I. **Call to Order** - The meeting was called to order at 7:30 PM by Commission Chairman Gallagher. Meeting began with Pledge of Allegiance.

II. **Attendance** - Commissioner’s Brian Gallagher, Kent Stoddard, Brian Whalen, Chief Chris Schroeder, Deputy Chief Jeff Trommer, Deputy Chief Craig Stegmaier, Deputy Chief Bob Regina, Nicholas Carlone, Pedro Machado, Steve Spencer, Walter Brideaux, Crystal Trommer, Austin Muir, John Montano, Guy Pelletier, Council Liaison Chris Minor

III. **Public Participation** – None

IV. **Approval of 12/12/19 Minutes** - Chairman Gallagher made a motion to approve the 12/12/19 minutes. Commissioner Stoddard amended minutes to say meeting was called to order by Commission Chairman Gallagher instead of Commission Secretary Gallagher. Motion was seconded by Commission Stoddard to approve them as amended.

V. **Communications** – Monthly Reports

Farmington Police Department Appreciation Letter

A motion was made by Commissioner Stoddard to accept all communications.

VI. **Ledger Status** – Discussion on ledger status. Commissioner Whalen discussed the importance of making sure money was spent on the fire fighters having all the proper gear, he said he thought the spending on equipment looked good and all and all the ledger looked like it was where it should be for this point in the year.

VII. **Old Business** - Went over the 2020/2021 budget needs study.

VIII. **New Business** - Deputy Chief Stegmaier went over report of personnel.

- Commissioner Stoddard spoke about getting updates on inspections of all the fire houses from Deputy Chief Trommer. Would like to get a tour of each fire house on commission meeting nights since meetings are rotated to each of the fire houses.
- Budget should be reviewed and approved by Commission before being submitted to town.

- Deputy Chief Regina commented that we have assisted on many fires in Wethersfield in the last week.

- Commissioner Whalen expressed concern over newly purchased gear for individuals sitting in closets and not distributed. Chief Schroeder gave an explanation of why and explained it was not gear but helmets.

**IX. Public Participation** - Chief Schroeder wanted to once again acknowledge the thank you letter from Farmington and to give recognition to Captain Daniel Durity and Firefighter Daniel Durity for their assistance in a missing person case.

- Deputy Chief Stegmaier wanted to recognize Company 3 for a call that they went on where they assisted a family in need with children by buying groceries and giving them a gift card.

- John Montano stated that Nick Giansanti retired.

- Commissioner Gallagher spoke about the fires in Australia and spoke about what Newington Fire Department can do to help them.

**X. Commissioners Remarks** – Commissioner Gallagher spoke about the good attendance from the Fire Department for Peter Lavery’s memorial service.

**XI. Adjournment** – Motion to adjourn by Commissioner Gallagher to executive session at 7:50. Executive session adjournment at 8:55.

Respectfully Submitted by: Sherri Leghorn, Fire Department Secretary