I. Call to order – The meeting was called to order by Diana Serra at 5:22 p.m.

II. Roll Call – Members present: Diana Serra, Tim Manke & Nick Arace.

III. Election of Officers – Diana Serra – Chairperson and Nick Arace – Secretary.

IV. Public Participation – None.

V. Proposed Language: Have a policy in place to protect elected officials and members of boards and commissions to protect the Town of Newington from litigation.
   Goal is to avoid individual speaking on behalf of a board or commission.
   Goal is not to prevent individuals against free speech.
   Town of Newington social media policy-still trying to find out if there is a Town of Newington employee policy.
   We have a list of other Towns policies-East Hartford, etc.
   We should have BOE appointment-reach out to BOE to have a current rep.
   Diana Serra is going to reach out to Joshua Shulman, Diana Serra will reach out to Paul Boutot, to see what Town of Newington employees are subject to with regards to social media.
   We will look at if there is a BOE social media policy, work with BOE see if they have a policy.
   Potentially expand the number of people on the committee.
   Wrap our social media policy with the new commissioner handbook.

VI. Schedule of Meeting: February 21, 2018 at 5:30 p.m.

VII. Adjournment – the meeting adjourned at 5:49 p.m.