

TOWN OF NEWINGTON  
EMPLOYEE INSURANCE AND PENSION BENEFITS COMMITTEE 2018 APR 10 PM 1:35  
Town Hall – Conference Room 1  
Meeting Minutes – April 2, 2018

  
Town Clerk

1. Call to Order  
Chairperson Diana Serra called the meeting to order at 5:30 p.m. in Conference Room 1
2. Roll Call  
**Members Present:** Sharon Braverman, Tim Manke, Diana Serra, John Slusarski , and Terrance Sullivan.  
**Member Absent:** Steven Silvia  
**Staff Present:** Janet Murphy, Charlene Drzata, and Lou Jachimowicz
3. Minutes – July 31, 2017 and February 12, 2018 meeting – J. Slusarski made a motion to accept the minutes of both meetings T. Sullivan seconded. The motion was passed unanimously.
4. Public Participation – none
5. Old Business:
  - A. RFP for Agent of Record:  
Discussion was held regarding the responses to the RFP for Agent of Record. The Town received 6 responses to their proposal including Acrisure, Gallagher, Lockton, Milliman, Segal Consulting and USI Insurance Services. Committee members went over their review of each company's response to our RFP and agreed to interview three of the respondents. The interviews will be 45 minutes in length and will include a presentation by the vendor along with a question and answer period. Janet Murphy commended that she would send out to committee members the questions that were used in prior years. After the interviews on April 17<sup>th</sup> there will be a final decision and recommendation prepared to send to the Town Council.
6. Remarks by Committee Members – none
7. Next Meeting – April 17th at 6:30.
8. Adjournment- T. Manke made a motion to adjourn; seconded by T. Sullivan. The meeting adjourned at 6:20 p.m.

Respectfully submitted:

Janet Murphy, Director of Finance