



James Krupienski  
Acting Town Manager

# TOWN OF NEWINGTON

200 Garfield Street Newington, Connecticut 06111

## Office of Emergency Management

Douglas J. Zordan  
Emergency Management  
Director

February 1, 2023  
200 Garfield Street – Room 201  
Newington, CT 06111  
10:00 AM  
Regular Meeting Minutes

**1. Call to Order**

- Meeting was called to order by Emergency Management Director DJ Zordan at 10:14am.

**2. Roll Call/Attendance:**

- There is no record of official appointments to the LEPC, therefore, no role call or attendance was taken. No formal action will be taken at this meeting based upon no quorum.

**3. Approval of Prior Meeting Minutes:**

- None

**4. Communications**

- None

**5. Reports of Sub-Committees**

- None

**6. Presentations by members of the public**

- None

**7. Unfinished Business**

- None

**8. New Business**

- Review of LEPC By-laws/Organizational Document – EMD Zordan was able to find bylaws, dated 1998. Updates will be needed and will be proposed at a future meeting.
- Discussion regarding official appointments to LEPC – EMD Zordan stated that while this committee is responsible for planning for a Hazardous Materials incident, this committee should be treated as a planning team for any major incident (all-hazards). Official appointments will be made by the Town Manager/Acting Town Manager in the future.
- Discussion of Newington Emergency Operation Plan (EOP) – EMD Zordan reported that the town's Local EOP was outdated. Significant works will be needed to update the plan. The State has requested an updated plan by the end of 2023.
- Update of FEMA/CT DEMHS EOC Grant – EMD Zordan reported that the Town Council must still decide the location of the EOC. No action can be taken until a location is selected and a building committee formed.

**9. Adjournment**

RECEIVED FOR RECORD  
2023 MAY -1 PM 3:33  
TOWN OF NEWINGTON, CT  
Town Clerk  
D. J. Zordan