

RECEIVED FOR RECORD  
IN NEWINGTON, CT

**MEETING DATE:**  
**MEETING PLACE:**

2025 JUL 31 AM 10:15

Monday, July 28, 2025  
Town Hall Room 201A

  
Town Clerk

**SUBJECT TO APPROVAL**

Town Council  
Facilities Naming Subcommittee  
Special Meeting

I. Pledge of Allegiance

There being no flag in the conference room, the Subcommittee agreed via motion by Councilor Manke, second by Councilor Plourd, to waive the Pledge of Allegiance.

II. Call to Order – Subcommittee Chair, Kim Radda, called the Special Meeting to order at 4:03 p.m.

Roll Call –

Members present: Chair Councilor Radda, Councilor Manke, Councilor Plourde

III. Public Participation on Agenda Items  
None

IV. Possible recommendations to the Town Council for action on Facility Naming Requests:

**a. Portion of town roadway / Francis "Rip" Callahan**

The subcommittee reviewed additional data regarding Mr. Callahan's services to the Town; and reviewed that the roadway in question is a Town road and not a state road.

**MOVED:** by Councilor Plourd and seconded by Councilor Radda to approve recommending to the Newington Town Council the naming of the portion of Robbins Ave between Rte. 173 and Rte. 176 in memory of, "Fire Commissioner Francis "Rip" Callahan".

**VOTE:** motion was approved with two votes in favor and one nay vote from Councilor Manke.

**b. 28 Garfield Street Building**

The subcommittee reviewed the conversation at the Town Council meeting on July 22<sup>nd</sup> and the thoughts that led to the tabling of this item by the Town Council. Councilor Plourd recommended that installing the Town seal only at this point would be appropriate. Councilor Manke stated that he thought the building should be called the Town Hall Annex. The subcommittee had a very thoughtful conversation about the myriad ways this building could be assigned. The subcommittee agreed that the building must have the Town Seal installed on the two corners of the building; also that this conversation should be presented back to the Town Council for their further review.

**MOVED:** by Councilor Plourd and seconded by Councilor Manke to approve recommending to the Newington Town Council that the Town Seal be affixed to the 28 Garfield Street building; regardless of any other name assigned to the building.

**VOTE:** motion was approved unanimously.

**MOVED:** by Councilor Manke and seconded by Councilor Radda to approve recommending to the Newington Town Council that the 28 Garfield Street building be named the “Town Hall Annex”.

**VOTE:** motion was approved with two votes in favor and one nay vote from Councilor Plourd.

**c. Any other naming requests**

None

**V. Review Naming Policy**

The Committee reviewed that there was a need to revise and refine an official naming policy and process and therefore that without this review a moratorium on future naming recommendations was appropriate.

**MOVED:** by Councilor Plourd and seconded by Councilor Manke to approve the Facilities Naming Committee establish a moratorium on review of future requests for a period not to exceed sixth months.

**VOTE:** motion was approved unanimously.

**VI. Other Business Pertinent to the Committee**

The committee agreed to meet again on August 11, 2025 at 4:00 p.m.

**VII. Public Participation on Agenda Items**

None.

VIII. Adjournment.

There being no objection the Subcommittee adjourned at 5:23 p.m.

Respectfully submitted,

*Auren Rhines*  
*Assistant Town Manager*