults and teens attracted 239 participants.
 - The *World Cuisine* series continues to have mass appeal, as over 60 people came out to see noted chef Prudence Sloane as she prepared Spanish tapas.
 - The *Alternative Career* series continued with Arthur Simoes, a photographer.
 - The monthly lunch-time *Brown Bag It* series continued with Maura O'Shea of the New Britain Museum of American Art.
- Teens were treated to a Hip Hop night with the group *Simply Enfuego*. They also gave an interactive dance lesson, much to the delight of the assembled crowd. A Horror Trivia Contest was ongoing in the teen area throughout the month.
- Topics of note that were researched this month included:
 - Learning German language for children.
 - Corn mazes in Connecticut.
 - Raising bi-racial children.
 - How to obtain a renewal form for a green card.
 - Newington population statistics for 1995.
- Staff viewed a new design for the Library's web page as the Library moves closer to Web 2.0 and additional ways to communicate with patrons.
- The *Ask a Librarian* online reference service was used 24 times, and the *History Reference Center* was the most-used online database, with 905 hits.
- Circulation of materials was 33,091; there was a 10% increase in the number of people using the building during October (21,096). 5,214 (+6%) reference questions were answered and 1,540 items were processed and added to the collection. There were 4,850 hits to the library's homepage.
- Planning for the upcoming year has begun with Library administrators and department heads. The new Plan of Work will be ready for Board discussion in November.
- Preparations were completed for the first Sunday opening for the season - November 4. The 1-5 PM availability of the library on Sundays to the public typically sees some of the heaviest use of the entire week. Sunday hours will remain in effect until the beginning of May.