

NEWINGTON HOUSING AUTHORITY

Special Conference call MEETING MINUTES
May 6, 2020

Robert C. Counihan
Town Clerk

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IN NEWINGTON, CT
2020 JUN -4 PM 3:57

Roll Call and Call to Order

Present: Constance Ayers, Sue Robins, Melinda Harvey, Robert Counihan,

Absent: Gary Guyette

Meeting called to order at 4:39pm by Robert Counihan

Public Comment:

None

Approval of Minutes:

Sue Robins made a motion, Connie seconded, and motion was accepted to approve the minutes of the March meeting.

Financial Statements:

Both the operating statement and the bank balances were reviewed and accepted.

Melinda noted Gwen needs to enter the budget so we have something to compare our current vs. budget. No word from CHFA on our budget so we are going with what was submitted.

Melinda noted we are waiting on acceptance of the credit card application through Webster Bank

Signing of Checks

Bob will sign checks on Thursday.

Correspondence

Melinda reported that there are daily emails (sometimes in duplicate) circulated by HUD, CHFA, DOH and CONN Nahro regarding varies COVID-19 issues.

Executive Director's Report

-We are still doing weekly cleaning/disinfecting of the Community Rooms as well as asking for masks to be worn in the laundry rooms and Community Rooms.

-Mary continues to work from home. If Governor starts to lift sanctions on May 20, Melinda will ask her to come back into the office.

-No tenants have tested positive for COVID-19. One tenant had exposure to a positive health care worker so we were monitoring that.

-Melinda is undergoing the annual Workman's Comp online audit.

-A daughter of one of our past residents has offered free masks to our residents who may need one. Mary is coordinating.

-There is a slow down in RAP recertifications due to J. D'Amelia staff working only a few days a week.

-All apartment inspections for RAP and alarm inspections have been put on hold until June.

Old Business:

Board Vacancy: still no word from the Republican committee on a replacement for Ken, or any new appointments.

New Business:

None

Motion by Connie to adjourn, seconded by Sue. Meeting adjourned at 5:08pm

Next meeting scheduled June 3, 2020, at Keleher Park

Respectfully submitted,

Melinda Harvey
Melinda Harvey



Robert Counihan, Chair, Susan Robins, Gary Guyette
Constance Ayers
Melinda Harvey, Executive Director