



Jonathan Altshul
Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: Jonathan Altshul, Town Manager
Date: October 8, 2025
Re: Monthly Report – August 2025

I am pleased to provide Council with the Monthly Report for the month of August. Please do not hesitate to contact me with any questions or concerns.

Sincerely,
Jonathan

TOWN MANAGER

The Town Manager's Office had a productive month of August. Some highlights of our departmental accomplishments are summarized below:

- Solicited architectural quotes for redevelopment of Fire Station #4
- Facilitated and attended engineering inspections of Mill Pond Park & Churchill Park pools
- Worked with Board of Education to identify temporary location for school bus parking during Garfield Street pedestrian improvement project; the Transfer Station was ultimately selected.
- Continued discussions with Blue Wing (consultant), NPD and IT regarding site assessments for new emergency radio tower
- Conducted final interviews with four police recruit candidates, one carpenter candidate and four TMO/Finance Assistant candidates
- Attended hearing at Central CT Health District regarding CVS
- Received and reviewed employee evaluations from Department Heads
- Participated in meeting with DECD regarding grant closeout for 690 Cedar/1 Myra Cohen Way (National Welding)
- Coordinated with Town Staff and Town Attorney on an AFSCME grievance
- Met with Sonnick Group (grant writer) to discuss grant priorities and status updates
- Coordinated with IT Department and CivicPlus on webpage redesign project
- Along with NPD, met with Berlin Town Manager and toured the Berlin animal control shelter for possible future partnership
- Met with red light camera vendor to discuss possible partnership
- Attended NPS Convocation

PERSONNEL - August 2025

- The vacant part time Library Page position was posted externally on August 1st, with a closing date of August 15th.
- The vacant Highway Equipment Operator I (HLT-9) position was posted internally to AFSCME on August 21st, with a closing date of August 27th. No bid applications were received, the position was posted externally on August 29th, with a closing date of September 12th.
- Interviews were scheduled on August 7th, August 11th and August 22nd with four applicants for the vacant Police Recruit Officer position. The position was offered to Matthew Gleit, Paul Iellamo, Giovanni Rodriguez and Dante Scrivani, with an effective start date of September 2nd.
- Interviews were scheduled on August 12th for the vacant Human Resources/Finance Staff Assistant (A-4) position. Final interviews were scheduled on August 19th, a conditional offer was made. Terri Hermann is assisting with the Town Manager's office until the position is filled.
- Interviews were scheduled on August 14th for the vacant Carpenter position. Final interviews were scheduled on August 20th, a conditional offer was made.
- Interviews were scheduled on August 21st for the vacant part-time Dial-A-Ride Transportation Driver position.
- The vacant Equipment Mechanic II (HLT-17) position was offered to Brian Norman, effective August 18th.
- The vacant Welder Mechanic Helper (HLT-13) position as offered to Dylan Costa, effective August 20th.
- The vacant Groundskeeper I (LT-10) position was offered to Nicholas Kolosky, with an effective date of August 13th.
- The Town is accepting employment applications for Recruit and Certified Police Officers.
- The Employee Engagement Committee met continuously throughout the month to plan for upcoming events in the fall. The raffle prize winner for the Events, Wellness, and Prizes survey and BINGO challenge were announced, Sue Smith, Timothy Greene, and Janine Tarantello.

ASSISTANT TOWN MANAGER-TMO

In addition to general day-to-day tasks, oversight of administrative tasks, claims processing, etc. the following is a snapshot of other work performed:

- Procurement / Construction:
 - JWMS – attended internal meetings
 - Attended project ground breaking
- Labor:
 - Worked with team on interview / hiring process for HR / Finance staff assistant
 - Drafted employee social media policy
 - Worked with Employee Engagement Committee to:
 - coordinate Yard Goats games
 - begin work on personnel policy revisions
 - create/review employee engagement survey
- Risk Management:
 - Received CIRMA members equity distribution and met with CIRMA staff on goals for 25-26
 - Attended CIRMA risk advisory committee meeting
 - EOC plans; final contracts negotiated for construction
 - Meetings re: grant requirements
- Government:
 - Continued review / revisions of Indian Hill Country Club Lease
 - Attended NTC meetings
 - Attended CTCMA Executive Board retreat
 - Attended NPS convocation
 - Attended meetings re: fiber project / bid requirements and bid waiver
 - Coordinated TC Facilities Naming Subcommittee Meetings
 - Reviewed / revised TMO website as part of overall revamp of site
 - Worked with CRCOG subcommittee on AI policies for region

BENEFITS MANAGEMENT-TMO

2025-26 Blue Cross/Blue Shield Plan Year

The first month of the 2025-26 plan year produced a combined paid claim total that was higher than those estimates that were developed at renewal. The monthly claims for the 2025-26 plan year were estimated at \$1,187,691. The total paid claims from the Health Benefits Fund for July 2025 were \$1,294,637. It should be noted that the claims for retired participants are charged to the OPEB. The breakdown for the active participants for the Town and Board of Education is as follows.

Cumulative Claims through July, 2025

	Town	Board of Education	Total
Estimated Claims	287,339	900,352	1,187,691
Actual Claims	244,077	1,050,559	1,294,636

OVERTIME

POLICE DEPARTMENT	25-26 Approved Overtime Budget	Overtime Expended 25-26 YTD 8/31/25	24-25 Approved Overtime Budget	Overtime Expended 24-25 YTD 8/31/24
Administration	\$ 5,623.00	\$ 0.00	\$ 5,500.00	\$ 0.00
Patrol	797,772.00	159,693.82	758,062.00	95,845.11
Investigation	73,284.00	6,708.84	93,826.00	4,785.96
Traffic	5,471.00	1,141.98	5,006.00	644.62
Communication	148,076.00	13,587.73	175,382.00	26,381.80
Education/Training	193,780.00	12,852.15	148,545.00	15,414.32
Support Services	67,396.00	1,231.05	65,033.00	9,273.05
Animal Control	5,547.00	84.72	5,295.00	2,014.22
Total	\$ 1,296,949.00	\$195,300.29	\$ 1,256,649.00	\$154,359.08
HIGHWAY DEPARTMENT				
Highway Operations	\$ 32,591.00	2,506.09	\$ 30,725.00	4,073.17
Snow and Ice Control	148,560.00	0.00	137,519.00	0.00
Traffic	0.00	0.00	0.00	0.00
Vehicles and Equipment	38,057.00	10,201.44	35,871.00	3,317.64
Leaf Collection	40,606.00	0.00	35,972.00	0.00
Total	\$ 259,814.00	\$ 12,707.53	\$ 240,087.00	\$ 7,390.81
PARKS AND GROUNDS				
Parks and Grounds	\$ 135,606.00	\$ 38,284.84	\$ 105,001.00	\$ 30,303.81
Cemeteries	17,109.00	165.44	17,109.00	1,652.90
Total	\$ 152,715.00	\$ 38,450.28	\$ 122,110.00	\$ 31,956.71

BUILDING DEPARTMENT

Applications and Permits Issued in AUGUST:

An application was submitted at 1 John H. Stewart Drive for the addition of an elevator and interior renovation.

An application was submitted for fire alarm modification at 3111 Berlin Turnpike.

A permit was issued at 1100 Main Street for interior renovations.

A permit was issued for 3164 Berlin Turnpike for temporary Halloween store.

A permit was issued at 44 Fenn Road for a new roof.

A permit was issued at 100 Milk Lane for a new roof.

Certificate of Occupancies issued in AUGUST:
Single family residence at 70 Peckham Farms Drive.

These are the classes the inspectors took in AUGUST:

D. Jourdan – None
K. Kilkenny - None
T. Greene - None

Building Department inspection activity for the month of AUGUST was as follows: The Inspectors completed a total of 209 Inspections. They were: A/C Install (6), Above Ceiling (3), Alarm (4), Chimney (1), Electrical (24), Final (116), Footings (8), Foundation (2), Framing (5), Gas Line (5), Inspection (2), Insulation (3), Mechanical (1), Pools (3), Rebar (2), Rough (19), Site Visit (1), Solar (3), Tank (1).

The total number of Building/Renovation Permits issued/applied for the month of AUGUST produced a total permit value of **\$4,694,922.**

They are categorized as follows:

TYPE OF PERMIT	# OF PERMITS, VALUE OF PERMITS	
ADDITIONS/ALTERATIONS	37	3,227,956.00
DECKS	3	34,000.00
DEMOLITION	0	0.00
ELECTRICAL	58	966,976.00
FENCE	0	0.00
FIRE SUPPRESSION/SPRINKLER	0	0.00
FOOTING/FOUNDATION	0	0.00
FUEL TANK	0	0.00
GARAGE/SHED	0	0.00
MECHANICAL	46	738,096.00
NEW COMMERCIAL	0	0.00
NEW MUNICIPAL	0	0.00
NEW RESIDENTIAL	1	300,000.00
PLUMBING	20	110,862.00
POOL	0	0.00
ROOFING/SIDING	33	1,132,966.00
SIGN	0	0.00
SOLAR	0	0.00
TENT	0	0.00
OTHER	0	0.00
TOTAL	198	4,694,922

The total Building income fees received in the month of AUGUST were **\$79,130.00**

The total fees for other income were as follows: Town Planning and Zoning (Applications/Publications) \$1,050.00, Environmental \$180.00, Conservation \$200.00, Copies \$6.00, Zoning Board of Appeals \$260.00, Driveway/Excavation \$1,425.00, Engineering copies \$0.00. The other total income is \$3,121.00.

Below is a comparison of the Permit Values for AUGUST 2025 and AUGUST 2024

	<u>2025</u>	<u>2024</u>
Value of Permits issued for AUGUST:	\$4,694,922.00	\$3,520,961.00

Fees for Permits issued for AUGUST:	\$79,130.00	\$40,496.00
Other income Fees for AUGUST:	\$3,121.00	\$1,463.00
Building Permits Issued for AUGUST:	198	186

Total Value of Permits and Permit Fees for the Fiscal Year:

2025-2026		2024-2025	
Value	Permit Fee	Value	Permit Fee
\$10,060,050	\$133,778	\$8,503,105	\$97,480

FACILITIES DEPARTMENT

The following is snap shot of ongoing work and projects the Facilities Department is working on or completed in the month of August. AkitaBox allows us to quantify our preventative maintenance tasks as well as work order requests. We completed a total of 99 work orders and tasks this month. We completed 27 preventative maintenance tasks and the team responded to and completed 68 reactive work orders. Of the 68 reactive work orders 40 were calls for service from outside the Facilities Department. Larger projects this month with 33 active and open work orders where the work is not yet completed. Facilities department had multiple weeks with one or two workers out on PTO, which also limited our production this month.

Town Hall: (55 PM tasks and work orders completed)

Town Hall Building in Akitabox is also used for Town Hall Annex Building Work orders as that building has not yet been added to AkitaBox.

- Life Safety Inspections – Clean Agent Fire suppression system inspection (Clerk's Vault)
- Light fixture out in Women's room at old OFI building, upgraded bathroom lights to LED
- Office Furniture changes to IT office sweet
- Multiple paper requests and conference room set ups for special meetings
- Multiple PMing tasks
- Multiple Cleanings of HVAC outdoor Coils
- Multiple HVAC failures/issues
 - DOAS #2 recycling air wheel is going into lock out. Replaced motor for wheel, still going into lock out but not as often. Monitoring ongoing, may have a bad drive.
 - DOAS #2 new drive installed now being told we have a bad motor which was just replaced. Ordered new motor again and will replace in sometime in August.
 - **Wheel motor replaced in August Moniotring performance ongoing**
 - RTU-1 Drive malfunction caused 3 blown fuses. Fuses replaced waiting for new drive early May
 - Dive Replaced on RTU-1 still monitoring DOAS #2 – Done in May
 - Drive replaced per Swan's yearly PM on DOAS #2 still has not fixed wheel. Waiting for proposed fix from Swan now that we have replaced both elements that affect operation of wheel. Monitoring and still ongoing
 - RTU-1 now has a failed and broken compressor – replacement needed.
 - Broken compressor received planning be replaced sometime in August
 - **Compressor replaced in August monitoring performance ongoing**

Library: (16 PM tasks and work orders completed)

- Adjusted Locks for Street sign on Cedar st.
- Repaired office desk light in Collection Management Office
- Repaired Broken wooden bookcase
- Multiple PM'ing Tasks
- Added yellow/black caution tape to curb for sidewalks
- No A/C reported, unit went into lock out, fixed that and had multiple requests for changes to A/C

Highway Garage: (7 PM tasks and work orders completed)

- Cleaned A/C coils on condensers multiple times
- Repaired bad Backflow valve in the sprinkler system
- Multiple PMing checks and repairs
- Added a receptacle for the refrigerated truck for testing and use while in for maintenance

Grounds Maintenance Garage and Mill Pond Park (10 PM tasks and work orders completed)

- Multiple PMing inspections completed
- Worked with Eversource on Electrical issues at Mill Pond Park
 - Issue was a bad electrical meter, Eversource replaced meter
- Replaced leaking backflow at cattle barn
- Fix plumbing drain issue in men's room

Senior & Disabled Center: (8 PM tasks and work orders completed)

- Boiler inspections performed with Hartford Steam Boiler
- Hung new Bulletin board in main office
- Multiple PM'ing inspections and tasks completed

Police Department: (22 PM tasks and work orders completed)

- Multiple cleanings of A/C condensers
- Multiple PM'ing tasks and inspections completed
- Installed two crack measuring devices to determine if wall cracks are expanding
- Replaced broken paper towel dispenser
- Boiler Alarm on the weekend
 - Replaced bad transformer for boiler
- A/C at Radio Tower froze up and had to be thawed
- Fixed clogged toilet in holding cell

Administrative Projects:

- Multiple meetings with Architects and MEP engineers for PD HVAC and roofing project
 - Working out Issues with Commissioning, Balancing, and final Punch Lists
 - Multiple meetings, Multiple hours/days spent commissioning testing
- Planning for next grant for our historical properties. Kellogg-Eddy needs siding repairs, painting (exterior), and stone wall/foundation slab repairs. Ongoing
 - Received budget number in March
 - Seeking a second budget number (ongoing)
- Working on MDC water notices (ongoing)
 - Completed the known addresses, will seek assistance from MDC for locating remaining
 - Fire department completed their buildings
 - June I was told by a customer service rep from MDC we will get letters from them if there are any on going issues that need attention
- Meetings with MEP engineers and Architects for feasibility Studies of Highway and Parks garages
- ADA Action Plans Completed for Library, Police Department, Senior Center, Parks and Grounds Garage, and Highway Garage
 - Met with Carol LeBrecque, submitted 1 building's Action Plan for her review
- Multiple EOC planning and design meetings
 - Under Contract
 - Held preconstruction Meeting
 - Grant Signage in place
- Town building lease evaluations ongoing
- Senior Center Security Upgrades
 - Started wiring for cameras and door readers (S2 system)
- Started planning (replanning) Police PPE Storage and data room renovations
 - Getting updated quotes for scope that has changed over time
 - All Quotes obtained Starting to release Contractors sometime in September

FINANCE

Accounting and Administration

- All staff continue working on preparing documents for the auditors who will be coming to complete audit field work the weeks of September 15th and 22nd.
- Accounts Payable Clerk continues to run dual year payables and reviewed account balances to close out the 2024-2025 fiscal year.
- All during the month have been doing various functions to close out and start the fiscal year. Included in this is such things as the closing of blanket purchase orders and preparing Munis for the fiscal year closing which will take place September 4th.
- Lisa Rydecki, Deputy Finance Director completed the In-Kind schedules for the State Department of Education ED001 Forms.
- Second interviews for the shared position between the TMO and the Finance Department was posted and interviews will be held in August. Erika Norton-Zisa accepted the Town's offer and will start the week of September 8th.
- Our office continues to support all other grants that have been approved or are being submitted.

The Town received grant funding from the State of Connecticut for Motor Vehicle Property Taxes in the amount of \$2,650,340.57, and \$33,518 in Adult Education Grants during this month. The Town had the following interest rates for the month on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)

8/31/2025

	<u>Interest Earnings</u>		<u>\$ Invested</u>
	<u>Budget FY2025-26</u>	<u>Actual Year to Date</u>	
General Fund	\$800,000	314,787	\$47,637,922
Special Revenue Funds	53,000	6,756	966,936
Capital Projects Funds		9,502	1,270,756
Internal Service Fund	200,000	52,106	6,810,439
Trust and Agency Funds		15,232	2,036,990
TOTAL, ESTIMATED BY FUND			\$58,723,043

INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)

8/31/2025

	<u>Interest %</u>		<u>Interest \$</u>		<u>\$ Invested</u>
	<u>Current Month</u>	<u>Last Month</u>	<u>Current Month</u>	<u>Last Month</u>	
STIF	4.40	4.41	160,519	161,046	43,092,236
Bank North	1.66	1.66	834	833	595,024
TDBank (new)	2.22	2.22	11,699	11,677	6,261,155
Farmington Bank	.00	.00	0	0	0
Webster Bank	2.10	2.10	6,013	6,002	3,406,236

Liberty Bank	4.08	4.08	19,294	20,467	5,670,034
Total Outstanding Investments					\$59,024,685

Rates reflect avg. monthly yield, annualized

Assessor

- The focus for the month of August in The Assessor's Office was finalizing the list of businesses for the October 1, 2025 Grand List Personal Property Declaration mailing. This included a canvas of locations in Newington that have large concentrations of businesses. Currently, for the October 1, 2025 Grand List there are approximately 2,000 Personal Property accounts that will be sent Declarations of Personal Property in the month of September.
- The October 1, 2025 Revaluation process continued throughout the month of August. The ongoing project reviewing the Town's Condominium records was completed. The completion of this project allows Assessor's Office staff to focus on finalizing all property records that have outstanding permits, new construction projects and any other miscellaneous Real Estate matters that need to be completed for October 1st. In addition, a review of reports has begun in coordination with the revaluation team at eQuality.
- Briana Brumaghim, Assessment Technician II, completed IAAO Class 112 Income Approach to Valuation II. This class covers the income approach to valuation, which is used to value commercial properties, focusing on estimating market value through yield capitalization.
- Real estate deeds were read and entered into the computer assisted mass appraisal system through the end of August. 81 property transfers were completed. 193 Permits were loaded into the Assessor Cama system from the building department, with 138 permits being reviewed and closed, and 151 properties were reviewed for accuracy.
- 171 Certificate of Corrections were issued in the month of August, a reduction from July with the office seeing less traffic with the conclusion of the July tax collection period.
- The focus for the month of September will be finalizing the Real Estate Grand List, focusing on revaluation, and beginning the process of pricing the 2024 Grand List Motor Vehicle Supplemental list.

Revenue Collector

- August Revenue Collections for Real Estate, Personal Property & Motor Vehicles amounted to \$3,763,960.29. Prior year taxes collected amounted to \$70,174.30 and included in that amount is \$9395.10 for suspended accounts.
- This year's collections are in line for the same time period last year which was 55%.
- Taxpayers had until August 1st to either get their payments in to us or to have their mail postmarked by the U.S. Postal Service by August 1st to avoid a late penalty.
- Taxpayers also take advantage of using the tax payment drop box which is checked several times a day and they expressed frustration in using the U.S. Postal Service.
- Taxpayers expressed how pleased they are with the office open until 6:00 pm on Tuesdays for those individuals who wanted to make their payments on the way home from work.
- This year we experienced exceptionally long lines with taxpayers coming in to make their payments as not having confidence in the U.S. Postal Service and wanted "Paid" stamped on their receipt.
- Daily taxpayers are not ready with their checks and usually don't have their tax bills with them and it is necessary to reprint the tax bills and wait for the taxpayers who come to the window not ready.

FIRE DEPARTMENT

The following is a report of the activities of the Newington Fire Department for the month of August, 2025. During this period, fire department members responded to alarms or emergencies. A summary of these alarms and a manpower response break down is detailed below:

Code	Incident Type	August	2
			Month Total
	Fire		
100	Fire, Other	2	3
111	Building fire	2	4
112	Fires in structure other than in a building	0	0
113	Cooking fire, confined to container	2	3
114	Chimney or flue fire, confined to chimney	0	0
116	Fuel burner/boiler malfunction, fire	0	1
123	Fire in portable building, fixed location	0	0
130	Mobile property (vehicle) fire, other	0	0
131	Passenger vehicle fire	1	2
132	Road freight or transport vehicle fire	0	0
140	Natural vegetation fire, other	4	7
141	Forest, woods or wildland fire	2	2
142	Brush or brush-and grass mixture fire	1	6
143	Grass Fire	0	0
150	Outside rubbish fire, other	0	0
151	Outside rubbish, trash or waste fire	0	0
154	Dumpster or other outside trash receptacle	0	0
160	Special outside fire, other	1	1
162	Outside equipment fire	1	2
170	Cultivated vegetation, crop fire, other	0	0
	Total	16	31
2	Overpressure Rupture, Explosion, Overheat (No Fire)		
200	Overpressure rupture, explosion, overheat	0	1
210	Overpressure rupture from steam, other	0	0
211	Overpressure rupture of steam pipe	0	0
212	Overpressure rupture of steam boiler	0	0
221	Overpressure rupture of air or gas	0	0
223	Air or gas rupture of pressure or process	0	0
251	Excessive heat, scorch burns with no fire	0	0
	Total	0	1
3	Rescue & Emergency Medical Service Incident		
300	Rescue, EMS incident, other	0	0
311	Medical assist, assist EMS crew	1	4
320	Emergency medical service incident, other	0	1
322	Motor vehicle accident with injuries	0	1
323	Motor Vehicle/pedestrian accident (MV Ped)	0	0
324	Motor Vehicle Accident with no injuries	0	0
331	Lock-in (if lock out, use 511)	0	0
340	Search for lost person, other	0	0
350	Extrication, rescue, other	0	0

352	Extrication of victim(s) from vehicle	0	1
353	Removal of victim(s) from stalled elevator	2	2
356	High-angle rescue	0	0
360	Water & ice-related rescue, other	0	0
362	Ice Rescue	0	0
381	Rescue or EMS standby	1	1
	Total	4	10

4 Hazardous Condition (No Fire)

400	Hazardous condition, Other	3	5
410	Combustible/flammable gas/liquid condition	0	0
411	Gasoline or other flammable liquid spill	1	1
412	Gas leak (natural gas or LPG)	1	3
413	Oil or other combustible liquid spill	0	0
420	Toxic condition, other	0	0
421	Chemical hazard (no spill or leak)	2	2
422	Chemical spill or leak	0	0
423	Refrigeration leak	0	0
424	Carbon monoxide incident	0	1
440	Electrical wiring/equipment problem, Other	3	17
441	Heat from short circuit (wiring), defective/worn	0	0
442	Overheated motor	0	0
443	Breakdown of light ballast	0	0
444	Power line down	2	3
445	Arcing, shorted electrical equipment	3	5
451	Biological hazard, confirmed or suspected	0	0
460	Accident, potential accident, other	0	0
463	Vehicle accident, general cleanup	1	1
	Total	16	38

5 Service Call

500	Service Call, other	0	1
510	Person in distress, other	0	0
511	Lock-out	0	0
512	Ring or jewelry removal	0	0
520	Water problem, Other	1	2
521	Water evacuation	0	0
522	Water or steam leak	0	0
531	Smoke or odor removal	0	0
540	Animal problem, other	0	0
542	Animal rescue	0	0
550	Public service assistance, Other	0	1
551	Assist police or other governmental agency	0	0
552	Police matter	0	0
553	Public Service	0	0
561	Unauthorized burning	2	4
571	Cover assignment, standby, move up	6	10

	Total	9	18
6	Good Intent Call		
600	Good intent call, other	2	3
611	Dispatched & cancelled en route	1	2
621	Wrong location	0	0
622	No Incident found on arrival at dispatch	0	1
631	Authorized controlled burning	1	1
641	Vicinity alarm (incident in other location)	0	0
650	Steam, other gas mistaken for smoke, other	0	0
651	Smoke scare, odor of smoke	1	2
652	Steam, vapor, fog or dust thought to be smoke	0	0
653	Smoke from barbecue, tar kettle	0	0
661	EMS call, party transported by non-fire	0	0
671	HazMat release investigation w/no HazMat	2	3
672	Biological hazard investigation, none found	0	0
	Total	7	12
7	False Alarm & False Call		
700	False alarm or false call, Other	2	8
710	Malicious, mischievous false call, other	0	0
711	Municipal alarm system, malicious false	0	0
714	Central station, malicious false alarm	0	1
715	Local alarm system,	0	0
721	Bomb Scare – no bomb	0	0
730	System malfunction, Other	4	7
731	Sprinkler activation due to malfunction	0	0
732	Extinguishing system activation due to malfunction	0	0
733	Smoke detector activation due to malfunction	5	7
734	Heat detector activation due to malfunction	0	0
735	Alarm system sounded due to malfunction	1	1
736	CO detector activation due to malfunction	5	7
740	Unintentional transmission of alarm, other	1	2
741	Sprinkler activation, no fire	2	2
742	Extinguishing system activation	0	0
743	Smoke detector activation, no fire - unintentional	10	12
744	Detector Activation, no fire	6	6
745	Alarm system activation, no fire	3	5
746	Carbon monoxide detector activation, no CO	2	5
	Total	41	63
8	Severe Weather & Natural Disaster		
800	Severe weather or natural disaster, other	0	0
812	Flood Assessment	0	0
813	Wind Storm, tornado/hurricane assessment	0	0
814	Lightning strike (no fire)	0	0

	Total	0	0
9	Special Incident Type		
900	Special type of incident, other	0	0
911	Citizen complaint	0	0
	Total	0	0
	Total Calls	95	175

Chief's Activities August 2025

- Meet with Chief Regina over training tower improvements and department training schedule and topics
- Discussions on roof prop training with Chief Regina
- Meet with Safety division officers on extinguishers, AED's and cancer screening for members
- Attend Fire Department PMBC meeting for Company 4 and Company 3 space needs
- Discussions with Deputy Chief Giansanti on apparatus and building issues
- Discussions with Deputy Chief Stegmaier on personnel activities
- Attend Command staff meeting with all line officers and set expectations for term
- Discussions with Chief Stegmaier on NFD/ NPD softball game and picnic
- Discussions with Asst. Chief Lapierre on budget and quarter master purchasing
- Discussions with CSU on possible new command post grant thru CROG/ grant writer, Eversource, Hartford Healthcare
- Monitor new Engine 2 build with Firematic website weekly updates
- Discussions with Car 5 on E2 equipment orders
- Discussions with DC Giansanti on inspection trip for new E2
- Attend National Night Out for PD
- Attend Interview with FOX 61 on ISO Class 2
- Discussions with Sgt Lachance on radios and radio tower
- Discussions with Department Inc. on Buffalo repairs
- Discussions with Department Inc. on building improvements and finalizing work with interior and exterior painting
- Discussions with FMO on Culver Street (new development) Fire Watch
- Discussions with Chief Regina on Kalasky Room Improvements- Podium, Work with IT on Zoom upgrades
- Work with Staff on preparing Company 1 firehouse for floor refinishing/completion
- Work with Captain Carlone, Lt. Gionfriddo on CP8 Deployments for multiple events throughout the state
- Attend Train Operations drill in Berlin
- Attend Train Safety drill for multi company
- Discussion with Town Planner, TM, Building Dept, Cathy Lapierre
- Discussions with Chief Regina on Certification spreadsheet for all department members
- Discussions with staff on awards night
- Discussions with Lt. Carlone on lock upgrades for firehouses and training tower
- Discussions on location of connex boxes with Chief Regina at training tower
- Attend SCBA maze at tower
- Volunteer at NHS Football concession stand
- Discussions about sign for naming of Training Tower

Car 2 Fire Chiefs Activities August 2025

- Attendance at wake detail for Plainville LODD
- Standby Plainville Fire Headquarters for coverage
- Prepare Command Staff meeting minutes.
- Work with Regional Coordinators on final funeral plans including flags
- Email Kevin Kessler on MSA Charger issues
- Conversation with Dan Flynn from MSA on faulty unreliable meter chargers
- Email to Chiefs on details from MSA Dan Flynn including his contact information
- Attendance at multi company training
- Pick up Award bars from Security Uniforms
- Check with Jeannie on status of Jackets for officers
- Attendance at Officer Training.
- Email to PJ Noorwood from CFA on UTV helmets
- Follow up on jumpsuit quote from Chris Bagdis
- Speak with Lauren on UTV helmets and CIRMA
- Attendance at National Night out
- Prepare uniform request for D. Brown
- Command Staff meeting attendance
- Order dinner for Task Force meeting
- Meet with Security Uniforms on our new contact
- Follow up on Jacket order
- Office time- Fire report completion

Car 3 Fire Chiefs Activities July 2025

September 2025 Training Report

Progress History

- **Training Tower Updates**
 - Training prop installed and train-the-trainer instruction started.
 - Burn room quote received and will move forward in next budget cycle
 - Received quotes for 3rd floor expansion.
- **Pre-Plans**
 - Training Division will be scheduling additional walk-throughs based on our ISO data.
 - A minimum of two pre-plans will be scheduled each month.
 - Reflected in the Non-Incident Training Report for March.

Drill Schedule - July through December 2025

September		
Officer Training	SOP/SOG Training	09/09/2025
Multi-Company Drill	Rapid Intervention (RIT)	09/15/2025
Multi-Company Drill (Day Drill)	Rapid Intervention (RIT)	09/21/2025
Multi-Company Drill	Rapid Intervention (RIT)	09/22/2025

Drills in September (RIT), October (Low Angle Rescue/Ropes), November (Extrication) and December (Sexual Harassment)

Please note that our Sexual Harassment training is in-person and ALL members are required to attend this training. Members who do not make this training or the provided make-up events are suspended from the Department until such training is completed.

CT Fire Academy Classes - 2025

FFI and FFII classes are currently in process starting August 14, 2025.

CT Fire Academy Certifications (1982 – Present)

Count of Certified	
Course Code and Description	Total
-Aerial Operator	4
-Fire Officer I	30
-Fire Officer II	6
-Fire Officer III	2
-Fire Officer IV	2
-Fire Service Instructor II	11
-Fire Service Instructor III	3
-Firefighter I	79
-Firefighter I/II	10
-Firefighter II	59
-Firefighter III	2
-Hazmat Technician	4
-Hazmat/Mission Specifics (6)	19
-Hazmat/WMD	40
-Health & Safety Officer	9
-Incident Safety Officer - Hazmat	8
ISO-Incident Safety Officer - Fire Suppression	7
NFPA 1041 FSI I-Fire Service Instructor I	41
-Public Fire Educator I	1
-Public Information Officer	2
-Pump Operator	4
-Rescue Technician - Confined Space I/II	6
-Rescue Technician - Core	2
-Rescue Technician - Vehicle I/II	5
-Rescue Technician - Vehicle/Machinery	1
Grand Total	357

213 Certifications (1982 -2020) – 38 Years

144 Certifications (2020 – 2025) – 5 Years

Chief Trommer appointed Deputy Chief Regina to Training in 2020. Our commitment by our members to Training and becoming Certified has grown immensely during this 5-year time period.

Count of Course Code and Description	
Course Code and Description	Total
-Aerial Operator	2
-Fire Officer I	14
-Fire Officer II	2
-Fire Service Instructor II	7
-Fire Service Instructor III	1
-Firefighter I	28
-Firefighter I/II	1
-Firefighter II	21
-Hazmat/Mission Specifics (6)	1
-Hazmat/WMD	28
-Health & Safety Officer	5

-Incident Safety Officer - Hazmat	4
ISO-Incident Safety Officer - Fire Suppression	4
NFPA 1041 FSI I-Fire Service Instructor I	19
-Public Fire Educator I	1
-Public Information Officer	1
-Pump Operator	1
-Rescue Technician - Confined Space I/II	2
-Rescue Technician - Core	1
-Rescue Technician - Vehicle I/II	1
Grand Total	144

Car 4 Fire Chiefs Activities August 2025

Month: September 2025

Submitted By: Deputy Chief Craig Stegmaier

Department Status

Regular Members: 95

Cadets: 14

Co#1= 23 Co#2= 32 Co#3= 22 Co#4= 12 Co#5= 14 HQ = 6

Promotions

None

New Members/Applications

(16) Application in process

Housekeeping

Resignations/Retirements

Bill Pollock- Retirement

Kyle Roberts- Resignation

Nick Giansanti- Resignation

- Fire Prevention Open House will be Saturday October 11th.
- Planning NPD/NFD Softball Game and Family Picnic- Date of September 26th @ Churchill Park
- All Stipend and Retirement Spreadsheets completed and submitted to Finance and Zenith America.
- End of year PMPs sent to Company Captains

Car 5 Fire Chiefs Activities August 2025

- Met only 1 time this month with the town's Fire Department Building Committee to discuss the fire department's wants, needs and requirements for the new Company 4.
- Worked with DiStefano Flooring for the final corrections of the bay floor in HQ. The install of the new logo's and corrected apparatus logo's will be scheduled once they are made. Projected to be end of September first week of October.
- Scheduled the following annual tests for the year: Pump testing, Hose testing, Ladder testing and SCBA flow testing.
- Finalized contract for new Safety Testing in the stations for Fire Alarm systems, sprinklers, extinguishers and emergency lights.
- Installed 15 new extinguishers that were either non-existent or out dated in all 5 stations.

- The following repairs and services were done in the follow stations:
 Company 1- No new issues repaired or reported.
 Company 2 –Repaired exterior outlet and bathroom air vent pipe.
 Company 3 – No new issues repaired or reported.
 Company 4 – Replaced electrical plug on charger cord for apparatus.
 Company 5 – No issues reported.
 Chapman Street – No new progress this month.
- Various repairs have been done to all of the fleet by the Highway Dept.

FIRE MARSHAL

Please accept the following report to show the activity that the staff within the Fire Marshal's Office have performed in the month of August.

Inspections by Inspector and Type									
Newington Fire Department									
Inspection Types	2020	2115	1023	23999	0310	2010	2202	2113	Total
	Carlson	Hofmann	Muir	Sokolowska	Slegmaler	Sullivan	Zadrick	Zordan	Insp
Acceptance Testing	0	0	0	0	0	0	0	0	0
Administrative Tasks	0	0	0	0	0	0	0	0	0
Blasting - Witness/Follow-Building	0	0	0	0	0	0	0	0	0
Complaint/Referral	0	0	0	0	0	0	0	2	2
Complex - Landlord	0	0	0	0	0	0	0	0	0
Construction/Site Inspection	0	2	0	0	0	0	0	2	4
Consultation	3	4	0	1	0	0	0	4	12
Documentation/Annual	0	0	0	0	0	4	0	0	4
Existing - Assembly (A1/A2)	0	1	0	0	0	0	0	0	1
Existing - Assembly (A3)	0	0	0	0	0	0	0	0	0
Existing - Assembly (A4/A5)	0	0	0	0	0	0	0	0	0
Existing - Educational	0	0	1	0	0	1	0	0	2
Fire Drill - FMO On-site	0	1	0	0	0	0	0	3	4
Fire Investigation	1	0	0	0	0	0	0	2	3
FMO Callout - Code	0	0	0	0	0	0	0	2	2
Food Truck Inspection	0	0	0	0	0	0	0	0	0
Incident Response to Inspection - Annual	0	0	0	0	0	0	0	0	0
Inspection - Annual	1	5	1	1	0	0	1	3	13
Inspection - Certificate of Inspection - Dwelling Unit	0	0	0	0	0	0	0	0	0
Inspection - Dwelling Unit	0	0	0	0	0	0	0	0	0
Inspection - Every 2 Years	0	0	0	0	0	0	0	0	0
Inspection - Every 3 years	0	0	0	0	0	5	2	6	13
Inspection for Liquor Permit	0	0	0	1	0	0	0	0	1
Knox Box Inspection	0	2	0	0	0	0	0	1	3
Notification to FMO	0	0	0	0	0	0	0	4	4
Occupant Load	0	0	0	0	0	0	0	0	0
Permit Application	0	1	0	0	0	0	0	0	1
Plan Review	1	0	0	0	0	0	1	12	14
Public Education/Fire Re-Inspection	0	0	0	0	0	0	0	2	2
Safe Homes Taskforce	7	5	0	0	0	4	0	0	16
Special Event	0	0	0	0	0	0	0	0	0
Special Inspection	0	3	0	0	0	0	0	3	6
Vacant Building	0	0	0	0	0	0	0	0	0
Total	13	25	2	3	0	14	4	46	107

Office Updates:

Training –

FMO staff continuously work on their statutorily mandated continuing education requirements. As mentioned in previous monthly reports we have started a conversation with E.C. Goodwin Technical School to see if they would be willing to work with us on a project to build one or two burn cells. This would allow us to conduct training here in town and with collaborate with our surrounding town's FMO's, deliver some advanced public fire education as well as some other developmental opportunities.

FI Sokolowski will be attending the National Fire Academy Essentials program starting September 14.

Staffing/Inspections – Evaluations were conducted on all part-time staff. Written correspondence will be provided to the commission for review.

Budget:

Nothing substantial to report at this time.

Events:

Inspection History			Date Range: From 08/01/2025 to 08/31/2025					
Newington Fire Department			Inspection Type: CALL, INVSTG, NOTIFY, RESPOND					
			Inspection All Status Types					
Insp#	Date	Type	Status	Address	Address Type	Name	# Vio	Length
4745	08/02/2025	Notification to FMO	Activity Complete	711 WILLARD AVE	Residential - Apartments	Residential Apartments	0	0.15
4746	08/03/2025	Fire Investigation	Activity Complete	2414 BERLIN TPKE	Assembly	MY KONOS	0	1.37
4768	08/06/2025	Notification to FMO	Activity Complete	227 PANE RD	Residential - Apartments	The Pike Apartments	0	0.25
4769	08/06/2025	FMO Callout - Code Enforcement	Activity Complete	229 PANE RD	Residential - Apartments	The Pike Apartments	0	0.58
4766	08/11/2025	Notification to FMO	Activity Complete	240 CHURCH ST	Institutional	Ovita Care Center at	0	0.42
4773	08/12/2025	Notification to FMO	Activity Complete	320 ALLIUM RD	Educational	GODDARD SCHOOL	0	0.08
4829	08/22/2025	FMO Callout - Code Enforcement	Activity Complete	3050 BERLIN TPKE	Mercantile	LA-Z-BOY	0	0.25
4835	08/23/2025	Fire Investigation	Inspection Open/Hold	76 STODDARD AVE			0	3.32
4876	08/29/2025	Fire Investigation	Activity Complete	25-85 HIGHGATE RD	Residential - Apartments	Residential Apartments	0	0.58
				Total Inspections: 9		Total Length of Inspections: 7.00		

Newington Fire Department				Date Range From 08/01/2025 to 08/31/2025			
NFIRS Apparatus Usage History				Units FM-1, FM-2, FM-3, FM-4, FM-5, FM-6, FM-7, FM-8			
Unit Number	Incident #	Date	Address	Situation Found	Driver(s)	Disposition or Action	People
FM-1	2025-000505	08/03/2025	2414 BERLIN TPKE	Cooking fire, confined to container			0
FM-1	2025-000509	08/05/2025	5 KING ARTHURS WAY	Rescue or EMS standby			0
FM-1	2025-000511	08/06/2025	227 PANE RD	Smoke detector activation due to malfunction			0
FM-1	2025-000512	08/06/2025	229 PANE RD	False alarm or false call, other			0
FM-1	2025-000549	08/20/2025	196 KITTS LN	Water problem, other			0
FM-1	2025-000552	08/20/2025	81 MARKET SQ	Brush or brush-and-grass mixture fire			0
FM-1	2025-000559	08/22/2025	3050 BERLIN TPKE	Detector activation, no fire - unintentional			0
FM-1	2025-000580	08/25/2025	549 CEDAR ST	Sprinkler activation, no fire - unintentional			0
FM-1	2025-000590	08/29/2025	45 HIGHGATE RD	Special outside fire, other			0
FM-2	2025-000510	08/05/2025	711 WILLARD AVE	Smoke detector activation due to malfunction			0
FM-2	2025-000518	08/11/2025	RUSSELL RD	Forest, woods or woodland fire			0
FM-2	2025-000552	08/20/2025	81 MARKET SQ	Brush or brush-and-grass mixture fire			0
FM-2	2025-000560	08/22/2025	1036 MAIN ST	Alarm system activation, no fire -			0
FM-2	2025-000586	08/25/2025	200 GARFIELD ST				0
FM-3	2025-000574	08/24/2025	549 CEDAR ST	System malfunction, other			0
FM-3	2025-000576	08/24/2025	3120 BERLIN TPKE	Detector activation, no fire - unintentional			0
FM-3	2025-000578	08/24/2025	102 CHURCHILL DR	Fire, other			0
FM-6	2025-000570	08/23/2025	76 STODDARD AVE	Building fire			0
FM-7	2025-000505	08/03/2025	2414 BERLIN TPKE	Cooking fire, confined to container			0
FM-8	2025-000534	08/16/2025	605 WILLARD AVE	Building fire			0

Special Projects:

We continue to work on digitizing building plans. As previously stated, this is an extensive project and will take a significant amount of time.

The Fire Marshal's Office has discussed participation in the CT Fire Prevention poster contest with the principals of all elementary and middle schools. The contest is for students in grades 4 and 5. We are very excited to partner with the follow schools that will be participating:

John Paterson Elementary School
Ruth Chaffee Elementary School
Anna Reynolds Elementary School
John Wallace Middle School

HIGHWAY DEPARTMENT

Administration

- Continued to meet with residents to discuss various issues and concerns
- Continued with ongoing Landfill post closure requirements
- Met with Engineering Department to discuss various projects and drainage concerns
- Met with contractor to discuss Garfield St. streetscape project
- Coordinated camera inspection of drainage system for Garfield St streetscape project
- Met with Fire Department staff to discuss traffic concerns at Company 3

- Met with Public Works group to discuss upcoming projects
- Met with contractor to finalize plans for upcoming crack seal program
- Continued with preparation for paving program
- Completed hiring process for vacant Mechanic Welder/Helper and Mechanic II positions
- Completed milling program

Roadway Maintenance

- Continued with litter pickup/graffiti removal Town wide
- Highway operators continued with Transfer Station material processing
- Completed miscellaneous patching of potholes
- Completed repaving of parking lot at the American Legion
- Assisted Mechanics in the relocation of vehicles/equipment being sent to the auction
- Highway Operators completed the milling of various Town Roads in conjunction with outside bid awarded contractor
- Crews working with outside bid awarded contractor began paving of various Town roads
- Completed repair of catch basin on Pascone Place
- Relocated concrete barriers for Board of Education
- Completed CCTV of drainage infrastructure on Main Street
- Swept Police Department Parking lot and Garfield Street in preparation for PD event
- Responded to two (2) after hour call in(s) for the month
- One (1) eviction scheduled for the month requiring storage

Fleet Maintenance

- Mechanics continued with preventive, snow seasonal services, scheduled maintenance and emergency repairs to all Town vehicles/equipment
- Police Mechanic continued with the upfitting of other new patrol vehicles
- Prepared vehicles and equipment for auction
- One (1) after hour call in(s) for the month

Sanitation/Recycling/Transfer Station

- Scheduled 98 residential bulk items for collection for the month
- Scheduled 22 condominium bulk items for collection for the month
- Scheduled 22 condo/residential scrap metal items for collection for the month
- 1421 tons of cumulative Municipal Solid Waste were collected from July through August
- 348 tons of cumulative recyclables were collected from July through August
- No mattresses/box springs count was reported for the month
- One (1) television(s) were collected for the month

Issued 45 permanent Transfer Station permits and 10 temporary permits for the month

HIGHWAY OVERTIME AUGUST (8/1/25- 8/31/25)

VEHICLES AND EQUIPMENT	122.80	\$	7,520.61
WEEKEND STAND-BY AND CALL-IN	20.00	\$	1,076.04
ROAD MAINTENANCE	17.00		17.27
MILLING/PAVING	104.60	\$	5,770.97
TOTAL	264.40	\$	14,384.89

HUMAN SERVICES

- Clinical Coordinator Hendrickson planed & facilitated GET Together! (Girls Express/Empower Themselves, Together!) group the first week of August. This group offered an opportunity for

middle school girls to connect with female high school mentors and staff from Human Services in a supportive and empowering environment. Topics explored included healthy relationships with Maggie Taylor from Interval House, identifying and labeling emotions with author Michelle Clayton, volunteerism and intergenerational connectiveness with the Newington Senior & Disabled Center, and community with Newington Parks & Rec. Over the course of the week, staff role modeled and used camper interactions as real examples of how to manage conflict, distress tolerance, and emotional regulation.

- Clinical Coordinator Hendrickson facilitated 2 trainings this month – the first a virtual QPR Gatekeeper training for suicide prevention and the 2nd a review of the Columbia Suicide Risk Assessment with Newington School Counselors. NPS staff reported the training was helpful and through Amplify, we were able to provide all of the counselors with resources for making it easier to facilitate the assessment with students.
- New referrals for YDT- Youth Diversion Team (formerly JRB- Juvenile Review Board) mentoring came in and will begin mentoring in September. Outreach to families and schools have been made.
- Fall SCORE brochure is complete and will be sent and ready to go by 9/5
- Challenge Course was reinspected and foot cable was replaced from potential lightning strike
- Redeterminations & new applications are being scheduled & completed by staff: LaBrecque, Wassik, Tarantello & Smith. 245 households were redetermined since July. We anticipate having close to 400 households enrolled by the final holiday distribution in December. As part of this process, we screen households for eligibility for additional needs & potential resources.
- Annual appeal to support Holiday & Human Services Programs mailed out.
- Record Retention of stored cases reviewed and prepared for authorization of destruction. New student intern from CCSU Social Work program- Lauren Johnson.
- Our front Desk received an increase in volume of calls due to schedule folks for Food Bank / Holiday redeterminations.

Financial Casework Examples: Caseworker Tarantello worked with a client who is a 42yo blind/disabled married female who resides with her husband and two children (18, 14) in a rental apartment in Newington. English is their second language. The couple presented for assistance with a routine SSI telephone interview to review eligibility for the program. The SSA representative went through the full interview process with the client and her husband. While reporting the updated assets/resources for the household, the couple reported their 18yo son's earnings as he is now working and provided his bank account information. The representative stated he did not need her son's wages as this would not count towards her eligibility, but the assets in the account would be subject to eligibility guidelines since her husband was also listed as an account holder. The couple advised the representative that her husband was removed from the account when their son turned 18 in April of 2025. The representative advised the couple that they would receive correspondence via mail.

One week later, this couple came back to NHS as they received a letter from SSA stating client's SSI had been discontinued as she is considered "over resource" for the program. Listed under resources which disqualified the household was their son's account which was referenced in the above interview. She also received a letter stating she now owes an overpayment of \$6k stemming from the above assets.

Caseworker called SSA with the couple present. The SSA representative advised that due to the husband being listed on son's bank account which is over resource limit, client is currently ineligible for benefits. Caseworker explained again that when their son turned 18 in April 2025, her husband was removed from this account. The representative stated they should supply a letter from bank stating as such with date he was removed in order for them to reassess her eligibility.

The client provided requested documentation and Caseworker forwarded to SSA & verified it would take 30 days to process correction. While waiting- Human services assisted with Food Bank, connection to SNAP and negotiating payment plan for back utilities.

Social worker Wassik met with a family of 2 – a 24-year-old male adult and his mom. This young male has been residing with his mom all his life. Per Mom, 24-year-old son is not capable of living independently. Since mom was struggling with her own monthly expenses, application for SNAP for 24-year-old son was initiated– he was approved yet the benefits were stopped shortly after being granted. SW

Wassik checked his on-line “my account” and learned that DSS had noted mis-information – stating he was currently in college and they needed his Work Study verification. Per family –he graduated from college 2 years prior. SW Wassik called the DSS escalation unit and shared this current information. According to DSS, the information was captured during the phone interview. Wassik explained that the 24-year-old male had limitations and may have misunderstood the question. The DSS worker noted such and the SNAP benefits were reinstated as a result of this phone call. The family was pleased with advocacy provided-thus reinstating his SNAP benefits.

August 2025 Statistics

	FY 26 Total This Month	FY 26 Total Last Month	FY 25-26 Cumulative Total YTD	FY 24-25 Cumulative Total YTD
Selected Programs				
Youth & Family Counseling cases Clinical presentations/# attendees	15 2/20	20 0	35 2/20	11 0
Youth & Family Service Hours	19.75	22	41.75	12.25
YDT(formerlyJRB) cases :	8	8	16	
YDT hearings:	1	2	3	14
YDT Service hours:	15.25	11.25	26.5	1
New Cases	1	1-declined	2	24.25
Positive Youth Development	111	171(corrected from 40)	282	94
Adult to Youth Mentoring: Cases	10	5	15	New in fy25
Service hours	12	6.75	18.75	
Community Service # of hours completed	1 6	1 50	2 56	0 80
Challenge Course: Adult youth(outside)	0 0	0 0	0 0	0 0
Social Casework Cases	129	180	309	105
Under 55 =	38	35	73	
Under 55 disabled =	7	16	23	
Over 55 =	84	129	213	
Social Casework Service Hours	131.5	152.5	284	146
Food Bank Household visits	161	178	339	153
# bags of groceries distributed	1274	1433	2707	1200
Mobile truck	245	264	509	288

INFORMATION TECHNOLOGY

The Town's Information Technology team consists of Scott Sharlow, Chief Information Officer, Monique Michaud, GIS Technician, Steven Pollock, Network Administrator/Project Leader, John Bolduc, Network Administrator/Project Leader, and Scott Hoagland, Network Administrator/Project Leader.

During the course of the month of August, the Department of Information Technology and GIS participated, assisted, and/or were directly involved in the completion of 49 formal requests for service. In addition, the department worked on the following projects:

- Continued work on forensic audio recording implementation for the Town radio system
- Worked on annual hardware and software renewals
- Reviewed installation and configuration of Town's cyber training solution
- Installed security certificates on internal appliances
- Deployed new print devices for Finance, Town Clerk, and Assessor offices
- Preparation for work to migrate Police data to new network share
- Recovered from failed hard drive on NAS and Backup appliances
- Created polling location lookup tool for public on Town website
- Updated address points, stormwater, parcels, and planimetric data
- Researched and updated over 190 easements
- Conducted GIS Needs assessment meeting with Assessor, Building, Fire, ROV, and FMO offices
- Modified permissions to allow command staff and sgts to access traffic cameras
- Updated virtualization licensing and resolved backup issue
- Conducted investigation on impact of CVE-2025-5777 on Town environment
- Continued deployment of MS365 for Human Services and Highway
- Created new load balancer, properly licensed, and restored backed up configuration
- Kicked off Cemetery management software migration
- Updated Town Clerk's server and application
- Updated Fire Captain's mobile devices to newer model
- Continued work on Website redesign
- Continued work on Town radio system migration
- Worked on emergency management discussion for dispatch operation failover
- Continued work on enterprise fiber optic deployment

LIBRARY

- The Read Renew Repeat Summer Reading programs were a big hit. All three reading programs had increased participation from the previous summer. The adult program had 986 adults registered, a 62% increase from the 2023. They read 5,858 books. For every book they read they received a ticket that could be entered into to the weekly prize giveaways throughout the summer. 192 teens participated. For each book they checkout out from the library and read they could pick out a candy bar or a scratch ticket to win a prize. 572 scratch tickets were given out. Children's summer reading program had 509 children registered. The summer for the children's staff was a blur of Wheel Spins, prize tickets and stamping games boards. Families had a great time participating. All three programs had grand prizes that participants were eligible to win. The summer reading programs are funded by the Friends of the Library.
- The Friends of the Library are very busy accepting donations and planning for their Fall Book Sale. The book sale will be held at the Newington Senior and Disabled Center on October 25, 26, 27.
- The library added two new online services for Newington patrons. The first is *LOTE4KIDS*, an online database of digital books in World Languages, that allows kids to enjoy the magic of

books in different languages. The second new database is *Educate Station*, an online service that provides quality educational content for homeschooling families and teachers.

- The Children's department staff offered 30 programs to 1,239 children and their caregivers. Archived views of previous online programs for the month of August were 106. The *Catch the Hatch* was very popular with many families who came each week to see the progress of the baby chicks who hatched in late July. They went back to the farm on August 12. The very next day, the department received a cage with caterpillars and chrysalises that were donated by a Rocky Hill patron. The Monarch butterflies will emerge in September. *The Kids & Teen Craft Fair* was full of creative ideas. There was a great variety of handmade items including fall décor, key chains, paintings body scrubs and more. It was wonderful to see how innovative the kids were with their displays and marketing of the merchandise. A *Virtual Reality Gameplay* was held for children ages 7 – 11 where kids had a fun-filled VR open play session. Other programs included *Robotics 101* with *The Childrens Museum*, *Pokemon Kids* where fellow *Pokemon* fans got to together to play games and trade cards, *Block Party* with *Legos* and *Keva* planks and *Cookbook Club* where kids in grades 3 – 5 made mini waffles. Regular storytimes rounded out the month
- Teen programming was very busy for the month of August. Most of these programs were full. In total 9 programs were offered to 334 teens. Teens had their own *Virtual Reality Gameplay* open play session. The *Teen Building Challenge* was once again a huge hit. Teens were divided into groups, given supplies and had to collaborate and use their creativity to complete the challenges. Other programs included a *DYI Robot Grab & Go kit*, *Teen Needle Felting* where teens learned how to do needle felting to create adorable little frogs and *Teen Sharpie Art* that had them creating stained glass art out of common household products and sharpies.
- Adult programming was varied with 16 programs attended by 389 adults. Archived views of previous online programs for the month of August were 385. The adult summer reading finale was a big hit with participants. There was a special prize giveaway for those who attended. They were eligible to win the door prizes, enjoyed light refreshments and watched as the grand prize winners were announced. The new *Let's Talk*, a series program for adults who are learning English and want to practice speaking it in a comfortable group setting met in August with staff from Human Services that discussed the services they offer residents in town. This month's *Library Speakers Consortium Virtual Author Talks* featured authors Shelby Van Pelt author of **Remarkably Bright Creatures**, Irene Smith author of **The Golden Ticket** and Dr. Jennifer Levasseur author of **Behind the Scenes of the Space Station**. The library cohosted a *Virtual Music Trivia* night with the Beekly Community Library. Highlights of other programs included *Investing in Your Future: Retirement Calculation*, *Brown Bag It with a Book Discussion* that talked about the book *The Book of Lost Names* by Kristin Harmel, *Movies @ Your Library* featuring the 2018 Academy Award Best Picture film, *The Green Book*. and *Grab & Go* coloring pages and puzzle packets.
- Total circulation was 24,709. Circulation of digital materials was 3,966. Total number of people that entered the building was 10,873. 30 curbside service transactions were processed. Staff processed and pulled 2,005 holds on shelf to be processed for curbside pickups and interlibrary loans. Staff answered 3,534 reference questions during the month. Meeting room and study room space were used 298 times. Head of Community Services Michelle Royer and Business Manager notarized 48 documents for patrons. Volunteers and staff delivered 112 items to our homebound patrons. Staff offered technology help 128 times to patrons. Online resources that were popular this month included *Ancestry*, *Pronunciator*, *Value Line*, and *Consumer Reports*.
- In technology news, Digital Services Librarian Michelle Patnode and Head of Reference Jennifer Hebert hosted the program *Computer Basics 101*. She also had 1 Tech 4 U appointments as well as 3 on the spot tech help sessions. The library has a new service called *Flipster*. Patrons can download a wide variety of popular magazines to their device.

- In personnel news, Business Manager Karolyn McLain and Head of Reference Jennifer Hebert attended a webinar on *How to Complete the FY2024 Public Library Annual Report*. This annual report must be submitted to the CT State Library by October 1. This is one month earlier than in previous years. The library managers and supervisors participated in a professional development workshop to improve communications, collaboration and work better as a team which ultimately benefits the library staff and our patrons. Part-time Circulation Substitutes Kim Flaherty and Magdalena Day were trained and began working on the Circulation Desk in August. They are doing well and wonderful with patrons.
- In facilities news, there was a small leak in the mechanical room on the 2nd floor that was fixed and the water was cleaned up. Humidity in the library was extremely high during the month of August. Facilities came over to the library many times to monitor the levels and adjust the HVAC system. Jose one of the employees from Performance Environmental Services who has been assigned to clean the library for the past several years retired. He did a great job and will be missed.

PARKS AND RECREATION

RECREATION DIVISION:

- Preparation is underway for the Exercise the Right Choice (ERC) Afterschool Program, which will run on 15 Teacher Tuesdays throughout the school year for Newington Public Schools students in grades K– 4. Several special guest performers have already been scheduled.
- On Saturday, August 9th, both Churchill and Mill Pond Pools joined in Newington Acts of Kindness Day in memory of Regan Martins. The pools were decorated in pink, and our staff proudly wore matching pink shirts to honor her legacy. Hundreds of pink rubber ducks stamped with the message “You’ve Been Ducked with Kindness” were handed out to remind the community that kindness is contagious and worth sharing. Our team felt privileged to participate in this meaningful tribute, as Regan’s presence in our aquatic programs will always be remembered.
- Both Churchill Pool and Mill Pond Pool hosted special pool party days for roughly 500 campers, complete with lively aquatic activities and music provided by a DJ. At Mill Pond Pool, we also partnered with the Senior Center to organize a senior swim party for 30 participants. Guests enjoyed refreshments and ice cream, and we were grateful to receive a thoughtful pizza donation from one of the seniors who attended.
- The Churchill Pool wrapped up its summer season on Sunday, August 10th, followed by Mill Pond Pool’s closing on Sunday, August 17th. Planning for the indoor and 2026 summer season has already begun.
- The Summer Cornhole League wrapped up with playoffs on Thursday, August 14th, where a champion was crowned.
- The Edythe and Harry Mandell Summer Concert Series concluded with two additional performances: Vinyl Countdown on Thursday, August 14th, and a rain date make-up concert by Measured Soul on Thursday, August 21st.
- Continuing with the 2 weeks of Camp S’more for the fourth year in a row, we had a total attendance of 104 campers in kindergarten through 5th grade. Campers attended Camp S’more with fun daily activities including sports, a bowling field trip, swim lessons, and making s’mores.
- Planning has begun for the 2026 season of Camp RECreate, Camp S’more, and Leaders in Training (LIT) programs.
- Creative Playtime Preschool held its second annual “Meet the Teacher” night on Tuesday, August 26th from 6:00 to 7:30 p.m. This year’s event featured a bracelet-making station, which brought families, students, and teachers together in a fun and meaningful way to kick off the school year. We were delighted to welcome 25 families and are excited to share that the preschool opened with 37 students enrolled, the same number as last year’s first day of school! Enrollment will continue on a rolling basis throughout the school year.

- The Fall Program Guide was published and directly mailed to over 13,500 households in town through the Rare Reminder, advertising our hundreds of upcoming programs, sports camps, afterschool programs, and upcoming events.

PARKS, GROUNDS & CEMETERIES DIVISION:

- Renovations of McCusker Field were completed in early August, irrigation system is nearly complete, and ground surrounding field has been hydroseeded.
- Pool season was concluded in mid-August and pools were drained to allow Weston & Sampson to begin their assessment.
- Parks & Grounds staff finished the mulching of Newington High School courtyard.
- Installed new benches and lights at the ropes course on Milk Lane for the Human Services Department.
- Fall fertilizer applications have been made to all athletic fields.
- Roadside mowing continued throughout the month.
- Pruning, string trimming, and mowing ahead of the first day of school was completed at all schools.
- Preschool playscape was pruned, string trimmed, sandbox refilled, and repairs were made to equipment ahead of inspection.
- Field prep for all fall sports was completed and fields were painted.

Cemeteries: 4 Singles, 2 Double, 4 Ash, 9 sales

Overtime: 189 hours, \$10,227

TREE WARDEN

- Prune several trees for soccer field play at Emmanuel Christian Academy.
- Remove dead tree in front of NHS.
- Remove hazardous limb at Senior Center.
- Remove ½ downed tree at John Wallace School.
- Remove dead oak tree at NHS north side field.
- Remove hazardous branch at Ruth Chaffee School.
- Remove fallen limb across x-country trail at Deming Young Farm/John Wallace School.
- Remove hazardous tree on Miami Avenue.
- Prune and remove various trees at Bus Garage

PLANNING AND ZONING

TOWN PLAN AND ZONING COMMISSION – MEETING SCHEDULED ON 8/13/25:

Petition TPZ-25-11: Special permit (sec. 3.17.8) for a used motor vehicle sales and service use at 115 Pane Road in the PD (Planned Development) Zone. Applicant/Contact: John Incontro, Owner: H & M Property Holdings, LLC. (Application received 5/28/2025 – 65 days to open public hearing by 8/1/2025).

Petition TPZ-25-17: Site Plan application for a parking lot extension with associated site drainage and retaining wall at 2929 Berlin Turnpike in the PD (Planned Development) Zone. Applicant: BSC Group Inc., Contact: Frank Vacca, Owner: Berlin Turnpike 2929 LLC. (Application received 7/23/2025 – 65 days for decision by 9/26/2025)

Petitions Received for Scheduling

Petition TPZ-25-16: Site Plan for a 40 unit rental apartment home development under CGS § 8-30g (affordable housing application), at 220, 226, 244 Kitts Lane, and 226 Kitts Lane Rear in the B-BT

(Business - Berlin Turnpike) Zone. Owner/Applicant: Kitts Lane Apartments, LLC, Contact: Timothy Hollister. (Application received 7/09/2025 - 65 Days to open public hearing by 9/12/2025. Anticipated Hearing Date 8/27/2025).

MEETING SCHEDULED – August 8/27/25:

Petitions Continued

Petition TPZ-25-16: Site Plan for a 40 unit rental apartment home development under CGS § 8-30g (affordable housing application), at 220, 226, 244 Kitts Lane, and 226 Kitts Lane Rear in the B-BT (Business - Berlin Turnpike) Zone. Owner/Applicant: Kitts Lane Apartments, LLC, Contact: Timothy Hollister. (Application received 7/09/2025 - 65 Days to open public hearing by 9/12/2025).

Petition TPZ-25-17: Site Plan application for a parking lot extension with associated site drainage and retaining wall at 2929 Berlin Turnpike in the PD (Planned Development) Zone. Applicant: BSC Group Inc., Contact: Frank Vacca, Owner: Berlin Turnpike 2929 LLC. (Application received 7/23/2025 – 65 days for decision by 9/26/2025)

Petitions Received for Scheduling

Petition TPZ-25-18: Special Permit (Sec 3.15.6) for a place of physical activity for a personal training facility at 2434 (unit 9) Berlin Turnpike in the B-BT (Business- Berlin Turnpike) Zone . Applicant: Revolution Sports Club LLC., Owner: Trans-Berlin Corporation. Contact: Robert Maybruch. (Application Received 8/13/25 – 65 Days To Open Public Hearing by 10/17/25).

Petition TPZ-25-19: Special Permit (Sec. 3.17) to provide live entertainment at a recreation use at 80 Fenn Road in the I (Industrial) Zone. Applicant: Montana Nights Newington LLC, Contact: Stephen Jolly, Owner: Fenn Road 80 LLC. (Application Received 8/13/25 – 65 Days To Open Public Hearing by 10/17/25).

CONSERVATION COMMISSION – MEETING SCHEDULED FOR 6/17/25:

Petitions Continued

Application IW-25-11: To extend parking lot approximately 180 feet and add a retaining wall at the southern portion of the existing parking lot into the historical "pad site" at 2929 Berlin Turnpike in the PD (Planned Development) Zone. Applicant: BSC Group Inc., Contact: Frank Vacca, Owner: Berlin Turnpike 2929 LLC.

ZONING BOARD OF APPEALS – MEETING SCHEDULED FOR 8/7/25:

Cancelled due to no applications being filed.

OPEN SPACE COMMITTEE – NO MEETING HELD IN JULY

ECONOMIC DEVELOPMENT COMMISSION – MEETING HELD ON AUGUST 6.

AFFORDABLE HOUSING MONITORING AGENCY – NO MEETING HELD IN JUNE.

ZONING OFFICER ACTIVITIES:

Issued 10 Zoning Permits for various projects in town.

02 Certificate of Zoning Compliance

Received 106 questions and/or complaints (via emails, phone calls, Civic Plus, in-person etc.) about zoning regulations, blight and zoning complaints, and property information.

Performed 21 inspections for zoning complaints and 19 for blight complaints. The following items were issued and/or closed;

8 Zoning Notices of Violation

1 Cease & Desist

Closed 4 Zoning cases

7 Blight Notice of Violation

1 Blight Citation

Closed 4 Blight cases

Performed 1 c/o inspection

Removed 95 illegal signs from the Town and/or State R/W

Spoke with realtors/potential developers, owners, and/or potential tenants for the following properties. Typically, we discussed allowable uses and the permitting process for their potential projects.

719 Cedar St

138 Cherry Hill Dr

80 Fenn Rd

42 Greenlawn Ave

15 Mulberry Ct

1581 Southeast Rd

POLICE

Patrol Calls for August are as follows:

Abandoned MV 2	Fire Task Force Activation 0	MV Complaint 66
Administrative 0	Fire Training 0	MV Evading 14
Alarm Commercial Burg Alarm 57	Fire Trouble Alarm 0	MV Fire 0
Alarm Hold Up Alarm 8	Fire Veh Maintenance 0	MV Fatal 0
Alarm Residential Burg Alarm 12	Fire Vehicle Fire 0	MV Injury 20
ALTERED MENTAL STATUS 0	Fire Veh Fire Near Stru 0	MV Property Only 74
Animal Complaint 23	Fire Water Problem 0	Neighbor 15
Arson/Fire Invest 0	Fireworks 1	No Pol Actual Call Type 185
Assault 2	Follow Up 44	Noise 20
Assault in Progress 0	Found Property 15	Non Collect Person 0
Assist Motorist 4	Gun 0	Notification 0
Assist Notification 0	Harassment 5	Open Door/Window 1
Assist Other Agency 37	Hazard 25	Other Archive 0
Bad Check Insufficient Funds 0	Hazmat 0	Parking Violation 11
Blighted Property 0	Hold Up Alarm 0	PD ASSIST FIRE DEPT 47
Bomb Threat 0	HOPE PROJECT 0	PD Vehicle Maintenance 0
Breach of Peace/Disorderly 9	IDENTITY THEFT 9	Personal Relief 0
Burglar Alarm 0	Illegal Dumping 0	Pistol Permit 9
Burglary 3	Impersonating Police 0	Prisoner Care 5
Car Seat 4	Indecent Exposure 1	Private Duty 0
Check Welfare 74	Intoxicated 2	Property Found 3
Check Welfare 911 40	Juvenile Complaint 16	Property Lost 1
Check Welfare Other 0	K9 Assist 3	Prostitution 0

Clear Lot 0	K9 Narcotics 0	Recovered Stolen MV 1
Construction 0	K9 Track 2	Rescue Call 0
Court Detail 23	Kidnapping 0	Residential Lockout 2
CREST CALL OUT 0	Landlord/Tenant Dispute 1	Risk Protection Order 3
Criminal Mischief 6	Larceny 60	Robbery 0
CSO 0	Larceny from MV 16	Roll Call 2
Customer Dispute 19	Lift Assist Only 3	Serve Subpoena 0
Dog Complaint 31	Liquor 0	Serve Warrant 31
Domestic 30	Local Traffic Authority 4	Sexual Assault 0
Door Check 0	Location Check 144	Shots Fired 1
Drug 7	Location General 0	Specific Detail 106
DUI 6	Location School 0	State Pistol Permit – Tempo 0
EDP 16	Lockout Building 0	Stolen MV 3
Escort/Transport 3	Lockout MV 0	Sudden Death 2
Escort/Funeral 3	Lost Property 8	Suicide 0
Escort Other 0	LTA 0	Suicide Attempt 0
ESCORT RETRIEVAL 6	Medical Alarm 13	Suspicious MV Unoccupied 15
Escort Tax 0	Medical Cardiac 0	Suspicious Report 162
Fingerprint 1	Medical Complaint 250	TEST 2
Fire Alarm Commercial Bldg 11	Medical Diabetic 0	Threatening 5
Fire Alarm Residential 2	Medical Fall 7	Tobacco 0
Fire CO Detector no sympt 2	Medical Other 0	Tow 11
Fire CO Detector with sympt 0	MEDICAL OVERDOSE 1	Town Ordinance Violation 0
Fire Extrication 0	Medical Respiratory 0	Traffic Stop 412
Fire Hazmat 1	Medical Stand By 0	Traffic Stop Attempt 14
Fire Mutual Aid Request 1	Medical Trauma 0	Traffic Survey 0
Fire Other 5	Medical Unresponsive 0	Training 0
Fire Rescue 0	MIDSTATE ACCIDENT 3	Trespass 6
Fire Special Detail 0	Missing 6	Unknown 0
Fire Stand By 1	MV Abandoned 2	Water problem
Fire Structure Fire 4	MV Assist 30	

Total: 2,367

In August, the Detective Division Report:

During the month of August, the Detective Division submitted 63 case management sheets and typed 75 reports. There are currently 32 open cases being investigated by the Detective Division. The caseload this month consisted of the following:

- Asset Forfeiture: 1
- Burglary: 1
- CDI Lab: 1
- Crime Scene Processing: 4
- Discovery Request: 3
- Firearm Compliance: 3
- Juvenile Complaint: 1
- PD Assist: 11
- Property Disposal: 16
- Risk Protection Order: 6

Serve Arrest Warrant: 6
Sex Offender Registry Compliance: 2
Sexual Assault: 1
Specific Detail: 1
Stolen Motor Vehicle: 1
Task Force Assist: 6

Total Warrants Served in August, 2025: Patrol- 26, Detectives- 6

The Detective Division currently holds an active arrest warrant for a suspect who was involved in the Home Invasion on West Hartford Road in March. Sgt. Rodriguez is coordinating with task force officers from the FBI to safely serve the warrant as the suspect does not reside in Connecticut.

The Department continues to fulfill its commitment to the Greater Hartford Regional Auto Theft Task Force in Hartford once per week using the State-awarded Auto Theft and Violence (ATV) grant funds to pay for the overtime. This month the operation days took place on August 7th, 13th, 18th and 27th. During the month of August, Officers Couillard and Thibault attended an operation day. Sgt. Rodriguez also continues to work with the FBI-Northern Connecticut Gangs Task Force, whose primary focus is narcotics and firearm trafficking investigations, and Detective Pagan is an active member of the DEA-Hartford Resident Office Task Force.

Property Report August 2025:

Category	# of Counts	Property Value (\$)
Burned	0	\$ 0
Counterfeited/Forged	1	\$ 2,178
Damaged/Destroyed	10	\$ 5,975
Recovered	49	\$ 73,768
Seized	71	\$ 18
Stolen	133	\$ 246,839
Abandoned	5	\$ 1
Evidence	102	\$ 2,067
Found	13	\$ 20
Impounded	1	\$ 0
Lost	4	\$ 0
Informational	11	\$ 0
Vehicle Inventory	0	\$ 0
Total	400	\$ 330,866

In August, the Patrol Division report:

25-000016531

On 8/15/2025 at approximately 1959 hours, officers conducted a motor vehicle stop. While conducting their investigation they observed a red Ford Mustang, traveling southbound on the Berlin Turnpike at a high rate of speed in the left travel lane where officers were conducting the traffic stop. As the Mustang continued to gain speed in the left travel lane, he quickly maneuvered to the right travel lane coming within feet of officers and police cruisers. The Mustang did not have a registration affixed to the rear of the vehicle. The Mustang then traveled northbound on the Berlin Turnpike at a high rate of speed past our traffic stop just minutes later after traveling southbound. The Mustang was then observed traveling southbound past the traffic stop once again at a high rate of speed and coming within feet of officers and police cruisers. The operator could be heard yelling something and had his hand out of the window while passing officers. Officer later observed the Mustang as it approached the intersection of the Berlin Turnpike and Deming St. The Mustang briefly paused, before it proceeded into the intersection against the red traffic control signal without stopping. The Mustang then changed lanes back into the left travel lane where it followed a vehicle too closely and swerved into the middle travel lane almost striking the vehicle in the left travel lane without using its turn signal. The Mustang then accelerated to pass the

vehicles on the right and continue northbound on the Berlin Turnpike at a high rate of speed in a reckless manner. Officers then observed the Mustang pull into the parking lot of 3137 Berlin Turnpike, where he pulled into a parking space on the southeast side of the parking lot. Officers conducted a coordinated traffic stop with other Newington Police Officers. As officers moved towards the Mustang in the parking lot, they observed the operator of the Mustang to be outside of the vehicle with the driver door open on the driver side. Officers approached from the front and rear of the Mustang to prevent the operator from fleeing. As they approached the white male operator got back into the driver seat of the Mustang. The operator of the Mustang attempted to reverse into the front of a Newington Police Cruiser where the Mustang's rear wheels began to spin and burn out. The driver door of the Mustang was opened and the male operator was taken out of the vehicle. The male was then subsequently taken into custody. The operator was identified by his valid CT driver's license as Aidan Fischer (DOB: 2/20/2003). Fischer was charged in violation of C.G.S. 14-222 Reckless Driving for recklessly operating his Mustang with no regard to traffic, C.G.S. 53a-63 Reckless Endangerment in The First Degree for recklessly driving his mustang with extreme indifference to his male passenger, C.G.S. 14-299 Failure to Obey a Traffic Control Signal at the intersection of the Berlin Turnpike and Richard St, C.G.S. 14-236 Failure to Maintain Lane in the area of 3240 Berlin Turnpike, C.G.S. 14-223(a) Disobeying The Signal of an Officer while being signaled to stop by officers with flashing lights and increasing his speed while reversing into the Newington Police Cruiser in an attempt to elude officers, C.G.S. 14-18(a) Failure to Display Registration Plates, and C.G.S. 53a-167a Interfering With an Officer for resisting arrest by attempting to elude the scene. Fischer was released after posting a \$5,000.00 bond pending his appearance in court.

25-000017080

On Saturday, August 23, 2025 at 1657 hours officers were conducting proactive patrol southbound on the Berlin Turnpike just before Prospect Street when they observed a black 2017 Chevrolet Silverado bearing Florida license plate QWII84 traveling south bound on the Berlin Turnpike. Officers conducted a traffic stop after observing the vehicle failing to maintain its lane and operator being under suspension. The operator of the vehicle was identified as James Burns. Burns was asked to step out of the vehicle where officers observed small pieces of a white, chalky substance in plain view believed to be crack cocaine, on top of the driver seat where Burns was sitting. Burns was placed under arrest. Burns stated there were a few firearms in a safe in the truck but did not know where the key was. Newington Police Dispatch advised over the radio that Burns was listed as a Convicted Felon in the State of Connecticut and is prohibited from possessing firearms and ammunition. A search of the vehicle was conducted and the following items were located-One (1) cut, black straw with a white, powdery residue in the driver door pocket. -One (1) Husky brand foldable razor knife with a white, powdery residue in the cupholder near James. -Ten (10) rounds of live .38 special ammunition in a blue, tin container in the back seat and under the radio in a compartment. -One (1) Hou Shiueh crossbow. -One (1) makeshift wooden arrow with feather tip. -One (1) NKL brand steel safe bearing serial number: 8739B4 laying on the back passenger floorboard. A safe key was later located in a compartment under the radio near the driver seat where Burns was sitting. A search of the safe revealed -One (1) Amado Rossi .38 special revolver bearing serial number: D677662. This firearm was fully loaded with six, live rounds of .38 special ammunition in the cylinder. -One (1) Rohm GMBH German .22 LR revolver bearing serial number: 59020. This firearm was unloaded. -One (1) Hi Standard Derringer .22 LR handgun bearing serial number: 1600474. This firearm was unloaded. Burns was charged with Connecticut General Statutes 53a-217 Criminal Possession of Firearm/Ammunition x4 counts (for possessing the Rossi .38 special, the Rohm GMBH .22 LR, the Derringer .22 LR and the live ammunition), C.G.S. 29-38 Illegal Possession of a Weapon in a Motor Vehicle (crossbow with arrow), C.G.S. 14-36(a) Operating a Motor Vehicle Without a License, C.G.S. 21a-279(a)(1) Possession of a Controlled Substance 1st Offense x2 counts (one count for cocaine and one count for fentanyl) and C.G.S. 21a-267(a) Use of Drug Paraphernalia. Burns was released after posting a \$50,000.00 bond.

25-000017152

On Monday, August 25th, 2025 at 0038 hours a patrol officer was conducting proactive patrol near the Flying Monkey Bar and Grill (2095 Berlin Turnpike), when the officer observed a blue, Chevy Malibu turning into the parking lot with its' lights off. The officer walked towards the front of the Chevy Malibu and observed a single occupant and in the drivers', lap was a large baggie with numerous chunks of a

white, rock-like substance suspected to be crack cocaine. The male was identified as Keano Jones (DOB: 12/31/1991) A search of the vehicle revealed cocaine, fentanyl, marijuana, and drug paraphernalia. A black in color 9mm handgun with high-capacity magazine as also located. This magazine was loaded with ten 10 rounds of live, Luger 9mm hollow point ammunition. This firearm did not have a serial number and was observed being a ghost gun. No manufacture label/printing was observed other than "Polymer80 Inc". Keano Jones violated Connecticut General Statutes 21a-277(c) Operating a Drug Factory, C.G.S. 21a-278(b) Illegal Distribution or Sales of Cannabis, C.G.S. 29-36(a) Possession of Firearm without Serial Number, C.G.S. 53-202w Possession of Large Capacity Magazines, C.G.S. 29-38 Illegal Possession of a Weapon in a Motor, C.G.S. 29-35 Possession of Firearm without Permit, C.G.S. 21a-279(a)(1) Possession of a Controlled Substance 1st Offense x3 counts (one count for cocaine, one count for fentanyl, and one for cannabis) and C.G.S. 21a-267(a) Use of Drug Paraphernalia. Jones was held on a \$150,000 bond.

25-000017629

On Saturday August 30, 2025 at 1625 hours Newington Police Officers were patrolling in the area of the Berlin Turnpike at Robbins Avenue, when they observed upwards of 100-110 motorcycles, ATV's, mopeds and dirt bikes. The officers observed these operators conduct extremely reckless operation to include driving in opposite lanes of traffic, doing stunts, burnouts and wheelies, speeding, conducting unsafe lane changes and running stop signs/red lights. The officers observed three male ATV operators pulled into the Advanced Auto Parts store (2584 Berlin Turnpike) and two of the ATV operators staged on their ATV's outside of the business while a third walked into the business. Apprehension efforts were coordinated with marked patrol units to conduct a takedown on the trio in the parking lot. Officers approached the group and noticed the third operator exited the store with merchandise. He was observed walking back to the group of ATVs in the rear of the business. As officers entered the lot, the two ATV operators immediately began fleeing the parking lot, heading out to the Berlin Turnpike, while the third operator who had been inside of the store, began running towards one of the ATV operators in an effort to jump on the back of it as a passenger. as the male attempted to jump on the back of a blue ATV. As the male lifted his leg to mount the ATV the operator cut the wheel to the left which caused the black male to get his right leg caught in the rear left side wheel well. The male was unsuccessful with jumping on the back of the ATV and his right leg was observed getting sucked in between the tires/chain and the fender, causing the ATV to almost crash. The male ended up falling on the ground as the ATV continued southbound on the Berlin Turnpike away from us. Officers were able to take this male into custody and identified him as Shyton Martin (DOB: 06/03/1997). Officers attempted to locate Martin's ATV in the rear of Advanced Auto Parts. Officers determined that one of the employees, working at Advanced Auto Parts attempted to conceal Martin's ATV inside of the rear of the business where delivery trucks make their deliveries. Martin was charged with violation of C.G.S. 14-387(1) ATV – Failure to Yield on Highway, 14-215 Illegal Operation Under Suspension, 14-222 Reckless Driving, and 53a-167a Interfering with an Officer. He was booked and then released on a \$5,000.00 non-surety bond. During the booking process officers determined that Martin was on active, felony parole. Martin was Remanded to custody by CT DOC.

In August, the Support Services report:

The Support Services Division continues to play a large role in the operations of the Police Department in the areas of recruitment, hiring, training, accreditation, records, communications, public information, and community engagement.

Sergeant LaChance continues to assist with accreditation, body worn cameras, and video requests.

Sergeant D'Esposito continues to assure that every sworn member meets the standards for yearly training requirements.

Lieutenant Amalfi continues to work towards accreditation for the Police Department. The next step is "proofing" Tier 1 standards. These proofs are due in 2026.

Lieutenant Amalfi, Sergeant LaChance, and Sergeant D'Esposito completed an inventory of items located above dispatch. Support services is working with facilities in remodeling that space for records storage.

Lieutenant Amalfi finalized six tow companies for a new tow rotation. The new tow rotation is scheduled to start on September 1st.

Lieutenant Amalfi participated in oral boards as an interviewer for the position of carpenter for the Town of Newington.

The Chief and Supports Services continue to meet with Flock to start the project of integrating the software into our existing cameras.

The Police Department held the annual National Night Out event. This was a collaborated effort from all departments of the Police Department.

The Support Service Division readied the Newington Police Department for electronic paperwork submission to court. At this time, court is not ready for the Police Department to submit electronic paperwork.

Community Services has continued to engage with the community through the use of Facebook, Instagram, and Atlas One.

Chief Perry and Command Staff met with representatives from Eversource regarding camera placement.

The Command Staff and Animal Control Officer Sawallich toured the Berlin animal control facility. The Newington Police Department will have to find a new facility to house dogs due to the potential sale of CT K9.

Division of Statewide Emergency Telecommunication inspected the Newington dispatch server room and the server room passed inspection.

Chief Perry and Lieutenant Amalfi took part in the monthly Safe Homes Task Force meetings.

Officer Backman, Officer Casasanta, and K-9 Ray took place in the Dream Ride which is a fundraiser for the Hometown foundation.

Lieutenant Amalfi and Sergeant Bugbee took part in a table top training with multiple agencies in the town of Berlin. The table top training was in regards to train crashes/derailments.

The command staff took part in a meeting with a company called Noble which installs/maintains red light and speed cameras.

The command staff attended the Newington Public Schools Convocation.

Sergeant LaChance is actively involved several days a week in coordination with the radio project. Sergeant LaChance is the project manager for the entire town.

Sergeant LaChance is actively involved several days a week in coordination with implementing the License Plate Reader System.

Officer Casasanta and K-9 Ray continue to supplement patrol.

In the month of August, the Police Department had 34 body camera video requests from court. There were 12 Freedom of Information body worn camera video request from civilians. Freedom of Information requests take an exorbitant amount of time to fulfill due to the mandatory redaction process.

Master Police Officer Buggee who is our School Resource Officer has supplemented patrol for part of August. MPO Buggee then resumes his role as a School Resource Officer.

Animal Control Officer Sawallich impounded two dogs and one cat. She investigated 57 complaints this month.

Police Department Overtime Report August 2025:

Police Department Overtime Report August 2025

OT July	\$ 87,364	1.35 pay periods (July 1-July 19)
OT August	\$109,065	2 pay periods (July 20 – Aug 16)
Difference	\$ 21,701	Increase over July

Four recruits were hired by the end of the month in August to fill Police Officer vacancies. Three other recruits are currently in the New Britain Police Academy. One officer completed FTO in August. This report includes 2 pay periods.

Administrative overtime of \$0, no change from the previous month.

Patrol overtime of \$88,527 an increase of \$16,130 from the previous month. Overtime included the filling of shifts for time off (vacation, sick, earned time) and for vacancies requiring overtime to fill them. Overtime was created for holding over to complete casework and calls for service which included: domestics, motor vehicle accidents, deaths, arrests, welfare checks, special events, warrant services, court hearings, paperwork for court, and other related duties.

Detective Division overtime of \$3,110, a decrease of \$488 from the previous month. Overtime included drug investigations, background investigations, scene investigation, and call outs including sudden death and shots fired.

Traffic Division overtime of \$438, a decrease of \$267. Overtime included low hanging wires and a motor vehicle accident.

Communications overtime of \$8,717, an increase of \$2,715 from the previous month. Overtime included the filling of shifts for time off (vacation, sick, earned time).

Educational overtime of \$8,220, an increase of \$3,589 from the previous month. Overtime included the coverage of shifts for officers attending training or classes including: Recert classes, Active Shooter training, new rifle training, and MSARS.

Support Services overtime of \$0, no change from the previous month.

Animal Control overtime of \$53, an increase of \$22 from the previous month

SENIOR AND DISABLED CENTER

- The Center was open daily from 8:30am – 4:30pm and was busy with daily activities and special August programs, including: chair yoga demos, an end-of-summer pool party at Mill Pond Park, a discussion on drug-free ways to manage pain, a healthy meal chef demo, an insurance seminar, a diamond painting class, and more.
- Staff held the third Prime Time Monday evening program: Meditation & Gentle Music. The Center will continue to offer evening programs each month.
- Staff continued work on the Center's short-term, long-term, and 5-year strategic plans. Staff made program suggestion/interest surveys available to members, with over 150 responses. The data from the surveys will be used along with input obtained at recent member meetings to plan new upcoming programs.

- Staff continued preparations for the Center's 40th Anniversary in September. The festivities will include trivia contests, a 1980's 1980s-themed lunch, and an Oktoberfest celebration.
- The volunteer gift shop resumed operations on July 5, after a summer hiatus. Coffee shop sales were \$1,183 for the month (August numbers unavailable as of this report)
- ARPA-funded projects in progress or completed in August include the purchase and distribution of ADA paratransit tickets and Lyft ride cards, for qualifying members to use for medical transportation, and planning for the construction of raised garden beds in the Giving Garden.
- As part of the Center's activity offerings, the Trip Committee is selling tickets for the remaining 2025 trips. Participants can enjoy the Summer Breeze trip to Amarante's Sea Cliff in New Haven, see The Corvettes Revue in Wallingford, or visit a casino (TBD). These trips offer social and recreational opportunities for participants.
- We continue to offer weekly telephone-based programs, including Boggle, meditation, and bingo. When possible, we provide speaker programs and lectures in a hybrid format via Zoom. The weekly robocalls to members, providing updates about the Center, the community, and other important information, remain popular.
- The in-person congregate lunch program operates Monday – Friday. A crew of 4-5 volunteers serves hot lunches to an average of 30-50 members daily.
- In August, Meals on Wheels volunteers delivered a hot, balanced meal to an average of 64 clients Monday through Friday. Recipients are eligible to receive weekend meals if requested. Volunteers deliver an average of 1,200 meals per month. There are currently 24 Meals on Wheels drivers who volunteer on a weekly or on-call basis. Meals are provided along four routes, with an average of 13 deliveries per route each day.
- Supporting transportation needs, the DAR drivers (with subs as necessary) completed 615 trips for 2,486 miles and 296.00 hours during August.
- The Giving Garden is open for the season, with a team of 5-8 volunteers planning and tending the all-organic garden. Fresh crops from the garden directly benefit the Human Services Food Bank, supporting food security for local individuals and families.
- Director Jaime Trevethan attended meetings for grant writing in the areas of nutrition, garden supplies, and programs, the new town website, department head meetings, and the town center study committee.

TOWN CLERK

TOWN CLERK MONTHLY REPORT AUGUST 2025

- There were 62 property transfers for a total \$15,787,158.00 in sales. State conveyance tax was \$114,798.56; Town conveyance tax was \$38,266.19.
- There were 357 documents filed on the land records during August including: 103 mortgages, 112 releases, 20 probate certificates, 10 liens and 7 Foreclosure Registrations. There were 118 electronically recorded documents for a total revenue of \$15,310.
- Fourteen residential properties conveyed for over \$400,000.
- The staff issued 225 certified copies of vital records, 1 burial permit, 12 cremation permits and issued 11 marriage licenses.
- Five Notary Public commissions, four Liquor permits & six Trade Name certificates were recorded.
- Effective October 1, 2025 liquor permits will no longer be recorded in the Town Clerk Office per PA 25-51.
- The office issued 25 landfill passes on behalf of the Highway Department.

<u>DATA SUMMARY AUGUST 2025</u>				
	<u>August-24</u>	<u>August-25</u>	<u>FY24/25 to Date</u>	<u>FY25/26 to Date</u>
Land Record Documents	334	357	738	711

Dog Licenses Sold	80	74	680	419
Game Licenses Sold	6	7	46	56
Vital Statistics				
Marriages	15	16	25	34
Death Certificates	41	35	73	63
Birth Certificates	22	24	37	56
Total General Fund Revenue	\$ 48,592.65	\$ 57,940.69	\$ 163,930.85	\$ 145,037.25
Town Document Preservation	\$ 1,018.00	\$ 1,497.00	\$ 2,312.00	\$ 2,894.00
State Document Preservation	\$ 2,000.00	\$ 2,104.00	\$ 4,392.00	\$ 3,920.00
State Treasurer (\$36 fee)	\$ 8,928.00	\$ 11,700.00	\$ 19,584.00	\$ 21,780.00
State Treasurer (\$127 fee)	\$ 3,175.00	\$ 5,207.00	\$ 7,493.00	\$ 9,652.00
State Treasurer (\$110 fee)	\$ 2,970.00	\$ 4,510.00	\$ 7,370.00	\$ 9,460.00
LoCIP	\$ 744.00	\$ 780.00	\$ 1,632.00	\$ 1,452.00
State Game Licenses	\$ 35.00	\$ 135.00	\$ 193.00	\$ 563.00
State Dog Licenses	\$ 586.50	\$ 561.50	\$ 4,220.50	\$ 2,674.50
Dog Licenses Surcharge	\$ 190.00	\$ 202.00	\$ 1,582.00	\$ 982.00
Marriage Surcharge	\$ 408.00	\$ 374.00	\$ 816.00	\$ 680.00
Grand Total	\$ 68,647.15	\$ 85,011.19	\$ 213,525.35	\$ 199,094.75

TOWN ENGINEER

Permits:

- Reviewed 4 contractor license applications (bond/insurance/agreement)
- Reviewed and approved permits: 44
 - Excavation: 29
 - Driveways: 15
- Reviewed utility clearance notifications (routine & emergency): 246

Meetings:

Represented the Town/Department at:

- CRCOG transportation committee monthly meeting
- TON economic development meeting (engineering, planning, building, fire marshal, assessor)
- Town Council Meeting(s), as requested
- Conservation Commission monthly meeting
- TON CIP/budget, Planning and Zoning meeting(s), as requested
- Eversource/CL&P planning/construction meeting(s), as requested
- MDC planning/construction meeting(s), as requested
- CNG planning/construction meeting(s), as requested
- DOT planning/coordination meeting(s), as requested
- Project meeting(s) with residents, businesses, developers and engineers/architects, and other Town departments as requested
- Storm Resilience Public Information meeting held in New Britain and run by CIRCA (a UConn institute). We have been active with this collaboration with CRCOG and our neighbors.
- Regional Stormwater Authority advisory committee – Feasibility Study meeting.
- Others as required.

Site Plan Review and project Monitoring: Reviewed plans and calculations for conformance with the Town of Newington Planning & Zoning Commission and monitor project progress.

Reviewed site plans and projects that are still ongoing:

- 712 Cedar Street – Punch list and developer bond work remaining.
- 3333 Berlin Turnpike –Punch list and bond items
- 77-93 Pane Road –Developer bond posted for punch list items
- 227 Pane Road – Developer bond posted for punch list items
- 35-67-69 Culver Street –Project in early-stage construction, permit for first building issued.
- Rock Hole Lane subdivision – Gas and electric utilities, MDC water and sewer main work complete. Binder course for the road and curbing placed, developer's engineer notified to provide documentation for subgrade depth and material suitability. Engineer provided certification for the drainage system substantially built to plan and a cost estimate of remaining public work.
- 101 Cedarwood – under construction, MDC issues with the cul de sac.
- 680 N. Mountain Road – Site plan review, project pending application to TPZ.
- 60 Prospect Street – Site plan review, drainage approved, project idle.
- 2176-2180 Berlin Turnpike – Site plan review, project idle.
- 1170 Main Street (Keeney Bldg) – Building for sale, project status unknown.
- Peckham Farm Drive subdivision - Plot plan review as needed
- 161 Carr Ave – under construction, site monitoring
- 200 Church Street – under construction
- 67 Pane Road – Developer bond posted for punch list items.
- 250 Cedarwood – subdivision review, on hold by owner.
- Kitts Lane – Completed Conservation Commission, approved. Next step, TPZ.
- 280 Hartford Ave. – approved by CC, moved to TPZ.
- 1 Myra Cohen Way (FKA 690 Cedar Street) – in construction.

Public Works:

- Assessed, investigated and inspected infrastructure (roads, parking lots, bridges, curb, sidewalks, traffic signals, street lights, dams, drainage, stone walls) throughout town.

Engineering:

- Assisted public (residents, developers, contractors, realtors, title searchers, etc.) with Town engineering data (GIS, maps, etc.), ordinances, engineering procedures, building/property addresses, etc.
- Assisted public (residence and businesses) with drainage/flooding concerns and inspected portions of drainage system.
- Coordinated with MDC/CNG/ Eversource (CL&P) regarding utility projects in Newington
- Coordinated with CDOT regarding state projects in Newington, PIM held for Cedar Street sidewalk project.
- Coordinated with MDC regarding sewage service, water service, CWP, and road restoration.
- Research and provide engineering data to defend TON against lawsuits, as needed
- Transfer station boundary and limited topographic survey field work complete for DEEP leaf composting permit. CAD drawing provided to consultant, Town to provide boundary map. Completed project.
- Survey of old firehouse #3 at 2 Chapman Street, field work complete, survey drawing complete.
- Completed survey field work for two potential tower sites for the new emergency communications tower.
- Survey of Firehouse #3, draft complete.
- Survey of Firehouse #4, draft complete.
- Survey of Budney Road paper street. Field work complete, drafting in progress.

Town Projects - Construction:

- Public Works (LOTICIP 2018): Complete Street Project - Robbins Avenue and Maple Hill Avenue, now in close out phase, minor additional work expected. Final items for traffic signal at Willard installed, 30-day test period to run until July 5th. Previously stated

completion date of June 5th, DOT considers that the start date. Acceptance delayed by automobile accident that hit the signal control cabinet.

- Public Works: Annual sidewalk replacement program
- Public Works: Annual mill and overlay program
- Public Works: Annual sidewalk grinding program
- Town Hall parking lot EVCS conduit, switch gear, pedestal and base installation complete, EV Stations waiting for Eversource.
- Mill Pond Bridge installed, all restoration and plantings complete, grant close out in progress.
- Alumni Road right in right out island constructed, gate removed. Final work complete, monitoring completed work.
- Garfield Street project expected start third week of September and complete by end of October. This project incorporated several other smaller projects into one large project to get the work done this season.

Town Projects – Design:

- Public Works: Gilbert/Fisk Drive – Storm drainage evaluation, MDC clearing trees, evaluating their end of this issue.
- Public Works: Brookside Avenue – Storm drainage evaluation, survey work done.
- Public Works: Garfield Street 2018 Community Connectivity Project – now part of the Garfield project.
- Public Works: Garfield Street mill and overlay, now part of the Garfield project.
- Public Works: 1936-1940 Main Street – Sidewalk Improvement plan – preliminary design
- Planning (CT Urban Funding Grant): Elm Hill Business District Streetscape – New Britain Ave – final design, public input. Survey work complete.
- Planning: North End Business District Streetscape – Hartford-Stoddard Ave – Concept plans complete, moving toward 90% design, survey for final design in progress.
- Public Works: drainage improvements: Parker Street neighborhood, determine scope of work.
- Parks: ADA accessible route for new playground at Candlewyck Park, survey complete, site design and plans complete, in construction.
- Cedarwood storm drainage – failed piping, priority. Plans complete, project funding TBD.
- Culver/Cobblestone drainage - failed piping, work complete.
- Public Works: LOTCIP 2020/2024 Complete Street Project - Maple Hill and Alumni Road, rescope, updated costs, PD complete, revised application to CRCOG asap.
- Public Works: Basswood sidewalks at Robbins.

Town Projects – Planning:

- Town Manager: Future Transportation Center – Conceptual Plan
- Public Works: Styles Avenue (plan and profile) – design
- Police Department: assess Dowd Avenue (No Thru Truck)
- Parks (Clem Lemire – Memorial Field) – survey and drainage improvement
- Public Works/BOE: 490 Church Street to 534 Church Street Sidewalk Gap
- Planner: Main Street, Stoddard Avenue, Hartford Avenue-Streetscape North–Parking lot layouts
- Flooding mitigation Ct. Ave at Brentwood.
- Flooding mitigation Timber Lane/Badger Field.
- Flooding mitigation North Main Street/Brookside area.
- Senior Center – Proposed replacement of the sanitary sewer lateral, result of failure of existing in January, repairs made, camera inspection pending.
- Public Works: 1537-1551 Willard Avenue – Sidewalk improvements

Town Projects – Future:

- Public Works: Rockhole Brook drainage improvements
- Public Works: Anna Reynolds Brook drainage and culvert improvements
- Public Works: Francis Street Culvert Improvements.

- Public Works: Veterans Monument in Newington Center Green.
- Public Works: 1136-1142-1150 Schoolhouse Brook drainage and culvert improvements
- Public Works: Main Street culvert to Mill Pond drainage and culvert improvements
- Public Works: Timber Lane drainage and culvert improvements
- Public Works: Ct. Ave. detention pond improvements
- Public Works: Coles Rd. culvert replacement for hydraulic improvements.
- Public Works: Wilson Ave. culvert replacement for hydraulic improvements.

Town Project - other:

Town Grant Applications:

- Public Works: Main Street 2020 Community Connectivity Project
- Public Works (LOTICIP 2020): Complete Street Project - Maple Hill Avenue and Alumni Corridor Improvements
- Town of Berlin+Newington (LOTICIP 2022): Complete Street Project – Rowley Street & Episcopal Road Corridor Improvements, managed by Berlin.
- Public Works: CTDEEP VW Settlement – EV charging stations grant (\$70k)
- Public Works: Eversource Rebate – EV charging stations (\$20k)
- NCRS Watershed Program – Preliminary Investigation Feasibility Report phase
- SS4A with CRCOG
- Locip for flooding projects thru CT. OPM
- STEAP Grant application for Mill Pond Dam Pedestrian Bridge, in close out.
- WRDA 24 application for regional flooding associated with the Mill Brook/Piper Brook and Webster Brook watersheds. Not awarded.
- RAISE grant via CRCOG with Wethersfield and Berlin, funding in limbo.
- CDS grant – Candlewyck playground, Holly Drive area, funding not approved.

Town project: Managed consultant projects:

- Public Works: inspect bridges under 20 feet long (arch/box/pipe) culvert (GM2)
- Public Works: Kelsey Street & Christian Lane traffic signal improvements (VHB)
- Engineering: Updating sidewalk specification (WMC)

