

# Newington EMS Committee

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Town Clerk

## Special Meeting Minutes

Room L-100

6:00 p.m.

Meeting Called to order at 6:00 p.m.

Present: Scott Woods, Gloria Olesen, Matt D'Esposito, and Dan Interlandi.

Excused: Joseph Fortuna. Unable to attend: C. Chaplin, AMR & S. Mangan, Chief NEMS.

Minutes of the December 14<sup>th</sup>, 2017 regular meeting was approved. (Olesen, D'Esposito)

### Communications:

- Public – No communications.
- AMR – No communications.
- Town - No communications.

### Old Business:

#### EMS Plan – Town of Newington – Final Review

- Review document for completeness as requested by DPH.
  - The members went through the LEMSP checklist provided by DPH to verify the components requested are present in the plan. While not specifically separated into sections shown in a sample LEMSP, they are present within the plan.
- Make final updates to plan
  - Interlandi noted in Community Training it specifies dates of when classes are held. Recommended removing dates to reflect classes being offered at other times. He added NEMS has recently become a recognized training center for the Emergency Care and Safety Institute and the Health and Safety Institute. Committee agreed to make changes.
  - Reviewed recommendations and updates recommended including the table of contents, acknowledgments, 1 year BLS and ALS goals, back- up / mutual aid information, and CERT information.
  - Agreed to identify plan as 2018 and not 2016 when the review and updating started.
  - Olesen identified a couple grammatical changes.
- Approve plan to go to Assistant Town Attorney Palermino.
  - Motion by Olesen, seconded by D'Esposito.  
Pending any changes from the attorney review, the EMS Committee approves the updated Newington Local Emergency Medical Service Plan 2018.  
Vote: Yes - 4 No - 0

New Business:

None

Information sharing:

- Semi-annual committee attendance was turned into the town manager's office.
- Woods to meet with Mangan about reports for night and weekend BLS responses as well as 24 hour ALS responses.
- Next regular meeting is Thursday, February 8<sup>th</sup>, 2018.

Meeting Adjourned at 6:40 p.m.

Respectfully Submitted,

Scott A. Woods, Chairperson