

**MEETING DATE:**  
**MEETING PLACE:**

Monday, August 18, 2025  
Town Hall Room 201A

**SUBJECT TO APPROVAL**

Town Council  
Facilities Naming Subcommittee  
Special Meeting

*John O. Radda*  
Town Clerk

2025 AUG 20 PM 1:56

RECEIVED FOR RECORD  
IN NEWINGTON, CT

I. Pledge of Allegiance

There being no flag in the conference room, the Subcommittee agreed via motion by Councilor Manke, second by Councilor Plourd, to waive the Pledge of Allegiance.

II. Call to Order – Subcommittee Chair, Kim Radda, called the Special Meeting to order at 5:07 p.m.

Roll Call –

Members present: Chair Councilor Radda, Councilor Manke, Councilor Plourde

III. Public Participation on Agenda Items  
None

IV. Review Naming Policy

The Committee reviewed the current policy from 2007. They specifically made the following comments on revisions to consider going forward:

- Clarify naming versus dedication of items
- Define types of naming: Naming, Dedications, Memorials, Renaming
- Define what “features” are in more detail
- Set parameters for what constitutes contributions to the town, eg.:
  - Graduate of Newington public schools
  - Member of armed services
  - Significant contribution of time vs. financial sponsorship (and indicating whether financial contribution can be the sole basis to determine significant contribution to the town).
- Review / reconsider clause regarding corporate sponsorships
- Add clause setting standard for signage to be affixed to town buildings, land, streets, or other features; and to determine standard for funding said signage

- V. Other Business Pertinent to the Committee  
Chairwoman Radda asked to reopen the discussion on the renaming the 28 Garfield Street building. She suggested amending the approved recommendation to instead include just the Town Seal and the address, 28 Garfield Street on the building.

**MOVED** by Councilor Plourd and seconded by Councilor Radda to amend the motion of July 28, 2025 to recommend the renaming of 28 Garfield Street to the "Town Hall Annex" instead to uphold the recommendation to affix the Town Seal on the outside of the building and recommend that the naming of the building be tabled until a future date.

**VOTE:** Approved by two votes in favor and one abstention by Councilor Manke.

- VI. Public Participation on Agenda Items  
None.

- VII. Adjournment.

There being no objection the Subcommittee adjourned at 5:59 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lauren Rhines".

Lauren Rhines  
Assistant Town Manager