NEWINGTON HOUSING AUTHORITY
MEETING MINUTES
March 6, 2019

Roll Call and Call to Order
Present: Robert Counihan, Gary Guyette, Constance Ayers
Absent: Ken Langille, Sue Robins
Meeting called to order at 5:33pm by Robert Counihan

Public Comment:
Several residents from New Meadow attended the meeting: Elaine Gotavoskis, Paul Perrault, Renee Antaya and Faith McKeown.
- Elaine Gotavoskis asked if the main doors could be retrofitted with handicap openers as it was further to walk around to the side accessible entrance. Melinda explained that with the existing double doors they cannot be retrofitted and the whole entrance would have to be reconfigured.
- Elaine and Paul asked for additional benches and picnic tables, though there was some disagreement on where they should be placed. Melinda suggested they figure out where they would like them and put it in a proposal and submit it and she would consider it. Melinda also stated that when picnic tables were ordered for the other properties, New Meadow residents had their own and did not want any additional ones. Faith asked that they not be wood as they rot over time. Melinda will order several this spring and the residents can let her know where they would like them. Someone also mentioned that one of the clotheslines was no longer functional. Melinda will have it replaced.
- Fay asked if someone could come look at her floor. She says the glue or something keeps seeping up between the tiles and there are some broken tiles on the floor under the living room window where they filled the in wall A/C sleeve.
- Elaine asked if any landscaping (bush trimming, plantings) was going to take place. Melinda indicated that the lawn service does annual shrub pruning and when all the site work is done, we will order some new shrubs.
Residents brought up about cars speeding again down the roadway/driveway. Melinda will contact Meadowview.
At this point, the public comment part of the meeting was closed

Approval of Minutes:
Gary made a motion, Connie seconded and motion was accepted to approve the minutes of the February meeting.

Financial Statements:
Both the operating statement and the bank balances were reviewed and accepted.
Bob called for a vote to approve the 2019 budget (it was approved by CHFA). Motion by Constance Ayers, seconded by Gary Guyette to approve the 2019 budget.
Melinda reported she still has not heard anything more from D’Amelia and Associates on the RAP program. Melinda will follow up with J. D’Amelia to see what is going on.

Signing of Checks
Robert signed checks.

Correspondence
None

Executive Director’s Report
Construction update
Keleher
- Office is complete and Melinda has moved, BRD will now do demo and start work on Jim’s office.
- A batch of sinks were defective so we continue to wait for their arrival to finish the Keleher bathrooms.
- The final two ADA units are underway. Tenants were moved to temporary apartments for the month while the ADA units are being renovated.
New Meadow
- Boiler pump was completed, now waiting on new check valves and programming.
- The fire system is being connected between the two buildings. Wiring is underway.
- Still a few more units to complete with flooring replacement and one ADA unit is having to have some walls moved to make it accessible. Tenant has remained in the unit during construction.
Cedar Village
- Flooring in the stairwells is being finished up.
Melinda contracted with Info Shred to provide a “kiosk” outside the office at Keleher Park. For $25.00 a month, you can put items in the kiosk and they will come and shred on site.

-Tenant Issues
Melminda reported that she went to court on the tenants who were served the Notice To Quit. A court Stipulation was reached and they tenants were gone by the end of February.
Two residents were served Kappa Notices for continuing to disturb their neighbors and Melinda anticipates she will have Grievance hearings with them.
One resident was served a Kappa Notice due to smoking in his apartment.

Old Business:
Gary still has not been reappointed by the Town Council.

New Business:
Motion by Constance Ayers to adjourn, seconded by Gary Guyette. Meeting adjourned at 6:19pm
Next meeting scheduled for April 3rd at 5:30 at Keleher Park

Respectfully submitted,
Melinda Harvey

Robert Counihan, Chair, Susan Robins, Gary Guyette
Ken Langille, Constance Ayers
Melinda Harvey, Executive Director