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SPECIAL MEETING MINUTES

SCHOOL CAREER TECHNICAL PROGRAM RENOVATION PROJECT BUILDING
COMMITTEE

Town Clerk

January 22, 2018

Town Hall Lower Level Conference Room L100

- I. Call to Order – The meeting was called to order at 5:32 PM by Mr. Tofeldt.
- II. Roll Call - Members present: Bob Tofeldt, Chairperson; and Tim Manke. Others present: Rusty Malik and Jim Healy, Quisenberry Arcari Malik; Mike Bouchard, Consulting Engineering Services; Lou Jachimowicz, Chief Finance and Operations Officer; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None.
- IV. Approval of prior meeting minutes – Mr. Manke made a motion to approve the minutes of the October 16, 2017 meeting as presented. A second to the motion was made by Mr. Tofeldt. The motion passed by a vote of 2 YES to 0 NO.
- V. High School Ventilation Issue – There remains a problem with ventilation for a section of the project, which the Committee was informed of in October. The basis for the original, lower cost estimate of \$10,000 to \$15,000 was with the anticipation of re-using an existing air handler that had previously served this space. That air handler was determined to be too large. Replacement of that unit is the reason for the cost difference. A memo from the Board of Education’s mechanical engineering consultant had been distributed in advance of the meeting, along with the cost estimate of \$29,760 from Action Air, the Board of Education’s on-call HVAC (heating, ventilating and air conditioning) contractor, selected through an earlier bid. Mr. Manke stated he was unhappy with the Town having to pay extra to correct this problem. The original air handler was disconnected as part of the project. Part of it served space within the project. Disconnection of the unit resulted in restrooms without heat and an overheating risk for the freezer. Corrective action was not part of the original (Enfield Builders) bid or scope of work, and is not something the Town had paid for previously. The old unit that is to be replaced is in a difficult location to get at. The new unit would be put back in the same location in order to keep the cost down. The existing louvers can be re-used. The work would involve replacing the air handler and some of the ductwork. Funds are available to do the work and the Committee would not have to request additional money from the Town Council. The current ductwork, from the disconnected unit is larger. There would be modification of the ductwork in the culinary area. Mr. Manke made a motion that the Committee accept the proposal from Action Air Systems for the amount of

\$29,760 for Newington High School AHU (air handler unit) Replacement, dated December 28, 2017. A second to the motion was provided by Mr. Tofeldt. The motion passed by a vote of 2 YES to 0 NO.

- VI. Other Business Pertinent to the Committee – None.
- VII. Public Participation – None.
- VIII. Response to Public Participation – None.
- IX. Adjournment – the meeting adjourned at 5:48 PM.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services