NEWINGTON TOWN COUNCIL
SPECIAL MEETING MINUTES
Conference Room L-101 – Town Hall
131 Cedar Street
September 17, 2019, 6:30 P.M.

I. ROLL CALL
   A. Mayor Zartarian called the meeting to order at 6:30 P.M.

   Councilor Anest
   Councilor Arace
   Councilor Budrejko
   Councilor DelBuono
   Councilor Marocchini
   Councilor Manke
   Councilor Miner
   Councilor Serra
   Mayor Zartarian

   Staff Attendees:
   Tanya D. Lane, Town Manager
   Chris Schroeder, Fire Chief/Marshal
   James E. Krupienski, Town Clerk

II. PUBLIC PARTICIPATION – ON AGENDA (In Person)
   (3 MINUTE TIME LIMIT PER SPEAKER ON AGENDA ITEMS ONLY)
   • None

III. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION
   • None

IV. EXECUTIVE SESSION
   A. PERSONNEL ISSUE §1-200(6)(A): Town Manager’s Evaluation
      (Executive Session to take place in Conference Room L-100)
      • Councilor Anest moved the following:
        • That the Newington Town Council, in accordance with CGS §1-200(6)(A) hereby
          moves to go into Executive Session in Conference Room L-100, and invites the
          Town Council members and the Mayor to discuss a Personnel issue: Town
          Manager’s Evaluation.
        • Seconded by Councilor Serra.
• Motion carried unanimously 9-0
• Executive Session began at 6:32 P.M.
• Executive Session ended at 7:02 P.M.

V. CONSIDERATION OF OLD BUSINESS (Action May Be Taken)

A. Town Manager’s Evaluation

• Councilor Anest moved the following:

  That reflective of the Town Manager’s performance from July 1, 2018 to June 30, 2019, the Town Council; hereby authorizes a salary increase of 2.00 % on the current salary of Tanya D. Lane, Town Manager, for the fiscal year beginning July 1, 2019. This increase shall be retroactive to July 1, 2019.

• Seconded by Councilor Marocchini

• Roll Call Vote

  Councilor Anest - Yes  
  Councilor Arace - Yes  
  Councilor Budrejko - No  
  Councilor DelBuono – No  
  Councilor Manke - Abstained  
  Councilor Marocchini - Yes  
  Councilor Miner - Yes  
  Councilor Serra - Yes  
  Mayor Zartarian – Yes

• Motion carried by Roll Call vote 6-2-1 Councilors Budrejko & DelBuono opposed; Councilor Manke abstained

B. TPZ Referral §8-24 CGS, Municipal Improvements

1. Town Hall & Community Center Project-Revised Property Line

• Mayor Zartarian reviewed the discussion which took place at the previous meeting regarding comments by the Fire Marshal regarding access to the site by emergency vehicles based on a width reduction to Mazzoccoli Way.

• Chief Schroeder indicated that the issue was not based on road width, but that the roadway is proposed as a dead-end. The current layout had access for fire apparatus exiting from Mazzoccoli into the Town Hall parking lot. The Fire Code requires egress if the roadway is in excess of 150’, provisions are required for the fire apparatus to turn around.

• Tom Arcari reviewed the discussion at the Town Hall Renovations Committee to resolve the issue. Discussion took place regarding an emergency egress corridor on to Cedar Street, utilizing bollards or an emergency gate system. The proposal would not reopen the access from Cedar Street to the Library/Town Hall site for thru traffic. Presented a draft sketch of proposed layout. Proposed access way would need review by the Town Plan & Zoning Commission.

• Councilor DelBuono questioned if the Town would require DOT approval to allow for access onto the roadway.
• Mr. Arcari indicated that he would discuss the issue with the Town Planner and Town Engineer. The existing curb-cut is still in place, may require notification to DOT for life/safety access.
• Councilor DelBuono questioned who would handle notification to the State.
• Mr. Arcari indicated that they would handle that notification process with the State on behalf of the Town.
• Councilor DelBuono requested a report back to the Town Hall Renovation Committee on the status.
• Councilor Budrejko spoke to previous comments made at the Town Hall Renovations Committee regarding the costs associated with the proposed system and their aesthetics.
• Mr. Arcari indicated that the system could utilize removal bollards to reduce costs. Other styles could resemble steel fencing with stone or brick piers.
• Councilor Budrejko questions if the Library property would be impacted by the site egress. Mr. Arcari indicated there would be no impact to their site.
• Councilor Budrejko suggested that the Library be contacted regarding the proposed site egress and improvements.
• Mr. Arcari indicated that he would present the information to them.
• Councilor Manke questioned what metal bollards would look like.
• Mr. Arcari indicated that they were a metal pole that could be decorative in numerous styles. They would be locked onto the roadway and would require special keys to unlock and remove the bollards for egress. Maintenance tends to be more intensive over time.
• Councilor DelBuono questioned possible costs for the gate, or bollards.
• Mr. Arcari indicated that the retractable gate would likely be the lowest cost and the bollards would be around the same cost. Retractable roadway gates would be the biggest cost, but are very difficult to maintain in good working order. Additional costs for the roadway extension.
• Chief Schroeder suggested utilizing the gate system versus the bollards due to freezing conditions during the winter that may prevent the removal of the bollards from the roadway.
• Councilor DelBuono moved the following:
  • That the Newington Town Council hereby directs and authorizes the Town Manager to submit to the Town Plan and Zoning Commission for its report in accordance with Section 8-24 of the Connecticut General Statutes, for the Town Hall & Community Center Project-Revised Property Line.
  • Seconded by Councilor Marocchini
  • Motion carried unanimously. 9-0

C. Historic Documents Preservation Grant FY 2020

• Councilor Anest moved the following:
  • That Tanya D. Lane, Town Manager, is authorized to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for the Historic Documents Preservation Grant for Fiscal Year 2020.
  • Seconded by Councilor Serra.
• Motion carried unanimously 9-0

VI. PUBLIC PARTICIPATION – ON AGENDA (In Person)
(3 MINUTE TIME LIMIT PER SPEAKER ON AGENDA ITEMS ONLY)

VII. REMARKS BY COUNCILORS

VIII. ADJOURNMENT

• Councilor Marocchini, seconded by Councilor DelBuono moved a motion to adjourn. Motion carried 9-0.

• Meeting adjourned at 7:22 P.M.

Respectfully submitted,

James E, Krupienski
Acting Recording Secretary