



Jonathan Altshul  
Town Manager

# TOWN OF NEWINGTON

200 GARFIELD STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: Jonathan Altshul, Town Manager  
Date: November 21, 2025  
Re: Monthly Report – October 2025

A handwritten signature in blue ink, appearing to read "J. Altshul".

I am pleased to provide Council with the Monthly Report for the month of October. Please do not hesitate to contact me with any questions or concerns.

Sincerely,  
*Jonathan*

### TOWN MANAGER

The Town Manager's Office had a productive month of October. Some highlights of our departmental accomplishments are summarized below:

- Coordinated Town Council hearing and work session on sale of Budney Road stub and prepared closing documents
- Researched possible amendments to Overnight Parking Ordinance
- With Town Planner, prepared materials for New Britain Avenue Streetscape grant and new Planning Technician job description
- Assisted Town Engineer in preparing for Garfield Street Pedestrian Improvements
- Successfully applied for state funding for Fire Station #4 design and geotechnical analysis and ground penetrating radar for the pools, and awarded contracts to the respective vendors
- Prepared proclamation honoring 2025-2026 Teacher of the Year
- Participated in a AFSCME grievance mediation
- With Town Planner and our Planning Consultant, finalized and disseminated final Town Center Master Plan report
- Coordinated with property owner on Waverly Drive about potential sale of Town ROW
- Convened meeting with SD&C and Human Services in advance of cuts to SNAP benefits to pre-emptively address looming nutrition crisis
- Continued legal discussions regarding 366 Maple Hill blight matter
- Met with Facilities, Grounds and Historical Society regarding Kellogg-Eddy walkway and hired contractor to make repairs
- Participated in CRCOG Executive Committee and Legislative Committee meetings, as well as in a working group facilitated by CRCOG on public safety at CTfastrak stations.

## PERSONNEL

- The vacant Assistant Library Director position was posted internally to the Supervisor Teamsters union on October 15<sup>th</sup>, with a closing date of October 29<sup>th</sup>. No internal applications were received.
- The vacant part-time Parts Coordinator/Mechanic Assistant position was posted externally on October 24<sup>th</sup> with a closing date of November 6<sup>th</sup>.
- The practical examination for the vacant Highway Operator I (HLT-9) was scheduled on October 6<sup>th</sup>, the final interview with the Town Manager was scheduled on October 15<sup>th</sup>. The position was offered to Nicholas DiCioccio, effective November 3rd.
- The written examination for the vacant Highway Operator II (HLT-13) was scheduled on October 10<sup>th</sup>, the final interview with the Town Manager was scheduled October 15<sup>th</sup>. The position was offered to Austin Muir.
- Interviews were scheduled on October 15<sup>th</sup> for the vacant part-time Youth Worker position. The position was offered to Michael Thompson.
- Interviews were scheduled on October 8<sup>th</sup> for the vacant Police Officer position, a conditional offer was made.
- After almost 42 years of service, William (Billy) Califano, Equipment Operator II for the Police Department retired, effective October 31, 2025.
- The Town is accepting employment applications for Recruit and Certified Police Officers.
- The Employee Engagement Committee met continuously throughout the month to plan for upcoming events in the winter.

## ASSISTANT TOWN MANAGER-TMO

In addition to general day-to-day tasks, oversight of administrative tasks, claims processing, etc. the following is a snapshot of other work performed:

- Procurement / Construction:
  - JWMS
  - ARES
- Labor:
  - Worked with Employee Engagement Committee to continue review / revision of personnel policy
- Risk Management:
  - Attended meetings and planning for SNAP benefit freeze
  - EOC project weekly construction meetings
  - Contract for Senior Center Woodshop revisal
- Government:
  - Continued review / revisions of Indian Hill Country Club Lease
  - Attended NTC meetings
  - Attended CTCMA Executive Board meeting
  - Attended CTCMA quarterly meeting
  - Attended ICMA International Conference
  - Acting Town Manager October 2<sup>nd</sup> – 6<sup>th</sup>; and October 16<sup>th</sup> – 20<sup>th</sup>

## BENEFITS MANAGEMENT-TMO

### 2025-26 Blue Cross/Blue Shield Plan Year

The second month of the 2025-26 plan year produced a combined paid claim total that was lower than those estimates that were developed at renewal.

The monthly claims for the 2025-26 plan year were estimated at \$1,187,691.

The total paid claims from the Health Benefits Fund for September 2025 were \$919,478.

It should be noted that the claims for retired participants are charged to the OPEB.

The breakdown for the active participants for the Town and Board of Education is as follows.

#### Cumulative Claims through September, 2025

|                  | Town    | Board of Education | Total     |
|------------------|---------|--------------------|-----------|
| Estimated Claims | 862,017 | 2,701,056          | 3,563,073 |
| Actual Claims    | 500,352 | 2,360,767          | 2,861,119 |

**OVERTIME**

| <b>POLICE<br/>DEPARTMENT</b>  | <b>25-26<br/>Approved<br/>Overtime<br/>Budget</b> | <b>Overtime<br/>Expended<br/>25-26 YTD<br/>10/31/25</b> | <b>24-25<br/>Approved<br/>Overtime<br/>Budget</b> | <b>Overtime<br/>Expended<br/>24-25 YTD<br/>10/31/24</b> |
|-------------------------------|---|---|---|---|
| Administration                | \$ 5,623.00                                       | \$ 702.85   | \$ 5,500.00                                       | \$ 0.00   |
| Patrol                        | 797,772.00  | 347,332.62  | 758,062.00  | 270,949.94  |
| Investigation                 | 73,284.00   | 14,826.19   | 93,826.00   | 14,668.75   |
| Traffic                       | 5,471.00  | 1,798.44  | 5,006.00  | 1,951.06  |
| Communication                 | 148,076.00  | 40,007.47   | 175,382.00  | 61,105.84   |
| Education/Training            | 193,780.00  | 59,393.04   | 148,545.00  | 42,619.49   |
| Support Services              | 67,396.00   | 16,418.81   | 65,033.00   | 16,575.27   |
| Animal Control                | <u>5,547.00</u>                                   | <u>191.39</u>   | <u>5,295.00</u>                                   | <u>3,282.86</u>   |
| Total                         | \$ 1,296,949.00                                   | \$480,777.49  | \$ 1,256,649.00                                   | \$411,153.21  |
| <b>HIGHWAY<br/>DEPARTMENT</b> |   |   |   |   |
| Highway Operations            | \$ 32,591.00                                      | 6,220.87  | \$ 30,725.00                                      | 7,489.99  |
| Snow and Ice Control          | 148,560.00  | 0.00  | 137,519.00  | 0.00  |
| Traffic                       | 0.00  | 0.00  | 0.00  | 0.00  |
| Vehicles and Equipment        | 38,057.00   | 15,631.84   | 35,871.00   | 12,831.99   |
| Leaf Collection               | <u>40,606.00</u>                                  | <u>0.00</u>   | <u>35,972.00</u>                                  | <u>2,152.03</u>   |
| Total                         | \$ 259,814.00                                     | \$ 21,852.71  | \$ 240,087.00                                     | \$ 22,473.33  |
| <b>PARKS AND<br/>GROUNDS</b>  |   |   |   |   |
| Parks and Grounds             | \$ 135,606.00                                     | \$ 50,588.74  | \$ 105,001.00                                     | \$ 43,067.34  |
| Cemeteries                    | <u>17,109.00</u>                                  | <u>567.54</u>   | <u>17,109.00</u>                                  | <u>2,049.28</u>   |
| Total                         | \$ 152,715.00                                     | \$ 51,156.28  | \$ 122,110.00                                     | \$ 45,116.62  |

## BUILDING DEPARTMENT

### **Applications and Permits Issued in OCTOBER:**

An application was submitted at 1599 Southeast Road for interior renovations and to divide space into three units. An application was submitted at 27 Garfield Street to add a secondary egress enclosure.

A permit was issued at 76 Rowley Street, Sam's Club to replace gasoline dispensers.

A permit was issued at 226 Kitts Lane to demolish house and garage.

A permit was issued at 39-67 Maselli Road for a new roof.

A permit was issued at 48 Christian Lane for a new roof.

A permit was issued at 569 Maple Hill Avenue for new signage.

### **Certificate of Occupancies issued in OCTOBER:**

Single family residence at 60 Peckham Farms Drive.

Change of Use at 3087 Berlin Turnpike for a temporary store, Spirit Halloween

### **These are the classes the inspectors took in OCTOBER:**

D. Jourdan - NEBOEA 59<sup>th</sup> Annual Conference 10/6-10/8/25 15 hours

K. Kilkenny - Rocky Hill on 10/21/25 - Subject: *Stop Work Orders* 2 hours

Middletown on 10/16/25 – IAEI - Subject: *2023 Code Changes* 2 hours

T. Greene - Rocky Hill on 10/21/25 - Subject: *Stop Work Orders*” 2 hours

**Building Department inspection activity for the month of OCTOBER was as follows:** The Inspectors completed a total of 328 Inspections. They were: A/C Install (3), Above Ceiling (4), Alarm (5), Chimney (7), Damp proofing (1), Deck (1), Electrical (18), Exterior Walls (1), Final (206), Footings (9), Foundation (4), Framing (5), Gas Line (5), Hood (1), Inspection (1), Insulation (7), Mechanical (1), Plumbing (1), Rebar (3), Roof (2), Rough (31), Siding (1), Site Visit (1), Slab (4), Waterproofing (2).

The total number of Building/Renovation Permits issued/applied for the month of OCTOBER produced a total permit value of **\$4,509,060.**

They are categorized as follows:

| TYPE OF PERMIT             | # OF PERMITS | VALUE OF PERMITS |
|----------------------------|--------------|------------------|
| ADDITIONS/ALTERATIONS      | 37           | 962,268.00       |
| DECKS                      | 5            | 76,850.00        |
| DEMOLITION                 | 1            | 7,500.00         |
| ELECTRICAL                 | 56           | 705,587.00       |
| FENCE                      | 0            | 0.00             |
| FIRE SUPPRESSION/SPRINKLER | 0            | 0.00             |
| FOOTING/FOUNDATION         | 0            | 0.00             |
| FUEL TANK                  | 1            | 350.00           |
| GARAGE/SHED                | 2            | 14,235.00        |
| MECHANICAL                 | 37           | 801,126.00       |
| NEW COMMERCIAL             | 0            | 0.00             |
| NEW MUNICIPAL              | 0            | 0.00             |

|                 |            |                  |
|-----------------|------------|------------------|
| NEW RESIDENTIAL | 4          | 1,055,000.00     |
| PLUMBING        | 20         | 69,079.00        |
| POOL            | 0          | 0.00             |
| ROOFING/SIDING  | 40         | 792,045.00       |
| SIGN            | 3          | 25,020.00        |
| SOLAR           | 0          | 0.00             |
| TENT            | 0          | 0.00             |
| OTHER           | 0          | 0.00             |
| <b>TOTAL</b>    | <b>206</b> | <b>4,509,060</b> |

The total Building income fees received in the month of OCTOBER were \$67,820.00

The total fees for other income were as follows: Town Planning and Zoning (Applications/Publications) \$910.00, Environmental \$180.00, Conservation \$200.00, Copies \$24.00, Zoning Board of Appeals \$0.00, Driveway/Excavation \$300.00, Engineering copies \$0.00. The other total income is \$1,614.00.

#### **Below is a comparison of the Permit Values for OCTOBER 2025 and OCTOBER 2024**

|                                      | <u>2025</u>    | <u>2024</u>    |
|--------------------------------------|----------------|----------------|
| Value of Permits issued for OCTOBER: | \$4,509,060.00 | \$3,239,347.00 |
| Fees for Permits issued for OCTOBER: | \$67,820.00    | \$37,837.00    |
| Other income Fees for OCTOBER:       | \$1,614.00     | \$3,343.00     |
| Building Permits Issued for OCTOBER: | 206            | 233            |

#### **Total Value of Permits and Permit Fees for the Fiscal Year:**

| 2025-2026    |                   | 2024-2025    |                   |
|--------------|-------------------|--------------|-------------------|
| <u>Value</u> | <u>Permit Fee</u> | <u>Value</u> | <u>Permit Fee</u> |
| \$21,390,269 | \$272,793         | \$15,630,936 | \$178,591         |

#### **FACILITIES DEPARTMENT**

The following is snap shot of ongoing work and projects the Facilities Department is working on or completed in the month of October. AkitaBox allows us to quantify our preventative maintenance tasks as well as work order requests. We completed a total of 146 work orders and tasks this month. We completed 46 preventative maintenance tasks and the team responded to and completed 97 reactive work orders. Of the 97 reactive work orders 48 were calls for service from outside the Facilities Department.

#### **Town Hall: (51 PM tasks and work orders completed)**

Town Hall Building in Akitabox is also used for Town Hall Annex Building, downtown lighting, and other miscellaneous work orders without an actually building in AkitaBox yet.

- Repaired 2 market square street lights #9 and #10 issue with photo cell
- Multiple times helping Engineering dept. camera catch basin piping to help identify lines
- Changed all exterior DOAS filters and performed fall PM service with Swan
- Multiple paper requests and conference room set ups for special meetings and multiple key fob requests
- Multiple PM's completed, building checks plumbing electrical
- Repaired faucet in women's room first floor

#### **Library: (16 PM tasks and work orders completed)**

- Replaced GFCi outlet for toaster in break room
- Repaired condensate leak in HVAC unit

- Repaired loose handrail bracket on main stairwell
- Multiple PM'ing Tasks
  - Heating tune ups
  - Plumbing and electrical
- Loose or missing pieces of laminate on work stations was repaired or replaced
- Repaired multiple exterior mortar cracks around building

**Highway Garage: (8 PM tasks and work orders completed)**

- Repaired auto door closure
- Repaired storage shelf in closet of police training building
- Built 3 picnic tables and a cart for human services at the ropes course
- Removed and replaced siding of the shoot house
  - Trimmed and painted windows
  - Cleaned mildew from north face
- Overhead door repairs to brackets hinges and cables

**Grounds Maintenance Garage, West Meadow Cemetery, and Mill Pond Park (12 PM tasks and work orders completed)**

- Heating tune up completed of all buildings
- Monthly PM checks
  - Plumbing, electrical, door maintenance
- Ran a new electrical circuit to the Christmas tree by the falls
- Replaced flood light for the falls

**Senior & Disabled Center: (22 PM tasks and work orders completed)**

- Began preparations for moving of the workout gym to new location in building
  - Moved and added electrical plugs for equipment and tv's
  - Patched holes in wall and painted walls
  - Removed cove base molding
  - Removed old and installed new style emergency lighting
- Completed short term ADA compliance action plan items
- Multiple PM'ing inspections and tasks completed
- Security upgrades
  - New card access system installed not yet online
  - Cameras installed not yet online
  - Upgrades ongoing

**Police Department: (28 PM tasks and work orders completed)**

- Multiple PM'ing tasks and inspections completed
- Worked with vendor on S2 access system issues
- PD PPE data room and storage upgrade renovation has started
  - New fire devices installed, 6 smoke detectors, 1 pull station, and 1 horn strobe
  - Ceiling grid work and extension of firewall
  - Sprinkler heads turned down into new ceiling pads
- Hung 3 award certificates in second floor lobby

**Administrative Projects:**

- Multiple meetings with Architects and MEP engineers for PD HVAC and roofing project
  - Working out Issues with Commissioning, Balancing, and final Punch Lists
    - Multiple meetings, Multiple hours/days spent commissioning testing ongoing
    - Have identified 5 VAV's that require controller replacement that was not a part of this project but their deficiencies were identified and are necessary to replace. Ongoing

- Planning for next grant for our historical properties. Kellogg-Eddy needs siding repairs, painting (exterior), and stone wall/foundation slab repairs.
  - Received budget number in March
  - Second budget number received end of Aug
- Working on MDC water notices (ongoing)
  - Completed the known addresses, will seek assistance from MDC for locating remaining
  - Fire department completed their buildings
  - **June I was told by a customer service rep from MDC we will get letters from them if there are any on going issues that need attention**
  - **No updates in Oct.**
- Meetings with MEP engineers and Architects for feasibility Studies of Highway and Parks garages
  - Received cost estimates for both projects
- ADA Action Plans Completed for Library, Police Department, Senior Center, Parks and Grounds Garage, and Highway Garage
  - **Received approval from Carol on our ADA action plan format. Finished all but two locations that are waiting for clarification on some of the potential violations.**
  - **Carol is waiting for verification from the state on some of our borderline/questionable violations**
- Multiple EOC planning and design meetings
  - **Construction has started.**
  - **Weekly progress meetings held every Tuesday**
- Town building lease evaluations ongoing
- Senior Center Security Upgrades
  - Started wiring for cameras and door readers (S2 system)
- Started planning (replanning) Police PPE Storage and data room renovations
  - Getting updated quotes for scope that has changed over time
  - All Quotes obtained Starting to release Contractors sometime in September
  - Contractors have been released project is starting in October.
  - **Painting and completion of ceiling grid work to start Monday 11/10/25**

## FINANCE

### Accounting and Administration

- Auditors had follow up questions and documentation that they need from when they were in house. All staff member spent time gathering documents and answering their questions. We continue to give them additional information as requested and hope to have the draft of our report by the middle of November.
- Lisa Rydecki, Deputy Finance Director, sent out to all department heads the memo for submission of the 2026-2027 fiscal year CIP budgets. Other work to prepare for budget preparation has begun.
- The pension and OPEB census information was completed and the reports for the auditors were received in early October. Work still continues with the actuary to complete our valuation report which will determine the amount of contribution required for the next fiscal year.
- Budget meetings with the MDC continued. After they finish putting their suggested budgets through the internal process, the results will be presented to the member Towns.
- Stipend payments for both the Volunteer Fire Department and Ambulance staff went out during the month.
- The project to get Munis Employee Self Service going as been restarted with Tyler and work will continue to resolve our issues and train staff in the coming months.
- Our office continues to support all other grants that have been approved or are being submitted.

The Town received grant funding from the State of Connecticut for the Educational Cost Share in the amount of \$4,222,422 during this month. The Town had the following interest rates for the month on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)

10/31/2025

|                                 | <u>Interest Earnings</u> |                            | <u>\$ Invested</u>  |
|---------------------------------|--------------------------|----------------------------|---------------------|
|                                 | <u>Budget FY2025-26</u>  | <u>Actual Year to Date</u> |                     |
| General Fund                    | \$800,000                | 616,102                    | \$51,752,389        |
| Special Revenue Funds           | 53,000                   | 12,963                     | 973,144             |
| Capital Projects Funds          |                          | 18,219                     | 1,279,473           |
| Internal Service Fund           | 200,000                  | 101,015                    | 7,308,918           |
| Trust and Agency Funds          |                          | 29,246                     | 2,057,004           |
| <b>TOTAL, ESTIMATED BY FUND</b> |                          |                            | <b>\$63,370,928</b> |

INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)

10/31/2025

|                                      | <u>Interest %</u>    |                   | <u>Interest \$</u>   |                   | <u>\$ Invested</u>  |
|--------------------------------------|----------------------|-------------------|----------------------|-------------------|---------------------|
|                                      | <u>Current Month</u> | <u>Last Month</u> | <u>Current Month</u> | <u>Last Month</u> |                     |
| STIF                                 | 4.23                 | 4.34              | 154,634              | 152,621           | 47,328,732          |
| Bank North                           | 1.56                 | 1.62              | 784                  | 788               | 597,430             |
| TDBank (new)                         | 2.06                 | 2.16              | 10,915               | 11,033            | 6,294,802           |
| Farmington Bank                      | .00                  | .00               | 0                    | 0                 | 0                   |
| Webster Bank                         | 1.96                 | 2.04              | 5,6634               | 5,669             | 3,423,552           |
| Liberty Bank                         | 3.92                 | 4.01              | 19,881               | 17,202            | 5,726,412           |
| <b>Total Outstanding Investments</b> |                      |                   |                      |                   | <b>\$63,370,928</b> |

*Rates reflect avg. monthly yield, annualized*Assessor

- The month of October was an exciting time in the Assessor's Office, Both Deputy Assessor Danielle Dippolino and Assessment Technician II Briana Brumaghim sat for the State of Connecticut Certified Municipal Assessors exam. Both Danielle and Briana passed the exam and receive their CCMA certifications.
- The 2025 Declarations of Personal Property were sent at the beginning of September to all businesses operating within our jurisdiction, approximately 1,931 Declarations were mailed. To date, 950 or 49% have been returned to the office. The month of October saw an increase in traffic, as business contacted the office both in person and over the phone requesting assistance in completing the Declaration of Personal Property.
- The final 2024 Motor Vehicle Grand List Supplemental file was provided by the Connecticut Department of Motor Vehicles and uploaded into the Assessor software system. The total number of accounts for the 2024 Supplemental is 5,798, which is a 22% increase over the 2023 Supplemental Grand List. This is due in part to the 2024 Motor Vehicle

Supplemental including the months of August and September. Of the 5,798 vehicles loaded, 266 were not assigned an MSRP and will need to be researched in order to process the Supplemental Grand List.

- The process of finalizing values for the 2025 Real Estate town-wide Revaluation continues in the month of October. Both the Assessor's Office and eQuality Valuation Services reviewed both the sales data and new values to ensure that the 2025 Revaluation is in line with all State guidelines and nationally accepted values for both ratios and appraisal uniformity. The next step in the process will be sending out assessment notices, mid to late November and assisting the revaluation company in completing informal hearings.
- The last week of October Assessment Tech II Briana Brumaghim attended IAAO Course 500, Assessment of Personal Property. This class covers topics such as the discovery, listing and valuing of Personal Property in the Assessor's Office.
- Real estate deeds were read and entered into the computer assisted mass appraisal system through the end of October, 115 property transfers were completed. 19 Handicap Modified Vehicle exemption applications were sent to those who received the benefit for the 2024 Grand List. Finally, a review was completed of all Veteran's who filed a DD-214 in 2024 for the 2025 Grand List.
- Looking forward to the month of November, 2025 Revaluation assessment notices will be sent mid to late in the Month, we will continue to receive and process 2025 Declarations of Personal Property, and the 2024 Motor Vehicle Supplemental Grand List will be processed and finalized.

### Revenue Collector

- Collections for October on the 2024 Grand List amounted to \$473,188.54 and back tax collections totaled \$56,479.38. Included in the back tax amount is \$12,364.97 which was collected on suspense accounts.
- This year's total collections through October are the same as last year's collections of 56%
- Daily taxpayers come into the office making payments. Recently, many taxpayers are only making partial payments. Others are taking advantage of our late hours by coming in on their way home from work and are pleased with our late night. Taxpayers continue to use the tax payment drop box when the Town Hall is closed. The staff in the Tax Office retrieves the payments from the drop box several times during the day and the payments are processed the same day.
- Delinquent statements were mailed to 3,220 taxpayers owing taxes on the current 2024 Grand List. Demand Notices were sent to taxpayers with two or more years overdue and not keeping up with payment arrangements.
- Research is being done for the personal property accounts which have not yet been paid by the business taxpayers.

### FIRE DEPARTMENT

The following is a report of the activities of the Newington Fire Department for the month of October, 2025. During this period, fire department members responded to alarms or emergencies. A summary of these alarms and a manpower response break down is detailed below:

| Code        | Incident Type                               | 4 Month |       |
|-------------|---|---------|-------|
|             |   | October | Total |
| <b>Fire</b> |   |         |       |
| 100         | Fire, Other                                 | 2       | 6     |
| 111         | Building fire                               | 1       | 5     |
| 112         | Fires in structure other than in a building | 0       | 1     |
| 113         | Cooking fire, confined to container         | 4       | 8     |
| 114         | Chimney or flue fire, confined to chimney   | 0       | 0     |
| 116         | Fuel burner/boiler malfunction, fire        | 0       | 1     |
| 123         | Fire in portable building, fixed location   | 0       | 0     |
| 130         | Mobile property (vehicle) fire, other       | 0       | 0     |

|     |  |           |           |
|-----|--|-----------|-----------|
| 131 | Passenger vehicle fire                     | 1         | 3         |
| 132 | Road freight or transport vehicle fire     | 0         | 0         |
| 140 | Natural vegetation fire, other             | 0         | 8         |
| 141 | Forest, woods or wildland fire             | 0         | 3         |
| 142 | Brush or brush-and-grass mixture fire      | 0         | 6         |
| 143 | Grass Fire                                 | 0         | 0         |
| 150 | Outside rubbish fire, other                | 0         | 0         |
| 151 | Outside rubbish, trash or waste fire       | 0         | 0         |
| 153 | Construction or demolition landfill fire   | 1         | 1         |
| 154 | Dumpster or other outside trash receptacle | 0         | 0         |
| 160 | Special outside fire, other                | 1         | 4         |
| 162 | Outside equipment fire                     | 0         | 2         |
| 170 | Cultivated vegetation, crop fire, other    | 0         | 0         |
|     | <b>Total</b>                               | <b>10</b> | <b>48</b> |

## **2 Overpressure Rupture, Explosion, Overheat (No Fire)**

|     |   |          |          |
|-----|---|----------|----------|
| 200 | Overpressure rupture, explosion, overheat | 0        | 1        |
| 210 | Overpressure rupture from steam, other    | 0        | 0        |
| 211 | Overpressure rupture of steam pipe        | 0        | 0        |
| 212 | Overpressure rupture of steam boiler      | 0        | 0        |
| 221 | Overpressure rupture of air or gas        | 0        | 0        |
| 223 | Air or gas rupture of pressure or process | 0        | 0        |
| 251 | Excessive heat, scorch burns with no fire | 0        | 0        |
|     | <b>Total</b>                              | <b>0</b> | <b>1</b> |

## **3 Rescue & Emergency Medical Service Incident**

|     |  |          |           |
|-----|--|----------|-----------|
| 300 | Rescue, EMS incident, other                | 0        | 1         |
| 311 | Medical assist, assist EMS crew            | 1        | 6         |
| 320 | Emergency medical service incident, other  | 0        | 1         |
| 322 | Motor vehicle accident with injuries       | 0        | 2         |
| 323 | Motor Vehicle/pedestrian accident (MV Ped) | 0        | 0         |
| 324 | Motor Vehicle Accident with no injuries    | 0        | 0         |
| 331 | Lock-in (if lock out, use 511)             | 0        | 0         |
| 340 | Search for lost person, other              | 0        | 0         |
| 350 | Extrication, rescue, other                 | 0        | 0         |
| 352 | Extrication of victim(s) from vehicle      | 0        | 2         |
| 353 | Removal of victim(s) from stalled elevator | 0        | 3         |
| 356 | High-angle rescue                          | 0        | 0         |
| 360 | Water & ice-related rescue, other          | 0        | 0         |
| 362 | Ice Rescue                                 | 0        | 0         |
| 381 | Rescue or EMS standby                      | 0        | 1         |
|     | <b>Total</b>                               | <b>1</b> | <b>16</b> |

|          |  |           |           |
|----------|--|-----------|-----------|
| <b>4</b> | <b>Hazardous Condition (No Fire)</b>             |           |           |
| 400      | Hazardous condition, Other                       | 1         | 7         |
| 410      | Combustible/flammable gas/liquid condition       | 0         | 1         |
| 411      | Gasoline or other flammable liquid spill         | 1         | 2         |
| 412      | Gas leak (natural gas or LPG)                    | 3         | 7         |
| 413      | Oil or other combustible liquid spill            | 0         | 0         |
| 420      | Toxic condition, other                           | 0         | 0         |
| 421      | Chemical hazard (no spill or leak)               | 0         | 2         |
| 422      | Chemical spill or leak                           | 0         | 1         |
| 423      | Refrigeration leak                               | 0         | 0         |
| 424      | Carbon monoxide incident                         | 2         | 3         |
| 440      | Electrical wiring/equipment problem, Other       | 3         | 21        |
| 441      | Heat from short circuit (wiring), defective/worn | 1         | 1         |
| 442      | Overheated motor                                 | 1         | 1         |
| 443      | Breakdown of light ballast                       | 0         | 0         |
| 444      | Power line down                                  | 3         | 7         |
| 445      | Arching, shorted electrical equipment            | 0         | 5         |
| 451      | Biological hazard, confirmed or suspected        | 0         | 0         |
| 460      | Accident, potential accident, other              | 0         | 1         |
| 463      | Vehicle accident, general cleanup                | 1         | 3         |
|          | <b>Total</b>                                     | <b>16</b> | <b>62</b> |
| <b>5</b> | <b>Service Call</b>                              |           |           |
| 500      | Service Call, other                              | 0         | 2         |
| 510      | Person in distress, other                        | 0         | 0         |
| 511      | Lock-out   | 0         | 1         |
| 512      | Ring or jewelry removal                          | 0         | 0         |
| 520      | Water problem, Other                             | 0         | 2         |
| 521      | Water evacuation                                 | 0         | 0         |
| 522      | Water or steam leak                              | 0         | 0         |
| 531      | Smoke or odor removal                            | 2         | 4         |
| 540      | Animal problem, other                            | 0         | 0         |
| 542      | Animal rescue                                    | 0         | 0         |
| 550      | Public service assistance, Other                 | 0         | 2         |
| 551      | Assist police or other governmental agency       | 1         | 3         |
| 552      | Police matter                                    | 0         | 0         |
| 553      | Public Service                                   | 0         | 0         |
| 561      | Unauthorized burning                             | 3         | 8         |
| 571      | Cover assignment, standby, move up               | 2         | 18        |
|          | <b>Total</b>                                     | <b>8</b>  | <b>40</b> |

**6 Good Intent Call**

|     |   |           |           |
|-----|---|-----------|-----------|
| 600 | Good intent call, other                       | 4         | 16        |
| 611 | Dispatched & cancelled en route               | 2         | 5         |
| 621 | Wrong location                                | 0         | 0         |
| 622 | No Incident found on arrival at dispatch      | 0         | 2         |
| 631 | Authorized controlled burning                 | 1         | 3         |
| 641 | Vicinity alarm (incident in other location)   | 0         | 0         |
| 650 | Steam, other gas mistaken for smoke, other    | 0         | 1         |
| 651 | Smoke scare, odor of smoke                    | 3         | 6         |
| 652 | Steam, vapor, fog or dust thought to be smoke | 0         | 0         |
| 653 | Smoke from barbecue, tar kettle               | 0         | 0         |
| 661 | EMS call, party transported by non-fire       | 0         | 0         |
| 671 | HazMat release investigation w/no HazMat      | 2         | 10        |
| 672 | Biological hazard investigation, none found   | 0         | 0         |
|     | <b>Total</b>                                  | <b>12</b> | <b>43</b> |

#### **7 False Alarm & False Call**

|     |  |           |            |
|-----|--|-----------|------------|
| 700 | False alarm or false call, Other                   | 4         | 19         |
| 710 | Malicious, mischievous false call, other           | 0         | 0          |
| 711 | Municipal alarm system, malicious false            | 0         | 0          |
| 714 | Central station, malicious false alarm             | 0         | 1          |
| 715 | Local alarm system,                                | 0         | 0          |
| 721 | Bomb Scare – no bomb                               | 0         | 0          |
| 730 | System malfunction, Other                          | 5         | 13         |
| 731 | Sprinkler activation due to malfunction            | 1         | 1          |
| 732 | Extinguishing system activation due to malfunction | 0         | 0          |
| 733 | Smoke detector activation due to malfunction       | 3         | 13         |
| 734 | Heat detector activation due to malfunction        | 0         | 0          |
| 735 | Alarm system sounded due to malfunction            | 2         | 5          |
| 736 | CO detector activation due to malfunction          | 1         | 9          |
| 740 | Unintentional transmission of alarm, other         | 9         | 12         |
| 741 | Sprinkler activation, no fire                      | 0         | 2          |
| 742 | Extinguishing system activation                    | 0         | 0          |
| 743 | Smoke detector activation, no fire - unintentional | 6         | 24         |
| 744 | Detector Activation, no fire                       | 1         | 10         |
| 745 | Alarm system activation, no fire                   | 9         | 16         |
| 746 | Carbon monoxide detector activation, no CO         | 1         | 10         |
|     | <b>Total</b>                                       | <b>42</b> | <b>135</b> |

#### **8 Severe Weather & Natural Disaster**

|     |   |          |          |
|-----|---|----------|----------|
| 800 | Severe weather or natural disaster, other | 0        | 0        |
| 812 | Flood Assessment                          | 0        | 0        |
| 813 | Wind Storm, tornado/hurricane assessment  | 0        | 0        |
| 814 | Lightning strike (no fire)                | 0        | 0        |
|     | <b>Total</b>                              | <b>0</b> | <b>0</b> |

|     |                                 |          |          |
|-----|---------------------------------|----------|----------|
| 9   | <b>Special Incident Type</b>    |          |          |
| 900 | Special type of incident, other | 0        | 2        |
| 911 | Citizen complaint               | 0        | 0        |
|     | <b>Total</b>                    | <b>0</b> | <b>2</b> |

|                    |           |            |
|--------------------|-----------|------------|
| <b>Total Calls</b> | <b>89</b> | <b>347</b> |
|--------------------|-----------|------------|

### Chief's Activities October 2025

- Discussions with Chief Regina on NERIS conversion
- Attend Fire Prevention Open House
- Meet with Safety Officers to review new SOP/SOG's
- Attend Fire Department PMBC meeting for Company 4
- Discussions with Deputy Chief Giansanti on apparatus and building issues
- Discussions with vendor for Company 1 floor completion/ repairs
- Discussions with Deputy Chief Stegmaier on personnel activities / issues
- Attend Command staff meeting
- Attend meeting with TM and Architect for Company 4
- Discussions with Asst. Chief Lapierre on budget and quarter master purchasing
- Discussions with Chiefs on budget discussions
- Discussions with vendors on delivery of new equipment for E2
- Deliver new E2 to Newington from Firematic
- Attend Chamber of Commerce Trick or Treat Stroll at Fire Museum
- Attend Bogies for the Brave Scholarship dinner
- Work with IT Staff on Kalasky Room video conferencing improvements
- Discussions with staff on awards night planning
- Volunteer at NHS Football concession stand
- Discussions about sign for naming of Training Tower / date of install
- Attend TPZ meetings for Kitts Lane Development
- Review plans for BESS on East Cedar Street
- Monitor construction on Cedar Street garage
- Attend Walk thru of DOT building Pascone Place and DOT HQ-2800 Berlin Tpke.
- Discussions with FM on possible development on Louis and Pascone
- Discussions with Hermas on Service 2 delivery, lighting and outfitting
- Meet and discuss with Capt. Carbone and Lt. Gionfriddo on Zello work platform roll out
- Attend Chiefs meeting
- Attend Board of Fire Commissioners meeting
- Discussions with Captain Lapierre on Newington recruit class
- Discussions with Wethersfield for install of radio frequencies in radios

## Car 2 Fire Chiefs Activities October 2025

- Prepare Command Staff minutes
- Chief's meeting Office time fire reports
- Follow up on jackets
- Prepare Class B uniform requests
- Contact Chris Badgis gear repairs
- Distribution of new jackets
- Check with Security on missing jacket
- Pick up jacket at Security Uniforms
- Attendance at multi company training
- Move hose delivery to lower bay with fork lift
- Officer Training attendance work with Quartermasters
- Department drill attendance
- Cedar Mountain correspondence with Fire Marshal on several faulting alarms
- Correspondence with Building Department
- Main Street house walk through at both DOT facilities
- Command Staff meeting
- Follow up with Chris Badgis on resized gear from command staff meeting question

## Car 3 Fire Chiefs Activities October 2025

### **November 2025 Training Report Progress History**

- **Training Tower Updates**
  - Electrical work for lighting will begin this month.
  - Camera system installed in tower. Roof prop and sea-bin (storage) pending completion of the electrical work.
  - Training prop installed and train-the-trainer instruction started. West Hartford requested use of roof prop for new recruit training. Permission granted making them the first to use the prop.
  - Burn room and 3<sup>rd</sup> floor expansion quotes received and will move forward in next budget cycle. All were submitted for CIP.
- **Pre-Plans**
  - Training Division will be scheduling additional walk-throughs based on our ISO data.
    - A minimum of two pre-plans will be scheduled each month.
    - Reflected in the Non-Incident Training Report each month.

### **Drill Schedule – November through December 2025**

| November                        |                        |            |
|---------------------------------|------------------------|------------|
| Officer Training                | Extrication            | 11/11/2025 |
| New Officer Candidate Program   | Standpipe/High Rise    | 11/19/2025 |
| Multi-Company Drill (1/3)       | Extrication            | 11/17/2025 |
| Multi-Company Drill (Day Drill) | Standpipes w/Tim Klett | 11/16/2025 |
| Multi-Company Drill (2/4)       | Extrication            | 11/24/2025 |
| Department Drill (Mandatory)    | Sexual Harassment      | 12/08/2025 |

Drills in November (Extrication) and December (Sexual Harassment)

Please note that our Sexual Harassment training is in-person and ALL members are required to attend this training. Members who do not make this training or the provided make-up events are suspended from the Department until such training is completed. Drills in 2026 starting with January (HazMat), February (Ice Water Rescue), March (SCBA and Bailout), April (Live Burn and UTV), May (Roof Prop and Truck Operations), and June (Ladders).

#### **CT Fire Academy Classes - 2025**

FFI and FFII classes are currently in process starting August 14, 2025.

FFI graduation is December 2, 2025. Time to be determined.

#### **Car 4 Fire Chiefs Activities October 2025**

Month: November 2025

Department Status

Regular Members: 97

Cadets: 14

Promotions: None

New Members/Applications: (8) Application in process

Housekeeping

Resignations/Retirements: Kyle Roberts- Resignation  
Jim Stawarky- Retirement

- o Cadet Pancake Breakfast 11/23
- o Fire Prevention Activities at schools completed
- o Pay Per Call Checks Scheduled to go out 11/26

#### **Car 5 Fire Chiefs Activities October 2025**

- Started inventorying new items that are coming in for the new Engine 2.
- Completed the annual State Inspections for the boilers in all 5 stations. These are now good for 2 years. Only 2 minor issues were discovered and these will be addressed when the boilers are serviced this month.
- The annual hose testing was completed for all apparatus. No failures found.
- The annual ladder testing was completed. We had 1 24' extension ladder failure due to a damaged rung. This ladder was taken out of service.
- The new Engine 2 was delivered to Rocky Hill. Service was performed and then it was delivered to Station 2. Highway will be picking it up to complete their work shortly.
- All exterior doors have had their locks replaced and are in good shape. 1 door was found in need of replacement, rear of Engine 1's bay. A quote was requested for replacement.
- The Kalaski room floor was replaced and the floor in Sherri's office repaired by Galaxy flooring. These were completed under warranty. Sherri's office floor was not warranty damage but they did it anyway under that.
- The following repairs and services were done in the follow stations:

Company 1- The front sconce light was repaired. Front door locking mechanism repaired. Lower bay passage door closure replaced.

Company 2 – No new issues were reported

Company 3 – No new issues were reported

Company 4 – Replaced the exterior lights photocell. Repaired broken outlets in E4 Office.

Company 5 – No new issues were reported.

Chapman Street – No new progress this month.

- Various repairs have been done to all of the fleet by the Highway Dept. The annual Fall Preventative Maintenance has begun on all apparatus.

## **FIRE MARSHAL**

The Fire Marshal's Office has worked with Alpine (RedNMX) to develop a more comprehensive dashboard to provide a monthly overview of the FMO Activities. We still have some minor changes to make along with data validation, but the attached report is the starting point.

If there is any information that you would like to see added to this report, please let me know.

### **Office Updates:**

#### **Training –**

CT Chapter - International Association of Arson Investigators Annual Conference will be held in November and consists of several training sessions which count towards each staff members continuing education requirements. This year, 6 out of 7 staff members have been registered to attend. Fire Marshal Zordan was able to the CT Fair Plan Grant to offset the cost of registration from \$300 per person to \$50 per person.

#### **Staffing/Inspections –**

FCI Muir has submitted his resignation due to his acceptance of another job.

FI Sullivan is unable to work since October 1 due to an injury. He is not expected back until mid-December.

The Fire Marshal's Office currently has 113 Open Building Permits:

- 1 Myra Cohen Way – The Spark – Apartments
- 69 Culver Street – Culver Apartments –
  - The Fire Marshal's Office has received and submitted the final payment for fire watch. The total billing was \$31,300 dollars.
- 3 John H. Stewart Drive – Cedar Mountain Commons – adding a memory care unit • 1599 Southeast Road – Barnes and Noble – Renovation:
  - Barnes and Nobel will be vacating and a swim school will be going in on the Newington side of the property. We will be working with our counterparts in Farmington on this project.
- 71 Halloran Drive – John Wallace Middle School – renovation is ongoing.
- 1 John H. Stewart Drive – renovation of existing nursing home and addition of an elevator
- 3313 Berlin Turnpike – Wonder – very close to opening
- 3331 Berlin Turnpike – Modern Kitchen – CO issued.

We have dealt with recurring fire alarm issues at the following properties

- Stonegate Apartments – issue resolved (faulty pull station)
- 375 Willard Ave – Fire Alarm deactivated and the property owner is in the process of a full replacement.

### **Budget:**

The Fire Marshal's Office does not have any CIP requests for the next budget year. The Fire Marshal is working on the General Operations Budget for the office.

A large part of our Training Budget was expended for the meal plan (required) for FI Sokolowski's National Fire Academy class and mileage. This was budgeted in last years budget, but because of the government shutdown of the National Fire Academy (last year) we were unable to carry over that money.

**Events:**

The Fire Marshal's Office assisted with the fire prevention presenations at the Elementary schools throughout the month of October.

FMO Staff were on-site for the Fire Department Open House and provided live fire demonstrations along with fire extinguisher training.

The Fire Marshal's Office presented a fire safety program to the Senior and Disabled Center along with a demonstration from an accelerant detection canine from the CSP-FEIU.

The Fire Marshal's Office will be scheduling a meeting/conference with all of the property managers of residential occupancies in town. This will serve as an opportunity develop a better working relationship and provide some education and training as to what we look for on inspections.

**Special Projects:**

We continue to work on digitizing building plans. As previously stated, this is an extensive project and will take a significant amount of time.

We have kicked off the Connecticut Fire Prevention Poster with the 4<sup>th</sup> and 5<sup>th</sup> grade students.

The Fire Marshal's Office is sponsoring the Anna Reynolds Safety Patrol program this year. More details to come.

Inspections by Month  
October

## Fire Investigations

| Status      | Total Occupancies | Percent Of Total |
|-------------|-------------------|------------------|
| Complete    | 1226              | 71%              |
| Due         | 312               | 18%              |
| Upcoming    | 196               | 11%              |
| Grand Total | 1734              | 100%             |

### Fire Marshall's Office Interactions by Type

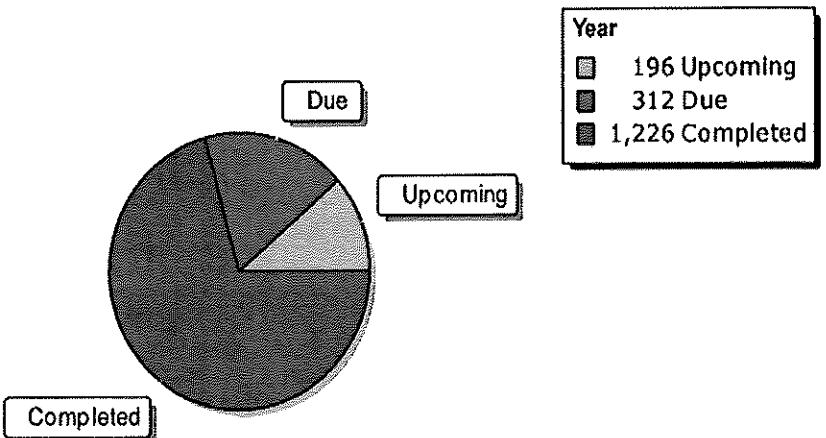
| Inspections | Investigations | Incidents |
|-------------|----------------|-----------|
| 69          | 3              | 0         |

Address: 87 COLES AVE

Fire Date and Time: 10/10/2025 11:11

Investigator: John Hofmann

### Inspection Progress to Date



Occupancy Type: Residential - Single/Two Family

Investigation Close Date and Time: 10/10/2025 11:58

Status: Investigation Closed - Accidental

Address: 160 PASCONE PL  
 Fire Date and Time: 10/23/2025 15:30  
 Investigator: John Sokolowski

Occupancy Type:  
 Investigation Close Date and Time: 10/23/2025 16:54  
 Status:

Address: 23 WOODMERE RD  
 Fire Date and Time: 10/30/2025 17:59  
 Investigator: Douglas "DJ" Zordan

Occupancy Type:  
 Investigation Close Date and Time: 10/30/2025 21:00  
 Status:

| FOR<br>2026<br>13     | ACCOUNTS FOR:<br>1000 General Fund | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMNTS | REVISED<br>BUDGET | YTD<br>EXPENDED | ENCUMBRANC<br>ES | AVAILABLE<br>BUDGET | PCT<br>US<br>ED |
|-----------------------|------------------------------------|--------------------|-----------------------|-------------------|-----------------|------------------|---------------------|-----------------|
| 10238                 | Full time salaries                 | 219,893            | 0                     | 219,893           | 79,626.10       | .00              | 140,266.90          | 36.2%           |
| 10238                 | Overtime                           | 0                  | 0                     | 0                 | .00             | .00              | .00                 | .0%             |
| 10238                 | Part Time                          | 75,048             | 0                     | 75,048            | 19,523.11       | .00              | 55,524.89           | 26.0%           |
| 10238                 | Dues and Subscription              | 3,935              | 0                     | 3,935             | 25.00           | .00              | 3,910.00            | .6%             |
| 10238                 | Transportation                     | 0                  | 0                     | 0                 | .00             | .00              | .00                 | .0%             |
| 10238                 | Conferences, Meetings              | 1,800              | 700                   | 2,500             | 2,261.87        | .00              | 238.13              | 90.5%           |
| 10238                 | Postage and Shipping               | 0                  | 0                     | 0                 | .00             | .00              | .00                 | .0%             |
| 10238                 | Telephone                          | 0                  | 0                     | 0                 | .00             | .00              | .00                 | .0%             |
| 10238                 | Equipment Maintenance              | 1,400              | -700                  | 700               | .00             | .00              | 700.00              | .0%             |
| 10238                 | Motor Vehicle Mainte               | 1,000              | 0                     | 1,000             | .00             | .00              | 1,000.00            | .0%             |
| 10238                 | Office Supplies                    | 700                | 0                     | 700               | 241.17          | 23.94            | 434.89              | 37.9%           |
| 10238                 | Technical Supplies                 | 2,300              | 0                     | 2,300             | 324.00          | 160.81           | 1,815.19            | 21.1%           |
| 10238                 | Uniforms and Clothin               | 5,500              | 0                     | 5,500             | .00             | 875.00           | 4,625.00            | 15.9%           |
| 10238                 | Motor Fuel and Lubri               | 0                  | 0                     | 0                 | .00             | .00              | .00                 | .0%             |
| 10238                 | Other Materials                    | 3,500              | 0                     | 3,500             | 853.30          | 2,065.37         | 581.33              | 83.4%           |
| 10238                 | Technical Equipment                | 2,600              | 0                     | 2,600             | .00             | .00              | 2,600.00            | .0%             |
| TOTAL Fire Department |                                    | 317,676            | 0                     | 317,676           | 102,854.55      | 3,125.12         | 211,696.33          | 33.4%           |
| TOTAL General Fund    |                                    | 317,676            | 0                     | 317,676           | 102,854.55      | 3,125.12         | 211,696.33          | 33.4%           |
| TOTAL EXPENSES        |                                    | 317,676            | 0                     | 317,676           | 102,854.55      | 3,125.12         | 211,696.33          |                 |

## HIGHWAY DEPARTMENT

### Administration

- Continued to meet with residents to discuss various issues and concerns
- Continued with ongoing Landfill post closure requirements
- Completed Audit of Transfer Station per DEEP Stewardship Permit
- Met with Engineering Department to discuss various projects and drainage concerns
- Met with contractor to discuss Garfield St. streetscape project
- Met with the MDC to discuss long term paving program
- Met with Public Works group to discuss upcoming projects
- Met with consultant to discuss MS-4 permit compliance
- Attended Solid Waste Advisory Committee and CCSWA meeting

- Administered Equipment Operator I practical and final interview for current vacancy
- Administered Traffic Division written exam and final interview for current vacancy
- Completed hiring for temporary Leaf Positions for upcoming Leaf Collection Program
- Completed mill and overlay program for current year
- Completed crack sealing program for the current year

#### **Roadway Maintenance**

- Continued with litter pickup/graffiti removal Town wide
- Highway operators continued with Transfer Station material processing
- Completed the overlaying of various Town roads with bid awarded contractor
- Continued with brush cutting and vegetation trimming of Piper Brook waterway and Transfer Station
- Completed the restoration of driveway aprons and curbing for overlay program
- Catch basin repairs completed on Hillcrest Ave and Browning St; Woodland St, and Augusta Dr
- Patched and cleaned various catch basins as needed
- Assisted Facilities Department with excavating for test pits at EOC
- Cleared waterway on Stonehedge Dr
- Crews assisted IT and Facilities Departments with rebuild of communications box at Highway Facility
- Completed CCTV of pipe at Fire Company #5 and Indian Hill Rd
- Completed vehicle and equipment preparation for upcoming Leaf Collection
- Completed Leaf Collection training for new hires
- Responded to one (1) after hour call in(s) for the month
- Three (3) eviction(s) scheduled for the month- one requiring storage

#### **Fleet Maintenance**

- Mechanics continued with preventive, snow seasonal services, scheduled maintenance and emergency repairs to all Town vehicles/equipment
- Police Mechanic continued with the upfitting of other new patrol vehicles along with routine services and repairs
- Completed services on leaf machines and vehicles
- Began Fire Department fall services along with needed repairs
- Began services of snow removal vehicles and equipment
- Two (2) after hour call in(s) for the month

#### **Sanitation/Recycling/Transfer Station**

- Scheduled 154 residential bulk items for collection for the month
- Scheduled 40 condominium bulk items for collection for the month
- Scheduled 24 condo/residential scrap metal items for collection for the month
- 3534 tons of cumulative Municipal Solid Waste were collected from July through October
- 708 tons of cumulative recyclables were collected from July through October
- 159 mattresses/box springs count was reported for the month
- Two (2) television(s) were collected for the month
- Issued 37 permanent Transfer Station permits and 5 temporary permits for the month

**HIGHWAY OVERTIME**  
**OCTOBER (10/1/25- 10/31/25)**

|                              |      |            |
|------------------------------|------|------------|
| VEHICLES AND EQUIPMENT       | 10.7 | \$682.90   |
| WEEKEND STAND-BY AND CALL-IN | 16.0 | \$810.16   |
| ROAD MAINTENANCE             | 9.3  | \$478.83   |
| LEAVES                       | 0.5  | \$27.36    |
|                              | 36.5 | \$1,999.25 |

**HUMAN SERVICES**

- SCORE is off to a great start with 6 programs this month!
- NHS Adventure Club had a hike for an outing and plan on doing something again during November; attempting one outing a month. Started to promote Ski & Snowboard Club for the winter. The students from last year plan on helping with promoting
- Youth Leadership Coalition began and it is a great group of students of some old members and new members. Will be planning community service projects for the upcoming year.

**Narrative:**

In September, a new family came into Human Services to reach out for support. The family requested services for their son-looking for programs to support him and get him active in town. Coordinator Manion started adult to youth mentoring with him & he started as a SCORE youth to youth mentor. He has been doing a great job with the younger youth during the programs and he seems to be enjoying it a lot. I received a text message from his mom this month saying, "Side note: He's been enjoying the Program. So that makes my heart happy. On Saturday he stated life's pretty good. I'm getting out more, doing fun things, meeting ppl. Schools great. Etc. That made my day." This is a positive example of how our youth engagement truly helps the youth, the family, and the community.

On a trip to Lake Compounce, one of the students was terrified of haunted houses. She was planning to go for rides and games but not going into a haunted house. After Coordinator Manion told her that he and another staff member would walk with her-she ended up going into two haunted houses. She shared with her mom after the trip how she built up the courage to do it and that she attributed this to staff support. She said she can't wait to go next year!

- This month we held a youth program called "Paws & Positivity" which included a read-a-loud of Gizmo's Pawesome Guide to Mental Health – provided free by United Way of CT. We had a campfire, s'mores, and K9 Ray from Newington PD visited with his handler! The 3<sup>rd</sup> & 4<sup>th</sup> grade students in attendance shared how they take care of their mental health such as playing with their family pets or talking to their parents. K9 Ray shared his love of his ball and showed off his quick training moves.
- Clinical Coordinator also attended 4-day Trauma-Informed Restorative Justice training, bringing updated information and resources to the Newington Youth Diversion Team.

This month one of our young adults that engaged in clinical services is a recent graduate of Newington HS. She was referred at the end of her senior year from school-based counseling services for

continued support. This student engaged with clinical services throughout the summer and shared about financial hardships. This led to collaboration between clinical staff and financial casework. This case highlights how clinical and financial casework wrap supports around folks as needed.

- Redeterminations & new applications are being scheduled & completed by staff: LaBrecque, Wassik, Tarantello & Smith. 300 households were redetermined since July. We anticipate having close to 400 households enrolled by the final holiday distribution in December. As part of this process, we screen households for eligibility for additional needs & potential resources.
- Volunteer meeting held on 10-15-25 was well attended. Policies & procedures were reviewed & volunteers submitted their availability for the Nov & Dec programs. SW Smith & Adm Sec Delude scheduled all volunteers & sent them confirmations.
- SW Smith is working on matching sponsors to Holiday gift recipients.
- Student intern Johnson has completed redetermination appointments independently and started working with several clients around housing applications. She has shadowed on complex case management casers & doing a great job so far.

**Financial Casework Examples:** Caseworker Tarantello worked with a 51yo married male who resides with his wife and three children. His wife and two of the children were involved in an extensive domestic abuse situation with her ex-husband and father of the children, for which he is currently incarcerated. As such, this she is not receiving child support for any children. The wife has zero income due to her son's special needs. However, this child is now enrolled in a Special Needs Program and she is searching for employment. Husband has been out of work for a period of time and exhausted his UIB benefits in early September. He was hired on 10/9, took required drug test & anticipates start date of 10/21. During the time of his unemployment, this household fell behind on MDC bill. Human Services assisted as a bridge to self -sufficiency.

Coordinator Wassik supervises CT Foodshare mobile truck every other Thursday for CT residents. Our many volunteers are responsible for the distribution of that food. Typically, there are 130 to 160 recipients, however with the Government Shut Down pending for 11/2025 there were 172 participants who stood in the cold rain to access the food from this very valuable program. Coordinator Wassik answered numerous questions and attempted to alleviate the concern they expressed – fear that SNAP benefits would cease for the month of November.

**September 2025 Statistics**

| <b>Selected Programs</b>   | <b>FY 26<br/>Total This<br/>Month</b> | <b>FY 26<br/>Total Last<br/>Month</b> | <b>FY 25-26<br/>Cumulative<br/>Total YTD</b> | <b>FY 24-25<br/>Cumulative<br/>Total YTD</b> |
|--|---------------------------------------|---------------------------------------|--|--|
| Youth & Family Counseling cases<br>Clinical presentations/# attendees                  | 14<br>1/6                             | 18<br>0                               | 67<br>2/26                                   | 32<br>0                                      |
| Youth & Family Service Hours   | 25.5                                  | 24.75                                 | 92   | 44.75  |
| YDT (formerly JRB) cases :<br>YDT hearings:<br>YDT Service hours:<br>New Cases         | 9<br>2<br>9.25<br>0                   | 8<br>1<br>21.75<br>2                  | 33<br>6<br>57.5<br>4                         | 56<br>3<br>70.5                              |
| Positive Youth Development   | 129                                   | 17                                    | 428  | 227  |
| Adult to Youth Mentoring:<br>Cases<br>Service hours                                    | 17<br>33.5                            | 14<br>24                              | 46<br>76.25                                  | New in fy25                                  |
| Community Service<br># of hours completed<br>Challenge Course: Adult<br>youth(outside) | 0<br>0<br>0<br>1                      | 0<br>0<br>0<br>0                      | 2<br>56<br>0<br>1                            | 0<br>181<br>47<br>0                          |
| Social Casework Cases<br>Under 55 =<br>Under 55 disabled =<br>Over 55 =                | 146<br>40<br>17<br>89                 | 115<br>32<br>12<br>71                 | 570<br>145<br>52<br>373                      | 368<br>55<br>36<br>186                       |
| Social Casework Service Hours  | 152.75                                | 134.25                                | 571  | 514.6  |
| Food Bank Household visits<br># bags of groceries distributed<br>Mobile truck          | 180<br>1453<br>457                    | 164<br>1394<br>299                    | 683<br>5554<br>1265                          | 650<br>5187<br>1364                          |
| Special Needs  | 11                                    | 15                                    | 42   | 19   |

## **INFORMATION TECHNOLOGY**

The Town's Information Technology team consists of Scott Sharlow, Chief Information Officer, Monique Michaud, GIS Technician, Steven Pollock, Network Administrator/Project Leader, John Bolduc, Network Administrator/Project Leader, and Scott Hoagland, Network Administrator/Project Leader.

During the course of the month of October, the Department of Information Technology and GIS participated, assisted, and/or were directly involved in the completion of 61 formal requests for service. In addition, the department worked on the following projects:

- Continued work on forensic audio recording implementation for the Town radio system
- Worked to deploy 32 video cameras at PD and SDC
- MS365 exchange migration completed
- PD Room UPS firmware updated, bypass tested and documented
- FD UPS batteries replaced in 4 firehouses
- PD booking camera software relicensed
- Created park finder application for Town GIS page
- Created maps for Fire Marshal, Registrar, and Highway department
- Continued GIS needs assessment department meetings
- Worked on Assessor 2025 real public information gateway
- Updated facilities and static downloadable maps on Town website
- Continued work on stormwater, cross streets, address points, and planimetric updates
- Kicked off sidewalk and crosswalk inventory
- Upgraded firmware on access control software
- Configured and installed stacked switch at SDC for additional devices
- Identified and labeled door access panels at PD and updated failed battery backup
- Setup and configured new access control solution at SDC
- Update switch firmware at Highway, P&G, Bus Garage, Library, SDC and TH
- Diagnosed, troubleshoot and resolved bad switch modules at PD and TH
- Packaged, tested, and deployed Motorola software for PD
- Reviewed and deployed patches on webtrac server and made security protocol changes
- Updated PCI DSS compliance for web and onsite solution
- Worked with registrar to support early voting setup and configuration
- Upgraded RecTrac and WebTrac servers to latest version
- Upgraded server and client side software for Town Clerk
- Fixed issue with A/V at Parks and Recreation
- Identified A/V issues and corrected at Town Hall
- Continued with Cemetery management software migration
- Continued IT involvement in the EOC project
- Continued work on enterprise fiber optic deployment

## **LIBRARY**

- The Friends of the Library held a reception on October 18 for its current members to thank them for their membership and support of the Friends and the library. Invited guests dropped in between 1:00 – 3:00 pm, received a gift, enjoyed light refreshments and mingled with fellow friends. A drawing for a special prize giveaway was held at the end of the two hours. Anyone who had renewed or joined the Friends between September 1 – October 17 was eligible to win.

More than 100 people attended. The Friends of are also very busy getting ready for their Fall Book Sale at the Newington Senior and Disabled Center on November 7, 8, 9. Thousands of books and audiovisual materials will be available to purchase. They are also planning for their first Arts & Crafts Fair that will be held at the library on Saturday, November 22 from 10:00 am – 3:00 pm and are continuing to plan for Winterfest 2026 that will be held on Friday, January 16, 2026.

- The month-long reading event *Fresh Pumpkin or Rotten Pumpkin: Blind Date with a Book*, that began on September 22 and ran through October 24 was very successful. Patrons of all ages picked a gift-wrapped book based on its clues and genre, checked it out, read it and decided if it is a fresh (love it) or rotten (didn't like it). After they read the book, they had the option to fill out a review card and return it by November 14, they are eligible to win a prize. By the end of the month, 249 children's books were checked out, 59 teen books and 228 adult books.
- The Library Board of Trustees offered a Friday evening jazz concert at the library as part of the George G. Hanel Fine Arts Series. The *Perfido and Humbert Duo* entertained more than 100 people, performing modern jazz and improvisation. Peter Perfido was a former Newington resident who now lives in France. Many friends, family and fans came to enjoy the music. The concert was made possible from a bequest from Mr. George G. Hanel. The bequest was created to allow no fewer than two programs per year that are dedicated to the arts, and which will be free of admission charges to the public.
- *The 2025-2026 Newington Information Packet* that is designed to provide a brief outline of community information and town services was completed by the staff and is available to the public both in print and digital formats.
- Business Manager Karolyn McLain and Head of Reference Jennifer Hebert completed the CT State Library Annual Statistical Report on October 1. They had been working on the report since September. The report requires a lot of library statistics and analysis. They did a great job.
- CT Children's bestselling author Debbi Michiko Florence of the Jasmine Toguchi series, visited all 3<sup>rd</sup> and 4<sup>th</sup> graders in Newington on October 27 & 29 as part of the Annual John and Adella Sliva Young People's Literary Series. She was very engaging and the students had fun engaging with her. This author event was made possible by an endowment by the daughters of John and Adella Sliva in memory of their parents. We were thrilled that one of the daughters Joan Briggaman along with her cousin Laurie, stopped in for one of the visits.
- The Children's department staff offered 37 programs to 1,646 children and their caregivers. Archived views of previous online programs for the month of June were 191. Weekly storytimes for one-year olds, two-year olds and three-year-olds continue to be extremely popular with most filling up on a regular basis. Part-time children's librarian and volunteer firefighter Joanne Cistulli Joanna did a special storytime again at the Old Firehouse in Newington. Along with the storytime, families were able to see a couple demos and get close to the fire truck. *Country Quilt Llama* visited the library again, delighting children and parents alike. Along with a special storytime, children got to learn about and visit with the llama. There is nothing better than to see a llama exiting the elevator at the library when the doors open. Highlights of other programs include a collaborative program with the *Safesplash Swim School* in Newington in which kids and their parents were provided with quick demonstrations with water safety tips; a fun, hands-on workshop where families could paint and decorate a 'Diya' or lamp and enjoy a lively presentation exploring stories and traditions that inspire the holiday Diwali and a kids annual *Spooktober* that

offered a nice selection of Halloween crafts and activities.

- Teens were offered 4 programs to 53 teens. Archived views of previous online programs for the month were 47. The High School Book Club met this month for its first official meeting of the year. The program was very successful, with many teens attending and eagerly discussing the chosen book, *Red Rising* by Pierce Brown. Teens learned how to make glove monsters from donated gloves and a special craft program had teens creating Fall mason jars. A teen Grab & Go to crochet a mini pumpkin completed the month. The Teen Librarians created a reading list of spooky reads for Mr. Klatt at the John Wallace Middle School.
- Adults were offered 33 programs attended by 857 adults. Archived views of previous online programs for the month of October were 2,463. Assistant Town Planner Erik Hinckley and local historian spoke about his book *Maritime Shipping News: The Historical Power of the Seas*. A series of programs for seniors and their families sponsored by the CT Care Planning Counsel Advisory Board concluded in October. Topics included financial planning, estate planning and getting the help you need. Other special programs included *Tarot Cards 101*, a pumpkin paint and sip for adults and a program about the greatest sitcoms of all times. *Brown Bag It with a Book Discussion* had a fun discussion on the book *Becoming Madame Secretary* by Stephanie Day. Pat Ronalter hosted her final *Page Turners Book Discussion* with a lively discussion of the book *The Heaven and Earth Grocery Store* by James McBride. *Brown Bag It with a Movie* program presented the film *Thunderbolts*. This month's *Library Speakers Consortium Virtual Author Talks* featured *Nuestra América: Stories of 30 Inspiring Latinas/Latinos Who Have Shaped the United States with Smithsonian Educators, 10 Years of Daring Heists and Lovable Outcasts in YA Fantasy with Leigh Bardugo, Finding My Way with Nobel Peace Prize Laureate Malala Yousafzai and Courtly Intrigue and Whispers as Weapons with Historical Fiction Queen Philippa Gregory*. *Grab & Go* kits, coloring pages and puzzle packets completed the month.
- Total circulation was 22,552, a 7% increase from the previous year. Circulation of digital materials was 4,715. Total number of people that entered the building 9,661. 24 curbside service transactions were processed. Staff processed and pulled 1,975 holds on shelf to be processed for curbside pickups and interlibrary loans. Staff answered 3,388 reference questions during the month. Meeting room and study room space were used 349 times. Head of Community Services Michelle Royer and Business Manager Karolyn McLain notarized 61 documents for patrons. This is the highest that has ever been done in a month. Volunteers and staff delivered 219 items to our homebound patrons. Staff offered technology help 216 times to patrons. Online resources that were popular this month included *Value Line*, *Universal Class* and *PebbleGo Animals* database.
- In technology news, the Connecticut Library for Accessible Books (CT LAB), that lends books and magazines in audio and braille formats, for free, to any Connecticut resident who is unable to read regular print due to a visual, reading, or physical disability continues to be very popular with our patrons. Digital Services Librarian Michelle Patnode had 5 *Tech Help @ Lucy*, one-on-one tech help sessions and several walk-ins.
- In personnel news there will be several upcoming staff changes. The Assistant Directors position was posted internally in October, Interviews will be held in November. Part-time Reference Librarian Patricia Ronalter retired on October 31. Her position will be filled in the next few months. Alex Johnson, a Part-time Circulation Librarian worked her final day on October 17. Kim Flaherty who currently works 16-hours a week part-time in Circulation was offered this 19- hr part-time position. Abbey Hinckley, a current Part-time Circulation Substitute will be promoted to the 16 hour a week position. Head of Community Services and Assistant Director Karen Benner attended a reception hosted by the Hartford Foundation for Public Giving

Newington Greater Together Community Fund Committee. The library has received two grants recently. One was for Multi-Language Learner programming and materials and the other was to fund the library's circulating hotspots. Staff is continuing to take advantage of professional development opportunities offered by the CT State Library and statewide library roundtables.

- In facilities news, the library received several new storage cabinets for staff to use to allow them to reorganize work space and supplies. Facilities replaced strips of laminate at the Reference desk that were falling off. A new book case for all new large print materials was installed replacing the damaged shelving unit that had to be removed. The cleaning service continues to do a wonderful job.

## **PARKS AND RECREATION**

### **RECREATION DIVISION:**

- Registration for the Winter Youth Basketball Program opened on October 1, 2025, with Early Bird pricing ending on October 30, 2025. The final day to register is November 21, 2025, at 11:00 a.m. The season is set to begin on January 3, 2026.
- The Exercise the Right Choice (ERC) After School Program, for students in kindergarten through 4<sup>th</sup> grade, is up and running. On Tuesday, October 7, 2025, Magician Paul Kilmer visited, performing a magic show and creating a variety of balloon animals for the students.
- The Aquatics Program wrapped up a successful session of semi-private swim lessons at Newington High School Pool on October 8, 2025, and kicked off a new session just a week later on October 15, 2025. Both sessions reached full capacity, reflecting the strong community interest in our learn-to-swim offerings.
- Creative Playtime Preschool enjoyed a fun-filled field trip to Fairweather Growers Fall Festival and Pumpkin Patch. Twenty-eight preschoolers, along with ten family members, spent a beautiful autumn day riding the school bus, enjoying a hayride, sliding through tunnels, playing in the corn pit, and selecting the perfect pumpkin to bring home. It was a wonderful day of exploration and laughter. We're already excited for next year's adventure!
- Creative Playtime Preschool's annual Town Hall Trick-or-Treat Parade brought Halloween joy to the Town Hall on October 31, 2025. We extend heartfelt thanks to the Assessor's Office, Registrar of Voters, Town Clerk's Office, Tax Office, and Town Manager's Office for their warm participation and support in making this festive tradition such a memorable event for our preschoolers.
- Preparation has begun for the 2025-2026 Winter Men's Basketball League. Registration for the league is scheduled to begin in November.
- The Winter Program Guide is being finalized by the Recreation staff. The program guide will be released in the Rare Reminder on Thursday, November 20, 2025.

### **PARKS, GROUNDS & CEMETERIES DIVISION:**

- Staff cleared overgrown right-of-way between Richard Street and Rockwell Road including tree pruning and dense, low growing vegetation.
- Ballfield maintenance completed in October.
- Installed booster pump on irrigation system at Mill Pond tennis courts with the goal of creating better coverage with sprinklers.

- Routine mowing continued throughout the Town as growing conditions were ideal throughout October.
- Field prep and painting for fall sports seasons was ongoing.
- Parks & Grounds trained new staff on leaf crew for town-wide leaf removal.
- Parks staff collaborated with Facilities to install new power to the Christmas tree at the Mill Pond Falls.
- Construction at Candlewyck Park on new ADA accessible playscape is ongoing.
- Installed new bleachers at Field 1 on NHS northside and at McCusker Field at Anna Reynolds.
- Streetscape flowers and flowerbed clean up at various grounds has been completed.
- Assisted Soccer Club of Newington with moving the old shed to Emmanuel Christian Academy and installing a new shed at Chester's on the northside.

Cemeteries: 3 Singles, 0 Double, 5 Ash, 9 sales

Overtime: 58 hours, \$2,885

### **TREE WARDEN**

Removed damaged trees at High School for shed placement.

Removed hazardous trees at Bus Garage ahead of construction.

Pruned White pines at Churchill Park around softball field lights.

Pruned back emergency access road between Richard Street to Industrial Park.

Removed trees and pruned secure fenced area at Highway Garage for Police Department.

### **PLANNING AND ZONING**

**TOWN PLAN AND ZONING COMMISSION – MEETING SCHEDULED ON 10/08/25**

#### ***Petition Approved with Conditions***

**Petition TPZ-25-16:** Site Plan for a 40 unit rental apartment home development under CGS § 8-30g (affordable housing application), at 220, 226, 244 Kitts Lane, and 226 Kitts Lane Rear in the B-BT (Business - Berlin Turnpike) Zone. Owner/Applicant: Kitts Lane Apartments, LLC, Contact: Timothy Hollister. (Application received 7/09/2025 - 65 Days to open public hearing by 9/12/2025. Hearing Opened 8/27/2025. Hearing continued to 9/24/2025.)

**MEETING SCHEDULED 10/22/25: CANCELLED**

**CONSERVATION COMMISSION – MEETING SCHEDULED FOR 10/21/25:**

#### ***Petition Continued and Public Hearing Scheduled in November***

**Application IW-25-14:** To construct a single family residence within the Wetland/URA (Upland Review Area) at 33 Laurel Circle in the R-20 Zone. Applicant: Rossetti Development LLC, Owner: S.J. Fish & Sons, Inc., Contact: Robert Rossetti.

#### ***Petition Approved by Agent***

**Application IW-25-13:** To remove trees within the Wetland/URA (Upland Review Area) at 283 Hillcrest Ave in the R-12 Zone. Applicant/Owner/Contact: Erika Gonzales.

**Application IW-25-15:** To demolish and construct a single family residence in the URA (Upland Review Area) at 50 Brookdale Avenue in the R-12 Zone. Applicant/Owner/Contact: Carol Wojtowicz.

**ZONING BOARD OF APPEALS – NO MEETING HELD IN OCTOBER**

**OPEN SPACE COMMITTEE – NO MEETING HELD IN OCTOBER**

**ECONOMIC DEVELOPMENT COMMISSION – MEETING HELD ON OCTOBER 05.**

**AFFORDABLE HOUSING MONITORING AGENCY – NO MEETING HELD IN SEPTEMBER.**

**ZONING OFFICER ACTIVITIES:**

Issued 19 Zoning Permits for various projects in town.

02 Certificate of Zoning Compliance

Received 103 questions and/or complaints (via emails, phone calls, Civic Plus, in-person etc.) about zoning regulations, blight and zoning complaints, and property information.

Performed 22 inspections for zoning complaints and 10 for blight complaints. The following items were issued and/or closed;

2 Zoning Notices of Violation

Closed 11 Zoning cases

1 Blight Warning Notice

Closed 5 Blight cases

Performed 4 c/o inspection and 2 bond release inspection

Removed 65 illegal signs from the Town and/or State R/W

Spoke with realtors/potential developers, owners, and/or potential tenants for the following properties. Typically, we discussed allowable uses and the permitting process for their potential projects.

2640 Berlin Turnpike

2950 Berlin Turnpike

3240 Berlin Turnpike

129 Carr Ave

274 Cedarwood Ln

103 Cheney Ln

240 Church St

49 Fenn Rd

6 Kenlock St

75 Kitts Ln

151 Kitts Ln

847 Main St

21 Shepard Dr

115 Taft Ave

44 Trotter Ln

74 Willard Ave

## POLICE

**Patrol Calls for October are as follows:**

|                                 |                              |                               |
|---------------------------------|------------------------------|-------------------------------|
| Abandoned MV 1                  | Fire Task Force Activation 0 | MV Complaint 35               |
| Administrative 0                | Fire Training 0              | MV Evading 14                 |
| Alarm Commercial Burg Alarm 55  | Fire Trouble Alarm 0         | MV Fire 0                     |
| Alarm Hold Up Alarm 6           | Fire Veh Maintenance 0       | MV Fatal 0                    |
| Alarm Residential Burg Alarm 13 | Fire Vehicle Fire 0          | MV Injury 12                  |
| ALTERED MENTAL STATUS 0         | Fire Veh Fire Near Stru 0    | MV Property Only 112          |
| Animal Complaint 17             | Fire Water Problem 0         | Neighbor 6                    |
| Arson/Fire Invest 0             | Fireworks 2                  | No Pol Actual Call Type 230   |
| Assault 4                       | Follow Up 38                 | Noise 26                      |
| Assault in Progress 0           | Found Property 7             | Non Collect Person 0          |
| Assist Motorist 6               | Gun 4                        | Notification 0                |
| Assist Notification 0           | Harassment 5                 | Open Door/Window 1            |
| Assist Other Agency 24          | Hazard 39                    | Parking Violation 10          |
| Bad Check Insufficient Funds 0  | Hazmat 0                     | PD ASSIST EMS 36              |
| Blighted Property 0             | Hold Up Alarm 0              | PD ASSIST FIRE DEPT 64        |
| Bomb Threat 0                   | IDENTITY THEFT 9             | PD Vehicle Maintenance 0      |
| Breach of Peace/Disorderly 9    | Illegal Dumping 3            | Personal Relief 0             |
| Burglar Alarm 0                 | Impersonating Police 0       | Pistol Permit 8               |
| Burglary 5                      | Indecent Exposure 0          | Prisoner Care 6               |
| Car Seat 4                      | Intoxicated 1                | Private Duty 0                |
| Check Welfare 78                | Juvenile Complaint 11        | Property Found 3              |
| Check Welfare 911 44            | K9 Assist 4                  | Property Lost 0               |
| Check Welfare Other 0           | K9 Community Service 1       | Prostitution 0                |
| Clear Lot 3                     | K9 Narcotics 2               | Recovered Stolen MV 0         |
| Construction 0                  | K9 Track 2                   | Rescue Call 0                 |
| Court Detail 24                 | Kidnapping 0                 | Residential Lockout 2         |
| CREST CALL OUT 0                | Landlord/Tenant Dispute 5    | Risk Protection Order 10      |
| Criminal Mischief 3             | Larceny 55                   | Robbery 2                     |
| CSO 0                           | Larceny from MV 10           | Roll Call 2                   |
| Customer Dispute 9              | Lift Assist Only 1           | Serve Subpoena 0              |
| Dog Complaint 25                | Liquor 0                     | Serve Warrant 56              |
| Domestic 25                     | Local Traffic Authority 0    | Sexual Assault 0              |
| Door Check 0                    | Location Check 228           | Shots Fired 0                 |
| Drug 10                         | Location General 0           | Specific Detail 109           |
| DUI 6                           | Location School 0            | State Pistol Permit – Tempo 0 |
| EDP 18                          | Lockout Building 1           | Stolen MV 8                   |
| Escort/Transport 1              | Lockout MV 1                 | Sudden Death 3                |
| Escort/Funeral 2                | Lost Property 4              | Suicide 0                     |
| Escort Other 0                  | LTA 0                        | Suicide Attempt 0             |
| ESCORT RETRIEVAL 2              | Medical Alarm 12             | Suspicious MV Unoccupied 13   |

|                               |                        |                            |
|-------------------------------|------------------------|----------------------------|
| Escort Tax 0                  | Medical Cardiac 0      | Suspicious Report 117      |
| Fingerprint 0                 | Medical Complaint 221  | TEST 0                     |
| Fire Alarm Commercial Bldg 8  | Medical Diabetic 0     | Threatening 1              |
| Fire Alarm Residential 0      | Medical Fall 9         | Tobacco 0                  |
| Fire CO Detector no sympt 2   | Medical Other 0        | Tow 16                     |
| Fire CO Detector with sympt 0 | MEDICAL OVERDOSE 1     | Town Ordinance Violation 0 |
| Fire Extrication 0            | Medical Respiratory 0  | Traffic Stop 422           |
| Fire Hazmat 2                 | Medical Stand By 1     | Traffic Stop Attempt 12    |
| Fire Mutual Aid Request 0     | Medical Trauma 0       | Traffic Survey 0           |
| Fire Other 4                  | Medical Unresponsive 0 | Training 0                 |
| Fire Rescue 0                 | MIDSTATE ACCIDENT 0    | Trespass 11                |
| Fire Special Detail 0         | Missing 3              | Unknown 0                  |
| Fire Stand By 0               | MV Abandoned 1         | Water problem              |
| Fire Structure Fire 1         | MV Assist 31           |                            |

Total: 2,462

**In October, the Detective Division Report:**

During the month of October, 2025, the Detective Division submitted 66 case management sheets and typed 78 reports. There are currently 55 open cases being investigated by the Detective Division. The caseload this month consisted of the following:

Asset Forfeiture: 1  
 Burglary: 4  
 Computer Crimes: 1  
 Crime Scene Processing: 9  
 Discovery Request: 4  
 Firearm Compliance: 3  
 Larceny: 1  
 Narcotics: 2  
 PD Assist: 9  
 Property Disposal: 12  
 Risk Protection Order: 8  
 Search Warrant: 2  
 Serve Arrest Warrant: 2  
 Specific Detail: 1  
 Stolen Motor Vehicle: 2  
 Task Force Assist: 4

Total Warrants Served in October, 2025: 47: Patrol- 44, Detectives- 3

The Detective Division assisted with an investigation into an attempted occupied home burglary that occurred during the overnight hours on 10/22/2025 on Barnard Drive. Through information sharing, officers quickly identified two suspects. The Patrol Division also fielded a report of a stolen vehicle on Shephard Drive in Newington, along with several motor vehicle burglaries. The Jeep Wagoneer that was stolen from Shephard Drive was subsequently involved in a shooting in Hartford on 10/22/2025. The State Police pursued the vehicle into Middletown, where the suspects were apprehended and later

interviewed. Detective Zajac assisted with the suspect interviews and obtained information that will be used to help construct arrest warrants for the involved parties. Detectives also developed a fingerprint on the window sill of the residence that the suspects attempted to enter on Barnard Drive. The fingerprint was analyzed by a member of the West Hartford Police Department, and confirmed it belongs to one of the previously identified suspects.

The Detective Division recently attended an intelligence meeting with other police departments regarding a multi-jurisdictional burglary investigation. Since July, 2025 there have been numerous gas station and ATM burglaries reported throughout the state. It is believed that the incidents are connected, and investigators continue to work towards identifying and charging the suspects.

The Department continues to fulfill its commitment to the Greater Hartford Regional Auto Theft Task Force in Hartford once per week using the State-awarded Auto Theft and Violence (ATV) grant funds to pay for the overtime. This month the operation days took place on October 1<sup>st</sup>, 9<sup>th</sup>, 23<sup>rd</sup>, and 30th. During the month of October, Officers Petoskey, Pekoske, Backman, and Rivera attended an operation day. Sergeant Rodriguez also continues to work with the FBI-Northern Connecticut Gangs Task Force, whose primary focus is narcotics and firearm trafficking investigations, and Detective Pagan is an active member of the DEA- Hartford Resident Office Task Force.

#### **Property Report October 2025:**

| Category             | # of Counts | Property Value (\$) |
|----------------------|-------------|---------------------|
| Burned               | 0           | \$ 0                |
| Counterfeited/Forged | 0           | \$ 0                |
| Damaged/Destroyed    | 17          | \$ 50,131           |
| Recovered            | 18          | \$ 108,006          |
| Seized               | 30          | \$ 5                |
| Stolen               | 113         | \$ 287,493          |
| Abandoned            | 0           | \$ 0                |
| Evidence             | 148         | \$ 743              |
| Found                | 5           | \$ 0                |
| Impounded            | 0           | \$ 0                |
| Lost                 | 1           | \$ 300              |
| Informational        | 11          | \$ 0                |
| Vehicle Inventory    | 0           | \$ 0                |
| <b>Total</b>         | <b>343</b>  | <b>\$ 446,678</b>   |

**In October, the Patrol Division report:**

**25-000020241**

On 10/06/2025 patrol officers responded to a single vehicle motor vehicle crash northbound on the Berlin Turnpike in front of Chic-Fil-A. Dispatched officers were notified the multiple people were seen running from the vehicle after putting items into backpacks. Upon arrival officers identified the operator who remained on scene as Jamaal Alexander. Alexander stated that he fell asleep while driving and did not know why the passengers had run from the vehicle. Officers observed in plain view two clear zip loc bags containing marijuana on the front passenger seat.

Assisting officers located a male, later identified as Malique Pryce in the parking lot of Chic-Fil-A, who matched a description provided of one of the fleeing occupants. Pryce engaged officers in a foot pursuit when encountered by the officers. Pyce fled across the Berlin Turnpike and was taken into custody in the area of Sunoco, 3191 Berlin Turnpike.

Officers located the second male that fled the scene walking on Deming Street and was taken into custody without incident. The male was identified as Nayquan Farmer.

Officers recovered a backpack that was dropped by Pryce during the foot pursuit. The backpack contained two firearms inside of it, one Glock 19(9mm) containing a high capacity 50 round drum magazine and a Glock 21(45 acp) with a 10-round magazine. The backpack was later determined to also contain additional bags of suspected marijuana, assorted cash, two iPhone's.

A search of the vehicle revealed a total amount of marijuana to have an aggregate weight of 1,303.4 grams which is roughly 1.303 Kilograms or 2.87 lbs.

Alexander was charged in violation of C.G.S. 21a-277(c) Operation of a Drug Factory, 53-48/21a-277(c) Conspiracy in Operation of a Drug Factory, 29-38 Illegal Possession of a Weapon in a Motor Vehicle, 53-202w(c) Illegal Possession of a Large Capacity Magazine, 21a-278(b1D\*+ Possession with Intent to Sell more than 1KG of Cannabis, and 14-236 Failure to Drive in Proper Lane. Alexander was held on a \$500,000 cash/surety bond and is scheduled to appear at GA 15 on 10/07/2025.

Farmer was charged in violation of C.G.S. 53a-167a Interfering with a Police Officer, 21a-277(c) Operation of a Drug Factory, 53-48/21a-277(c) Conspiracy in Operation of a Drug Factory, 29-38 Illegal Possession of a Weapon in a Motor Vehicle, 53-202w(c) Illegal Possession of a Large Capacity Magazine and 21a-278(b1D\*+ Possession with Intent to Sell more than 1KG of Cannabis. Farmer was held on a \$500,000 cash/surety bond and is scheduled to appear at GA 15 on 10/07/2025. Pryce was charged in violation of C.G.S. 53a-167a Interfering with a Police Officer, 21a-277(c) Operation of a Drug Factory, 53-48/21a-277(c) Conspiracy in Operation of a Drug Factory, 29-38 Illegal Possession of a Weapon in a Motor Vehicle, 29-35(a)(1) Carrying a Pistol Without a Permit, 53-202w(c) Illegal Possession of a Large Capacity Magazine, 21a-278(b1D\*+ Possession with Intent to Sell more than 1KG of Cannabis and 53a-155 Tampering with Physical Evidence. Pryce was held on a \$500,000 cash/surety bond and is scheduled to appear at GA 15 on 10/07/2025.

**25-000021088**

On 10/17/2025 patrol officers responded to American Eagle Credit Union, 3579 Berlin Turnpike for a report of a male attempting to open an account in the name of "Richard Ulrich utilizing a fraudulent driver's license. Officers inspected numerous documents provided by the suspect, identified as Donovan Dorce, to open an account including a Forged Social Security Card, a CNG Bill, IRS SS-4 Form, Geico

Insurance Card Policy, and a Colorado Driver's License. Dorce admitted to officers that he was attempting to open a bank account utilizing fraudulent documents and had been previously successful in other jurisdictions. Dorce was arrested and charged with 53a-167a Interfering 53a-130 – Criminal impersonation 53a-129c – Identity theft in the second degree 53a-139(a)(3) – Forgery in the second degree – written instrument government. Dorce was released on bond pending his arraignment.

**In October, the Support Services report:**

The Support Services Division continues to play a large role in the operations of the Police Department in the areas of recruitment, hiring, training, accreditation, records, communications, public information, and community engagement.

Sergeant LaChance continues to assist with accreditation, body worn cameras, and video requests.

Sergeant D'Esposito continues to assure that every sworn member meets the standards for yearly training requirements.

Lieutenant Amalfi continues to work towards accreditation for the Police Department. The next step is "proofing" Tier 1 standards. These proofs are due in 2026.

Lieutenant Amalfi, Sergeant LaChance, and Sergeant D'Esposito assisted in cleaning out the rooms above dispatch. This area will be used for storage.

The Support Service Division readied the Newington Police Department for electronic paperwork submission to court. GA-15 has reached out and said they will be ready for electronic paperwork between December 2025 and January 2026.

Community Services has continued to engage with the community through the use of Facebook, Instagram, and Atlas One.

Chief Perry and Lieutenant Amalfi took part in the monthly Safe Homes Task Force meetings.

Sergeant LaChance is actively involved several days a week in coordination with the radio project. Sergeant LaChance is the project manager for the entire town.

Sergeant LaChance is actively involved several days a week in coordination with implementing the License Plate Reader System.

Lieutenant Amalfi, Sergeant LaChance, and Sergeant D'Esposito attended a meeting with DSET in regards to a 911 upgrade. The upgrade is scheduled to start in February 2026.

Chief Perry, Lieutenant Amalfi, and Sergeant LaChance attended a biweekly meeting with FLOCK Safety to continue the implementation of the camera system.

Lieutenant Amalfi attended a meeting for the charity, Bogies for the Brave.

Support Services continue to clean and organize the cold storage area.

Support Services assisted in setting up a building naming ceremony for training building named after Officer Alan Tancreti.

Lieutenant Amalfi and Sergeant D'Esposito met with records personnel to discuss a new work flow and assignments of tasks.

The Command Staff attended the New Britain Police Academy graduation where three Newington recruits graduated.

Officers attended a fundraiser for former ACO Deborah Clarke who is battling cancer.

Support Services Staff held "Cram a Cruiser" at Stop and Shop which is a food fundraiser for Newington Human Services.

Low light firearm qualifications started.

Officer Backman took part in a touch a truck event at Stew Leonard's.

Master Police Officer Rinaldo and Chief Perry took part in a Trunk or Treat event in the center of Newington.

BAPS Charities came to the Police Department to present a donation.

Officer Casasanta and K-9 Ray continue to supplement patrol.

In the month of September, the Police Department had 43 body camera video requests from court. There were 15 Freedom of Information body worn camera video request from civilians. Freedom of Information requests take an exorbitant amount of time to fulfill due to the mandatory redaction process.

Master Police Officer Buggee who is our School Resource Officer attended one Youth Adult Council and two sessions of Juvenile Review Board.

Animal Control Officer Sawallich impounded three dogs and zero cats. She investigated 42 complaints this month.

#### **Police Department Overtime Report October 2025**

|              |           |  |
|--------------|-----------|--|
| OT September | \$127,266 | 2 pay periods (Aug 17 – Sep 13) (pay Sep 4 and Sep 18) |
| OT October   | \$158,241 | 3 pay periods (Sep 14 – Oct 25) (pay Oct 2, 16, 30)    |
| Difference   | \$ 30,975 | Increase over September                                |

Four recruits are in the New Britain Police Academy. Three recruits graduated the New Britain Police Academy on 10/10/2025 and are currently in our Field Training Program. This report includes three pay periods and one holiday (Columbus Day / Indigenous Peoples Day 10/13/2025).

Administrative overtime of \$703, an increase of \$703 from the previous month. Overtime includes one holiday shift (\$703).

Patrol overtime of \$107,085 an increase of \$16,677 from the previous month. Overtime included one holiday (\$13,540), the filling of shifts for time off (vacation, sick, earned time) and for vacancies requiring overtime to fill them. Overtime was created for holding over to complete casework and handle

calls for service which included: domestics, shopliftings, warrant services, kidnapping, burglary, drug and weapons calls, motor vehicles accidents, court attendance for subpoenas and hearings, prisoner duty, and K9 call outs.

Detective Division overtime of \$6,809, an increase of \$5,511 from the previous month. Overtime included one holiday (\$5,252), surveillance, scene processing, and follow ups to cases.

Traffic Division overtime of \$218, a decrease of \$220 from previous month.

Communications overtime of \$13,982, an increase of \$1,545 from the previous month. Overtime included one holiday (\$2,284), and the filling of shifts for time off (vacation, sick, earned time). Educational / Training overtime of \$24,807, an increase of \$3,073 from the previous month. Overtime included the coverage of shifts for officers attending training or classes including: Fall Firearms (15 officers), New Patrol Rifle Training (13 officers), Method of Instruction class, Stop Stick training, Drone training, MSARS, Taser Instructor, and Drager Recert.

Support Services overtime of \$4,531, an increase of \$3,686 from the previous month. Overtime included one holiday (\$1,823), SRO meetings and presentations, Community events including Touch a Truck, Cram a Cruiser, and Drug Take Back.

Animal Control overtime of \$106, no change from the previous month.

### **SENIOR AND DISABLED CENTER**

- The Center was open daily from 8:30am – 4:30pm and was busy with daily activities and special October programs, including: a multicultural music program, coffee hour and fire safety presentation with the Newington Emergency Management Director, an information session about the CT Homecare for Elders program, a juggling and comedy show, an intergenerational dance and fitness class with CCSU students, an evening happy hour, a discussion on upcoming Medicare changes, and more!
- Center staff collaborated with Human Services and Town Manager staff to address the loss of SNAP benefits due to the federal government shutdown. Over 2,700 Newington residents were affected by the pause in nutrition assistance. The departments worked together along with Emergency Management Director DJ Zordan to send out messaging to affected residents and town leadership, coordinate additional food and donation drives, obtain emergency resources for affected residents, and provide logistics such as storage and transportation assistance.
- The staff finalized planning for the annual EXPO on November 6. The EXPO will feature 55 vendors, a plant sale, health screenings and a raffle.
- Staff continued work on the Center's short-term, long-term, and 5-year strategic plans. Staff made program suggestion/interest surveys available to members, with over 150 responses. The data from the surveys will be used along with input obtained at recent member meetings to plan new upcoming programs.
- Facilities staff began work on relocating the Center's exercise room to the former A&B meeting room. The new, renovated space will allow a better layout and flow to the room, and will allow us to utilize additional recumbent exercise equipment, recently purchased through ARPA funding and a grant from the Greater Hartford Foundation for Giving.
- Center staff continued to work with Facilities staff to complete installation of the new security cameras and door locks throughout the Center.

- Staff is seeking to fill vacant volunteer positions in the Coffee Shop, Gift Shop and Meals on Wheels programs.
- As part of the Center's activity offerings, the Trip Committee is selling tickets for the remaining 2025 trips. Participants can enjoy trips to Foxwoods casino, or special events such as comedy shows, river cruises or dinner theaters. These trips offer social and recreational opportunities for participants.
- We continue to offer weekly telephone-based programs, including Boggle, meditation, and bingo. When possible, we provide speaker programs and lectures in a hybrid format via Zoom. The weekly robocalls to members, providing updates about the Center, the community, and other important information, remain popular.
- The in-person congregate lunch program operates Monday – Friday. A crew of 4-5 volunteers serves hot lunches to an average of 40-50 members daily.
- In October, Meals on Wheels volunteers delivered a hot, balanced meal to an average of 64 clients Monday through Friday. Recipients are eligible to receive weekend meals if requested. Volunteers deliver an average of 1,200 meals per month. There are currently 24 Meals on Wheels drivers who volunteer on a weekly or on-call basis. Meals are provided along four routes, with an average of 13 deliveries per route each day.
- Supporting transportation needs, the DAR drivers (with subs as necessary) completed 686 trips 2,572 miles and 292.25 hours in October.
- The Giving Garden volunteers worked on closing the garden for the season and staff began work on the raised garden bed project. The ARPA-funded project will be completed in time for spring planting. Fresh crops from the garden directly benefit the Human Services Food Bank, supporting food security for local individuals and families.
- Director Jaime Trevethan attended meetings with the Commission on Aging & Disability, the America 250 Planning Committee, with the grant writers, department head meetings, Safe Homes Taskforce.

## TOWN CLERK

### TOWN CLERK MONTHLY REPORT OCTOBER 2025

- There were 69 property transfers for a total of \$14,921,066.67 in sales. State conveyance tax collected was \$114,195.50; Town conveyance tax collected was \$36,302.66.
- Thirteen residential properties conveyed for over \$400,000. We had one (1) commercial sale; for \$750,000 at 215 Pascone Place from F & S Enterprises LLC to RPP Properties, LLC.
- There were 375 documents filed on the land records during the month: 92 mortgages, 114 releases, 33 liens, and 24 probate documents.
- 296 certified copies of vital records were issued. Six burial permits and 23 cremation permits were issued. Six marriage licenses were issued to couples.
- Staffed catalogued 6 Trade Name Certificates and 9 Notary Public commissions.
- Effective October 1, 2025 liquor permits will no longer be recorded in the Town Clerk's Office. All liquor permits will be handled through Department of Consumer Protection.
- Staff issued Transfer Station passes for 10 vehicles and 3 trucks.
- \$13,185.00 in revenue was generated from 114 electronically recorded documents.
- Absentee ballots for the Municipal Election became available on October 3<sup>rd</sup> (31 days before an election). The office issued 316 Absentee Ballots for the month of October in addition to the regular office duties. The office also received 3 applications for citizens residing overseas and issued Blank Ballots for the November 4, 2025 Election.

| <b><u>DATA SUMMARY OCTOBER 2025</u></b> |                      |                     |                        |                        |
|---|----------------------|---------------------|------------------------|------------------------|
|   | <b>October-24</b>    | <b>October-25</b>   | <b>FY24/25 to Date</b> | <b>FY25/26 to Date</b> |
| Land Record Documents                   | 391                  | 375                 | 1,508                  | 1,468                  |
| Dog Licenses Sold                       | 37                   | 46                  | 770                    | 516                    |
| Game Licenses Sold                      | 7                    | 4                   | 60                     | 69                     |
| Vital Statistics                        |                      |                     |                        |                        |
| Marriages                               | 8                    | 14                  | 75                     | 75                     |
| Death Certificates                      | 40                   | 39                  | 144                    | 123                    |
| Birth Certificates                      | 25                   | 23                  | 78                     | 104                    |
| Total General Fund Revenue              | \$ 83,371.25         | \$ 57,252.66        | \$ 313,025.34          | \$ 271,286.56          |
| Town Document Preservation              | \$ 1,312.00          | \$ 1,533.00         | \$ 4,914.00            | \$ 6,074.00            |
| State Document Preservation             | \$ 2,280.00          | \$ 2,200.00         | \$ 8,840.00            | \$ 8,448.00            |
| State Treasurer (\$36 fee)              | \$ 10,152.00         | \$ 11,970.00        | \$ 39,384.00           | \$ 46,575.00           |
| State Treasurer (\$127 fee)             | \$ 3,683.00          | \$ 4,064.00         | \$ 15,875.00           | \$ 18,796.00           |
| State Treasurer (\$110 fee)             | \$ 5,060.00          | \$ 4,510.00         | \$ 17,710.00           | \$ 18,920.00           |
| LoCIP                                   | \$ 846.00            | \$ 798.00           | \$ 3,282.00            | \$ 3,105.00            |
| State Game Licenses                     | \$ 58.00             | \$ 27.00            | \$ 362.00              | \$ 617.00              |
| State Dog Licenses                      | \$ 308.00            | \$ 343.50           | \$ 4,962.50            | \$ 3,401.00            |
| Dog Licenses Surcharge                  | \$ 96.00             | \$ 108.00           | \$ 1,816.00            | \$ 1,204.00            |
| Marriage Surcharge                      | \$ 340.00            | \$ 204.00           | \$ 1,462.00            | \$ 1,360.00            |
| <b>Grand Total</b>                      | <b>\$ 107,506.25</b> | <b>\$ 83,010.16</b> | <b>\$ 411,632.84</b>   | <b>\$ 379,786.56</b>   |

## **TOWN ENGINEER**

### **Permits:**

- Reviewed 2 contractor license applications (bond/insurance/agreement)
- Reviewed and approved permits: 07
  - Excavation: 3
  - Driveways: 4
- Reviewed utility clearance notifications (routine & emergency): 179

### **Meetings:**

Represented the Town/Department at:

- CRCOG transportation committee monthly meeting
- TON economic development meeting (engineering, planning, building, fire marshal, assessor)
- Town Council Meeting(s), as requested
- Conservation Commission monthly meeting
- TON CIP/budget, Planning and Zoning meeting(s), as requested
- Eversource/CL&P planning/construction meeting(s), as requested
- MDC planning/construction meeting(s), as requested
- CNG planning/construction meeting(s), as requested
- DOT planning/coordination meeting(s), as requested

- Project meeting(s) with residents, businesses, developers and engineers/architects, and other Town departments as requested
- Storm Resilience Public Information meeting held in New Britain and run by CIRCA (a UConn institute). We have been active with this collaboration with CRCOG and our neighbors.
- Regional Stormwater Authority advisory committee – Feasibility Study meeting.
- Others as required.

**Site Plan Review and project Monitoring:** Reviewed plans and calculations for conformance with the Town of Newington Planning & Zoning Commission and monitor project progress.

Reviewed site plans and projects that are still ongoing:

- 712 Cedar Street – Punch list and developer bond work remaining.
- 3333 Berlin Turnpike –Punch list and bond items
- 77-93 Pane Road –Developer bond posted for punch list items
- 227 Pane Road – Developer bond posted for punch list items
- 35-67-69 Culver Street –Project in early-stage construction, permit for several buildings issued. Water service installed and operating, permanent patch in spring 2026.
- Rock Hole Lane subdivision – Gas and electric utilities, MDC water and sewer main work complete. Binder course for the road and curbing placed, developer's engineer notified to provide documentation for subgrade depth and material suitability. Engineer provided certification for the drainage system substantially built to plan and a cost estimate of remaining public work. Several building permits issued.
- 101 Cedarwood – under construction, MDC road patch accepted.
- 680 N. Mountain Road – project idle.
- 60 Prospect Street – Site plan review, drainage approved, project idle.
- 2176-2180 Berlin Turnpike – Site plan review, project idle.
- 1170 Main Street (Keeney Bldg) – Building for sale, project status unknown.
- Peckham Farm Drive subdivision - Plot plan review as needed, last few lots under construction.
- 161 Carr Ave – construction substantially complete, site inspection held, punch list items remain.
- 200 Church Street – under construction
- 67 Pane Road – Developer bond posted for punch list items.
- Kitts Lane housing project – Completed land use commission approvals.
- 280 Hartford Ave. – approved by CC and TPZ. Construction in progress.
- 1 Myra Cohen Way (FKA 690 Cedar Street) – in construction.

**Public Works:** Assessed, investigated and inspected infrastructure (roads, parking lots, bridges, curb, sidewalks, traffic signals, street lights, dams, drainage, stonewalls) throughout town.

### **Engineering:**

- Assisted public (residents, developers, contractors, realtors, title searchers, etc.) with Town engineering data (GIS, maps, etc.), ordinances, engineering procedures, building/property addresses, etc.
- Assisted public (residence and businesses) with drainage/flooding concerns and inspected portions of drainage system.
- Coordinated with MDC/CNG/ Eversource (CL&P) regarding utility projects in Newington

- Coordinated with CDOT regarding state projects in Newington, PIM held for Cedar Street sidewalk project.
- Coordinated with MDC regarding sewage service, water service, CWP, and road restoration.
- Research and provide engineering data to defend TON against lawsuits, as needed
- Transfer station boundary and limited topographic survey field work complete for DEEP leaf composting permit. CAD drawing provided to consultant, Town to provide boundary map. Completed project.
- Survey of old firehouse #3 at 2 Chapman Street, field work complete, survey drawing complete.
- Completed survey field work for two potential tower sites for the new emergency communications tower.
- Survey of Firehouse #3, drawing complete in draft form.
- Survey of Firehouse #4, drawing complete in draft form.
- Survey of Budney Road paper street. Field work complete, drawings sent to attorney with drafts of legal descriptions of the parcels. Attorney to advise of any revisions as to form.
- Hosting a UConn stormwater corps. student project. They met with staff to discuss potential projects, will visit potential sites Friday Oct. 3<sup>rd</sup>. Draft recommendations to follow, meeting scheduled to discuss.

#### **Town Projects - Construction:**

- Public Works (LOTCIP 2018): Complete Street Project - Robbins Avenue and Maple Hill Avenue, now in close out phase, minor additional work expected. Traffic signal at Willard accepted by CDOT, CDOT encroachment permit closed. Acceptance delayed by automobile accident that hit the signal control cabinet. Funds remained, additional work assigned to contractor, will complete early October. Another round of additional sidewalks, expected completion Late November, close out of grant will begin with final invoice.
- Public Works: Annual sidewalk replacement program
- Public Works: Annual mill and overlay program
- Public Works: Annual sidewalk grinding program
- Town Hall parking lot EVCS conduit, switch gear, pedestal and base installation complete, EV Stations waiting for Eversource. Still.
- Mill Pond Bridge grant close out in progress.
- Alumni Road right in right out island constructed, gate removed. Final work complete, monitoring completed work. CDOT requested a modification of the plan, work to be done early October.
- Garfield Street project started, expect completion by end of November. This project incorporated several other smaller projects into one large project to get the work done this season.

#### **Town Projects – Design:**

- Public Works: Gilbert/Fisk Drive – Storm drainage evaluation, MDC clearing trees, evaluating their end of this issue. Pipe is in an MDC easement from when they operated the storm sewer system, working with them to find a way for us to work in their easement.
- Public Works: Brookdale Avenue – Storm drainage evaluation, survey work done.
- Public Works: Garfield Street 2018 Community Connectivity Project – now part of the Garfield project.
- Public Works: Garfield Street mill and overlay, now part of the Garfield project.
- Public Works: 1936-1940 Main Street – Sidewalk Improvement plan – preliminary design

- Planning (CT Urban Funding Grant): Elm Hill Business District Streetscape – New Britain Ave – final design, public input. Survey work complete. Update report to council October 15<sup>th</sup>. Preparing a draft bid package for DECD review.
- Planning: North End Business District Streetscape – Hartford-Stoddard Ave – Concept plans complete, moving toward 90% design, survey for final design in progress. DOT required a Flood Management General Certification request, submitted 11-5-25. When approval received draft plans will be submitted for review.
- Public Works: drainage improvements: Parker Street neighborhood, determine scope of work.
- Parks: ADA accessible route for new playground at Candlewyck Park, survey complete, site design and plans complete, in construction.
- Cedarwood storm drainage – failed piping, priority. Plans complete, project funding TBD.
- Public Works: LOTCIP 2020/2024 Complete Street Project - Maple Hill and Alumni Road, rescoped, updated costs, PD complete, revised application to CRCOG asap, retained a consultant to complete submission. Field survey work begun by Town Staff.
- Public Works: Basswood sidewalks at Robbins, done under the LOTCIP project.
- Evergreen Area drainage project was begun summer of 2024 with field survey and in house design. Project funding TBD.
- Town retaining wall repairs, current project is for the east end of Dowd, plans complete, next step is community outreach. Coordinate phases with Highway for in house construction.

#### **Town Projects – Planning:**

- Town Manager: Future Transportation Center – Conceptual Plan
- Public Works: Styles Avenue (plan and profile) – design
- Police Department: assess Dowd Avenue (No Thru Truck)
- Parks (Clem Lemire – Memorial Field) – survey and drainage improvement
- Public Works/BOE: 490 Church Street to 534 Church Street Sidewalk Gap
- Planner: Main Street, Stoddard Avenue, Hartford Avenue-Streetscape North–Parking lot layouts
- Flooding mitigation Ct. Ave at Brentwood.
- Flooding mitigation Timber Lane/Badger Field.
- Flooding mitigation North Main Street/Brookside area.
- Senior Center – Proposed replacement of the sanitary sewer lateral, result of failure of existing pipe in January, repairs made, camera inspection pending.
- Public Works: 1537-1551 Willard Avenue – Sidewalk improvements
- Public Works: Cedar Street from Maple Hill to Vincent – sidewalk improvements.
- Flooding mitigation Pheasant Run area.
- Cedar Street sidewalks from Maple Hill to Vincent Drive.

#### **Town Projects – Future:**

- Public Works: Rockhole Brook drainage improvements
- Public Works: Anna Reynolds Brook drainage and culvert improvements
- Public Works: Francis Street Culvert Improvements.
- Public Works: Veterans Monument in Newington Center Green.
- Public Works: 1136-1142-1150 Schoolhouse Brook drainage and culvert improvements
- Public Works: Main Street culvert to Mill Pond drainage and culvert improvements
- Public Works: Timber Lane drainage and culvert improvements
- Public Works: Ct. Ave. detention pond improvements

- Public Works: Coles Rd. culvert replacement for hydraulic improvements.
- Public Works: Wilson Ave. culvert replacement for hydraulic improvements.

**Town Project - other:**

**Town Grant Applications:**

- Public Works: Main Street 2020 Community Connectivity Project
- Public Works (LOTCIP 2020): Complete Street Project - Maple Hill Avenue and Alumni Corridor Improvements
- Town of Berlin+Newington (LOTCIP 2022): Complete Street Project – Rowley Street & Episcopal Road Corridor Improvements, managed by Berlin.
- Public Works: CTDEEP VW Settlement – EV charging stations grant (\$70k)
- Public Works: Eversource Rebate – EV charging stations (\$20k)
- NRCS Watershed Program – Preliminary Investigation Feasibility Report phase
- SS4A with CRCOG
- Locip for flooding projects thru CT. OPM
- STEAP Grant application for Mill Pond Dam Pedestrian Bridge, in close out.
- RAISE grant via CRCOG with Wethersfield and Berlin, funding in limbo.
- STEAP grant – Candlewyck playground, Parks project.

**Town project: Managed consultant projects:**

- Public Works: inspect bridges under 20 feet long (arch/box/pipe) culvert (GM2)
- Public Works: Kelsey Street & Christian Lane traffic signal improvements (VHB)
- Engineering: Updating sidewalk specification (WMC)

