I. CALL TO ORDER
   • Councilor Serra called the meeting to order at 5:35 PM
II. ROLL CALL
   • Councilor Arace (By Phone)
   • Councilor Manke
   • Councilor Serra
   • BOE Member Michael Branda (By Phone)
   • James E. Krupienski, Recording Secretary
III. PUBLIC PARTICIPATION
   • None
IV. DISCUSSION/PROPOSED SOCIAL MEDIA LANGUAGE
   a. Review of Draft Social Media Guideline Language
      • Commission reviewed suggested changes to the proposed language supplied by Town Attorney, Ben Ancona.
   b. Action to Refer Draft Social Media Guidelines to the Town Council
      • Councilor Serra, seconded by Councilor Manke moved a motion to refer the Draft Social Media Guidelines to the Town Council. Motion carried unanimously.
V. APPROVAL OF MINUTES
   a. May 16, 2018 Special Meeting Minutes
      • Councilor Manke, seconded by Councilor Arace moved a motion to approve the May 16, 2018 Special Meeting Minutes as supplied. Motion carried 3-0-1 BOE Member Branda abstained.
VI. SCHEDULING OF FUTURE MEETING
   • No action taken.
VII. PUBLIC PARTICIPATION
   • Pam Madrazo, 31 Steeplechase Drive:
      o Questioned if policy has been in effect. Commission indicated the policy is a draft that has been in development for over a year.
   • Matthew Plourde, 258 Audubon Avenue:
Questioned if the Town Council needs to approve the guidelines or does the committee have the authority to adopt. Commission indicated that the proposed guidelines would be supplied to the Town Council for review at a Special Meeting that will take place on August 15, 2018. If approved they would be incorporated into the Boards, Committees & Commission Booklet for all appointed and elected officials.

- Questioned if the guidelines, if adopted by the Town Council, would be in effect from adoption date or retroactive. Commission indicated that they would only address issues that come up going forward.

VIII. ADJOURNMENT

- Councilor Serra, seconded by BOE Member Branda moved a motion to adjourn. Motion carried unanimously.
- Meeting adjourned at 5:44 P.M.

Respectfully submitted,

[Signature]

James E. Krupienski
Recording Secretary