

NEWINGTON PARKS & RECREATION
BOARD OF DIRECTORS
TUESDAY, January 15, 2019

I. CALL TO ORDER

Eileen Francolino called the meeting to order at 7:02 pm.

II. ROLL CALL

Board Members Present: Don Woods, Eileen Francolino, Bill DeBlasio, Mary Beth Kelliher, Ed Marchion, Beth Manke- Hutvagner, Jen Parmelee, Jen Win-Johnson

Board Members Absent: Sue Reniewicz, Michael Lenares

Staff Present: Superintendent William DeMaio

III. APPROVAL OF THE MINUTES OF December 18, 2018

MOTION: James Cultrera made a motion to approve the minutes of the December 18, 2019 meeting. Jen Parmelee seconded the motion. The motion passed unanimously.

IV. PUBLIC PARTICIPATION

NONE

V. CORRESPONDENCE

E-mail from Mady Kenney

VI. SUMMARY REPORTS

NONE

VII. OLD BUSINESS

NONE

VIII. NEW BUSINESS

A. Wine and Beer State Permit Approvals

There will be events coming up that the Parks and Recreation Department will be holding a Beer Garden at. Approval is needed from the board. It is about \$65 an event to obtain the permit. The events include the Water Lantern Festival (3/13/19), Motorcycle Madness (5/16/19), and the Extravaganza (7/17-20/19).

MOTION: A motion was made by Mary Beth Kelliher to allow Parks and Recreation to apply for liquor permits at the following events: Water Lantern Festival (April 13, 2019), Motorcycle Madness (May 16, 2019), Wednesday Night of Extravaganza (July 17, 2019), Bring Your Own Cheese Concert (July 18, 2019), Craft Beer Night (July 19, 2019), and Life. Be In It. Extravaganza (July 20, 2019). The motion was seconded by Ed Marchion. The motion passed unanimously.

B. 15th Annual Peter Lavery Memorial Ride Fee Waivers

In the past, the board has waived the fees for tables at various events for the Peter Lavery Memorial Ride.

RECEIVED FOR RECORD
NEWINGTON, CT
2019 MAR 26 AM 10:10
Town Clerk

MOTION: A motion was made by Mary Beth Kelliher to waive the fee (\$295) for Churchill Park for the 15th Annual Peter J. Lavery Memorial Motorcycle Run, requested by Pamela Lavery for the Peter Lavery Memorial Scholarship Fund, Inc., on Sunday September 15, 2019.

Waive the fee (\$50) for a table at Motorcycle Madness on May 16, 2019. So they can hand out information on the Peter J Lavery Memorial Motorcycle Run.

Waive the fee (\$45) for a booth at the Newington Extravaganza on July 20, 2019. So they can hand out information on the Peter J Lavery Memorial Motorcycle Run.

The motion was seconded by Bill DeBlasio. The motion passed unanimously.

C. Nutmeg State Games

The Nutmeg State Games would like to rent town fields as they have in the past during their tournament in July and August. The Nutmeg State games will be charged resident fees rather than out of town fee, because many town's resident children participate in the event.

MOTION: A motion was made by Jen Win Johnson to approve the 2019 ShopRite Nutmeg State Games request to rent the turf field, Legends Field and Volunteer Field at Clem Lemaire Park during July and August at local rates. The motion was seconded by Beth Manke Hutvagner. The motion passed unanimously.

D. Rotary Payment

The Rotary Club sent a payment to the Parks and Recreation Department for the pavilion that was built at Churchill Park. There are still a few remaining plaques that can be sold to go in the pavilion that the Rotary Club plans on selling..

E. Rosenberg public/private partnership donation for summer camps

Rosenberg Orthodontics has committed to sponsoring our summer camp programs in the sum of \$3,000.00 and Parks and Recreation agrees to put Rosenberg Orthodontics on the sleeve of our camp shirts. The Parks and Recreation department will be looking to allow children at camp to use the carnival games and rides during camp from 10am to 3pm. This will take place on Wednesday during extravaganza week. Surrounding town Parks and Recreation Departments were also invited to use our carnival as a field trip for their summer camps. The department will be able to keep a portion of the money made from the ride bracelets as revenue. A portion of the Rosenberg donation will pay for the use of the carnival during the day by the summer camp participants.

MOTION: A motion was made by Beth Manke-Hutvagner to approve the donation of \$3,000 from Rosenberg Orthodontics for a public/private partnership for the 2019 Summer camp programs and approve the printing of the Rosenberg Orthodontics logo on the sleeve of the camp shirts. Bill DeBlasio seconded the motion. The motion passed unanimously.

F. Approval for close proximity pyrotechnics at Motorcycle Madness

There is an opportunity for a smaller scale firework show at the Motorcycle Madness event. A barge will be floated out on to the pond and they will be lit remotely. The department will be looking for a sponsor for the firework show during the event.

MOTION: A motion was made by James Cultrera to approve the use of close proximity pyrotechnic fireworks at Mill Pond during Motorcycle Madness on May 16, 2019. Jen Win Johnson seconded the motion. The motion passed unanimously.

G. NHS All Night Graduation Fundraiser in Mill Pond Park

There will be a fundraiser for the all night graduation party during the Touch-A-Truck event. People will purchase ping pong balls from the graduates as a fundraiser. The ping pong balls will all be numbered. On the day of Touch-A-Truck, there will be a target painted on the ground and the balls will all be dropped from a bucket truck. There will be cash prizes for the people who are closest to the target. The ping pong balls will also be sold from 10am to 12pm at the event and then they would be dropped at 12pm and the winners will be announced. The proceeds will go to the NHS all night graduation party.

MOTION: A motion was made by Jen Win Johnson to approve the use of Mill Pond Park for the NHS All Night Graduation ping pong ball drop during our Touch a Truck Program on June 15, 2019. Also, to waive the fee for a booth at Motorcycle Madness (\$50) and Touch a Truck (\$30) so they can sell the ping pong balls. The motion was seconded by Ed Marchion. The motion passed unanimously.

H. Extravaganza Midway Contract

The Midway Contract for the carnival equipment at the Extravaganza has been extended for 2 years. They have increased from giving us 30% of the proceeds to 33% of the proceeds. The proceeds will go up to 40% for everything above \$50,000. Superintendent DeMaio reports that there has been a good working relationship between Midway and the department and recommends that we extend our contract with them.

MOTION: A motion was made by Beth Manke Hutvagner to authorize the Parks and Recreation Department sign a new two year contract with Northeast Midway for the carnival during the Life. Be In It. Extravaganza with presented recommended rates. Bill DeBlasio seconded the motion. The motion passed unanimously.

I. Water Lantern Festival

A deposit in the amount of \$500 was received from the Water Lantern Festival for the use of the park during the festival. The festival will float lanterns out on the pond that people can purchase and decorate. The lanterns will be \$25 in advance and then the prices will increase to \$30 and then to \$40 as the event gets closer.

MOTION: A motion was made by Jen Parmalee to accept the final agreement with the Hartford Water Lantern Festival. The motion was seconded by Beth Manke Hutvagner. The motion passed unanimously.

IX. REPORTS

a. Town Hall/ Community Center Update

All of the bids are in for the Town Hall/ Community center. Don Woods reported that he guesses that we are. \$1.5 million over budget. There are still some things in the works and there is a meeting taking place on January 19th to discuss further.

b. Budget Update

The department is going through the budget process to go in front of the Town Counsel. Some money from the department may go towards the new Community Center project. The dates need to be approved for the budget meetings still. The tentative date is March 19, 2019 at 7pm.

c. WSI (water safety instructor) Update

There are now 18 new WSI instructors in town. WSI is a training certification that helps lifeguards teach swimming lessons to others in effective ways. The department is pleased that more lifeguards now have this certification. Superintendent DeMaio hopes to train a staff member to become a WSI teacher so they can train others how to become WSI certified. He also hopes to expand from standard Red Cross CPR to the higher professional rescuer certifications for summer camp staff in the upcoming years.

d. Kindness Counts

The signs for the Kindness Counts project and nomination forms have been drafted by the department. Superintendent DeMaio will be attending the TPZ meeting on Wednesday January 23rd to explain the program to the Board. Superintendent DeMaio attended a meeting of the Newington Interfaith Counsel to explain the program. He reported that the entire Counsel endorsed this program and will be promoting it to their members. They were excited about the idea and look forward to putting it in their bulletins as well as speaking about it.

e. Building a Strong Community Awards Night

Superintendent DeMaio reports that the Awards Night went very well. Photos from the event will be hung up in the Community Center hallway. The night was televised so the recipients were recognized for their generosity.

X. PUBLIC PARTICIPATION

Mady Kenney
53 Crestview Drive

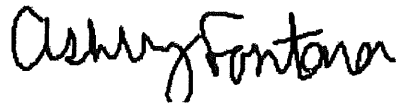
Mady wrote a letter to be read into the minutes of the Parks and Recreation Meeting. Mady requests that the free hour of senior swim be available for the duration of the summer season. Mady requests that this be considered as it has been done in the past summer seasons and that this be taken into consideration during the budget process.

Superintendent DeMaio explained that no tax payers money is allocated for the Recreation Enterprise budget and we must raise over 1.2 million to fund our programs.

XI. ADJOURNMENT

Mary Beth Kelliher made a motion to adjourn the meeting. Ed Marchion seconded the motion; the motion passed unanimously. The meeting was adjourned at 8:04pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Ashley Fontana". The signature is written in a cursive, flowing style.

Ashley Fontana