



Marian Amodeo
Acting Town
Manager

TOWN OF NEWINGTON

131 CEDAR STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: Marian Amodeo, Acting Town Manager
Date: July 14, 2006
Re: Monthly Report – June 2006

GENERAL ADMINISTRATION

During the month of June, team meetings with various Town department heads and staff continued as solutions to residents' problems and other topics were discussed and worked on by appropriate staff. Personnel issues also were addressed as they arose. The following also took place:

- Conducted final interviews for the vacant Revenue Collector position and extended an offer to Corinne Aldinger, who most recently served as the Tax Collector for the Town of Windsor.
- Interviewed two candidates for Police Recruit and extended conditional offers of employment to them.
- Held exit interviews with Recreation Supervisor Sean Dwyer and Public Health Coordinator Bob Cosgrove, and attended farewell gatherings for both, as well as a coffee for retiring Town Engineer Peter Arburr.
- Continued contract negotiations with both the AFSCME and IBPO collective bargaining units.
- Attended Mid-State Collaborative meetings on June 13.
- Met with staff and OSHA representatives regarding OSHA's preliminary findings as a result of an unscheduled inspection of Town facilities.
- Met with Public Health Coordinator Bob Cosgrove, Public Health Inspector Greg Mattus and Paul Hutcheon, Director of the Central Connecticut Health District, to discuss any last minute details related to Newington joining the CCHD.
- Attended the June 15 Board meeting of the CCHD
- Met with Pete Lombardo from Trash-Away, Bob Cosgrove, and Public Works Director Mike Mancini regarding a delay in receipt of the large automated refuse containers due to manufacturing problems.
- Town staff, Mayor Mortensen and I met with representatives of a local manufacturing facility to discuss possible future expansion plans.
- Participated in an all day retreat for several area Town Managers
- Attended the grand opening of the new Sovereign Bank on the Berlin Turnpike.

Paid overtime for the month of June 2006 was as follows:

HIGHWAY DEPARTMENT	Overtime Hours	Cost
Vehicles and Equipment	36.00	\$ 1,393.99
Weekend Stand-by and Call-in	16.00	542.08
Road Maintenance	72.60	4,588.64
Milling/Overlay	2.50	88.92
Parks and Grounds	10.50	366.66
Total	137.60	\$ 6,980.29
PARKS AND GROUNDS DIVISION		
Pool Preparation	46.50	\$ 1,815.00
Mowing	98.75	3,855.00
Sports Preparation	20.00	781.00
Herbicide Application	85.50	3,338.00
Weekend Duty	28.75	1,122.00
Tennis Court Preparation	24.00	937.00
Total	303.50	\$ 11,848.00
POLICE DEPARTMENT		
	2005-06 Budget Overtime Appr.*	Overtime Expended Fiscal Year to Date
Patrol	\$ 734,615.00	734,614.72
Investigation	73,292.00	70,310.78
Communication	160,605.00	159,485.11
Education/Training	61,136.00	60,414.21
Support Services	23,140.00	23,138.54
School Resources Officer Grant	3,360.00	3,359.91
Animal Control	11,000.00	10,792.35
Total	\$1,067,148.00	\$1,062,115.62

*Reflects mid-year transfers

PERSONNEL

- Corinne Aldinger was appointed as the Town's Revenue Collector effective July 12. Ms. Aldinger brings over 17 years of collection experience to the Town of Newington including 6 years as Tax Collector with the Town of Windsor and 11 years as Assistant Collector with the Town of Ellington.
- The Engineering Technologist I position authorized by the Town Council to begin on July 1 was advertised to the public.
- Testing for a part-time substitute Library Technician position was conducted.
- Two Police Recruit candidates were interviewed on June 28 and conditional offers extended.
- The Police Officer recruitment process continues.
- Interviews for Town Manager were held the weekend of June 24 with negotiations continuing at this time.
- Public Health Coordinator Robert Cosgrove retired on June 30 after almost 30 years with the Newington Health Department.
- Part-time Town Engineer Peter Arbur also retired on June 29.

Professional Development

- Highway Department Equipment Operators Brian Whalen and Paolo Bordonaro attended a surveying class at the UCONN Technology Transfer Center. The class teaches participants how to measure horizontal and vertical distances, use a laser, and determine slopes when reconstructing roads.

- GIS Coordinator Gregg Breton attended a course, “CCMA III – Income Approach to Value,” at the Annual School for Connecticut Tax Assessors, June 5th – 9th.
- Town Clerk Tanya Lane completed a workshop on Strategies and Tips for Putting Preservation Principles into Action sponsored by the Connecticut State Library.
- Carol Aregood, Deputy Assessor, attended the annual Assessor’s School at the University of Connecticut. She received 30 hours of continuing education credit toward her Certified Connecticut Municipal Assessor designation. Steve Juda, Assessor, made a half day presentation on Excel uses.

RISK MANAGEMENT

The eleventh month of the 2005-2006 Blue Cross/Blue Shield plan year produced a combined paid claim total that was higher than the estimates that were developed at renewal. The total claims were estimated at \$634,441 per month; the initial number for May 2006 came in at \$699,365.

INFORMATION SYSTEMS AND TECHNOLOGY

- Completed 71 work orders; blocked 38,277 SPAM/unsolicited emails from reaching Town employees; and blocked/ quarantined 76 viruses from entering the Town’s network.
- GIS Coordinator Gregg Breton met with Wendy Rubin, Parks and Recreation Superintendent, the Town’s Master Plan Consultants and Town Planner Ed Meehan to discuss the creation of GIS data layers to document and manage the Town’s recreational assets.
- Mr. Breton also met with Robert Cosgrove, Public Health Coordinator, to obtain information and data to assist him in creating a GIS data layer for use by the Local Emergency Planning Committee.
- The “Inland Wetland & Watercourses” maps that were adopted by Town Council were completed and will be available in the Engineering Department as well as on the Town’s website.
- Scott Hoagland, Information Systems Specialist, updated the Libraries Pay for Print, Gate Keeper and Timed Access software to test and configure additional product features.
- IST staff worked with Town Clerk staff and Cott Systems, Inc, to bring the new Town Clerk records management system online.
- IST staff began imaging and deploying new Mobile Data Terminals (MDT’s) for use by Police Department staff. MDT’s allow police staff to receive call data (calls for service), query criminal databases and write reports from their patrol vehicles.
- The FY 2006-2007 tax bills were produced early in the month. New network hardware resources reduced the time required for printing the almost 40,000 bills to one and a half days. Electronic billing files were created and emailed to major escrow services.
- Chronic problems with telephones in the library were resolved with the installation of new cable between that building and the Town Hall.
- The Assessor’s section in the Town’s web page now offers a property tax calculator based on the 2006-2007 mill rate and a user-specified property assessment.
- Paul Boutot, Director of Information Systems and Technology, met with various vendors to discuss server virtualization, disaster recovery options and storage area network solutions.
- A meeting was held with the Town Assessor and Tyler-CLT staff to discuss installation of their Computer Aided Mass Appraisal system, IAS World.

FINANCE

Accounting and Administration

- A dispute with regard to the cell tower leased to the Marcus Group has arisen. At issue is the 12/31/2005 financial statement as submitted by the Marcus Group and their method of calculation of net revenue due to the Town. A default notice was issued on June 29th on the advice of the Town Attorney, pending receipt of an audit.

- Meetings were held with the new pension consulting team assigned by UBS to discuss transition issues. The previous consulting team left UBS in late April to embark on their own consulting venture.
- The fiscal year end 2006 transactions were processed throughout the month without any major appropriation issues.
- The final Pequot installment was received during the month in the amount of \$98,535.

The Town received the following interest rates on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)
6/30/2006

General Fund	\$24,398,166
Special Revenue Funds	1,845,775
Capital Projects Funds	807,795
Internal Service Fund	3,017,674
Trust and Agency Funds	1,270,402
TOTAL, ESTIMATED BY FUND	\$31,339,812

INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)
6/30/06

	Interest %		Interest \$		\$ Invested
<i>Ave. Monthly Yield, Annualized</i>	Current Month	Last Month	Current Month	Last Month	
STIF	5.13	4.96	19,118	23,157	5,197,957
CLASS PLUS	4.75	4.54	27,482	30,921	5,873,504
Banknorth	5.38	5.29	38,876	60,657	8,060,511
Sovereign Bank MM	5.47	5.47	54,352	54,825	12,207,840
Total Outstanding Investments					31,339,812

Assessor

- Numerous changes to motor vehicle bills were processed in the last two weeks of the month, a typical occurrence when tax bills are sent out. Several owners of real estate inquired about the increase to their respective tax bills due to the revaluation.
- CLT, the Town's IST department, and the Assessor started the planning for the conversion of the computer assisted mass appraisal system utilizing CLT's new IAS World software.
- All elderly applications and additional veteran's exemptions were processed and delivered to the State of Connecticut by the due date. Approximately 556 residents received recalculated tax reductions from their tax bills.
- Seven new housing units at Woodland Estates and Fennwyck Estates were inspected, valued, and added to the 2006 grand list due to certificates of correction issued by the Building Department. These properties will also receive a prorated 2005 tax bill based on their respective dates for Certificate of Occupancy.

Revenue Collector

- The 2006-07 tax bills were mailed on June 16th with the assistance of the Tax, IST and Assessor's offices.
- Tax Collector's staff was given a written overview of the Town's revaluation in order to answer inquiries from the public.
- Collections during the month on the 2004 Grand List totaled approximately \$83,000.

PURCHASING

RFP NO. 4, 2005-06, CEMETERY SERVICES

Opening Date: November 2, 2005

Respondent

Newington Memorial Funeral Home, Newington

The proposal is under review.

BID NO. 24, 2005-06, SIDEWALK CONSTRUCTION AND REPAIR

Opening Date: May 30, 2006

Bidder	Location	Total Bid
Martin Laviero Contractor	Bristol	\$89,320.00

The bid is being awarded to Martin Laviero Contractor based on the unit prices submitted with the bid.

TOWN CLERK

- There were 48 property transfers during June with \$38,771.52 collected in town conveyance tax and \$88,392.53 levied in state conveyance tax.
- Property sales for the month totaled \$16,059,557.49. The largest transfer was at 2672 Berlin Turnpike for \$775,000 from Arvind Patel to VAIBHAV, LLC.
- There were seven residential conveyances each over \$300,000.
- The Town Clerk attended the keynote address given by Brent Warr, Mayor of Gulfport, Mississippi, at the Connecticut Emergency Management Symposium sponsored by CCM.
- A new land record indexing system was installed during June. The front counter system allows for the replacement of the present land record indexing system, utilizing cashiering, indexing and imaging to decrease the workload and increase output. Training occurred for the week prior to the "go live" date of June 26th. The updated technology will facilitate title searching for the public, as well as re-engineer the workflow within the office to create greater efficiency. When the historical data has been converted, various offices within the Town Hall will be able to search the land records.
- The year-to-date deposit for the General Fund decreased \$159,365.42, or 19%. Total activity for the department reflected a 2% decrease, or \$20,036.42 overall. There was a slight decrease (2%) in the number of documents recorded during the fiscal year.

Data Summary--June 2006

	<u>June 2006</u>	<u>June 2005</u>	<u>FY 2005-06 to Date</u>	<u>FY 2004-05 to Date</u>
Land Record Documents	656	786	7,816	8,012
Dog Licenses Sold	1091	1113	1872	1934
Game Licenses Sold	319	61	2,767	2335
Vital Statistics				
Marriage Licenses	17	17	223	209
Civil Unions	1		11	
Death Certificates	38	19	339	335
Birth Certificates	29	19	438	206
Total General Fund Revenue	\$ 59,701.27	\$ 58,606.14	\$674,996.51	\$834,361.93

Town Document Preservation	\$ 1,128.00	\$ 651.00	\$ 12,299.00	\$ 7,209.00
State Document Preservation	\$ 1,128.00	\$ 1,302.00	\$ 2,454.00	\$ 14,398.00
State Treasurer (\$26 fee)	\$ 14,664.00		\$132,730.00	
Locip	\$ 1,692.00		\$ 15,315.00	
State Game Licenses	\$ 6,178.00	\$ 1,399.00	\$ 43,249.50	\$ 45,076.00
State Dog Licenses	\$ 5,983.00	\$ 5,466.00	\$ 11,101.50	\$ 10,509.00
Dog Licenses Surcharge	\$ 2,456.00	\$ 2,242.00	\$ 4,356.00	\$ 4,103.00
Marriage & CU Surcharge	\$ 323.00	\$ 266.00	\$ 2,736.00	\$ 3,617.00
Grand Total	\$ 93,253.27	\$ 69,932.14	\$899,237.51	\$919,273.93

REGISTRARS

- Preparations were underway for an August Primary.
- Five voting machines were found in need of repairs as a result of inspections for the Gubernatorial Election.
- 77 new voter applications were processed.

POLICE DEPARTMENT

- In June, the Community Services Unit received numerous complaints of traffic violations in neighborhoods and various intersections. Three areas that received significant attention in June were the areas of Edward Street, Little Brook Drive and Culver Street and the intersection of Main Street and Cedar Street. Approximately 115 traffic stops were made by the Community Services Unit in June for speeding, stop sign violations, seatbelt violations, hand held cell phone violations and equipment violations.
- The CSO unit concluded its participation in the national seatbelt awareness campaign, Click it or Ticket, in early June. Approximately 42 stops were made within the first week of June alone.
- Community Outreach officers conducted a safety presentation to 48 Parks & Recreation staff members in anticipation of the upcoming summer camp season.
- A community outreach meeting was held at the Senior and Disabled Center regarding the July Senior Picnic at which officers will be hosting a meal and providing activities to the seniors. The Triad and Fall Prevention programs were also discussed as well as ICE stickers for seniors.
- The DARE program concluded for nearly 200 fifth grade students at Martin Kellogg Middle School on June 16th. DARE students displayed their anti-tobacco ads, and read their assigned essays at the graduation.
- In June, CSO Officers rode extensively at the Glen Oaks Condominium complex during the evening hours after a number of quality of life issues were raised in May. Numerous contacts were made and child and teen programs were offered by the CSO unit to improve relationship between the youth and adult population within the condo association.
- On June 10th, the CSO unit took part in a very successful Touch a Truck program at Mill Pond Park and a Safety Day at the Grove Hill Medical Center. These events ran simultaneously and each was attended by hundreds of parents and their children.
- The Anna Reynolds Elementary School celebrated its 50th Anniversary by having a neighborhood parade. The CSO unit rode on the mountain bikes while they provided traffic assistance.
- Thirty-nine offenses were the subject of investigation by Detective Division personnel in June.

Patrol Calls June 2006

AlarmBurg	163	F/COsymp	1	MVComplaint	52
AlarmHold	6	F/Hazmat	3	Neighbor	7
Animal	53	F/Other	16	Noise	21
AssaultIP	5	F/Struc	7	Notification	6
AssaultRep	11	F/Veh	1	OpenDoor/Win	7

Assist	27	F/Water	1	ParkingViol	16
BadCheckNSF	3	Fingerprint	15	Propfound	9
BreachIP	12	Fireworks	6	PropLost	3
BreachRep	5	FollowUp	11	RecoveredMV	1
BurgIP	4	Harassment	26	ServWarrant	20
BurgRep	9	Hazard	59	SexAssaultRep	1
CarSeat	4	IllegalDumping	5	Shots	1
Check	98	Intoxicated	14	SpecDetail	42
ClearLot	13	JuvComp	38	StolenMV	6
Court	20	Land/Tenant	1	SuddenDeath	2
CrimMisIP	8	LarcFromMV	31	Suicide	1
CrimMisRep	32	LarcIP	6	SuicideAtt	1
CSO	1	LarcRep	56	Suspicious	129
CustomerIP	9	Location	125	SuspMVOcc	14
CustomerRep	6	LockoutMV	2	SuspMVUnocc	4
Dog	48	LockoutResid	3	TestPolice	5
DomesticIP	32	Medical	170	ThreatIP	1
DomesticRep	5	Missing	6	ThreatRep	2
Drug	3	MVAband	7	Traffic Stop	682
EDP	7	MVAEvading	15	TrespassIP	6
Escort	31	MVAInjury	10		
F/Alarm	24	MVAProp	113		
F/COno	2	MVASSIST	83	TOTAL FOR NPD	2,511

- In May 2006 the Police Department arrested 76 adults: 10 for assaults, 5 for forgery and fraud, 19 for narcotic violations, 4 for DUI, and 38 for other miscellaneous offenses. Thirteen persons under the age of 18 were also either arrested for criminal acts or referred.

May 2006

May 2005

Type of Crime	# of Offenses	Value of Crime	# of Offenses	Value
Murder	0	-0-	-0-	-0-
Forcible Rape	0	-0-	1	-0-
Robbery	0	-0-	2	\$270
Assault	2	-0-	7	-0-
Burglary	9	16,256	12	\$4,034
Larceny Theft	62	31,860	53	\$81,400
Auto Theft	10	65,099	9	\$27,437
Totals	83	113,215	84	113,141

FIRE DEPARTMENT

The Fire Department responded to 75 alarms/emergencies as follows:

	<u>June 2006</u>	<u>12 months</u> <u>Cum.</u>
Residential	22	213
Commercial, Industrial, Office	5	76
Hospital, School	3	32
Vehicle	3	33
Rescue, Police Assistance	6	19
Dumpster, Rubbish, Grass, Brush, Leaves	4	63

Hazardous Materials/Clean up	5	36
Investigative Alarm	26	158
False Alarm	0	5
Mutual Aid/Standby	1	13
Carbon Monoxide Investigation	1	40
Water Related Incidents/Pump-Outs	0	98
Total	75	786

Training Summary:

	Members	Hours
Officer Training: Pre-Planning, Newington Health Care, 240 Church Street	13	42
Weapons of Mass Destruction: Crime Scene Management for Emergency Responders	4	32
NIMS Training IS 700	42	126
Truck #1	15	75

FIRE MARSHAL

The Fire Marshal's Office completed the following activities during the month of June.

Inspections	28
Inspection Follow-Ups	75
Plan Review	7
Job Site Inspections	6
Underground Tank Removal	0
Fire Investigations	2
Fire Alarm Trouble	2
Complaints	1
Haz/Mat	0
Bomb Threats	0
Blasting	6

- On June 10, 2006, a fire in a second floor bedroom caused moderate damage to a single family home at 37 Fifth Street.
- On June 17, 2006, an incendiary fire in a business located at 79 Costello Road resulted in moderate damage to the building and contents.

PUBLIC WORKS/FACILITIES MANAGEMENT

- The Maple Hill Avenue and Church Street rehabilitation project paving was completed this month along with all of the underground improvements. The work is projected to be completed in mid-July, with only lawn restoration left for final establishment.
- The Engineering Division staff met with development teams for several land development proposals that have submitted applications to the Conservation Commission and/or the Town Plan & Zoning Commission.
- Several meetings took place between the newly reorganized Sanitation Division of Public Works and the refuse collectors for the upcoming years. The contracts were bid in the latter part of 2005 with some new contractors assuming the work.
- The July 1, 2006 startup of the automated trash pickup has been temporarily delayed due to production difficulties for the containers. A new firm has been selected and the restart of the program will begin as soon as possible.

Highway Department

- Highway personnel began affixing information labels to the Town's storm water basins. The labels are part of the Storm Water Phase II public awareness program and inform residents as follows: "Drains to Waterways and Long Island Sound, NO DUMPING!" The information labels attempt to differentiate between the MDC sewer system where waste water is treated, and the storm water basins which drain rain water to natural watercourses without treatment.
- Several days were spent removing downed trees as a result of severe weather that hit the north central part of town on June 1, 2006. Flooding and downed power wires hindered the clean up operation as crews worked to clear town roads of fallen branches and trees.
- Two outbuildings at the Young Farm were torn down and removed because of their dilapidated condition. The area was then cleared and leveled with top soil.
- Crews began replacing bituminous curbing damaged during winter operations.
- Personnel continued to work with the Traffic Division line striping stop bars on town roads.
- Highway crews assisted the Newington Volunteer Ambulance Corps by reshaping and paving a portion of their parking lot, allowing easier building ingress for ambulances.
- Catch basin top replacement, roto-milling, and paving of Church Street and Maple Hill Avenue was completed by the Highway Department and a private contractor. Approximately 1,000 linear feet, on both roads, was completed in conjunction with the major road paving project which was state and federally sponsored.
- Miscellaneous projects completed during the month included pothole patching, curb repair, material hauling, and catch basin rebuilding.
- During the month of June mechanics completed spring services for the Fire Department fleet and outfitted the new Truck 1 with miscellaneous equipment to ready for service, performed fleet preventative maintenance, and completed emergency repairs to various Town fleet vehicles.

TOWN PLANNER

June projects underway at the Town Planner's office:

- Town-wide Brownfields Assessment Project work involved coordination with Fuss & O'Neil, the program's licensed environmental professional consultant, drafting and review of an EPA Quality Assurance Plan. This plan sets forth operating procedures that the consultant will use to investigate and document suspected Brownfield properties. The plan also contains all of the qualifications of testing labs and personnel working on this project.
- On June 21, the Town Planner met with State Representative Sandy Nafis, Hartford Hospital's real estate director, CHFA staff and a non-profit organization interested in restoring the former nurses' residence on Patricia Genova Drive into apartments for hearing impaired adults.
- On June 22, the Town Planner participated with Engineering staff and the developers of a proposed Sam's Club in a work session to address wetlands, site planning and traffic issues associated with this project.
- On June 27, the Town Planner participated with the Engineering and Building Departments in a pre-development meeting with Toll Brothers, the builders of Newington Ridge, the 71 townhouse project at the former Hartford Drive-In site.
- Assisted the project engineer for the approved redevelopment of the McDonald Restaurant site in completing mylar signing and filing of plans.
- Researched and prepared a report for the Town Council's consideration for the development of affordable age restricted housing on Parcel E, New Meadow School. The development concept proposed is a partnership with a developer via a ground lease.

Development projects under review by the Town Plan and Zoning Commission and the Town Planner during June:

- Shoppes at East Cedar Street – This 9 acre mixed use project (retail, restaurant, hotel, gas station) will be presented at public hearing on July 12th.
- Cedar Ridge Commerce Park – This 28 acre, four lot subdivision for commercial use will be presented at public hearing July 12th. This site plan proposes extensive excavation of rock and changes to the ridge's landscape.
- 45 Costello Road – Proposed reuse of former equipment rental building for a 10,350 sq. ft. retail facility.
- 2557 Berlin Turnpike – Proposed redevelopment of three blighted structures on a 2.7 acre parcel for a 100 unit Comfort Suites Motel.
- Fountain Point Professional Park – Proposed for the corner of Willard Avenue and Alumni Road, 25,000 sq. ft. office use and 3,500 sq. ft. bank.

BUILDING DEPARTMENT

- Two permits were issued for single family residences (235 Lucille Road and 18 Pfister Drive).
- One permit was issued for the Town of Newington, an Electrical Permit for installing wiring in the Town Clerk's Office.
- Thirteen Certificates of Occupancy were issued, 11 for single family residences (2 Memory Lane, 5 Memory Lane, 59 Sterling Drive, 65 Sterling Drive, 71 Sterling Drive, 32 Dacosta Drive, 9 Memory Lane, 50 Sterling Drive, 56 Sterling Drive, 90 Waverly Drive and 62 Sterling Drive) and two for commercial buildings (Sovereign Bank, 3237 Berlin Turnpike, and ICS, 353 Alumni Road).
- Building Department Inspectors completed a total of 485 inspections: Above Ceiling (3), Backflow (1), CO (30), Code (10), Drains (2), Electrical (116), Final (6), Footings (38), Foundation (10), Framing (49), Gas Line (15), Grade (3), Hot Water Heaters (1), Insulation (25), Mechanical (45), Piers (12), Plumbing (44), Pools (10), Rebars (10), Roofing (9), Rough (26), Siding (3), Sill (3), Slab (2), Sprinkler (2), Tents (1), Trench (2), Water Proof (4), Windows (2), Wood / Pellet Stove (1) .

Seminars attended by the Building Inspectors for their continuing education credit were:

Art Hanke	2003 IBC Electrical Requirements, 6/28
Richard Smith	2003 IBC Electrical Requirements, 6/28
Pete Hobbs	International Training Institute for the Sheet Metal and Air Conditioning Industry – Building Inspectors Program, 6/1 2003 IBC Electrical Requirements, 6/14

Building/Renovation Permit Statistics

<u>Type of Permit</u>	<u>No. of Permits</u>	<u>Value of Permits</u>
Addition/Alterations	27	\$1,023,318
Deck	8	46,628
Demolition	0	0
Electrical	64	159,327
Fence	0	0
FSS/Sprinkler	0	0
Footing/Foundation	0	0
Fuel Tank	2	595
Garage/Shed	11	49,773
Mechanical	33	245,869
New Commercial	0	0
New Residential	2	469,910
Plumbing	34	196,649
Pool	7	23,726
Roofing/Siding	46	299,634
Sign	4	14,800

Tent	4	9,734
Trailer	0	0
Total	242	\$2,539,963

Permit Value Comparison for June:

	<u>2006</u>	<u>2005</u>
Value of Permits Issued	\$2,539,963	\$3,103,395
Building Permit Fees Received	\$32,579	\$49,870
Other Income Fees	\$5,066	\$2,354
Building Permits Issued	242	163

Total Value of Permits and Permit Fees:

<u>2005-2006</u>		<u>2004-2005</u>	
Value	Permit Fee	Value	Permit Fee
\$36,893,990	\$519,115	\$42,940,836	\$458,510

HEALTH DEPARTMENT

- Routine inspections for the month consisted of food establishments and outdoor public swimming pools.
- Robert Cosgrove, Public Health Coordinator, completed his last day of work on June 30 after almost 30 years of employment with the Town.
- Greg Mattus, Public Health Inspector, and Donna McKean, Administrative Secretary, also completed their last day of work for the Newington Public Health Department on June 30th. Effective July 1, Mr. Mattus will be employed by the Central Connecticut Health District (CCHD) and will continue to provide health services to the Town through the CCHD office at Town Hall. Ms. McKean will be transferred to the Town's Public Works Department.
- A number of meetings were held during the month with staff from CCHD in anticipation of their assuming responsibility for public health services in town effective July 1.
- The annual Employee Health Fair was held on June 21st from 11:00 a.m. to 3:00 p.m. Free health screenings, back massages, and health information were provided to almost 50 employees who attended.
- On June 15th, the Town's contractor for the automated rubbish collection notified us that the barrel (95 gal.) manufacturer would not be able to provide all of the barrels by the July 1st start date. Various options were considered, including changing to a different vendor, but the consensus of Town staff was to keep the selected vendor and delay the onset of the program.
- The Town's Local Emergency Planning Committee (LEPC) held its regular quarterly meeting at the Police Department's Emergency Operations Center (EOC) on June 15. Recent attendees at the LEPC meetings included members of the Central Connecticut Health District who were favorably impressed with the Town's emergency response facilities and capabilities.
- As part of its surveillance for West Nile Virus activity, the Connecticut Agricultural Experiment Station (New Haven) is again trapping mosquitoes at Churchill Park to assess their potential for transmitting West Nile Virus to people. Trapping started the week of June 5 and will be conducted on a 10 day cycle. The heavy rains in May and June should provide ample breeding sites for mosquitoes through the early summer months.
- New complaints for the month numbered 24, none of any major significance.

Statistical Summary

	Monthly Totals	Year to Date	Last Year to Date
Food Establishment Inspections	21	202	244
Food Establishment Reinspections	0	31	28
Other Routine Inspections	13	36	32
New Complaints Received	24	93	123
➤ Complaint investigation made	27	110	130
➤ Notice of Violation issued by Public Health Coordinator	13	29	27
➤ Legal Order issued by Director of Health	0	2	2
➤ Complaint compliance recorded	25	84	109

HUMAN SERVICES

- Interfaith Community Action of Newington (ICAN) began assistance to residents under the auspices of the Human Services Department. This group of volunteers offers chore services, light house and yard work and will eventually offer limited volunteer driving for medical appointments.
- Positive Youth Development activities included:
 - Challenge initiatives for all fourth grade students at the four elementary school picnics as part of the ROPE transition from elementary to middle school.
 - The final cycle of ROPE with sixth-graders at both middle schools.
 - The high school Adventure Club held its end of the year party and began planning activities for the next school year.
 - The Challenge Course was used by Morley Extended Day Program, 50 Cromwell High School students, 20 young people from Wethersfield Youth and Social Services and 20 senior staff members from Parks and Recreation preparing for the summer playgrounds.
 - Youth mentors and summer staff completed two days of training in preparation for the Summer Youth Adventure Program.
 - Higher than average registrations were received for most activities in the 2006 Summer Youth Adventure Program.
 - A total of 636 youth participated in programs and activities during the month.
- The Youth and Family Counseling Program experienced a decrease in activity primarily due to the end of the school year. The total number of new referrals was four with the active caseload at 41 with 13 inactive and two closed cases. There were 59 clinical therapy sessions conducted and 61 contacts made with families and other agencies.
- Social Casework was provided to 78 active cases with 29 new referrals.
- Food Bank participants totaled 81, Clothing Closet, 13, and Special Need approvals 27.

June 2006 Statistics

Selected Programs	FY 05-06 Undp. Total This Month	FY 05-06 Undp. Total Last Month	FY 05-06 Cum. Undp. Total YTD	FY 04-05 Cum. Undp. Total YTD
Youth and Family Counseling	41	61	169	227
Positive Youth Development	636	379	3,174	4,140
Youth Works (Job Bank)	7	6	56	64
Information and Referral	214	164	2,173	1,555
Social Casework Cases Under 55 = 34 Over 55 = 44	78	73	257	252
Food Bank Participants	81	80	991	1,033
Special Needs	27	23	142	157

SENIOR AND DISABLED CENTER

- The end of the Club season was marked with two banquets. The Senior Club held its banquet on June 6th and AARP Chapter 697 held its banquet on June 21st, both at the Chowder Pot.
- The Connecticut Association of Senior Center Personnel held its annual meeting on June 7th. Center Director Dianne Stone was re-elected as President of this professional association.
- Dr. Borohofsky of the Ratchford Eye Center gave a multimedia presentation on June 13th and will return in the fall to present a program on Macular Degeneration.
- Maple View Manor, a long term care facility in Rocky Hill, provided a free grapevine wreath making workshop on June 30th.
- Although the initial rush is over, Medicare Part D continues to present challenges for many residents especially those who participate in ConnPACE and were auto-enrolled in a Medicare Part D plan.
- Program Coordinator Eleanor Eichner and Social Worker Teri Snyder attended a meeting of the Municipal Geriatric Social Service Providers meeting in Glastonbury.
- Project Homeshare Coordinator Kim Arcari attended the annual conference of the National Shared Housing Association on June 12 and 13 along with the Coordinators from the Norwich and New Haven programs.
- Eleanor Eichner attended an Open House at Newington Health Care Center and a lunch and learn program at Chatfield Assisted Living that addressed "concierge medicine."
- The Center currently has 3,503 members with 22 new members joining in June.

Dial-A-Ride		Wellness Clinic		Senior Café
Trips	Miles	On-site	Off-site	Meals Served
1,470	4,280	144	10	Not available

Project Homeshare				
	Current Matches	Providers	Seekers	Counseling Calls
Newington	6	11	4	3
Other Comm.	6	40	59	20

PARKS AND RECREATION

Administration

- The Parks and Recreation Master Plan Consultant, CEHP Inc., assessed all indoor recreational venues utilized by the department, met with the Finance Department and staff to begin analysis of program revenue and expenditures, and worked with the Superintendent to arrange summer ice cream social focus groups in the neighborhood parks.
- Wendy Rubin, Superintendent of Parks and Recreation, was honored by the Soccer Club of Newington as she was selected to throw out the first pitch at the New Britain Rock Cats game on June 30. She also attended the UNICO Bocce Tournament at Churchill Park, the Touch a Truck event at Mill Pond, and hosted the Lunch & Learn program at Churchill Park.
- With the resignation of one of the Recreation Supervisors, Ms. Rubin assisted in the transition while making sure the pools were ready and staff was ready for the pre-season planning. She also conducted Customer Service training and general orientation for seasonal staff.
- Ms. Rubin and Greenways Alliance Chair Christine Apruseze presented a program on Newington Greenways at the Library for about 25 participants. Eleven new members joined the alliance as a result, bringing their total to over 50 members.
- Members of the Parks & Recreation Board formed a Task Force to address the field and gym use by sports groups and began updating policies and procedures.

Recreation

- Orientation began for the summer playground program. Additional topics to this year's orientation include issues regarding liability, interactive sports and games extended session, and a site director role playing workshop.
- The directors of the pool and playground programs participated in a training and orientation day at the challenge course.
- The first annual Touch-A-Truck program was held on Saturday, June 10, at Mill Pond Park in conjunction with the Newington/Wethersfield Woman's Club. The Parks & Grounds Division, Highway Department, Police Department, Ambulance Corps, Fire Department and Newington Bicycle participated in the event that was attended by approximately 1,000 people.
- A new music program, Rock Camp, filled with 26 participants.
- The summer Thursday night concert series at Mill Pond Park began on June 22.
- Increased program registrations were the main focus for the month with processing of over 2,000 registrations.
- The Summer Playground began its first of eight weeks with 400 children registered.
- The Summer Sunshine program for children ages 3 and 4 began with 48 participants. The Playground Pals program for children ages 5 and 6 also began the last week in June with 31 children registered for this popular program.
- Summer Music and P & R Musical Theater Workshop began their summer programming. The Summer Music program has 104 students enrolled. The students are preparing for a July 26th concert at John Wallace Middle School.
- Newington Parks and Recreation continued its partnership with Camp Sunrise in Glastonbury. This year 16 children with special needs from Newington were sent to the summer camp.
- In early June, fourth grade students from all four elementary schools were able to enjoy two hours in the pool during end of the year school picnics at Churchill Park.

Parks and Grounds

- Rain was a factor during the month as 9.16 inches were recorded on 20 days. Accompanying winds caused branch and tree failures requiring over 120 hours of clean up by Division staff.
- Division personnel completed landscape work at Fire Company 2 on Richards Street in time for the building dedication.
- Tennis court preparation was completed in early June.
- The Soccer Club of Newington Wrap-up Tournament was conducted in mid-June. Division personnel completed lining and goal placement for the 11 fields used.
- Pool preparations, replacement of a number of lifeguard chairs and removal of the old high dive stand at Mill Pond were completed.
- Repairs at the JV football field at the high school and the Clem Lemire football field were also completed.
- A small playset formerly at Chaffee School was removed and installed at Clem Lemire Field for young children to use.
- A State OSHA inspection was conducted of the Parks Garage and swimming pools in June and an official report is pending. A number of issues are currently being addressed.
- There were nine interments in Town cemeteries during the month.

LIBRARY

- The library's pirate-themed summer reading programs officially began on June 17 with a treasure hunt in the upper Town Hall parking lot. Despite the rain, over 500 people attended the morning event, which included face painting, hair braiding, balloon swords, a beading booth, a human fly wall and finding the clues on the treasure maps. Hundreds of adults, teens and children enrolled in their respective programs earning free paperbacks and other incentives to keep everyone reading throughout the summer.

- The four libraries (Newington, Rocky Hill, Berlin and Wethersfield) which participated in the *One Book 4 Towns* project received an award from the Capitol Region Councils of Government (CRCOG) at its annual meeting in recognition of exemplary inter-Town cooperation.
- Books were received from several of the Newington public schools to enhance the library's collection so students can have a better chance of finding the titles they want and need as they work through their summer reading lists. These books are returned to the schools by the beginning of the new school year.
- The Friends' annual meeting was held in June. New officers for the coming year are Brian Wood, President; Patricia Foley, Vice-President; Julie Bergman, Secretary; Fred Burner, Treasurer.
- Young Adult Librarians Theresa Planco and Diane Becker visited Martin Kellogg, John Wallace and St. Mary's schools to promote the teen summer reading program, "Reading for Treasure."
- "Hooked on Books" was off to a good start on the evening of June 15 when staff filled the Community Room with new books, reader's advisory materials, themed gift baskets, refreshments and more as adults began their own summer reading program. Over 250 adults have registered to date.
- Other programs of interest to teens and adults this month included *Greenways Alliance Hiking & Bike Trails* that highlighted the development of recreational trails in Newington, *Literature for a Lifetime: Murder on the Menu* book discussions sponsored by the Connecticut Humanities Council, and *How to Take a Great Picture*, the first in a three part-series for the Teen Camera Club. Nine programs were attended by 454 people.
- 3,135 children and their caregivers attended 24 programs. Visits to the elementary and middle schools were made by the Children's Department to promote their summer reading program, "a-a RRRR! Is for Reading". By the end of June, 363 children had already completed the first phase of the summer reading program.
- Special events this month included *T-Bones Tropical Adventure*, Mystery Dinner Theatre – *The Lost Treasure of Pirate's Cove* and *Circle of Music*, and *Clutter Clown*.
- Topics of note that were researched this month included:
 - Well contamination and E-coli.
 - Efficiency of using an air conditioner in addition to a fan or without a fan.
 - How to make distilled alcohol.
 - Harry Potter "explanation" books
- New online resources added this month were *Testing and Education Center with the Career Module* and *CT Grants* online.
- Circulation of materials was 37,820, a 13% increase from the previous year. An average of 873 people entered the library each day; 5,503 reference questions were answered and 1,438 items were processed and added to the collection.
- Other use statistics for the month of May include: the library's homepage - 6,921 hits; Internet computers - 2,089 hours logged; 1,138 items were checked out at the patron self-checkout station.