

I. **ROLL CALL** - Chris Miner called the meeting to order at 5:27pm.

Members Present: Timothy Manke  
Diana Serra  
Chris Miner

Also Present: Tanya Lane, Town Manager  
Michael D’Amato, Asst. Town Planner

II. **ELECTION OF OFFICERS**

Diana Serra made a motion, second by Tim Manke to nominate Chris Miner as Chairman. Motion Passes.

III. **PUBLIC PARTICIPATION**

None

IV. **APPROVAL OF MEETING MINUTES – 10/19/2017**

Minutes will be approved at subsequent meeting.

V. **DISCUSSION/POTENTIAL ACTION:**

a. **PROPOSED CHANGES TO ORDINANCE CHAPTER 91 (ZEO Ticket)**

The Ordinance was introduced by staff and presented to the committee. The process was outlined and the changes were explained. The committee discussed in detail the future procedure if the ordinance changed were adopted and developed questions which they requested be submitted to Attorney Palermino for review. Changes were also discussed to the body of the ordinance which will be made by staff and reviewed at a subsequent meeting.
b. PROPOSED CHANGES TO ORDINANCE CHAPTER 182 (Blight Code)

The Ordinance was introduced by staff and review by the committee. The committee would like the changes there were proposed to be made to Chapter 91 to also be made to Chapter 182 so the process in both ordinances are the same. It was also determined that some changes as proposed were ultimately not needed and revisions will be made by staff for final review by the committee and Attorney Palermno.

VI. SCHEDULE FUTURE MEETING

It was determined that a meeting date would be decided once the revised material had been completed by staff. Future meetings will be noticed in the Town Clerks Office at least 24 hours before the meeting.

VII. ADJOURNMENT

Diana Serra made a motion to adjourn, second by Tim Manke. Motion Passes. Meeting adjourned at 6:45pm

Respectfully submitted,

Michael D'Apato
Asst. Town Planner/ZEO