



Jonathan Altshul
Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: Jonathan Altshul, Town Manager
Date: December 18, 2025
Re: Monthly Report – November 2025

I am pleased to provide Council with the Monthly Report for the month of November. Please do not hesitate to contact me with any questions or concerns.

Sincerely,
Jonathan

TOWN MANAGER

The Town Manager's Office had a productive month of November. Some highlights of our departmental accomplishments are summarized below:

- Coordinated with Human Services and Senior & Disabled Center on Town response to potential SNAP benefit cuts
- Met with Indian Hill Country Club Representatives on proposed lease
- Attended walk through of Fire Station #4 with Friar Architects
- Continued participation in CRCOG Legislative Committee and Executive Committee
- Attended various community events, including Senior & Disabled Center Expo, Veteran's Day Ceremony & Gerry Lacasse Shoot House Naming Ceremony
- Participated at EOC construction meeting
- Attended AFSCME petition for a potential new member and Nutmeg Police Union grievance
- Held meeting with stakeholders regarding historical preservation efforts
- Continued discussions regarding emergency radio tower
- Interviewed and extended job offer to new Assistant Library Director
- Interviewed candidates for PMBC membership
- Worked with aquatics consultant to finalize draft pools report

PERSONNEL

- The vacant Deputy Director of Finance position was posted externally to the public on November 3rd, with a closing date of November 17th.
- The vacant part-time Library Substitute in the Circulation Department was posted externally to the public on November 12th, with a closing date of November 26th.
- The vacant Administrative Secretary I (C-8) position was posted internally to the AFSCME union on November 14th, with a closing date of November 20th. Testing took place on _____.
- The vacant Planning Technician position was posted externally to the public on November 14th, with a closing date of December 1st.
- The vacant part-time Library Page position was posted externally to the public on November 18th, with a closing date of December 2nd.
- The vacant Recreation Supervisor position was posted externally to the public on November 24th, with a closing date of December 8th.
- The vacant Librarian III (T-5) position was posted internally to the AFSCME union on November 25th, with closing a date of December 3rd.
- The vacant part-time Youth Worker position was offered to Michael Thompson, effective November 7th.
- Interviews for the vacant Assistant Library Director position were scheduled on November 12th and November 18th, the position was offered to Jennifer-Rose Hebert, effective January 2nd.
- The vacant Police Officer position was offered to David Nadeau, effective November 12th.
- The vacant part-time Library Page position was offered to Thanh-Lam Tong, effective November 17th.
- The vacant part-time Parts Coordinator/Mechanic Assistant position was offered to William (Billy) Califano, effective November 17th.
- The vacant Highway Operator I (HLT-9) was offered to Nicholas DiCioccio, effective November 3rd.
- The vacant Highway Operator II (HLT-13) position was offered to Austin Muir, effective November 1st.
- The Town is accepting employment applications for Recruit and Certified Police Officers.
- The Employee Engagement Committee met continuously throughout the month to plan for upcoming events in the winter, including the Holiday Jolly Jamboree

ASSISTANT TOWN MANAGER-TMO

In addition to general day-to-day tasks, oversight of administrative tasks, claims processing, etc. the following is a snapshot of other work performed:

- Procurement / Construction:
 - JWMS
 - ARES
- Labor:

- Worked with Employee Engagement Committee to continue planning of staff luncheon / Human Services fundraiser
- Continued review / revision of personnel policy
- Risk Management:
 - Attended meetings and planning for SNAP benefit freeze
 - EOC project weekly construction meetings; additional meetings regarding scope
 - Attended and hosted CIRMA Risk Management Advisory Committee
 - Started process for Pre-OSHA walk throughs for the educational facilities
- Government:
 - Continued review / revisions of Indian Hill Country Club Lease
 - Attended NTC meetings
 - Attended CTCMA Executive Board meeting
 - Attended CRCOG Municipal Services Committee meeting
 - Attended Connecticut Conferences of Municipalities Annual Convention

BENEFITS MANAGEMENT-TMO

2025-26 Blue Cross/Blue Shield Plan Year

The fourth month of the 2025-26 plan year produced a combined paid claim total that was lower than those estimates that were developed at renewal. The monthly claims for the 2025-26 plan year were estimated at \$1,187,691. The total paid claims from the Health Benefits Fund for October 2025 were \$538,199. It should be noted that the claims for retired participants are charged to the OPEB. The breakdown for the active participants for the Town and Board of Education is as follows.

Cumulative Claims through October, 2025

| | Town | Board of Education | Total |
|------------------|-----------|--------------------|-----------|
| Estimated Claims | 1,149,356 | 3,601,408 | 4,750,764 |
| Actual Claims | 618,508 | 2,780,809 | 3,399,317 |

OVERTIME

| POLICE DEPARTMENT | 25-26 Approved Overtime Budget | Overtime Expended 25-26 YTD 11/30/25 | 24-25 Approved Overtime Budget | Overtime Expended 24-25 YTD 11/30/24 |
|-------------------------------|---|---|---|---|
| Administration | \$ 5,623.00 | \$ 702.85 | \$ 5,500.00 | \$ 1,403.40 |
| Patrol | 797,772.00 | 414,275.87 | 758,062.00 | 340,711.62 |
| Investigation | 73,284.00 | 16,486.71 | 93,826.00 | 18,228.80 |
| Traffic | 5,471.00 | 1,798.44 | 5,006.00 | 1,951.06 |
| Communication | 148,076.00 | 48,106.12 | 175,382.00 | 73,887.50 |
| Education/Training | 193,780.00 | 77,687.34 | 148,545.00 | 56,529.51 |
| Support Services | 67,396.00 | 21,027.42 | 65,033.00 | 32,561.64 |
| Animal Control | 5,547.00 | 591.43 | 5,295.00 | 3,515.87 |
| Total | \$ 1,296,949.00 | \$ 580,676.18 | \$ 1,256,649.00 | \$ 528,789.40 |
| HIGHWAY DEPARTMENT | | | | |
| Highway Operations | \$ 32,591.00 | 8,181.77 | \$ 30,725.00 | 8,610.58 |
| Snow and Ice Control | 148,560.00 | 1,312.90 | 137,519.00 | 565.03 |
| Traffic | 0.00 | 0.00 | 0.00 | 0.00 |
| Vehicles and Equipment | 38,057.00 | 26,115.85 | 35,871.00 | 21,231.17 |
| Leaf Collection | 40,606.00 | 25,847.12 | 35,972.00 | 34,804.44 |
| Total | \$ 259,814.00 | \$ 61,457.64 | \$ 240,087.00 | \$ 65,211.22 |
| PARKS AND GROUNDS | | | | |
| Parks and Grounds | \$ 135,606.00 | \$ 56,329.02 | \$ 105,001.00 | \$ 51,762.79 |
| Cemeteries | 17,109.00 | 567.54 | 17,109.00 | 2,503.20 |
| Total | \$ 152,715.00 | \$ 56,896.56 | \$ 122,110.00 | \$ 54,265.99 |

BUILDING DEPARTMENT

Applications and Permits Issued in NOVEMBER:

An application was submitted at 3164 Berlin Turnpike, Walmart for interior renovations.

An application was submitted at 2394 for new smoothie café, Bora Bora.

An application was submitted at 3333 Berlin Turnpike for Market 32 supermarket.

A permit was issued at 3 John H. Stewart Drive for interior renovations.

A permit was issued at 505 Willard Avenue for a new roof.

Certificate of Occupancies issued in NOVEMBER:

Tenant fit-out at 3313 Berlin Turnpike for “Wonder” restaurant.

Tenant fit-out at 3331 Berlin Turnpike for Marketplace Kitchen and Bar.

These are the classes the inspectors took in NOVEMBER:

D. Jourdan – SECTBO Programs – ICC Plan Review 102

K. Kilkenny - Rocky Hill – 2021 Mechanical Code Part 2 2 hours

T. Greene - None

Building Department inspection activity for the month of NOVEMBER was as follows: The Inspectors completed a total of 230 Inspections. They were: A/C Install (1), Above Ceiling (4), Alarm (2), Chimney (2), Certificate of Occupancy (2), Deck (1), Drainage (1), Electrical (30), Final (104), Footings (10), Foundation (4), Framing (9), Gas Line (4), Inspection (2), Insulation (4), Mechanical (3), Plumbing (1), Pool (1), Rebar (2), Rough (30), Site Visit (1), Slab (2), Solar (10).

The total number of Building/Renovation Permits issued/applied for the month of NOVEMBER produced a total permit value of **\$9,605,870.**

They are categorized as follows:

| TYPE OF PERMIT | # OF PERMITS, VALUE OF PERMITS |
|----------------------------|---------------------------------------|
| ADDITIONS/ALTERATIONS | 33 760,521.00 |
| DECKS | 1 27,750.00 |
| DEMOLITION | 1 18,000.00 |
| ELECTRICAL | 46 515,961.00 |
| FENCE | 0 0.00 |
| FIRE SUPPRESSION/SPRINKLER | 0 0.00 |
| FOOTING/FOUNDATION | 0 0.00 |
| FUEL TANK | 1 900.00 |
| GARAGE/SHED | 0 0.00 |
| MECHANICAL | 29 1,280,978.00 |
| NEW COMMERCIAL | 1 5,000,000.00 |
| NEW MUNICIPAL | 0 0.00 |
| NEW RESIDENTIAL | 0 0.00 |
| PLUMBING | 29 1,339,876.00 |
| POOL | 0 0.00 |
| ROOFING/SIDING | 35 792,045.00 |
| SIGN | 0 0.00 |
| SOLAR | 0 0.00 |
| TENT | 0 0.00 |
| OTHER | 0 0.00 |
| TOTAL | 176 9,605,870 |

The total Building income fees received in the month of NOVEMBER were **\$144,910.00**

The total fees for other income were as follows: Town Planning and Zoning (Applications/Publications) \$670.00, Environmental \$300.00, Conservation \$1,350.00, Copies \$15.00, Zoning Board of Appeals \$0.00, Driveway/Excavation \$425.00, Engineering copies \$0.00. The other total income is \$2,760.00.

Below is a comparison of the Permit Values for NOVEMBER 2025 and NOVEMBER 2024

| | <u>2025</u> | <u>2024</u> |
|---------------------------------------|----------------|----------------|
| Value of Permits issued for NOVEMBER: | \$9,605,870.00 | \$9,399,395.00 |
| Fees for Permits issued for NOVEMBER: | \$144,910.00 | \$104,905.00 |
| Other income Fees for NOVEMBER: | \$2,760.00 | \$1,819.00 |
| Building Permits Issued for NOVEMBER: | 176 | 168 |

Total Value of Permits and Permit Fees for the Fiscal Year:

| 2025-2026 | | 2024-2025 | |
|--------------|-------------------|--------------|-------------------|
| <u>Value</u> | <u>Permit Fee</u> | <u>Value</u> | <u>Permit Fee</u> |
| \$30,996,139 | \$417,703 | \$25,030,331 | \$283,496 |

FACILITIES DEPARTMENT

The following is snap shot of ongoing work and projects the Facilities Department is working on or completed in the month of November. AkitaBox allows us to quantify our preventative maintenance tasks as well as work order requests. We completed a total of 150 work orders and tasks this month. We completed 46 preventative maintenance tasks and the team responded to and completed 96 reactive work orders. Of the 96 reactive work orders 59 were calls for service from outside the Facilities Department.

Town Hall: (48 PM tasks and work orders completed)

Town Hall Building in Akitabox is also used for Town Hall Annex Building, downtown lighting, and other miscellaneous work orders without an actual building in AkitaBox.

- Multiple work orders to help with Election
- Assist Engineering Dept. camera a pipe they found under library lot for paving project
- Repaired Letter opener for Tax office
- Multiple paper requests and conference room set ups for special meetings and multiple key fob requests
- Multiple PM's completed, building checks plumbing electrical
- Repaired downtown light #10
- Cleaned off roof and roof drains
- Deep cleaning of community center completed

Library: (19 PM tasks and work orders completed)

- Installed new post for the new little Free Library (library being painted, to be installed sometime in December)
- Added photo cell to lower parking lot lighting
- Installed a new heater and protective cage in basement friends of library room
- Multiple PM'ing Tasks
 - Changed HVAC filters
 - Emergency lighting checks
 - Plumbing checks
- Loose or missing pieces of laminate in children's section was repaired or replaced
- Cleaned off roof and roof drains
- Deep cleaning completed

Highway Garage: (9 PM tasks and work orders completed)

- Removed and replaced siding of shoot house
- Hung both dedication signs on police buildings
- Repaired/replaced broken cable on large salt shed
- PM's completed
 - Electrical panel maintenance
 - Emergency lighting checks

Grounds Maintenance Garage, West Meadow Cemetery, and Mill Pond Park (11 PM tasks and work orders completed)

- Deep cleaning completed
- Monthly PM checks
 - Plumbing, electric panels, emergency lighting checks
- Fire panel at Parks Garage was in a trouble alarm, phone line issue resolved
- Cleaned roofs and gutters

Senior & Disabled Center: (23 PM tasks and work orders completed)

- Completed work out gym renovation
 - New flooring, new paint, mounted 2 tv's, moved exercise equipment.
- Completed winterization of garden
- Multiple PM'ing inspections and tasks completed
- Completed HVAC interior filter changes
- Cleaned roofs and gutters
- Deep cleaning completed

Police Department: (35 PM tasks and work orders completed)

- Multiple PM'ing tasks and inspections completed
- Completed PPE storage area reno
- Completed Report Writing room renovations
- Deep cleaning completed
- Cleaned roofs and gutters

Historical Houses Kelsey and Kellogg-Eddy (3 PM tasks and work orders completed)

- Checked/fix boiler following report of out of ordinary noise coming from boiler
- Cleaned gutters both houses

Administrative Projects:

- Multiple meetings with Architects and MEP engineers for PD HVAC and roofing project
 - Working out Issues with Commissioning, Balancing, and final Punch Lists
 - Multiple meetings, Multiple hours/days spent commissioning testing ongoing
 - Have identified 5 VAV's that require controller replacement that was not a part of this project but their deficiencies were identified and are necessary to replace. Ongoing
 - **We replaced 5 VAV controllers and ESC fixed programing for 22 total VAV's**
 - **Awaiting a change order from sub to cover the additional work for things identified during this project that were either broken or not part of the original scope of work.**
- Planning for next grant for our historical properties. Kellogg-Eddy needs siding repairs, painting (exterior), and stone wall/foundation slab repairs.
 - Received budget number in March
 - Second budget number received end of Aug
- Working on MDC water notices (ongoing)
 - Completed the known addresses, will seek assistance from MDC for locating remaining
 - Fire department completed their buildings
 - In June I was told by a customer service rep from MDC we will get letters from them if there are any on going issues that need attention
 - **Received new notifications and reached out to follow up with MDC, no response yet.**
- Meetings with MEP engineers and Architects for feasibility Studies of Highway and Parks garages
 - Received cost estimates for both projects

- **Finalized presentation for council in December**
- ADA Action Plans Completed for Library, Police Department, Senior Center, Parks and Grounds Garage, and Highway Garage
 - **Received approval from Carol on our ADA action plan format. Finished all but two locations that are waiting for clarification on some of the potential violations.**
 - **Carol is waiting for verification from the state on some of our borderline/questionable violations**
- Multiple EOC planning and design meetings
 - **Construction has started.**
 - **Weekly progress meetings held every Tuesday**
- Town building lease evaluations ongoing
- Senior Center Security Upgrades
 - Work is ongoing
- Started planning (replanning) Police PPE Storage and data room renovations
 - Getting updated quotes for scope that has changed over time
 - All Quotes obtained Starting to release Contractors sometime in September
 - Contractors have been released project is starting in October.
 - Painting and completion of ceiling grid work to start Monday 11/10/25
 - **All work completed**

FINANCE

Accounting and Administration

- Auditors forwarded the draft audit report which was reviewed and comments sent back to them. The audit is on target to finish the report by the middle of December.
- Lisa Rydecki, Deputy Finance Director, sent out to all department heads the memo for submission of the 2026-2027 fiscal year Operating Budgets. CIP budget submission continues with a due date of December 5th. Other work to prepare for budget preparation is ongoing.
- The pension and OPEB census information was completed and the reports for the auditors were received in early October. Work still continues with the actuary to complete our valuation report which will determine the amount of contribution required for the next fiscal year.
- Deputy Finance Director, Lisa Rydecki will be retiring at the end of the fiscal year. Her job was posted and we reviewed all of the applicants. We are looking to schedule the first round of interviews before Christmas.
- Finance Director, Janet Murphy and Deputy Finance Director, Lisa Rydecki attended the fall GFOA conference.
- Our office continues to support all other grants that have been approved or are being submitted.

The Town did not receive any grants from the State of Connecticut during this month. The Town had the following interest rates for the month on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)

11/30/2025

| Interest Earnings | | | |
|---------------------------------|------------------|---------------------|---------------------|
| | Budget FY2025-26 | Actual Year to Date | \$ Invested |
| General Fund | \$800,000 | 761,836 | \$49,645,918 |
| Special Revenue Funds | 53,000 | 16,002 | 976,183 |
| Capital Projects Funds | | 22,515 | 1,283,768 |
| Internal Service Fund | 200,000 | 126,398 | 7,586,507 |
| Trust and Agency Funds | | 36,152 | 2,063,910 |
| TOTAL, ESTIMATED BY FUND | | | \$61,556,286 |

INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)

11/30/2025

| | Interest % | | Interest \$ | | \$ Invested |
|--------------------------------------|---------------|------------|---------------|------------|---------------------|
| | Current Month | Last Month | Current Month | Last Month | |
| STIF | 4.05 | 4.23 | 152,175 | 154,634 | 45,480,908 |
| Bank North | 1.46 | 1.56 | 712 | 784 | 598,142 |
| TDBank (new) | 1.92 | 2.06 | 9,830 | 10,915 | 6,304,632 |
| Farmington Bank | .00 | .00 | 0 | 0 | 0 |
| Webster Bank | 1.78 | 1.96 | 4,964 | 5,6634 | 3,428,516 |
| Liberty Bank | 3.82 | 3.92 | 17,676 | 19,881 | 5,744,088 |
| Total Outstanding Investments | | | | | \$61,556,286 |

*Rates reflect avg. monthly yield, annualized*Assessor

- The 2025 Declarations of Personal Property were sent at the beginning of September to all businesses operating within our jurisdiction, approximately 1,931 were mailed. To date, 1,190 or 61% of the Declarations have been returned to the office. The last week of November, prior to the Thanksgiving holiday, 770 letters were sent to those accounts that had not filed by the November 1st deadline as a reminder to file.
- The next phase of the 2025 Revaluation began in November. Assessment increase notices were sent to the owners of all 12,540 parcels in the Town of Newington. The notices provide property owner's their old and new assessment, information on the informal hearing process and all information needed to schedule an informal hearing. As of the end of the month 379 informal hearings had been scheduled with eQuality, with another 20 held in person at the Assessor's Office. The deadline to file an informal hearing is December 1st, and the hearing decision notices will be sent early January.
- In order to provide the public with wealth of information, the Assessor's Office collaborated with the Town GIS Technician Monique Michaud to build a data platform website. This website went live at the same time the assessment notices were sent. In addition, a video was created outlining the

informal hearing process. Assessor Lawrence LaBarbera, Deputy Assessor Danielle Dippolino and GIS Technician Monique Michaud presented to the Town Council on November 25th. They covered the revaluation results and the use of the Town's revaluation data platform.

- The 2024 Motor Vehicle Supplemental Grand List was processed in the month of November. MSRPs were assigned to the 266 vehicles that were not priced by the DMV, exemptions were applied and the list was balanced. The files were then sent to QDS and the Tax Collector's Office to complete the next steps. In the month of December, the list will be finalized and signed by the Assessor's Office in order for the bills to be sent for the start of January.
- Real estate deeds were read and entered into the computer assisted mass appraisal system through the end of October. 89 property transfers were completed. After the October 1st Grand List Date and prior to the signing of the Grand List, permits for the October 1, 2026 Grand List are uploaded into the system and flagged so work can begin on February 1st for the next year's Grand List.
- In the month of December, the Assessor's Office will be in full swing continuing to work on the October 1, 2025 Grand List. Informal hearing decisions will be reviewed by both the Town and eQuality valuation services. Declarations of Personal Property will continue to be reviewed and entered into the CAMA software. The 2024 Motor Vehicle Supplemental will be finalized and signed. Finally, work will begin on the 2025 Motor Vehicle Grand List.

Revenue Collector

- Collections for November on the 2024 Grand List amounted to \$588,508.91 and back tax collections were \$41,238.96 which includes \$8,823.31 for suspense collections.
- This year's total collections through November were 56% which is the same as last year's figure of 56%.
- Delinquent notices on the 2024 Grand List were mailed the first week of November to 203 real estate taxpayers, 2885 motor vehicles and 213 for personal property tax bills.
- Telephone calls and emails were made to businesses regarding the delinquency of their unpaid personal property taxes.
- Preparation is under way for the Supplemental Motor Vehicle bills. New Real Estate owners are being sent their January tax bill. The Supplemental Motor Vehicle tax bills will be mailed at the end of December since changes are still being made in the Tax Office and Assessor's Office before final steps are taken for balancing and submission to the software company for printing and mailing.

FIRE DEPARTMENT

The following is a report of the activities of the Newington Fire Department for the month of November, 2025. During this period, fire department members responded to alarms or emergencies. A summary of these alarms and a manpower response break down is detailed below:

| Code | Incident Type | November | 5 Month Total |
|-------------|---|----------|---------------|
| Fire | | | |
| 100 | Fire, Other | 1 | 7 |
| 111 | Building fire | 0 | 5 |
| 112 | Fires in structure other than in a building | 0 | 1 |
| 113 | Cooking fire, confined to container | 4 | 12 |
| 114 | Chimney or flue fire, confined to chimney | 0 | 0 |
| 116 | Fuel burner/boiler malfunction, fire | 0 | 1 |

| | | | |
|--------------|--|----------|-----------|
| 123 | Fire in portable building, fixed location | 0 | 0 |
| 130 | Mobile property (vehicle) fire, other | 0 | 0 |
| 131 | Passenger vehicle fire | 1 | 4 |
| 132 | Road freight or transport vehicle fire | 0 | 0 |
| 140 | Natural vegetation fire, other | 1 | 9 |
| 141 | Forest, woods or wildland fire | 1 | 4 |
| 142 | Brush or brush-and-grass mixture fire | 1 | 7 |
| 143 | Grass Fire | 0 | 0 |
| 150 | Outside rubbish fire, other | 0 | 0 |
| 151 | Outside rubbish, trash or waste fire | 0 | 0 |
| 153 | Construction or demolition landfill fire | 0 | 1 |
| 154 | Dumpster or other outside trash receptacle | 0 | 0 |
| 160 | Special outside fire, other | 0 | 4 |
| 162 | Outside equipment fire | 0 | 2 |
| 170 | Cultivated vegetation, crop fire, other | 0 | 0 |
| Total | | 9 | 57 |

| | | | |
|--------------|--|----------|----------|
| 2 | Overpressure Rupture, Explosion, Overheat (No Fire) | | |
| 200 | Overpressure rupture, explosion, overheat | 0 | 1 |
| 210 | Overpressure rupture from steam, other | 0 | 0 |
| 211 | Overpressure rupture of steam pipe | 0 | 0 |
| 212 | Overpressure rupture of steam boiler | 1 | 1 |
| 221 | Overpressure rupture of air or gas | 0 | 0 |
| 223 | Air or gas rupture of pressure or process | 0 | 0 |
| 251 | Excessive heat, scorch burns with no fire | 0 | 0 |
| Total | | 1 | 2 |

| | | | |
|----------|--|---|---|
| 3 | Rescue & Emergency Medical Service Incident | | |
| 300 | Rescue, EMS incident, other | 0 | 1 |
| 311 | Medical assist, assist EMS crew | 0 | 6 |
| 320 | Emergency medical service incident, other | 1 | 2 |
| 322 | Motor vehicle accident with injuries | 1 | 3 |
| 323 | Motor Vehicle/pedestrian accident (MV Ped) | 0 | 0 |
| 324 | Motor Vehicle Accident with no injuries | 0 | 0 |
| 331 | Lock-in (if lock out, use 511) | 0 | 0 |
| 340 | Search for lost person, other | 0 | 0 |
| 350 | Extrication, rescue, other | 1 | 1 |
| 352 | Extrication of victim(s) from vehicle | 1 | 3 |
| 353 | Removal of victim(s) from stalled elevator | 0 | 3 |
| 356 | High-angle rescue | 0 | 0 |
| 360 | Water & ice-related rescue, other | 0 | 0 |

| | | | |
|-----|-----------------------|----------|-----------|
| 362 | Ice Rescue | 0 | 0 |
| 381 | Rescue or EMS standby | 0 | 1 |
| | Total | 4 | 20 |

4 Hazardous Condition (No Fire)

| | | | |
|-----|--|-----------|-----------|
| 400 | Hazardous condition, Other | 1 | 8 |
| 410 | Combustible/flammable gas/liquid condition | 0 | 1 |
| 411 | Gasoline or other flammable liquid spill | 0 | 2 |
| 412 | Gas leak (natural gas or LPG) | 0 | 7 |
| 413 | Oil or other combustible liquid spill | 1 | 1 |
| 420 | Toxic condition, other | 0 | 0 |
| 421 | Chemical hazard (no spill or leak) | 2 | 4 |
| 422 | Chemical spill or leak | 0 | 1 |
| 423 | Refrigeration leak | 0 | 0 |
| 424 | Carbon monoxide incident | 0 | 3 |
| 440 | Electrical wiring/equipment problem, Other | 2 | 23 |
| 441 | Heat from short circuit (wiring), defective/worn | 0 | 1 |
| 442 | Overheated motor | 0 | 1 |
| 443 | Breakdown of light ballast | 0 | 0 |
| 444 | Power line down | 0 | 7 |
| 445 | Arcing, shorted electrical equipment | 1 | 6 |
| 451 | Biological hazard, confirmed or suspected | 0 | 0 |
| 460 | Accident, potential accident, other | 1 | 2 |
| 463 | Vehicle accident, general cleanup | 2 | 5 |
| | Total | 10 | 72 |

5 Service Call

| | | | |
|-----|--|---|----|
| 500 | Service Call, other | 1 | 3 |
| 510 | Person in distress, other | 0 | 0 |
| 511 | Lock-out | 0 | 1 |
| 512 | Ring or jewelry removal | 0 | 0 |
| 520 | Water problem, Other | 0 | 2 |
| 521 | Water evacuation | 0 | 0 |
| 522 | Water or steam leak | 0 | 0 |
| 531 | Smoke or odor removal | 4 | 8 |
| 540 | Animal problem, other | 0 | 0 |
| 542 | Animal rescue | 0 | 0 |
| 550 | Public service assistance, Other | 0 | 2 |
| 551 | Assist police or other governmental agency | 1 | 4 |
| 552 | Police matter | 0 | 0 |
| 553 | Public Service | 0 | 0 |
| 561 | Unauthorized burning | 2 | 10 |

| | | | |
|-----|------------------------------------|----------|-----------|
| 571 | Cover assignment, standby, move up | 1 | 19 |
| | Total | 9 | 49 |

| | | | |
|----------|---|----------|-----------|
| 6 | Good Intent Call | | |
| 600 | Good intent call, other | 4 | 20 |
| 611 | Dispatched & cancelled en route | 1 | 6 |
| 621 | Wrong location | 0 | 0 |
| 622 | No Incident found on arrival at dispatch | 0 | 2 |
| 631 | Authorized controlled burning | 0 | 3 |
| 641 | Vicinity alarm (incident in other location) | 0 | 0 |
| 650 | Steam, other gas mistaken for smoke, other | 1 | 2 |
| 651 | Smoke scare, odor of smoke | 3 | 9 |
| 652 | Steam, vapor, fog or dust thought to be smoke | 0 | 0 |
| 653 | Smoke from barbecue, tar kettle | 0 | 0 |
| 661 | EMS call, party transported by non-fire | 0 | 0 |
| 671 | HazMat release investigation w/no HazMat | 0 | 10 |
| 672 | Biological hazard investigation, none found | 0 | 0 |
| | Total | 9 | 52 |

| | | | |
|----------|--|-----------|------------|
| 7 | False Alarm & False Call | | |
| 700 | False alarm or false call, Other | 9 | 28 |
| 710 | Malicious, mischievous false call, other | 0 | 0 |
| 711 | Municipal alarm system, malicious false | 0 | 0 |
| 714 | Central station, malicious false alarm | 0 | 1 |
| 715 | Local alarm system, | 0 | 0 |
| 721 | Bomb Scare – no bomb | 0 | 0 |
| 730 | System malfunction, Other | 3 | 16 |
| 731 | Sprinkler activation due to malfunction | 1 | 2 |
| 732 | Extinguishing system activation due to malfunction | 0 | 0 |
| 733 | Smoke detector activation due to malfunction | 1 | 14 |
| 734 | Heat detector activation due to malfunction | 0 | 0 |
| 735 | Alarm system sounded due to malfunction | 1 | 6 |
| 736 | CO detector activation due to malfunction | 4 | 13 |
| 740 | Unintentional transmission of alarm, other | 3 | 15 |
| 741 | Sprinkler activation, no fire | 1 | 3 |
| 742 | Extinguishing system activation | 0 | 0 |
| 743 | Smoke detector activation, no fire - unintentional | 3 | 27 |
| 744 | Detector Activation, no fire | 1 | 11 |
| 745 | Alarm system activation, no fire | 5 | 21 |
| 746 | Carbon monoxide detector activation, no CO | 3 | 13 |
| | Total | 35 | 170 |

| | | | |
|----------|--|----------|----------|
| 8 | Severe Weather & Natural Disaster | | |
| 800 | Severe weather or natural disaster, other | 0 | 0 |
| 812 | Flood Assessment | 0 | 0 |
| 813 | Wind Storm, tornado/hurricane assessment | 0 | 0 |
| 814 | Lightning strike (no fire) | 0 | 0 |
| | Total | 0 | 0 |

| | | | |
|----------|---------------------------------|----------|----------|
| 9 | Special Incident Type | | |
| 900 | Special type of incident, other | 0 | 2 |
| 911 | Citizen complaint | 0 | 0 |
| | Total | 0 | 2 |

| | | |
|--------------------|-----------|------------|
| Total Calls | 77 | 424 |
|--------------------|-----------|------------|

Chief's Activities November 2025

- Discussions with Chief Regina on NERIS conversion
- Discussions with Chief Regina on training tower lighting project
- Attend Cadet pancake breakfast
- Meet BOFC to review Rules and Regulations
- Meet with architect and TM to discuss Company 4 project
- Discussions with Deputy Chief Giansanti on apparatus and building issues
- Discussions with vendor for Company 1 floor completion/ repairs
- Discussions with Deputy Chief Stegmaier on personnel activities / issues
- Discussions with Asst. Chief Lapierre on budget and quarter master purchasing
- Discussions with Chiefs on budget discussions for CIP submission
- Discussions with vendors on delivery of new equipment for E2
- Work with highway on equipment install date for new E2
- Work with IT Staff on Kalasky Room / Conference room video conferencing improvements
- Discussions with staff on awards night planning
- Volunteer at NHS Football concession stand
- Attend ceremony for training tower dedication for Chief James Trommer
- Discussions with town staff on Kitts Lane Development
- Review plans for BESS on East Cedar Street
- Monitor construction on Cedar Street garage
- Discussions with Hermas on Service 2 delivery, lighting and outfitting
- Meet and discuss with Capt. Carbone and Lt. Gionfriddo on Zello work platform roll out
- Attend Chiefs meeting
- Attend Board of Fire Commissioners meeting
- Discussions with Captain Lapierre on Newington recruit class

- Discussions with Wethersfield for install of radio frequencies in radios
- Discussions with IT for fiber install project in firehouses
- Discussions with Bill DeMaio on night of lights
- Discussions with Stew Leonard's on tree lighting ceremony
- Work with department Inc staff on decorating old firehouse
- Discussions with TM on Chapman Street PMBC
- Discussions with CROG on grant award to Newington Fire Department
- Discussions with Chief Lapierre about GFFC being presented in Newington
- Attend standpipe drill presented by Tim Klett

Car 2 Fire Chiefs Activities November 2025

- Prepare Command Staff Meeting minutes
- Chief's meeting
- Attendance at Project Steering Committee meeting
- Attendance at Human Service meeting
- Wake visitation Charlie Mangan
- Visit Chief Kalasky
- Attendance at Chiefs/Commissioners meeting
- Commissioner meeting attendance
- Assist in sign install at Tower
- High rise training attendance
- Chief's meeting CIP
- Attendance at Council swearing in ceremony
- Prepare CIP narratives
- Attendance at Cadet Pancake breakfast
- Chiefs and Commissioner CIP review
- Complete typographical errors in Narrative's
- NHS Football drive by
- Hartford County Fire Chiefs Annual Thanksgiving dinner meeting

Car 3 Fire Chiefs Activities November 2025

December 2025 Training Report

Progress History

- **Training Tower Updates**
 - Electrical work for lighting is in progress.
 - Burn room and 3rd floor expansion quotes received and will move forward in next budget cycle. All were submitted for CIP.
- **Pre-Plans**
 - Training Division will be scheduling additional walk-throughs based on our ISO data.
 - A minimum of two pre-plans will be scheduled each month.
 - Reflected in the Non-Incident Training Report each month.

Drill Schedule – November through December 2025

| November | | |
|------------------------------|-------------------|------------|
| Department Drill (Mandatory) | Sexual Harassment | 12/08/2025 |
| | Sexual Harassment | 12/15/2025 |

December (Sexual Harassment)

Please note that our Sexual Harassment training is in-person and ALL members are required to attend this training. Members who do not make this training or the provided make-up events are suspended from the Department until such training is completed.

CT Fire Academy Classes - 2025

9 members certified as Firefighter 1 (FF1) with HazMat
 4 members certified as Firefighter 2 (FF2)
 5 members completed UTV Safe Operations certification
 15 members certified as Fire Officer 1 (FO1)
 3 members certified as Fire Officer 2 (FO2)
 3 member completed Pump Operator certification
 3 members certified as Incident Safety Officer (ISO)
 1 member certified as Health and Safety Officer (HSO)

Car 4 Fire Chiefs Activities November 2025

Month: November 2025

Department Status

Regular Members: 97

Cadets: 14

Promotions: None

New Members/Applications: (8) Application in process

Housekeeping:

Resignations/Retirements: None

- Cadet Pancake Breakfast 11/23
- Fire Prevention Activities at schools completed
- Pay Per Call Checks Dispersed

Car 5 Fire Chiefs Activities November 2025

- Additional new equipment for the Engine 2 arrived and was inventoried.
- The annual boiler service was completed on all station boilers; a few minor issues were taken care of.
- Distefano Flooring finally finish the bay floor in HQ
- The new Station #4 and renovations of Chapman Street firehouse are continuing to move forward. The purchase of the property on Westhill Rd is still in negotiations.
- The following repairs and services were done in the follow stations:
 - Company 1- No new issues were reported
 - Company 2 – The gear dryer was repaired. The roof leak over engine 2 was repaired.
 - Company 3 – No new issues were reported
 - Company 4 – Electrical issues repaired, Toilet repaired and sink repaired.
 - Company 5 – No new issues were reported.
 - Chapman Street – No new progress this month.

- Various repairs have been done to all of the fleet by the Highway Dept. The annual Fall Preventative Maintenance has been completed on all apparatus.

FIRE MARSHAL

The Fire Marshal's Office has worked with Alpine (RedNMX) to develop a more comprehensive dashboard to provide a monthly overview of the FMO Activities. We still have some minor changes to make along with data validation, but the attached report is the starting point. No further feedback or suggestions were received by the FMO.

Office Updates:

Training –

6 out of 7 staff members attended the Annual Seminar and Conference sponsored by the Connecticut Chapter of IAAI in Rocky Hill.

Staffing/Inspections –

FI Sullivan is still out of work due to an injury. He is not expected back until January 2026.

Royal Kingdom Buffet (196 Kitts Lane) requested inspection for their exhaust duct works. They have 5 hood systems and the duct work for all systems failed.

Budget:

Working to complete the FY 26/27 Operating Budget. This is due January 2, 2026.

Events:

The Fire Marshal's Office will be scheduling a meeting/conference with all of the property managers of residential occupancies in town. This will serve as an opportunity develop a better working relationships and provide some education and training as to what we look for on inspections.

Special Projects:

We continue to work on digitizing building plans. As previously stated, this is an extensive project and will take a significant amount of time.

We have kicked off the Connecticut Fire Prevention Poster with the 4th and 5th grade students. We are working with the High School staff to schedule a date for judging.

The Fire Marshal's Office is sponsoring the Anna Reynolds Safety Patrol program this year. The ceremony will be held on December 15.

Fire Marshall's Office Dashboard

Newington Fire Department

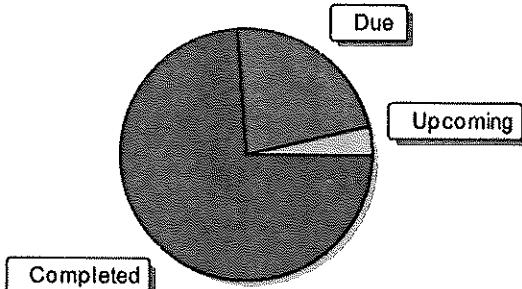


Date Range: 11/01/2025 - 11/30/2025

Date Ran: 12/10/2025 11:33

| Status | Total Occupancies | Percent Of Total |
|--------------------|-------------------|------------------|
| Complete | 1294 | 74% |
| Due | 393 | 22% |
| Upcoming | 65 | 4% |
| Grand Total | 1752 | 100% |

Inspection Progress to Date



| Year |
|-----------------|
| 65 Upcoming |
| 393 Due |
| 1,294 Completed |

Fire Marshall's Office Interactions by Type

| Inspections | Investigations | Incidents |
|-------------|----------------|-----------|
| 185 | 2 | 0 |

Inspections by Month

| |
|----------|
| November |
| 185 |

Investigations by Month

| |
|----------|
| November |
| 2 |

Fire Investigations

Address: 2660 BERLIN TPKE

Fire Date and Time: 12/30/1899 00:00

Investigator: Douglas "DJ" Zordan

Occupancy Type:

Investigation Close Date and Time: 11/18/2025 21:11

Status: Investigation Closed - Undetermined

Address: 21 HARTFORD AVE

Fire Date and Time: 11/12/2025 02:07

Investigator: Douglas "DJ" Zordan

Occupancy Type: Residential - Apartments

Investigation Close Date and Time: 11/12/2025 03:05

Status: Investigation Closed - Accidental

| FOR 2026 13 | | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANC ES | AVAILABLE BUDGET | PCT USE D |
|-----------------------|----------------------|--------------------|----------------------|-------------------|-----------------|------------------|---------------------|-----------------|
| ACCOUNTS FOR: | | | | | | | | |
| 1000 | General Fund | | | | | | | |
| 0230 Fire Department | | | | | | | | |
| 10238 8101 | Full time salaries | 219,893 | 0 | 219,893 | 88,103.26 | .00 | 131,789.74 | 40.1% |
| 10238 8102 | Overtime | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 10238 8103 | Part Time | 75,048 | 0 | 75,048 | 22,376.33 | .00 | 52,671.67 | 29.8% |
| 10238 8202 | Dues and Subscriptio | 3,935 | 0 | 3,935 | 235.00 | .00 | 3,700.00 | 6.0% |
| 10238 8203 | Transportation | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 10238 8204 | Conferences,Meetings | 1,800 | 700 | 2,500 | 2,261.87 | .00 | 238.13 | 90.5% |
| 10238 8205 | Postage and Shipping | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 10238 8208 | Telephone | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 10238 8212 | Equipment Maintenanc | 1,400 | -700 | 700 | .00 | .00 | 700.00 | .0% |
| 10238 8214 | Motor Vehicle Mainte | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% |
| 10238 8301 | Office Supplies | 700 | 0 | 700 | 265.11 | .00 | 434.89 | 37.9% |
| 10238 8302 | Technical Supplies | 2,300 | 0 | 2,300 | 484.81 | 746.65 | 1,068.54 | 53.5% |
| 10238 8303 | Uniforms and Clothin | 5,500 | 0 | 5,500 | .00 | 875.00 | 4,625.00 | 15.9% |
| 10238 8309 | Motor Fuel and Lubri | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 10238 8310 | Other Materials | 3,500 | 0 | 3,500 | 963.71 | 1,954.96 | 581.33 | 83.4% |
| 10238 8402 | Technical Equipment | 2,600 | 0 | 2,600 | .00 | .00 | 2,600.00 | .0% |
| TOTAL Fire Department | | 317,676 | 0 | 317,676 | 114,690.09 | 3,576.61 | 199,409.30 | 37.2% |
| TOTAL General Fund | | 317,676 | 0 | 317,676 | 114,690.09 | 3,576.61 | 199,409.30 | 37.2% |
| TOTAL EXPENSES | | 317,676 | 0 | 317,676 | 114,690.09 | 3,576.61 | 199,409.30 | |

HIGHWAY DEPARTMENT

Administration

- Continued to meet with residents to discuss various issues and concerns
- Continued with ongoing Landfill post closure requirements
- Completed hiring process for Highway Operator I and Parts Coordinator positions
- Continued coordination with CT DEEP for Leaf Composting permit at the Transfer Station
- Met with Engineering Department to discuss various projects and drainage concerns
- Coordinated Annual Hearing test for Highway and Parks and Grounds Departments
- Met with the BOE to discuss paving project at Ruth Chaffee school
- Met with Public Works group to discuss upcoming projects
- Implemented Gas Cylinder Recycling program at the Town's Transfer Station
- Attended Conservation Commission meeting to discuss planned projects in Town Wetlands

Roadway Maintenance

- Continued with litter pickup/graffiti removal Town wide
- Highway operators continued with Transfer Station material processing
- Crews began Annual Leaf Collection Program with the assistance of one Park's crew and seasonal employees
- Responded to one (1) after hour call in(s) for the month

- No eviction(s) scheduled for the month

Fleet Maintenance

- Mechanics continued with preventive, snow seasonal services, scheduled maintenance and emergency repairs to all Town vehicles/equipment
- Police Mechanic continued with the upfitting of other new patrol vehicles along with routine services and repairs
- Maintained leaf collection equipment/vehicles
- Assisted Highway Leaf crews as drivers when needed
- Continued services of snow removal vehicles and equipment
- Two (2) after hour call in(s) for the month

Sanitation/Recycling/Transfer Station

- Scheduled 137 residential bulk items for collection for the month
- Scheduled 18 condominium bulk items for collection for the month
- Scheduled 25 condo/residential scrap metal items for collection for the month
- 4309 tons of cumulative Municipal Solid Waste were collected from July through November
- 857 tons of cumulative recyclables were collected from July through November
- 88 mattresses/box springs count was reported for the month
- No television(s) were collected for the month
- Issued 29 permanent Transfer Station permits and 8 temporary permits for the month

HIGHWAY OVERTIME **NOVEMBER (11/1/25- 11/30/25)**

| | | |
|------------------------------------|--------------|---------------------|
| VEHICLES AND EQUIPMENT | 170.2 | \$ 12,614.88 |
| WEEKEND STAND-BY AND CALL-IN | 16.0 | \$ 849.44 |
| ROAD MAINTENANCE | 24.0 | \$ 1,244.04 |
| LEAVES (1- PARKS CREW & SEASONAL) | 647.6 | \$ 33,905.78 |
| SNOW - EQUIPMENT PREP | 31.6 | \$ 1,878.08 |
| | 889.4 | \$ 50,492.22 |

HUMAN SERVICES

DEPARTMENT OF HUMAN SERVICES November 2025 MONTHLY REPORT

- Ski & Snowboard Club at NHS officially launched. All students that were in the group last year and still in high school are joining again
- Youth Leadership Coalition created donation boxes at the high school to collect food to donate to the food bank
- New part-time Youth Worker, Michael Thompson started and is off to a great start!

Narrative:

- This month, we had YDT with two brothers. One of the brothers, is a senior and is looking to be a barber in the future. We ended up connecting him with a barbershop here in Newington. Coordinators Hendrickson & Manion accompanied on his first day of meeting the owner and seeing the shop to start volunteer/shadowing placement as part of YDT agreement. The youth expressed that he felt at home in this setting & was eagerly looking forward to continuing at the barber shop. Upon leaving, he gave us a hug and thanked us for this opportunity regardless of the fact that he found it through YDT. We are seeing more and more of the silver linings with bridging students to positive connections with YDT!
- Coordinator Manion mentors JC, an athletic teen who found himself in some trouble over the summer and ended up in YDT. We have developed a great rapport and he is starting to open up a lot. During one of our sessions, we ran into former students who recommended to JT that he listen to my guidance & JT quickly responded that mentorship has been a big positive moment in his life. It was really great to see former students and new students having their own discussion about high school and golf!
- This month we started our SMART Recovery meeting during lunch waves at Newington High School. We have opted to call this meeting Thrive Tribe: Empowerment Group as it can be a way for all students to obtain new skills to change problematic behaviors, not limited to substance use. During the first meeting of this group, students shared ideas for other programming they would like to participate in, including a silent book club where folks gather to read independently and a crafting group. Staff and student explored this as a collaborative and a proposal was sent to the high school principal for an after-school group on Thursdays called Thrive Tribe: Thursday Collective. The proposed calendar features rotating social subjects such as the silent book club, junk journaling, bracelet making, and dried flower intention jars. We hope we will be able to start this group in the new year!
- I also connected with a former youth diversion student. She shared that not only has she been minding her schoolwork and classes, but she is doing so well that she will be graduating early in January and will be attending cosmetology school for lashes and skincare. She shared that she was grateful for the 2nd chance the diversion programme offered her and she is looking forward to her next chapter after high school.
- QPR: Question, Persuade, Refer - a laymen's course in having a conversation re suicide training was provided for approximately 60 students over the course of 2 days for students enrolled in the SEL(Social Emotional Learning) class. Students were engaged during the training and offered positive feedback from the presentation. They shared they felt more confident and equipped to ask for help or offer to a friend in need.
- Thanksgiving Food was given out to 400 households: 100 of whom received their food delivered. This was a community wide effort involving town employees, community volunteers, and every sector of the community including: schools, scouts, houses of worship, civic organizations, High school alumni groups, & businesses.

- Student intern Johnson has completed redetermination appointments independently and started working with several clients around housing applications. She has shadowed on complex case management casers & doing a great job so far.

Financial Casework Examples: Caseworker Tarantello worked with a 36yo female who resides with her two minor boys. Client was recently involved in a very public domestic violence situation which included herself and her children, and resulted in the arrest of her husband. Her husband has been released from jail on bond while he awaits his sentencing hearing. He was terminated from his employment. There is a current restraining order against him for client and the children.

Client is a self-employed LCSW and has earned \$2065 over the past 30 days. Since her husband has zero income, he is unable to pay living costs where he is now living and is also not able to pay her child support or contribute to any bills accumulated in the dwelling of wife and children. She has served him with divorce paperwork and has an upcoming court date later this month.

It will be an extreme hardship for her to pay her own mortgage for the month of December, on top of these added expenses, as she has exhausted all of her funds doing so for the month of November. Without assistance, she would fall behind on critical expenses which support herself and her children on a daily basis.

Newington Human Services will provide financial assistance in the form of one mortgage payment for her primary residence for the month of December in order to help her household stay afloat. She and her children have experienced much trauma due to this extreme incident of domestic violence. Client has joined our foodbank and will participate in our holiday programs to help reduce the household's expenses over the next two months.

Coordinator Wassik met with a 68-year-old elderly woman who resided with her adult son and a partner who was the sole person responsible for paying all monthly expenses. Her partner's medical condition led him to a hospital stay and a transfer to a Skilled Nursing Facility permanently. The elderly woman was therefore responsible for paying all household expenses. She was scheduled for an interview with SSA to apply for Social Security/Early retirement and SSI as she had a limited work history. This was conducted in the presence of her adult son. The applications are now in progress and the hope is for her to be able to pay her rent and to remain in her apartment where she has resided for multiple years.

September 2025 Statistics

| Selected Programs | FY 26 Total This Month | FY 26 Total Last Month | FY 25-26 Cumulative Total YTD | FY 24-25 Cumulative Total YTD |
|--|------------------------------|------------------------------|-------------------------------------|-------------------------------------|
| Youth & Family Counseling cases Clinical presentations/# attendees | 15 3/60 | 14 1/6 | 82 5/86 | 42 6 |
| Youth & Family Service Hours | 25.75 | 25.5 | 117.75 | 58.25 |
| YDT (formerly JRB) cases : YDT hearings: YDT Service hours: New Cases | 9 0 16.25 0 | 9 2 9.25 0 | 42 6 73.75 4 | 66 5 88.5 2 |

| | | | | |
|--|------|--------|-------|--------------------|
| Positive Youth Development | 61 | 129 | 489 | 263 |
| Adult to Youth Mentoring: | | | | New in fy25 |
| Cases | 13 | 17 | 59 | |
| Service hours | 18 | 33.5 | 94.25 | |
| | | | | |
| Community Service | 0 | 0 | 2 | 1 |
| # of hours completed | 0 | 0 | 56 | 231 |
| Challenge Course: Adult | 0 | 0 | 0 | 47 |
| youth(outside) | 0 | 1 | 1 | 0 |
| | | | | |
| Social Casework Cases | 117 | 146 | 687 | 421 |
| Under 55 = | 36 | 40 | 181 | 62 |
| Under 55 disabled = | 14 | 17 | 66 | 44 |
| Over 55 = | 66 | 89 | 439 | 224 |
| | | | | |
| Social Casework Service Hours | 119 | 152.75 | 690 | 596.35 |
| | | | | |
| Food Bank Household visits | 569 | 180 | 1252 | 1158 |
| # bags of groceries distributed | 2654 | 1253 | 8208 | 7700 |
| Mobile truck | 152 | 457 | 1417 | 1525 |
| | | | | |
| Special Needs | 16 | 11 | 58 | 27 |

INFORMATION TECHNOLOGY

The Town's Information Technology team consists of Scott Sharlow, Chief Information Officer, Monique Michaud, GIS Technician, Steven Pollock, Network Administrator/Project Leader, John Bolduc, Network Administrator/Project Leader, and Scott Hoagland, Network Administrator/Project Leader.

During the course of the month of November, the Department of Information Technology and GIS participated, assisted, and/or were directly involved in the completion of 68 formal requests for service. In addition, the department worked on the following projects:

- Continued work on forensic audio recording implementation for the CAD system
- Assisted Facilities Dept with PD renovations to the Report Writing Room
- Researched and assisted vendor with audio issues in the Multipurpose Room in TH
- Performed VM review and subsequent cleanup on virtual environment
- Documented network layout at Senior and Disabled Center
- Continued cleanup and maintenance of MS 365 environment
- Created, collaborated with Assessor's Office, and launched 2025 Revaluation portal
- Updated stormwater, planimetric, street index, parcel, and address point datasets
- Attended CT GIS Day conference at Central CT State University
- Started review of existing and creation of new datasets for sidewalks and crosswalks
- Created maps in support of the Town Emergency Operations Plan
- Troubleshoot and resolve issue with PD LPR solution
- Resolved issues with Teams launching as a guest user

- Performed security review and cleanup of firewall objects
- Continued work on securing our Parks and Recreation programs portal
- Upgraded parks and recreation applications to new servers
- Implemented new service for NEMS dispatch integration
- Setup accounts and prepared hardware for new councilors
- Continued GIS needs assessment department meetings
- Continued maintenance of Town website
- Setup and configured new mapping solution for PD CAD mapping
- Worked with ROV to support voting
- Continued with Cemetery management software migration
- Continued IT involvement in the EOC project
- Continued work on fiber optic and wireless deployment at Town Facilities and Parks

LIBRARY

- The Friends of the Library had a very successful Fall Book Sale at the Newington Senior and Disabled Center on November 7, 8, 9. Thousands of books and audiovisual materials were sold over this three-day event. Friends, book sale volunteers, Boys Scouts and student volunteers worked long hours to make this 3-day event the success it was. The Friends also had its first Adult Craft Fair on November 22 that far exceeded their expectations. The Craft Fair was held in 4 areas of the library with 51 vendors signed up to sell their handmade crafts. More than 500 people came to the fair during the 5 hours it was open. Both attendees and vendors raved about the fair and are requesting the Friends do it again next year. The Friends are now heavily into the planning mode for Winterfest 2026 that will be held on Friday, January 16, 2026. Tickets will go on sale December 1.
- Budget instructions for the 2026-2027 budget were sent out on November 10. Town departments are asked to submit a 0% increase budget for next year. The budget request is due on January 2. We will begin inputting information when Munis opens on November 19.
- The Library Board of Trustees Building Committee had its annual walk-thru on November 8. The purpose of this wall-thru is to see the condition of the library building both inside and out and identify any areas of concern that could be addressed by the library, Town Facilities or the Board.
- The library is now open on Sundays. The first Sunday opening was November 9 from 1:00 pm – 4:00 pm. The library will now be open on Sundays until the first Sunday in May.
- The Children's department staff offered 72 programs to 856 children and their caregivers. Archived views of previous online programs for the month of June were 111. Students from Anna Reynolds visited the library to learn about the library and services. Staff continued with outreach to area daycares bringing storytimes and materials to these centers. Highlights of other programs include a *K-Pop Party Hunters* program for kids in grades 4 – 8 who watch and sang along to the sing-along version of the movie, *Nutcracker Wonder*, a creative movement dance program set to Tchaikovsky's original ballet, *Baby Soft Play*, a program that includes a story and encourages babies between the ages of 6 – 24 months to play in a soft play environment and *LEGO Builders* for kids in grades K – 5 who designed and built their own LEGO creation or completed a LEGO challenge. Weekly storytimes rounded this month's programs.

- Teens were offered 4 programs to 54 teens. Archived views of previous online programs for the month were 77. Thanks to the generosity of the Connecticut State Department of Education's Regional School Choice Office (RSCO), the library was able to have a local illustrator and animator host an Animation workshop. Tyrone "ZeroSnake" Motley introduced teens to the foundations of animation through character design, sequential drawing, and simple storyboarding. Teens raved about his program and all they learned. The *Any Book Book Club* met where teens talked about current books they are reading and whether they loved them or not. *Pokémon Trading Card Game Night* once again met with old and new Pokémon fans attending.
- Adults were offered 21 programs attended by 1,202 adults. Archived views of previous online programs for the month of October were 1,915. Due to high interest, a second *Tarot Cards 101* was offered. Two separate programs for adults that inspired creativity were offered: *Paper Holiday Card Making* and *Fun Paint Night with Nicole Kuhn*. *Brown Bag It with a Book Discussion* had a fun discussion on the book *Anxious People* by Fredrik Backman. Assistant Director Karen Benner hosted this month's *Page Turners Book Discussion* with a great discussion of the book *The Frozen River* by Ariel Lawhon. *Brown Bag It with a Movie* program presented the film *F1; The Movie* starring Brad Pitt. This month's *Library Speakers Consortium Virtual Author Talks* featured *Community, Power, and the Search for Indigenous Identity with Award-Winning Journalist Joseph Lee*, *The Search for Truth and the Persistence of Love Across Time with Novelist Amanda Peters*, and *Unlock the Secret Language of Connection with Supercommunicator Charles Duhigg*. *Grab & Go* kits, coloring pages and puzzle packets completed the month.
- Total circulation was 21,465. Circulation of digital materials was 4,278. Total number of people that entered the building 9,135. 16 curbside service transactions were processed. Staff processed and pulled 1,860 holds on shelf to be processed for curbside pickups and interlibrary loans. Staff answered 3,079 reference questions during the month. Meeting room and study room space were used 298 times. Head of Community Services Michelle Royer and Business Manager Karolyn McLain notarized 51 documents for patrons. Volunteers and staff delivered 206 items to our homebound patrons. Staff offered technology help 176 times to patrons. Online resources that were popular this month included *Value Line*, *Universal Class* and *PebbleGo Animals* database.
- In technology news, Digital Services Librarian Michelle Patnode held a hands-on technology program to teach people how to create holiday cards in *Canva*. Karen Benner and Michelle Patnode have begun working on replacing the three self-checkout stations and gates. This project is being funded by Town CIP funds. Digital Services Librarian Michelle Patnode had 5 *Tech Help @ Lucy*, one-on-one tech help sessions and several walk-ins.
- In personnel news there will be several upcoming staff changes. Jennifer Hebert who is currently the Head of Reference has been hired as the new Assistant Library Director. She will begin her new position on January 2, 2026. Her position will be posted at the beginning of December. Kim Flaherty began her new 19-hours a week part-time position. Abbey Hinckley, a current Part-time Circulation Substitute was promoted to the 16 hour a week position and began her new duties in November. Teen Librarian Sarah Riordan represented the library at the Newington Youth Adult Council meeting. Several staff attended the Connecticut Library Consortium Vendor Expo at SCSU in New Haven. This expo offers CT librarian a great opportunity to learn about businesses that work with CLC to offer discounts for product and services to CT libraries.
- In facilities news, due to the Garfield Parking lot project that was extended through all of November, parking has been extremely challenging for patrons and staff alike. During most days

there are chunks of times that there is no library parking for anyone. This has made parking for library programs and regular services very problematic. We are looking forward to the lot being completed. The cleaning service continues to do a wonderful job.

PARKS AND RECREATION

RECREATION DIVISION:

- Department staff participated in the Annual Connecticut Recreation and Parks Association (CRPA) Conference on November 24-25, 2025. The Department was honored with the 2025 **Selected Organization Award** for City Roofing and Siding, Inc., one of the Department's valued contractors.
- The Winter Program Guide was published on the Department website, mailed to 13,500 Newington households through the Rare Reminder, as well as distributed from the Parks and Recreation office. Most winter programs will begin the first week of January 2026. Online and in-person registration is available to Newington residents starting December 3, 2025. Non-resident registration begins on December 10, 2025.
- The Mortensen Community Center (MCC) concession stand officially opened for the winter season on Sunday, November 16, 2025, serving the Newington Travel Basketball League.
- Registration for the Winter Youth Basketball Program concluded on November 21, 2025. The season is scheduled to begin the first week of January, with 385 participants registered and 47 teams formed across all divisions (kindergarten through 8th grade).
- Creative Playtime Preschool proudly hosted its annual Thanksgiving Luncheon, welcoming approximately 75 attendees. The Department provided the turkey and ham, while families generously contributed side dishes and desserts. The event was a great success and provided a warm, festive opportunity for students and families to celebrate together.
- The fall swim lesson session, including both group and private instruction, has concluded for the season. Planning is currently underway for the winter swim lesson schedule, which will also include an upcoming lifeguard training course running throughout the December school vacation.

PARKS, GROUNDS & CEMETERIES DIVISION:

- Parks & Grounds sent four staff members to the Highway Department to operate one of the leaf crews.
- Parks staff began leaf removal at Board of Education, parks, and government buildings.
- Decorations have been hung, wreaths mounted on Garfield Street, banners installed, and the Christmas tree on the Town Green has a new star topper this year.
- Irrigation winterization was completed. MDC water meters were turned off for the winter.
- Parks staff continued to groom the football field at NHS.
- Batting cage nets were removed and buildings were winterized at the Clem Lemire Recreation Complex.
- Snow removal preparations are underway. Plows and sanders are being mounted.

Cemeteries: 3 Singles, 1 Double, 5 Ash, 6 sales

Overtime: 214 hours, \$10,700

TREE WARDEN:

There was no tree work done in November due to town-wide leaf pick up program and town-wide holiday decorations program.

PLANNING AND ZONING

TOWN PLAN AND ZONING COMMISSION – MEETING SCHEDULED ON 10/08/25:

Petition Approved with Conditions

Petition TPZ-25-21: Special Permit (Sec. 3.11.1) for a place of assembly for recreation (indoor swim facility) at 1581 Southeast Road in the B (Business) Zone. Applicant/Owner: 1599 SE Road LLC, Contact: Steve Marszalek.

MEETING SCHEDULED 11/12/25:

Petition Approved with Conditions

Petition TPZ-25-20: Architectural review and parking determination for a Site Modification for a secondary egress enclosure in front of the building for a change of use of the basement (retail with accessory classroom) at 27 Garfield Street in the B-TC (Business-Town Center) Zone and Town Center Village Overlay District. Applicant/Contact: Clifford Stamm, Owner: Bonair Land Holdings LLC.

CONSERVATION COMMISSION – MEETING SCHEDULED FOR 11/18/25:

Public Hearing Continued to December

Application IW-25-14: To construct a single family residence within the Wetland/URA (Upland Review Area) at 33 Laurel Circle in the R-20 Zone. Applicant: Rossetti Development LLC, Owner: S.J. Fish & Sons, Inc., Contact: Robert Rossetti.

Applications Approved with standard Conditions

Application IW-25-16: Town staff breached a beaver dam on School House Brook across from 38 Brookdale Avenue. Applicant wants to remove the remaining sections of the dam, restore the area damaged by the beaver activity and clean up any remaining debris which will assist with flood control. Work is within the Wetlands and URA (Upland Review Area) in the R-12 Zone. Applicant: Town of Newington/Highway Department, Contact: Rob Hillman, Owner: Town of Newington.

Application IW-25-17: To clear sandbar from stream and restore work area at 115 Taft Avenue which will assist with flood control. Access needed within the Wetlands and URA (Upland Review Area) in the R-12 Zone. Applicant: Town of Newington/Highway Department, Contact: Rob Hillman, Owner: Jose and Imisa Rivera.

ZONING BOARD OF APPEALS – NO MEETING HELD IN NOVEMBER

OPEN SPACE COMMITTEE – NO MEETING HELD IN NOVEMBER

ECONOMIC DEVELOPMENT COMMISSION – MEETING HELD ON NOVEMBER 05.

AFFORDABLE HOUSING MONITORING AGENCY – NO MEETING HELD IN NOVEMBER .

ZONING OFFICER ACTIVITIES:

Issued **06** Zoning Permits for various projects in town.

02 Certificate of Zoning Compliance

Received 70 questions and/or complaints (via emails, phone calls, Civic Plus, in-person etc.) about zoning regulations, blight and zoning complaints, and property information.

Performed 9 inspections for zoning complaints and 4 for blight complaints. The following items were issued and/or closed;

3 Zoning Notices of Violation

Closed 2 Zoning cases

0 Blight Warning Notice

Closed 3 Blight cases

Performed court ordered inspections at 366 Maple Hill Ave and 174 Francis Ave

Removed 45 illegal signs from the Town and/or State R/W

Spoke with realtors/potential developers, owners, and/or potential tenants for the following properties. Typically, we discussed allowable uses and the permitting process for their potential projects.

2990 Berlin Turnpike

3203 Berlin Turnpike

274 Cedarwood Ln

33 Laurel Cir

425 New Britain Ave

POLICE

Patrol Calls for November are as follows:

| | | |
|---------------------------------|---------------------------|-----------------------------|
| Abandoned MV 0 | Fire Training 0 | MV Complaint 37 |
| Administrative 0 | Fire Trouble Alarm 0 | MV Evading 15 |
| Alarm Commercial Burg Alarm 47 | Fire Veh Maintenance 0 | MV Fire 0 |
| Alarm Hold Up Alarm 5 | Fire Vehicle Fire 0 | MV Fatal 0 |
| Alarm Residential Burg Alarm 12 | Fire Veh Fire Near Stru 0 | MV Injury 9 |
| ALTERED MENTAL STATUS 0 | Fire Water Problem 0 | MV Property Only 99 |
| Animal Complaint 15 | FLOCK ALERT 1 | Neighbor 9 |
| Arson/Fire Invest 0 | Fireworks 0 | No Pol Actual Call Type 494 |
| Assault 0 | Follow Up 33 | Noise 12 |

| | | |
|--------------------------------|---------------------------|-------------------------------|
| Assault in Progress 0 | Found Property 10 | Non Collect Person 0 |
| Assist Motorist 4 | Gun 0 | Notification 0 |
| Assist Notification 0 | Harassment 6 | Open Door/Window 2 |
| Assist Other Agency 18 | Hazard 21 | Parking Violation 15 |
| Bad Check Insufficient Funds 0 | Hazmat 0 | PD ASSIST EMS 241 |
| Blighted Property 0 | Hold Up Alarm 0 | PD ASSIST FIRE DEPT 40 |
| Bomb Threat 0 | IDENTITY THEFT 8 | PD Vehicle Maintenance 0 |
| Breach of Peace/Disorderly 6 | Illegal Dumping 0 | Personal Relief 0 |
| Burglar Alarm 1 | Impersonating Police 0 | Pistol Permit 27 |
| Burglary 1 | Indecent Exposure 0 | Prisoner Care 5 |
| Car Seat 1 | Intoxicated 3 | Private Duty 0 |
| Check Welfare 79 | Juvenile Complaint 8 | Property Found 7 |
| Check Welfare 911 38 | K9 Assist 2 | Property Lost 1 |
| Check Welfare Other 0 | K9 Community Service 0 | Prostitution 0 |
| Clear Lot 4 | K9 Narcotics 3 | Recovered Stolen MV 0 |
| Construction 0 | K9 Track 0 | Rescue Call 0 |
| Court Detail 16 | Kidnapping 0 | Residential Lockout 2 |
| CREST CALL OUT 0 | Landlord/Tenant Dispute 0 | Risk Protection Order 5 |
| Criminal Mischief 4 | Larceny 37 | Robbery 0 |
| CSO 0 | Larceny from MV 12 | Roll Call 0 |
| Customer Dispute 14 | Lift Assist Only 0 | Serve Subpoena 0 |
| Dog Complaint 26 | Liquor 0 | Serve Warrant 29 |
| Domestic 27 | Local Traffic Authority 0 | Sexual Assault 1 |
| Door Check 0 | Location Check 211 | Shots Fired 1 |
| Drug 12 | Location General 0 | Specific Detail 77 |
| DUI 6 | Location School 0 | State Pistol Permit – Tempo 0 |
| EDP 12 | Lockout Building 3 | Stolen MV 4 |
| Escort/Transport 3 | Lockout MV 1 | Sudden Death 7 |
| Escort/Funeral 2 | Lost Property 2 | Suicide 0 |
| Escort Other 0 | LTA 0 | Suicide Attempt 1 |
| ESCORT RETRIEVAL 1 | Medical Alarm 1 | Suspicious MV Unoccupied 14 |
| Escort Tax 0 | Medical Cardiac 0 | Suspicious Report 123 |
| Fingerprint 0 | Medical Complaint 2 | TEST 0 |
| Fire Alarm Commercial Bldg 2 | Medical Diabetic 0 | Threatening 4 |
| Fire Alarm Residential 0 | Medical Fall 0 | Tobacco 0 |
| Fire CO Detector no sympt 0 | Medical Other 1 | Tow 15 |
| Fire CO Detector with sympt 0 | MEDICAL OVERDOSE 1 | Town Ordinance Violation 0 |
| Fire Extrication 0 | Medical Respiratory 0 | Traffic Stop 365 |
| Fire Hazmat 0 | Medical Stand By 0 | Traffic Stop Attempt 19 |
| Fire Mutual Aid Request 0 | Medical Trauma 0 | Traffic Survey 0 |
| Fire Other 5 | Medical Unresponsive 0 | Training 0 |
| Fire Rescue 0 | MIDSTATE ACCIDENT 0 | Trespass 5 |
| Fire Special Detail 0 | Missing 5 | Unknown 0 |

| | | |
|------------------------------|----------------|-----------------|
| Fire Stand By 0 | MV Abandoned 1 | Water problem 0 |
| Fire Structure Fire 0 | MV Assist 27 | |
| Fire Task Force Activation 0 | | |
| | | Total: 2,444 |

In November, the Detective Division Report:

During the month of November, 2025, the Detective Division submitted 63 case management sheets and typed 72 reports. There are currently 43 open cases being investigated by the Detective Division. The caseload this month consisted of the following:

Asset Forfeiture: 2
 Computer Crimes: 2
 Crime Scene Processing: 10
 Discovery Request: 3
 Firearm Compliance: 1
 Identity Theft: 1
 PD Assist: 5
 Property Disposal: 27
 Prostitution: 2
 Risk Protection Order: 2
 Serve Arrest Warrant: 3
 Task Force Assist: 3

Total Warrants Served in November, 2025: 28: Patrol- 20, Detectives- 8

During the month of November, 2025, the Department received anonymous tips of prostitution activity taking place within town. Detectives set up surveillance on the USA Motel, which is where it was believed the prostitutes were staying. Detectives observed activity within the motel parking lot that is consistent with prostitution. After the suspected “John” drove away from the motel, he was stopped and interviewed. The individual confirmed there was prostitution activity taking place at the motel. Detectives then went to the room where it was believed the suspect was staying, and made contact with her. An interview was conducted and hotel ownership was contacted about the investigation. The suspect was removed from the hotel the next day and no other complaints have been received since.

The Department continues to fulfill its commitment to the Greater Hartford Regional Auto Theft Task Force in Hartford once per week using the State-awarded Auto Theft and Violence (ATV) grant funds to pay for the overtime. This month the operation days took place on November 5th, 13th, 20th, and 25th. During the month of November, Officers Camara, Couillard, Zielinski, Backman, Thibault, Casasanta, Pekoske and Zajac attended an operation day. Sergeant Rodriguez also continues to work with the FBI-Northern Connecticut Gangs Task Force, whose primary focus is narcotics and firearm trafficking investigations, and Detective Pagan is an active member of the DEA- Hartford Resident Office Task Force.

Property Report November 2025:

| Category | # of Counts | Property Value (\$) |
|----------------------|-------------|---------------------|
| Burned | 0 | \$ 0 |
| Counterfeited/Forged | 0 | \$ 0 |
| Damaged/Destroyed | 6 | \$ 7,870 |
| Recovered | 13 | \$ 47,181 |
| Seized | 42 | \$ 37 |
| Stolen | 57 | \$ 82,565 |
| Abandoned | 0 | \$ 0 |
| Evidence | 119 | \$ 2,287 |
| Found | 10 | \$ 0 |
| Impounded | 0 | \$ 0 |
| Lost | 5 | \$ 826 |
| Informational | 15 | \$ 0 |
| Vehicle Inventory | 0 | \$ 0 |
| Total | 267 | \$ 140,766 |

In November, the Patrol Division report:

25-00023650

On 11/16/2025 at 1741 hours, officers were dispatched to Walmart located at 3164 Berlin Turnpike in Newington CT., for a report of a fight in the parking lot. NPD dispatch informed responding officers of reports that gun shots were fired and someone was injured. Officers were able to detain two people involved in the incident in close proximity to Walmart. Upon reviewing video evidence and witness accounts it was determined one of the parties detained, Rashawn Harris, approached the victim's car as the victim was pulling into the Walmart parking lot and engages the victim in a physical altercation. The victim who has a valid firearms license displayed a firearm in response Harris' physical assault. In the course of the altercation a round was fired from the handgun. No parties were struck by the bullet fired. Harris was determined to be the primary aggressor and initially charged with 53a-181 Breach of Peace and held on \$5,000.00 bond. Charges were upgraded to 53a-60(a)(7) Assault 2nd strike/ kick head, and 53a-61(a)((1) Assault 3rd upon judicial review.

25-00024524

On 11/26/2025 at approximately 1944 hours, officers were dispatched to the area of Eagle Drive and Fenn Road in Newington to investigate a 3 car Motor Vehicle Accident with serious injury involving a Lexus, Subaru, and a Honda. Upon officer arrival they discovered a red Subaru Legacy on Fenn Road and observed to be split in half with each half to be on opposite side of the roadway. The rear of the vehicle was located in the wood line off the roadway and the front half located on the opposite side of the roadway. An occupant was found inside the vehicle and was extricated by NVFD. A second occupant of the Subaru was found lying on the pavement in the middle of the roadway, possibly ejected out of the vehicle during the accident. In total 5 individuals suffered injuries in the crash with 3 sustaining serious physical injury including a 3-year-old juvenile who was an occupant in the Lexus. The initial investigation revealed that speed was a factor in the crash. The crash is currently under investigation by Newington Police Officers assigned to the Mid-State Accident Reconstruction Squad.

In November, the Support Services report:

The Support Services Division continues to play a large role in the operations of the Police Department in the areas of recruitment, hiring, training, accreditation, records, communications, public information, and community engagement.

Sergeant LaChance continues to assist with accreditation, body worn cameras, and video requests.

Sergeant D'Esposito continues to assure that every sworn member meets the standards for yearly training requirements.

Lieutenant Amalfi continues to work towards accreditation for the Police Department. There is a new accreditation manual being scheduled for release in early 2026. Lieutenant Amalfi is preparing for that transition.

Lieutenant Amalfi, Sergeant LaChance, and Sergeant D'Esposito assisted in cleaning out the report room. Facilities installed new carpet and furniture in the room.

The Support Service Division readied the Newington Police Department for electronic paperwork submission to court. We have a "go live" date scheduled for December 16th.

Community Services has continued to engage with the community through the use of Facebook, Instagram, and Atlas One.

Chief Perry took part in the monthly Safe Homes Task Force meetings.

Sergeant LaChance is actively involved several days a week in coordination with the radio project. Sergeant LaChance is the project manager for the entire town. Sergeant LaChance toured a new site in town for a possible tower location.

Sergeant LaChance is actively involved several days a week in coordination with implementing the License Plate Reader System.

Support Services continue to clean and organize the cold storage area.

Support Services assisted in setting up a building naming ceremony for the shoot house named after Officer Gerry Lacasse.

Sergeant LaChance and Sergeant D'Esposito took part in the Senior Center Expo.

Officer Backman took part in a touch a truck event located at John Patterson Elementary School.

A retirement ceremony was held for William Califano, after 42 years of service to the town of Newington.

Officer David Nadeau was hired bringing the Police Department to full staffing.

The Newington Police Department took part in the annual Stew Leonard's Turkey Brigade. We assisted in handing out turkeys to people in need.

Lieutenant Amalfi and Sergeant D'Esposito attended accreditation training which showed a 5-year timeline for all police department accreditations.

The Newington Police Department signed a contract with language line in order to help assist Officers communicate with members of the public.

Officer Casasanta and K-9 Ray continue to supplement patrol.

In the month of November, the Police Department had 36 body camera video requests from court. There were 11 Freedom of Information body worn camera video request from civilians. Freedom of Information requests take an exorbitant amount of time to fulfill due to the mandatory redaction process.

Master Police Officer Buggee who is our School Resource Officer attended one Youth Adult Council and two sessions of Juvenile Review Board.

Animal Control Officer Sawallich impounded one dog and zero cats. She investigated 45 complaints this month.

Police Department Overtime Report November 2025

| | | |
|-------------|------------|---|
| OT October | \$ 158,241 | 3 pay periods (Sep 14 – Oct 25) (pay Oct 2, 16, 30) |
| OT November | \$ 99,899 | 2 pay periods (Oct 26 – Nov 22) (pay Nov 13 and 27) |
| Difference | \$ 58,342 | Decrease from October |

Four recruits are in the New Britain Police Academy. Three recruits graduated the New Britain Police Academy on 10/10/2025 and are currently in our Field Training Program, expected to be completed late January 2026. This report includes two pay periods and one holiday (Veterans Day 11/11/2025).

Administrative overtime of \$0, a decrease of \$703 from the previous month.

Patrol overtime of \$66,943 a decrease of \$40,142 from the previous month. Overtime included one holiday (\$11,710), the filling of shifts for time off (vacation, sick, earned time, personal time) and for vacancies requiring overtime to fill them. Overtime was created for holding over to complete casework and handle calls for service which included: domestics, shopliftings, warrant services, missing person, shots fired, motor vehicles accidents, medical / sudden death, stolen motor vehicle, court attendance for subpoenas and hearings, and K9 call outs.

Detective Division overtime of \$1,661, a decrease of \$5,148 from the previous month. Overtime included one holiday (\$1,007), scene processing, and follow ups to cases.

Traffic Division overtime of \$0, a decrease of \$218 from previous month.

Communications overtime of \$8,099, a decrease of \$5,883 from the previous month. Overtime included one holiday (\$2,787), and the filling of shifts for time off (vacation, sick, earned time).

Educational / Training overtime of \$18,294, a decrease of \$6,513 from the previous month. Overtime included the coverage of shifts for officers attending training including: Fall Firearms (29 officers), First

Line Supervision (31 hours), Women Rising Through the Ranks, Taser training, COLLECT recert, and Flock Safety Training.

Support Services overtime of \$4,609, an increase of \$78 from the previous month. Overtime included one holiday (\$2,367), Veterans Day ceremony, SRO coverage, and Turkey Drive.

Animal Control overtime of \$293, an increase of \$187 from the previous month.

SENIOR AND DISABLED CENTER

- The Center was open daily from 8:30am – 4:30pm and was busy with daily activities and special November programs, including an AARP Driver Safety Course, mediation programs, a program on understanding your energy bill, a discussion on VA benefits, card making classes, a discussion on stress relief, and more!
- The Center's annual Expo was a success, with 54 vendors plus the Giving Garden participate, and an estimated 250-300 folks in attendance. The event received positive feedback, and we nearly \$7,000 for the day. This event funds a significant part of the Center's programming each year.
- The Center hosted the annual Newington Veteran's Day Ceremony on November 11, with over 100 folks in attendance.
- The WISE program continued in November. WISE is an intergenerational program in which CCSU students and Center members participate in guided discussions on various topics of mutual interest.
- Staff continued work on the Center's short-term, long-term, and 5-year strategic plans. Staff made program suggestion/interest surveys available to members, with over 150 responses. The data from the surveys will be used along with input obtained at recent member meetings to plan new upcoming programs.
- Facilities staff continued work on relocating the Center's exercise room to the former A&B meeting room. The new, renovated space will allow a better layout and flow to the room, and will allow us to utilize additional recumbent exercise equipment, recently purchased through ARPA funding and a grant from the Greater Hartford Foundation for Giving.
- Center staff continued to work with Facilities staff to complete installation of the new security cameras and door locks throughout the Center. As of November, the final cameras were installed, and the door lock system was nearly complete.
- Staff is seeking to fill vacant volunteer positions in the Coffee Shop, Gift Shop and Meals on Wheels programs.
- As part of the Center's activity offerings, the Trip Committee is selling tickets for the remaining 2025 trips. Participants can enjoy trips to Foxwoods casino, or special events such as comedy shows, river cruises or dinner theaters. These trips offer social and recreational opportunities for participants.
- We continue to offer weekly telephone-based programs, including Boggle, meditation, and bingo. When possible, we provide speaker programs and lectures in a hybrid format via Zoom. The weekly robocalls to members, providing updates about the Center, the community, and other important information, remain popular.
- The in-person congregate lunch program operates Monday – Friday. A crew of 4-5 volunteers serves hot lunches to an average of 40-50 members daily.
- In November, Meals on Wheels volunteers delivered a hot, balanced meal to an average of 64 clients Monday through Friday. Recipients are eligible to receive weekend meals if requested. Volunteers deliver an average of 1,200 meals per month. There are currently 24 Meals on Wheels

drivers who volunteer on a weekly or on-call basis. Meals are provided along four routes, with an average of 13 deliveries per route each day.

- Supporting transportation needs, the DAR drivers (with subs as necessary) completed 496 trips covering 1,920 miles and 222.25 hours in November.
- The Giving Garden volunteers closed the garden for the season.
- Wood pallet garden beds were removed from the Giving Garden to begin preparations for the construction of raised garden beds in the spring.
- Director Jaime Trevethan attended meetings with the Commission on Aging & Disability, the America 250 Planning Committee, with the grant writers, department head meetings, Safe Homes Taskforce.

TOWN CLERK

TOWN CLERK MONTHLY REPORT NOVEMBER 2025

- There were 63 property transfers in November for a total of \$11,650,900.00 in sales. State conveyance tax collected was \$77,725.50; Town conveyance tax collected was \$27,636.00.
- There were ten residential sales over \$400,000. There were no commercial transfers for this month.
- There were 269 documents filed on the Land Records: 82 mortgages, 5 liens, 83 releases and 9 probate documents, and 90 of these documents were electronically filed on the land records generating \$11,320.00 in revenue.
- The staff issued a total of 215 certified copies of birth, death and marriage certificates. Twenty burial permits and 13 cremation permits were issued. Ten Marriage Licenses were issued to couples.
- Staff catalogued seven Notary Public commissions and four Trade Name certificates.
- The office issued twelve (12) passes to the landfill station.
- Copy revenue totaled \$1,874; \$1,370 was generated by the online land record portal.
- Staff issued 320 absentee ballots for the November 4th Municipal Election.
- The Assistant Town Clerk swore-in one (1) Police Officer Recruit on November 18, 2025.
- The Town Clerk swore-in the newly elected officials at the 30th Organizational Meeting on November 11, 2025.

| DATA SUMMARY NOVEMBER 2025 | | | | |
|-----------------------------------|----------------------|---------------------|------------------------|------------------------|
| | <u>November-24</u> | <u>November-25</u> | <u>FY24/25 to Date</u> | <u>FY25/26 to Date</u> |
| Land Record Documents | 333 | 269 | 1,841 | 1,737 |
| Dog Licenses Sold | 25 | 30 | 795 | 546 |
| Game Licenses Sold | 6 | 4 | 66 | 73 |
| Vital Statistics | | | | |
| Marriages Certificates | 9 | 6 | 119 | 92 |
| Death Certificates | 31 | 39 | 177 | 195 |
| Birth Certificates | 11 | 21 | 96 | 145 |
| | | | | |
| Total General Fund Revenue | \$ 103,150.88 | \$ 44,528.45 | \$ 416,176.22 | \$ 315,815.01 |
| Town Document Preservation | \$ 1,113.00 | \$ 1,194.00 | \$ 6,027.00 | \$ 7,268.00 |
| State Document Preservation | \$ 2,040.00 | \$ 1,656.00 | \$ 10,880.00 | \$ 10,104.00 |
| State Treasurer (\$36 fee) | \$ 7,668.00 | \$ 9,135.00 | \$ 47,052.00 | \$ 55,710.00 |
| State Treasurer (\$127 fee) | \$ 3,175.00 | \$ 3,556.00 | \$ 19,050.00 | \$ 22,352.00 |
| State Treasurer (\$110 fee) | \$ 4,290.00 | \$ 3,740.00 | \$ 22,000.00 | \$ 22,660.00 |
| LoCIP | \$ 639.00 | \$ 609.00 | \$ 3,921.00 | \$ 3,714.00 |
| State Game Licenses | \$ 126.00 | \$ 18.00 | \$ 488.00 | \$ 635.00 |
| State Dog Licenses | \$ 238.00 | \$ 253.00 | \$ 5,200.50 | \$ 3,654.00 |
| Dog Licenses Surcharge | \$ 76.00 | \$ 84.00 | \$ 1,892.00 | \$ 1,288.00 |
| Marriage Surcharge | \$ 204.00 | \$ 340.00 | \$ 1,666.00 | \$ 1,700.00 |
| | | | | |
| Grand Total | \$ 122,719.88 | \$ 65,113.45 | \$ 534,352.72 | \$ 444,900.01 |

TOWN ENGINEER

Permits:

- Reviewed 1 contractor license applications (bond/insurance/agreement)
- Reviewed and approved permits: 07
 - Excavation: 5
 - Driveways: 2
- Reviewed utility clearance notifications (routine & emergency): 121

Meetings:

Represented the Town/Department at:

- CRCOG transportation committee monthly meeting
- TON economic development meeting (engineering, planning, building, fire marshal, assessor)
- Town Council Meeting(s), as requested
- Conservation Commission monthly meeting
- TON CIP/budget, Planning and Zoning meeting(s), as requested
- Eversource/CL&P planning/construction meeting(s), as requested
- MDC planning/construction meeting(s), as requested
- CNG planning/construction meeting(s), as requested

- DOT planning/coordination meeting(s), as requested
- Project meeting(s) with residents, businesses, developers and engineers/architects, and other Town departments as requested
- Storm Resilience Public Information meeting held in New Britain and run by CIRCA (a UConn institute). We have been active with this collaboration with CRCOG and our neighbors.
- Regional Stormwater Authority advisory committee – Feasibility Study meeting.
- Others as required.

Site Plan Review and project Monitoring: Reviewed plans and calculations for conformance with the Town of Newington Planning & Zoning Commission and monitor project progress.

Reviewed site plans and projects that are still ongoing:

- 712 Cedar Street – Punch list and developer bond work remaining.
- 3333 Berlin Turnpike –Punch list and bond items
- 77-93 Pane Road –Developer bond posted for punch list items
- 227 Pane Road – Developer bond posted for punch list items
- 35-67-69 Culver Street –Project in construction, permit for several buildings issued. Water and sewer service installed and operating, permanent patch in spring 2026.
- Rock Hole Lane subdivision – Gas and electric utilities, MDC water and sewer main work complete. Binder course for the road and curbing placed. Engineer provided certification for the drainage system substantially built to plan and a cost estimate of remaining public work. Several building permits issued.
- 101 Cedarwood – under construction, MDC road patch accepted.
- 680 N. Mountain Road – project idle.
- 60 Prospect Street – Site plan review, drainage approved, project idle.
- 2176-2180 Berlin Turnpike – Site plan review, project idle.
- 1170 Main Street (Keeney Bldg) – Building for sale, project status unknown.
- Peckham Farm Drive subdivision - Plot plan review as needed, last few lots under construction.
- 161 Carr Ave – construction substantially complete, site inspection held, punch list items remain.
- 200 Church Street – under construction
- 67 Pane Road – Developer bond posted for punch list items.
- Kitts Lane housing project – Completed land use commission approvals.
- 280 Hartford Ave. – approved by CC and TPZ. Construction in progress.
- 1 Myra Cohen Way (FKA 690 Cedar Street) – in construction.

Public Works: Assessed, investigated and inspected infrastructure (roads, parking lots, bridges, curb, sidewalks, traffic signals, street lights, dams, drainage, stonewalls) throughout town.

Engineering:

- Assisted public (residents, developers, contractors, realtors, title searchers, etc.) with Town engineering data (GIS, maps, etc.), ordinances, engineering procedures, building/property addresses, etc.
- Assisted public (residence and businesses) with drainage/flooding concerns and inspected portions of drainage system.
- Coordinated with MDC/CNG/ Eversource (CL&P) regarding utility projects in Newington

- Coordinated with CDOT regarding state projects in Newington, PIM held for Cedar Street sidewalk project.
- Coordinated with MDC regarding sewage service, water service, CWP, and road restoration.
- Research and provide engineering data to defend TON against lawsuits, as needed
- Survey of Firehouse #3, drawing complete in draft form.
- Survey of Firehouse #4, drawing complete in draft form.
- Survey of Budney Road paper street. Field work complete, drawings sent to attorney with drafts of legal descriptions of the parcels. Attorney to advise of any revisions as to form.
- Hosting a UConn stormwater corps. student project. They met with staff to discuss potential projects, visited potential sites Friday Oct. 3rd. Presented draft recommendations to Staff, final recommendations in early December.

Town Projects - Construction:

- Public Works (LOTCIP 2018): Complete Street Project - Robbins Avenue and Maple Hill Avenue, now in close out phase, minor additional work expected. Traffic signal at Willard accepted by CDOT, CDOT encroachment permit closed. Acceptance delayed by automobile accident that hit the signal control cabinet. Funds remained, additional work assigned to contractor, will complete early October. Another round of additional sidewalks completed early December, close out of grant will begin with final invoice.
- Public Works: Annual sidewalk replacement program
- Public Works: Annual mill and overlay program
- Public Works: Annual sidewalk grinding program
- Town Hall parking lot EVCS conduit, switch gear, pedestal and base installation complete, EV Stations waiting for software commissioning, working with Facilities to implement.
- Mill Pond Bridge grant close out in progress.
- Alumni Road right in right out island constructed, gate removed. Final work complete, including CDOT requested modification of the plan.
- Garfield Street project started, expect completion by end of November. This project incorporated several other smaller projects into one large project to get the work done this season. Held up by poor soil conditions under the municipal parking area. Road work complete, some line striping in parking lots still to be done, RRFB's being assembled and tested at vendor, to be installed within the next month.

Town Projects – Design:

- Public Works: Gilbert/Fisk Drive – Storm drainage evaluation, MDC clearing trees, evaluating their end of this issue. Pipe is in an MDC easement from when they operated the storm sewer system, working with them to find a way for us to work in their easement.
- Public Works: Brookdale Avenue – Storm drainage evaluation, survey work done.
- Public Works: Garfield Street 2018 Community Connectivity Project – now part of the Garfield project. Grant work nearing completion with the installation of the RRFB's.
- Public Works: Garfield Street mill and overlay, now part of the Garfield project, this part is done.
- Public Works: 1936-1940 Main Street – Sidewalk Improvement plan – preliminary design
- Planning (CT Urban Funding Grant): Elm Hill Business District Streetscape – New Britain Ave – final design, public input. Survey work complete. Update report to council October 15th. Preparing a draft bid package for DECD review.
- Planning: North End Business District Streetscape – Hartford-Stoddard Ave – Concept plans complete, moving toward 90% design, survey for final design in progress. DOT required a

Flood Management General Certification request, submitted 11-5-25. When approval received draft plans will be submitted for review.

- Public Works: drainage improvements: Parker Street neighborhood, determine scope of work.
- Parks: ADA accessible route for new playground at Candlewyck Park, survey complete, site design and plans complete, in construction.
- Cedarwood storm drainage – failed piping, priority. Plans complete, project funding TBD.
- Public Works: LOTCIP 2020/2024 Complete Street Project - Maple Hill and Alumni Road, rescoped, updated costs, PD complete, revised application to CRCOG asap, retained a consultant to complete submission. Field survey work begun by Town Staff.
- Public Works: Basswood sidewalks at Robbins, done under the LOTCIP project.
- Evergreen Area drainage project was begun summer of 2024 with field survey and in house design. Project funding TBD.
- Town retaining wall repairs, current project is for the east end of Dowd, plans complete, next step is community outreach. Coordinate phases with Highway for in house construction.

Town Projects – Planning:

- Town Manager: Future Transportation Center – Conceptual Plan
- Public Works: Styles Avenue (plan and profile) – design
- Police Department: assess Dowd Avenue (No Thru Truck)
- Parks (Clem Lemire – Memorial Field) – survey and drainage improvement
- Public Works/BOE: 490 Church Street to 534 Church Street Sidewalk Gap
- Planner: Main Street, Stoddard Avenue, Hartford Avenue-Streetscape North–Parking lot layouts
- Flooding mitigation Ct. Ave at Brentwood.
- Flooding mitigation Timber Lane/Badger Field.
- Flooding mitigation North Main Street/Brookside area.
- Senior Center – Proposed replacement of the sanitary sewer lateral, result of failure of existing pipe in January, repairs made, camera inspection pending.
- Public Works: 1537-1551 Willard Avenue – Sidewalk improvements
- Public Works: Cedar Street from Maple Hill to Vincent – sidewalk improvements.
- Flooding mitigation Pheasant Run area.
- Cedar Street sidewalks from Maple Hill to Vincent Drive.

Town Projects – Future:

- Public Works: Rockhole Brook drainage improvements
- Public Works: Anna Reynolds Brook drainage and culvert improvements
- Public Works: Francis Street Culvert Improvements.
- Public Works: Veterans Monument in Newington Center Green.
- Public Works: 1136-1142-1150 Schoolhouse Brook drainage and culvert improvements
- Public Works: Main Street culvert to Mill Pond drainage and culvert improvements
- Public Works: Timber Lane drainage and culvert improvements
- Public Works: Ct. Ave. detention pond improvements
- Public Works: Coles Rd. culvert replacement for hydraulic improvements.
- Public Works: Wilson Ave. culvert replacement for hydraulic improvements.

Town Project - other:

Town Grant Applications:

- Public Works: Main Street 2020 Community Connectivity Project
- Public Works (LOTCIP 2020): Complete Street Project - Maple Hill Avenue and Alumni Corridor Improvements.
- Town of Berlin+Newington (LOTCIP 2022): Complete Street Project – Rowley Street & Episcopal Road Corridor Improvements, managed by Berlin.
- Public Works: CTDEEP VW Settlement – EV charging stations grant (\$70k)
- Public Works: Eversource Rebate – EV charging stations (\$20k)
- NRCS Watershed Program – Preliminary Investigation Feasibility Report phase
- SS4A with CRCOG
- Locip for flooding projects thru CT. OPM
- STEAP Grant application for Mill Pond Dam Pedestrian Bridge, in close out.
- RAISE grant via CRCOG with Wethersfield and Berlin, funding in limbo.
- STEAP grant – Candlewyck playground, Parks project.
- LOTCIP application for Cedar Street sidewalks – Maple Hill to Vincent.

Town project: Managed consultant projects:

- Public Works: inspect bridges under 20 feet long (arch/box/pipe) culvert (GM2)
- Public Works: Kelsey Street & Christian Lane traffic signal improvements (VHB)
- Engineering: Updating sidewalk specification (WMC)