

TOWN OF NEWINGTON

ANNA REYNOLDS SCHOOL PROJECT BUILDING COMMITTEE

2021 APR -5 PM 1:30

SPECIAL MEETING MINUTES

April 1 2021, Zoom Event


Town Clerk

- I. Call to Order – Committee Chairperson Stephen Woods called the meeting to order at 5:15 PM.
- II. Roll Call – Members present: Stephen Woods, Chairperson; Michael Camillo, Steven Silvia, Cindy Stamm, and Carol Duggan. Others present: Paul Vessella, Newington Board of Education; Maureen Brummett, Ph.D., Superintendent of Schools; Lou Jachimowicz, Chief Finance and Operating Officer; James Krupienski, Town Clerk; and Jeff Baron, Director of Administrative Services.
- III. Take Action on Prior Meeting Minutes - Mr. Silvia made a motion that the minutes of the meetings of March 4 and March 11 be approved as written. A second to the motion was made by Mr. Camillo. The motion passed unanimously by a vote 5 YES to 0 NO.
- IV. Public Participation – None.
- V. RFQ/RFP for Construction Manager – a draft document had been distributed to the Committee members in advance of the meeting. The Chair stated that it was pretty much the standard format. Mr. Baron called two things to the Committee’s attention. The first thing was that he would recommend changing section I C on page 2 to show the Construction Budget (\$27,516,800) as opposed to the Project Budget (\$35,500,000). The construction manager will be basing their fee on the Construction Budget. The Committee did not object to this change. The second thing he pointed out was that he had changed section II D 5 on page 4 to listing a minimum of five completed education projects from five completed school projects, following a discussion with a construction manager firm that had done a number of college projects and felt the original wording excluded them. The Committee did not object to Mr. Baron having made this change. Mr. Camillo then made a motion that the Committee move forward with the Request for Qualifications/Request for Proposals for Construction Management Services. A second to the motion was provided by Ms. Stamm. There was no further discussion. The motion passed unanimously by a vote of 5 YES to 0 NO. Mr. Woods then stated that this was an important piece, to have a construction manager on board in light of the Kaestle Boos Associates decision to try and meet two summer construction schedules.
- VI. Any Other Business Pertinent to the Committee – Mr. Baron noted that the qualification statements for the Owner’s Project Representative were due on Wednesday of the following week and that they would be distributed to members following receipt. Dr. Brummett stated that she had an initial discussion with Kaestle Boos Associates, and that planning sessions would start the following Tuesday at 6:00 PM. Meeting invitations would be extended to

those Committee members who stated they were interested in attending. Mr. Baron stated that he had received correspondence from Jordan Schellens at Eversource regarding an energy rebate of as much as \$4.50 per square foot. He will forward her correspondence to the Building Committee Chairperson. The Committee agreed to hold its next meeting on April 15th.

VII. Public Participation – None.

VIII. Comments by Members – Mr. Woods stated that it was important that the Committee move everything along. The Committee should expect to have a few more short meetings.

IX. Adjournment – the meeting adjourned at 5:30 PM.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services