



Jonathan Altshul
Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

OFFICE OF THE TOWN MANAGER

MEMORANDUM

To: Newington Town Council
From: Jonathan Altshul, Town Manager
Date: April 21, 2025
Re: Monthly Report – March 2025

I am pleased to provide Council with the Monthly Report for the month of March. Please do not hesitate to contact me with any questions or concerns.

Sincerely,
Jonathan

TOWN MANAGER

The Town Manager's Office had a productive month of March. Some highlights of our departmental accomplishments are summarized below:

- Finalized and presented 2025-2026 Town Manager's Budget to Council
- Drafted resolution to authorize Motor Vehicle Assessment Local Option
- Held Employee Appreciation Day on Friday, March 7
- Assisted Town Planner and Consultant with Design Charette on Saturday, March 8 for Town Center Study
- With Mayor Trister, presented State of the Town update on March 10
- Received and coordinated responses to AFSCME Union grievances
- Continued negotiations with Teamsters
- Participated in on-going discussions about emergency radio tower
- Participated in discussions with the Town's grant writer regarding the Animal Shelter, Library and Senior & Disabled Center nutrition programs
- Met with representatives of Valladhdham Temple regarding noise complaints
- Attended Senior & Disabled Center "Coffee and Conversation" event on Friday, March 28
- Drafted RFP for Pool Condition Evaluation for Town Pools Project Building Committee

PERSONNEL-TMO

- The vacant part-time Youth Worker position was posted externally on March 4th, with a closing date of March 19th.
- The vacant part-time Library Technician position was posted externally on March 4th, with a closing date of March 19th.
- The vacant Seasonal Maintainer I and Seasonal Maintainer II position(s) in the Grounds Department was posted externally on March 5th, with a closing date of March 19th.
- The vacant Highway Equipment Mechanic II (HLT-17) position was posted externally on March 7th, with a closing date of March 17th.
- The vacant Custodian II (LT-6) position was posted internally to the AFSCME union on March 12th, with a closing date of March 19th.
- Panel Interviews for the vacant Dial-A-Ride Transportation Driver (LT-7) were held on March 19th, the practical examination was scheduled on March 28th.
- The written examination for the Highway Mason (HLT-15) position took place on March 25th.
- Joseph Morelli was appointed to the position of Police Recruit Officer, effective March 10th.
- The Town is accepting employment applications for Recruit and Certified Police Officers.
- The Town leadership met continuous throughout the month for Teamster's negotiations.
- The Employee Engagement Committee met continuously throughout the month to plan for upcoming events in the spring and summer.

ASSISTANT TOWN MANAGER-TMO

In addition to general day-to-day tasks, oversight of administrative tasks, claims processing, etc. the following is a snapshot of other work performed:

- Police Department HVAC/Roof Project construction meetings
- Attended meetings re Union negotiations / Union matters
- Reviewed EOC plans / updated conceptual plans for project;
 - Met with DEMHS for state review of plans
- Attended several meetings regarding JWMS project and State review;
 - Attended JWMS site walkthrough BDA survey assessment
- Attended CRCOG Municipal Services Committee
- Continued update and review of PMBC Ordinance
- Meetings and review of town radio tower needs
- Attended meeting re: pools assessment, feedback on potential RFP
- Panelist for Dial-A-Ride interviews
- Worked through CIRMA insurance renewal
- Held bid opening for Housing Rehab
- Attended CTCMA quarterly meeting with ICMA reps
- Revised Employee Exposure Control Plan
- Attended meetings re: Chapman Street building
- Attended NTC budget meetings
- Attended quarry blast

OVERTIME

POLICE DEPARTMENT	24-25 Approved Overtime Budget	Overtime Expended 24-25 YTD 3/31/25	23-24 Approved Overtime Budget	Overtime Expended 23-24 YTD 3/31/24
Administration	\$ 5,500.00	\$ 0.00	\$ 8,740.00	\$ 0.00
Patrol	758,062.00	160,519.65	726,993.00	226,350.24
Investigation	93,826.00	9,203.27	92,793.00	3,556.50
Traffic	5,006.00	1,538.50	5,006.00	902.48
Communication	175,382.00	41,256.75	175,681.00	37,656.68
Education/Training	148,545.00	24,856.26	146,205.00	23,918.41
Support Services	65,033.00	11,095.33	58,894.00	7,113.03
Animal Control	5,295.00	2,532.03	2,546.00	175.95
Total	\$ 1,256,649.00	\$251,001.79	\$ 1,216,858.00	\$ 299,673.29
HIGHWAY DEPARTMENT				
Highway Operations	\$ 30,725.00	\$ 5,773.64	\$ 29,834.00	4,331.45
Snow and Ice Control	137,519.00	0.00	133,578.00	0.00
Traffic	0.00	0.00	0.00	0.00
Vehicles and Equipment	35,871.00	5,255.85	34,486.00	4,726.09
Leaf Collection	35,972.00	0.00	35,972.00	0.00
Total	\$ 240,087.00	\$ 11,029.49	\$ 233,870.00	\$ 9,057.54
PARKS AND GROUNDS				
Parks and Grounds	\$ 105,001.00	\$ 37,297.92	\$ 105,001.00	\$ 42,605.38
Cemeteries	17,109.00	1,652.90	17,109.00	0.00
Total	\$ 122,110.00	\$ 38,950.82	\$ 122,110.00	\$ 42,605.38

RISK MANAGEMENT-TMO

2024-25 Blue Cross/Blue Shield Plan Year

The eighth month of the 2024-25 plan year produced a combined paid claim total that was higher than those estimates that were developed at renewal. The monthly claims for the 2024-25 plan year were estimated at \$1,082,896. The total paid claims from the Health Benefits Fund for February 2025 were \$1,101,043. It should be noted that the claims for retired participants are charged to the OPEB. The breakdown for the active participants for the Town and Board of Education is as follows.

Cumulative Claims through February, 2025

	Town	Board of Education	Total
Estimated Claims	1,882,936	6,780,232	8,663,168
Actual Claims	2,018,203	5,679,383	7,697,586

BUILDING DEPARTMENT

Applications and Permits Issued in March:

- An application was submitted at 1220 Main Street for interior renovations at Bank of America.
- An application was submitted at 172 Kitts Lane for Pickleball Sportclub.
- An application was submitted at 123T Costello Road for a generator at AT&T Mobility.
- An application was submitted at 1 Myra Cohen Way to construct a 4-story multifamily apartment building, garage, pool and amenities.
- An application was submitted at 260 Hartford Avenue for new signage.
- A permit was issued at 16 Rockwell Road for interior renovations at the Sunshine Laundry.
- A permit was issued at 3313 Berlin Turnpike for interior fit-out for Club Pilates.
- A permit was issued at 171 Market Square, office building, for a new roof.
- A permit was issued at 3153 Berlin Turnpike for new tenant signs.
- A permit was issued at 3120-3180 Berlin Turnpike for signage for Bob's Discount Furniture.
- A permit was issued at 3310 Berlin Turnpike for three new signs

Certificate of Occupancies issued in March:

- None

These are the classes the inspectors took in March:

- D. Jourdan - 3-11-25 online course Durable Construction with Preservative-Treated Wood
3-4-25 online course Permit Technician Career Path from ICC
- K. Kilkenny - 3-2-25 IAEI Code Discussions 2 hours
3-18-25 Rocky Hill - Deck Construction 2 hours
3-29-25 Continuing Education For Electricians 4 hours
- T. Greene - 3-18-25 Rocky Hill Meeting Final Deck Handout & Roundtable Discussion 2 hours

Building Department inspection activity for the month of March was as follows: The Inspectors completed a total of 316 Inspections. They were: A/C Install (7), Above Ceiling (6), Alarm (5), Chimney (1), Certificate of Occupancies (3), Electrical (34), Final (211), Footings (5), Foundation (1), Framing (3), Gas Line (2), Hot Water (1), Inspection (4), Insulation (4), Mechanical (3), Plumbing (1), Roofing (3), Rough (19), Site Visit (2), Waterproofing (1).

The total number of Building/Renovation Permits issued/applied for the month of March was 168 producing a total permit value of **\$60,733,405**.

They are categorized as follows:

TYPE OF PERMIT	# OF PERMITS, VALUE OF PERMITS
ADDITIONS/ALTERATIONS	31 1,146,908.00
DECKS	5 217,550.00
DEMOLITION	0 0.00
ELECTRICAL	33 748,982.00
FENCE	0 0.00
FIRE SUPPRESSION/SPRINKLER	0 0.00
FOOTING/FOUNDATION	0 0.00
FUEL TANK	0 0.00

GARAGE/SHED	1	35,000.00
MECHANICAL	36	378,329.00
NEW COMMERCIAL	1	57,404,700.00
NEW MUNICIPAL	0	0.00
NEW RESIDENTIAL	0	0.00
PLUMBING	26	108,274.00
POOL	3	50,700.00
ROOFING/SIDING	28	612,062.00
SIGN	4	30,900.00
SOLAR	0	0.00
TENT	0	0.00
OTHER	0	0.00
TOTAL	168	60,733,405.00

The total Building income fees received in the month of March were **\$198,976.00**

The total fees for other income were as follows: Town Planning and Zoning (Applications/Publications) \$765.00, Environmental \$60.00, Conservation \$0.00, Copies \$565.00, Zoning Board of Appeals \$0.00, Driveway/Excavation \$2,725.00, Engineering copies \$0.00. The other total income is \$4,115.00.

Below is a comparison of the Permit Values for March 2025 and March 2024

	<u>2025</u>	<u>2024</u>
Value of Permits issued for March:	60,733,405.00	\$3,487,135.00
Fees for Permits issued for March:	\$198,976.00	\$40,084.00
Other income Fees for March:	\$4,115.00	\$4,444.00
Building Permits Issued for March:	168	164

Total Value of Permits and Permit Fees for the Fiscal Year:

2024-2025		2023-2024	
Value	Permit Fee	Value	Permit Fee
\$95,430,443	\$588,681	\$32,709,760	\$375.932

FACILITIES

The following is snap shot of ongoing work and projects the Facilities Department is working on or completed in the month of March. AkitaBox allows us to quantify our preventative maintenance tasks as well as work order requests. We completed a total of 148 work orders and tasks this month. We completed 53 preventative maintenance tasks and the team responded to and completed 95 reactive work orders. Of the 95 reactive work orders 48 were calls for service from outside the Facilities Department. 65 out of the 148 work orders were completed in 1 day or less from the creation of the work order.

Town Hall: (50 PM tasks and work orders completed)

- Assisted with town paper shredding event
- Multiple key fob requests
- Multiple paper requests and conference room set ups for special meetings
- Custodial duties increased for team to cover 2nd shift custodian 2-week vacation
- Repaired hole in drywall in data closet

- PM maintenance of floor drains and grease traps
- PM maintenance of all doors on 3rd floor BOE
- Permanent mounting of temp. camera in multi-purpose room
- Fixed window in multi-purpose room

Library: (26 PM tasks and work orders completed)

- Traced wiring for all bathroom exhaust fans for all bathrooms and got them operational for business hours
- Added time clock for bathroom exhaust fans. Replace one motor for bathroom exhaust fan
- Installed a wall mounted heater in the friends of the library room in the basement.
- Found and repaired a small tear in a vent stack boot on the roof
- Fixed and moved plug for water fountain, added access panel
- Deep cleaning performed by contractor in biography section
 - Replaced ceiling tiles that were discarded during the cleaning
- Adjusted/increased main floor exhaust flow

Highway Garage: (11 PM tasks and work orders completed)

- Label circuit added per building inspector
- PM check for plumbing identified leaking toilet in men's locker room – Middle stal
- Install new TV to wall in break room – added outlet
- Plumbing, Electrical panels, interior building, and Electrical PMing completed

Grounds Maintenance and West Meadow Cemetery office/chapel (9 PM tasks and work orders completed)

- PM maintenances for plumbing, fire extinguishers, electrical panels, utility rooms, and emergency lighting
- Fixed gutter downspout
- Added new lighting (spot lights) on sign at the entrance from Willard Ave

Senior & Disabled Center: (19 PM tasks and work orders completed)

- Filled multiple requests for paper
- Multiple calls for adjustments to hvac system
- Repaired men's room sink faucet
- Installed door stoppers to 2 doors
- Replaced broken Tstat on FCU #2
- Multiple PM tasks

Police Department: (27 PM tasks and work orders completed)

- Run wiring Electrical and data lines for new TV installation in Chief perry's office
 - Hung and programed TV with IT department
- Repaired drywall and painted soffits of both 1st and 2nd floor lobbies
- PM of all floor drains
- Fixed wallpaper issues in 1st floor main lobby
- Fixed women's room toilet that was slightly leaking
- Repaired leak in heater in sally port
- Multiple PMing tasks
- Repaired toilet in 2nd floor men's room

Administrative Projects:

- Multiple meetings with Architects and MEP engineers for PD HVAC and roofing project
 - **Reviewing submittals**
 - **On site meetings held with GC**
 - **Weekly Tuesday Meetings**
 - **Project underway, rubber roofing and asphalt roofing completed**
- Planning for next grant for our historical properties. Kellogg-Eddy needs siding repairs, painting (exterior), and stone wall/foundation slab repairs. Ongoing
 - site visit in December by contractor to get a budget number
 - **Received budget number in March**
- Working on MDC water notices (ongoing)
 - Completed the known addresses, will seek assistance from MDC for locating remaining
 - **Fire department completed their buildings**
- Town Hall Canopy Project
 - Held a punch list walk through and have a list of items to be completed sometime in December
 - Some items have been corrected; weather has prevented us from completing the punch list of items. (Spring)
- Multiple meetings with MEP engineers and Architects for feasibility Studies of Highway and Parks garages
- Completed most OSHA violations with a few remaining items - ACM lists for older buildings
 - Working with TRC (environmental company) to complete (ongoing)
- Multiple EOC planning and design meetings
- Town building lease evaluations ongoing
- Multiple meetings with contract cleaners regarding some minor performance issues
- Tent power for mill pond park
 - Assisting parks and grounds department multiple meetings
 - Materials ordered waiting for proper weather to start project
 - Running ground conduit to 3 locations for ground boxes with outlets for tents/events

FINANCE

Accounting and Administration

- Deputy Finance Director, Lisa Rydecki, completed the required street/road information on spending requested by the State of Connecticut. This information is required to be submitted to the State every other year.
- Budget books were given to the Council by March 1st and CIP budget books were delivered to them at the regular Council meeting on March 11th.
- Work continued on contract negotiations with the Teamsters' Union for both Supervisor and Non-Supervisor groups during the month.
- Budget meetings to present the Town Manager's proposed budget were held on March 11th and 15th. Proposed changes will be heard at the meeting April 8th and April 22nd with the final adopted budget being decided at the April 22nd Council meeting.
- Finance Director, Janet Murphy attended the interviews on March 19th in responses to our RFP for Medical Insurance Agent of Record. The Committee selected Lockton as their recommendation which will be presented to the Council at their meeting on April 8th.
- Our office continues to support all other grants that have been approved or are being submitted.

The Town received Mashantucket Pequot Grant funds totaling \$54,975 from the State of Connecticut during this month. The Town had the following interest rates for the month on investments. This list includes

outstanding investments that are under the control of the Finance Department and includes the General Fund and other Town Funds.

INVESTMENTS, BY ACCOUNTING TYPE

(Unaudited)

3/31/2025

	Interest Earnings		
	<u>Budget FY2024-25</u>	<u>Actual Year to Date</u>	<u>\$ Invested</u>
General Fund	\$250,000	1,536,790	\$53,335,454
Special Revenue Funds	48,000	27,416	929,339
Capital Projects Funds		43,769	1,247,575
Internal Service Fund	75,000	276,144	7,860,275
Trust and Agency Funds		42,845	2,001,395
TOTAL, ESTIMATED BY FUND			\$65,374,038

INVESTMENTS, BY INSTITUTION TYPE

(Unaudited)

3/31/2025

	Interest %		Interest \$		<u>\$ Invested</u>
	<u>Current Month</u>	<u>Last Month</u>	<u>Current Month</u>	<u>Last Month</u>	
STIF	4.43	4.44	174,420	154,636	46,599,237
Bank North	1.66	1.66	828	747	591,753
TDBank (new)	2.22	2.22	17,171	15,483	9,206,667
Farmington Bank	.00	.00	0	0	0
Webster Bank	2.13	2.13	6,048	5,454	3,382,489
Liberty Bank	4.24	4.24	19,047	17,719	5,593,892
Total Outstanding Investments					\$65,101,550

Rates reflect avg. monthly yield, annualized

Assessor

- February 1st was the start of the State of Connecticut M-25H Elderly and Disabled Homeowner Tax Credit filing period. 236 Tax Credit applications were mailed, and to date 109 (46%) have been returned to the office and processed. In addition; 24 Veterans Tax Credit forms have been processed to date. On March 7th, Deputy Assessor Danielle Dippolino hosted a coffee hour at the Senior Center to provide information and answer questions about the Homeowner's Tax Relief program. The presentation was well received by those who attended. This filing period will continue through May 15th.
- The Spring Board of Assessment Appeals hearings were held on March 19th, with 8 appeals scheduled to be heard by the Board. In all, there were 10 appeal applications made, 4 of which were withdrawn prior to the hearings, and 6 appeals were scheduled to go before the Board. Of the 6 scheduled hearings, there were 2 dismissals for a failure to appear and the Board heard 4 appeals. Below is an overview of the Board of Assessment appeals decisions.

Assessment Reductions to the 2024 Grand List:	\$ 3,109,530
Assessment Reductions to the 2023 Motor Vehicle Grand List:	\$ 0
Current Mill Rate:	0.03967
Tax Loss @ 39.67 Mills Due to BAA Actions:	(-\$123,355)
Number of Appeals:	10
Number of Withdrawn/Failed to Show:	6
Accounts with Changes:	2
Accounts with No Changes:	2

- The State of Connecticut passed HB 7607 allowing the Town to adopt a modified depreciation schedule for the 2024 Grand List and moving forward. In addition to the modified depreciation schedule for motor vehicles, this bill requires that the Board of Assessment Appeals be reopened in the month of April for additional hearings. On March 15th, Town Council elected to adopt the modified depreciation schedule. Working with QDS, administrators of the Assessor software, we were able to reopen the 2024 Motor Vehicle Grand List to adjust the depreciation schedules. In addition; certificates of correction were completed for 32 Personal Property Accounts containing unregistered motor vehicles. Below is an overview of the changes to the 2024 Grand List.

2023 Compared to 2024 Net Taxable Grand List - Before BAA Totals/Modified Depreciation				
	2023 Grand List	2024 Grand List	\$ Change	% Change
Real Estate	\$ 2,351,653,310	\$ 2,367,428,286	\$ 15,774,976	0.67%
Personal Property	\$ 215,238,750	\$ 230,414,614	\$ 15,175,864	7.05%
Motor Vehicles	\$ 330,552,703	\$ 323,559,965	\$ (6,992,738)	-2.12%
Total	\$ 2,897,444,763	\$ 2,921,402,865	\$ 23,958,102	0.83%

- Revaluation data mailers begun being sent to all residential property owners mid-March, these data mailers are being sent out by eQuality Valuation Services who were contracted to assist in completing the October 1, 2025 Revaluation. The data mailers are being sent out in batches, not to all property owners at once. Due to the data mailers being sent, the office saw increased traffic with taxpayer questions and inquiries.
- Real estate deeds were read and entered into the computer assisted mass appraisal system through the end of March, 98 property transfers were completed. In addition; 275 Real Estate properties were reviewed for accuracy and 98 permits were entered into the CAMA system. 57 Personal Property welcome packets were sent to businesses registered with the Secretary of the State since the end of February 2025. Finally, the office completed a total of 160 certificates of correction.
- The focus for the month of April will be continuing the revaluation process, reviewing properties for accuracy and assisting with the processing of data mailers. Continuing the Personal Property discovery process, reaching out to businesses via welcome packets and fieldwork. Finalizing the reopened Motor Vehicle Grand List by April 15th and completing the second round of Board of Assessment Appeals hearings prior to the end of April.

Revenue Collector

- Collections for March on the 2023 Grand List amounted to \$456,135.40 and back tax collections were \$79,223.90. Included in the back tax amount is \$11,479.05 which was collected for suspended accounts.
- This year's total collection through March were 97.6% which was a little lower than last year's rate of 98.5% for the same time period. The slight decrease is for the hundreds of added motor vehicle bills from the Dept. of Motor Vehicles which just recently became due. I expect an increase in payments next month when taxpayers receive their IRS tax return checks.
- March remained busy with telephone calls and taxpayers arriving at the Town Hall to pay their overdue motor vehicle taxes so they could register their cars, or to purchase a new one. After the payments are processed with either their bank check or money order, a motor vehicle release is processed by staff the same day.
- Delinquent notices for real estate were mailed to 263 taxpayers who missed paying their January installment. Notices were also sent to 119 businesses for unpaid taxes. Motor Vehicle and Supplemental Motor Vehicle bills were mailed to 2,846 delinquent taxpayers. The printing and mailing of all notices are done in-house by the staff.
- Taxpayers continue to call to have their motor vehicle accounts adjusted, or to dispute their tax bills.
- Taxpayers are calling daily to get copies of their tax information for the IRS or are just calling for the information. We are also assisting taxpayers as they call needing assistance to gain their tax information by using the website.

FIRE DEPARTMENT

The following is a report of the activities of the Newington Fire Department for the month of March, 2025. During this period, fire department members responded to alarms or emergencies. A summary of these alarms and a manpower response break down is detailed below:

Code	Incident Type	March	Month Total
Fire			
100	Fire, Other	2	5
110	Structure Fire, Other (conversion only)	1	1
111	Building fire	0	8
112	Fires in structure other than in a building	0	1
113	Cooking fire, confined to container	3	21
114	Chimney or flue fire, confined to chimney	0	2
116	Fuel burner/boiler malfunction, fire	0	0
123	Fire in portable building, fixed location	0	0
130	Mobile property (vehicle) fire, other	0	2
131	Passenger vehicle fire	1	8
132	Road freight or transport vehicle fire	0	0
138	Off-road vehicle or heavy equipment fire	0	1
140	Natural vegetation fire, other	1	5
141	Forest, woods or wildland fire	0	1
142	Brush or brush-and grass mixture fire	0	9
143	Grass Fire	1	4

150	Outside rubbish fire, other	1	4
151	Outside rubbish, trash or waste fire	0	2
154	Dumpster or other outside trash receptacle	1	3
160	Special outside fire, other	0	2
162	Outside equipment fire	0	0
170	Cultivated vegetation, crop fire, other	0	0
Total		11	79

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	Overpressure Rupture, Explosion, Overheat (No Fire)		
200	Overpressure rupture, explosion, overheat	0	4
210	Overpressure rupture from steam, other	0	1
211	Overpressure rupture of steam pipe	0	1
212	Overpressure rupture of steam boiler	0	0
221	Overpressure rupture of air or gas	0	0
223	Air or gas rupture of pressure or process	0	0
251	Excessive heat, scorch burns with no fire	1	4
Total		1	10

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	Rescue & Emergency Medical Service Incident		
300	Rescue, EMS incident, other	0	4
311	Medical assist, assist EMS crew	1	6
322	Motor vehicle accident with injuries	0	1
323	Motor Vehicle/pedestrian accident (MV Ped)	0	0
324	Motor Vehicle Accident with no injuries	0	0
331	Lock-in (if lock out, use 511)	0	1
340	Search for lost person, other	0	0
350	Extrication, rescue, other	0	1
352	Extrication of victim(s) from vehicle	0	3
353	Removal of victim(s) from stalled elevator	0	0
356	High-angle rescue	0	0
360	Water & ice-related rescue, other	0	1
362	Ice Rescue	0	0
381	Rescue or EMS standby	0	0
Total		1	17

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	Hazardous Condition (No Fire)		
400	Hazardous condition, Other	2	20
410	Combustible/flammable gas/liquid condition	0	1
411	Gasoline or other flammable liquid spill	1	8
412	Gas leak (natural gas or LPG)	1	8

413	Oil or other combustible liquid spill	0	1
420	Toxic condition, other	0	1
421	Chemical hazard (no spill or leak)	1	4
422	Chemical spill or leak	0	0
423	Refrigeration leak	0	0
424	Carbon monoxide incident	0	9
440	Electrical wiring/equipment problem, Other	0	23
441	Heat from short circuit (wiring), defective/worn	0	0
442	Overheated motor	0	4
443	Breakdown of light ballast	0	0
444	Power line down	5	23
445	Arcing, shorted electrical equipment	0	3
460	Accident, potential accident, other	0	1
461	Building or structure weakened or collapsed	0	2
463	Vehicle accident, general cleanup	1	7

Total **11** **115**

5	Service Call		
500	Service Call, other	1	7
510	Person in distress, other	0	3
511	Lock-out	0	7
512	Ring or jewelry removal	0	1
520	Water problem, Other	1	13
521	Water evacuation	2	7
522	Water or steam leak	0	4
531	Smoke or odor removal	1	18
540	Animal problem, other	0	0
542	Animal rescue	0	1
550	Public service assistance, Other	0	3
551	Assist police or other governmental agency	1	6
554	Assist invalid	1	1
552	Police matter	0	0
553	Public Service	0	1
561	Unauthorized burning	3	35
571	Cover assignment, standby, move up	4	20

Total **14** **127**

6	Good Intent Call		
600	Good intent call, other	6	48
611	Dispatched & cancelled en route	0	12

621	Wrong location	0	0
622	No Incident found on arrival at dispatch	0	2
631	Authorized controlled burning	2	6
641	Vicinity alarm (incident in other location)	0	1
650	Steam, other gas mistaken for smoke, other	0	1
651	Smoke scare, odor of smoke	0	6
652	Steam, vapor, fog or dust thought to be smoke	0	1
653	Smoke from barbecue, tar kettle	0	0
661	EMS call, party transported by non-fire	0	0
671	HazMat release investigation w/no HazMat	1	8
672	Biological hazard investigation, none found	0	0
Total		9	85

7 False Alarm & False Call

710	Malicious, mischievous false call, other	0	11
711	Municipal alarm system, malicious false	0	2
714	Central station, malicious false alarm	0	6
715	Local alarm system,	0	0
721	Bomb Scare – no bomb	0	0
730	System malfunction, Other	0	13
731	Sprinkler activation due to malfunction	1	2
732	Extinguishing system activation due to malfunction	0	0
733	Smoke detector activation due to malfunction	2	21
734	Heat detector activation due to malfunction	0	3
735	Alarm system sounded due to malfunction	2	10
736	CO detector activation due to malfunction	0	14
740	Unintentional transmission of alarm, other	1	15
741	Sprinkler activation, no fire	0	5
742	Extinguishing system activation	0	0
743	Smoke detector activation, no fire - unintentional	5	53
744	Detector Activation, no fire	2	13
745	Alarm system activation, no fire	5	37
746	Carbon monoxide detector activation, no CO	0	9
Total		21	259

8 Severe Weather & Natural Disaster

800	Severe weather or natural disaster, other	0	0
812	Flood Assessment	0	0
813	Wind Storm, tornado/hurricane assessment	0	7
814	Lightning strike (no fire)	0	0
Total		0	7

9	Special Incident Type		
900	Special type of incident, other	0	4
911	Citizen complaint	0	2
	Total	0	6
	Total Calls	68	705

Fire Chiefs Activities March 2025

- Discussions with Chief Regina and Captain Machado about training division activities
- Inspect work done by contractor at training tower
- Discussions with Chief Stegmaier on personnel recruitment and retention ideas being discussed with his staff/ Upcoming events, onboarding of new members
- Discussions with Chief Stegmaier over personnel issues, firefighter PMP's
- Discussion with Deputy Chief Giansanti on apparatus and building projects
- Discussions with Assistant Chief Lapierre on budget purchases
- Discussions with Chief Lapierre on grant opportunities and acceptance of grant for drone
- Discussions with Chief Regina on training certification updates
- Meet with vendors on Company 1 floor
- Attend multiple town council meetings for Company 1 floor funding and sole source
- Work with SCOTT and SDI for SEMS upgrade to SCBA/ warranty pricing
- Attend meeting with Blue Wing and town staff over Callahan Tower
- Attend weekly State Radio meetings for new radio system
- Attend SCBA training at tower
- Attend Monthly Chiefs Meeting
- Work with CSU on FD radio issues and continued improvements
- Finish camera and generator monitoring at all companies- work with Hermas on notifications
- Review proposals for Chapman Street renovations
- Onboard new safety officers
- Meet with Safety division staff over policies and procedures and operations
- Attend Fire Officer II training in East Haddam multiple weekends
- Attend Fire Officer II practical at CFA
- Meet with Town manager, Joe, Lauren and DC Giansanti over Chapman Street
- Discussions with BOFC over filling FD building committee
- Discussions with BOFC over Chief's annual evaluations
- Work and forward to Safety division for review the Respiratory Policy
- Discussions with Hermas on new service 2
- Meet with BAPS staff for walk a thon MOU – Facebook posting to promote event
- Attend NEMS awards banquet
- Work with Department Inc. on buffalo restoration completion – interest in transmission
- Attend Town Council meeting to announce exciting news of Newington Fire Department achieving ISO Class 2 Rating – only volunteer fire department in Connecticut and 1 of 2 in New England
- Meet with Chiefs to discuss announcement of ISO Class 2 and future plans for department pride

- Attend Command Staff meeting
- Attend Town Council meeting on department operating budget discussion
- Site plan review of Taco John's

Car 2 Fire Chiefs Activities March 2025

- Drone acceptance waiver signed and notarized
- Safety Captain interviews with Chief Trommer.
- Check on Class B uniform for Alex Kantako
- Wake visitation for Andrew Kobylarz
- Data inquiries for possible bail out equipment grant
- Grant submission to Anheuser- Bush for water
- Town Council meeting attendance for floor and budget review
- Attended State of the Town address 03-13-2025
- Attendance at Commissioners meeting.
- Attended CIP budget work session
- Meeting for onboarding need for new members.
- Equipment purchase documentation for bail out grant submission
- SAFER grant closeout documentation submitted
- Chiefs meeting for ISO results
- Review documents from Tim Wall on LOSP ideas
- Town Council meeting attendance for ISO announcement and floor bid waiver
- Wake visitation Pedro Machados mother-in-law
- Office time prepare several lists for Chief Tromme
- SCBA core training drill attendance at tower.
- Prepare DRAFT for pension enhancement for Chief Trommer's review.

Car 3 Fire Chiefs Activities March 2025

April 2025 Training Report

Progress History

- **Training Tower Updates**
 - Concrete footings and pad were installed in March.
 - Safety railing is being fabricated.
 - Delivery of prop is tentatively scheduled for May
 - Burn Room floor will be repaired in May
 - Front door concrete at base of door to be removed.
 - Plans for additional props are being developed.
- **ISO**
 - **The Only Class 2 Volunteer Department in Connecticut!**
- **Pre-Plans**
 - Training Division will be scheduling additional walk-throughs based on our ISO data.
 - A minimum of two pre-plans will be scheduled each month.
 - Reflected in the Non-Incident Training Report for March.
 - Pre-Plan walkthroughs for March included:
 - John Wallace Middle School – March 10 (Co2)
 - Emmanuel Christian Academy – March 10 (Co4)

- Elizabeth Green School – March10 (Co3)
- John Patterson School – March 10 (Co2)
- C&C Janitorial Supply – March 10 (Co4)
- Scheduled Pre-Plan walkthroughs for April include:
 - Martin Kellogg Middle School – April 24 (Co3)
 - Newington High School – April 24 (Co1)
 - EDrive Actuators – April 14 (Co4)
 - Millyard Apartments – April 23 (Co2)

Plans

- **Hartford Healthcare Center for Education, Simulation, and Innovation and the**

- **UCONN EMT Programs.**

- Multi-Agency Drill utilizing FD, PD, EMS and others.
- Telegram group established for communications.
- Drill is scheduled for April 12th @ 181 Patricia Genova Drive.
- NEMS will be participating
- Life Star will be landing, weather permitting.

Plans (Continued)

- **Railroad Drill**

- Meeting with Kevin Burns, State of Connecticut on April 15, 2025.
- Meeting with Newington Police on a railroad related drill
 - Multi-Agency Drill to include PD, EMS, Taskforce 51 and others.
 - Table-Top Drill is an option if we are unable to secure a siding or other location suitable for large scale drill.

Drill Schedule - March through June 2025

April		
Officer Training	Pre-Plan	04/08/2025
Multi-Company Drill (Day Drill)	Live Burn	04/13/2025
New Officer Candidate Training	Pre-Plan	04/16/2025
Multi-Company Drill	Live-Burn	04/21/2025
Multi-Company Drill	Live-Burn	04/28/2025
May		
Multi-Company Drill	Roof Prop & Truck Operations	05/12/2025
Officer Training	Pre-Plan – VA Hospital	05/13/2025
Multi-Company Drill (Day Drill)	Roof Prop & Truck Operations	05/18/2025
Multi-Company Drill	Roof Prop & Truck Operations	05/19/2025
New Officer Candidate Training	Incident Safety	05/21/2025
June		
Officer Training	Victim Removal	06/10/2025
Multi-Company Drill	Ladders & Victim Removal	06/16/2025
New Officer Candidate Training	SOP/SOG	06/18/2025

Multi-Company Drill (Day Drill)	Ladders & Victim Removal	06/22/2025
Multi-Company Drill	Ladders & Victim Removal	06/23/2025

Drills in July (Air Management/Search), August (Railroad Operations), September (RIT), October (Low Angle Rescue/Ropes), November (Extrication) and December (Sexual Harassment)

CT Fire Academy Classes - 2025

CT Fire Academy - Incident Safety Officer (ISO) Course – Hosted by Newington Fire Department

- Classroom Portion Completed
 - Chief Stegmaier and Captain Rosemond are now certified.

CT Fire Academy – Fire Officer I (FOI) Course – Kalasky Room

- April 19th through June 11th
 - 8 Firefighters from Newington attending

FIRE MARSHAL

Inspections by Inspector and Type

Time Period From 03/01/2025 to 03/31/2025

Newington Fire Department

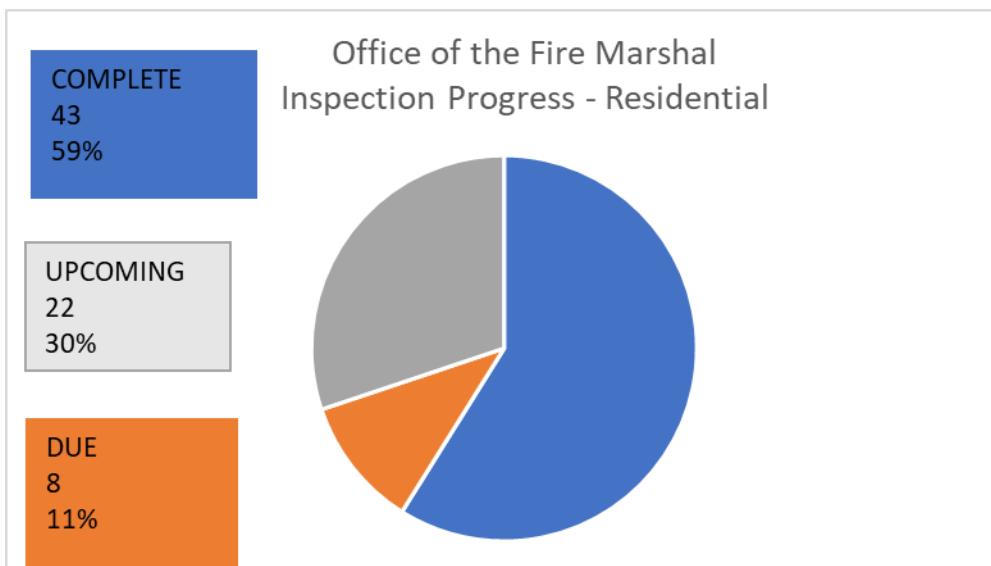
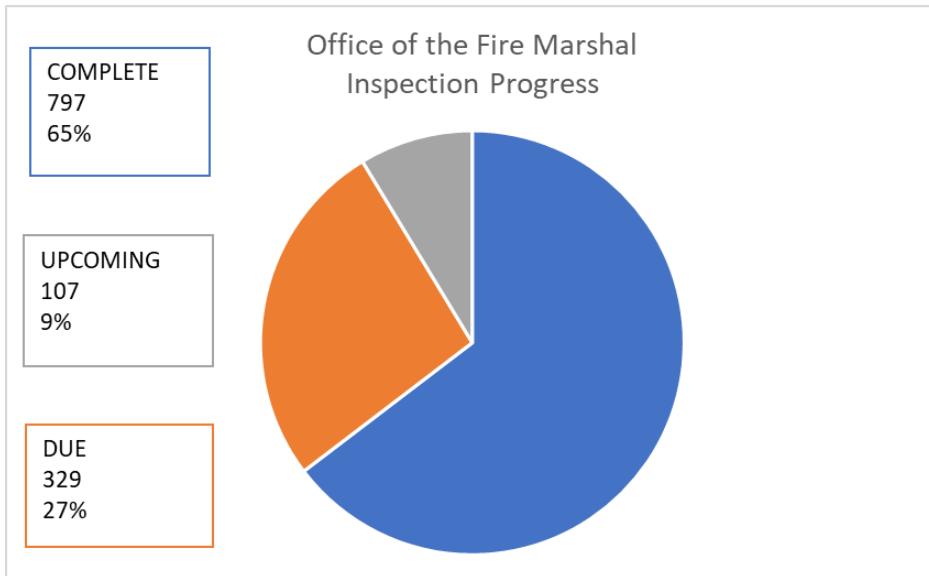
Inspection Types	2020	2116	1023	23999	0310	2010	2202	2113	Total Insp
	Carlson	Hofmann	Muir	Sokolows	Stegmaier	Sullivan	Zadrick	Zordan	
Acceptance Testing	0	0	0	0	0	0	0	1	1
Administrative Tasks	0	0	0	0	0	0	0	0	0
Blasting - Witness/Follow-	0	0	0	0	0	0	0	1	1
Building	0	0	0	0	0	0	0	0	0
Complaint/Referral	0	0	0	0	0	0	0	1	1
Complex - Landlord	0	0	0	0	0	0	0	0	0
Construction/Site Inspection	0	1	0	0	0	0	0	0	1
Consultation	0	2	0	0	0	0	2	2	6
Documentation/Annual	4	1	0	0	0	6	3	0	14
Existing - Assembly (A1/A2)	0	0	0	0	0	0	0	0	0
Existing - Assembly (A3)	0	0	0	0	0	1	0	0	1
Existing - Assembly (A4/A5)	0	0	0	0	0	0	0	0	0
Existing - Educational	0	0	0	0	0	0	0	0	0
Fire Drill - FMO On-site	0	3	0	0	0	0	0	1	4
Fire Investigation	0	0	0	0	0	0	0	0	0
FMO Callout - Code	0	1	0	0	0	1	0	0	2
Incident Response to	0	0	0	0	0	0	1	0	1
Inspection - Annual	1	5	0	0	0	0	3	0	9
Inspection - Certificate of	0	0	0	0	0	0	0	1	1
Inspection - Dwelling Unit	0	0	0	0	0	0	0	0	0
Inspection - Every 2 Years	0	0	0	0	0	0	0	1	1
Inspection - Every 3 years	6	0	0	12	0	24	3	0	45
Inspection for Liquor Permit	0	0	0	0	0	0	0	0	0
Knox Box Inspection	0	0	0	0	0	0	0	0	0
Notification to FMO	0	0	0	0	0	0	0	0	0
Occupant Load	0	0	0	0	0	0	0	0	0
Permit Application	0	0	0	0	0	0	0	1	1
Plan Review	0	1	0	0	0	0	0	10	11
Re-Inspection	0	4	0	3	0	0	0	4	11
Safe Homes Taskforce	0	1	0	0	0	0	0	1	2
Special Event	0	0	0	0	0	0	0	0	0
Special Inspection	0	0	0	0	0	0	0	1	1
Vacant Building	0	0	0	0	0	0	0	0	0
Total	11	19	0	15	0	32	12	25	114

Office Updates:

Training

- The National Fire Academy Training program that FM Zordan and FI Sokolowski were scheduled to attend was cancelled due to the Federal Audit of FEMA. FM Zordan has been rescheduled for July and FI Sokolowski for September.

Staffing/Inspections



Open Plans/Permits

- We have been working on cleaning up and closing permits for projects that have been completed. There are a few, less than 5, that show on our report due to them still being open via the Building Department. The Fire Marshal's Office has 88 open permits/projects as of March 10, 2025.
- Meadow Commons Site (3313-3333 Berlin Turnpike)
 - 100% Chiropractic
 - Club Pilates
 - Marketplace at Meadow Commons (Beso)
- Culver Street Apartments (69 Culver Street)
 - Started site work – construction/framing will not be allowed to begin until the water mains are tied into the existing high-pressure system and accepted by the MDC.
- The Spark (1 Myra Cohen)
 - The property has been purchased and construction/site work will begin shortly
- Dispensary (2661 Berlin Turnpike)
 - This project is almost complete – fire alarm and final inspections are still outstanding
- Walmart (3164 Berlin Turnpike)
 - They are nearly complete with Phase 1 of their renovation (rear of store) and will be starting on Phase 2 shortly
- Hartford Veterinary Office (2300 Berlin Turnpike)
 - Significant remodel of two areas within facility
- 196 Kitts Lane (Former Urgent Care)
 - Interior Renovation for Proposed Restaurant
- Planet Fitness (182 Kitts Lane)
 - Interior Renovation
- 136 Day Street
 - Commercial Solar – 490 Panels

Budget

- No update to report. Budget summary attached for review.

Events

- Please see the attached report for Call-outs and Investigations.

Inspection History				Date Range: From 03/01/2025 to 03/31/2025			
Newington Fire Department				Inspection Type: CALL, INVSTG, NOTIFY			
				Inspection All Status Types			
Insp#	Date	Type	Status	Address	Address Type	Name	# Vio Length
4038	03/11/2025	FMO Callout - Code Enforcement	Activity Complete	26 CHURCH ST	Assembly	VALLABHDHAM TEMPLE	0 0.00
4161	03/22/2025	Fire Investigation	Activity Complete	88 MAIN ST			0 0.00
4115	03/27/2025	FMO Callout - Code Enforcement	Activity Complete	375 WILLARD AVE STE 5	Business	FRESENIUS DIALYSIS	0 0.00
Total Inspections: 3						Total Length of Inspections: 0.00	

Special Projects

- Working with Town IT to finalize the Body Cameras as well as starting the website upgrade which was requested by the Town Manager's Office.

HIGHWAY DEPARTMENT

Administration

- Continued to meet with residents to discuss various issues and concerns
- Continued with ongoing Landfill post closure requirements
- Met with Engineering Department to discuss various projects and drainage concerns
- Met with Public Works group to discuss upcoming projects
- Attended DEEP Organics Recycling Webinar
- Attended DEEP quarterly Solid Waste Meeting
- Attended CIP review with Town Council
- Administered written exam for vacant Mason position
- Met with town staff to discuss emergency management plan
- Coordinated Crane and chain sling inspections to meet OSHA compliance
- Continued discussion with CONN OSHA regarding site inspection

Roadway Maintenance

- Continued with litter pickup/graffiti removal Town wide
- Highway operators continued with Transfer Station material processing
- Completed miscellaneous patching of various potholes
- Assisted contractor with installation of concrete stair case on Theodore Street
- Cleaned waterways at Francis and Greenlawn Avenues
- Assisted Police Department in relocation of Connex boxes
- Completed roadside trimming of branches/vegetation where needed
- Assisted Traffic Division with the removal of sign pole
- Began Town Wide Street sweeping
- Assisted the Town of Berlin with practical exam
- Staff attended working around power lines class
- Two (2) Equipment Operator I's attended T-2 Flagler Class
- Tree removal at Brace Road and Main Street
- Constructed pad on Challenge Coarse in preparation for tent installation
- Cleaned and repaired catch basins on Stafford Avenue and Sunnyside Road
- Began preparations of catch basin repairs for upcoming road milling/overlay program
- Continued pick up of damaged curbing due to snow plowing operations throughout Town
- Two (2) Equipment Operator I's completed CT DEEP Transfer Station/Landfill exam
- Two (2) after hour call in(s) for the month
- One (1) eviction scheduled for the month requiring storage

Fleet Maintenance

- Mechanics continued with preventive, snow seasonal services, scheduled maintenance and emergency repairs to all Town vehicles/equipment
- Police Mechanic continued upfitting of other patrol vehicles
- Began Fire Department spring services
- Street sweeper services completed
- Continued with Highway Department spring services
- One (1) after hour call in(s) for the month

Sanitation/Recycling/Transfer Station

- Scheduled 113 residential bulk items for collection for the month

- Scheduled 10 condominium bulk items for collection for the month
- Scheduled 20 condo/residential scrap metal items for collection for the month
- 7458 tons of cumulative Municipal Solid Waste were collected from July through March
- 1603 tons of cumulative recyclables were collected from July through March
- 136 mattresses/box springs were recycled for the month
- Three (3) television(s) were collected for the month
- Issued 48 permanent Transfer Station permits and 8 temporary permit for the month

HUMAN SERVICES

- Youth outing planned for 3/31 with current mentees in high school and one 8th grader who will be at NHS next year. The youth outing is at Monza Go-Kart at Foxwoods!
- Youth Leadership Coalition had a meeting and is trying to plan a pet supply drive at the schools to get supplies for the humane society. Also planned a day for them to learn QPR in April and also to have Mindset Fitness run a program in May and collaborate with Wethersfield's new Youth Coalition.
- SCORE programs have been great so far! Many students have enjoyed and are asking about summer

Youth Program Narrative:

- This month Kayla and I took mentees that we see to Monza Go-Karting at Foxwoods. This was a great trip and it was great to see how our mentees act in public while around peers. I was not shocked by this group being extremely mature and using manners when necessary. The biggest thing that I noticed, was the peer-to-peer mentoring that was happening.
- The trip consisted of all high schoolers, sophomore year and up. I decided to invite a student I work with in 8th grade since I felt that he is mature enough to hang. Two of the high schoolers were boys who really took this 8th grader under their wings. They were supportive, included him in conversations, and also gave advice when needed. I followed up after the trip with the 8th grader and he was extremely satisfied and glad he met two high schoolers!
- Along with that, there were two girls on the trip, a senior and a sophomore. The sophomore at one point said that she wasn't good at something and being hard on herself. The senior, said "don't talk like that!" and went on to explain a story about how she used to be hard on herself and learned that she can do anything she put her mind to. It was really powerful to see the senior become a mentor herself in this situation and I believe that a good friendship really formed by the end of the trip. It is amazing to see how some of these mentees did a 180 degree turn and now are starting to become a mentor themselves with their own peers! It was a great experience and made me realize that this is something that we should probably try and plan a few times a year!

Financial Casework Example:

- Client was a 34yo single man who resides with his minor son. Client's ex-girlfriend, and mother to his son, struggles with mental and behavioral health. He reported that the relationship was filled with toxicity and DV where she was the abuser. She has only been involved in their son's life in a limited capacity and only sees him occasionally on inconsistent basis. As such, she pays client Child support. Client has resided in this residence since childhood with his grandmother, and has raised his son there. Unfortunately, his grandmother passed away last year. Following probate, his uncle inherited the property and is now in the process of foreclosure. He advised client that he needed to be out of the home this month in order to avoid eviction. Client found an apartment which he can afford. Rent is \$1600/mo but he will take off \$200/mo if client handles all upkeep of lawn, snow removal etc (which is his main source of income at this point). He earns \$1300/mo in self-

employment doing above at minimum but typically he can earn up to \$2k when son is not sick and he has nothing stopping him from working. He receives \$520/mo at the moment from unemployment, and \$500/mo in child support, totaling hh income of \$2200/mo. In order to secure this apartment, he had to pay \$3200 (2 month's rent). Client had \$1000 to put towards this total but still needed \$2200 in order to move in. CW went through list of expenses which will total \$2265/mo. He also had an interview with NB public schools for potential maintenance & custodial position, for which he is awaiting response. He was motivated to keep son in this area due to his special needs and medical/behavioral providers being local. Upon meeting with Director, Carol Labrecque on this case, NHS assisted him with \$2200 via RM fund since client has potential for increasing his income, and he understands our assistance would be a one-time payment to bridge him to self-sufficiency. He was responsible for the remaining balance of \$1000.

- Client was a 49yo single female (never married) who resides with her two children (21 and 12). Client is a section 8 voucher recipient. Her current landlord advised her that he is not renewing her lease and she was given 30 days to move. If she was not out by the end of March, she would be served with a notice to quit. As such, client found an apartment located in New Britain. While her portion will only be \$312/mo, she had to pay 2 months of the market rent (\$1740 x 2= \$3480) security deposit in order to rent the apartment. She is able to afford the ongoing rent plus her household expenses as she receives \$969/mo in SSI for son's disability and \$160/mo in child support. She also is awaiting her employer to connect her with another home care client, which will increase her income further. However, she was unable to afford a security deposit. She applied for UniteCT and her application for a \$1500 grant was granted. The Larabee Fund approved \$1740 in assistance toward overall due. Newington Human Services paid \$1980 toward security deposit via Ruth Miller Fund.

March 2025 Statistics

Selected Programs	FY 25 Total This Month	FY 25 Total Last Month	FY 24-25 Cumulative Total YTD	FY 23-24 Cumulative Total YTD
Youth & Family Counseling cases Clinical presentations/# attendees	28 0	18 1/20	110 7/31	58 0
Youth & Family Service Hours	66.5	28.75	188.25	72.25
JRB cases : JRB hearings: JRB Service hours: New Cases	9 1 19.25 1	8 1 16.75 1	103 8 160.5 5	39 9 60.25
Positive Youth Development	119	61	721	904
Adult to Youth Mentoring: Cases sessions Service hours	7 6 14.75	9 9 14	35 37 469	

Community Service	1	1	5	11
# of hours completed	0	50	301	74
Challenge Course: Adult	0	0	47	0
youth(outside)	0	0	0	60
Social Casework Cases	84	77	1153	968
Under 55 =	18	24	116	261
Under 55 disabled =	9	7	77	116
Over 55 =	57	46	367	623
Social Casework Service Hours	120.75	114.25	942.85	1265
Food Bank Household visits	160	140	1636	1338
# bags of groceries distributed	1321	1119	11507	9921
Mobile truck	130	122	2032	3176
Special Needs	9	7	67	64

INFORMATION TECHNOLOGY

The Town's Information Technology team consists of Scott Sharlow, Chief Information Officer, Steven Pollock, Network Administrator/Project Leader, John Bolduc, Network Administrator/Project Leader, and Scott Hoagland, Network/Application Specialist.

During the course of the month of March, the Department of Information Technology and GIS participated, assisted, and/or were directly involved in the completion of 70 formal requests for service. In addition, the department worked on the following projects:

- Continued work on audio recording implementation for the Town radio system
- Windows SVR 2025 VM template created and tested
- New VM built for Building Management Server for PD HVAC project
- Badge printing solution for FD implemented with new laptop
- New computers deployed in Highway department
- Police interview room PC upgraded, tested, and installed
- Parks and Recreation Cashier PC upgraded and installed
- HP laptops reimaged with Windows 11
- 5 laptops imaged and deployed to PD academent cadets
- Deployed new laptop to Midstate Traffic office at PD
- Updated servers, controllers, and access points for Town wireless environment
- Deployed Audio/Video solution for remote meetings within PD
- Worked with vendor to resolve issue with transferring video in PD cruiser
- Provided website training to Town departments
- Continued migration of users to MS365 Azure cloud
- Worked with vendor to deploy Assessor CAMA update

- Researched new credit card machines for Park and Recreation Office
- Troubleshoot and resolved issues with analog phones lines at FD Company 4
- Update website pages for Parks and Grounds, Police, and Town Clerk
- Worked with Human Services to review, edit, and create forms on the website
- Continued testing Town implementation of MS365 with email migration
- Continued maintenance of Town GIS datasets and applications
- Continued review of emergency communications infrastructure and backup analog lines

LIBRARY

- The Friends of the Library are getting ready for their spring book sale that will be held on May 2, 3 & 4 at the Newington Senior and Disabled Center. Donations are coming in and are sorted and boxed almost daily by the many dedicated volunteers. They will be holding a special donation day on Saturday, April 12 in the library parking lot prior to the book sale.
- The library hosted a Friday night concert on March 7 with musician Dan Ringrose as part of the George G. Hanel Fine Arts Series. People enjoyed an evening of Celtic music and funny stories with many in the audience singing along to every song that was played. This concert was made possible by a bequest from George G. Hanel.
- Bestselling children's author Lauren Tarshis, of the series I Survived... visited all four elementary schools' 3rd and 4th graders to talk about her books and how she became an author. She struggled with reading growing up and never thought she would be an author. Her message was "You can't get good at something without being bad at it first." The kids loved her. Ms. Tarshis also donated 10 of her books to each school. This program was part of the John and Adella Silvia Young People's Literary Series, a bequest given to the library in honor of John and Adella Sliva to bring well-known children's authors to speak the students in Newington.
- The Library Board of Trustees are actively planning for the 2025 Newington 5K Challenge Road Race that will be held on Sunday, May 18th. This is the 28th year of the race and is an important fundraiser for the library board. 4-time Boston & NYC Marathon winner and former Newington resident Bill Rodgers will be running the race again this year with his brother Charlie. We are thrilled he will be joining us to support this library event.
- The 3 winter reading programs "Let's Glow @ the Library ended at the beginning of March. These programs are low key events compared to the summer reading programs but those who participated had a good time. 143 children and teens registered and enjoyed the glow-in-the-dark themed program. 451 adults participated in the adult winter reading program, reading 2,236 books. There were many positive comments from people of all ages who participated in these reading programs.
- The library's 2025-2026 budget was presented to the Town Council on Saturday, May 15 along with several other town departments. In addition, to the salary increases that were per the union contract, the library was asking for a 5% increase for circulating library materials and a slight increase in data services that totaled less than \$10,000.
- The Children's department staff offered 48 programs to 1,762 children and their caregivers. Archived views of previous online programs for the month of March were 156. Class visits to the library continued with K – 2 students from Ruth Chaffee and Elizabeth Green Elementary Schools. The women from the GFWC held a *Teddy Bear Clinic* and performed minor surgery on gently used, much loved stuffed animals that had minor wounds. Kids in grades 2 – 5 learned how to make DIY Squishmallows using only paper and tape. Highlights of other programs include *Baby Soft Play* for babies ages 6 – 24 months, *PJ Music*, for kids ages 2 - 4 who played instruments, sang songs, danced and wound down with a bedtime story, *Art Exploration* for kids ages 2 – 5 who played, engaged in art activities and listened to a story and a special *Getting Ready for Kindergarten Grab & Go kit* for parents and soon-to-be kindergarteners to do together. Outreach to daycares and preschools and regular storytimes rounded out the month.

- In March, 4 programs were offered to 134 teens. Archived views of previous online programs for the month were 25. Teens had a *Super Mario Party*, a night of Mario-themed games and activities to celebrate *Mario Day*. Teens also learned how to make baskets by using a basket form and weaving different colored yarn.
- Adult were offered 28 programs attended by 322 adults. Archived views of previous online programs for the month of March were 1,149. The library had a very well-attended program about volunteering in Newington. Multiple town organizations and departments were represented including Newington Senior & Disabled Center, CT Humane Society, Newington Volunteer Fire Department, Friends of the Library, NCTV and more. This month's *Library Speakers Consortium Virtual Author Talks* featured *Power of Reset and How to Change What's Not Working with Author Dan Heath*, *How Women's Liberation Transformed America: In Conversation with Clara Bingham*, and *Dreams We Chase: An Author Talk with Novelist Jennifer Weiner*. Highlights of other programs included *Brown Bag it With a Movie* where the film *Conclave* was shown, *Page Turners*, an evening book discussion that talked about the novel *Sea of the Salt* by Ruta Sepetys and *Brown Bag It with a Book Discussion* that featured book was *Orphan Train* by Christina Baker Kline. *Grab & Go* coloring pages and puzzle packets and *Spice It to Go* completed the month. March spice was Bourbon Barrel Smoked Salt with a recipe for Bourbon Barrel Smoked Salt triple chocolate cookies. Total circulation was 24,636. Circulation of digital materials was 4,435. Total number of people that entered the building 10,216. 24 curbside service transactions were processed. Staff processed and pulled 2,260 holds on shelf to be processed for curbside pickups and interlibrary loans. Staff answered 3,289 reference questions during the month. Meeting room and study room space were used 305 times. Head of Community Services Michelle Royer and Business Manager Karolyn McLain notarized 36 documents for patrons. Volunteers and staff delivered 168 items to our homebound patrons. Staff offered technology help 176 times to patrons. Online resources that were popular this month included *Value Line*, *Consumer Reports*, *PebbleGo Social Studies* and *Health* databases and the *PebbleGo Next Science* databases.
- In technology news, Digital Services Librarian Michelle Patnode had a *Learning LinkedIn* program to teach patrons how row use LinkedIn. She also 4 *Tech Help @ Lucy*, one-on-one tech help sessions. The library now has several types of high tech and low-tech assistive technology that can be used in the library to give patrons a better user experience. This includes iPad Air with a larger screen and accessible features, a C-Pen, a hand-held lighted magnifier and a large key keyboard. These items were made possible from a grant from the Hartford Foundation for Public Giving Newington Community Fund.
- In personnel news, Julia Mazur who was hired for the Librarian I position in Collection Management/Community Services began her new position on March 17. Julia jumped right into her new role helping Head of Community Services Michelle Royer with outreach to the senior living facilities in town and working with her on book sale related matters. She also began working with Head of Collection Management Dorothy Russell to work with library volunteers and to begin learning how to place books orders for the library. Her former part-time position in the Children's Department was posted in March.
- In facilities news, the redesign of the reference office was completed in March. The new furniture arrived on March 20 and staff moved in soon after that. Everyone in this office now has their own work space and computer. Thanks to the Faculties department and IT for their assistance in this project. Business Manager Karolyn McLain has done a great job overseeing all the work that had to be done. The mold/mild remediation work was done in March as well. The top shelves along that back wall where part of the biography collection is housed can no longer be used to allow for better air flow in this area. Staff is now working on shifting the non-fiction collection to make more room for the biographies that need to be reshelfed. The heating and cooling have been uneven requiring Town facilities to adjust as needed.

PARKS AND RECREATION

RECREATION DIVISION:

- The Department hosted a Men's Volleyball Tournament on Saturday, March 22nd, at the Mortensen Community Center. The event was a success, and we anticipate increased interest from organizations looking to utilize our facilities in the future.
- The Men's Basketball League concluded on Wednesday, March 26th, with Thomas House Painting emerging as the champions.
- The Department has scheduled 20 concerts for the upcoming summer season; 15 concerts at Mill Pond Park and 5 Sunday concerts at the Municipal Parking Lot. The ARPA funding that was used for economic development in the Municipal Parking Lot no longer exists to fund the concerts.
- Spring swim lessons kicked off on March 10th at the Newington High School Pool. Classes are held on Monday and Wednesday evenings from 5:30 – 7:00 p.m. We're excited to report that over 60 participants are enrolled in the spring session.
- The hiring process for summer 2025 lifeguards is now underway. Interviews are currently being conducted for positions including Pool Director, Head Guard, and Lifeguard. In an effort to recruit additional staff, we're planning to offer a lifeguard certification course this April. Of our 41 guards from last season, 35 are returning - resulting in an 85% retention rate. We've also received 11 new applications, so far, and are feeling very optimistic heading into the summer season!
- The Creative Playtime Preschool Program is actively enrolling for the 2024 - 2025 school year. Our monthly Open Houses continue to attract new families interested in touring our preschool classroom. As a result, we've received six new student registrations, with those students scheduled to begin on April 1st. Open Houses will continue throughout the spring and summer to support ongoing enrollment.
- Planning is in progress for Summer Sunshine, our nine-week camp program designed for preschool-aged children. We're currently hiring staff and organizing special events and themed weeks in preparation for a fun-filled summer!
- Preparations are in full swing for the Water Lantern Festival on Saturday, May 3rd and the June special events at Mill Pond Park: Thursday, June 12th will feature Newington Goes Country, followed by Food Truck Friday on June 13th. Currently, we have secured 21 food vendors for Newington Goes Country and 18 for Food Truck Friday.
- Preparations have begun for the 2025 Summer Program Guide. Recreation Supervisors are contacting program instructors to finalize details in the guide. This program guide will be 32 pages long.

PARKS, GROUNDS & CEMETERIES DIVISION:

- Parks & Grounds staff has entered into our spring preparation mode in many different areas.
- Following typical winterization practices, all plumbing in Park buildings has been reconnected.
- Tree work has continued in various locations in an attempt to get caught up before spring maintenance is in full gear.
- Staff have gone through the picnic table inventory making repairs, as needed, and removing any tables that have deteriorated.
- Three staff members have been out this month on medical leave.
- Parks & Grounds hosted an Electrical Hazard and Protection Training session with other town departments that was well received by all in attendance.
- With one particularly warm stretch in the second week of the month, staff made a huge push to get into spring preparation of ballfields including edging, adding infield material, grooming, etc. Fields are in excellent condition as of this writing.

- Annual clean up in West Meadow and Center Cemeteries took place after March 15th. A work crew went around to various schools and government buildings to repair snow plow damage from the winter.
- Field set up for painting was completed and as of this writing all fields have been installed.
- All batting cage nets have been hung and netting behind Legends Field that protects Willard Avenue was reinstalled.
- New lifeguard chairs were installed at Mill Pond and Churchill Pools.
- The staff applied for a cemetery monument maintenance grant.

Cemeteries: 4 Singles, 1 Double, 1 Ash, 7 sales

Overtime: 16 hours, \$800

TREE WARDEN

- Parks and Grounds staff removed three failing trees at Mill Pond Falls.
- Parks and Grounds staff removed two hazardous trees on Frederick Street.
- Parks and Grounds staff removed a failing tree at 32 Vivian Road.
- Parks and Grounds staff picked up sticks and branches at parks.
- B&M Tree Service removed two hazardous pine trees at Center Cemetery.
- B&M Tree Service removed a diseased tree at 16 Kitts Lane.
- B&M Tree Service pruned two trees, at 53 Ridgeway Street and 120 Partridge Drive, for low line clearance.

PLANNING AND ZONING

TOWN PLAN AND ZONING COMMISSION –

MEETING SCHEDULED ON 3/12/25:

Cancelled

MEETING SCHEDULED ON 3/26/25:

Applications Continued

- TPZ-25-1: Site Plan approval and Special Permit (sec: 3.19.5) for a drive-through restaurant at 56 Costello Road in the PD (Planned Development) Zone. Applicant/Contact: Sami Abunasra, Owner: Zynn, LLC
- TPZ-25-4 Zoning Regulation Text Amendment To Add Sec. 6.9 Alternative Energy Accessory Structures (AES). Applicant: Newington TPZ, Contact: Paul Dickson.

Petitions Received For Scheduling

- Petition TPZ-25-3: Special Permit (Sec 3.15.3) for a restaurant at 196 Kitts Lane (AKA 196-206 Kitts Lane) in the B-BT (Business Berlin Turnpike) Zone. Applicant/Contact: Patrick Chan, Owner: 172 Kitts LLC

Petition TPZ-25-5: Zoning Regulation Text Amendment to Section 6.1 Street Parking and Loading Regulations, add Sec. 6.1.1L Electric Vehicle Parking Requirements, and Amend Section 9.2 Definitions to add a definition for Electric Vehicle Charging Station. Applicant: Newington TPZ, Contact: Paul Dickson.

CONSERVATION COMMISSION –

MEETING SCHEDULED FOR 2/18/25:

Application Continued

- Application IW-25-2: To construct a 40-unit residential project and associated infrastructure within the URA (Upland Review Area) at 220 Kitts Lane, 226 Kitts Lane, 226 Kitts Lane Rear and 244 Kitts Lane. Applicant/Contact: Patrick Snow, Owner: Kitts Lane Apartments, LLC.

ZONING BOARD OF APPEALS –

MEETING SCHEDULED FOR 3/6/25:

- *Cancelled due to no applications being filed.*

OPEN SPACE COMMITTEE –

NO MEETING HELD IN MARCH.

ECONOMIC DEVELOPMENT COMMISSION –

- MEETING HELD ON MARCH 05.

AFFORDABLE HOUSING MONITORING AGENCY –

- NO MEETING HELD IN FEBRUARY

ZONING OFFICER ACTIVITIES:

- Issued **39** Zoning Permits for various projects in town.
- **0** Certificates of Zoning Compliance
- Received 99 questions and/or complaints (via emails, phone calls, Civic Plus, in-person etc.) about zoning regulations, blight and zoning complaints, and property information.
- Performed 10 inspections for zoning complaints and 23 for blight complaints. The following items were issued and/or closed;
- 1 Zoning Notices of Violation
- Closed 4 Zoning cases
- 7 Blight Notice of Violation
- Closed 6 Blight cases
- Issued 1 Blight Citation
- Attended the Town Center Master Plan charette on Saturday March 8th.
- Attended the Connecticut Land Use Law seminar on Saturday March 22nd.

- Removed 79 illegal signs from the Town and/or State R/W
- Spoke with realtors/potential developers, owners, and/or potential tenants for the following properties. Typically, we discussed allowable uses and the permitting process for their potential projects.
 - 128 Audubon Ave
 - 2154 Berlin Turnpike
 - 3050 Berlin Turnpike
 - 50 Fenn Rd
 - 1170 Main St
 - 1594 Main St
 - 719-729 New Britain Ave
 - 711 North Mountain Rd
 - 115 Pane Rd
 - 1056 Willard Ave

POLICE

Patrol Calls for March are as follows:

Abandoned MV 0	Fire Task Force Activation 2	MV Complaint 39
Administrative 0	Fire Training 0	MV Evading 10
Alarm Commercial Burg Alarm 53	Fire Trouble Alarm 0	MV Fire 0
Alarm Hold Up Alarm 6	Fire Veh Maintenance 0	MV Fatal 0
Alarm Residential Burg Alarm 16	Fire Vehicle Fire 0	MV Injury 13
ALTERED MENTAL STATUS 0	Fire Veh Fire Near Stru 0	MV Property Only 63
Animal Complaint 13	Fire Water Problem 0	Neighbor 13
Arson/Fire Invest 0	Fireworks 0	No Pol Actual Call Type 163
Assault 5	Follow Up 36	Noise 16
Assault in Progress 0	Found Property 7	Non Collect Person 0
Assist Motorist 9	Gun 0	Notification 1
Assist Notification 0	Harassment 4	Open Door/Window 2
Assist Other Agency 34	Hazard 21	Other Archive 0
Bad Check Insufficient Funds 0	Hazmat 0	Parking Violation 14
Blighted Property 0	Hold Up Alarm 0	PD ASSIST FIRE DEPT 42
Bomb Threat 0	HOPE PROJECT 0	PD Vehicle Maintenance 0
Breach of Peace/Disorderly 8	IDENTITY THEFT 5	Personal Relief 0
Burglar Alarm 1	Illegal Dumping 2	Pistol Permit 28
Burglary 1	Impersonating Police 0	Prisoner Care 13
Car Seat 3	Indecent Exposure 0	Private Duty 0
Check Welfare 67	Intoxicated 5	Property Found 0
Check Welfare 911 40	Juvenile Complaint 19	Property Lost 1
Check Welfare Other 0	K9 Assist 2	Prostitution 0
Clear Lot 4	K9 Narcotics 3	Recovered Stolen MV 0

Construction 0	K9 Track 0	Rescue Call 0
Court Detail 19	Kidnapping 0	Residential Lockout 5
CREST CALL OUT 1	Landlord/Tenant Dispute 2	Risk Protection Order 5
Criminal Mischief 4	Larceny 65	Robbery 1
CSO 0	Larceny from MV 11	Roll Call 0
Customer Dispute 16	Lift Assist Only 7	Serve Subpoena 0
Dog Complaint 35	Liquor 0	Serve Warrant 49
Domestic 32	Local Traffic Authority 0	Sexual Assault 3
Door Check 0	Location Check 89	Shots Fired 0
Drug 12	Location General 0	Specific Detail 88
DUI 5	Location School 0	State Pistol Permit – Tempo 0
EDP 13	Lockout Building 1	Stolen MV 6
Escort/Transport 8	Lockout MV 0	Sudden Death 2
Escort/Funeral 0	Lost Property 8	Suicide 0
Escort Other 0	LTA 0	Suicide Attempt 1
ESCORT RETRIEVAL 2	Medical Alarm 9	Suspicious MV Unoccupied 29
Escort Tax 0	Medical Cardiac 0	Suspicious Report 137
Fingerprint 0	Medical Complaint 280	TEST 0
Fire Alarm Commercial Bldg 4	Medical Diabetic 0	Threatening 2
Fire Alarm Residential 1	Medical Fall 6	Tobacco 0
Fire CO Detector no sympt 0	Medical Other 0	Tow 15
Fire CO Detector with sympt 0	MEDICAL OVERDOSE 0	Town Ordinance Violation 1
Fire Extrication 0	Medical Respiratory 0	Traffic Stop 368
Fire Hazmat 2	Medical Stand By 0	Traffic Stop Attempt 13
Fire Mutual Aid Request 1	Medical Trauma 0	Traffic Survey 0
Fire Other 4	Medical Unresponsive 0	Training 0
Fire Rescue 0	MIDSTATE ACCIDENT 2	Trespass 8
Fire Special Detail 0	Missing 8	Unknown 0
Fire Stand By 0	MV Abandoned 0	Water problem 0
Fire Structure Fire 1	MV Assist 17	

Total: 2,181

In March, the Detective Division Report:

The Detective Division submitted 127 case management sheets and typed 83 reports during the month of March, 2025. The case load consisted of the following:

- Asset Forfeiture: 2
- Assist Other Agency: 1
- Crime Scene Processing: 5
- Discovery Request: 18
- Evidence Processing: 2
- Firearms Compliance: 2

- PD Assist: 13
- Property Disposal: 55
- Risk Protection Order: 2
- Robbery: 1
- Search & Arrest Warrants Served: 9
- Specific Detail: 1
- Task Force Assist: 11

The Newington Police Department served 35 warrants this month; 31 by Patrol and 4 by the Detective Division. During the month of March, 2025, Detective Pagan began working with the DEA- Hartford Regional Office and received his credentials. Detective Pagan was the co-affiant on a narcotics related search and seizure warrant at a location in Newington during the month of March, 2025. The search warrant yielded \$29,430.00 in US Currency and approximately 366.5 grams of suspected cocaine. One arrest was made as a result of the investigation.

On March 4th, following an investigation into the illegal sale of marijuana at J&J Tobacco, a search and seizure warrant was executed at the establishment. The Detective Division was assisted by the Department of Consumer Protection at the time of the warrant service. One arrest was made at that time. Based on the amount of THC edibles, marijuana flower, and THC concentrate/vapes that were seized, it was determined that approximately 31.2 lbs. of THC were seized along with \$1,890.00 cash.

Members of the Newington Police Department Detective Division assisted the FBI- Northern Connecticut Gang Task Force with a drug investigation that had a connection to Newington. On March 11th, 2025, multiple search warrants were executed simultaneously in Newington and Hartford as part of the investigation. The CREST Regional Tactical Team assisted with the Newington search warrant service. As a result of the investigative efforts between Hartford and Newington, two Newington residents were arrested, 220 grams of cocaine were seized, along with 10 firearms, \$116,000.00 cash and a 2018 Ram pickup truck. Also, Sergeant Rodriguez transitioned to a full-time status with the FBI Northern Connecticut Gangs Task Force during the month of March, 2025.

The Department continues to fulfill its commitment to the Greater Hartford Regional Auto Theft Task Force in Hartford once per week using the State-awarded Auto Theft and Violence (ATV) grant funds to pay for the overtime. Detective Gore was promoted to the rank of Sergeant effective on March 30th, 2025, and Lieutenant Aivano participated in the task force operation days on March 27th and March 31st. Year-to-date, the Greater Hartford Regional Auto Theft Task Force has recovered 44 stolen motor vehicles, made 42 arrest of occupied stolen motor vehicles, and 5 firearm arrests.

On March 18th, 2025 the Detective Division was assigned to investigate a home invasion/robbery on West Hartford Road. The suspects forced their way into the victim's home, zip tied him, and stole money from within the home. The case is being investigated by Detective LaChance with the assistance of several other law enforcement agencies.

Property Report March 2025:

<u>Category</u>	<u># of Counts</u>	<u>Property Value (\$)</u>
Burned	1	\$ 0
Counterfeited/Forged	3	\$ 3,104
Damaged/Destroyed	9	\$ 8,656
Recovered	35	\$ 96,940

Seized	28	\$ 12
Stolen	79	\$ 162,235
Evidence	184	\$ 32,986
Found	11	\$ 504
Impounded	1	\$ 0
Lost	6	\$ 3,355
Informational	9	\$ 5,009
Abandoned	0	\$ 0
Vehicle Inventory	0	\$ 0
Vehicle Inventory	0	\$ 0
Total	366	\$ 312,801

In March, the Patrol Division report:

- On 03/14/2025 at approximately 2041 hours, an officer traveling northbound on the Berlin Turnpike observed a gray BMW bearing CT Reg BC72133. A DMV search of said registration showed it belonged to a 2008 BMW 335i color gray that is suspended due to insurance compliance registered to Elijah Mackiewicz (DOB 11/13/1996). The officer activated his overhead lights and sirens and attempted to stop the BMW. The operator of the vehicle failed to use his turn signal when switching to the right-hand lane and then traveled at a high rate of speed, exceeding speeds over 60 MPH in a high traffic area and, engaging the officer in pursuit. The officer terminated his attempt to stop the vehicle in accordance with NPD and state policy. The officer was able to develop probable cause through follow up investigation that the operator of the vehicle was Mackiewicz. An arrest warrant was approved and Mackiewicz was later arrested and charged with C.G.S 14-215 Operation while Registration is Suspended, 14-244 Improper Signaling, 14-232 Improper Passing, 14-218a Traveling Unreasonably Fast, and 14-223 Engaging Officers in Pursuit.
- On 03/19/2025 at approximately 2131 hours an officer observed a tan Audi with extremely dark tints bearing BJ81093, which had engaged officers in pursuit approximately 20 minutes prior in the drive thru at Chick-Fill-A. The Audi was also the subject of several other traffic attempts in previous days in which the operator engaged officers in pursuit. An officer strategically positioned his vehicle in front of the exit to the drive-through with stop sticks in an attempt to block the Audi from leaving while other officers attempted to make contact with the operator of the Audi. The operator became aware of the officer's presence and drove onto the grass median and accelerate towards a Newington Police Officer. Officers gave commands to the driver to stop, and the operator continued driving towards an officer, striking the officer's left leg, resulting in a knee injury. An ongoing investigation has revealed suspect information and the investigation is ongoing with an arrest anticipated.
- On 3/28/2025 at approximately 2213 hours, officers were dispatched to Burlington located at 3491 Berlin Turnpike for a larceny complaint. Loss Prevention Officers informed Newington Officers that a black male wearing dark clothing was actively attempting to leave the store without paying. Officers made contact with the male in front of Burlington and he was positively identified by his CT ID card as Kevin Mazon (DOB: 8/29/1961). The investigation revealed that he held an active PRAWN warrant. A search incident to arrest revealed contraband and merchandise was located on his person and belongings. Multiple items with Burlington price tags were located inside of Kevin's bags and shopping cart he was pushing. Inside Kevin's jacket, officers located drug paraphernalia and eighteen multi colored capsules containing a white powdery residue identified as crack cocaine.

Mazon was charged with C.G.S 53a-125b Larceny in the 6th Degree, 21a-267(a) Possession of Drug Paraphernalia, 53a-173 Failure to Appear in the Second Degree.

Overall Statistics

- Over the month of March Newington Officers responded to 2,181 calls for service making 106 criminal arrests and 382 traffic stops.

In March, the Support Services report:

- The Support Services Division continues to play a large role in the operations of the Police Department in the areas of recruitment, hiring, training, accreditation, records, communications, public information, and community engagement.
- Sergeant LaChance continues to assist with accreditation, body worn cameras, and video requests.
- Lieutenant Amalfi continues to work towards the Police Department achieving Tier 3 Accreditation
- Lieutenant Amalfi reviewed approximately 20 entry level Police Officer applications. Oral boards for 8 of those applications have been scheduled for a date in April.
- Lieutenant Amalfi completed Accreditation Manager training through Daigle Learning Center.
- Lieutenant Amalfi met with representatives from an opioid awareness and training nonprofit company. The information provided was put on the Newington Police Department webpage by Sergeant LaChance.
- Chief Perry and Lieutenant Amalfi attended a Board of Firearms Determination hearing.
- A New London Police Officer came for a ride a long who is interested in transferring.
- Chief Perry, Lieutenant Amalfi, Sergeant LaChance met with town administrators regarding relocating the radio tower.
- The command staff met with the Fire Marshall to discuss the Town of Newington's emergency plan book.
- The Support Service Division readied the Newington Police Department for electronic paperwork submission to court. At this time, court is not ready for the Police Department to submit electronic paperwork.
- Chief Perry, Lieutenant Amalfi, Sergeant Lachance have continued meetings in regards to the roofing and HVAC project.
- Lieutenant Amalfi received quotes to carpet the report writing room.
- A student from the Central Connecticut University continued an internship at the Newington Police Department. This student has passed the entry level officer exam and physical agility exam. He is scheduled to take the oral board next month.
- Community Services has continued to engage with the community through the use of Facebook, Instagram, and Atlas One.
- Sergeant LaChance is actively involved several days a week in coordination with the radio project
- Sergeant LaChance is the project manager for the entire town. Sergeant LaChance estimates he spends over 20 hours per week on this project.
- Sergeant LaChance is actively involved several days a week in coordination with implementing the License Plate Reader System.
- Officer Casasanta and K-9 Ray continue to supplement patrol.

- Officer Morelli was sworn in as our newest Police Officer. Officer Morelli, Doherty, and Flores-Torres started the New Britain Police Academy. Officer Zajac and Officer Casasanta attended the first two weeks of the academy as cadre.
- Sergeant D'Esposito continues to assure that every sworn member meets the standards for yearly training requirements.
- In the month of March, the Police Department had 63 body camera video requests from court. There were 8 Freedom of Information body worn camera video request from civilians. Freedom of Information requests take an exorbitant amount of time to fulfill due to the mandatory redaction process. Sergeant LaChance is tasked with fulfilling these requests. There are currently 32 requests pending dating back to June of 2024.
- Master Police Officer Buggee who is our School Resource Officer attended four sessions of the Juvenile Review Board and one session of the Youth Adult Council.
- Animal Control Officer Sawallich impounded five dogs, one cat, and investigated 47 complaints.

Police Department Overtime Report March 2025

OT February	\$	112,655	2 pay periods (1 holiday)
OT March	\$	102,448	2 pay periods
	\$	10,207	decrease over February

- Applications continued to be received and testing continues for Police Officer vacancies. March finishes with 3 officer positions vacant. Four recruits are in the New Britain Police Academy, with one graduating in April and will go into the FTO program.
- Administrative overtime of \$0.
- Patrol overtime of \$58,378, a decrease of \$12,070 from the previous month. Overtime included 2 pay periods with one holiday pay (\$13,000), the filling of shifts for time off (vacation, sick, earned time, and FMLA) and for vacancies requiring overtime to fill them. Overtime was created for holding over to complete cases/reports and casework which included; domestics, motor vehicle accidents, surveillance, medical calls, Larceny calls, Narcotics investigation and arrests, special details, serve warrants, subpoenas, burglary, traffic stops, CREST call outs, Mid State Accident Reconstruction call outs, court appearances, Fire assists, prisoner detail, and other related duties.
- Detective Division overtime of \$7,612, a decrease of \$1,713 from the previous month. Overtime included \$3,800 for Holiday pay, drug investigations, sudden death, Taste of Ramadan event, burglary investigation, search warrants, and crime scene investigation
- Traffic Division overtime of \$424, an increase of \$212 for stop sign drop offs
- Communications overtime of \$6,426 a decrease of \$3,281 from the previous month. Overtime included the filling of shifts for time off (vacation, sick, earned time) and costs for 1 holiday (\$3,200). Overtime for scheduled vacancies 0000hr to 0400hr on the midnight shift on Thursday, Friday and Saturday has been drastically reduced now that the 9th dispatcher is off training and filling these vacancies. The dispatcher overtime is showing the signs of the savings by hiring the 9th dispatcher.
- Educational overtime of \$24,921, an increase of \$4,679 from the previous month. Overtime included the coverage of shifts for officers attending the following training or classes, Recert, Collect Recert, K9 training, Basic Crash investigation, Crest Negotiator, Arrest and Control class, Prisoner restraints and vehicle extrication, domestic violence, redacting records and releasing in CT, Midstate, and CREST training.

- Support Services overtime of \$4,377 an increase of \$1,915 from the previous month. Overtime included Holiday pay (\$1,500), the radio project, Juvenile Review Board mtg, St Patrick's Day Honor Guard, Taste of Ramadan, Special Olympics, and coverage at Town Council meeting
- Animal Control overtime of \$310, an increase of \$51 from the previous month. Overtime included late calls. Overtime costs are split with Wethersfield as well as the salary.

SENIOR AND DISABLED CENTER

- The Center was open daily from 8:30am – 4:30pm and was busy with daily activities and special March programs including: a series of discussions on What Everyone Should Know to Afford to Age Well, Coffee & Conversations with the Town Manager and Deputy Assessor, a paint and dip class, St. Patrick's Day Bingo, a discussion on Six Remarkable Achievements by Woman That Changed the World, and a balance and strength class, among many others.
- Staff planned for a member input/feedback session, to be held on April 2.
- Staff and Commissioners continued planning for the nutrition program fundraiser dinner/dance: Spring into Action for Senior Nutrition, to take place on Friday, April 25 at the Portuguese Club in Newington. Tickets went on sale on March 10.
- The Director met with the Town Manager and grant writer on March 19 to review options for nutrition grant funding
- The volunteer gift shop sales were \$805 from 2/15/25 – 3/7/25. Coffee shop sales were \$686 for the month.
- ARPA-funded projects in-progress or completed in March include the purchase of high-quality air purifiers to be used throughout the Center, and purchase of portable exercise equipment that will eventually be used in the new exercise equipment loaning closet program, scheduled to begin in late Spring.
- The Trip Committee is planning for 2025 trips. So far, there are trips planned to: A St. Patrick's Day Celebration at Aqua Turf, an Elvis tribute show at Villa Louisa, Waitress the musical at the Majestic Theater, and a Summer Breeze trip to Amarante's Sea Cliff in New Haven.
- We continue to offer weekly telephone-based programs such as Boggle, mediation, and bingo. When possible, we provide speaker programs and lectures in a hybrid format via Zoom. The weekly robocalls to members with updates about the Center, the community, and other important information remain popular.
- The in-person congregate lunch program operates Monday – Friday. A crew of 4-5 volunteers serve hot lunches to an average of 30-50 members daily.
- In March, Meals on Wheels volunteers delivered a hot, balanced meal to an average of 62 clients Monday through Friday. Recipients are eligible to receive weekend meals if requested. Volunteers deliver an average of 1,200 meals per month. There are currently 23 Meals on Wheels drivers who volunteer weekly or on-call. Meals are provided along four routes, with an average of 13 deliveries per route each day.
- Dial A Ride Driver Paula Quattromani retired on February 12. The position was posted to the AFSCME union with no applicants, and to the public with 60 applicants. The hiring process is ongoing. Driver practical exams were held on March
- During the month of March, the DAR drivers (with subs as necessary) completed 638 trips for 2,632 miles and 259.5 hours.
- The Director met with the Commission on Aging and Disability on March 5. Topics of discussion included the CRT/nutrition program shortage, center operations, fundraising and programming.
- The Director attended the North Central Area Agency on Aging Annual Meeting on March 27.

TOWN CLERK

- There were 62 transfers during March for a total of \$19,962,490.00 in sales. State conveyance tax collected was \$147,678.68; Town conveyance tax collected was \$49,226.23.
- There were seven (7) residential sales over \$400,000. There was one commercial sale: 83 Main Street, from Newington Woodbridge LLC to Woodbridge Heights LLC for \$10,363,090.00.
- There were 319 documents filed on the land records during March including: 106 mortgages, 72 releases, 17 probate certificates & 13 liens. 104 of these documents were electronically recorded bringing in revenue of \$10,555.00.
- Staff certified and issued 182 vital records (birth, marriage & death certificates). Fifteen burial and 8 cremation permits were issued. Eight marriage licenses were issued.
- Twelve Notary Public commissions, three Liquor permits and eleven Trade Name certificates were catalogued.
- During March the Town Clerk's staff issued 23 land fill permits for the Highway Department.
- Annually, in conformance with §7-14 of the Connecticut General Statutes, a Land Record Auditor must carefully examine the land record indexes noting, in writing, any corrections or omissions. This list is given to an authorized staff member whose task is to correct each error or omission. When all the corrections for the preceding year have been completed, this list is then certified and sent to the State Library, this task was completed.
- The Town Clerk's office held a Public Shredding event on March 22, 2025, during which 3 tons of waste paper was removed from the trash stream. The Town held their records shredding event on March 24, 2025, and disposed of twenty-two 95-gallons bins of town records which were approved by the State Library.
- Town Clerk swore-in one (1) Police Officer Recruit on March 10 2025.

<u>DATA SUMMARY March 2025</u>				
	<u>March-24</u>	<u>March-25</u>	<u>FY23/24 to Date</u>	<u>FY24/25 to Date</u>
Land Record Documents	278	319	3,186	3,095
Dog Licenses Sold	18	24	750	876
Game Licenses Sold	80	93	214	243
Vital Statistics				
Marriages	7	9	137	175
Death Certificates	33	25	282	307
Birth Certificates	22	19	196	181
Total General Fund Revenue	\$ 44,950.95	\$ 66,333.98	\$ 504,524.68	\$ 602,704.98
Town Document Preservation	\$ 913.00	\$ 1,070.00	\$ 10,214.00	\$ 10,247.00
State Document Preservation	\$ 1,848.00	\$ 2,120.00	\$ 20,160.00	\$ 19,112.00
State Treasurer (\$36 fee)	\$ 7,956.00	\$ 9,360.00	\$ 88,704.00	\$ 81,684.00
State Treasurer (\$127 fee)	\$ 2,794.00	\$ 1,651.00	\$ 31,115.00	\$ 31,623.00
State Treasurer (\$110 fee)	\$ 2,530.00	\$ 3,080.00	\$ 29,810.00	\$ 34,100.00
LoCIP	\$ 663.00	\$ 780.00	\$ 7,392.00	\$ 6,807.00
State Game Licenses	\$ 163.00	\$ 385.00	\$ 935.00	\$ 1,099.00
State Dog Licenses	\$ 198.00	\$ 172.00	\$ 5,706.00	\$ 5,921.50

Dog Licenses Surcharge	\$ 56.00	\$ 56.00	\$ 1,828.00	\$ 2,118.00
Marriage Surcharge	\$ 204.00	\$ 272.00	\$ 2,346.00	\$ 3,060.00
GRAND TOTAL	\$ 62,275.95	\$ 85,279.98	\$ 702,734.68	\$ 798,476.48

TOWN ENGINEER

Permits:

- Reviewed 8 contractor license applications (bond/insurance/agreement)
- Reviewed and approved permits: 37
 - Excavation: 34
 - Driveways: 3
- Reviewed utility clearance notifications (routine & emergency): 54

Meetings:

Represented the Town/Department at:

- CRCOG transportation committee monthly meeting
- TON economic development meeting (engineering, planning, building, fire marshal, assessor)
- Town Council Meeting(s), as requested
- Conservation Commission monthly meeting
- TON CIP/budget, Planning and Zoning meeting(s), as requested
- Eversource/CL&P planning/construction meeting(s), as requested
- MDC planning/construction meeting(s), as requested
- CNG planning/construction meeting(s), as requested
- DOT planning/coordination meeting(s), as requested
- Project meeting(s) with residents, businesses, developers and engineers/architects, and other Town departments as requested
- Storm Resilience Public Information meeting held in New Britain and run by CIRCA (a UConn institute). We have been active with this collaboration with CRCOG and our neighbors.

Site Plan Review and project Monitoring: Reviewed plans and calculations for conformance with the Town of Newington Planning & Zoning Commission and monitor project progress.

Reviewed site plans and projects that are still ongoing:

- 712 Cedar Street – Punch list and developer bond work remaining.
- 3333 Berlin Turnpike – As Built inspection complete, final in spring for punch list items
- 77-93 Pane Road – As Built inspection complete, developer to post a bond, final in spring for punch list items
- 227 Pane Road – As Built inspection complete, final in spring for punch list items
- 35-67-69 Culver Street –Project in early-stage construction, permit for first building in process
- Rock Hole Lane subdivision – Project progressed to gas and electric utilities, MDC water and sewer main work complete.
- 101 Cedarwood – under construction
- 680 N. Mountain Road – Site plan review, project pending application to TPZ.
- 60 Prospect Street – Site plan review, drainage approved, project idle.
- 2176-2180 Berlin Turnpike – Site plan review, project idle.
- 1170 Main Street – Building for sale, project status un known.
- Peckham Farm Drive subdivision - Plot plan review as needed
- 161 Carr Ave – under construction, site monitoring

- 200 Church Street – under construction
- 67 Pane Road – Punch list items outstanding, review in spring.
- 250 Cedarwood – subdivision review, on hold by owner.
- Kitts Lane – Before Conservation Commission – public hearing in progress. Application voluntarily withdrawn and new application submitted to allow the Public Hearing process to continue as plans are revised per commission discussions.
- 280 Hartford Ave. – approved by CC, moved to TPZ.

Public Works: Assessed, investigated and inspected infrastructure (roads, parking lots, bridges, curb, sidewalks, traffic signals, street lights, dams, drainage, stonewalls) throughout town.

Engineering:

- Assisted public (residents, developers, contractors, realtors, title searchers, etc.) with Town engineering data (GIS, maps, etc.), ordinances, engineering procedures, building/property addresses, etc.
- Assisted public (residence and businesses) with drainage/flooding concerns and inspected portions of drainage system.
- Coordinated with Hartford and West Hartford in follow up to annual CTDEEP and NRCS inspection of portions of Piper/Mill Brook (South Branch Park River Flood Control System).
- Coordinated with MDC/CNG/ Eversource (CL&P) regarding utility projects in Newington
- Coordinated with CDOT regarding state projects in Newington
- Coordinated with MDC regarding sewage service, water service, CWP, and road restoration
- Research and provide engineering data to defend TON against lawsuits, as needed
- Public Works: Camp Avenue – PIM's held, added to mill and overlay 2025.
- Parks Garage boundary and limited topographic survey field work complete for Facilities feasibility study.
- Transfer station boundary and limited topographic survey field work begun for DEEP leaf composting permit.
- Facilities – Survey of old firehouse #3 at 2 Chapman Street, pending weather.

Town Projects - Construction:

- Public Works (LOTCIP 2018): Complete Street Project - Robbins Avenue and Maple Hill Avenue, now in close out phase, minor additional work expected.
- Public Works: Annual sidewalk replacement program
- Public Works: Annual mill and overlay program
- Public Works: Annual sidewalk grinding program
- Walsh/Main St: Back flow valves on Town Storm system installed, now monitoring.
- Carr Ave. drainage maintenance – completed, site monitoring
- Town Hall parking lot lighting project/EVCS conduit installation complete, new lights installed, EV Stations expected late April.
- Mill Pond Bridge installed, minor items remaining, grant close out in progress.
- Alumni Road right in right out island constructed, gate removed. Some remedial work required in spring with favorable weather.

Town Projects – Design:

- Public Works: Gilbert/Fisk Drive – Storm drainage evaluation, MDC clearing trees, evaluating their end of this issue.
- Public Works: Brookside Avenue – Storm drainage evaluation
- Public Works: drainage improvements: Pheasant Run – Ridgeway intersection improvement
- Public Works: Garfield Street 2018 Community Connectivity Project – preliminary design
- Public Works: Garfield Street EVCS grant Project – construction in September 2024.

- Public Works: Garfield Street Town Hall parking area reconstruction project – preliminary design
- Public Works: Garfield Street mill and overlay. Items 4-7 will be bid as one project spring 2025.
- Public Works: 1936-1940 Main Street – Sidewalk Improvement plan – design
- Planning (CT Urban Funding Grant): Elm Hill Business District Streetscape – New Britain Ave – conceptual design, public input.
- Planning: North End Business District Streetscape – Hartford-Stoddard Ave – Concept plans complete, moving toward 90% design, survey for final design in progress
- Public Works: drainage improvements: Parker Street neighborhood, determine scope of work.
- Parks: ADA accessible route for new playground at Candlewyck Park, survey complete, site design and plans complete.
- Cedarwood storm drainage – failed piping, priority. Plans complete, project funding TBD.
- Culver/Cobblestone drainage - failed piping, priority. Plans complete, project funding TBD.
- Public Works: LOTCIP 2020/2024 Complete Street Project - Maple Hill and Alumni Road, rescoped, updated costs, PD complete, revised application to CRCOG December
- Public Works: Basswood sidewalks

Town Projects – Planning:

- Town Manager: Future Transportation Center – Conceptual Plan
- Public Works: Styles Avenue (plan and profile) – design
- Police Department: assess Dowd Avenue (No Thru Truck)
- Parks (Clem Lemire – Memorial Field) – survey and drainage improvement
- Public Works/BOE: 490 Church Street to 534 Church Street Sidewalk Gap
- Planner: Main Street, Stoddard Avenue, Hartford Avenue-Streetscape North–Parking lot layouts
- Flooding mitigation Ct. Ave at Brentwood.
- Flooding mitigation Timber Lane/Badger Field.
- Flooding mitigation North Main Street/Brookside area.
- Senior Center – Proposed replacement of the sanitary sewer lateral, result of failure of existing in January, repairs made, camera inspection pending.
- Public Works: 1537-1551 Willard Avenue – Sidewalk improvements

Town Projects – Future:

- Public Works: Rockhole Brook drainage improvements
- Public Works: Anna Reynolds Brook drainage and culvert improvements
- Public Works: Francis Street Culvert Improvements.
- Public Works: Veterans Monument in Newington Center Green.
- Public Works: 1136-1142-1150 Schoolhouse Brook drainage and culvert improvements
- Public Works: Main Street culvert to Mill Pond drainage and culvert improvements
- Public Works: Timber Lane drainage and culvert improvements
- Public Works: Ct. Ave. detention pond improvements

Town Project - other:

- 14 Hawley Street: Acquire excess DOT ROW for residential use. Unlikely to move forward at this time.

Town Grant Applications:

- Public Works: Main Street 2020 Community Connectivity Project
- Public Works (LOTCIP 2020): Complete Street Project - Maple Hill Avenue and Alumni Corridor Improvements

- Town of Berlin+Newington (LOTCIP 2022): Complete Street Project – Rowley Street & Episcopal Road Corridor Improvements
- Public Works (supplemental LOTCIP 2023): Complete Street Project – Garfield Street Corridor Improvements or Robbins Avenue sidewalk (and culvert extension) or Francis Street culvert or Fenn road Complete Street)
- Public Works (LOTCIP 2024): Complete Street Project – Garfield Street Corridor Improvements or Robbins Avenue sidewalk (and culvert extension) or Francis Street culvert or Fenn road Complete Street)
- Public Works: CTDEEP VW Settlement – EV charging stations grant (\$70k)
- Public Works: Eversource Rebate – EV charging stations (\$20k)
- NCRS Watershed Program – Preliminary Investigation Feasibility Report phase
- SS4A with CRCOG
- Locip for flooding projects thru CT. OPM
- STEAP Grant application for Mill Pond Dam Pedestrian Bridge
- WRDA 24 application for regional flooding associated with the Mill Brook/Piper Brook and Webster Brook watersheds.
- RAISE grant via CRCOG with Wethersfield and Berlin, funding in limbo.
- CDS grant – Candlewyck playground, Holly Drive area, funding not approved.

Town project: Managed consultant projects:

- Public Works: inspect bridges under 20 feet long (arch/box/pipe) culvert (GM2)
- Public Works: Kelsey Street & Christian Lane traffic signal improvements (VHB)
- Engineering: Updating sidewalk specification (WMC)