



Jonathan Altshul  
Town Manager

# TOWN OF NEWINGTON

200 GARFIELD STREET  
NEWINGTON, CONNECTICUT 06111

## OFFICE OF THE TOWN MANAGER

### MEMORANDUM

To: Newington Town Council  
From: Jonathan Altshul, Town Manager  
Date: October 8, 2025  
Re: Monthly Report – July 2025

A handwritten signature in blue ink, appearing to read "Jon Altshul".

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I am pleased to provide Council with the Monthly Report for the month of July. Please do not hesitate to contact me with any questions or concerns.

Sincerely,  
*Jonathan*

### TOWN MANAGER

The Town Manager's Office had a productive month of July. Some highlights of our departmental accomplishments are summarized below:

- Established 25-26 performance goals for Department Heads and TMO staff.
- Met with MDC regarding possible colocation of communications equipment on Cedar Mountain water tank.
- Participated in call with state legislative delegation, Town officials, and Department of Housing experts to discuss the vetoed housing bill.
- In response to direction from Fire Department Facilities Project Building Committee, solicited price quotes for architecture and design services for Fire Station #4 rebuild.
- Continued ongoing work with website redesign.
- Convened discussions with BOE and Dr. Brummett regarding use of Non-Lapsing Fund in '25-'26 budget.
- Engaged in logistical discussions regarding the Garfield Street paving projects.

### PERSONNEL-TMO July 2025

- The vacant Carpenter (LT-14) position was posted externally on July 1<sup>st</sup>, with a closing date of July 16<sup>th</sup>.
- The vacant part-time Dial-A-Ride Transportation Driver position was reposted externally on July 8<sup>th</sup>, with a closing date of July 23<sup>rd</sup>.
- The vacant Human Resources/Finance Staff Assistant (A-4) position was posted externally on July 14<sup>th</sup>, with a closing date of July 28<sup>th</sup>. In the meantime, Terri Hermann, Sanitation Clerk from Highway, will be assisting with the Town Manager's operations until the position is filled.
- The vacant Custodian II (LT-14) position was offered to Matthew Wetmore, he began his position on July 1<sup>st</sup>.
- The written examination for the vacant Welder Mechanic Helper (HLT-13) position was scheduled on July 8<sup>th</sup>. The final interview was scheduled on July 23<sup>rd</sup>, a conditional offer was made.

- Interviews for the vacant Equipment Mechanic II (HLT-17) position were held on July 9<sup>th</sup>. The final interview was scheduled on July 23<sup>rd</sup>, a conditional offer was made.
- The practical examination for the vacant Groundskeeper I (LT-10) position was scheduled on July 24<sup>th</sup>.
- Interviews for the vacant part-time Library Substitute Technician in the Circulation Department at the Lucy Robbins Welles Library were scheduled periodically throughout month of June. The position was offered to Abigail Hinckley.
- The Town is accepting employment applications for Recruit and Certified Police Officers.
- The Employee Engagement Committee met continuously throughout the month to plan for upcoming events in the summer and fall. The Events, Wellness, and Prizes survey was distributed, a short survey for employees to complete, it gives them an opportunity to provide feedback on recent events to help us shape future initiatives.

### **ASSISTANT TOWN MANAGER-TMO**

In addition to general day-to-day tasks, oversight of administrative tasks, claims processing, etc. the following is a snapshot of other work performed:

- Procurement / Construction:
  - JWMS – attended internal meetings; awarded Hazardous Materials Management Bid
- Labor:
  - Attended meetings re Union negotiations / Union matters
  - Worked with team on interview / hiring process for HR / Finance staff assistant
  - Worked with Employee Engagement Committee to:
    - coordinate Yard Goats games
    - begin work on personnel policy revisions
    - create/review employee engagement survey
- Risk Management:
  - Scope review of EOC plans; awarded contract for construction
    - Meetings re: grant requirements
- Government:
  - Continued review / revisions of Indian Hill Country Club Lease
  - Attended NTC meetings
  - Acting Town Manager from 6/25-7/4
  - Attended meetings re: BOE Non-lapsing fund
  - Attended CCM Women in Government Summit
  - Coordinated TC Facilities Naming Subcommittee Meetings
  - Reviewed / revised TMO website as part of overall revamp of site

### **BENEFITS MANAGEMENT-TMO**

#### **2024-25 Blue Cross/Blue Shield Plan Year**

The 2024-25 plan year produced a combined paid claim total that was lower than those estimates that were developed at renewal. The total paid claims for active employees for the 2024-25 plan year were estimated at \$2,824,404 for the Town and \$10,170,348 for the Board of Education. The total paid claims from the Health Benefits Fund for 2024-25 were \$3,101,279 for the Town and \$ 9,444,730 for the Board of Education. It should be noted that claims for retired participants are charged to the OPEB.

The actual claims total will be provided by Anthem Blue Cross/Blue Shield in September when the Town receives the 2024-25 Settlement Report.

The breakdown for the active participants for Town and Board of Education is as follows:

#### **Cumulative Claims through June, 2025**

	Town	Board of Education	Total
Estimated Claims	2,824,404	10,170,348	12,994,752

Actual Claims	3,101,279	9,444,730	12,546,009
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### OVERTIME

POLICE DEPARTMENT	25-26 Approved Overtime Budget	Overtime Expended 25-26 YTD 7/31/25	24-25 Approved Overtime Budget	Overtime Expended 24-25 YTD 7/31/24
Administration	\$ 5,623.00	\$ 0.00	\$ 5,500.00	\$ 0.00
Patrol	797,772.00	72,397.71	758,062.00	45,600.20
Investigation	73,284.00	3,598.75	93,826.00	941.44
Traffic	5,471.00	704.34	5,006.00	232.06
Communication	148,076.00	4,870.28	175,382.00	12,059.83
Education/Training	193,780.00	4,631.45	148,545.00	7,675.78
Support Services	67,396.00	0.00	65,033.00	8,184.04
Animal Control	5,547.00	31.38	5,295.00	1,237.48
Total	\$ 1,296,949.00	\$ 86,233.91	\$ 1,256,649.00	\$ 75,930.83
<b>HIGHWAY DEPARTMENT</b>				
Highway Operations	\$ 32,591.00	1,177.97	\$ 30,725.00	944.01
Snow and Ice Control	148,560.00	0.00	137,519.00	0.00
Traffic	0.00	0.00	0.00	0.00
Vehicles and Equipment	38,057.00	4,261.14	35,871.00	1,532.06
Leaf Collection	40,606.00	0.00	35,972.00	0.00
Total	\$ 259,814.00	\$ 5,439.11	\$ 240,087.00	\$ 2,476.07
<b>PARKS AND GROUNDS</b>				
Parks and Grounds	\$ 135,606.00	\$ 19,295.74	\$ 105,001.00	\$ 18,545.76
Cemeteries	17,109.00	165.44	17,109.00	448.53
Total	\$ 152,715.00	\$ 19,461.18	\$ 122,110.00	\$ 18,994.29

### BUILDING DEPARTMENT

#### **Applications and Permits Issued in JULY:**

An application was submitted at 3095 Berlin Turnpike for renovations and meat cutting space.

An application was submitted for 3095 Berlin Turnpike for signage.

An application was submitted for tenant fit-out at 3313 Berlin Turnpike for a new restaurant, "Wonder."

A permit was issued at 3313 Berlin Turnpike for renovations.

A permit was issued for a new roof at Turnpike Motors at 2550 Berlin Turnpike.

A permit was issued at 182 Kitts Lane for signage at Planet Fitness.

#### **Certificate of Occupancies issued in JULY:**

Commercial property at 3313 Berlin Turnpike.

Commercial property at 3174 Berlin Turnpike at new store for Bob's Discount Furniture.

Single family residence at 101 Cedarwood Lane.

#### **These are the classes the inspectors took in JULY:**

D. Jourdan – None

K. Kilkenny - 7/15/25 Rocky Hill - Plumbing Part 3 2 hrs

T. Greene - 7/15/25 Rocky Hill - Plumbing Part 3 2 hrs

**Building Department inspection activity for the month of JULY was as follows:**

The Inspectors completed a total of 228 Inspections. They were: A/C Install (8), Above Ceiling (4), Alarm (5), Damp proofing (1), Electrical (23), Final (121), Footings (10), Foundation (8), Framing (4), Gas Line (9), Insulation (4), Mechanical (4), Plumbing (2), Pools (3), Roofing (1), Rough (17), Solar (3), Waterproofing (1).

The total number of Building/Renovation Permits issued/applied for the month of JULY produced a total permit value of **\$54,648**.

They are categorized as follows:

TYPE OF PERMIT	# OF PERMITS	VALUE OF PERMITS
ADDITIONS/ALTERATIONS	31	1,702,794.00
DECKS	2	28,270.00
DEMOLITION	0	0.00
ELECTRICAL	38	639,992.00
FENCE	0	0.00
FIRE SUPPRESSION/SPRINKLER	0	0.00
FOOTING/FOUNDATION	0	0.00
FUEL TANK	3	11,874.00
GARAGE/SHED	0	0.00
MECHANICAL	40	440,140.00
NEW COMMERCIAL	0	0.00
NEW MUNICIPAL	0	0.00
NEW RESIDENTIAL	0	0.00
PLUMBING	14	55,556.00
POOL	3	64,245.00
ROOFING/SIDING	28	596,323.00
SIGN	2	10,000.00
SOLAR	0	0.00
TENT	0	0.00
OTHER	0	0.00
<b>TOTAL</b>	<b>161</b>	<b>3,549,194.00</b>

The total Building income fees received in the month of JULY were **\$54,648.00**

The total fees for other income were as follows: Town Planning and Zoning (Applications/Publications) \$575.00, Environmental \$120.00, Conservation \$950.00, Copies \$35.00, Zoning Board of Appeals \$0.00, Driveway/Excavation \$700.00, Engineering copies \$0.00. The other total income is \$2,380.00.

**Below is a comparison of the Permit Values for JULY 2025 and JULY 2024**

	<u>2025</u>	<u>2024</u>
Value of Permits issued for JULY:	\$3,549,194.00	\$4,982,144.00
Fees for Permits issued for JULY:	\$54,648.00	\$56,984.00
Other income Fees for JULY:	\$2,380.00	\$5,271.00
Building Permits Issued for JULY:	161	233

**Total Value of Permits and Permit Fees for the Fiscal Year:**

2025-2026		2024-2025	
<u>Value</u>	<u>Permit Fee</u>	<u>Value</u>	<u>Permit Fee</u>
\$3,549,194	\$54,648	\$4,982,144	\$56,984

The following is snap shot of ongoing work and projects the Facilities Department is working on or completed in the month of July. AkitaBox allows us to quantify our preventative maintenance tasks as well as work order requests. We completed a total of 152 work orders and tasks this month. We completed 43 preventative maintenance tasks and the team responded to and completed 99 reactive work orders. Of the 99 reactive work orders 66 were calls for service from outside the Facilities Department.

#### **Town Hall: (55 PM tasks and work orders completed)**

Town Hall Building in Akitabox is also used for Town Hall Annex Building Work orders as that building has not been added to AkitaBox.

- Life Safety Inspections - Visual Fire Alarm, and Quarterly Sprinkler Inspection
- Repair completed to broken Security door at Clerks office window
- Changed Back up Batteries in Fire Panel
- Backflow Valve repair completed
- Multiple paper requests and conference room set ups for special meetings
- Multiple PMing tasks
- Multiple Cleanings of HVAC outdoor Coils
- Multiple HVAC requests and adjustments made
- Multiple HVAC failures/issues
  - DOAS #2 recycling air wheel is going into lock out. Replaced motor for wheel, still going into lock out but not as often. Monitoring ongoing, may have a bad drive.
    - DOAS #2 new drive installed now being told we have a bad motor which was just replaced. Ordered new motor again and will replace in sometime in August.
  - RTU-1 Drive malfunction caused 3 blown fuses. Fuses replaced waiting for new drive early May
    - Drive Replaced on RTU-1 still monitoring DOAS #2 – Done in May
    - Drive replaced per Swan's yearly PM on DOAS #2 still has not fixed wheel. Waiting for proposed fix from Swan now that we have replaced both elements that affect operation of wheel. Monitoring and still ongoing
    - RTU-1 now has a failed and broken compressor – replacement needed.
    - Broken compressor received planning be replaced sometime in August

#### **Library: (24 PM tasks and work orders completed)**

- Life Safety Inspection – Visual Fire Alarm
- Repaired Cabinet hinges in Children's Alcove
- Repaired bathroom stall lock
- Multiple PM'ing Tasks
- Multiple plumbing fixes (leaks in urinals and toilets)
- Shampooed Carpets stains out

#### **Highway Garage: (10 PM tasks and work orders completed)**

- Cleaned A/C coils on condensers multiple times
- Life Safety Inspections – Visual Fire Alarm and Quarterly Sprinkler Inspection
- Multiple PMing checks and repairs
- Relabeled Electrical panels in Maintenance Garage

#### **Grounds Maintenance Garage and Mill Pond Park (15 PM tasks and work orders completed)**

- Multiple PMing inspections completed
- Life Safety Inspection – Visual Fire Alarm inspection
- A/C condenser cleanings
- Replaced Broken Key Pad Overhead Door opener
- Mill Pond
  - Installed outlet in Life Guard storage room
  - Camera conduit lines for IT
  - Made electrical cord for box truck

- Power supplied to 3 poles for WAP's (wireless Access Points)
- Assisted FM office setting up Cooling tent for Extravaganza
- Assisted IT with Data Cabling.

**Senior & Disabled Center: (11 PM tasks and work orders completed)**

- Life Safety Inspections – Visual Fire Alarm and Quarterly Sprinkler
- Responded to and Cleaned 2 bathroom biohazard events
- Multiple Furniture Manipulations
- Changed Batteries in Fire Alarm Panel
- Multiple cleanings of A/C coils
- Multiple PM'ing inspections and tasks completed

**Police Department: (30 PM tasks and work orders completed)**

- Life Safety Inspections – Visual Fire Alarm and Quarterly Sprinkler Inspection
- Multiple deliveries of copy paper
- Replaced Flag pole pull chain
- Multiple cleanings of A/C condensers
- Multiple PM'ing tasks and inspections completed
- Changed Batteries on Fire Alarm Panel
- Replaced GFI outlets in Sally Port
- Calahan Radio Tower Shed – A/C reported not working, A/C was clogged due to recent brush/weed cutting around the shed, Cleaned and got it working again

**Historical Houses: Kelsey and Kellogg Eddy: (2 PM tasks and work orders Completed)**

- Kellogg Eddy – PM of A/C
- Kellogg Eddy – Responded to Fire Alarm from Smoke detector

**Administrative Projects:**

- Multiple meetings with Architects and MEP engineers for PD HVAC and roofing project
  - Punch lists have been issued to contractor
  - Working on final balancing of the system (ongoing)
  - **Final Punch lists are almost completed**
  - **Had Owner Training session on new equipment and the BMS system**
- Planning for next grant for our historical properties. Kellogg-Eddy needs siding repairs, painting (exterior), and stone wall/foundation slab repairs. Ongoing
  - site visit in December by contractor to get a budget number
  - Received budget number in March
  - **Seeking a second budget number (ongoing)**
- Working on MDC water notices (ongoing)
  - Completed the known addresses, will seek assistance from MDC for locating remaining
  - Fire department completed their buildings
  - **June I was told by a customer service rep from MDC we will get letters from them if there are any on going issues that need attention**
- Meetings with MEP engineers and Architects for feasibility Studies of Highway and Parks garages
- Completed most OSHA violations with a few remaining items - ACM lists for older buildings
  - Working with TRC (environmental company) to complete (ongoing)
  - Started binder with all ACM reports, work continues
- ADA Action Plans Completed for Library, Police Department, Senior Center, Parks and Grounds Garage, and Highway Garage
- Multiple EOC planning and design meetings
  - Opened bids and met with Low bidder for a Scope review meeting
- Town building lease evaluations ongoing
- Assisting IT with Mill Pond Connectivity Project
  - Got power to 3 Poles within the park for Wireless Access Points
- Started planning (replanning) Police PPE Storage and data room renovations

- Getting updated quotes for scope that has changed over time

## **FINANCE**

- The auditors were in for the preliminary work the week of July 14<sup>th</sup>. Testing was done on expenses and grants along with census information for our pension funds.
- The office continues to prepare for the fiscal year end with review of open purchase orders and updating of salary schedules and benefits. During the month of August accounts payable will be continue doing 2 batches a week for old and new year expenses.
- Data gathering for the Actuaries so they can complete their reporting on our Pension and OPEB funds was started during the month and all information should be submitted to them by the middle of August.
- Actuarially Determined Contribution payments were made to the Town's Defined Benefit Pension plans and Other Post-Employment Benefits trust accounts.
- The vacancy for the shared position between the TMO and the Finance Department was posted and interviews will be held on August 12<sup>th</sup>.
- Our office continues to support all other grants that have been approved or are being submitted.

The Town did not receive and grant funding from the State of Connecticut during this month. The Town had the following interest rates for the month on investments. This list includes outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

### INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)

7/31/2025

	Interest Earnings		\$ Invested
	Budget FY2025-26	Actual Year to Date	
General Fund	\$800,000	157,809	\$47,665,344
Special Revenue Funds	53,000	3,365	963,545
Capital Projects Funds		4,731	1,265,985
Internal Service Fund	200,000	26,536	7,100,469
Trust and Agency Funds		7,584	2,029,342
<b>TOTAL, ESTIMATED BY FUND</b>			<b>\$59,024,685</b>

### INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)

7/31/2025

	Interest %		Interest \$		\$ Invested
	Current Month	Last Month	Current Month	Last Month	
STIF	4.41	4.39	161,046	172,302	43,092,236
Bank North	1.66	1.66	833	805	595,024
TDBank (new)	2.22	2.22	11,677	11,280	6,261,155
Farmington Bank	.00	.00	0	0	0
Webster Bank	2.10	2.10	6,002	5,813	3,406,236
Liberty Bank	4.08	4.08	20,467	17,308	5,670,034
<b>Total Outstanding Investments</b>					<b>\$59,024,685</b>

*Rates reflect avg. monthly yield, annualized*

## Assessor

- Tax bills for the 2024 Grand List were mailed at the end of June, causing an increase in activity for the Assessor's Office in the month of July. Assessor's Office staff assisted taxpayers through email, phone and in person with questions, bill adjustments and other various issues that arose throughout the month. 596 Certificates of Correction were completed by office staff, 554 of which were for vehicles on the Motor Vehicle Grand List.
- In the month of April, 543 Income & Expense Reports were sent to all Commercial Property owners. The Income & Expense report is required for all Commercial Properties to assist in valuing these properties using the Income Approach to Valuation which requires the estimation of operating income for these types of properties. Letters were sent in the month of June to all those property owners who had not yet submitted the Income & Expense form. This letter explained the penalty for failure to file and allowed for more time to submit the form. To date, 490 (90%) Income & Expense reports have been received back to the Assessor's Office.
- The M-46 Distressed Municipality Report and M-59A Additional Veterans Exemption Report, were submitted to the State Office of Policy Management per state statute prior to the August 1<sup>st</sup> deadline.
- The revaluation process continued in the month of July; a review of all condominium complexes was commenced. This review will ensure that all records are accurate with respect to condo styles, sketches and locations within the complex. This project requires extensive research, requiring cooperation with both the Town Clerk and Building departments. Once completed, there should be no need in the foreseeable future to make any changes large scale to the Condominium Complexes.
- The Personal Property discovery process continued in the month of June with 16 Business Welcome Packets being sent to newly registered LLCs and Trade Names. In addition, letters were sent to the 44 accounts that had been placed in a "pending" status for the 2024 Grand List requesting an updated status and informing the business owners that they will be placed back into an "active" status for the 2025 Grand List. In August Briana will be out in the field conducting a canvas of all businesses prior to finalizing the mailing of 2025 Declarations of Personal Property.
- Real estate deeds were read and entered into the computer assisted mass appraisal system through the end of July. 81 Property transfers were completed, 231 permits were uploaded into the CAMA system from the Building Department and 837 properties were reviewed for accuracy.
- The focus for the month of August will be preparing to send out Declarations of Personal Property for the 2025 Grand List. In addition, the 2025 Revaluation process will continue with the Assessor's Office and eQuality Valuation Services beginning to review preliminary values, finalizing any continuing property review and closing out any pending permits that are completed prior to the October 1 assessment date.

## Revenue Collector

- July Revenue Collections for Real Estate, Personal Property & Motor Vehicles amounted to \$58,889.739.74. Suspense payments were only \$3,269.45 which is included in that amount.
- This year's July collections were very similar to last year's which was 51.7% for July 2025 and 51.9% for July 2024.
- The tax payment drop box is near the main Town Hall entrance for the convenience of taxpayers and was extremely full each day. The Tax Office staff retrieves payments several times each day.
- Appropriate forms were filed with the State of Connecticut.
- Legal Notices and News Releases were placed in the newspaper, Rare Reminder, online, and on social media giving taxpayers detailed information.
- About 80% of the taxpayers were unprepared when coming in to pay their tax bills with no tax bill or their checks not being written out. This is a very time consuming as the taxpayers expect the staff to search for their bills and then print copies for them.

- This year there were many questions as to the value of the cars since the Governor made changes to the vehicle assessment which increased some of the motor vehicle taxes. On the other hand, the taxpayers were happy they did not need to pay taxes on their personal trailers.
- We had a very high number of taxpayers coming in with cash, which is extremely time consuming,

## FIRE DEPARTMENT

The following is a report of the activities of the Newington Fire Department for the month of July, 2025. During this period, fire department members responded to alarms or emergencies. A summary of these alarms and a manpower response break down is detailed below:

Code	Incident Type	July	1 Month Total
<b>Fire</b>			
100	Fire, Other	1	1
111	Building fire	2	2
112	Fires in structure other than in a building	0	0
113	Cooking fire, confined to container	1	1
114	Chimney or flue fire, confined to chimney	0	0
116	Fuel burner/boiler malfunction, fire	1	1
123	Fire in portable building, fixed location	0	0
130	Mobile property (vehicle) fire, other	0	0
131	Passenger vehicle fire	1	1
132	Road freight or transport vehicle fire	0	0
140	Natural vegetation fire, other	3	3
141	Forest, woods or wildland fire	0	0
142	Brush or brush-and grass mixture fire	5	5
143	Grass Fire	0	0
150	Outside rubbish fire, other	0	0
151	Outside rubbish, trash or waste fire	0	0
154	Dumpster or other outside trash receptacle	0	0
160	Special outside fire, other	0	0
162	Outside equipment fire	1	1
170	Cultivated vegetation, crop fire, other	0	0
<b>Total</b>		<b>15</b>	<b>15</b>
 <b>2 Overpressure Rupture, Explosion, Overheat (No Fire)</b>			
200	Overpressure rupture, explosion, overheat	1	1
210	Overpressure rupture from steam, other	0	0
211	Overpressure rupture of steam pipe	0	0
212	Overpressure rupture of steam boiler	0	0
221	Overpressure rupture of air or gas	0	0
223	Air or gas rupture of pressure or process	0	0
251	Excessive heat, scorch burns with no fire	0	0
<b>Total</b>		<b>1</b>	<b>1</b>

<b>3</b>	<b>Rescue &amp; Emergency Medical Service Incident</b>		
300	Rescue, EMS incident, other	0	0
311	Medical assist, assist EMS crew	3	3
320	Emergency medical service incident, other	1	1
322	Motor vehicle accident with injuries	1	1
323	Motor Vehicle/pedestrian accident (MV Ped)	0	0
324	Motor Vehicle Accident with no injuries	0	0
331	Lock-in (if lock out, use 511)	0	0
340	Search for lost person, other	0	0
350	Extrication, rescue, other	0	0
352	Extrication of victim(s) from vehicle	1	1
353	Removal of victim(s) from stalled elevator	0	0
356	High-angle rescue	0	0
360	Water & ice-related rescue, other	0	0
362	Ice Rescue	0	0
381	Rescue or EMS standby	0	0
	<b>Total</b>	<b>6</b>	<b>6</b>
<b>4</b>	<b>Hazardous Condition (No Fire)</b>		
400	Hazardous condition, Other	2	2
410	Combustible/flammable gas/liquid condition	0	0
411	Gasoline or other flammable liquid spill	0	0
412	Gas leak (natural gas or LPG)	2	2
413	Oil or other combustible liquid spill	0	0
420	Toxic condition, other	0	0
421	Chemical hazard (no spill or leak)	0	0
422	Chemical spill or leak	0	0
423	Refrigeration leak	0	0
424	Carbon monoxide incident	1	1
440	Electrical wiring/equipment problem, Other	14	14
441	Heat from short circuit (wiring), defective/worn	0	0
442	Overheated motor	0	0
443	Breakdown of light ballast	0	0
444	Power line down	1	1
445	Arcing, shorted electrical equipment	2	2
451	Biological hazard, confirmed or suspected	0	0
	<b>Total</b>	<b>22</b>	<b>22</b>
<b>5</b>	<b>Service Call</b>		
500	Service Call, other	1	1
510	Person in distress, other	0	0
511	Lock-out	0	0

512	Ring or jewelry removal	0	0
520	Water problem, Other	1	1
521	Water evacuation	0	0
522	Water or steam leak	0	0
531	Smoke or odor removal	0	0
540	Animal problem, other	0	0
542	Animal rescue	0	0
550	Public service assistance, Other	1	1
551	Assist police or other governmental agency	0	0
552	Police matter	0	0
553	Public Service	0	0
561	Unauthorized burning	2	2
571	Cover assignment, standby, move up	4	4

#### **6 Good Intent Call**

600	Good intent call, other	1	1
611	Dispatched & cancelled en route	1	1
621	Wrong location	0	0
622	No Incident found on arrival at dispatch	1	1
631	Authorized controlled burning	0	0
641	Vicinity alarm (incident in other location)	0	0
650	Steam, other gas mistaken for smoke, other	0	0
651	Smoke scare, odor of smoke	1	1
652	Steam, vapor, fog or dust thought to be smoke	0	0
653	Smoke from barbecue, tar kettle	0	0
661	EMS call, party transported by non-fire	0	0
671	HazMat release investigation w/no HazMat	1	1
672	Biological hazard investigation, none found	0	0
	<b>Total</b>	<b>5</b>	<b>5</b>

#### **7 False Alarm & False Call**

700	False alarm or false call, Other	6	6
710	Malicious, mischievous false call, other	0	0
711	Municipal alarm system, malicious false	0	0
714	Central station, malicious false alarm	1	1
715	Local alarm system,	0	0
721	Bomb Scare – no bomb	0	0
730	System malfunction, Other	3	3
731	Sprinkler activation due to malfunction	0	0
732	Extinguishing system activation due to malfunction	0	0
733	Smoke detector activation due to malfunction	2	2
734	Heat detector activation due to malfunction	0	0
735	Alarm system sounded due to malfunction	0	0
736	CO detector activation due to malfunction	2	2
740	Unintentional transmission of alarm, other	1	1
741	Sprinkler activation, no fire	0	0
742	Extinguishing system activation	0	0

743	Smoke detector activation, no fire - unintentional	2	2
744	Detector Activation, no fire	0	0
745	Alarm system activation, no fire	2	2
746	Carbon monoxide detector activation, no CO	3	3
	<b>Total</b>	<b>22</b>	<b>22</b>
<b>8</b>	<b>Severe Weather &amp; Natural Disaster</b>		
800	Severe weather or natural disaster, other	0	0
812	Flood Assessment	0	0
813	Wind Storm, tornado/hurricane assessment	0	0
814	Lightning strike (no fire)	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>
<b>9</b>	<b>Special Incident Type</b>		
900	Special type of incident, other	0	0
911	Citizen complaint	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>
	<b>Total Calls</b>	<b>80</b>	<b>80</b>

### Chief's Activities July 2025

- Meet with Chief Regina over training tower improvements and department training schedule and topics
- Discussions on roof prop completion and install date with Chief Regina
- Meet with Safety division officers
- Attend Fire Department PMBC meeting for Company 4 and Company 3 space needs
- Discussions with Deputy Chief Giansanti on apparatus and building issues
- Discussions with Deputy Chief Stegmaier on personnel activities
- Attend monthly Chief's meeting
- Discussions on extravaganza action plan with command staff
- Discussions with Chief Lapierre on grant applications
- Discussions with Asst. Chief Lapierre on budget and quarter master purchasing
- Discussions with CSU on possible new command post grant thru CROG/ grant writer, Eversource, Hartford Healthcare
- Monitor new Engine 2 build with Firematic website weekly updates
- Discussions with Car 5 on E2 equipment purchasing
- Discussions on new Service 2 specifications with Hermas - finalizing specs
- Discussions on new Tac / Rescue 2 specifications
- Discussions on new Truck 1 specifications
- Discussions with BOFC on Chapman Street
- Work with vendors on installs for new Chiefs Car
- Discussions with Hermas on generator monitoring-ongoing
- Discussions with Department Inc. on Buffalo repairs
- Discussions with Department Inc. on building improvements and finalizing work with interior and exterior painting

- Discussions with FMO on Culver Street (new development) Fire Watch
- Discussions with Chief Regina on Kalasky Room Improvements- Podium
- Work with Staff on preparing Company 1 firehouse for floor refinishing/completion
- Work with Captain Carbone, Lt. Gionfriddo on CP8 Deployments for multiple events throughout the state
- Attend Extravaganza
- Attend swearing in of new line officers
- Discussion with Town Planner on two new developments/review plans

#### Car 2 Fire Chiefs Activities July 2025

- Chief's meeting attendance
- Work with Grant writer to complete SAFER grant and submit
- Work to get jacket order with Security Uniforms
- Review gear order ideas
- Officer appointment ceremony
- Resend Culver standby calendar
- Office time fire report
- Review gear list with chief
- Email Capt. Durity cadet uniform fitting
- Complete online 3 online trading assignments
- Meeting with floor company on unsatisfactory issues
- attendance at multi company training
- office time for fire report completion
- stopped by gear sizing for membership
- sign several purchase orders while chief out of town
- attend BOFC special meeting
- work with region to get cover assignments for Plainville LODD
- Assemble crews for T-3 and E-1 Sunday cover assignment Plainville.
- Put crew together to fly flag for LODD Firefighter transport to funeral home
- Work with Task Force Leader Garrahey to arrange Task Force 51 coverage for Plainville LODD wake Friday evening
- Stop by multicompany drill to check on membership
- Office time for fire report completion.
- Continued work with regional coordinators for LODD arrangements.

#### Car 3 Fire Chiefs Activities July 2025

#### **July 2025 Training Report Progress History**

- **Training Tower Updates**
  - Training prop to be installed between July 15<sup>th</sup> – July 17<sup>th</sup>.
  - Training prop delivered on July 31, 2025.
  - Burn room quote received and will move forward in next budget cycle
  - Received quotes for 3<sup>rd</sup> floor expansion.
- **Pre-Plans**
  - Training Division will be scheduling additional walk-throughs based on our ISO data.
    - A minimum of two pre-plans will be scheduled each month.
    - Reflected in the Non-Incident Training Report for March.
  - Pre-Plan walkthroughs for August include:
    - PCX Aerospace
- **Plans**
  - Railroad Drill

- Tabletop exercises will be held with Chief Officers of involved departments including Amtrak PD, State Police, Newington and Berlin PD, CT DOT and Kensington Fire.
- Drill will be taking place in Berlin on September 23rd
- Meeting with Newington Police on a railroad related drill (ongoing)
  - Multi-Agency Drill to include PD, EMS, Taskforce 51 and others.
  - Table-Top Drill is now scheduled for September 23<sup>rd</sup>

**Drill Schedule - July through December 2025**

July		
Multi-Company Drill	Railroad Safety	08/11/2025
Officer Training	SOP/SOG Rail Safety	08/12/2025
Multi-Company Drill (Day Drill)	Railroad Safety	08/17/2025
Multi-Company Drill	Railroad Safety	08/18/2025
Multi-Company Drill	Railroad Operations (Berlin)	08/23/2025

**Drills in August (Railroad Operations), September (RIT), October (Low Angle Rescue/Ropes), November (Extrication) and December (Sexual Harassment)**

**CT Fire Academy Classes - 2025**

FFI classes are currently in process starting August 14, 2025.  
FOII class is currently in process in Berlin – started June 4, 2025

**CFA Training Certifications – 139 members (2020 – 2025)**

Firefighter I – 27 members  
Hazmat – 27 members  
Firefighter II – 21 members  
Fire Service Instructor I – 18 members  
Fire Service Instructor II – 7 members  
Fire Service Instructor III – 1 member  
Fire Officer I – 15 members  
Fire Officer II – 2 members  
Incident Safety Officer – 7 members  
Health and Safety Officer – 6 members  
Public Fire Educator – 1 member  
Public Information Officer – 1 member  
Aerial Operator – 2 members  
Rescue Technician – 4 members

**Car 4 Fire Chiefs Activities July 2025**

**Month: AUGUST 2025**

**Submitted By: Deputy Chief Craig Stegmaier**

**Department Status**

Regular Members: 95

Cadets: 14

Co#1= 23   Co#2= 32   Co#3= 22   Co#4= 12   Co#5= 14   HQ = 6

**Promotions**

**None**

**New Members/Applications**

(1) Application in process

**Housekeeping**

- Fire Prevention Open House will be Saturday October 11<sup>th</sup>.
- Planning NPD/NFD Softball Game and Family Picnic- Date of September 26th @ Churchill Park
- All Stipend and Retirement Spreadsheets completed and submitted to Finance and Zenith America.
- End of year PMPs sent to Company Captains.

**Car 5 Buildings & Apparatus Divisions Monthly Report – July 2025**

- Met only 1 time this month with the town's Fire Department Building Committee to discuss the fire department's wants, needs and requirements for the new Company 4 and possible extension of the current Company 3.
- The resurfacing of the bay floors at HQ were completed. There are some minor issues that we are working with DeStephano Flooring to rectify.
- All stations had their air conditioning units PM'd this month.
- Started the committee process for the new Rescue in order to start "specking" that out.
- Received updated bids for the new Engine 2 equipment. An order is being put together to start purchasing it for when the delivery comes.
- The final requirements were met given to the fire marshal to rectify all issues with the safety inspection violations.
- The following repairs and services were done in the follow stations:
  - Company 1- Bay floors were completed, A/C's needed to be adjusted after the PM service were completed.
  - Company 2 – No issues repaired or reported.
  - Company 3 – No new issues repaired or reported.
  - Company 4 – No new issues repaired or reported.
  - Company 5 – No issues reported.
  - Chapman Street – No new progress this month.
- Various repairs have been done to all of the fleet by the Highway Dept. Hermas has completed the annual PM service for Rescue 1. This was the last of the apparatus. He will begin the PM services for the Chief's cars when he returns from vacation.

**FIRE MARSHAL**

Please accept the following report to show the activity that the staff within the Fire Marshal's Office have performed in the month of July.

## Inspections by Inspector and Type

Time Period From 07/01/2025 to 07/31/2025

### Newington Fire Department

Inspection Types	2020 Carlson	2116 Hofmann	1023 Muir	23999 Sokolows	0310 Stegmaier	2010 Sullivan	2202 Zadick	2113 Zordan	Total Insp
Acceptance Testing	0	0	0	0	0	0	0	0	0
Administrative Tasks	0	0	0	0	0	0	0	0	0
Blasting - Witness/Follow-	0	0	0	0	0	0	0	0	0
Building	0	0	0	0	0	0	0	0	0
Complaint/Referral	0	0	0	0	0	0	0	0	0
Complex - Landlord	0	0	0	0	0	0	0	0	0
Construction/Site Inspection	0	4	0	0	0	0	0	0	4
Consultation	0	1	0	0	0	3	2	2	8
Documentation/Annual	1	0	0	0	0	1	1	5	8
Existing - Assembly (A1/A2)	0	0	0	0	0	0	0	0	0
Existing - Assembly (A3)	0	0	0	0	0	0	0	0	0
Existing - Assembly (A4/A5)	0	0	0	0	0	0	1	0	1
Existing - Educational	0	0	0	0	0	0	0	0	0
Fire Drill - FMO On-site	0	0	0	0	0	0	0	0	0
Fire Investigation	1	0	0	0	0	1	0	0	2
FMO Callout - Code	1	1	0	0	0	1	0	0	3
Food Truck Inspection	1	0	0	0	0	1	0	0	2
Incident Response to	0	0	0	0	0	0	0	0	0
Inspection - Annual	0	1	0	1	0	2	3	0	7
Inspection - Certificate of	0	1	0	0	0	0	0	0	1
Inspection - Dwelling Unit	0	0	0	0	0	0	0	0	0
Inspection - Every 2 Years	0	0	0	0	0	0	1	0	1
Inspection - Every 3 years	1	1	4	0	0	13	4	0	23
Inspection for Liquor Permit	0	0	0	0	0	0	0	0	0
Knox Box Inspection	0	1	0	0	0	0	0	0	1
Notification to FMO	0	0	0	0	0	0	0	0	0
Occupant Load	0	1	0	0	0	0	0	0	1
Permit Application	0	0	0	0	0	0	0	0	0
Plan Review	0	0	0	0	0	0	1	1	2
Public Education/Fire	0	0	0	0	0	0	0	0	0
Re-Inspection	4	4	2	2	0	8	0	0	20
Safe Homes Taskforce	0	0	0	0	0	0	0	2	2
Special Event	0	1	0	0	0	0	0	0	1
Special Inspection	1	0	0	0	0	0	0	0	1
Vacant Building	1	0	0	0	0	0	0	0	1
<b>Total</b>	<b>11</b>	<b>16</b>	<b>6</b>	<b>3</b>	<b>0</b>	<b>30</b>	<b>13</b>	<b>10</b>	<b>89</b>

### Office Updates:

#### Training –

Fire Marshal Zordan attended the National Fire Academy: Fire Investigation – Essentials program and completed the course with a final score of 98.7. Several aspects of this course will be implemented into the Fire Investigation Operations of the Newington Fire Marshal’s Office and the Fire Marshal will encourage all staff to take this and subsequent programs.

#### Staffing/Inspections –

As requested, the Fire Marshal is working on a comprehensive staffing analysis to compare the Newington Office to other fire marshal’s offices in the area. This is on track to be completed and presented to the Board of Fire Commissioners in September.

Per the Town of Newington, evalution.

#### Open Plans/Permits –

- Meadow Commons Site (3313-3333 Berlin Turnpike)
  - Marketplace at Meadow Commons (Beso)
  - Sally’s Pizza
- Culver Street Apartments (69 Culver Street)

- Framing has started. Developer will be starting the water main tie-in shortly.
- Fire Watch has been ongoing
- The Spark (1 Myra Cohen)
  - Construction on parking garage is ongoing.
- John Wallace Middle School
  - Construction is underway.

### **Budget:**

Nothing substantial to report at this time.

## Events:

7/19/2025 – Extravaganza – staff did a great job with fireworks. No issues reported. Next year, the Fire Marshal's Office will be billing for coverage (similar to Fire Department).

### Inspection History

## Inspection History

Date Range: From 07/01/2025 To 07/01/2025

Inspection Type: **CALL INVSTG NOTIFY**

### Inspection All Status Types

Insp#	Date	Type	Status	Address	Address Type	Name	# Vlo	Length
4657	07/01/2025	FMO Callout - Code Enforcement	Activity Complete	78 MOYLAN CT	Residential Dwelling Unit	Williamstown-Moylan	0	0.00
4772	07/12/2025	Fire Investigation	Activity Complete	80 RESERVOIR RD			0	2.30
4695	07/12/2025	FMO Callout - Code Enforcement	Activity Complete	552 CEDAR ST	Residential - Apartments	CEDAR POINTE - Building	0	1.00
4696	07/13/2025	FMO Callout - Code Enforcement	Activity Complete	552 CEDAR ST	Residential - Apartments	CEDAR POINTE - Building	0	0.80
4709	07/23/2025	Fire Investigation	Activity Complete	60 FENN RD			0	1.00

**Total Inspections: 5**

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**Total Length of Inspections: 5.10**

Newington Fire Department

## NFIRS Apparatus Usage History

Date Range From 07/01/2025 to 07/31/2025

Units EM-1 EM-2 EM-3 EM-4 EM-5 EM-6 EM-7 EM-8

Unit Number	Incident #	Date	Address	Situation Found	Driver(s)	Disposition or Action	People
FM-1	2025-000461	07/21/2025	100 MLKLN	Arcing, shorted electrical equipment			0
FM-1	2025-000474	07/23/2025	148 COTTONWOOD RD	Fire, other			0
FM-2	2025-000437	07/11/2025	552 CEDAR ST	Unintentional transmission of alarm, other			0
FM-2	2025-000439	07/12/2025	80 RESERVOIR RD	Building fire			0
FM-2	2025-000452	07/17/2025	71 HALLERAN DR	False alarm or false call, other			0
FM-2	2025-000462	07/21/2025	39 WOODMERE RD	Natural vegetation fire, other			0
FM-2	2025-000487	07/28/2025	2495 BERLIN TPKE	Natural vegetation fire, other			0
FM-6	2025-000437	07/11/2025	552 CEDAR ST	Unintentional transmission of alarm, other			0
FM-6	2025-000439	07/12/2025	80 RESERVOIR RD	Building fire			0
FM-6	2025-000470	07/23/2025	60 FENN RD	Passenger vehicle fire			0
FM-8	2025-000439	07/12/2025	80 RESERVOIR RD	Building fire			0

Total Responses: 11

### **Special Projects:**

We are working on scanning specific pages of our buildings plans and saving them into the property records of RedNMX. This will take a significant amount of time, but in the long run will be beneficial to several departments. We will be working closely with our IT department on this.

The Fire Marshal's Office was asked to conduct fire extinguisher training by Enjet Aero (111 Holmes Road). The entire staff, 70 employees, went through training with the assistance of the FD Fire Prevention Staff.

The Fire Marshal's Office is hopefully going to build some burn cells to be used for training. This may be something that might benefit the Fire Department. Once more information is available, I will reach out and see if there is any interest.

## HIGHWAY DEPARTMENT

## **Administration**

- Continued to meet with residents to discuss various issues and concerns
- Continued with ongoing Landfill post closure requirements
- Met with Engineering Department to discuss various projects and drainage concerns
- Met with contractor to discuss Garfield St. streetscape project
- Met with milling contractor to discuss future paving projects
- Met with MDC and parks staff to discuss Candlewyck Park upgrades
- Met with Public Works group to discuss upcoming projects
- Continued with preparation for milling and paving program
- Facilitated Mechanic Welder/Helper Position exam and final interviews
- Assisted with Mechanic II position final interviews
- Assisted Parks and Grounds with Practical exam for Groundskeeper I position

## **Roadway Maintenance**

- Continued with litter pickup/graffiti removal Town wide
- Highway operators continued with Transfer Station material processing
- Completed miscellaneous patching of potholes
- Continued with preparations of catch basin repairs for upcoming road milling/overlay program
- Swept Mill Pond and surrounding streets in preparation of Parks and Recreation events
- Cleared waterways on Grandview Drive
- Repaired catch basins on Piper Brook Ave and Fisk Dr
- Completed drainage repairs on Meadow Street
- Completed drainage upgrades on Greenlawn Ave
- Prepare and repave playground at Elizabeth Green Elementary School
- Prepared and paved kitchen loading area at Senior Center
- Began tree limbs/vegetative trimming of overlay roads
- Completed pipe repair on Indian Hill Road
- Completed CCTV of drainage infrastructure at Stoddard Ave and Evergreen Road
- Completed extensive repair of driveway on Brook Street
- Responded to two (2) after hour call in(s) for the month
- One (1) eviction scheduled for the month requiring storage

## **Fleet Maintenance**

- Mechanics continued with preventive, snow seasonal services, scheduled maintenance and emergency repairs to all Town vehicles/equipment
- Police Mechanic continued with the upfitting of other new patrol vehicles
- One (1) after hour call in(s) for the month

## **Sanitation/Recycling/Transfer Station**

- Scheduled 165 residential bulk items for collection for the month
- Scheduled 24 condominium bulk items for collection for the month
- Scheduled 34 condo/residential scrap metal items for collection for the month
- 10166 tons of cumulative Municipal Solid Waste were collected from July through June
- 2134 tons of cumulative recyclables were collected from July through June
- No mattresses/box springs count was reported for the month
- Three (3) television(s) were collected for the month
- Issued 59 permanent Transfer Station permits and 13 temporary permits for the month

## **HIGHWAY OVERTIME**

**JULY (7/1/25- 7/31/25)**

<b>VEHICLES AND EQUIPMENT</b>	<b>91.6</b>	<b>\$</b>	<b>5,593.10</b>
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WEEKEND STAND-BY AND CALL-IN	16.0	\$	896.08
ROAD MAINTENANCE	4.0	\$	305.60
TRANSFER STATION - ATTENDANT	18.3	\$	1,205.08
E GREEN ELEMENTARY SCHOOL PLAYGROUND	142.6	\$	8,148.93
<b>TOTAL</b>	<b>272.5</b>	<b>\$</b>	<b>16,148.79</b>

## HUMAN SERVICES

- We had a very busy summer – filled with positive youth development activities, trips, adventures. Staff strive to make a connection with youth on a deeper level- often happening during travel time, lunch or other down times. One student has participated in our programs since middle school & into her current transition into high school. She is special needs & one staff dedicated a lot of one on one time to her allowing her to be successful I a climbing day at Storrs adventure park. She recognized staff's patience & connection and as a result was able to persevere & succeed in the climbs. This was an amazing example of how an adventure activity & personal connection increase participant's individual self-esteem & self confidence thus adding to their resiliency.
- Coordinator Hendrickson attended LPC camp – a training on how to enhance effectiveness of prevention council in each community. There was an opportunity for networking with neighboring towns and discussions of future collaborations. She also training update on Urgent Crisis Centers that respond to youth behavioral health crises. Coordinator Hendrickson & Director LaBrecque attended training on postvention response to suicide -focusing on best practices & how to discourage glamorizing & contagion.
- 2 youth mentees successfully wrapped up their mentoring programs with moving onto college & the other re-engaged in sports & connected with ongoing therapy.
- A few student volunteers reached out for volunteer opportunities & it was refreshing to note that their desire to help seemed to go beyond needing credit for volunteers through school or church. They were genuinely motivated & interested in the work that we do & being able to assist with that.
- Park & Rec Subsidies are being determined to provide households with discount on programs, pool pass, or payment plan.
- Redeterminations & new applications are being scheduled & completed by staff: LaBrecque, Wassik, Tarantello & Smith. 132 households were redetermined in July. We anticipate having close to 400 households enrolled by the final holiday distribution in December. As part of this process , we screen households for eligibility for additional needs & potential resources. We were able to connect one elderly client with SNAP as part of this review & another disabled client with MSP- a program that pays for Medicare B premiums, copays & deductibles when within the income guidelines.
- Our front Desk received a lot of inquiries this month regarding their SNAP card not working and increase in volume of calls due to schedule folks for Food Bank / Holiday redeterminations.

**Financial Casework Example:** Caseworker Tarantello worked with a client who is a divorced 43yo female who resides with her 4 minor children in a home she owns. Client filed for divorce from her ex-husband following an abusive relationship. She is employed from the end of August through June as a school RN. However, per her contract, she is ineligible for unemployment compensation over the summer. During the school year, when she is actively working, she is more than able to meet her household expenses. However, she struggles over the summer when she is out of work. Her only income is child support in the amount of \$428/mo. She has applied and been granted SNAP benefits for the summer. She has registered for our Foodbank. She has applied for care4kids in order to find another job temporarily. However, she was unable to afford her mortgage payment due August 1. She will resume working the last week of August and will be able to pay her mortgage from that point forward. NHS assisted her with this one-time bridge to self-sufficiency by paying her August mortgage through Ruth Miller Funds – which are available specifically for unwed parents & victims of domestic violence.

### July 2025 Statistics

Selected Programs	FY 26 Total This Month	FY 26 Total Last Month	FY 25-26 Cumulative Total YTD	FY 24-25 Cumulative Total YTD
Youth & Family Counseling cases Clinical presentations/# attendees	20 0		20 0	11 0
Youth & Family Service Hours	22		22	12.25
JB cases : JB hearings: JB Service hours: New Cases	8 2 11.25 1-declined		8 2 11.25 1	14 1 24.25
Positive Youth Development	40		40	94
Adult to Youth Mentoring: Cases sessions Service hours	5 5 6.75		5 5 6.75	New in fy25
Community Service # of hours completed Challenge Course: Adult youth(outside)	1 50 0 0		1 50 0 0	0 80 0 0
Social Casework Cases Under 55 = Under 55 disabled = Over 55 =	180 35 16 129		180 35 16 129	105
Social Casework Service Hours	152.5		152.5	146
Food Bank Household visits # bags of groceries distributed Mobile truck	178 1433 264		178 1433 264	153 1200 288
Special Needs	8		8	5

### INFORMATION TECHNOLOGY

The Town's Information Technology team consists of Scott Sharlow, Chief Information Officer, Steven Pollock, Network Administrator/Project Leader, John Bolduc, Network Administrator/Project Leader, and Scott Hoagland, Network/Application Specialist.

During the course of the month of June, the Department of Information Technology and GIS participated, assisted, and/or were directly involved in the completion of 56 formal requests for service. In addition, the department worked on the following projects:

- Continued work on audio recording implementation for the Town radio system
- Worked on annual hardware and software renewals
- Updated and applied security patches to externally facing networking equipment
- Migrated data from in house car and video storage to cloud solution

- Created updated fire maps for firehouses and apparatus
- Created new large format wall maps for dispatch center
- Performed parcel map update for Assessor's Office
- Worked on updating address point, stormwater, and planimetric data
- Continued work on customized CBYD GIS based application for Town offices
- Configured, tested, and deployed new wired and wireless infrastructure at Mill Pond Park
- Configured, tested, and deployed equipment to support the Extravaganza
- Migrated FD and Town Council to MS365 cloud
- Troubleshoot issues with NPD traffic cameras the Main St. location
- Updated documentation on traffic camera project to include additional sites
- Performed energy usage analysis on traffic camera sites
- PD CAD/RMS server migration and end user application update
- Reviewed Town department websites and assisted with updates
- Resolved performance issues with the Parks and Recreation program registration application
- Implemented a new solution to support the Fire Department's on-call vehicle operations
- Coordinated with QDS to setup file transfer process with Escrow Cloud
- Onboarded new hires
- Continued project to redesign the Town website look and functionality

## **LIBRARY**

- The library saw a lot of activity in July with high attendance at programming, increased number of people visiting the library and with all service desks incredibly busy handling transactions and calls. The three summer reading programs are going well. Kids are having fun with the activity cards, reading and chances to win prizes. 495 kids are registered so far. Teen summer reading is going strong with 160 teens registered to date who are now completing Level 4 of the teen summer reading board game. Adult are reading like crazy with 719 adults registered by the end of July. This is the highest number of registrants in many years.
- The baby Quails happily returned to the farm on July 14. Of the seven eggs that arrived in June, 3 survived. Mario, Luigi and Princess Peach were not big fans of the library, the people staring at them and the constant activity in the department. They glared at staff and were constantly planning evil ways to get back at them when they were fed or the cage was cleaned. The baby chick eggs arrived soon after the Quails left and will hatch in August.
- The Children's department staff offered 37 programs to 1,001 children and their caregivers. Archived views of previous online programs for the month of June were 78. The *Poop Museum* was back with an entertaining program that explained what butts can do. Kids and parents alike laughed, learned some new facts and truly enjoyed this program. The library had its first *Baby Rave* with glow in the dark toys, bubbles and toddler EDM music that was a huge success with the little ones and their caregivers. Bob Bloom ran a *Drumming About You* program for kids in grades 1- 5, that allowed them to try out 3 different instruments while encouraging movement, laughter and singing. The children's staff did a great creating a magical Harry Potter experience for kids in grades 4 and older. The staff received so many positive comments from parents after the program ended. Kids in grades 2 - 5 had fun at the *Paint Party* where they could visit different paint stations in the room to try the paint activities. The month ended with a *Food Fear Factor* program where kids and teens who excitedly and a little nervously tried the taste test from pickled cotton candy to crickets. Everyone got a kick out of seeing the expressions of the kids as they braved the challenges. Regular storytimes rounded out the month.
- In June, 12 programs were offered to 269 teens. Archived views of previous online programs for the month were 22. Teen programming has been full most of the summer, many with waiting lists. Programs range from *Teen LEGO Tournament*, *Teen Decoupage Oyster Shells*, *Nintendo Switch Night*, a *Grab & Go-Popsicle Art* kit and *Teen Junk Journaling*. Two teen programs were a collaboration with kids including *Food Fear Factor* and *A Night at Hogwarts*, Harry Potter

Program. Staff has done a great job offering programs that encouraged collaboration and creativity.

- Adults were offered 23 programs attended by 595 adults. Archived views of previous online programs for the month of May were 1952. Adult had their own junk journaling program that they loved. A Friday night virtual trivia night with Harry Potter as the topic was very well-attended. *Brown Bag It with a Movie* featured the movie *Mufasa*. *Brown Bag It with a Book Discussion* had a lively discussion on the book *The World That We Knew* by Alice Hoffman. The second *Puzzle Party* program was offered, that gave patrons a fun and relaxing afternoon for fellow puzzle lovers to work on a variety of community puzzles. This month's *Library Speakers Consortium Virtual Author Talks* featured Drawing Your World with Raúl The Third, Discerning the Truth with Marie Lu, Illuminating Hope and Grace in the Face of Hardship with Rex Ogle, and On the Strangeness and Wonder of Our Brains with Pria Anand. Two *Let's Talk – Conversational English and More* programs and *Grab & Go* coloring pages and puzzle packets completed the month.
- Total circulation was 25,658. Circulation of digital materials was 4,118. Total number of people that entered the building 11,840. 20 curbside service transactions were processed. Staff processed and pulled 2,160 holds on shelf to be processed for curbside pickups and interlibrary loans. Staff answered 4,109 reference questions during the month. Meeting room and study room space were used 356 times. Head of Community Services Michelle Royer and Business Manager Karolyn McLain notarized 40 documents for patrons. Volunteers and staff delivered 187 items to our homebound patrons. Staff offered technology help 207 times to patrons. Online resources that were popular this month included *Value Line*, *A to Z* and *PebbleGo Animal* database.
- In technology news, Digital Services Librarian Michelle Patnode hosted a *Canva Create* program that was very popular with attendees. She also hosted another Reference Refresher on Library Reading Apps for library staff. Michelle also had 9 *Tech Help @ Lucy*, one-on-one tech help sessions.
- In personnel news, Kimberly Flaherty was hired as for the part-time Circulation position replacing Joanna Cistulli who began in the Children's Department in June. Reference Substitute Lynne Dumas resigned effectively immediately. Her position will be filled at a later date. Library Director Lisa Masten and Library Trustee Diane Stamm attended a program with the CT State Librarian Deborah Schander and The CT State Historian Andy Horowitz who discussed the impact of the elimination of the Institute of Library and Museum Services at the federal level on CT libraries and museums.
- In facilities news, with the hot and humid weather throughout the month, the humidity in the library was very high despite the A/C running constantly. This is a concern because of all of the print materials in the library as well as issues we with paint and mold and mildew due to high humidity. Facilities is aware of it and made adjustments as needed. The cleaning service continues to do a wonderful job. Parking was very challenging when there were big events in the park or at Town Hall.

## **PARKS AND RECREATION**

### **RECREATION DIVISION:**

The 43<sup>rd</sup> Annual Life. Be in it. Extravaganza, held during the third week of July, drew a record-breaking crowd! The four-day celebration featured thrilling carnival rides, a variety of food trucks, live concerts, exciting activities, and talented entertainers. The grand finale fireworks show was the most spectacular display in the event's 43-year history, attracting the largest audience to date.

- The Life. Be in it. Extravaganza carnival was opened exclusively for the Camp RECreate campers from 10:00 a.m. to 2:00 p.m. on Thursday, July 17<sup>th</sup>. Approximately 500 campers were in attendance and were allowed to come back, free of charge in the evening with their wristbands, to enjoy the carnival with their family and friends.

- For the second year in a row, favorable weather conditions allowed the RE/MAX Hot Air Balloon to take flight during Friday's festivities at this year's Life. Be in it. Extravaganza. The breathtaking sight of the balloon floating over the park was a memorable highlight for attendees of all ages.
- The Craft Beer and Cocktail Tasting on Friday night of the Life. Be in it. Extravaganza was a tremendous success, attracting over 300 guests and becoming our largest fireworks fundraiser to date! Attendees sampled over 40 unique craft beers and cocktails, making for an evening filled with flavor, fun, and community spirit.
- The July 24<sup>th</sup> Americans with Disabilities Act (ADA) Celebration Concert featured a performance by the Kathy Thompson Band, Just 2 Gals Mobile Bartenders, Raising Cane's, and a Community Service Day event hosted by the Human Services Department. The first 100 attendees received free ice cream.
- Mill Pond Pool was a popular destination for weekend birthday celebrations again this July. Parties were hosted every Saturday, featuring music, organized games, and attendance of at least 30 guests per event. Families had the option to reserve the wading pool, the main pool, or both pools for their private events, with rentals scheduled from 10:45 a.m. to 12:45 p.m. throughout the summer.
- The Summer Sunshine Camp for preschool-aged children (ages 3–5) has been thriving since its kickoff on Monday, June 23<sup>rd</sup>, with all nine weeks filling to capacity at 30 campers per week. Campers enjoy a wide variety of themed activities, including special guest visits from magicians and clowns, live music shows, and exciting rides on the Tiki Water Slide. As part of their daily routine, the group uses the wading pool at Mill Pond Pool each morning from 10:00 to 11:00 a.m., providing the campers with a safe and fun water experience.
- Swim lessons continued to run successfully throughout July at both Churchill and Mill Pond Pools. We offered group, semi-private, and private options for participants ranging from 6 months old to adults, Monday through Friday.
- Preparations are underway for the upcoming 2025–2026 Creative Playtime Preschool year. Staff training dates, along with our annual "Meet the Teachers/Welcome to Our Class" event, are currently being scheduled ahead of the first day of school. In addition, we are actively working on renewing our state license through the Office of Early Childhood, which is set to expire in March 2026. We're looking forward to another great school year ahead, with all of our wonderful teachers returning!
- Throughout July, we've hosted eight in-service trainings for our aquatics staff, providing valuable opportunities to review and enhance their lifeguarding and instructional skills. Each session was led by a different pool supervisor and focused on a variety of topics, including Water Safety Instructor (WSI) lesson techniques, deep water spinal rescues, and practicing multiple types of water saves.
- Planning is also underway for our annual Lifeguard Olympics, scheduled to take place at Churchill Pool on Friday, August 1<sup>st</sup>. This fun and competitive event is a summer highlight for the entire aquatics team and a great way to wrap up a season of hard work and dedication.

#### **PARKS, GROUNDS & CEMETERIES DIVISION:**

- Staff met with new pond water management company, Life-Lake, and received favorable reports on both Mill Pond and Churchill Pond. Oxygen levels were in normal range and treatment was made to reduce annual algae bloom. Mill Pond was in exceptional condition for the Life. Be in it. Extravaganza.
- Routine maintenance, from mowing, ballfield preparation and painting, garbage pickup, flowerbed upkeep, roadside mowing and cemetery mowing continued throughout the month after excessive rain in June was replaced by high temperatures in July.
- Parks staff began renovations/reclamation at McCusker Field, at Anna Reynolds School, alongside new irrigation installation by Anderson Irrigation.
- The path around Mill Pond, specifically the area just west of the new bridge, was completed this month. Three new memorial benches were installed and the results of our wildflower seeding are starting to show along the banks. New trees have also been planted in this area.

- New drainage was installed at Martin Kellogg Middle School's soccer field which should increase the field availability for the school and various sports organizations.
- Three 30' x 30' tents were installed at Mill Pond Park, provided by Parks & Recreation, for any event or activity to utilize.
- Life. Be in it. Extravaganza setup went smoothly and the general consensus was that this was our most successful event to date.
- New court surface was completed at Little Brook Park with a new pickleball court and a basketball half court.

Cemeteries: 5 Singles, 1 Double, 3 Ash, 8 sales

Overtime: 380 hours, \$18,240

**TREE WARDEN:**

Prune maple trees at Mill Pond Park along Garfield Street.

Remove hazardous tree at Mill Pond Park east side.

Remove hazardous limb at Senior Center.

Trim damaged tree from wind storm at Company Two Firehouse.

Remove hazardous tree behind 173 Pheasant Run. (B&M Tree Service)

Remove white pine trees from Mill Pond Park. (B&M Tree Service)

Remove remaining storm damaged tree from Company Two Firehouse. (B&M Tree Service)

**PLANNING AND ZONING**

**TOWN PLAN AND ZONING COMMISSION – MEETING SCHEDULED ON 7/9/25**

**Petitions Continued**

Petition TPZ-25-11: Special permit (sec. 3.17.8) for a used motor vehicle sales and service use at 115 Pane Road in the PD (Planned Development) Zone. Applicant/Contact: John Incontro, Owner: H & M Property Holdings, LLC. (Application received 5/28/2025 – 65 days to open public hearing by 8/1/2025).

**Petition Approved:**

*Petition TPZ 25-12: Special Permit (Sec. 3.11.1 & 3.13.0) for Change of Use from Seasonal to Year-Round Recreation at 175 Lowrey Place (AKA 103-175 Lowrey Place) in the B-TC (Business-Town Center) Zone and the Town Center Village Overlay District Applicant/Contact: Jim Burda, Owner: Lowrey Place Realty LLC. (Application received 6/11/25 - 65 days to open public hearing by 8/15/25)*

**Petition received for scheduling**

Petition TPZ-25-16: Site Plan for a 40 unit rental apartment home development under CGS § 8-30g (affordable housing application), at 220, 226, 244 Kitts Lane, and 226 Kitts Lane Rear in the B-BT (Business - Berlin Turnpike) Zone. Owner/Applicant: Kitts Lane Apartments, LLC, Contact: Timothy Hollister. (Application received 7/09/2025).

**MEETING SCHEDULED 7/23/25:**

**Petitions Continued**

Petition TPZ-25-11: Special permit (sec. 3.17.8) for a used motor vehicle sales and service use at 115 Pane Road in the PD (Planned Development) Zone. Applicant/Contact: John Incontro, Owner: H & M Property Holdings, LLC. (Application received 5/28/2025 – 65 days to open public hearing by 8/1/2025).

Petition TPZ-25-17: Site Plan application for a parking lot extension with associated site drainage and retaining wall at 2929 Berlin Turnpike in the PD (Planned Development) Zone. Applicant: BSC Group

Inc., Contact: Frank Vacca, Owner: Berlin Turnpike 2929 LLC. (Application received 7/23/2025 – 65 days for decision by 9/26/2025).

**Petition received for scheduling**

Petition TPZ-25-16: Site Plan for a 40 unit rental apartment home development under CGS § 8-30g (affordable housing application), at 220, 226, 244 Kitts Lane, and 226 Kitts Lane Rear in the B-BT (Business - Berlin Turnpike) Zone. Owner/Applicant: Kitts Lane Apartments, LLC, Contact: Timothy Hollister. (Application received 7/09/2025).

**CONSERVATION COMMISSION – MEETING SCHEDULED FOR 7/15/25:**

**Application Approved with Standard Conditions**

Application IW-25-6: To provide paving, grading; utility and storm drainage improvements for the bus parking lot at 200 Garfield Street (FKA 206 Garfield Street) within the URA (Upland Review Area) in the R-12 Zone. Applicant: Town of Newington, Contact: Chris Zibbideo, Owner: Town of Newington (Town Hall and Police Department).

**Applications Continued**

Application IW-25-11: To extend parking lot approximately 180 feet and add a retaining wall at the southern portion of the existing parking lot into the historical "pad site" at 2929 Berlin Turnpike in the PD (Planned Development) Zone. Applicant: BSC Group Inc., Contact: Frank Vacca, Owner: Berlin Turnpike 2929 LLC.

**ZONING BOARD OF APPEALS – MEETING SCHEDULED FOR 7/3/25:**

*Cancelled due to no applications being filed.*

**OPEN SPACE COMMITTEE – NO MEETING HELD IN JULY.**

**ECONOMIC DEVELOPMENT COMMISSION – MEETING HELD ON JULY 2.**

**AFFORDABLE HOUSING MONITORING AGENCY – NO MEETING HELD IN JULY.**

**ZONING OFFICER ACTIVITIES:**

Issued 20 Zoning Permits for various projects in town.

0 Certificate of Zoning Compliance

Received 124 questions and/or complaints (via emails, phone calls, Civic Plus, in-person etc.) about zoning regulations, blight and zoning complaints, and property information.

Performed 28 inspections for zoning complaints and 34 for blight complaints. The following items were issued and/or closed;

8 Zoning Notices of Violation

1 Cease & Desist

Closed 9 Zoning cases

5 Blight Notice of Violation

Closed 10 Blight cases

Performed 2 Bond Release inspections and 1 c/o inspection

Attended Court for the open Zoning Violation case for the 366 Maple Hill Avenue and 174 Francis Avenue. Coordinated the removal of 15 vehicles (pursuant to court order) from 260 Stamm Road.

Removed 75 illegal signs from the Town and/or State R/W

Spoke with realtors/potential developers, owners, and/or potential tenants for the following properties. Typically, we discussed allowable uses and the permitting process for their potential projects.

3095 Berlin Turnpike  
3203 Berlin Turnpike  
719 Cedar St  
64 Dover Rd  
52 Elton Dr  
53 Groveland Ter  
60 Kitts Ln  
1789-91 Main St  
171 Market Sq

## POLICE

**Patrol Calls for July are as follows:**

Abandoned MV 2	Fire Task Force Activation 0	MV Complaint 59
Administrative 0	Fire Training 0	MV Evading 18
Alarm Commercial Burg Alarm 68	Fire Trouble Alarm 0	MV Fire 0
Alarm Hold Up Alarm 4	Fire Veh Maintenance 0	MV Fatal 0
Alarm Residential Burg Alarm 17	Fire Vehicle Fire 1	MV Injury 16
ALTERED MENTAL STATUS 0	Fire Veh Fire Near Stru 0	MV Property Only 76
Animal Complaint 18	Fire Water Problem 1	Neighbor 12
Arson/Fire Invest 0	Fireworks 8	No Pol Actual Call Type 169
Assault 1	Follow Up 36	Noise 19
Assault in Progress 0	Found Property 8	Non Collect Person 0
Assist Motorist 4	Gun 1	Notification 1
Assist Notification 0	Harassment 3	Open Door/Window 2
Assist Other Agency 36	Hazard 17	Other Archive 0
Bad Check Insufficient Funds 0	Hazmat 0	Parking Violation 9
Blighted Property 0	Hold Up Alarm 0	PD ASSIST FIRE DEPT 47
Bomb Threat 0	HOPE PROJECT 0	PD Vehicle Maintenance 0
Breach of Peace/Disorderly 11	IDENTITY THEFT 5	Personal Relief 0
Burglar Alarm 1	Illegal Dumping 0	Pistol Permit 10
Burglary 0	Impersonating Police 0	Prisoner Care 8
Car Seat 3	Indecent Exposure 1	Private Duty 0
Check Welfare 770	Intoxicated 2	Property Found 3
Check Welfare 911 46	Juvenile Complaint 10	Property Lost 0
Check Welfare Other 0	K9 Assist 1	Prostitution 0
Clear Lot 5	K9 Narcotics 1	Recovered Stolen MV 2
Construction 0	K9 Track 0	Rescue Call 0
Court Detail 21	Kidnapping 0	Residential Lockout 6
CREST CALL OUT 0	Landlord/Tenant Dispute 2	Risk Protection Order 8
Criminal Mischief 1	Larceny 74	Robbery 0
CSO 0	Larceny from MV 10	Roll Call 3
Customer Dispute 19	Lift Assist Only 0	Serve Subpoena 0

Dog Complaint	27	Liquor 0	Serve Warrant 48
Domestic	36	Local Traffic Authority 0	Sexual Assault 0
Door Check	0	Location Check 125	Shots Fired 0
Drug	8	Location General 0	Specific Detail 109
DUI	4	Location School 0	State Pistol Permit – Tempo 0
EDP	15	Lockout Building 0	Stolen MV 3
Escort/Transport	5	Lockout MV 0	Sudden Death 3
Escort/Funeral	0	Lost Property 3	Suicide 0
Escort Other	0	LTA 0	Suicide Attempt 0
ESCORT RETRIEVAL	6	Medical Alarm 13	Suspicious MV Unoccupied 22
Escort Tax	0	Medical Cardiac 0	Suspicious Report 127
Fingerprint	0	Medical Complaint 259	TEST 0
Fire Alarm Commercial	Bldg 2	Medical Diabetic 0	Threatening 2
Fire Alarm Residential	1	Medical Fall 7	Tobacco 0
Fire CO Detector no sympt	2	Medical Other 0	Tow 20
Fire CO Detector with sympt	0	MEDICAL OVERDOSE 2	Town Ordinance Violation 0
Fire Extrication	0	Medical Respiratory 0	Traffic Stop 327
Fire Hazmat	0	Medical Stand By 1	Traffic Stop Attempt 9
Fire Mutual Aid Request	0	Medical Trauma 0	Traffic Survey 0
Fire Other	6	Medical Unresponsive 0	Training 0
Fire Rescue	0	MIDSTATE ACCIDENT 0	Trespass 15
Fire Special Detail	0	Missing 2	Unknown 0
Fire Stand By	0	MV Abandoned 1	Water problem
Fire Structure Fire	2	MV Assist 35	
Total: 2,233			

### **In July, the Detective Division Report:**

During the month of July, the Detective Division submitted 85 case management sheets and typed 74 reports. There are currently 44 open cases being investigated by the Detective Division. The caseload this month consisted of the following:

Assault: 1  
 Assist Other Agency: 1  
 Background Investigation: 2  
 Computer Crime: 1  
 Crime Scene Processing: 1  
 Discovery Request: 5  
 Firearm Compliance: 6  
 Larceny: 1  
 PD Assist: 15  
 Property Disposal: 29  
 Risk Protection Order: 10  
 Serve Arrest Warrant: 6  
 Sex Offender Registry Compliance: 1  
 Specific Detail: 1  
 Task Force Assist: 4

Total Warrants Served in July, 2025: Patrol- 39, Detectives- 5

On July 21<sup>st</sup>, the Detective Division executed a search and seizure warrant at the Oasis Varieties Smoke Shop on the Berlin Turnpike. The investigation began after we received an anonymous tip that

the business was illegally selling marijuana. An undercover officer made two purchases of marijuana which led to the issuance of the search warrant. The equivalent of 19.7 lbs of marijuana (comprised of THC products) were seized from the establishment, and one arrest was made. The Detective Division was assisted by the Patrol Division and members of the Department of Consumer Protection.

The Department continues to fulfill its commitment to the Greater Hartford Regional Auto Theft Task Force in Hartford once per week using the State-awarded Auto Theft and Violence (ATV) grant funds to pay for the overtime. This month the operation days took place on July 3<sup>rd</sup>, July 10<sup>th</sup>, July 17<sup>th</sup>, July 21<sup>st</sup>, and July 30th. A new initiative began this month in which different officers from Patrol will attend an operation day every other week. During the month of July, Detective Zajac, Officer Pekoske, and Officer Shaw attended an operation day. Sergeant Rodriguez also continues to work with the FBI-Northern Connecticut Gangs Task Force, whose primary focus is narcotics and firearm trafficking investigations, and Detective Pagan is an active member of the DEA- Hartford Resident Office Task Force.

#### Property Report July 2025:

Category	# of Counts	Property Value (\$)
Burned	3	\$ 0
Counterfeited/Forged	0	\$ 0
Damaged/Destroyed	8	\$ 2,515
Recovered	21	\$ 21,079
Seized	60	\$ 11,820
Stolen	85	\$ 85,567
Evidence	81	\$ 1,058
Found	9	\$ 10
Impounded	12	\$ 1,000
Lost	7	\$ 3,705
Informational	15	\$ 20
Abandoned	0	\$ 0
Vehicle Inventory	0	\$ 0
Total	289	\$ 126,774

#### In July, the Patrol Division report:

##### 25-000014378

On 7/18/2025 at approximately 2226 hours, Newington Police Officers were dispatched to the area of Audubon Avenue and Garfield Street for reported assault. Newington Police Dispatch advised a 14-year-old juvenile carnival worker at the Newington Extravaganza had been assaulted by two other females. The juvenile victim stated someone informed her, as well as other employees, that two females, Janyah Bruins (18) and Jamiah Ward (18) had stolen a toy. The juvenile stated that her and two other employees followed the females in an attempt to retrieve the stolen toy. The juvenile reported that one of the females kept telling her that she "swings". The juvenile was unphased and attempted to grab the toy from the female's hands. The juvenile stated she was then slapped by one of the black female's open hand on the left cheek. Juvenile 1 said that the other black female slapped her in the neck.

Officers detained Bruins and Ward and found probable cause to that they were the dominant aggressors in the physical confrontations resulting in injury to Juvenile 1.

Janyah Bruins was charged in violation of C.G.S. 53a-61 Assault in the 3rd Degree, C.G.S. 53-21 Risk of Injury to a Child, and C.G.S. 53a-62(a) (1 Threatening Physical Injury in the 2nd Degree. Bruins was released on a \$5,000 non-surety bond and is scheduled to appear at GA-15, New Britain Superior Court, on 8/1/2025 at 0900 hours.

Jamiah Ward was charged in violation of C.G.S. 53a-61 Assault in the 3rd Degree and C.G.S. 53-21 Risk of Injury to a Child. Ward was also released on a \$5,000 non-surety bond and is scheduled to appear at GA-15, New Britain Superior Court, on 8/1/2025 at 0900 hours.

**25-000014593**

On July 21, 2025 Mya Douglas-Welch was in Newington Police custody after her arrest as a Fugitive from Justice on an extraditable warrant out of the State of Maine. Douglas-Welch was being held on a court set \$200,000.00. At approximately 2047 hours Douglas-Welch was transported to the Hospital of Central Connecticut for medical treatment. While at the hospital retrieving treatment Douglas-Welch escaped from custody walking out of the emergency room. Officers conducted a search of the area in an attempt to locate Douglas-Welch. On July 22, 2025 officers continued the search for Douglas-Welch and obtained an additional arrest warrant charging her with Escape from Custody as well as Failure to Appear. Officers utilizing investigative techniques were able to track Douglas-Welch to the Hartford area. While canvassing the area Douglas-Welch was observed walking on Seyms Street in Hartford. Douglas-Welch upon seeing the Newington officers attempted to flee on foot. After a brief foot pursuit and Douglas-Welch was detained and placed in the rear of Hartford Police Department cruiser. A short time later Douglas-Welch was able to escape from the back of the cruiser and began to run away. Officers were able to catch up with her again and placed her into custody after a brief struggle. Douglas-Welch was transported to Hartford Hospital and medically cleared. She was then charged with Escape and Failure to Appear and held on bonds totaling \$200,000.00. Douglas-Welch was then presented in GA-15 on July 23, 2025.

**25-000014474**

On 7/20/2025 at approximately 0645 hours, Newington Police Department received a call for service from a Newington resident vacationing in Florida. The caller, of 100 Beacon Street in Newington, CT reported that her husband had taken an unexpected overnight flight home to Connecticut from Florida separate from the rest of his family. The wife was concerned from her husband's well-being after he sent a text message to his son that was indicative of self-harm. The wife reported to responding officers that the husband informed her that he would harm himself by a self-inflicted gun shot or suicide by officer and that he owns numerous firearms. Officers made contact with the husband who informed officers that he was aware that officers were present at his home and that he was a military veteran that would shoot officers if they stepped onto his property. A perimeter was established and the Capital Region Emergency Services negotiation team arrived on scene. CREST negotiators spoke with the husband over the course of several hours to have him peacefully exit the residence. A Risk Protection Search Warrant was obtained along with a Risk Protection Order. Negotiators and Officers determined based upon the negotiations with the husband the safest course of action was to leave the area and attempt to deescalate the husband. At 1655 hours the husband arrived at the Newington Police Department and spoke with officers. The husband was informed of the Risk Protection Search Warrant and Risk Protection Order. The husband provided access to all firearms in his possession which were seized under the Risk Protection Order and Risk Protection Search Warrant.

**In July, the Support Services report:**

The Support Services Division continues to play a large role in the operations of the Police Department in the areas of recruitment, hiring, training, accreditation, records, communications, public information, and community engagement.

Sergeant LaChance continues to assist with accreditation, body worn cameras, and video requests.

Sergeant D'Esposito continues to assure that every sworn member meets the standards for yearly training requirements.

Lieutenant Amalfi continues to work towards accreditation for the Police Department. The next step is "proofing" Tier 1 standards. These proofs are due in 2026.

Chief Perry, Lieutenant Amalfi, Sergeant Lachance have continued meetings in regards to the roofing and HVAC project.

Lieutenant Amalfi, Sergeant LaChance, and Sergeant D'Esposito held oral boards for multiple candidates. Some of those candidates have moved on in the hiring process.

Lieutenant Amalfi continued working on finding tow companies that could be suitable to join the town rotation list.

Administrative members met to discuss changes on how private duty overtime is entered/filled. Minor changes were made and have been implemented.

A summer intern has started. This intern is focused on updating social media, photographs, and the police department website.

Members of the Support Services Division went to POST headquarters in Meriden. The purpose of this visit was to look at their dispatch center. The dispatch center is being looked at as a possible back up to Newington for planned/unplanned outages.

Sergeant LaChance met with facilities regarding a large crack in a wall in the sally port.

Sergeant LaChance also met with facilities regarding changing an area of booking to prevent contraband to be hidden.

Lieutenant Amalfi, Master Police Officer Rinaldo, and Officer Backman have been actively involved in planning and organizing National Night Out which is scheduled for August 5<sup>th</sup>.

Sergeant D'Esposito attended a touch a truck event at the Hospital of Special Care.

The Support Service Division readied the Newington Police Department for electronic paperwork submission to court. At this time, court is not ready for the Police Department to submit electronic paperwork.

Community Services has continued to engage with the community through the use of Facebook, Instagram, and Atlas One.

Officer Corriveau continued the process to shred all overtime and time off paperwork from 1990 through 2021.

Sergeant LaChance is actively involved several days a week in coordination with the radio project. Sergeant LaChance is the project manager for the entire town.

Sergeant LaChance is actively involved several days a week in coordination with implementing the License Plate Reader System.

Officer Casasanta and K-9 Ray continue to supplement patrol.

In the month of July, the Police Department had 33 body camera video requests from court. There were 7 Freedom of Information body worn camera video request from civilians. Freedom of Information requests take an exorbitant amount of time to fulfill due to the mandatory redaction process.

Master Police Officer Buggee who is our School Resource Officer has supplemented patrol operations for the month of July. Master Police Officer Buggee filmed a back to school commercial for WFSB.

Animal Control Officer Sawallich impounded 4 dogs. She investigated 45 complaints this month.

## Police Department Overtime Report July 2025

OT June	\$ 167,843	2.64 pay periods (through June 30)
OT July	\$ 87,364	1.35 pay periods (July 1-July 19)
Difference	\$ 80,479	Decrease over June

Applications continue to be received and testing continues for Police Officer vacancies. July finishes with 5 officer positions vacant (4 Patrol, 1 Support Services – CSO). Three recruits are in the New Britain Police Academy and 1 officer is in NPD's FTO program. This report includes 1.35 pay periods because last month included through June 30<sup>th</sup>. There was one holiday – 4<sup>th</sup> of July.

Administrative overtime of \$0, a decrease of \$3,895 from the previous month.

Patrol overtime of \$72,397, a decrease of \$47,262 from the previous month. Overtime included one holiday (\$15,000), the filling of shifts for time off (vacation, sick, earned time) and for vacancies requiring overtime to fill them. Overtime was created for holding over to complete cases/reports and casework which included: domestics, motor vehicle accidents, larcenies, late calls, arrests, special details, warrant service, subpoenas, juvenile review board, paperwork for court, and other related duties.

Detective Division overtime of \$3,598, a decrease of \$8,608 from the previous month. Overtime included drug investigations, surveillance, background investigations, and scene investigation. Traffic Division overtime of \$705, an increase of \$203. Overtime included low hanging wires and a utility pole fire.

Communications overtime of \$6,002, a decrease of \$7,452 from the previous month. Overtime included one holiday (\$3,000) and the filling of shifts for time off (vacation, sick, earned time).

Educational overtime of \$4,631, a decrease of \$10,510 from the previous month. Overtime included the coverage of shifts for officers attending training or classes including: Recert classes, Defensive Tactics, MSARS, and CREST negotiator.

Support Services overtime of \$0, a decrease of \$2733 from the previous month.

Animal Control overtime of \$31, a decrease of \$222 from the previous month.

## SENIOR AND DISABLED CENTER

- The Center was open daily from 8:30am – 4:30pm and was busy with daily activities and special July programs including: an emergency health profile presentation by the NPD, a membership renewal ice cream social, a legacy writing lunch and learn, a genealogy toolbox presentation, and informational programs in gut health, self-care, scams, diabetes education and more.
- Staff held the second Prime Time Monday evening program: Dance Tunes Through the Ages featuring Heavenly Entertainment. Over 50 members attended this exciting evening event. The Center will continue to offer evening programs each month.
- Staff and Commission members held a membership meeting on July 30 to discuss the state of the Center, a recap of the short and long-term goal setting and planning process, to discuss upcoming programs and to kick-off the Center's 40<sup>th</sup> anniversary. There were approximately 80 members in attendance.
- Staff continued work on the Center's 5-year strategic plan.
- The Town Council presented a Proclamation in honor of the Center's 40<sup>th</sup> Anniversary.
- The volunteer gift shop resumed operations on July 5, after a summer hiatus. Coffee shop sales were \$1,183 for the month.
- ARPA-funded projects in-progress or completed in July include the purchase and distribution of ADA paratransit tickets and Lyft ride cards, for qualifying members to use for medical transportation.

- The Trip Committee is selling tickets for the remaining 2025 trips, including. a Summer Breeze trip to Amarante's Sea Cliff in New Haven, The Corvettes Revue in Wallingford, and a TBD casino.
- We continue to offer weekly telephone-based programs such as Boggle, mediation, and bingo. When possible, we provide speaker programs and lectures in a hybrid format via Zoom. The weekly robocalls to members with updates about the Center, the community, and other important information remain popular.
- The in-person congregate lunch program operates Monday – Friday. A crew of 4-5 volunteers serve hot lunches to an average of 30-50 members daily.
- In July, Meals on Wheels volunteers delivered a hot, balanced meal to an average of 63 clients Monday through Friday. Recipients are eligible to receive weekend meals if requested. Volunteers deliver an average of 1,200 meals per month. There are currently 23 Meals on Wheels drivers who volunteer weekly or on-call. Meals are provided along four routes, with an average of 13 deliveries per route each day.
- During the month of July, the DAR drivers (with subs as necessary) completed 610 trips for 2,381 miles and 271.00 hours.
- The Giving Garden is open for the season, with a team of 5-8 volunteers planning and tending to the all-organic garden. The crops produced from the garden benefit the Human Services Food Bank.
- Staff and Center volunteers spent a fun evening volunteering at the Extravaganza Craft Beer tent on July 18.
- Director Jaime Trevethan attended meetings for grant writing in the areas of nutrition, garden supplies, and programs, the new town website, department head meetings, and town center study committee.

#### TOWN CLERK

- There were 66 property transfers for a total of \$26,329,080.78 in sales. State conveyance tax was \$242,134.25; Town conveyance was \$64,346.16.
- There were 14 residential sales over \$400,000.
- We had two (2) commercial sales; for \$3,200,000.00 at 40 Commerce Court from Progressive Casualty Insurance Co to ATD Realty LLC; \$7,000,000.00 at 375 Willard Avenue from Positively Pesach, LLC to Albany Road 375 Willard LLC.
- A total of 354 documents were filed on the land records including: 108 mortgages, 35 liens, 94 releases, 13 probate certificates.
- Eight Notary Public commissions and three Trade Name certificates were recorded.
- Staff issued 331 certified copies of vital records; 5 burial permits and 20 cremation permits were issued. Nine Marriage Licenses were issued to couples.
- There were 101 electronically recorded documents for a total revenue of \$12,977.00.
- The office issued 34 land fill permits for the Sanitation Department.
- The Town Clerk swore-in 14 new company officers for the Newington Volunteer Fire Department at a Special Meeting of the Board of Fire Commissioners on July 8, 2025.

<u>DATA SUMMARY July 2025</u>				
	<u>July-24</u>	<u>July-25</u>	<u>FY24/25 to Date</u>	<u>FY25/26 to Date</u>
Land Record Documents	404	354	404	354
Dog Licenses Sold	597	345	597	345
Game Licenses Sold	40	49	40	49
Vital Statistics				
Marriages	10	12	10	12
Death Certificates	28	27	28	27
Birth Certificates	22	30	22	30

Total General Fund Revenue	\$ 115,338.20	\$ 87,096.56	\$ 115,338.20	\$ 87,096.56
Town Document Preservation	\$ 1,294.00	\$ 1,397.00	\$ 1,294.00	\$ 1,397.00
State Document Preservation	\$ 2,392.00	\$ 1,816.00	\$ 2,392.00	\$ 1,816.00
State Treasurer (\$45 fee)	\$ 10,656.00	\$ 10,080.00	\$ 10,656.00	\$ 10,080.00
State Treasurer (\$127 fee)	\$ 4,318.00	\$ 4,445.00	\$ 4,318.00	\$ 4,445.00
State Treasurer (\$110 fee)	\$ 4,400.00	\$ 4,950.00	\$ 4,400.00	\$ 4,950.00
LoCIP	\$ 888.00	\$ 672.00	\$ 888.00	\$ 672.00
State Game Licenses	\$ 158.00	\$ 428.00	\$ 158.00	\$ 428.00
State Dog Licenses	\$ 3,634.00	\$ 2,113.00	\$ 3,634.00	\$ 2,113.00
Dog Licenses Surcharge	\$ 1,392.00	\$ 780.00	\$ 1,392.00	\$ 780.00
Marriage Surcharge	\$ 408.00	\$ 306.00	\$ 408.00	\$ 306.00
<b>Grand Total</b>	<b>\$ 144,848.20</b>	<b>\$ 114,083.56</b>	<b>\$ 144,848.20</b>	<b>\$ 114,083.56</b>

## **TOWN ENGINEER**

### **Permits:**

- Reviewed 4 contractor license applications (bond/insurance/agreement)
- Reviewed and approved permits: 44
  - Excavation: 29
  - Driveways: 15
- Reviewed utility clearance notifications (routine & emergency): 246

### **Meetings:**

Represented the Town/Department at:

- CRCOG transportation committee monthly meeting
- TON economic development meeting (engineering, planning, building, fire marshal, assessor)
- Town Council Meeting(s), as requested
- Conservation Commission monthly meeting
- TON CIP/budget, Planning and Zoning meeting(s), as requested
- Eversource/CL&P planning/construction meeting(s), as requested
- MDC planning/construction meeting(s), as requested
- CNG planning/construction meeting(s), as requested
- DOT planning/coordination meeting(s), as requested
- Project meeting(s) with residents, businesses, developers and engineers/architects, and other Town departments as requested
- Storm Resilience Public Information meeting held in New Britain and run by CIRCA ( a UConn institute). We have been active with this collaboration with CRCOG and our neighbors.
- Regional Stormwater Authority advisory committee – Feasibility Study meeting.
- Others as required.

**Site Plan Review and project Monitoring:** Reviewed plans and calculations for conformance with the Town of Newington Planning & Zoning Commission and monitor project progress.

Reviewed site plans and projects that are still ongoing:

- 712 Cedar Street – Punch list and developer bond work remaining.
- 3333 Berlin Turnpike –Punch list and bond items
- 77-93 Pane Road –Developer bond posted for punch list items
- 227 Pane Road – Developer bond posted for punch list items
- 35-67-69 Culver Street –Project in early-stage construction, permit for first building issued.
- Rock Hole Lane subdivision –Gas and electric utilities, MDC water and sewer main work complete. Binder course for the road is in, developer's engineer notified to provide

documentation for subgrade depth and material suitability. Engineer provided certification of the drainage system is installed to plan and a cost estimate to complete the remaining public work.

- 101 Cedarwood – under construction, MDC issues with the cul de sac.
- 680 N. Mountain Road – Site plan review, project pending application to TPZ.
- 60 Prospect Street – Site plan review, drainage approved, project idle.
- 2176-2180 Berlin Turnpike – Site plan review, project idle.
- 1170 Main Street (Keeney Bldg) – Building for sale, project status unknown.
- Peckham Farm Drive subdivision - Plot plan review as needed
- 161 Carr Ave – under construction, site monitoring
- 200 Church Street – under construction
- 67 Pane Road – Developer bond posted for punch list items.
- 250 Cedarwood – subdivision review, on hold by owner.
- Kitts Lane – Completed Conservation Commission, approved. Next step, TPZ.
- 280 Hartford Ave. – approved by CC, moved to TPZ.
- 1 Myra Cohen Way (FKA 690 Cedar Street) – in construction.

**Public Works:** Assessed, investigated and inspected infrastructure (roads, parking lots, bridges, curb, sidewalks, traffic signals, street lights, dams, drainage, stonewalls) throughout town.

**Engineering:**

- Assisted public (residents, developers, contractors, realtors, title searchers, etc.) with Town engineering data (GIS, maps, etc.), ordinances, engineering procedures, building/property addresses, etc.
- Assisted public (residence and businesses) with drainage/flooding concerns and inspected portions of drainage system.
- Coordinated with MDC/CNG/ Eversource (CL&P) regarding utility projects in Newington
- Coordinated with CDOT regarding state projects in Newington, PIM held for Cedar Street sidewalk project.
- Coordinated with MDC regarding sewage service, water service, CWP, and road restoration
- Research and provide engineering data to defend TON against lawsuits, as needed
- Parks Garage boundary and limited topographic survey field work complete for Facilities feasibility study. Sent to the architect. Completed project.
- Transfer station boundary and limited topographic survey field work complete for DEEP leaf composting permit. CAD drawing provided to consultant, Town to provide boundary map. Completed project.
- Facilities – Survey of old firehouse #3 at 2 Chapman Street, field work complete, survey drawing in progress. Draft plan under review.
- Beginning survey field work for two potential tower sites for the new emergency communications tower.
- Building Committee - Survey of Firehouse #4.
- TMO - Survey of Firehouse #3.
- Budney Road paper street survey.

**Town Projects - Construction:**

- Public Works (LOTCP 2018): Complete Street Project - Robbins Avenue and Maple Hill Avenue, now in close out phase, minor additional work expected. Final items for traffic signal at Willard installed, 30-day test period to run until July 5<sup>th</sup>. Previously stated completion date of June 5<sup>th</sup>, DOT considers that the start date. Acceptance delayed by automobile accident that hit the signal control cabinet.
- Public Works: Annual sidewalk replacement program
- Public Works: Annual mill and overlay program
- Public Works: Annual sidewalk grinding program
- Town Hall parking lot EVCS conduit, switch gear, pedestals and base installation complete, EV Stations waiting for Eversource to complete the project.
- Mill Pond Bridge installed, grant close out in progress.

- Alumni Road right in right out island constructed, gate removed. Final work complete, monitoring.
- Garfield Street project expected start in late September, complete by late October. This project incorporated several other smaller projects into one large project to get the work done this season. Will begin with drainage work.

#### **Town Projects – Design:**

- Public Works: Gilbert/Fisk Drive – Storm drainage evaluation, MDC clearing trees, evaluating their end of this issue.
- Public Works: Brookside Avenue – Storm drainage evaluation, survey work done.
- Public Works: Garfield Street 2018 Community Connectivity Project – now part of the Garfield project.
- Public Works: Garfield Street mill and overlay, now part of the Garfield project.
- Public Works: 1936-1940 Main Street – Sidewalk Improvement plan - design
- Planning (CT Urban Funding Grant): Elm Hill Business District Streetscape – New Britain Ave – final design, cost estimate, public input. Survey work complete.
- Planning: North End Business District Streetscape – Hartford-Stoddard Ave – Concept plans complete, moving toward 90% design, survey for final design nearly done.
- Public Works: drainage improvements: Parker Street neighborhood, determine scope of work.
- Parks: ADA accessible route for new playground at Candlewyck Park, survey complete, site design and plans complete, in construction.
- Cedarwood storm drainage – failed piping, priority. Plans complete, project funding TBD.
- Culver/Cobblestone drainage - failed piping, work complete.
- Public Works: LOTCIP 2020/2024 Complete Street Project - Maple Hill and Alumni Road, rescoped, updated costs, PD complete, revised application to CRCOG asap.
- Public Works: Basswood sidewalks at Robbins.

#### **Town Projects – Planning:**

- Town Manager: Future Transportation Center – Conceptual Plan
- Public Works: Styles Avenue (plan and profile) – design
- Police Department: assess Dowd Avenue (No Thru Truck)
- Parks (Clem Lemire – Memorial Field) – survey and drainage improvement
- Public Works/BOE: 490 Church Street to 534 Church Street Sidewalk Gap
- Planner: Main Street, Stoddard Avenue, Hartford Avenue-Streetscape North–Parking lot layouts
- Flooding mitigation Ct. Ave at Brentwood.
- Flooding mitigation Timber Lane/Badger Field.
- Flooding mitigation North Main Street/Brookside area.
- Senior Center – Proposed replacement of the sanitary sewer lateral, result of failure of existing in January, repairs made, camera inspection pending.
- Public Works: 1537-1551 Willard Avenue – Sidewalk improvements
- Cedar Street – Maple Hill to Vincent sidewalk project, VHB surveyed, Town beginning design.

#### **Town Projects – Future:**

- Public Works: Rockhole Brook drainage improvements
- Public Works: Anna Reynolds Brook drainage and culvert improvements
- Public Works: Francis Street Culvert Improvements.
- Public Works: Veterans Monument in Newington Center Green.
- Public Works: 1136-1142-1150 Schoolhouse Brook drainage and culvert improvements
- Public Works: Main Street culvert to Mill Pond drainage and culvert improvements
- Public Works: Timber Lane drainage and culvert improvements
- Public Works: Ct. Ave. detention pond improvements

- Public Works: Coles Rd. culvert replacement for hydraulic improvements.
- Public Works: Wilson Ave. culvert replacement for hydraulic improvements.

**Town Project - other:**

**Town Grant Applications:**

- Public Works: Main Street 2020 Community Connectivity Project – now part of the Garfield project.
- Public Works (LOTCIP 2020): Complete Street Project - Maple Hill Avenue and Alumni Corridor Improvements
- Town of Berlin and Newington (LOTCIP 2022): Complete Street Project – Rowley Street & Episcopal Road Corridor Improvements, managed by Berlin.
- Public Works: CTDEEP VW Settlement – EV charging stations grant (\$70k)
- Public Works: Eversource Rebate – EV charging stations (\$20k)
- NCRS Watershed Program – Preliminary Investigation Feasibility Report phase
- SS4A with CRCOG
- Locip for flooding projects thru CT. OPM
- STEAP Grant application for Mill Pond Dam Pedestrian Bridge – in close out.
- WRDA 24 application for regional flooding associated with the Mill Brook/Piper Brook and Webster Brook watersheds. Did not receive this grant.
- RAISE grant via CRCOG with Wethersfield and Berlin, funding in limbo.
- CDS grant – Candlewyck playground, Holly Drive area, funding not approved, STEAP grant approved instead.

**Town Project: Managed consultant projects:**

- Public Works: inspect bridges under 20 feet long (arch/box/pipe) culvert (GM2)
- Public Works: Kelsey Street & Christian Lane traffic signal improvements (VHB)
- Engineering: Updating sidewalk specification (WMC)