

NEWINGTON HOUSING AUTHORITY

MEETING MINUTES
January 2, 2019

RECEIVED FOR RECORD
IN NEWINGTON, CT
2019 FEB 14 PM 2:49
Melinda Harvey
Town Clerk

Roll Call and Call to Order

Present: Robert Counihan, Sue Robins, Gary Guyette

Absent: Constance Ayers, Ken Langille

Meeting called to order at 5:39pm by Robert Counihan

Public Comment:

None

Approval of Minutes:

Sue Robins made a motion, Gary Guyette seconded and motion was accepted to approve the minutes of the December meeting with the addition of the inclusion of the word, "Annual" as the December meeting is our Annual meeting.

Financial Statements:

Both the operating statement and the bank balances were reviewed and accepted.

Melinda reported that the CD rate was increased to 2.75% for 12 months instead of the previously reported lower rate for a longer period.

Melinda is working on the rental analysis for the 37 permanent RAP slots from the state.

Melinda requested a storage shed to be placed on the Cedar Village property in order to store construction inventory. Gary made a motion to purchase a storage shed in the amount of \$4528.00 for holding construction inventory. Sue seconded. Motion passed.

Signing of Checks

Robert signed checks.

Correspondence

None

Executive Director's Report

Construction update

-Office is almost complete. Waiting on color change, heat elements.

-Most items complete at New Meadow. Still have not tied in the fire system between the two buildings, finishing siding and working on the pump issues in Building 1.

-Finishing bathrooms at Cedar Village and scheduling doors and stairwells.

-Keleher ADA units still not completed, scheduling bathrooms.

-Tenant Issues

Melinda reported we have served a resident from Keleher Park a Notice to Quit for non payment. No court date set yet.

-Holiday party was well attended, and the band was awesome.

Old Business:

None

New Business:

Melinda mentioned that it was time to renew our membership in Conn-Nahro. Bob requested that we put Bob and Sue on the membership.

Motion by Sue Robins to adjourn, seconded by Gary Guyette. Meeting adjourned at 6:37pm

Next meeting scheduled for February 6, 2019 at 5:30 at Keleher Park

Respectfully submitted,

Melinda Harvey



Robert Counihan, Chair, Susan Robins, Gary Guyette
Ken Langille, Constance Ayers
Melinda Harvey, Executive Director