NEWINGTON HOUSING AUTHORITY
MEETING MINUTES
April 3, 2019

Roll Call and Call to Order
Present: Robert Counihan, Gary Guyette, Constance Ayers, Sue Robins
Absent: Meeting called to order at 5:30pm by Robert Counihan

Public Comment:
No Public Comment

Approval of Minutes:
Connie made a motion. Gary seconded and motion was accepted to approve the minutes of the March meeting.

Financial Statements:
Both the operating statement and the bank balances were reviewed and accepted.
Permanent Rental Assistance was discussed. We are negotiating the 37 additional Permanent and some additional Temporary RAP effective May 1, 2019
Robert signed checks.

Correspondence
Letter from ATC to do additional RADON end of project inspections.

Executive Director’s Report
Construction update
Keleher
-Jim’s office is also now complete.
-ADA units are almost ready to move residents back into them
-bathrooms are almost complete everywhere
New Meadow
-Boiler Pump issue should now be put to bed. Check valves and pumps working well and quieter.
-The fire system is up and running. We have combined the two buildings so we are back to one main panel, one monitoring contract and one maintenance contract.
-All units that were scheduled have their flooring completed.
Cedar Village
-Flooring in the stairwells is still ongoing due to vendor mis-ordering of materials.
-Tenant Issues
Two residents were served Kappa Notices for continuing to disturb their neighbors and Melinda anticipates she will have Grievance hearings with them.
One resident was served a Kappa Notice due to smoking in his apartment.
-A resident suggested the implementation of a “Suggestion Box”. We will announce in the Bits n Pieces.
-Maintenance will use door hangers when they go into apartments when the resident is not home so the resident knows that he has been there.

Old Business:
Gary still has not been reappointed by the Town Council.

New Business:
Motion by Sue Robins to adjourn, seconded by Gary Guyette. Meeting adjourned at 6:28pm
Next meeting scheduled for May 1 at 5:30 at Keleher Park

Respectfully submitted,

Melinda Harvey

Robert Counihan, Chair, Susan Robins, Gary Guyette
Ken Langille, Constance Ayers
Melinda Harvey, Executive Director