



Jonathan Altshul
Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: Jonathan Altshul, Town Manager
Date: October 23, 2025
Re: Monthly Report – September 2025

I am pleased to provide Council with the Monthly Report for the month of September. Please do not hesitate to contact me with any questions or concerns.

Sincerely,
Jonathan

TOWN MANAGER

The Town Manager's Office had a productive month of September. Some highlights of our departmental accomplishments are summarized below:

- Launched revised website and conducted public workshop to get public feedback.
- Continued discussions regarding sighting of emergency communications tower.
- Attended to various union-related matters, including one AFSCME grievance.
- Attended groundbreaking event for GKN Aerospace.
- Onboarded new TMO/Finance Assistant.
- Participated in Emergency Planning and Preparedness Tabletop exercise with selected Department Heads and key staff.
- Assisted the Highway Department in hosting Governor Lamont and DOT Commissioner Eucolitto.
- Conducted Public Information Meeting with residents on and around Moreland Avenue regarding potential parking restrictions.
- Participated in debrief with selected staff about 2025 Extravaganza.
- Coordinated with BOE and Dr. Brummett regarding revised Non-Lapsing Fund and Open Choice Tuition agreements.
- Facilitated meeting with Charles Brown regarding 2026 CCTHD priorities.
- Applied for Implementor Bill funding from the state in response to contract approvals for Fire Station #4 and Pool Geotechnical Analysis and Ground Penetrating Radar evaluations.
- Finalized and disseminated Social Media Policy to all staff.
- Participated in CRCOG Policy Board and Legislative Committee meetings.
- Remotely attended MDC budget meeting.

PERSONNEL - September 2025

- The vacant Highway Equipment Operator I (HLT-9) position was posted externally on August 29th, with a closing date of September 12th.
- The vacant part-time temporary Parts Coordinator/Mechanic Assistant position was posted externally on September 5th, with a closing date of September 19th. The position was offered to Declan Pryzbek, effective September 22nd.
- The vacant part-time Youth Worker position was posted externally on September 10th, with a closing date of September 25th.
- The vacant Highway Equipment Operator II (HLT-13) position was posted internally to AFSCME on September 24th, with a closing date of October 1st.
- On September 29th, we advertised for the Seasonal Leaf Collection Program.
- The vacant Human Resources/Finance Staff Assistant (A-4) position was offered to Erika Norton-Zisa, effective September 8th.
- Interviews were scheduled on September 18th for the vacant part-time Dial-A-Ride Transportation Driver position in the Senior & Disabled Center.
- The vacant Carpenter (LT-14) position was offered to Harold Gillingham, effective September 22nd.
- The Town is accepting employment applications for Recruit and Certified Police Officers.
- The Employee Engagement Committee met continuously throughout the month to plan for upcoming events in the fall & winter.

ASSISTANT TOWN MANAGER-TMO

In addition to general day-to-day tasks, oversight of administrative tasks, claims processing, etc. the following is a snapshot of other work performed:

- Procurement / Construction:
 - JWMS – attended internal meetings
- Labor:
 - Worked with team on interview / hiring process for HR / Finance staff assistant
 - Finalized employee social media policy
 - Worked with Employee Engagement Committee to continue review / revision of personnel policy
- Risk Management:
 - Attended State-wide Emergency Planning & Preparedness Initiative Exercise
 - EOC kick-off and construction start; attended weekly construction meetings
- Government:
 - Continued review / revisions of Indian Hill Country Club Lease
 - Attended NTC meetings
 - Attended CRCOG Municipal Services Committee
 - Meetings re: fiber project / contract
 - Attending CTCMA Executive Board meetings
 - Attended final Steering Committee meeting for Town Center Plan

BENEFITS MANAGEMENT-TMO

2025-26 Blue Cross/Blue Shield Plan Year

The second month of the 2025-26 plan year produced a combined paid claim total that was lower than those estimates that were developed at renewal. The monthly claims for the 2025-26 plan year were estimated at

\$1,187,691. The total paid claims from the Health Benefits Fund for August 2025 were \$771,827. It should be noted that the claims for retired participants are charged to the OPEB. The breakdown for the active participants for the Town and Board of Education is as follows.

Cumulative Claims through August, 2025

	Town	Board of Education	Total
Estimated Claims	574,678	1,800,704	2,375,382
Actual Claims	311,614	1,630,025	1,941,639

OVERTIME

POLICE DEPARTMENT	25-26 Approved Overtime Budget	Overtime Expended 25-26 YTD 9/30/25	24-25 Approved Overtime Budget	Overtime Expended 24-25 YTD 9/30/24
Administration	\$ 5,623.00	\$ 0.00	\$ 5,500.00	\$ 0.00
Patrol	797,772.00	240,246.75	758,062.00	160,519.65
Investigation	73,284.00	8,007.30	93,826.00	9,203.27
Traffic	5,471.00	1,579.62	5,006.00	1,538.50
Communication	148,076.00	26,024.65	175,382.00	41,256.75
Education/Training	193,780.00	34,586.29	148,545.00	24,856.26
Support Services	67,396.00	11,888.18	65,033.00	11,095.33
Animal Control	5,547.00	191.39	5,295.00	2,532.03
Total	\$ 1,296,949.00	\$322,524.18	\$ 1,256,649.00	\$251,001.79
HIGHWAY DEPARTMENT				
Highway Operations	\$ 32,591.00	4,271.66	\$ 30,725.00	5,773.64
Snow and Ice Control	148,560.00	0.00	137,519.00	0.00
Traffic	0.00	0.00	0.00	0.00
Vehicles and Equipment	38,057.00	14,389.33	35,871.00	5,255.85
Leaf Collection	40,606.00	0.00	35,972.00	0.00
Total	\$ 259,814.00	\$ 18,660.99	\$ 240,087.00	\$ 11,029.49
PARKS AND GROUNDS				
Parks and Grounds	\$ 135,606.00	\$ 45,129.20	\$ 105,001.00	\$ 37,297.92
Cemeteries	17,109.00	567.54	17,109.00	1,652.90
Total	\$ 152,715.00	\$ 45,696.74	\$ 122,110.00	\$ 38,950.82

BUILDING DEPARTMENT

**MONTHLY REPORT
SEPTEMBER 2025**

Applications and Permits Issued in SEPTEMBER:

A permit was issued at 739-743 North Mountain Road to remodel office.

A permit was issued for 665 New Britain Avenue to replace interior signage.
A permit was issued at 3313 Berlin Turnpike for signage.
A permit was issued at 196 Kitts Lane for signage.

Certificate of Occupancies issued in SEPTEMBER:

None

These are the classes the inspectors took in SEPTEMBER:

D. Jourdan - 9/30/25 Installation & Acceptance Testing for Fire Protection Systems
K. Kilkenny - 9/16/25 Rocky Hill - 2021 International Mechanical Code 2 hours
9/26/25 Mohegan Sun IAEI 2026 National Electrical Code 6 hours
9/27/25 Mohegan Sun IAEI 2026 National Electrical Code 6 hours
9/28/25 Mohegan Sun IAEI 2026 National Electrical Code 3 hours
T. Greene - 9/16/25 Rocky Hill - 2021 International mechanical Code 2 hours

Building Department inspection activity for the month of SEPTEMBER was as follows: The Inspectors completed a total of 278 Inspections. They were: A/C Install (9), Above Ceiling (6), Alarm (5), Chimney (5), Electrical (35), Exterior Walls (1), Final (146), Footings (5), Framing (5), Gas Line (7), Inspection (2), Insulation (4), Mechanical (1), Plumbing (2), Rebar (2), Roof (1), Rough (29), Sign (1), Site Visit (2), Solar (10).

The total number of Building/Renovation Permits issued/applied for the month of SEPTEMBER produced a total permit value of **\$6,821,159.**

They are categorized as follows:

TYPE OF PERMIT	# OF PERMITS, VALUE OF PERMITS	
ADDITIONS/ALTERATIONS	29	641,050.00
DECKS	4	76,591.00
DEMOLITION	2	38,905.00
ELECTRICAL	55	2,586,608.00
FENCE	0	0.00
FIRE SUPPRESSION/SPRINKLER	0	0.00
FOOTING/FOUNDATION	0	0.00
FUEL TANK	0	0.00
GARAGE/SHED	4	57,500.00
MECHANICAL	35	1,701,340.00
NEW COMMERCIAL	0	0.00
NEW MUNICIPAL	0	0.00
NEW RESIDENTIAL	1	244,600.00
PLUMBING	27	623,080.00
POOL	3	68,427.00
ROOFING/SIDING	37	744,058.00
SIGN	3	39,000.00
SOLAR	0	0.00
TENT	0	0.00
OTHER	0	0.00

TOTAL**200****6,821,159**

The total Building income fees received in the month of SEPTEMBER were **\$71,195.00**

The total fees for other income were as follows: Town Planning and Zoning (Applications/Publications) \$1,120.00, Environmental \$120.00, Conservation \$600.00, Copies \$3.00, Zoning Board of Appeals \$0.00, Driveway/Excavation \$1,800.00, Engineering copies \$0.00. The other total income is \$3,643.00.

Below is a comparison of the Permit Values for SEPTEMBER 2025 and SEPTEMBER 2024

	<u>2025</u>	<u>2024</u>
Value of Permits issued for SEPTEMBER:	\$6,821,159.00	\$3,888,484.00
Fees for Permits issued for SEPTEMBER:	\$71,195.00	\$43,274.00
Other income Fees for SEPTEMBER:	\$3,643.00	\$2,286.00
Building Permits Issued for SEPTEMBER:	200	203

Total Value of Permits and Permit Fees for the Fiscal Year:

<u>2025-2026</u>		<u>2024-2025</u>	
<u>Value</u>	<u>Permit Fee</u>	<u>Value</u>	<u>Permit Fee</u>
\$16,881,209	\$204,973	\$12,391,589	\$140,754

FACILITIES DEPARTMENT

The following is snap shot of ongoing work and projects the Facilities Department is working on or completed in the month of September. AkitaBox allows us to quantify our preventative maintenance tasks as well as work order requests. We completed a total of 102 work orders and tasks this month. We completed 34 preventative maintenance tasks and the team responded to and completed 62 reactive work orders. Of the 62 reactive work orders 53 were calls for service from outside the Facilities Department.

Town Hall: (30 PM tasks and work orders completed)

Town Hall Building in Akitabox is also used for Town Hall Annex Building, downtown lighting, and other miscellaneous work orders without a actually building in AkitaBox yet.

- Repaired lock for lower cabinets in preschool
- Multiple bulb replacements to downtown lighting #33, #9, #103 and #104 light poles
- Quarterly site drainage check
- Multiple paper requests and conference room set ups for special meetings
- Multiple carpet cleanings: ROV office, human services offices, east entrance vestibule, town clerk's office, and elevator.

Library: (13 PM tasks and work orders completed)

- Rebuilt light fixture base in magazine room
- Repaired circ. Desk drawer handle
- Areas of wall paper coming loose – we glued seems coming loose
- Multiple PM'ing Tasks
- Repaired hole in drywall and painted the area
- Leaking AHU from clogged drain line repaired and cleaned up
- Replaced some emergency exit signs that were not lighting up during a PM check

Highway Garage: (11 PM tasks and work orders completed)

- Replaced burnt out bulbs in the salt shed
- Replaced green traffic signal light on Church and Richard
- Multiple PMing checks and repairs
- Replaced some emergency exit signs that were not lighting up during a PM check
- Installed new light in Police mechanic's bay

Grounds Maintenance Garage, West Meadow Cemetery, and Mill Pond Park (11 PM tasks and work orders completed)

- Multiple PMing inspections completed
- Replaced field lights at Mill Pond Soccer Field
- Ran a new electrical circuit for new motorized over head door
- Investigated and fixed water supply issue at cattle barn

Senior & Disabled Center: (17 PM tasks and work orders completed)

- Cleaned inverter fans for solar array
- Replaced bad motor in fan coil unit #10
- Multiple PM'ing inspections and tasks completed
- Moved fire alarm panel
- Security upgrades have begun
 - New card access system installed not yet online
 - Cameras installed not yet online
 - Upgrades ongoing

Police Department: (16 PM tasks and work orders completed)

- Multiple PM'ing tasks and inspections completed
- Repaired locker lock in Men's locker room
- Installed new thermostats in PPE storage area
- Repaired locker #7 in prisoner processing area
- Sprayed bees nest on exterior of building up on the roof
- Repaired door electrical strike on door into sally port
- Security Camera upgrade project started

Administrative Projects:

- Multiple meetings with Architects and MEP engineers for PD HVAC and roofing project
- Working out Issues with Commissioning, Balancing, and final Punch Lists
- Multiple meetings, Multiple hours/days spent commissioning testing ongoing
- Planning for next grant for our historical properties. Kellogg-Eddy needs siding repairs, painting (exterior), and stone wall/foundation slab repairs.
- Received budget number in March
- Second budget number received end of Aug
- Working on MDC water notices (ongoing)
- Completed the known addresses, will seek assistance from MDC for locating remaining
- Fire department completed their buildings
- June I was told by a customer service rep from MDC we will get letters from them if there are any on going issues that need attention
- No updates in Sept.
- Meetings with MEP engineers and Architects for feasibility Studies of Highway and Parks garages

- Received cost estimates for both projects
- ADA Action Plans Completed for Library, Police Department, Senior Center, Parks and Grounds Garage, and Highway Garage
- Received approval from Carol on our ADA action plan format. Finished all but two locations that are waiting for clarification on some of the potential violations.
- Multiple EOC planning and design meetings
- Construction has started.
- Weekly progress meetings held every Tuesday
- Town building lease evaluations ongoing
- Senior Center Security Upgrades
- Started wiring for cameras and door readers (S2 system)
- Started planning (replanning) Police PPE Storage and data room renovations
- Getting updated quotes for scope that has changed over time
- All Quotes obtained Starting to release Contractors sometime in September
- Contractors have been released project is starting in October.

FINANCE

Accounting and Administration

- Auditors were in house for the weeks of September 15th and 22nd. All staff member spent time gathering documents and answering their questions while they were here. We continue to give them additional information as requested and hope to have the draft of our report by the end of November.
- The 2024-25 fiscal year was closed in our account system on September 4th.
- The pension and OPEB census information was completed and the reports for the auditors were received in early September. Work still continues with the actuary to complete our valuation report which will determine the amount of contribution required for the next fiscal year.
- Director of Finance, Janet Murphy, attended the first budget workshop for the MDC on September 30th. The second workshop is scheduled for October 21st.
- A new staff member who we will share with the Town Manager's office was hired, Erika Norton-Zisa started working for us on September 8th.
- Our office continues to support all other grants that have been approved or are being submitted.

The Town received grant funding from the State of Connecticut for Tiered Pilot Grant in the amount of \$3,605,976 during this month. The Town had the following interest rates for the month on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE
(Unaudited)
9/30/2025

	<u>Interest Earnings</u>		
	<u>Budget FY2025-26</u>	<u>Actual Year to Date</u>	<u>\$ Invested</u>
General Fund	\$800,000	462,020	\$47,578,498
Special Revenue Funds	53,000	9,978	970,159
Capital Projects Funds		14,039	1,275,292
Internal Service Fund	200,000	77,135	7,036,124
Trust and Agency Funds		22,525	2,050,284
TOTAL, ESTIMATED BY FUND			\$58,910,357

INVESTMENTS, BY INSTITUTION TYPE
(Unaudited)
9/30/2025

	<u>Interest %</u>		<u>Interest \$</u>		<u>\$ Invested</u>
	<u>Current Month</u>	<u>Last Month</u>	<u>Current Month</u>	<u>Last Month</u>	
STIF	4.34	4.40	152,621	160,519	43,905,375
Bank North	1.62	1.66	788	834	596,646
TDBank (new)	2.16	2.22	11,033	11,699	6,283,887
Farmington Bank	.00	.00	0	0	0
Webster Bank	2.04	2.10	5,669	6,013	3,417,918
Liberty Bank	4.01	4.08	17,202	19,294	5,706,531
Total Outstanding Investments					\$59,910,357

Rates reflect avg. monthly yield, annualized

Assessor

- The 2025 Declarations of Personal property were sent at the beginning of September to all businesses operating within our jurisdiction. To date, 85 or 4.3% have been returned to the office. Mid to late September saw an increase in traffic, as business owners began visiting the Office looking for assistance in completing their Declaration of Personal Property.
- Leading up to the October 1, 2025 Grand List date, all Real Estate permits and fieldwork were completed in the month of September. Due to the ongoing revaluation project, completing this work was essential in assisting eQuality valuation services in starting to finalize Real Estate values. In addition, preliminary reports were analyzed by both the revaluation company and the Assessor's office to test ratios and appraisal uniformity.
- For the October 1, 2025 Grand List there were 3,558 property reviews completed. Throughout the year 2,241 permits were entered into the CAMA system, 1,950 of which were closed out upon review of the property. In addition, a full scale accuracy review was completed for the 2,647 Condominiums located in the Town of Newington.

- The Connecticut Association of Assessing Officers held their Fall Symposium on September 11th. Assessor Lawrence LaBarbera and Deputy Assessor Danielle Dippolino were in attendance. At this meeting Assessor's were briefed on important legislative changes impacting the Assessor's Office. One important legislative change was the requirement that any Veteran receiving the 100% Disabled with Permanent and Total Status with the VA submit an application to the Assessor's office yearly. In total, 45 of these applications were sent to the qualifying Veterans. The application itself is due on January 1st.
- Real Estate deeds were read and entered into the computer assisted mass appraisal system through the end of September, 66 property transfers were completed. 199 Permits were loaded into the Assessor CAMA system from the building department, with 138 permits being reviewed and closed. 106 Certificate of Corrections were issued in the month of September.
- The focus for the month of October will be continuing to test the revaluation values and models ensuring that upon finalization of the revaluation project all values will be in line with State and National standards.

Revenue Collector

- August Revenue Collections for Real Estate, Personal Property & Motor Vehicles amounted to \$63-.550/01. Prior year taxes collected amounted to \$81,515.01 and included in that amount is \$23,685.96 for suspended accounts.
- This year's September collections on the current Grand List were 55.14% which is in line with last year's collections for the same time period.
- Delinquent Notices were sent during the second week of September for a grand total of 1,590 accounts for outstanding taxes on the 2024 Grand List. Businesses are being contacted by the Tax Collector and staff directly regarding their outstanding taxes.

FIRE DEPARTMENT

The following is a report of the activities of the Newington Fire Department for the month of September, 2025. During this period, fire department members responded to alarms or emergencies. A summary of these alarms and a manpower response break down is detailed below:

Code	Incident Type	September	3 Month Total
	Fire		
100	Fire, Other	1	4
111	Building fire	0	4
112	Fires in structure other than in a building	1	1
113	Cooking fire, confined to container	1	4
114	Chimney or flue fire, confined to chimney	0	0
116	Fuel burner/boiler malfunction, fire	0	1
123	Fire in portable building, fixed location	0	0
130	Mobile property (vehicle) fire, other	0	0
131	Passenger vehicle fire	0	2
132	Road freight or transport vehicle fire	0	0
140	Natural vegetation fire, other	1	8
141	Forest, woods or wildland fire	1	3
142	Brush or brush-and grass mixture fire	0	6

143	Grass Fire	0	0
150	Outside rubbish fire, other	0	0
151	Outside rubbish, trash or waste fire	0	0
154	Dumpster or other outside trash receptacle	0	0
160	Special outside fire, other	2	3
162	Outside equipment fire	1	2
170	Cultivated vegetation, crop fire, other	0	0
	Total	7	38
2	Overpressure Rupture, Explosion, Overheat (No Fire)		
200	Overpressure rupture, explosion, overheat	0	1
210	Overpressure rupture from steam, other	0	0
211	Overpressure rupture of steam pipe	0	0
212	Overpressure rupture of steam boiler	0	0
221	Overpressure rupture of air or gas	0	0
223	Air or gas rupture of pressure or process	0	0
251	Excessive heat, scorch burns with no fire	0	0
	Total	0	1
3	Rescue & Emergency Medical Service Incident		
300	Rescue, EMS incident, other	1	1
311	Medical assist, assist EMS crew	1	5
320	Emergency medical service incident, other	0	1
322	Motor vehicle accident with injuries	1	2
323	Motor Vehicle/pedestrian accident (MV Ped)	0	0
324	Motor Vehicle Accident with no injuries	0	0
331	Lock-in (if lock out, use 511)	0	0
340	Search for lost person, other	0	0
350	Extrication, rescue, other	0	0
352	Extrication of victim(s) from vehicle	1	2
353	Removal of victim(s) from stalled elevator	1	3
356	High-angle rescue	0	0
360	Water & ice-related rescue, other	0	0
362	Ice Rescue	0	0
381	Rescue or EMS standby	0	1
	Total	5	15
4	Hazardous Condition (No Fire)		
400	Hazardous condition, Other	1	6
410	Combustible/flammable gas/liquid condition	1	1
411	Gasoline or other flammable liquid spill	0	1
412	Gas leak (natural gas or LPG)	1	4

413	Oil or other combustible liquid spill	0	0
420	Toxic condition, other	0	0
421	Chemical hazard (no spill or leak)	0	2
422	Chemical spill or leak	1	1
423	Refrigeration leak	0	0
424	Carbon monoxide incident	0	1
440	Electrical wiring/equipment problem, Other	1	18
441	Heat from short circuit (wiring), defective/worn	0	0
442	Overheated motor	0	0
443	Breakdown of light ballast	0	0
444	Power line down	1	4
445	Arcing, shorted electrical equipment	3	5
451	Biological hazard, confirmed or suspected	0	0
460	Accident, potential accident, other	1	1
463	Vehicle accident, general cleanup	1	2
	Total	8	46
5	Service Call		
500	Service Call, other	1	2
510	Person in distress, other	0	0
511	Lock-out	1	1
512	Ring or jewelry removal	0	0
520	Water problem, Other	0	2
521	Water evacuation	0	0
522	Water or steam leak	0	0
531	Smoke or odor removal	2	2
540	Animal problem, other	0	0
542	Animal rescue	0	0
550	Public service assistance, Other	1	2
551	Assist police or other governmental agency	2	2
552	Police matter	0	0
553	Public Service	0	0
561	Unauthorized burning	1	5
571	Cover assignment, standby, move up	6	16
	Total	14	32
6	Good Intent Call		
600	Good intent call, other	9	12
611	Dispatched & cancelled en route	1	3
621	Wrong location	0	0
622	No Incident found on arrival at dispatch	1	2
631	Authorized controlled burning	1	2
641	Vicinity alarm (incident in other location)	0	0

650	Steam, other gas mistaken for smoke, other	1	1
651	Smoke scare, odor of smoke	1	3
652	Steam, vapor, fog or dust thought to be smoke	0	0
653	Smoke from barbecue, tar kettle	0	0
661	EMS call, party transported by non-fire	0	0
671	HazMat release investigation w/no HazMat	5	8
672	Biological hazard investigation, none found	0	0
	Total	19	31
7	False Alarm & False Call		
700	False alarm or false call, Other	7	15
710	Malicious, mischievous false call, other	0	0
711	Municipal alarm system, malicious false	0	0
714	Central station, malicious false alarm	0	1
715	Local alarm system,	0	0
721	Bomb Scare – no bomb	0	0
730	System malfunction, Other	1	8
731	Sprinkler activation due to malfunction	0	0
732	Extinguishing system activation due to malfunction	0	0
733	Smoke detector activation due to malfunction	3	10
734	Heat detector activation due to malfunction	0	0
735	Alarm system sounded due to malfunction	2	3
736	CO detector activation due to malfunction	1	8
740	Unintentional transmission of alarm, other	1	3
741	Sprinkler activation, no fire	0	2
742	Extinguishing system activation	0	0
743	Smoke detector activation, no fire - unintentional	6	18
744	Detector Activation, no fire	3	9
745	Alarm system activation, no fire	2	7
746	Carbon monoxide detector activation, no CO	4	9
	Total	30	93
8	Severe Weather & Natural Disaster		
800	Severe weather or natural disaster, other	0	0
812	Flood Assessment	0	0
813	Wind Storm, tornado/hurricane assessment	0	0
814	Lightning strike (no fire)	0	0
	Total	0	0
9	Special Incident Type		
900	Special type of incident, other	0	2
911	Citizen complaint	0	0
	Total	0	2

Chief's Activities September 2025

- Meet with Chief Regina over training tower improvements and department training schedule and topics
- Work with training division for cleanup of area around training tower and grounds for visits
- Discussions with Chief Stegmaier and Fire prevention staff on school visits and open house
- Meet with Safety division officers for video meeting with UDS CEO on Cancer Screenings for firefighters
- Attend Fire Department PMBC meeting for Company 4
- Discussions with Deputy Chief Giansanti on apparatus and building issues
- Discussions with Deputy Chief Stegmaier on personnel activities / issues
- Attend Command staff meeting
- Attend NPD/ NFD Softball game and picnic
- Discussions with Asst. Chief Lapierre on budget and quarter master purchasing
- Discussions with CROG on donation for anti-drone equipment
- Discussions and start purchasing new equipment for new E2
- Discussions with Car 5 and Firematic on E2 delivery
- Interview with Chaz and AJ for ISO Class 2 Recognition
- Discussions with Department Inc. on finishing interior renovations
- Schedule and monitor Fire Watch on Culver Street development
- Work with IT Staff on Kalasky Room video conferencing improvements
- Discussion with Town Planner, TM, Cathy Lapierre
- Discussions with staff on awards night planning
- Discussions with Captain Carlone on lock upgrades for firehouses and training tower –completion
- Volunteer at NHS Football concession stand
- Discussions about sign for naming of Training Tower
- Attend fundraiser for 10-year-old at Berlin Kiosks for Tunnel to Towers Foundation
- Discussions with Hermas on Car 16 issues/ improvements
- Attend TPZ meetings for Kitts Lane Development
- Review plans for BESS on East Cedar Street
- Monitor construction on Cedar Street garage
- Attend RIT Training at Tower
- Attend Officer training on SOP/SOG's review
- Discussions with Chief Stegmaier on story time event at Fire Museum
- Meet with Town Planner to review Kitts Lane development plans
- Discussions with Deputy Chief Giansanti on scheduling of pump test, hose testing, and ladder testing
- Discussions with Hermas on Service 2 delivery
- Attend meeting with TM, Sgt. Lachance, Captain Carlone to discuss communication tower project
- Meet and discuss with Capt. Carlone and Lt. Gionfriddo on Zello work platform

Car 2 Fire Chiefs Activities September 2025

- Office time Fire reports
- Prepare Command Staff meeting minutes
- Fox 61 interview for ISO-2
- Follow up with Lauren on UTV Helmets.
- Newington Women's club donation
- Participation in Statewide EOC disaster drill
- Attendance at Statewide Regional planning meeting
- Assist in removing department items in connex boxes.
- Office time gear and equipment bids.
- Discussion with Captain Rosemond (Sal Garafalo) actions
- Attendance at NHS football game for first responders' night.
- IT assigned training class/computer based.
- Appearance at Indian Hill Country Club for Police/Fire Golf Classic
- Class B uniform requisition forms for Cadets and Amber Lewis
- Attendance at two-day class on Fireground operations and Leadership.
- Attendance at multicompany training R.I.T.
- Office time reports
- FD/PD softball picnic
- Fire reports at Firehouse office
- Attendance at Ct DOT Active Threat planning training
- Command staff meeting
- Zoom meeting on cancer screening program UDS

Car 3 Fire Chiefs Activities September 2025

Progress History

- **Training Tower Updates**
 - Locks for the tower, roof props and storage have been replaced. Keys are being distributed as necessary.
 - Electrical work for lighting will begin this month.
 - Camera system will be installed pending completion of the electrical work.
 - Training prop installed and train-the-trainer instruction started.
 - Burn room and 3rd floor expansion quotes received and will move forward in next budget cycle.
- **Pre-Plans**
 - Training Division will be scheduling additional walk-throughs based on our ISO data.
 - A minimum of two pre-plans will be scheduled each month.
 - Reflected in the Non-Incident Training Report each month.
- **Drill Schedule - July through December 2025**

September		
Officer Training	Technical Rope	10/14/2025
New Officer Candidate Program	Communication	10/22/2025
Multi-Company Drill (2/3)	Technical Rope	10/13/2025
Multi-Company Drill (Day Drill)	Technical Rope	10/19/2025
Multi-Company Drill (1/4)	Technical Rope	10/20/2025
Department Drill	Tactical Rescue/High Angle	10/25/2025

Drills in October (High Angle Rescue/Ropes), November (Extrication) and December (Sexual Harassment)

Please note that our Sexual Harassment training is in-person and ALL members are required to attend this training. Members who do not make this training or the provided make-up events are suspended from the Department until such training is completed.

CT Fire Academy Classes - 2025

FFI and FFII classes are currently in process starting August 14, 2025.

Car 4 Fire Chiefs Activities September 2025

Month: October 2025

Submitted By: Deputy Chief Craig Stegmaier

Department Status

Regular Members: 97

Cadets: 14

Promotions

Sal Garofalo- 1st Lieutenant Company 4

Don Brown- Staff Lieutenant- Quartermaster Division

New Members/Applications

(11) Application in process

Housekeeping

Resignations/Retirements- None

- Fire Prevention Open House will be Saturday October 11th.
 - Fire Prevention Activities at schools scheduled
 - All Stipend and Retirement Spreadsheets completed and submitted to Finance and Zenith America.
-

Car 5 Fire Chiefs Activities September 2025

- Confirmed all items were ordered for the new Engine 2.
- Worked with DiStefano Flooring for the final corrections of the bay floor in HQ. The install of the new logo's and corrected apparatus logo's will be scheduled once they are made. Projected to be end of September first week of October.
- Completed all pump tests for all apparatus. All passed having no issues with any pumps. While testing, it was found that both Engine 3 and Truck 3 have an issue with their "Tank Fill" valves not sealing completely. This did not affect the results of the pump tests. Work orders have been written up.
- The Connex storage boxes were cleared out and the boxes removed.
- An inspection crew flew out to Appleton, Wisconsin to complete the final inspection of the new Engine 2. There were 19 minor issues that were found. Some were going to be amended there in Wisconsin while the remainder will be taken care of back here in Rocky Hill (Firematic). The Engine is supposed to leave Appleton around Thursday or Friday, Oct 2nd or 3rd, pending amendments being completed there.
- New "strikes" were installed in all exterior doors for the 5 stations in preparation of replacing the failing magnetic locking system. Completion will be slated by the 2nd week of October.
- Some new items for Engine 2 have begun to arrive.
- The following repairs and services were done in the follow stations:
- Company 1- The stained Dayroom ceiling tiles were replaced
- Company 2 –Gear Dryer has been looked at and a new circuit board has been ordered.
- Company 3 – Leaking hose reel has been repaired.
- Company 4 – Replaced electrical plug on charger cord for apparatus.
- Company 5 – Bay floor drain was cleared of the clog.
- Chapman Street – No new progress this month.
- Various repairs have been done to all of the fleet by the Highway Dept.

FIRE MARSHAL

Please accept the following report to show the activity that the staff within the Fire Marshal's Office have performed in the month of September.

Inspections by Inspector and Type

Time Period From 09/01/2025 to 09/30/2025

Newington Fire Department

Inspection	2020	2116	1023	23999	0310	2010	2202	2113	Total
Types	Carlson	Hofmann	Muir	Sokolows	Stegmaler	Sullivan	Zadrick	Zordan	Insp
Acceptance Testing	0	0	0	0	0	0	0	0	0
Administrative Tasks	0	0	0	0	0	0	0	0	0
Blasting - Witness/Follow-Building	0	0	0	0	0	0	1	0	1
Complain/Referral	1	1	0	0	0	0	0	2	4
Complex - Landlord	0	0	0	0	0	0	0	0	0
Construction/Site Inspection	0	0	0	0	0	0	0	0	0
Consultation	0	0	0	0	0	0	1	2	3
Documentation/Annual	0	0	0	0	0	2	1	2	5
Existing - Assembly (A1/A2)	0	0	0	0	0	0	0	0	0
Existing - Assembly (A3)	0	2	0	1	0	0	1	0	4
Existing - Assembly (A4/A5)	0	0	0	0	0	0	1	0	1
Existing - Educational	0	0	0	0	0	0	0	0	0
Fire Drill - FMO On-site	0	0	0	0	0	1	0	3	4
Fire Investigation	1	0	0	0	0	0	0	0	1
FMO Callout - Code	0	0	0	0	0	0	0	1	1
Food Truck Inspection	0	0	0	0	0	0	0	0	0
Incident Response to	0	0	0	0	0	0	1	2	3
Inspection - Annual	1	2	0	2	0	3	1	1	10
Inspection - Certificate of	1	0	0	0	0	0	1	2	4
Inspection - Dwelling Unit	0	38	0	0	0	30	8	0	76
Inspection - Every 2 Years	0	0	0	1	0	0	1	0	2
Inspection - Every 3 years	4	0	0	0	0	4	4	0	12
Inspection for Liquor Permit	0	0	0	0	0	0	0	0	0
Knox Box Inspection	0	0	0	0	0	2	0	0	2
Notification to FMO	0	0	0	0	0	0	0	2	2
Occupant Load	0	0	0	0	0	2	0	0	2
Permit Application	1	0	0	0	0	0	0	0	1
Plan Review	0	0	0	0	0	0	1	12	13
Public Education/Fire	0	0	0	0	0	0	0	0	0
Re-Inspection	2	1	0	1	0	2	0	0	6
Safe Homes Taskforce	0	1	0	0	0	0	0	0	1
Special Event	0	0	0	0	0	0	0	0	0
Special Inspection	0	0	0	0	0	1	0	0	1
Vacant Building	0	0	0	0	0	1	0	0	1
Total	11	45	0	5	0	48	22	29	160

Office Updates:

Training –

Development of the burn cells is still in the planning stages but moving forward.

FI John Sokolowski completed the National Fire Academy program Fire Investigation: Essentials.

Staffing/Inspections –

No major updates to report. FCI Muir is in the Fire Investigation program with OEDM with an expected completion of mid-December.

Budget:

Nothing major to report at this time.

Events:

Inspection History Newington Fire Department

Date Range: From 09/01/2025 to 09/30/2025
Inspection Type: CALL, INVSTG, NOTIFY
Inspection: All Status Types

Insp#	Date	Type	Status	Address	Address Type	Name	# Vio	Length
4891	09/05/2025	FMO Callout - Code Enforcement	Activity Complete	605 WILLARD AVE	Educational	NEWINGTON HIGH	0	0.33
5008	09/20/2025	Fire Investigation	Inspection Closed	554 CEDAR ST	Residential - Apartments	CEDAR POINTE -	0	0.43
6026	09/24/2025	Notification to FMO	Activity Complete	123 LOWREY PL	Business	Synct Collaborative	0	0.60
6039	09/30/2025	Notification to FMO	Activity Complete	50 MILL ST	Residential - Apartments	Meadow View Elderly	0	0.13

Total Inspections: 4

Total Length of Inspections: 1.39

Special Projects:

We continue to work on digitizing building plans. As previously stated, this is an extensive project and will take a significant amount of time.

We have kicked off the Connecticut Fire Prevention Poster with the 4th and 5th grade students. Along with the contest awards, we will be offering the following awards:

Superintendent's Award

Fire Chief's Award

Principal's Award from each school

HIGHWAY DEPARTMENT

Administration

- Continued to meet with residents to discuss various issues and concerns
- Continued with ongoing Landfill post closure requirements
- Met with Engineering Department to discuss various projects and drainage concerns
- Met with contractor to discuss Garfield St. streetscape project
- Met with Public Works group to discuss upcoming projects
- Attended EPP Initiative Exercise
- Attended CCSWA solid waste committee meeting
- Hosted press conference attended by Governor Ned Lamont to announce Town Road Grants
- Coordinated with BOE the temporary relocation of school buses to the Transfer Station during the Garfield Street project
- Coordinated with contractor material hauling for Candlewyck Park project
- Administered Equipment Operator I exam for current vacancy
- Posted Seasonal Leaf Position for upcoming Leaf Collection Program
- Continued managing outside contractor with the overlay of various Town Roads
- Continued managing outside contractor for the crack sealing of various Town roads

Roadway Maintenance

- Continued with litter pickup/graffiti removal Town wide
- Highway operators continued with Transfer Station material processing
- Completed the overlaying of various Town roads with bid awarded contractor
- Continued with brush cutting and vegetation trimming of Piper Brook waterway and Transfer Station
- Crews completed the restoration of driveway aprons and curbing as need on overlaid roads
- Crews cleaned up debris on Russell Road
- Catch basin repairs completed on Connecticut Avenue and John Stewart Drive
- Paved entrance to the Transfer Station
- Assisted the Engineering Dept. with inspection of storm drainage on Garfield St

- Assisted contractor with hauling material for Candlewyck Park project
- Responded to one (1) after hour call in(s) for the month
- One (1) eviction scheduled for the month requiring storage

Fleet Maintenance

- Mechanics continued with preventive, snow seasonal services, scheduled maintenance and emergency repairs to all Town vehicles/equipment
- One (1) new mower and lawn spreader were put into service for Parks and Grounds
- Police Mechanic continued with the upfitting of other new patrol vehicles along with routine services and repairs
- Began services on leaf machines and vehicles.
- Two (2) after hour call in(s) for the month

Sanitation/Recycling/Transfer Station

- Scheduled 112 residential bulk items for collection for the month
- Scheduled 26 condominium bulk items for collection for the month
- Scheduled 31 condo/residential scrap metal items for collection for the month
- 2145 tons of cumulative Municipal Solid Waste were collected from July through September
- 524 tons of cumulative recyclables were collected from July through September
- 145 mattresses/box springs count was reported for the month
- No television(s) were collected for the month
- Issued 44 permanent Transfer Station permits and 12 temporary permits for the month

HIGHWAY OVERTIME SEPTEMBER (9/1/25- 9/30/25)

VEHICLES AND EQUIPMENT	16.3	\$ 1,237.26
WEEKEND STAND-BY AND CALL-IN	16.0	\$ 849.44
ROAD MAINTENANCE	16.0	\$ 896.92
MILLING/PAVING	217.1	\$ 11,699.98
LANDFILL	0.5	\$ 27.36
	265.9	\$ 14,710.96

HUMAN SERVICES

- SCORE brochure was sent out and registration was completed
- A few outside groups will be coming to the course which is all set up and ready to go for October
- Collaborations with middle school to initiate a boys group & a girls group for youth who appear to be at risk socially or academically- to be co-facilitated with HS staff & school counseling staff. High School Adventure club was planned for the upcoming school year. Coordinator Manion did outreach for new members in the Leadership group- youth driven group that plans community service projects and wholesome recreational activities for youth.
- During our first SCORE program, a middle school participant was obviously struggling and was emotional after being corrected by a staff member. After a little bit, one of our youth to youth

mentors reached out to talk to her. The y2y mentor brought the youth participant to the staff member and encouraged her talk about the issue that happened, accept her responsibility and apologize to the staff member. It was amazing to see this y2y mentor go out of his way to make sure that the middle school participant understood that what she did was wrong and that she needed to apologize to the staff member for what she did.

- With the start of the school year, there were many collaborative meetings that occurred between staff and the high school and middle schools. We met with Principal Tigno for approval to start SMART Recovery group weekly during lunch waves-starting in October. This group will serve as a space for students to develop self-management and coping skills re problem behaviors: i.e. substance use, truancy, other habits. Referrals will be received from youth services, YDT, school, and parents/students.
- Youth coordinators planned an author presentation for the pre-k playschool students and the high school students who facilitate the playschool at NHS for November.
- Clinical Coordinator received communication from a prior client & recent high school graduate who is attending college in MA. She shared that she has been making friends while at school, excelling in her classes, and even joined the hockey team! This student had been very anxious about attending school out of state, but she shared that she is thriving. We will check-in when she is home on break, but she shared that she knows her resources at school and will use them if she feels the need to. This example highlights the importance of students having support post-high school and some support during the transition to college.
- Redeterminations & new applications are being scheduled & completed by staff: LaBrecque, Wassik, Tarantello & Smith. 295 households were redetermined since July. We anticipate having close to 400 households enrolled by the final holiday distribution in December. As part of this process, we screen households for eligibility for additional needs & potential resources.
- We are planning a volunteer meeting to review policies & protocols including confidentiality. We have received numerous requests from sports teams, businesses, & organizations looking for volunteer opportunities.
- We have started receiving donations in response to our Annual appeal that was sent out in August.
- Our front Desk received an increase in volume of calls due to scheduling folks for Food Bank / Holiday redeterminations. We also received numerous call re housing needs, energy, DSS programs, & volunteer opportunities.
- Student intern Johnson shadowed staff, learning about the daily functioning of the department. She has completed redetermination appointments independently and started working with several clients around housing applications. She has shadowed on complex case management casers & doing a great job so far.

Financial Casework Examples: Caseworker Tarantello Client is a 44yo divorced female who resides in a rental apartment with her 8 yo daughter. Client originally presented for a brief appointment in order to renew her eligibility for our foodbank and holiday programs. While doing so, she began describing some of the challenges she is currently facing. For example, she is living with a neurological condition which greatly impacts her daily life and renders her unable to work. Her condition presents symptoms such as expressive aphasia, stuttering, difficulty with word recall, memory lapses, and occasional collapsing due to involuntary loss of muscle control. She has been referred to multiple providers and has attempted to complete an application for social security disability benefits in the past, but due to her halted speech and poor motor control, she reports that she has had extreme difficulty in effectively advocating for herself. She is also a domestic violence survivor who is presently going through a very stressful custody battle with her

ex-husband. She feels as though her condition has also negatively impacted her ability to properly represent herself in court.

Caseworker referred her to CCADV as well as Greater Hartford Legal Aid for assistance with her case. Caseworker scheduled a follow-up appointment where Caseworker assisted her with the completion of a new Social Security Disability application online in order to make sure all diagnoses and provider information were properly documented. Caseworker will remain in contact with her for the entire SSDI application process and will assist her with all correspondence from Social Security, including the completion of function reports, submitting appeals as necessary, providing advocacy in order to ensure that her conditions, symptoms and limitations are communicated fully.

Social worker Wassik has worked with a Newington resident over the years, assisting with various financial resources. He was recently laid off from his part time employment and is struggling financially. SW Wassik connected him with SNAP, energy assistance & unemployment benefit referral. She referred him to Goodwill Employment Services and to Stop & Shop for possible employment as they are currently hiring. In assessing this resident's financial obligations- it was determined that he needs to work a minimum of 32 hours /week @ \$17/hour to meet his monthly needs.

September 2025 Statistics

	FY 26 Total This Month	FY 26 Total Last Month	FY 25-26 Cumulative Total YTD	FY 24-25 Cumulative Total YTD
Selected Programs				
Youth & Family Counseling cases	18	15	53	32
Clinical presentations/# attendees	0	2/20	2/20	0
Youth & Family Service Hours	24.75	19.75	66.5	33.75
YDT (formerly JRB) cases :	8	8	24	42
YDT hearings:	1	1	4	3
YDT Service hours:	21.75	15.25	48.25	50
New Cases	2	1	4	
Positive Youth Development	17	111	299	160
Adult to Youth Mentoring:				New in fy25
Cases	14	10	29	
Service hours	24	12	42.75	
Community Service	0	1	2	
# of hours completed	0	6	56	0
Challenge Course: Adult	0	0	0	80
youth(outside)	0	0	0	0
Social Casework Service Hours	134.25	131.5	418.25	410.60
Food Bank Household visits	164	161	503	480
# bags of groceries distributed	1394	1274	4101	3847
Mobile truck	299	245	808	910
Special Needs	15	8	31	15

INFORMATION TECHNOLOGY

The Town's Information Technology team consists of Scott Sharlow, Chief Information Officer, Monique Michaud, GIS Technician, Steven Pollock, Network Administrator/Project Leader, John Bolduc, Network Administrator/Project Leader, and Scott Hoagland, Network Administrator/Project Leader.

During the course of the month of September, the Department of Information Technology and GIS participated, assisted, and/or were directly involved in the completion of 96 formal requests for service. In addition, the department worked on the following projects:

- Continued work on forensic audio recording implementation for the Town radio system
- Worked on annual hardware and software renewals
- Completed project installing security certificates on devices and appliances
- Performed security access review and removed unneeded user accounts
- Migrated PD data to expanded file share
- Created GIS based Call Before You Dig internal application for department coordination
- Created new "GIS Hub" ArcGIS site and is now live on Town website
- Revamped Town IT and GIS web page for additional detail and accuracy
- Continued GIS needs assessment department meetings
- Worked with Parks and Grounds to update the West Meadow Cemetery Map
- Completed migration of Exchange public folders to MS365
- Configured Traffic Camera services for Single Sign-On
- Upgraded remote access software to latest version
- Complete integration of traffic camera system with new LPR solution
- Automated software package installation for multiple departments
- Troubleshoot remote access issue with SSL and Google Chrome
- Continued work on new Town website incorporating suggestions from Public workshop
- Assisted Finance department with fiscal year end procedures
- Prepared laptops for PD cadets for training
- Updated PD CAD/RMS solution and State of CT integrations
- Deployed Assessor CAMA application and revaluation update
- Completed preventative maintenance on Audio/Video equipment
- Continued with Cemetery management software migration
- Continued IT involvement in the EOC project
- Continued work on enterprise fiber optic deployment

LIBRARY

- The annual Library Board of Trustees meeting was held, at which new officers were elected. Diane Stamm as President, Kristopher Riley as Vice President, George Bernocco as Secretary, and LeeAnn Manke as Treasurer. After a brief business meeting and a short presentation by Library Director Lisa Masten, this year's honorees and Legacy Society inductee were recognized. Honorees included Outstanding Library Volunteers Jeanette DeNino, Outstanding Library Staff Members Bette Kapij and Dave Brown, Kingston Wealth Management in the Race Recognition Category, Triumph Group Charitable Foundation in the Grant Recognition Category and Dharma Drum CT Mountain Chapter in recognition for their donations to the library. Inductions into the Legacy Society for generous bequest to the library were also held with Patricia Jean Foley being inducted into the Trustees Council and Margaret Eddy Hooker and Donald and Violet Johnson being inducted into The 1939 Society.

- The Friends of the Library kicked off their annual membership drive that runs from September 1–October 18. Anyone who renews or joins the Friends during this time will be eligible to win a special prize giveaway that will be drawn at the Friends Reception on October 18. The Friends are getting ready for their *Fall Book Sale*. The book sale will be held at the Newington Senior and Disabled Center on November 7, 8, 9. The Friends have begun to plan for *Winterfest 2026* that will be held on Friday, January 17, 2025. They are also planning for their first ever *Arts and Craft Fair* that will be held on Saturday, November 22 in the library.
- Librarian Julia Mazur organized a month-long reading event that began on September 22 and will run through October 24 titled *Fresh Pumpkin or Rotten Pumpkin: Blind Date with a Book*. Patrons of all ages can pick a gift-wrapped book based on its clues and genre, check it out, read it and decide if it is a fresh (love it) or rotten (didn't like it). After they read the book, if they fill out a review card and return it by November 14, they are eligible to win a prize. By the end of September, 219 books were checked out – 80 adult books, 26 teen books, and 113 children's books.
- The Children's department staff offered 29 programs to 1,153 children and their caregivers. Archived views of previous online programs for the month of June were 135. Library staff attended the school open houses at the four elementary schools and two middle schools to talk about library services to parents and students. *My Gym Mobile* hosted a fun exercise, games and music program to get kids moving their bodies. Ukrainian artist Yelena Kirshon taught kids about the Ukrainian art technique and how to create their own art piece. Two very popular storytimes – *Baby Soft Play* and *Movers and Shakers* were back that combined storytelling with movement and music. Highlights of other programs included *LEGO Builders* for kids in grades K – 5, *Storytime Yoga* and a special open house for homeschooling families. Regular storytimes rounded out the month.
- Teens were offered 5 programs to 189 teens. Archived views of previous online programs for the month were 28. Teen librarians were also present at the two middle schools and high school open houses talking to teens about library services. In addition to the open houses, a teen movie night was held featuring the movie *A Minecraft Movie* and a special *Teen Pop Up Program* was offered that allowed teens to paint their own watercolor bookmarks.
- Adults were offered 25 programs attended by 500 adults. Archived views of previous online programs for the month of August were 197. A series of programs for seniors and their families sponsored by the CT Care Planning Counsel Advisory Board were held throughout the month. Topics included keeping senior safe from scams both in-person and online, using technology that is designed to monitor health and emergency situations as well as smart home devices and elder abuse and what everyone should know. Another great *Sound Bowl Healing* program was held after hours on a Friday evening with Daria Davis facilitating an immersive sound bowl healing experience. *Brown Bag It with a Book Discussion* had a fun discussion on the book *All the Dangerous Things* by Stacy Willingham. *Page Turners Book Discussion* was back after a summer hiatus with a lively discussion of the book *The Brutal Telling* by Louise Penny. This month's *Library Speakers Consortium Virtual Author Talks* featured *On Writing Darkly Charming Villainous Love with Hannah Nicole Maehrer*, *Argue Less and Talk More with Communication Expert Jefferson Fisher* and *Our Failed Attempts to Make English Easier to Spell with Author Gabe Henry*. *Grab & Go* coloring pages and puzzle packets completed the month.
- Total circulation was 22,72, a 9% increase from the previous year. Circulation of digital materials was 4,705. Total number of people that entered the building 8,800. 23 curbside service transactions were processed. Staff processed and pulled 2,221 holds on shelf to be processed for

curbside pickups and interlibrary loans. Staff answered 3,773 reference questions during the month. Meeting room and study room space were used 317 times. Head of Community Services Michelle Royer and Business Manager Karolyn McLain notarized 59 documents for patrons. This is the highest that has ever been done in a month. Volunteers and staff delivered 205 items to our homebound patrons. Staff offered technology help 166 times to patrons. Online resources that were popular this month included *Value Line*, *Consumer Reports*, *Anecesty.com* and *PebbleGo Health* database.

- In technology news, the library is working with the Connecticut Library for Accessible Books (CT LAB), that lends books and magazines in audio and braille formats, for free, to any Connecticut resident who is unable to read regular print due to a visual, reading, or physical disability. Assistant Library Director Karen Benner is overseeing this new service to work with our homebound and assisted living patrons who are interested in this assistive technology. Digital Services Librarian Michelle Patnode had 5 *Tech Help @ Lucy*, one-on-one tech help sessions.
- In personnel news there will be several upcoming staff changes. Assistant Director Karen Benner will be retiring on December 31. Karen began working at the library in 2001 as at the Library Business Manager and held several other positions over the years. She has been the Assistant Library Director since 2013 and has done a wonderful job. Part-time Reference Librarian Patricia Ronalter will be retiring on October 31. Pat began working at the library in 2019 as a Part-time Reference Substitute and was later promoted to a Part-time Reference Librarian. Alex Johnson, a Part-time Circulation Librarian will be leaving on October 17. Alex began working in the library in 2020 as a Part-time Circulation Librarian. During this time, she went to graduate school to receive her Masters in Library Science. She will be working full-time at the Yale University Library. All three positions will be filled over the coming months.
- In facilities news, the library received several new storage cabinets for staff to use to allow them to reorganize work space and supplies. Facilities replaced strips of laminate at the Reference desk that were falling off. A new book case for all new large print materials was installed replacing the damaged shelving unit that had to be removed. The cleaning service continues to do a wonderful job.

PARKS AND RECREATION

RECREATION DIVISION:

- Registration for fall seasonal programs began on September 3, 2025 for Newington residents and on September 10, 2025 for non-residents.
- The Exercise the Right Choice (ERC) After-School Program began on September 16, 2025 for Newington Public Schools students in kindergarten through 4th grade. The after-school program will take place at the Mortensen Community Center on the 15 Teacher Tuesdays scheduled throughout the school year.
- The Fall Adult Cornhole League began on September 18, 2025, with 10 teams competing on Thursday evenings at Mill Pond Park.
- City Roofing and Siding, Inc., one of the Department's valued contractors, has been selected to receive the 2025 Selected Organization Award from the Connecticut Recreation and Parks Association (CRPA) at the annual conference awards banquet.
- The indoor aquatics season at Newington High School officially kicked off on Monday, September 15, 2025. Recreational swim is available on Monday, Wednesday, and Friday

evenings from 7:00 - 8:45 p.m. This year, we're pleased to continue our Tri-Town Pool Pass partnership with the Parks and Recreation Departments of Rocky Hill and Wethersfield, providing residents expanded opportunities for indoor recreational swimming.

- The fall session of swim lessons began on Wednesday, September 17, 2025. A total of 65 swimmers are enrolled across Preschool/Parent and Levels 1 - 6, reflecting continued demand for aquatics programming.
- In partnership with the Newington Swim Club, the Department is once again offering a swim clinic, now in its third year. Participation remains strong, with 27 swimmers already registered for the current session.
- Creative Playtime Preschool is excited to host its second annual field trip to Fair Weather Growers on Friday, October 17, 2025. Students will enjoy pumpkin picking and fall activities at the farm. Last year's trip was a highlight of the season, and the children are eager to return for another memorable experience!

PARKS, GROUNDS & CEMETERIES DIVISION:

- Ordered new aluminum stairs to replace existing stairs at Mill Pond Falls; waiting for installation update.
- In the process of relighting Mill Pond Park tennis courts, basketball court, and parking lot with replacement LED fixtures.
- In the process of replacing the small preschool playscape at Mill Pond Park that has outlasted its life expectancy.
- Parks & Grounds staff performed annual aeration and overseeding at the NHS football field.
- Field painting was completed early in the month ahead of the start of fall sports seasons.
- The new automated mower by Kress has been installed at Anna Reynolds School courtyard and staff has been coordinating with Kress representatives to achieve optimum performance.
- Staff responded to a request at Elizabeth Green School to mulch under a new swing set.
- Beautification staff has installed mums around town and park properties for the fall season, including extensive landscaping at the angel statue in West Meadow Cemetery before the Cherish Our Children walk.
- Roadside mowing continues.
- Landscape plantings were pruned this month at the Town Hall, Library, Senior & Disabled Center, and Police Department.
- Staff worked with NHS security to prune trees that were blocking clear sight lines for exterior security cameras.
- Parks & Recreation tents were disassembled, cataloged, and stored for the offseason.
- Focus on tennis irrigation and long-term viability is underway. The booster pump is being tested at the end of the month.
- Our three newest staff members participated in a two-day Arbor Master tree felling class.
- The entire staff participated in a Utility Task Vehicle (UTV) training course through Wethersfield Public Works.
- Mowing and pruning were performed on the cross-country course at John Wallace/Deming Young for the NHS home meet.
- Assisted with preparation for the Waterfall Festival by providing trash bins, tables, chairs, and trash removal on the day of the event.

Cemeteries: 3 Singles, 3 Double, 2 Ash, 5 sales
Overtime: 78 hours, \$3,720

TREE WARDEN

Pruned trees at E. Green School.
Removed trees at Newington High School.
Pruned shrubbery and ornamentals at Town Hall, Library, and Police Department.
Pruned low hanging limb at Senior Center.
Removed wood from previously felled hazardous tree from EOC Building.
Removed hazardous trees at Bus Garage.
Removed dead Ash tree from path between Chestnut Road/Groveland Terrace.
(B&M Tree Service)
Removed hazardous tree behind 27 Great Oak Lane. **(B&M Tree Service)**
Pruned several trees at Newington High School for security cameras line of sight.
3 Parks Staff attended specialized tree removal training by Arbor Master.
Removed large branch over road on Stoddard Avenue.

PLANNING AND ZONING

TOWN PLAN AND ZONING COMMISSION – MEETING SCHEDULED ON 9/10/25:

Petitions Continued

Petition TPZ-25-16: Site Plan for a 40 unit rental apartment home development under CGS § 8-30g (affordable housing application), at 220, 226, 244 Kitts Lane, and 226 Kitts Lane Rear in the B-BT (Business - Berlin Turnpike) Zone. Owner/Applicant: Kitts Lane Apartments, LLC, Contact: Timothy Hollister. (Application received 7/09/2025 - 65 Days to open public hearing by 9/12/2025. Anticipated Hearing Date 8/27/2025).

Petition TPZ-25-18: Special Permit (Sec 3.15.6) for a place of physical activity for a personal training facility at 2434 (unit 9) Berlin Turnpike in the B-BT (Business- Berlin Turnpike) Zone . Applicant: Revolution Sports Club LLC., Owner: Trans-Berlin Corporation. Contact: Robert Maybruch. (Application Received 8/13/25 – 65 Days To Open Public Hearing by 10/17/25).

Petition TPZ-25-19: Special Permit (Sec. 3.17) to provide live entertainment at a recreation use at 80 Fenn Road in the I (Industrial) Zone. Applicant: Montana Nights Newington LLC, Contact: Stephen Jolly, Owner: Fenn Road 80 LLC. (Application Received 8/13/25 – 65 Days To Open Public Hearing by 10/17/25).

Petitions Withdrawn

Petition TPZ-25-17: Site Plan application for a parking lot extension with associated site drainage and retaining wall at 2929 Berlin Turnpike in the PD (Planned Development) Zone. Applicant: BSC Group Inc., Contact: Frank Vacca, Owner: Berlin Turnpike 2929 LLC. (Application received 7/23/2025 – 65 days for decision by 9/26/2025)

MEETING SCHEDULED 9/24/25:

Petitions Approved

Petition TPZ-25-18: Special Permit (Sec 3.15.6) for a place of physical activity for a personal training facility at 2434 (unit 9) Berlin Turnpike in the B-BT (Business- Berlin Turnpike) Zone . Applicant: Revolution Sports Club LLC., Owner: Trans-Berlin Corporation. Contact: Robert Maybruch. (Application Received 8/13/25 – 65 Days To Open Public Hearing by 10/17/25).

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CONSERVATION COMMISSION – MEETING SCHEDULED FOR 9/16/25:

Petition Continued

Application IW-25-14: To construct a single-family residence within the Wetland/URA (Upland Review Area) at 33 Laurel Circle in the R-20 Zone. Applicant: Rossetti Development LLC, Owner: S.J. Fish & Sons, Inc., Contact: Robert Rossetti.

Petition with Agent for Approval

Application IW-25-13: To remove trees within the Wetland/URA (Upland Review Area) at 283 Hillcrest Ave in the R-12 Zone. Applicant/Owner/Contact: Erika Gonzales.

Petition Denied

Application IW-25-11: To extend parking lot approximately 180 feet and add a retaining wall at the southern portion of the existing parking lot into the historical "pad site" at 2929 Berlin Turnpike in the PD (Planned Development) Zone. Applicant: BSC Group Inc., Contact: Frank Vacca, Owner: Berlin Turnpike 2929 LLC.

ZONING BOARD OF APPEALS – MEETING SCHEDULED FOR 9/04/25:

Variance Granted

ZBA-25-2: Requesting a variance of 11' from Section 4.5, Table A of the NZR (Newington Zoning Regulations), to reduce the rear yard setback from 35' to 24' for a building addition of 26.2' x 16' (419 square feet) at 11 Barn Hill Lane in the R-20 Zone, Applicant/Owner: Carlye & Christopher S. Synakowski, Contact: Carlye Synakowski.

OPEN SPACE COMMITTEE – NO MEETING HELD IN SEPTEMBER

ECONOMIC DEVELOPMENT COMMISSION – MEETING HELD ON SEPTEMBER 03.

AFFORDABLE HOUSING MONITORING AGENCY – NO MEETING HELD IN SEPTEMBER.

ZONING OFFICER ACTIVITIES:

Issued 16 Zoning Permits for various projects in town.

0 Certificate of Zoning Compliance

Received 126 questions and/or complaints (via emails, phone calls, Civic Plus, in-person etc.) about zoning regulations, blight and zoning complaints, and property information.

Performed 26 inspections for zoning complaints and 30 for blight complaints. The following items were issued and/or closed;

13 Zoning Notices of Violation

1 Cease & Desist

Closed 12 Zoning cases

4 Blight Notice of Violation

2 Blight Remediation Orders

Closed 12 Blight cases

Coordinated Town remediation at 17 Lydall Rd and 846 Main St that was done by the Parks Department

Removed 68 illegal signs from the Town and/or State R/W

Spoke with realtors/potential developers, owners, and/or potential tenants for the following properties. Typically, we discussed allowable uses and the permitting process for their potential projects.

356 Alumni Rd

2640 Berlin Turnpike

2950 Berlin Turnpike

274 Cedarwood Ln

27 Garfield St

92 Goodale Dr

22 Green Ave

101 Miami Ave

44 Trotter Ln

74 Willard Ave

POLICE

Patrol Calls for September are as follows:

Abandoned MV 2	Fire Task Force Activation 0	MV Complaint 38
Administrative 0	Fire Training 0	MV Evading 11
Alarm Commercial Burg Alarm 41	Fire Trouble Alarm 0	MV Fire 0
Alarm Hold Up Alarm 2	Fire Veh Maintenance 0	MV Fatal 0
Alarm Residential Burg Alarm 11	Fire Vehicle Fire 0	MV Injury 24
ALTERED MENTAL STATUS 0	Fire Veh Fire Near Stru 0	MV Property Only 91
Animal Complaint 22	Fire Water Problem 0	Neighbor 10
Arson/Fire Invest 0	Fireworks 2	No Pol Actual Call Type 205
Assault 0	Follow Up 59	Noise 16
Assault in Progress 0	Found Property 12	Non Collect Person 0
Assist Motorist 3	Gun 1	Notification 0
Assist Notification 0	Harassment 6	Open Door/Window 1
Assist Other Agency 31	Hazard 28	Other Archive 0
Bad Check Insufficient Funds 1	Hazmat 0	Parking Violation 6
Blighted Property 0	Hold Up Alarm 0	PD ASSIST FIRE DEPT 44
Bomb Threat 0	HOPE PROJECT 0	PD Vehicle Maintenance 0
Breach of Peace/Disorderly 10	IDENTITY THEFT 23	Personal Relief 0
Burglar Alarm 0	Illegal Dumping 4	Pistol Permit 18
Burglary 1	Impersonating Police 0	Prisoner Care 5
Car Seat 1	Indecent Exposure 0	Private Duty 0
Check Welfare 102	Intoxicated 0	Property Found 3
Check Welfare 911 32	Juvenile Complaint 13	Property Lost 2
Check Welfare Other 0	K9 Assist 4	Prostitution 0
Clear Lot 6	K9 Narcotics 2	Recovered Stolen MV 1
Construction 0	K9 Track 1	Rescue Call 0
Court Detail 23	Kidnapping 0	Residential Lockout 2
CREST CALL OUT 0	Landlord/Tenant Dispute 0	Risk Protection Order 6
Criminal Mischief 7	Larceny 77	Robbery 0
CSO 0	Larceny from MV 8	Roll Call 2
Customer Dispute 17	Lift Assist Only 2	Serve Subpoena 0
Dog Complaint 30	Liquor 0	Serve Warrant 35
Domestic 38	Local Traffic Authority 0	Sexual Assault 2
Door Check 0	Location Check 72	Shots Fired 1
Drug 5	Location General 0	Specific Detail 121
DUI 6	Location School 0	State Pistol Permit – Tempo 0
EDP 27	Lockout Building 3	Stolen MV 3
Escort/Transport 1	Lockout MV 0	Sudden Death 3
Escort/Funeral 1	Lost Property 7	Suicide 0
Escort Other 0	LTA 0	Suicide Attempt 0
ESCORT RETRIEVAL 6	Medical Alarm 14	Suspicious MV Unoccupied 11

Escort Tax 0	Medical Cardiac 0	Suspicious Report 124
Fingerprint 1	Medical Complaint 256	TEST 1
Fire Alarm Commercial Bldg 1	Medical Diabetic 0	Threatening 7
Fire Alarm Residential 2	Medical Fall 9	Tobacco 0
Fire CO Detector no sympt 1	Medical Other 0	Tow 10
Fire CO Detector with sympt 0	MEDICAL OVERDOSE 1	Town Ordinance Violation 0
Fire Extrication 0	Medical Respiratory 0	Traffic Stop 244
Fire Hazmat 2	Medical Stand By 0	Traffic Stop Attempt 6
Fire Mutual Aid Request 2	Medical Trauma 0	Traffic Survey 0
Fire Other 1	Medical Unresponsive 0	Training 0
Fire Rescue 0	MIDSTATE ACCIDENT 1	Trespass 4
Fire Special Detail 0	Missing 0	Unknown 0
Fire Stand By 0	MV Abandoned 0	Water problem
Fire Structure Fire 0	MV Assist 19	

Total: 2,115

In September, the Detective Division Report:

During the month of September, 2025, the Detective Division submitted 74 case management sheets and typed 81 reports. There are currently 32 open cases being investigated by the Detective Division. The caseload this month consisted of the following:

Assist Other Agency: 1
 Background Investigation: 1
 Burglary: 1
 Computer Crimes: 2
 Crime Scene Processing: 2
 Discovery Request: 1
 Firearm Compliance: 6
 Juvenile Complaint: 1
 Larceny: 1
 PD Assist: 11
 Property Disposal: 28
 Risk Protection Order: 6
 Serve Arrest Warrant: 5
 Sex Offender Registry Compliance: 2
 Sexual Assault: 2
 Task Force Assist: 8

Total Warrants Served in September, 2025: 37: Patrol- 30, Detectives- 7

The Detective Division assisted with a serious car versus pedestrian accident that occurred on September 28th on Hartford Avenue. The pedestrian was struck while walking westbound on Hartford Avenue, and the suspect vehicle fled the scene. Using the department's newly installed traffic cameras, coupled with residential surveillance cameras in the area, a suspect vehicle was identified and subsequently located on September 29th in Middletown, CT. The vehicle was seized and the operator of the evading vehicle was identified. An arrest is expected in this case.

The Detective Division currently holds an active arrest warrant for a suspect who was involved in the Home Invasion on West Hartford Road in March, 2025. We have recently connected with the US Marshals Service to assist in bringing the suspect into custody.

The Department continues to fulfill its commitment to the Greater Hartford Regional Auto Theft Task Force in Hartford once per week using the State-awarded Auto Theft and Violence (ATV) grant funds to pay for the overtime. This month the operation days took place on September 3rd, 11th, 15th and 24th. During the month of September, Officers Sykes, Zielinski and Pekoske attended an operation day. Sergeant Rodriguez also continues to work with the FBI-Northern Connecticut Gangs Task Force, whose primary focus is narcotics and firearm trafficking investigations, and Detective Pagan is an active member of the DEA- Hartford Resident Office Task Force.

Property Report September 2025:

Category	# of Counts	Property Value (\$)
Burned	0	\$ 0
Counterfeited/Forged	2	\$ 20,250
Damaged/Destroyed	11	\$ 7,300
Recovered	28	\$ 12,073
Seized	21	\$ 6
Stolen	110	\$ 118,548
Abandoned	0	\$ 0
Evidence	107	\$ 420
Found	8	\$ 506
Impounded	1	\$ 20,000
Lost	22	\$ 6,435
Informational	6	\$ 800
Vehicle Inventory	1	\$ 0
Total	317	\$ 186,338

In September, the Patrol Division report:

25-000018053

On 9/12/25 at approximately 0737 hours, officers were dispatched to the area of 120 through 184 Day Street in Newington, to check on a report of a black male observed checking door handles in an attempt to break into vehicles. The caller and resident of 120 Day Street reported witnessing a black male, wearing a black Nike brand hooded sweatshirt, and yellow sneakers looking into the caller's vehicle. The caller also stated that she made eye contact with the male who then he ran off.

As officers approached the area, they observed a male, later identified as Peter Brown, age 42 wearing a black Nike brand hooded sweatshirt, black pants, and yellow high-top sneakers in the area of 200 Francis Avenue, which is a short distance from the Day Street area. The male matched the exact description and was advised he was detained as the investigation continued.

Probable cause was established to charge Peter Brown in violation of CGS 53a-49/53a-103 Criminal Attempt at Burglary 3rd Degree. Brown was held on a \$10,000.00 bond.

25-000019085

On 9/20/25, Officers were dispatched to an undisclosed location in Newington for a domestic dispute. It was alleged that Daniel Sampel, age 25 of Hartford, assaulted an adult female. The adult female was able to retreat to the residence. Sampel forced entry into the residence by breaking the front door. There were

five protective orders in place stating Sampel was not allowed at the residence. The adult female and two juveniles were located in the residence. The adult female was able to call the police and Sampel fled the scene in a vehicle. Newington Police were able to locate the vehicle in Hartford. Newington Officers were able to successfully deploy a StarChase GPS Dart and stop sticks puncturing the front passenger tire. Sampel still refused to stop leading police in a pursuit through Hartford where his vehicle was eventually disabled. Sampel was then taken into custody. Sampel held on a \$200,000.00 bond and was charged with:

53a-100aa Home Invasion
53a-223* Violation of Protective Order (Five Counts)
53a-61 Assault Third Degree
53-21 Risk of Injury to a Child (Two Counts)
53a-117 Criminal Mischief Third Degree
53a-62(a)1 Threatening Second Degree
53a-64 Reckless Endangerment Second Degree
14-36(a) Operating a Motor Vehicle without a License
14-223(b)** Engaging Police in Pursuit
14-222 Reckless Driving

25-000019169

On Sunday, September 21, 2025, at approximately 12:10 p.m., the Newington Police Department was dispatched to an undisclosed location in Newington for a reported domestic disturbance.

Upon investigation, it was alleged that John Lacen-Romero, age 36, of Newington assaulted an adult female at their residence. During the assault Lacen-Romero grabbed the adult female by the neck restricting her ability to breathe. Lacen-Romero also made threats to harm the two involved juveniles. Following the incident, Lacen-Romero removed two juveniles from the home, placing them in a vehicle, and left the area.

The Newington Police Department immediately coordinated with various law enforcement partners in an effort to locate the vehicle and ensure the safety of the children including the attempt to initiate an Amber Alert. The Stamford Police Department located the vehicle. After a short pursuit the suspect vehicle crashed and became disabled. Lacen-Romero was taken into police custody after barricading himself in the vehicle with the children for hours.

John Lacen-Romero held on a \$1,000,000.00 bond and was charged with:

2 counts of Kidnapping in the First Degree,
1 count of Strangulation in the Second Degree
3 counts of Unlawful Restraint in the First Degree,
3 counts of Reckless Endangerment in the First Degree,
2 counts of Risk of Injury to a Child,
1 count of Assault in the Third Degree,
1 count of Criminal Mischief in the Second Degree.

25-000019264

On September 22, 2025 at approximately 9:01PM Newington Police Officers were on routine patrol in the area of Stoddard Avenue in the Town of Newington. A Newington Police Officer observed a 2020 Dodge Challenger that was subject to an official Attempt to Locate message from the Connecticut State Police. This vehicle was known to engage police officers from multiple agencies in pursuit. Officers from the Newington Police Department, with the assistance of Officers from the West Hartford Police

Department, were able to maintain active surveillance on the vehicle until the opportunity to safely stop the vehicle presented itself. The vehicle was stopped in the area of Main Street and New Britain Avenue in West Hartford.

Newington K9 Officer Casasanta and his K9 partner Ray were present on scene. K9 Ray is trained in narcotics detection. K9 Ray indicated to Officer Casasanta that he detected the odor of narcotics coming from the vehicle. During a subsequent search of the vehicle 3.9 grams of suspected Meth/Amphetamine in addition to drug paraphernalia was located in the vehicle.

The operator would only identify himself as "Ghost" to officers. After being taken into custody and processed for his arrest his identity was later confirmed to be Tanner Lee Flori, age 21.

Flori was released on a \$5,000.00 bond to the custody of the Connecticut State Police and was charged with:

CGS 53a-167a Interfering with an Officer
CGS 21a-279(a)(1) Possession of a Controlled Substance
CGS 21a-267(a) Possession of Drug Paraphernalia
CGS 14-223(a) Disobeying the Signal of an Officer

In September, the Support Services report:

The Support Services Division continues to play a large role in the operations of the Police Department in the areas of recruitment, hiring, training, accreditation, records, communications, public information, and community engagement.

- Sergeant LaChance continues to assist with accreditation, body worn cameras, and video requests.
- Sergeant D'Esposito continues to assure that every sworn member meets the standards for yearly training requirements.
- Lieutenant Amalfi continues to work towards accreditation for the Police Department. The next step is "proofing" Tier 1 standards. These proofs are due in 2026.
- Lieutenant Amalfi, Sergeant LaChance, and Sergeant D'Esposito assisted in cleaning out the rooms above dispatch. This area will be used for storage.
- The new tow rotation started on September 1st.
- The Chief and Supports Services continue to meet with Flock to start the project of integrating the software into our existing cameras.
- The Support Service Division readied the Newington Police Department for electronic paperwork submission to court. At this time, court is not ready for the Police Department to submit electronic paperwork.
- Community Services has continued to engage with the community through the use of Facebook, Instagram, and Atlas One.
- Lieutenant Amalfi has called surrounding towns to gauge their interest in participating in a regional dog pound facility.
- Chief Perry and Lieutenant Amalfi took part in the monthly Safe Homes Task Force meetings.
- Sergeant LaChance is actively involved several days a week in coordination with the radio project. Sergeant LaChance is the project manager for the entire town.

- Sergeant LaChance is actively involved several days a week in coordination with implementing the License Plate Reader System.
- Four new recruits were hired at started the New Britain Police Academy.
- Lieutenant Amalfi, Sergeant LaChance, and Sergeant D'Esposito attended a meeting with DSET in regards to a 911 upgrade.
- Chief Perry, Lieutenant Amalfi, and Sergeant LaChance attended a biweekly meeting with FLOCK Safety to continue the implementation of the camera system.
- The Command Staff attended the Tier 3 accreditation award presentation at the State Capitol Legislative Building.
- Members of all divisions participated in the Public Safety Day Picnic at the senior center. Officer Casasanta and K-9 Ray put on a demonstration.
- Nicholas Gonzalez started as the Police Department's fall internship. Gonzalez will be completing 150 hours over five weeks.
- Support Services assisted in planning and setting up the Police/Fire Golf Tournament. This is a fundraiser that assists with National Night Out.
- Roba Physical Therapy came to the Police Department for a wellness presentation.
- Members of all divisions attended the arraignment for the suspect who struck Officer Rivera with a vehicle.
- Lieutenant Amalfi attended a meeting for the charity, Bogies for the Brave.
- Chief Perry, Lieutenant Amalfi, and Dispatcher Garuti attended a meeting with Newington EMS Chiefs in regards to dispatching medical calls.
- Support Services continue to clean and organize the cold storage area.
- The Newington Police Department / Newington Volunteer Fire Department softball game and picnic took place. The Police Department trounced the Fire Department.
- Officer Casasanta and K-9 Ray continue to supplement patrol.
- In the month of September, the Police Department had 42 body camera video requests from court. There were 19 Freedom of Information body worn camera video request from civilians. Freedom of Information requests take an exorbitant amount of time to fulfill due to the mandatory redaction process.
- Master Police Officer Buggee who is our School Resource Officer attended one Youth Adult Council and two sessions of Juvenile Review Board.

Animal Control Officer Sawallich impounded one dog and zero cats. She investigated 55 complaints this month.

Police Department Overtime Report September 2025

OT August	\$109,065	2 pay periods (July 20 – Aug 16) (pay Aug 7 and Aug 21)
OT September	\$127,266	2 pay periods (Aug 17 – Sept 13) (pay Sep 4 and Sep 18)
Difference	\$ 18,201	Increase over August

Four recruits were sworn in and started the New Britain Police Academy on 09/19/2025. Three other recruits are currently in the New Britain Police Academy and will be graduating on 10/10/2025. These recruits will begin their Field Training Program upon graduation from the Academy. This report includes two pay periods and one holiday (Labor Day 09/01/2025).

- Administrative overtime of \$0, no change from the previous month.
- Patrol overtime of \$90,408 an increase of \$1,881 from the previous month. Overtime included one holiday (\$15,000), the filling of shifts for time off (vacation, sick, earned time) and for vacancies requiring overtime to fill them. Overtime was created for holding over to complete casework and calls for service which included: domestics, sudden death, arrests, welfare checks, warrant services, court attendance, structure fire, paperwork for court, motor vehicle accidents, and other related duties.
- Detective Division overtime of \$1,298, a decrease of \$1,812 from the previous month. Overtime included background investigations, and follow ups to cases including shots fired.
- Traffic Division overtime of \$438, no change from previous month. Overtime included traffic lights out.
- Communications overtime of \$12,437, an increase of \$3,720 from the previous month. Overtime included one holiday (\$5,000), and the filling of shifts for time off (vacation, sick, earned time).
- Educational overtime of \$21,734, an increase of \$13,514 from the previous month. Overtime included the coverage of shifts for officers attending training or classes including: Field Training Officer class, 22 officers attending new rifle training, CREST, K-9 Training, and MSARS.
- Support Services overtime of \$845, an increase of \$845 from the previous month. Overtime included DCF meetings, Youth Adult Council meetings, hold over SRO case work, and CT Rail meeting.
- Animal Control overtime of \$106, an increase of \$53 from the previous month.

SENIOR AND DISABLED CENTER

- The Center was open daily from 8:30am – 4:30pm and was busy with daily activities and special September programs, including: the annual Public Safety Picnic, chair yoga, Mah Jongg lessons, Medicare 101, Meditation for Everyone, and more.
- The Center celebrated its 40th Anniversary with activities including an Oktoberfest celebration, trivia contests and a 1980's themed luncheon. Staff created a 40th Anniversary display with pictures of members throughout the years, memories of 1985 and an area for members to share their favorite activities at the Center.
- Staff held the fourth Prime Time Monday evening program: 1980's Trivia Night. The Center will continue to offer evening programs each month.
- The Center was selected by the State of CT Falls Free CT Older Adult Advisory Council Coalition site, The coalition's purpose is to reduce falls among older adults, educate the public on prevention, and share resources and best practices. The project is funded by the National Council on Aging. More info on the SDC's involvement will follow.
- The Center was chosen by the CT Age Well Collaborative as a featured stop on the 2025-2026 Age Well Across Connecticut Tour! The center was selected based on our commitment to fostering inclusive, accessible communities.
- Staff continued work on the Center's short-term, long-term, and 5-year strategic plans. Staff made program suggestion/interest surveys available to members, with over 150 responses. The data from the surveys will be used along with input obtained at recent member meetings to plan new upcoming programs.

- As part of the Center's activity offerings, the Trip Committee is selling tickets for the remaining 2025 trips. Participants can enjoy trips to Foxwoods casino, or special events such as comedy shows, river cruises or dinner theaters. These trips offer social and recreational opportunities for participants.
- We continue to offer weekly telephone-based programs, including Boggle, meditation, and bingo. When possible, we provide speaker programs and lectures in a hybrid format via Zoom. The weekly robocalls to members, providing updates about the Center, the community, and other important information, remain popular.
- The in-person congregate lunch program operates Monday – Friday. A crew of 4-5 volunteers serves hot lunches to an average of 40-50 members daily.
- In September, Meals on Wheels volunteers delivered a hot, balanced meal to an average of 64 clients Monday through Friday. Recipients are eligible to receive weekend meals if requested. Volunteers deliver an average of 1,200 meals per month. There are currently 24 Meals on Wheels drivers who volunteer on a weekly or on-call basis. Meals are provided along four routes, with an average of 13 deliveries per route each day.
- Supporting transportation needs, the DAR drivers (with subs as necessary) completed 653 trips 2,627 miles and 275.25 hours during September.
- The Giving Garden is open for the season, with a team of 5-8 volunteers planning and tending the all-organic garden. Fresh crops from the garden directly benefit the Human Services Food Bank, supporting food security for local individuals and families.
- Director Jaime Trevethan attended meetings with the Commission on Aging & Disability, the America 250 Planning Committee, with the grant writers, department head meetings, and the Town Center Study Steering Committee.

TOWN CLERK

TOWN CLERK MONTHLY REPORT September 2025

- There were 69 property transfers for a total \$19,254,480.00 in sales. State conveyance tax was \$151,301.26; Town conveyance tax was \$48,136.20.
- There were 382 documents filed on the land records during September including: 135 mortgages, 102 releases, 11 probate certificates, 9 liens.
- Sixteen (16) Residential properties were sold for over \$400,000.
- We had one (1) commercial sale; for \$1,378,530.00 at 2-14 East Cedar Street & E Cedar Street 2, LLC from Newington Development Associates, LLC to E Cedar Street, LLC.
- The staff issued 235 certified copies of vital records, 32 burial permits, 14 cremation permits, and issued 14 Marriage licenses.
- Five Notary Public commissions, ten Trade Name certificates and 2 Liquor permits were recorded.
- There were 151 electronically recorded documents generating \$17,050.00 in recording fees.
- Staff issued Transfer Station passes for 17 vehicles and 7 trucks.
- On September 18th, the Town Clerk and Assistants attended the annual Fall Connecticut Town Clerk's Association (CTCA) Conference. Presentations were made by the association's Legislative Committee with Legislative Updates; Secretary of the State Business Services Division on Trade Name System Update; Secretary of the State Elections Division reviewed Minority Representation and upcoming Municipal election processes; Overview from the CT State Library on Land Records; and an update on Department of Public Health vital record processes.

- On September 19th, the Town Clerk attended the Workplace Superhero: Master the Skills for Today, Lead Tomorrow presented by Connecticut Town Clerks Association & the Office of Professional Education at Central Connecticut State University.
- The Connecticut Town Clerks Association (CTCA) proudly honored James Krupinski, Hartford County Vice President of CTCA, as Town Clerk of the Year during its annual Fall Conference held September 17–19, 2025, at Water's Edge Resort in Westbrook.
- The Assistant Town Clerk swore-in four (4) Police Officer Recruits on September 11th.

DATA SUMMARY SEPTEMBER 2025				
	<u>September-24</u>	<u>September-25</u>	<u>FY24/25 to Date</u>	<u>FY25/26 to Date</u>
Land Record Documents	379	382	1,117	1,093
Dog Licenses Sold	53	51	733	470
Game Licenses Sold	7	9	53	65
Vital Statistics				
Marriages	14	12	67	46
Death Certificates	28	18	104	81
Birth Certificates	14	18	53	74
Total General Fund Revenue	\$ 65,788.24	\$ 68,996.65	\$ 229,719.09	\$ 214,033.90
Town Document Preservation	\$ 1,290.00	\$ 1,647.00	\$ 3,602.00	\$ 4,541.00
State Document Preservation	\$ 2,168.00	\$ 2,328.00	\$ 6,560.00	\$ 6,248.00
State Treasurer (\$36 fee)	\$ 9,648.00	\$ 12,825.00	\$ 29,232.00	\$ 34,605.00
State Treasurer (\$127 fee)	\$ 4,699.00	\$ 5,080.00	\$ 12,192.00	\$ 14,732.00
State Treasurer (\$110 fee)	\$ 5,280.00	\$ 4,950.00	\$ 12,650.00	\$ 14,410.00
LoCIP	\$ 804.00	\$ 855.00	\$ 2,436.00	\$ 2,307.00
State Game Licenses	\$ 111.00	\$ 27.00	\$ 304.00	\$ 590.00
State Dog Licenses	\$ 434.00	\$ 383.00	\$ 4,654.50	\$ 3,057.50
Dog Licenses Surcharge	\$ 138.00	\$ 114.00	\$ 1,720.00	\$ 1,096.00
Marriage Surcharge	\$ 306.00	\$ 476.00	\$ 1,122.00	\$ 1,156.00
Grand Total	\$ 90,666.24	\$ 97,681.65	\$ 304,191.59	\$ 296,776.40

TOWN ENGINEER

Permits:

- Reviewed 4 contractor license applications (bond/insurance/agreement)
- Reviewed and approved permits: 38
 - Excavation: 34
 - Driveways: 4
- Reviewed utility clearance notifications (routine & emergency): 204

Meetings:

Represented the Town/Department at:

- CRCOG transportation committee monthly meeting

- TON economic development meeting (engineering, planning, building, fire marshal, assessor)
- Town Council Meeting(s), as requested
- Conservation Commission monthly meeting
- TON CIP/budget, Planning and Zoning meeting(s), as requested
- Eversource/CL&P planning/construction meeting(s), as requested
- MDC planning/construction meeting(s), as requested
- CNG planning/construction meeting(s), as requested
- DOT planning/coordination meeting(s), as requested
- Project meeting(s) with residents, businesses, developers and engineers/architects, and other Town departments as requested
- Storm Resilience Public Information meeting held in New Britain and run by CIRCA (a UConn institute). We have been active with this collaboration with CRCOG and our neighbors.
- Regional Stormwater Authority advisory committee – Feasibility Study meeting.
- Others as required.

Site Plan Review and project Monitoring: Reviewed plans and calculations for conformance with the Town of Newington Planning & Zoning Commission and monitor project progress.

Reviewed site plans and projects that are still ongoing:

- 712 Cedar Street – Punch list and developer bond work remaining.
- 3333 Berlin Turnpike –Punch list and bond items
- 77-93 Pane Road –Developer bond posted for punch list items
- 227 Pane Road – Developer bond posted for punch list items
- 35-67-69 Culver Street –Project in early-stage construction, permit for first building issued. Water service installed and operating.
- Rock Hole Lane subdivision – Gas and electric utilities, MDC water and sewer main work complete. Binder course for the road and curbing placed, developer's engineer notified to provide documentation for subgrade depth and material suitability. Engineer provided certification for the drainage system substantially built to plan and a cost estimate of remaining public work. First building permit issued.
- 101 Cedarwood – under construction, MDC issues with the cul de sac.
- 680 N. Mountain Road – project idle.
- 60 Prospect Street – Site plan review, drainage approved, project idle.
- 2176-2180 Berlin Turnpike – Site plan review, project idle.
- 1170 Main Street (Keeney Bldg) – Building for sale, project status unknown.
- Peckham Farm Drive subdivision - Plot plan review as needed, last few lots under construction.
- 161 Carr Ave – construction substantially complete, site inspection held, punch list items remain.
- 200 Church Street – under construction
- 67 Pane Road – Developer bond posted for punch list items.
- 250 Cedarwood – subdivision review, on hold by owner, application withdrawn.
- Kitts Lane housing project – Completed Conservation Commission, approved. TPZ application pending.
- 280 Hartford Ave. – approved by CC and TPZ. Construction in progress.
- 1 Myra Cohen Way (FKA 690 Cedar Street) – in construction.

Public Works:

- Assessed, investigated and inspected infrastructure (roads, parking lots, bridges, curb, sidewalks, traffic signals, street lights, dams, drainage, stone walls) throughout town.

Engineering:

- Assisted public (residents, developers, contractors, realtors, title searchers, etc.) with Town engineering data (GIS, maps, etc.), ordinances, engineering procedures, building/property addresses, etc.
- Assisted public (residence and businesses) with drainage/flooding concerns and inspected portions of drainage system.
- Coordinated with MDC/CNG/ Eversource (CL&P) regarding utility projects in Newington
- Coordinated with CDOT regarding state projects in Newington, PIM held for Cedar Street sidewalk project.
- Coordinated with MDC regarding sewage service, water service, CWP, and road restoration.
- Research and provide engineering data to defend TON against lawsuits, as needed
- Transfer station boundary and limited topographic survey field work complete for DEEP leaf composting permit. CAD drawing provided to consultant, Town to provide boundary map. Completed project.
- Survey of old firehouse #3 at 2 Chapman Street, field work complete, survey drawing complete.
- Completed survey field work for two potential tower sites for the new emergency communications tower.
- Survey of Firehouse #3, drawing complete in draft form.
- Survey of Firehouse #4, drawing complete in draft form.
- Survey of Budney Road paper street. Field work complete, drawings complete in draft form.
- Hosting a UConn stormwater corps. student project. They met with staff to discuss potential projects, will visit potential sites Friday Oct. 3rd.

Town Projects - Construction:

- Public Works (LOTICIP 2018): Complete Street Project - Robbins Avenue and Maple Hill Avenue, now in close out phase, minor additional work expected. Traffic signal at Willard accepted by CDOT, CDOT encroachment permit closed. Acceptance delayed by automobile accident that hit the signal control cabinet. Funds remained, additional work assigned to contractor, will complete early October.
- Public Works: Annual sidewalk replacement program
- Public Works: Annual mill and overlay program
- Public Works: Annual sidewalk grinding program
- Town Hall parking lot EVCS conduit, switch gear, pedestal and base installation complete, EV Stations waiting for Eversource. Still.
- Mill Pond Bridge installed, all restoration and plantings complete, grant close out in progress.
- Alumni Road right in right out island constructed, gate removed. Final work complete, monitoring completed work. CDOT requested a modification of the plan, work to be done early October.
- Garfield Street project started, expect completion by end of October. This project incorporated several other smaller projects into one large project to get the work done this season.

Town Projects – Design:

- Public Works: Gilbert/Fisk Drive – Storm drainage evaluation, MDC clearing trees, evaluating their end of this issue. Pipe is in an MDC easement from when they operated the storm sewer system, working with them to find a way for us to work in their easement.
- Public Works: Brookside Avenue – Storm drainage evaluation, survey work done.
- Public Works: Garfield Street 2018 Community Connectivity Project – now part of the Garfield project.
- Public Works: Garfield Street mill and overlay, now part of the Garfield project.
- Public Works: 1936-1940 Main Street – Sidewalk Improvement plan – preliminary design
- Planning (CT Urban Funding Grant): Elm Hill Business District Streetscape – New Britain Ave – final design, public input. Survey work complete. Update report to council October 15th.
- Planning: North End Business District Streetscape – Hartford-Stoddard Ave – Concept plans complete, moving toward 90% design, survey for final design in progress.
- Public Works: drainage improvements: Parker Street neighborhood, determine scope of work.
- Parks: ADA accessible route for new playground at Candlewyck Park, survey complete, site design and plans complete, in construction.
- Cedarwood storm drainage – failed piping, priority. Plans complete, project funding TBD.
- Culver/Cobblestone drainage - failed piping, work complete.
- Public Works: LOTCIP 2020/2024 Complete Street Project - Maple Hill and Alumni Road, rescope, updated costs, PD complete, revised application to CRCOG asap.
- Public Works: Basswood sidewalks at Robbins, done under the LOTCIP project.

Town Projects – Planning:

- Town Manager: Future Transportation Center – Conceptual Plan
- Public Works: Styles Avenue (plan and profile) – design
- Police Department: assess Dowd Avenue (No Thru Truck)
- Parks (Clem Lemire – Memorial Field) – survey and drainage improvement
- Public Works/BOE: 490 Church Street to 534 Church Street Sidewalk Gap
- Planner: Main Street, Stoddard Avenue, Hartford Avenue-Streetscape North–Parking lot layouts
- Flooding mitigation Ct. Ave at Brentwood.
- Flooding mitigation Timber Lane/Badger Field.
- Flooding mitigation North Main Street/Brookside area.
- Senior Center – Proposed replacement of the sanitary sewer lateral, result of failure of existing pipe in January, repairs made, camera inspection pending.
- Public Works: 1537-1551 Willard Avenue – Sidewalk improvements
- Public Works: Cedar Street from Maple Hill to Vincent – sidewalk improvements.

Town Projects – Future:

- Public Works: Rockhole Brook drainage improvements
- Public Works: Anna Reynolds Brook drainage and culvert improvements
- Public Works: Francis Street Culvert Improvements.
- Public Works: Veterans Monument in Newington Center Green.
- Public Works: 1136-1142-1150 Schoolhouse Brook drainage and culvert improvements
- Public Works: Main Street culvert to Mill Pond drainage and culvert improvements
- Public Works: Timber Lane drainage and culvert improvements
- Public Works: Ct. Ave. detention pond improvements

- Public Works: Coles Rd. culvert replacement for hydraulic improvements.
- Public Works: Wilson Ave. culvert replacement for hydraulic improvements.

Town Project - other:

Town Grant Applications:

- Public Works: Main Street 2020 Community Connectivity Project
- Public Works (LOTICIP 2020): Complete Street Project - Maple Hill Avenue and Alumni Corridor Improvements
- Town of Berlin+Newington (LOTICIP 2022): Complete Street Project – Rowley Street & Episcopal Road Corridor Improvements, managed by Berlin.
- Public Works: CTDEEP VW Settlement – EV charging stations grant (\$70k)
- Public Works: Eversource Rebate – EV charging stations (\$20k)
- NRCS Watershed Program – Preliminary Investigation Feasibility Report phase
- SS4A with CRCOG
- Locip for flooding projects thru CT. OPM
- STEAP Grant application for Mill Pond Dam Pedestrian Bridge, in close out.
- WRDA 24 application for regional flooding associated with the Mill Brook/Piper Brook and Webster Brook watersheds. Not awarded.
- RAISE grant via CRCOG with Wethersfield and Berlin, funding in limbo.
- CDS grant – Candlewyck playground, Holly Drive area, funding not approved.

Town project: Managed consultant projects:

- Public Works: inspect bridges under 20 feet long (arch/box/pipe) culvert (GM2)
- Public Works: Kelsey Street & Christian Lane traffic signal improvements (VHB)
- Engineering: Updating sidewalk specification (WMC)

