

NEWINGTON HOUSING AUTHORITY

MEETING MINUTES

November 7, 2018

2018 DEC -4 AM 9:45

Roll Call and Call to Order

Present: Melinda Harvey, Susan Robins, Constance Ayers, Gary Guyette, Robert Counihan,

Absent: Ken Langille

Meeting called to order at 5:42 by Robert Counihan


Town Clerk**Public Comment-**

None

Approval of Minutes

Gary Guyette made a motion to accept the minutes of October 3, 2018 meeting. Constance Ayers seconded. Motion passed unanimously.

Financial Statements

Both the Operating Statement and bank balances were reviewed and accepted.

There was a motion made by Sue Robins to add the Snow Removal contract approval to Old Business. This was seconded by Gary Guyette.

Signing of Checks

Robert signed checks.

Correspondence

None

Executive Director's Report

Construction update

-The new ED office has been dry walled and painted. Slowly coming together.

-The are working simultaneously on kitchens, windows, boilers, siding and railings at New Meadow. Biggest challenge is that the ADA unit #4 is a complete gut and change. Need to give home health care aid access to a bathroom during renovations. Melinda will let them use unit #1's bathroom (vacant until 12/1) until the new tenant moves in. BRD aware renovation must be completed by then.

-Keleher ADA units have kitchen cabinets and bathrooms done.

-The waitlist closed as of October 31. Nice mix of minorities, elderly and disabled. They will be drawn by lottery, not the old point system.

-Tenant Issues. Same issues ongoing with three tenants (one tenant with two others) at New Meadow. Melinda will be sending another letter. Also issues with a tenant unhappy with new kitchen cabinets. Board members have been made aware.

-Melinda attended a Fair Housing Proposed Regulations training in Waterbury.

-Reminder that the annual Thanksgiving eve bake sale will take place from 9-1 on Wednesday before Thanksgiving at the Sr. Center.

-The annual Holiday party will take place again this year at the Newington Fire House headquarters on December 19. Please drop in.

Gary Guyette made a motion and Sue Robins seconded to allow Melinda up to \$5000.00 for the Holiday party expenditures.

Old Business

-Snow Removal Contract. Motion made by Sue Robins, seconded by Constance Ayers that in light of the minimal increase by our snow removal contractor from last season to this season, to accept the new contract with the \$200.00 overall increase.

Motion passed.

-Gary has still not been re-appointed by the town to serve on the board.

New Business

Sue Robins motioned and Constance Ayers seconded. Meeting adjourned at 6:3pm

Next meeting scheduled for December 5, 2018 will be at 5:30 at Keleher Park

Respectfully submitted,

Melinda Harvey

Robert Counihan, Chair, Susan Robins, Gary Guyette
Ken Langille, Constance Ayers
Melinda Harvey, Executive Director