

TOWN OF NEWINGTON  
STANDING INSURANCE COMMITTEE  
AGENT OF RECORD INTERVIEW SUBCOMMITTEE

May 7, 2018

Town Hall – Lower Level – Conference Room L-100

SPECIAL MEETING MINUTES

RECEIVED FOR RECORD  
IN NEWINGTON, CT

2018 MAY -8 PM 12: 16

  
Town Clerk

- I. Call to Order – Chairperson Diana Serra called the meeting to order at 7:01 PM.
- II. Roll Call – Members present: Diana Serra, Chairperson; Beth DelBuono, Sharon Braverman, Clarke Castelle, and John Slusarski. Others present: Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Administrative Matters – Mr. Baron reviewed the interview schedule and the format. Both firms would start with a presentation about their firm, followed by questions from the Committee and the firm’s responses. Committee members agreed by consensus that Mr. Baron would ask the prepared questions of each respondent.
- V. Agent of Record Interviews
  - a. H.D. Segur Insurance – Nancy Cosgrove, Mark Petrone and David Harris.
  - b. USI Insurance Services – William Guerrera and Rachel Merritt
- VI. Any Other Business Pertinent to the Subcommittee - None
- VII. Public Participation - None
- VIII. Response to Public Participation - None
- IX. Adjournment – the subcommittee meeting adjourned at 9:20 PM.

Respectfully submitted,

*Jeff Baron*

Jeff Baron  
Director of Administrative Services