

## Newington Local Emergency Planning Committee

<b>MINUTES</b>	JANUARY 21, 2021	TIME: 2:07 PM	LOCATION: ZOOM PLATFORM
<b>MEETING CALLED BY</b>	Ryan Deane		
<b>ATTENDANCE</b>	Johnathan Butler, Keith Chapman, Ryan Deane, Stephen Clark , Bill Smith, James Giansanti, Rob Hillman, Dan Interlandi, Ethel Kramer, James Krupienski, Carol LaBrecque, Tom Lapierre, Michael Morgan		
<b>EXCUSED</b>	Meghan Manke, Guy Pelletier		
<b>PREVIOUS MINUTES</b>	Approved: Labrecque		
<b>MOTION TO AMEND</b>	n/a		
<b>CORRESPONDENCE</b>	None		
<b>PUBLIC PARTICIPATION</b>	None		
<p style="text-align: center;"><b>UNFINISHED BUSINESS</b></p>	<ol style="list-style-type: none"> <li>1. <b>Radio Testing &amp; Improvements</b> <ol style="list-style-type: none"> <li>a. Chapman: provided update of consultant report which will be going to the Town Council. Has not seen the completed report but anticipates it will be costly</li> <li>b. Deane: Current radio capabilities are adequate and we have not had any disruptions or malfunctions to report</li> </ol> </li> <li>2. <b>August 4 Storm: FEMA Preliminary Damage Assessment</b> <ol style="list-style-type: none"> <li>a. Deane: storm damage assessment was approved and we will be receiving reimbursement.</li> </ol> </li> <li>3. <b>EOC Location</b> <ol style="list-style-type: none"> <li>a. Deane – Talks are in place to move the dispatch center and be able to build out a new EOC location. Temporary location of the Town Hall conference room was agreed upon until such time that a permanent EOC can be established.</li> </ol> </li> <li>4. <b>Emergency Management Supplies</b> <ol style="list-style-type: none"> <li>a. Deane: All supplies are located in the Chapman Street firehouse</li> <li>b. Chapman waiting for the full facilities report for the possibility of moving the storage area to another area such as the bus garage.</li> <li>c. Labrecque: inquired if there would be room at the senior center to store shelter supplies as it is the primary shelter location</li> </ol> </li> <li>5. <b>Town Hall Emergency Action Plan</b> <ol style="list-style-type: none"> <li>a. Deane- Emergency Management staff is working with the Town Managers Office to develop an EAP for the new building; Manke and Deane met with Morgan begin developing the plan; training will be done for all employees once it is completed and approved</li> </ol> </li> <li>6. <b>Everbridge Updates</b> <ol style="list-style-type: none"> <li>a. Deane- Everbridge has been updated and a test message was sent. The test was successful and lists all appear to be up to date</li> </ol> </li> <li>7. <b>Emergency Operations Plan Update:</b> <ol style="list-style-type: none"> <li>a. Deane plan is being updated Manke and Deane received information from Morgan regarding NPS plan which has been helpful</li> </ol> </li> <li>7. <b>Generator for John Wallace Middle School</b> <ol style="list-style-type: none"> <li>a. Hillman old town all generator is being housed at the highway department. The installed generator at the highway is capable to running the police training center</li> </ol> </li> </ol>		
<p style="text-align: center;"><b>NEW BUSINESS</b></p>	<ol style="list-style-type: none"> <li>1. <b>CCHD Updates</b> <ol style="list-style-type: none"> <li>a. COVID-19 – Butler provided update on COVID-19; reported that we are currently in a surge, reviewed latest Executive Orders regarding Town's</li> </ol> </li> </ol>		

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responsibilities, updates on contact tracing; emphasized need for Towns to focus on reducing disease transmission. A lot of misinformation being reported in the news and the ultimate goal will be to ensure that people are vaccinated and the goal is to ensure towns are provided vaccine and a test clinic is in the works.

**MOTION TO ADJOURN**

2:35 PM Chapman Clark