



Keith Chapman
Town Manager

TOWN OF NEWINGTON

200 GARFIELD STREET
NEWINGTON, CONNECTICUT 06111

MAYOR BETH DELBUONO

NEWINGTON TOWN COUNCIL

REGULAR MEETING MINUTES

Tuesday, February 9, 2021

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Town Clerk

This meeting was presented as a Zoom Webinar/Meeting.

Mayor DelBuono called the meeting to order at 7:35 p.m.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

Councilor Anest
Councilor Braverman
Councilor Budrejko
Councilor Camillo
Councilor Donahue
Councilor Manke
Councilor Miner
Councilor Nagel
Mayor DelBuono

Also present:

Keith Chapman, Town Manager
Paul Boutot, Director of Facilities/Information Technologies Technology Director
Meghan Manke, Emergency Management Director
Erik Hinckley, Land Use Enforcement Officer/Asst. Town Planner
James Krupinski, Town Clerk
Susan Gibbon, Council Clerk

III. APPROVAL OF AGENDA

Motion by Councilor Manke to approve the agenda as amended, to replace Item X.A. - January 12, 2021 Regular Meeting Minutes with January 26, 2021 Public Hearing Minutes and to add Item VII.D. Library Roof Update. Seconded by Councilor Anest. Motion passed 9-0 (roll call vote)

IV. PUBLIC PARTICIPATION – IN GENERAL (Via Zoom Application or Phone)
(4 MINUTE TIME LIMIT PER SPEAKER ON AGENDA ITEMS ONLY)

A. Public Comments

- None

B. Email Correspondence

- None

V. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION

- None

VI. CONSIDERATION OF OLD BUSINESS

A. Health Update – COVID-19

- Town Manger Chapman stated that Charles Brown will be attending, asked that we push this later into the evening.
- Councilor Manke suggested we wait until Mr. Brown is available.
- Councilor Anest stated that she agrees, would like Mr. Brown on this discussion.

Tabled to later in the meeting so that Mr. Brown can attend.

B. Town Hall Project Update

- Town Manager Chapman stated that there is still some work remaining in the new structure. Connection with old part of town hall at police department needed reinforcement work done, heating and air conditioning needs. Still working on parking lot; putting down binder course. Slowly coming to a conclusion.
- Councilor Manke asked how long it will take to pave the parking lot once it can be done.
- Town Manager Chapman once the binder course is complete, it won't take long. Waiting for plants to reopen in Spring.

VII. NEW BUSINESS (Action May Be Taken by Waiving the Rules)

A. Transfer of Funds – Fenn Road Sale

- Town Manager Chapman stated that the funds have been received and the council needs to approve transferring the funds to the Land Acquisition Fund.

B. Review of Revised Inland Wetland Regulations

- Erik Hinckley stated that what you have in front of you has been in work in progress for a couple of years. The Wetland Commission had a subcommittee study the vernal pools and come up with a regulation to not impede development which they did. TPZ has reviewed this regulation as well. This puts a definition for vernal pools into the regulations. If vernal pools are on a property for wetland regulations, it will be shown on a map, no additional regulation for it. A couple of appendices were added for vernal pool indicators, if someone is interested into looking into that further. These have been vetted and adopted by the Conservation Commission and is now before you for your review and approval.
- Andreas Sadil (Chairman, Conservation Commission) stated that basically the changes are that we are adding vernal pools regulation to section 2. This is a standard, industry definition, not made up, similar to what Cromwell and Rocky Hill have in their regulations. Vernal pools not a subject that comes up very often, just wanted something in the regulations if it does come up and only the definition is added to the regulations. The information in the appendix is reference information only, it is a guideline and not a regulation. Two things not changing are the 100' buffer, that is always there, it is part of a wetland. If a vernal pool is discovered, it does not disqualify the applicant from getting a permit.
- Councilor Nagel asked for clarification. Vernal pools have been on and off talked about in your committee and in the council. Did this come about because there is a vernal pool listed on Cedar Mountain?
- E. Hinckley stated that during the application process with Toll Brothers, a vernal pool was discovered on Cedar Mountain which was mapped and documented and they did a wetland map amendment to protect that vernal pool. In the 15 years since I've been here, that is the only vernal pool that has come up in a conservation commission meeting.
- Councilor Manke wanted to thank the Conservation Commission and staff on their hard work on this; appreciate the efforts they took to protect our town and the vernal pools which are ecologically important to us.

- Councilor Donahue stated that he wanted to echo Tim’s comment and thank the Commission for putting it in language that is easy to understand.
- Mayor DelBuono wanted to thank the committee for all their work. Thanked Andreas for his explanation that this would not stop development, but there may be a mitigation plan necessary, we are open for development and recognize that we have areas on town that we need to protect. We appreciate your efforts.

C. Discussion – Beautification Committee

- Mayor DelBuono stated that she requested, through our leadership meeting, that the town manager and staff get some information to us how some other communities handle the beautification process. My thought behind this is that we have a lovely town right now and we do have some areas that could use some “sprucing up” and it would be nice to come up with inexpensive, low cost or no cost ways to improve high traffic areas in town to show residents or people driving through how beautiful our town is. Thought of it while driving through New Britain, thought we could do something like that in Newington. Mr. Chapman and I discussed possibly adding something to the budget for a dollar amount to be put into a fund to be utilized for small projects. It could be 5, 10, 20 thousand put into a fund if we did decide to go in this direction. My other thought was to partner with the community and businesses to see if they are willing to sponsor an area or do a project for us.
- Councilor Budrejko stated that she thinks that this a wonderful idea and that a lot of improvements can be done without costing a lot of money; people are creative. Hesitant to create a new commission or committee, at some point should go through and look at committee we have and see which ones are functional and operational. We have creative, artistic and committed residents who are proud of our town - have a suggestion process, or point of contact. Residents can get ideas from other communities. Residents are committed to keeping Newington beautiful. It is difficult to get members for to serve on committees, the same people are getting appointed to committees. Think this should be a community effort. There should be a process where they make suggestions and they are vetted by the council or whoever; have it be an ongoing process to evaluate ideas as they come forward. Invite participation from the community. Don’t feel comfortable setting up another committee/commission. Worry about efficiency of it. Don’t need to establish a committee with rules and regulations and getting people to commit the time to attend meetings.
- Mayor DelBuono stated that those are valid points. Open to any and all suggestions.
- Councilor Anest stated that she too is concerned about setting up a committee and after reviewing what was presented to us, these other towns give their beautification committees a lot of power in their towns. Maybe this is something that we can work with Parks & Grounds on. Not sure if we still have a garden club in town. Envisioning “adopt a roadway” or “adopt a green” and work in conjunction with Parks & Grounds. Let organizations or businesses adopt an area of town to plant. Do know at the corner of Dowd and Main there was a spot and I would see women there, 4-5 years ago, planting and would see pockets all over town. That is what I am envisioning, rather than having a formal committee. I agree, it is difficult getting people to serve on boards and commissions as it is, although this sounds like it would be a fun one, would still have problems filling this. Maybe we need to form a subcommittee to come up with a proposal to the council with recommendations. Be more of an adopt area program in conjunction with Parks & Grounds.
- Councilor Manke stated that maybe Parks & Grounds could identify areas in town that can be beautified with a planter, or whatever, and we could publish it and put it out for people to volunteer to adopt the planter or adopt a garden. Think that is the way to go

without having a full committee. Do think it is important that we try to spruce up places in town that are public and well-traveled. We should just see if we could get Parks & Grounds or Public Works to provide us with some inexpensive designs to make areas more visibly friendly.

- Councilor Budrejko stated that she would like to get more public involvement without a commission or committee and maybe it could be assigned to Parks & Rec or the highway department, but don't want to preclude soliciting ideas from the public, this is their town. Maybe assigning a department could be a point of contact, but would like the reach out to the public and get their ideas, areas that they would like to see a park bench, flowers, whatever. I'd like to give it a try, to get some community involvement in this, rather than keep it internal.
- Councilor Miner stated that he agrees with what everyone has said. He thinks the easiest way to do this would be some sort of adopt-a-spot program. Enfield has a good one and they target areas as you come and go into their town. Think you would have a number of businesses that would be willing to get involved if they could get recognition for themselves as well as supporting the town as a whole.
- Councilor Manke stated that we can ask for public input, but we need someone to act as a point person. I don't want to let this go, it's got to be done during this planting season. We've got to get it started in April, so it looks good for the summer.
- Councilor Anest stated that she agrees and let Parks & Grounds be the point person. They are the ones that do the plantings around the welcome to Newington signs. Anybody can adopt an area, not just businesses. We can put a sign up. Farmington does it along route 4 across the bridge. I would love to see that on Cedar Street, have poles with planting baskets, just things to welcome people to our town. We need to continue that with all this new development going on. It will be such a perk if we could get development and redevelopment in our town. If we could do something through Parks & Grounds - reach out to Bill to see if he has any ideas on how this can be coordinated and revisit this at our next meeting in two weeks. Look into what Enfield does with their adopt an area.
- Mayor DelBuono stated that those are all great ideas and asked Mr. Chapman if he had any comments.
- Town Manager Chapman stated that you might want to consider, not creating a new committee, but you already have an economic development commission and I would think that they could take this on. If you want to involve the business community that could be a way to do it and they could outreach to the residents. You may want to consider that as a way to get input and they can work with Parks & Grounds to implement it.
- Mayor DelBuono stated that is a great idea.
- Councilor Nagel stated that he was thinking along the same lines as the town manager. Think that creative ideas can go beyond the planting of flowers or a bush. There are many artistic things that can be done by our community. Planting a tree or bush is good, but certain spots we maybe can be more creative. Maybe some artwork that the town finds acceptable, I think is an additional idea. We should be open to more than just plants and flowers and park benches. If the state ever goes through with the plans for Robbins and Maple Hill, I believe that there is a place in the center area to put things, such as plants, trees, whatever that won't obstruct traffic and we may have other sections in town where that can be done if not included already in the project.
- Councilor Anest stated that when she and Gail were on the Constance Leigh committee, their idea was to have it be boulevard with plantings down the middle. Gail, was there an issue with the plow trucks?

- Councilor Budrejko stated that there was a difference of opinion between two people - one saying there would be an issue with the plow trucks, another saying there wouldn't be but the plow trucks won.
- Councilor Anest stated that she and Gail wanted to do exactly what Dave is saying. Constance Leigh would make a beautiful boulevard; we have the nice light fixtures.
- Mayor DelBouno asked if the council liaisons, Councilors Budrejko and Braverman, would be willing to reach out to the chair of the commission to see how they would feel about helping us on this endeavor and if they have any thought or ideas to bring to the council as well.
- Councilor Budrejko stated that they won't be meeting until after our next meeting.
- Mayor DelBuono asked if the councilors had any other ideas to forward them to her or Mr. Chapman and they can compile the ideas they get and can continue the discussion at our next meeting.

A. Health Update – COVID-19 (CONSIDERATION OF OLD BUSINESS) - *Continued*

- Charles Brown stated that there have been 2,207 COVID cases in Newington with 98 deaths. Shifted into new phase - vaccine, vigilance. Vaccines opened to 65 and above. Received 200 doses of vaccine last week; needed to get freezer for Moderna vaccine. Have been working with towns to identify those at most risk. They plan to have a COVID vaccination clinic in Newington at the Senior Center next week (Thursday). Looking at making this a safe endeavor; some logistical challenges. Lucky to be working with Meghan and CERT volunteers; lucky to have their support; help with clinics; response was overwhelming.
- Meghan Manke stated that our CERT members are awesome. Have five clinics coming up; have received outstanding response for CERT members - may need to turn volunteers away. Aware of how clinics operate and work well with health district. Only town that has a CERT Team. Working closely with Dianne at the Senior Center and trying to find most vulnerable; she and her staff have been doing a great job. Clinics are targeted at 75 and older. Call senior center at 860-665-8778 for any assistance you may need. You can contact me at mmanke@newingtonct.gov or 860-667-5910 - happy to help and point you in right direction. Town employees will be added into VAMS if they are over 65. Continue to be vigilant; wear your mask and social distance. People are having betting luck with Hartford Healthcare and UCONN Health.
- Mr. Brown stated that people need to have patience. Supply situation has impacted us significantly. Have seen supply increases to state - 58,000 per week. With additional manufacturers, supply situation will get better. More providers will be providing vaccine. Will be running clinics for a long time in the future
- Councilor Manke asked about the people not know to social services or senior center. Can we put that information onto the town website to get that information. Maybe publish information in Rare Reminder or something. Especially for people who aren't computer literate.
- Mr. Brown stated that if you know of anyone over 75 to have them contact the senior center. Demand will most likely exceed number of doses. Very limited amount of vaccines. Will continue to order and set up clinics as needed.
- Councilor Manke stated that the first clinic is going to be a trial run.
- Mr. Brown stated it is different because of the 15-minute observation time. Flu clinics we can do a shot every two minutes. That is a logistical challenge; need to set up and serve a second dose as well.

- Meghan Manke stated that she is working on press release with local information and contact numbers; did a press release a couple of weeks ago with CT information; press release will be going out tomorrow. Will post on social media and town's website.
- Mayor DelBuono stated that there is helpline number 1-877-918-2224 - if you need assistance.
- Councilor Nagel stated he recently attended a Senior and Disabled board meeting - Dianne Stone emphasized this is a small clinic - most in need to be vaccinated first. There are other sites available for COVID vaccines.
- Mr. Brown stated that if you have the ability to get someone to another site then do so. Don't wait on our clinics. Trying to make the biggest impact with the limited vaccines we have. Will be continuing to have clinics as long as needed.
- Councilor Budrejko asked how is it determined which brand of vaccination they were getting. Know they are both effective.
- Mr. Brown stated that they are getting the Moderna vaccine. The Pfizer vaccine needs to be held at an ultra cold temperature, which hospitals can accommodate. The Moderna vaccine requires the need for a freezer; that was something that held us up. It needs to be kept frozen. Need to budget in time to service clients. Care and handling has been something we have been focused on - want to make sure that we provide the something that is most effective.
- Ms. Manke stated that there is a portal on the State's website with vaccine scheduling options. If you click next on the online scheduling options, most, if not all, have a telephone number listed as well. The main number is 8 a.m. to 8 p.m. - 7 days a week. Experiencing high call volumes.
- Councilor Miner stated that is it understanding that the CCHD needs to request allocation weekly and at first you were denied - very frustrating after all the hoops you needed to jump through. Two weeks ago we got our 200 allocation; what was our request for this week?
- Mr. Brown stated that we currently have an order in for 300 doses. Actually did not order last week because we had the 200 doses. Like I said, the scheduling for this is challenging; don't want to be holding onto them.
- Councilor Miner asked if they allow us to order if we have stock on hand.
- Mr. Brown stated that after they were turned down for the first order; called DPH and explained rationale on how they were going to try to roll out. Making sure we had our process for handling vaccine effectively and that our clinics were going to be safe places to be vaccinated. Explained that and they were ok with our process. I will get my vaccination tomorrow. We will be ordering on a regular basis; maybe not every week; still trying to get the rhythm for first dose clinics and second dose clinics. Looking into mobile taskforces.
- Councilor Miner asked if once you get the first dose, the second dose is ordered.
- Mr. Brown stated that it will automatically come after the 28 days; it will automatically come. That is one of the real challenges in this; trying to allocate the resources to not only service those first doses, but know you will need to service them again. Trying to wrap our heads around the logistics of this. Looking forward to a couple of things. Getting the Johnson & Johnson vaccine approved because is a single dose vaccine, that will be a game changer. It will help quite a bit because you don't need to worry about logistics of the second dose. As it gets warmer we will be having drive-through vaccination clinics - actually in talks with the Berlin Fair grounds and some large venues to be able to do very large drive-through clinics when it gets warmer. We know this is going to be a marathon and will be doing clinics for as long as needed.

- Councilor Miner stated that he received his second vaccine as a first responder and was very impressed with Hartford Hospital and their ability to roll it out and they vaccine 60-70 people per day.
- Mr. Brown stated that is something we are grappling with is. Affects us with certain venues we used in the pass - will slow us down. Used to be moving people along fast. Looking forward to summer time with drive-through vaccine. Very successful with drive-through flu clinic in the fall.

D. Library Roof Update

- Town Manager Chapman stated that this is not the first instance with problems at the library this winter.
- Paul Boutot stated that he received a call this past Saturday from the library director stating that she had water coming in in a particular part of the library - the east wall towards the stacks. There was a roof tile that that was compromised and fell to the floor. We dispatched facility staff out to the location to identify the source of the leak which appeared to be on the flat roof portion above the stack area. We located two storm drainpipes coming down into an elbow and going into a y pipe - noticed condensation and water in that area. Tried to identify leaks within the pipes; no option to do anything aggressive with upcoming storm. We put down leak protection to try to funnel water coming in into containers and monitored it through the weekend. We followed up on Monday and removed snow and ice in the area to try to identify the source. It is still leaking but not as much as before, believe tile was from initial snowmelt. We have been in contact with a roofing company and they will come out and analyze once the snow and ice are off the roof. We are going to continue to monitor and maintain protection and if anything escalate, we will move forward. We will also be pricing out the project; do have roof repairs identified by Owens that are need at the library, price that out and move forward.
- Councilor Manke asked if any materials were damaged.
- Mr. Boutot stated that nothing was reported damaged by the library director. Only one ceiling tile was damaged and fell to the floor and we cleaned that up and we have been monitoring and maintaining protection at this point.
- Councilor Manke stated that there will probably be snow on it until April. So we are waiting until the snow is off to get an estimate.
- Mr. Boutot stated that it is estimated that that roof is approximately 19 years old.
- Councilor Nagel thanked Paul and everyone for taking care of that so quickly. Attended library board meeting and they were informed of what happened. This time, none of the materials were damaged, concern was addressing this and how it can be handled. Have had at least 3-4 leaks since the last fall. What is the future of this roof? Does it need a new roof or can it be patched?
- Mr. Boutot stated that portions of the roof had been done prior to me coming on board and taking over facilities operations. Part of the roof has a water membrane material that is sort of a floating roof. Can't walk on it for fear of tearing or stretching the membrane. Can't remove ice, etc. in that area which is causing leaks. That area needs to be addressed, it wasn't done property. Some areas have asphalt shingles falling down or drooping.
- Councilor Nagel stated that once an area is patched or repaired it goes to another place that is weaker. Is that part of the problem?
- Mr. Boutot stated that there are a lot of factors to consider. You don't want to fix one area that causes problems in another area. We definitely need to look at the bigger picture. When addressing the roof this time around we need to get it right; there is too much value

below that roofline; we don't want books and materials getting damaged. Once we identify funding we will take care of the issue.

- Councilor Nagel stated that while the library is closed to the public, we do have a valuable collection of books and materials and they are available to the public without going in there. We really need to make sure it is taken care of and preserved before it is too late. Thank you to you, the town manager and members of the council for getting this on the agenda so quickly and I am sure that the library board is pleased too that we are addressing this. Safety and protecting our assets in town is important to all of us.
- Councilor Miner stated it was mentioned there was a leak a few months back, is that correct?
- Mr. Boutot stated that is correct, along the roof closer to Cedar Street and that area is impacted by rain and water events only.
- Councilor Miner asked if there is a definitive age on the roof in terms of a bond. Generally flat roofs are bonded.
- Mr. Boutot stated that is being investigated right now. We are trying to determine what was filed. Still trying to determine if it was a 25-year flat roof or is it something that we don't have documentation on.
- Councilor Manke stated that he wanted to thank Mr. Boutot for his hard work on this. Would like to keep this on the agenda. Don't want this to fall by the wayside.

VIII. RESIGNATIONS/APPOINTMENTS (Action May Be Taken)

A. Appointments – Democrats (Various)

Motion by Councilor Anest

RESOLVED:

That the Newington Town Council hereby makes the following appointment:

Balf-Town Committee

7 members, 2 NTC, 1 Env. Quality Comm., 2 Neighborhood Reps, 2 BALF Reps
2 alternates
Party Max: 5 regular, 1 alternates
Reso. #2018-186

Name	Address	Party	Term	Replaces
Mary Udice Alt Neighborhood Rep:	26 Dalewood Road	D	2/9/2021 – 11/30/2024	Self (reappointment)

Development Commission

9 Members, 3 Alternates
3 year term - staggered
Party Max.: 6 members, 2 alternates

Name	Address	Party	Term	Replaces
David Marsden, Member	73 Maple Hill Drive	D	2/9/2021. – 11/30/2023	Self (reappointment)
Robert Rioux, Member	15 Beacon Street	D	2/9/2021. – 11/30/2023	Self (reappointment)
Fernando Rosa, Member	22 Chaplin Street	D	2/9/2021. – 11/30/2023	Self (reappointment)
Linda Woods, Alternate	82 Ivy Lane	D	2/9/2021. – 11/30/2023	Self (reappointment)

Employee Insurance and Pension Benefits Committee

9 members:
5 specialists, 2 NTC, 2 BOE, 2 alternates

2 year term (specialists)
Party Max.: 6 members, 1 alternate

Name	Address	Party	Term	Replaces
John Slusarski, Specialist	40 Grandview Drive	D	2/9/2021 – 11/30/2022	Self (reappointment)

EMS Committee

7 Members--2 Years; Maximum from one party: 5
Members with a background in a public safety or a
medical discipline would be preferred.

Name	Address	Party	Term	Replaces
Diana Serra, Member	237 Reservoir Road	D	2/9/2021 – 12/31/2022	Self (reappointment)
Diane Cutaia, Member	95 Sterling Drive	D	2/9/2021 – 12/31/2022	Self (reappointment)

Board of Ethics

7 Members: 2 Republicans; 2 Democrats; 3
Unaffiliated 2 Alternates

Name	Address	Party	Term	Replaces
Ellen Connery Member	225 Robbins Avenue	D	2/9/2021 – 11/30/2024	Replaces S Mazzacoli Term Expiration
Mary Camilli Alternate	287 Cedarwood Lane	D	2/9/2021 – 11/30/2024	Replaces E Connery DeFacto Alt to Full Member

Greater Hartford Transit District

2 Members; 4 Year Term

Name	Address	Party	Term	Replaces
John Kelly	293 Maple Hill Avenue	D	2/9/2021 – 6/30/2023	DeFacto since 7/1/2019

Newington Historical Society & Trust

3 Members – 3 year term
Party Max: 2

Name	Address	Party	Term	Replaces
Pauline Kruk, Member	165 Walsh Avenue	D	2/9/2021- 11/30/2023	Self (reappointment)

Standing Insurance Committee

9 members, 2 NTC, 2 BOE, 2 Casualty/Claim or
Engineering, 3 Underwriters
2 alternates
2 year term
Party Max.: 6

Name	Address	Party	Term	Replaces
John Slusarski, Claim Specialist/Eng	40 Grandview Drive	D	2/9/2021 – 11/30/2022	Self (reappointment)

Seconded by Councilor Manke. Motion passed 8-0 (roll call vote) (Councilor Camillo absent)

IX. REFUNDS (Action Requested)

A. Approval of February 8, 2021 Refunds for an Overpayment of Taxes

Motion by Councilor Budrejko.

RESOLVED:

That property tax refunds in the amount of \$3,731.50 are hereby approved in the individual amounts and for those named on the “Requests for Refund of an Overpayment of Taxes,” certified by the Revenue Collector, a list of which is attached to this resolution.

Seconded by Councilor Nagel. Motion passed 9-0 (roll call vote)

X. MINUTES OF PREVIOUS MEETINGS

- A. January 26, 2021 Public Hearing Minutes
- B. January 26, 2021 Regular Meeting Minutes

Motion by Councilor Anest to accept the minutes of the above meetings. Seconded by Councilor Manke. Motion passed 9-0 (roll call vote).

XI. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER

- Town Manager Chapman stated that he met with town managers from Berlin, Wethersfield, Rocky Hill and Cromwell and will be meeting with them again this week. Have had the entire administrative staff think of what we can do in Newington on a collaborative basis with the other towns. I have approx. 20-25 proposals to present to the other town managers this week and get their reactions and see what they think can be done as well. The effort is to try and reduce costs while enhancing our level of services. Very optimistic based upon what was presented to me by our staff; hoping the other four towns come up with similar ideas and we can implement a plan for more regionalization and cooperation throughout the five towns.
- Councilor Nagel asked if the town manager if he received any pamphlets or information from the Capital Region Council of Government’s organization.
- Town Manager Chapman stated he is familiar with them, and had consulted with them in the past. We actually talked about that today at our staff meeting to see what CCM and CROG have to offer, along with any other organizations in the area. We are also looking at working with West Hartford, Hartford and beyond. This was an initial step to see if there are nay opportunities and may expand beyond these towns.
- Councilor Nagel asked if they have been holding virtual meetings.
- Town Manager Chapman stated that on occasion they do, but what we are trying to promote has not been a topic of discussion that I am aware of by CROG or CCM. We are breaking now ground and are optimistic, especially what is going on in the state and with COVID-19, we really need to rethink how we do business.
- Councilor Nagel stated as an appointed representative to CROG, I have received no information other than when I ask you questions concerning anything in terms of meetings and or information. Know the town has on several occasions tried to get them in touch with me. Still willing and able to as an appointed member to attend those meetings and be a representative of the town. If you are attending these meeting virtually that is fine with me. I would like either you or James to reach out again so that I could get information since I feel it is important that I represent the town since I’ve been appointed by the mayor.
- Town Manager Chapman stated that they will do that.
- Councilor Manke stated that the four-town collaboration is a no-brainer; it should have been started years ago. Thank you for starting the process. Hopefully it will continue on and lead to savings or improvements to services for the four towns.

XII. COUNCIL LIAISON/COMMITTEE REPORTS

- Councilor Nagel stated that he attended a virtual Senior & Disabled Center meeting. While the center is physically closed for people to go in there, there are many programs going on and they are quite active dealing with the senior in town including meals on wheels, grab and go meals, they will do grocery shopping for those unable to go themselves, they have social

online programs, still doing dial-a-ride services, and they have drive through programs if you are a senior center member, they are also working with other departments in town on an outreach program. Also, their central chiller for their air conditioning is no longer functioning and will be needed to be replaced sooner rather than later. Also attended a Library meeting. They are open and are very busy with the materials to go program. People can call in and ask for materials and you can drive up and get them. They have ongoing virtual reading programs for both children and adults. The library is having issues storing documents, there is no place in the library for them and they are being stored in members basements and they feel they should be stored in town facilities. Our town clerk has offered space in the town hall within the vault to store these materials. They will be having a dining partner program as a fundraising drive - glad to see many local businesses partnering with the library for this during COVID.

- Councilor Donahue stated he wanted to give a quick report on NCTV. They are moving along and should be 96% complete by the end of the week. If you receive any calls regarding NCTV going on and off during the day, it is going to be happening over the next 3-4 days. We are moving along and I will get the room cleaned out.

XIII. PUBLIC PARTICIPATION – IN GENERAL (**Via Zoom Application or Phone**)
(3 MINUTE TIME LIMIT PER SPEAKER ON AGENDA ITEMS ONLY)

- None

XIV. REMARKS BY COUNCILORS

- Councilor Budrejko wanted to give a shout-out to the highway department, a good test for our new leader, sure they will continue good work throughout the winter. Our roads were stellar compared to many across the border.

XV. ADJOURNMENT

Motion by Councilor Anest to adjourn the meeting. Seconded by Councilor Donahue. Meeting adjourned at 9:08 p.m.

Respectfully submitted,



Susan Gibbon
Council Clerk