



Keith Chapman  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

**MAYOR BETH DELBUONO**

## NEWINGTON TOWN COUNCIL

### REGULAR MEETING MINUTES

Tuesday, May 12, 2020

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*John O. Murphy*  
Town Clerk

*This meeting was presented as a Zoom Webinar/Meeting.*

Mayor DelBuono called the meeting to order at 7:00 p.m. via Zoom

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

- Councilor Anest
- Councilor Braverman (*arrived late*)
- Councilor Budrejko
- Councilor Camillo
- Councilor Donahue
- Councilor Manke
- Councilor Miner
- Councilor Nagel
- Mayor DelBuono

Staff Attendees:

- Keith Chapman, Town Manager
- Janet Murphy, Director of Finance
- Bill DeMaio, Superintendent of Park & Recreation
- Paul Boutot, Chief Information Officer
- Dr. Maureen L. Brummett, Superintendent of Schools
- James E. Krupienski, Town Clerk
- Susan Gibbon, Council Clerk

III. APPROVAL OF AGENDA

- Motion by Councilor Manke to add under Consideration of New Business, VI.A, Discussion of Non-Lapsing Account with the BOE. Seconded by Councilor Camillo. Motion passed 9-0.
- Motion by Councilor Anest to move Item VII.A - Presentation - Mill Pond Park Pool Replacement to after VI.A Proposed Budget Adjustments. Seconded by Councilor Camillo. Motion passed 9-0.
- Motion to approve agenda as amended by Councilor Anest. Seconded by Councilor Manke. Motion passed 9-0.

IV. PUBLIC PARTICIPATION – IN GENERAL (**Via Zoom or Telephone: 888-788-0099 or 877-853-5247**) (4 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)

A. Public Comments

Phone: (860) 665-8510 Fax: (860) 665-8507  
townmanager@newingtonct.gov  
[www.newingtonct.gov](http://www.newingtonct.gov)

- Don Woods, 82 Ivy Lane stated that in regards to Mill Pond Park Pool Replacement he would like the council to consider establishing a Mill Pond Park Public Building Committee.

B. Email Correspondence (*attached hereto*)

- Holly Fuzzard, 110 Southwood Road
- Frank McGoldrick, 217 Lamplighter Lane
- Molly Ruscyk, 31 Webster Court

V. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION

- None

VI. CONSIDERATION OF OLD BUSINESS (Action May Be Taken)

A. FY 2020-2021 Proposed Budget Adjustments

1. **Councilor Manke moved to increase the following and move from this fiscal year to the next fiscal year due to the primary move:**  
**Elections - Printing and Binding by \$9,450 - Account Number 10148216;**  
**Elections - Other Contractual Services by \$25,380 - Account Number 10148220; and**  
**Elections - Public Notification by \$800 - Account No. 10148201.**

- **Seconded by Councilor Camillo.**

**Roll Call Vote:**

Councilor Anest - Yes  
 Councilor Budrejko - Yes  
 Councilor Camillo - Yes  
 Councilor Donahue - Yes  
 Councilor Manke - Yes  
 Councilor Miner - Yes  
 Councilor Nagel - Yes  
 Mayor DelBuono - Yes

- *Motion passed unanimously 8-0 as indicated in the above roll call vote.*

2. **Councilor Manke moved to decrease Police Communication - Equipment Maintenance by \$10,200. Account Number 10218212. Covered under IT.**

- **Seconded by Councilor Camillo.**

**Roll Call Vote:**

Councilor Anest - Yes  
 Councilor Budrejko - Yes  
 Councilor Camillo - Yes  
 Councilor Donahue - Yes  
 Councilor Manke - Yes  
 Councilor Miner - Yes  
 Councilor Nagel - Yes  
 Mayor DelBuono - Yes

- *Motion passed unanimously 8-0 as indicated in the above roll call vote.*

3. **Councilor Manke moved to decrease Highway Vehicles & Equipment - Motor fuel and Lubricants by \$15,000. Account Number 103278309. Contract for this came in lower than anticipated.**

- **Seconded by Councilor Camillo.**

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - Yes  
Councilor Camillo - Yes  
Councilor Donahue - Yes  
Councilor Manke - Yes  
Councilor Miner - Yes  
Councilor Nagel - Yes  
Mayor DelBuono - Yes

- *Motion passed unanimously 9-0 as indicated in the above roll call vote.*

4. **Councilor Manke moved to decrease Donations and Contributions - Memorial Day Parade by \$5,000. Account Number 109538218. No parade this year, intent is to pay \$5,000 to Parade Committee this year, hold over and use for next year.**

- **Seconded by Councilor Donahue.**

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - Yes  
Councilor Camillo - Yes  
Councilor Donahue - Yes  
Councilor Manke - Yes  
Councilor Miner - Yes  
Councilor Nagel - Yes  
Mayor DelBuono - Yes

- *Motion passed unanimously 9-0 as indicated in the above roll call vote.*

5. **Councilor Manke moved to increase Donations and Contributions - Town 150<sup>th</sup> Anniversary by \$7,500. Account Number 109548218. Will help pay for celebration next year of our 150<sup>th</sup> anniversary.**

- **Seconded by Councilor Nagel.**

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - Yes  
Councilor Camillo - Yes  
Councilor Donahue - Yes  
Councilor Manke - Yes  
Councilor Miner - Yes  
Councilor Nagel - Yes  
Mayor DelBuono - Yes

- *Motion passed unanimously 9-0 as indicated in the above roll call vote.*

6. **Councilor Manke moved to increase Donations and Contributions - NCTV by \$2,500. Account Number 109568218. Last couple of budgets have been decreased. Trying to get them back where they were.**

- **Seconded by Councilor Camillo.**

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - Yes  
Councilor Camillo - Yes  
Councilor Donahue - Abstain  
Councilor Manke - Yes  
Councilor Miner - Yes  
Councilor Nagel - Yes  
Mayor DelBuono - Yes

▪ *Motion passed 8-0-1 as indicated in the above roll call vote.*

7. **Councilor Manke moved to decrease Transfer to CNR - Handicapped Accessible Playground - Clem Lemire Complex by \$100,000. Account Number 111008501. Moving money to another account.**

• **Seconded by Councilor Camillo.**

- Councilor Anest stated that this money is going to be used for safety precautions build a shade structure to protect foul balls and for checkerboard tables under the structure and well as wood chips for public safety under the playground; netting around home plate, painting handicapped parking stripes, signage and for bumpers around parking lot. Will not support this motion.
- Councilor Camillo stated that he believes if this money is moved to other two line items it will be easier for Parks & Rec. to disburse funds for what they need rather than hold it under Clem Lemire Field.

**Roll Call Vote:**

Councilor Anest - No  
Councilor Braverman - Yes  
Councilor Budrejko - Yes  
Councilor Camillo - Yes  
Councilor Donahue - Yes  
Councilor Manke - Yes  
Councilor Miner - No  
Councilor Nagel - Yes  
Mayor DelBuono - Yes

▪ *Motion passed 7-2 as indicated in the above roll call vote.*

7. **Councilor Manke moved to increase Transfer to CNR - Town ADA Compliant Pathways, Crossways and Parkways by \$50,000. Account Number 111008501.**

• **Seconded by Councilor Nagel.**

- Mayor DelBuono stated that during budget deliberations, Mr. DeMaio stated that this was an area that needed continued funding of ADA Compliance.

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - Yes  
Councilor Camillo - Yes  
Councilor Donahue - Yes  
Councilor Manke - Yes  
Councilor Miner - Yes  
Councilor Nagel - Yes

Mayor DelBuono - Yes

- *Motion passed unanimously 9-0 as indicated in the above roll call vote.*

**7. Councilor Manke moved to increase Transfer to CNR - Parks, Pool and Play Field Improvements by \$75,000. Account Number 111008501.**

- **Seconded by Councilor Camillo.**
- Mayor DelBuono stated that they had taken \$100,000 out of the Clem Lemire Complex account. Intent was to add only \$50,000 to this account, decided to increase to \$75,000. Have a lot going on now, trying to be fiscally conservative and budget conscious on what we can allocate at this point.

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - Yes  
Councilor Camillo - Yes  
Councilor Donahue - Yes  
Councilor Manke - Yes  
Councilor Miner - Yes  
Councilor Nagel - Yes  
Mayor DelBuono - Yes

- *Motion passed unanimously 9-0 as indicated in the above roll call vote.*

**8. Councilor Manke moved to increase Tax Collection - Interest and Liens by \$150,000. Account Number 101545005. Reflects more realistic numbers as suggested by our Finance Director.**

- **Seconded by Councilor Camillo.**

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - Yes  
Councilor Camillo - Yes  
Councilor Donahue - Yes  
Councilor Manke - Yes  
Councilor Miner - Yes  
Councilor Nagel - Yes  
Mayor DelBuono - Yes

- *Motion passed unanimously 9-0 as indicated in the above roll call vote.*

**9. Councilor Manke moved to increase Interest Income by \$175,000. Account Number 101515501. Reflects more realistic numbers as suggested by our Finance Director.**

- **Seconded by Councilor Donahue.**

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - Yes  
Councilor Camillo - Yes  
Councilor Donahue - Yes  
Councilor Manke - Yes

Councilor Miner - Yes  
Councilor Nagel - Yes  
Mayor DelBuono - Yes

- *Motion passed unanimously 9-0 as indicated in the above roll call vote.*

**10. Councilor Anest moved to increase Transfer to CNR - Parks, Pools and Playgrounds by \$75,000. Account Number 111008501. Original request was for \$200,000 by P&R; have increased to \$125,000. This is funding to repairs, replacements and improvement for all town parks and all athletic facilities. This is the perfect opportunity to do improvements to our parks & playgrounds.**

- **Seconded by Councilor Miner.**
- Mayor DelBuono stated that she is concerned moving forward on what the impact of what COVID-19 will be and hope that the \$125,000 will be enough at this point. Will not support this motion.
- Councilor Camillo stated that he believes a lot of people won't be going to parks this year. You will see a spike in cases after May 20<sup>th</sup> and people will be going back into their homes. While trying to do repairs the pools and parks, don't think they will be able to have social distancing. Now is a good time to sit back and wait.

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - No  
Councilor Camillo - No  
Councilor Donahue - No  
Councilor Manke - No  
Councilor Miner - Yes  
Councilor Nagel - No  
Mayor DelBuono - No

- *Motion failed 6-3 as indicated in the above roll call vote.*

**11. Councilor Anest moved to increase Economic Development Director by \$125,000. Account Number 104718101.**

- **Seconded by Councilor Miner.**
- Councilor Miner stated that his concern about removing this position will be the inability to fund it if needed in the future. This is an important time that we will need someone specifically on business retention over the next 6-months to one year. Can't support the elimination of a position after 5-months ago when this entire council wanted to have a fulltime employee versus a contracted outside vendor.
- Councilor Camillo stated that we had an EDD and when asked why he wasn't approaching businesses town, he said he couldn't because his hands were tied by the majority at the time. We hired a new town manager and more has been done in the past 4-months than the past 4 years. As also have a savings. We can have town personnel promote this and work for Newington. We, as Councilors, should do that as well. We don't need to hire someone when we have everybody here working for the same thing. Not Democrats, not republicans, all citizens of Newington, we work for Newington. Don't need to hire another person to do that.
- Councilor Budrejko stated that by eliminating the position we are not taking the focus off of economic development. By the approach we are taking, I think we are putting an added emphasis on it. Economic development is more than bottom line dollars, it is

actually a quality of life and not all projects are good projects. Economic development brings grand list growth, growth, tax relief, jobs. It also has environmental impacts, it has to fit into the community and there needs to be knowledge of any type of infrastructure stressor. We want to strengthen and diversify our economic development and all the pieces of the pie have to fit together and should come together. With that being said, we are trying a new approach which was not initiated or directed by this council. The Town Manager came in, looked at it and promoted it. We did discuss creating a full time position, but that was before the input and insights from the Town Manager who felt that there was another way to do this. Economic development is an ongoing responsibility of everybody who has hand on knowledge of the day to day operations, experience with the hot points in Newington, our uniqueness and our history. The approach being taken is requiring sharing expertise, sharing knowledge, sharing history across department. Each department has very critical components of what economic development is. Planning and Zoning, blight, tax assessor, the town planner - they are working as a team and all these departments have knowledge and history of a key issue. The demographics of our town, past historical successes, failures, challenges. Among them all, directed by the town manager, they know the key properties in town we need to focus on, areas we want to develop and areas we want to preserve. As mentioned before, there has already been significant outreach to businesses in town, more so than has happened in the past several years as well as direct contact to developers outside of town to recruit. There has been focus already sustained, weekly, daily, on recruitment and retention, more so than in the past. The approach is different, it is hands on deck and it is financially responsible. We tried the other and it wasn't that successful. I say give it a chance, give it a shot and I support it.

- Councilor Miner stated that he wants to clarify something. It is not about whether the town manager should act in a capacity as being a recruiter and cheerleader for the town as chief operating officer I agree with that. However, my concern is, coming out of this pandemic we are currently in, now more than ever we have no idea what the business landscape is going to look like. Are we out with the business in town offering them pathways and opportunities to pursue PPP money or other federal grants that are out there. Are we working with restaurants to make sure they have everything they need to get them up and open in May. There is only so much one individual can do. I would like the town manager to provide us with historical information of when EDD was subcontracted and if there was ever a position in town historically as a direct employee or not. That is why I am asking for support and again, this very council, stated it was a priority to look to economic retention and growth. Thank you.
- Councilor Camillo stated that our departments in town are working with the restaurants to get them opened. Zoning is, the town planner is, it is going to work, things are going to open up. As far as small business administration, banks are working with that, we are not part of that. A lot of businesses can't reopen, especially if they have debt. I think we have the right person to take this forward. We can always put money in budget years from now if needed and if it is there. It may not be after this pandemic is over. We need to keep this money in the budget for other things.
- Councilor Budrejko stated that she wants to say, from what she understands, it is not a one person show at all. He has created a team, he has created a focus. He has outlined responsibilities and expectations for people on his staff. Additional he has done outreach with the Chamber of Commerce, it is not all on his shoulders the way it is being structured. Again, this coming from the town manager himself who has been through very unusual circumstances, he is embracing it, he is saying he has he staff and he knows what they need to do. We are going to work to together as a team and we are going to recruit and retain.

- Councilor Miner asked the town manager to get historical on this position, was it ever an employee or was it just a contractual service. Would like to see the history.
- Town Manager Chapman stated that the only thing he can say was when assistant town manager in the late 1980's and town manager in the early 2000's there was no one assigned to economic development. It was a team approach with the town manager, the assistant town manager, the town planner and a part-time retired commercial banker who worked with small business in town. In 2001 there was no fulltime EDD; don't know when the consultant position started.
- Mayor DelBuono stated that the consultant position started under Mayor Woods.
- Councilor Anest stated that is was in 2012.
- Councilor Miner stated that he would be curious to see the minutes from that period. Just to see why they felt it was necessary as we deliberate removing this.
- Town Manager Chapman stated that each town manager brings a set of skills to the position. For example, when I was town manager we didn't have a director of public works, and when I left, they created one. The interest or strength of a town manager should be weighed in for all opportunities. My experience in the 1990's as town manager of Newington, those were the years economic development exploded. The Berlin Turnpike was filled up, our industrial parks were filled up and that was done without an EDD. I propose we do what we did before. We haven't had much success in grand list growth within the past 5 years. Why not try to save money, but have a team approach. I have raised the bar for all my employees wanting more expectations from them. I have selected a few candidates who I feel will work well with the economic development. You have to look at who the players are and what your needs are now and in the future.
- Councilor Anest stated that her concern is if we need a consultant because of this crisis, we have no money put in the budget to do so. Our town staff are stretched out right now and things are going to fall through the cracks. Really feel if we don't put in for a fulltime position the money should be allocated for someone who has specific expertise to work with these business to keep them afloat, to steer them in the right direction for help, the PPP money, the grants that the federal and state government are offering.
- Councilor Miner stated that another consideration is to leave the funds where they are, not expend them, and we have the funds if we need it instead of having to go into town council reserve or town manager reserves if we need help within the next fiscal year. Not necessarily fund it, but have funds available as a fallback.
- Councilor Camillo stated that as far as funding from banks, they guide us. Our chamber of commerce is there to help. Think we just have to sit and wait. On the right track with our town employees and our town manager. From what I see, everyone has stepped up to the plate. the town planner is out there talking with restaurants. Our town employees aren't overworked, they are finally working like they should.

**Roll Call Vote:**

Councilor Anest - Yes  
 Councilor Braverman - Yes  
 Councilor Budrejko - No  
 Councilor Camillo - No  
 Councilor Donahue - No  
 Councilor Manke - No  
 Councilor Miner - Yes  
 Councilor Nagel - No  
 Mayor DelBuono - No

- *Motion failed 6-3 as indicated in the above roll call vote.*

**12. Councilor Anest moved to increase Facilities Director by \$98,279. Account Number 101918101.**

- **Seconded by Councilor Miner.**
- Councilor Miner stated that his concern, again, with this position is that with its removal from the budget, it does not allow us to have a placeholder to hire someone. We have deliberated this over the past few months as to whether a facilities director is something we need to have. Will defer to town manager and ask him for historicals as to when and why the position was created. It's one of the most important positions in we have in this town to not to have facilities being done on an autopilot system without direct leadership. Will agree with the town manager that the last two candidates that were in that role my have not been what the town needed at the time or currently needs. As our facilities continue to age, there needs to be restored emphasis on maintain what we have and not waiting for things to fail. Ask for council consideration to place hold this position, not eliminate it because once it is gone we will not have the opportunity to fund it during the fiscal year. Thank you.
- Town Manager Chapman stated that there are several views on this. Facilities management has been a struggle doing way back into the 90's. The don't seem to have good track records, at least not in Newington. In the late 1990's there was not facility director, it was managed internally and it worked well. The facilities management function, until we get the report back we are having done on all facilities, we really don't know what our needs are. If we find out we have a lot of work ahead of us, then possibly you can hire a consultant as a project manager for work you will be doing in the future. It is a tough call right now. Don't believe until the new town hall is completed, and we are out of the old town hall, unless we do something collaboratively with the BOE to merge this role that would be a great opportunity but we don't have that that this time. They have a facilities manager who intends to retire. I would strongly suggest that when the opportunity comes with the BOE to hire one facilities manager to handle all buildings.
- Councilor Anest stated that there was a shared facilities committee and there have been discussions of a shared facilities director. Since November the discussions have stopped. Strongly recommend that the shared services committee gets back together and discuss this position. However, if this report comes out 4-5 months from now, we are going to need someone who will be able to facilitate the improvements, trying to figure out funds and allocating different employees to do it. Once again, I think our staff members are starting to get overworked and this position once it is out of the budget it is going to be very difficult to put back in. The \$98,000 should be used as a placeholder and if it is not used it goes back into the general fund. Strongly suggesting that we put the facilities manager position back into the budget.
- Councilor Miner stated that he agrees with Mr., Chapman regarding the opportunity for a shared services position, that has been a committee that seems to have gone into hiatus. When that condition reports comes out in November, we need to have someone there ready to facilitate the oversight of getting a game plan together with CIP for what it was truly intended for based on a five year plan and to start to get that together and not look for little projects to infill. That would be what I encourage and ask that this be placed as a placeholder.
- Mayor DelBuono stated that she hears the concern moving forward if we don't fund this position, but there is always an opportunity to fund it if we needed to in terms of adding it back in the next fiscal year. My biggest concern is that we are faced with this pandemic and we don't know how that is going to play out. If we can forego positions right now in an effort to conserve money and taxes, we should. If the town manager is assuring us that this makes sense for now and he feels he can manage it, I will follow his lead on this one.

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - No  
Councilor Camillo - No  
Councilor Donahue - No  
Councilor Manke - No  
Councilor Miner - Yes  
Councilor Nagel - No  
Mayor DelBuono - No

- *Motion failed 6-3 as indicated in the above roll call vote.*

**12. Councilor Anest moved to increase Transfer to CNR - School Technology Reserve by \$188,828. Account Number 11008501. For Chromebooks. It was put in the budget in 2012 and have not received and explanation of what it was removed. Also have not received an explanation of why it was put in there. Until we can get a clarification one way or the other we have set a precedent since 2012 and think it should continue in there.**

- **Seconded by Councilor Miner.**
- Mayor DelBuono stated it was removed from the CIP budget because it does not meet the criteria for the 7-years.
- Councilor Anest stated that it must have been put in there for a reason because it is a reserve. Would like to have someone do more research, I have tried but have been unsuccessful because the CIP minutes are not very detailed and it is difficult to track what was said during those meetings. If we can do some research on that, and think it should stay there especially with the way schools days are being handled sure that the Chromebooks are getting used a lot more than they used to be getting. They might need to be replaced going into the fall, need to support the BOE and continue to fund this in CIP.
- Councilor Camillo stated that in a CIP meeting he asked Lou Jachimowicz about this and he said that there was no other place to put it. It doesn't meet the criteria, and now with the pandemic, schools are being used as much and there may be a surplus. Don't know that for a fact, but maybe money can come out of that to fund later on. Not put back in right now.
- Councilor Nagel stated that he agrees with Councilor Camillo. According to CIP it really doesn't belong there and shouldn't be funded in CIP. There was no explanation given as Mr. Camillo mentioned as to why it was put there in the first place and can probably be funded in other ways.

**Roll Call Vote:**

Councilor Anest - Yes  
Councilor Braverman - Yes  
Councilor Budrejko - No  
Councilor Camillo - No  
Councilor Donahue - No  
Councilor Manke - No  
Councilor Miner - Yes  
Councilor Nagel - No  
Mayor DelBuono - No

- *Motion failed 6-3 as indicated in the above roll call vote.*

- Councilor Anest stated that she has no other adjustments, there were a lot of duplicative adjustments that you had that we agreed with and voted in favor of.
- Mayor DelBuono stated that we are all set with proposed budget adjustments. Ms. Murphy is on right now, would you be able to give us an update with the current funding with the adjustments made right now.
- Ms. Murphy stated that she wanted to confirm adjustments that got approved. After confirmation these adjustments would result in a mill rate of 39.28, a reduction from the current year's mill rate of .17 or .44%.

## VII. CONSIDERATION OF NEW BUSINESS (Action May Be Taken by Waiving the Rules)

### A. Presentation – Mill Pond Park Pool Replacement

- Mr. DeMaio thanked the council for this opportunity to see what the new Mill Pond Park Renovation project looks like. Have Don Woods here with me as well. Jay Bottalico, who is under quarantine, could not be with us tonight. We have Mike Fortuna from Chester Connecticut how is an aquatic expert. Tonight's goal is to show you why Mill Pond and Churchill Park pools are in disrepair and have outlived their life expectancy. The other advantage is we want to be visionaries and put Newington in the best possible position when it comes to grant money. It is a bad economic time, and what you do is you position yourself for shovel ready projects and we anticipate that the federal government, to come up with simulation programs and funding packages to the states DEEP departments as they have done in the past and they will put out and announcements with condition what you have to be ready to go with the project within 30-60-90 days and you will be in the front of the line to get funding. For any project over \$900,000 we need to have a building committee and at your next meeting would ask that you establish a building committee that will be ready to go when the project gets funded.
- Michael P. Fortuna, AIA from TLB Architecture, LLC is an expert in the field of aquatic and building pools all over the northeast. Mr. Fortuna provided an explanation of the project. *Presentation is available on town's website.*
- Councilor Manke asked about existing parking and what will happen when the library has an event at the same time.
- Mr. Fortuna stated that the town hall parking would be connected with a pedestrian crosswalk and that there are multiple parking lots around the park.
- Councilor Braverman asked what is the long range plans for pools with COVID and what is happening in the state.
- Mr. Fortuna stated that he is doubtful facilities will open next month as they normally do. Long-term it is our expectation we will get over this. With all the new technology, pools are getting safer and safer all the time. As far as COVID goes, I don't have the answer, need to rely on experts.
- Councilor Budrejko asked what the anticipated capacity is compared to the existing Mill Pond pool.
- Mr. Fortuna stated it will be a little bit higher, capacity is based on square footage of water area. So the total capacity will be around 400 occupants.
- Councilor Budrejko asked how this is going to be integrated with plans for Churchill park. Are you still planning on working on Churchill Park or is it going to be one integration of the existing facilities.
- Mr. DeMaio stated that he wanted to clarify what is happening oat Churchill Park. Mill Pond Park is economically the best thing with the new town hall and community center and possibly phase out Churchill Park pool and replace it with just a splash pad. Would go through season and evaluate it.

- Councilor Camillo asked what the number of people using Mill Pond park has increased by in the past 5-years. Is this a field of dreams project or they are already using it and they have run out of room.
- Mr. DeMaio stated that before he came to Newington there were approx. 14,000 visits and it is now up to 21,000 visits for Churchill and Mill Pond. But there are very different usages at each, the 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> grade camps are held at Churchill. Hoping that with the new community center we can bring that to Mill Pond pool.
- Mayor DelBuono stated that her biggest question is cost.
- Mr. DeMaio stated that it is approximately \$8 million. Confident on that number. Have done some work with the assessor, if you borrow \$8 million over 20 years at approx. 3% it would only affect each household by \$11 per year, which seems reasonable. Believe it will be an effective facility for the town of Newington. Want to put in a plug for the splash pad. Newington is only one of a few towns in the area that doesn't have one. The splash pad would be available from April through October and it would be computerized. When the children want to use it, it goes on for 4 minutes, as soon as kids are out of it, it shuts off automatically. Can be used for more than 8 weeks during the summer.
- Mayor DelBuono asked if there is an estimated cost on just the splash pad component
- Mr. DeMaio stated that it is approx. \$1 million.
- Councilor Camillo asked if we could move forward with establishing the building committee this evening.
- Mayor DelBuono stated that we don't waive rules unless it is really necessary. Do have another meeting scheduled for May 19<sup>th</sup>, can add it to that agenda if that is something that council wants to entertain.
- Councilor Donahue asked if the splash pad was included in phase 1.
- Mr. DeMaio stated that it is included.
- Councilor Budrejko is not in favor of voting on anything tonight. Mill Pond should be a jewel and it isn't, it is not as pristine as we would like it. The digging or excavation wouldn't have any negative environmental impact, correct?
- Mr. DeMaio stated no, in fact we would work with permitting and the Inland-Wetland commission to make sure we followed all the rules.
- Councilor Miner stated that he would support moving the project and have it considered as old business at our next meeting. Once again, a long overdue project with a 60-year old pool that would operationally be much less with a newer facility.
- Councilor Manke stated that he is in favor of this, but would like to get the budget under control prior to discussing spending another \$8 million.
- Councilor Anest stated that she agrees discussing the formation of a building committee on the 19<sup>th</sup>. Long overdue. Hopefully Mill Pond can be the primary facility and have a splash pad at Churchill, that can be a real gem for our town and a benefit.
- Councilor Nagel stated that he agrees that this should be put off until next week. Would like to have some time to look over the plans. It looks very favorable. Concerned about how the public sees this as it would have to go to referendum. Assume building committee that the public would have some input. Would like to know if this could be done in more minor phases, is that possible.
- Mr. DeMaio stated that these two phases made the most economic sense. Took out tennis courts, basketball courts, pavilions, soccer fields as something we can do as an exterior of the park. Water from the splash pad would be recycled through the showers.
- Councilor Nagel stated that he likes that the water is going to be recycled. Just want to remind the council that other things need to be looked at or repaired. Doesn't belittle this project by any means, which seems to be a wonderful project for Mill Pond Park.
- Councilor Budrejko asked how this all fits in, we hired a firm to review all the facilities and the parks throughout town and not know results until November or December. Know

that the pools will be on it, but not what place. Don't have a good handle on the state of our infrastructure buildings are. Great that we want this to be a shovel ready project, but how do we know that there isn't another shovel ready project. We went to the cost and expense to have some come in and evaluate our facilities. Are we going to exclude Mill Pond park now. Just concerned.

- Mr. DeMaio stated that the key is shovel ready. You won't have report until November or December and I suspect we may have some shovel ready money before then. Trying to position Newington at the front of the line and in the best possible light. Can tell you that anyone who studies our pools will tell you that they are in disrepair.
- Councilor Donahue asked Mr. DeMaio if he anticipated the state will pay for the entire project.
- Mr. DeMaio stated no, will be a percentage of the project, maybe 20% or approx. \$1.6 million. They won't pay the whole thing but will be in a position where you can get a lot for free so you might as well take advantage of it.
- Councilor Manke stated that whether this is shovel ready or not, it will still have to go to referendum and still up to the voters to approve this plan. If it goes up in November it will essentially be there with Anna Reynolds School and that will be a hefty price tag for voters to swallow. Both projects are important.
- Mr. DeMaio stated that the planner already has a state grant for the crossing areas.
- Councilor Manke stated that he is glad to hear that.

#### B. Town Hall Project Update

- Town Manager Chapman stated that the project is on schedule. COVID-19 issue may start affecting some deliveries of product. The exterior is pretty much complete. Mazzoccoli Way is under construction right now. Everything is on course and on budget and optimistic that we will still be getting in in July. Subject to any COVID-19 issues. Discovering that the design of our offices do not have any type of Plexiglas protection, and that is something we are going to have to look at if COVID-19 continues to be an issue. Trying to avoid the need to put it into the existing building. Have sliding doors right now, but not Plexiglas or anything like that. May need to be an add on down the road.
- Councilor Donahue asked if we are still planning on moving into the new building in July. With COVID-19 no one can pack anything.
- Town Manager Chapman stated that they are planning on being out of the existing building and new building in July. Otherwise there are penalties. We are scheduling the movers and people are packing their own things right now.

#### C. Health Update – COVID-19

- Town Manager Chapman stated that we are all healthy at the town hall. Around town we continue an A/B shift on the public works schedule. The employees are getting accustomed to the working at home concept. It is a new way of doing business and in some cases we will continue it. Had a discussion with Bill DeMaio and the health district yesterday with their take on what is going on with COVID-19 and how we are going to handle spring and summer programs and it was not a promising discussion. Think the district is firm on not rushing in and starting programs; want to wait and see how the opening of businesses goes. Taking it one step at a time; not hiring summer help yet, now sure we are going to need them. As far as businesses go, we are working with planning and zoning some restaurants are going to have an opening and some have requested outside seating using parking lot areas. Working with restaurants on that. Without knowing where we are going and how we are going to get there, the best we can do is serve our citizens as we have been. Human Services and Senior Center are very busy even though they are not seeing clients face to face. Taking this one day at a time.

Do have a 30% reduction proposal from all departments and we will be taking a look at them. Prepared as much as we can be prepared and are able to provide assistance to the public as needed. Small businesses are really depending on the bank industry we don't have the answers but if anyone has any questions we can try to answer it.

- Councilor Miner stated that with the May 20<sup>th</sup> openings, each business is self-certifying that they are following all the required checklist and it is my understanding that the state has deferred monitoring to local levels. Is the health district going to be doing inspections?
- Town Manager Chapman stated that anything that has to do with health will be handed by the health district. It is going to be a challenge to address. We have not heard from many of the restaurants as to whether they will be opening or not. If we detect any improper activity we will take action, not going to arrest anyone. The health department will have a major role in this. The state is delegating this to us and it is a difficult situation to say the least.
- Councilor Miner stated that if complaints come in the police department, is there any department that we will put in as oversight?
- Town Manager Chapman stated that enforcement has not been identified by state; leaving it up to each town. Our approach is to work collaboratively with all the departments. Need to take this one step at a time regarding enforcement because we don't know how many businesses are going to be opening up. We are working with a few restaurants that have contacted us. Premature as to what these businesses will do. Understand that many employees are getting unemployment benefits along with stipends from the Federal Government so there is little incentive for them to go back to work.
- Councilor Miner stated that about 90% of the retail businesses he deals with intend to open, so the Berlin Turnpike may get very active and a majority of small businesses.
- Town Manager Chapman stated that our biggest concern is the health issue not only for customers but employees as well.
- Councilor Anest asked the town manager if he is working with any of the surrounding towns to see what they are doing.
- Town Manager Chapman stated that he is working through the health district, because they represent the four towns. Our approach has been to be on the same path through the district.
- Councilor Anest asked Mr. Chapman which employees are working at home.
- Town Manager Chapman stated that he can provide a list. Most of the offices within the town hall, senior center and library are working from home some days and in the office other days.
- Mayor DelBuono asked if there is someone from each office available to take phone calls or conduct business that needs to be done.
- Town Manager Chapman stated that every office is covered Monday through Friday. We don't want anyone coming to the town hall unless it is absolutely necessary. There are signs at each entrance that list the number of the offices, ask that they call. Talking now about having a drop off for tax payments if people don't want to mail them in. All offices are covered during regular operating hours.
- Councilor Miner asked if there was any consideration of waiving fees for online credit card or check payments. Any consideration to try to discourage people from coming in but not costing them any additional money by not doing so.
- Town Manager Chapman stated that is a good point. I will talk with Janet about that tomorrow.
- Councilor Miner stated to see if the benefit outweighed the cost.

#### D. Discussion – Anna Reynolds Elementary School Roof Replacement

- Town Manager Chapman stated that the reports indicate no issues and the roof is still sealed. Everything has been dry every day even though we have had some heavy rains.
- Mayor DelBuono asked Mr. Chapman if he feels that this needs to be on the agenda at each meeting or consider moving it to once a month.
- Town Manager Chapman suggested that we still receive a daily log, and unless there is an issue keep it off the agenda.
- Mayor DelBuono stated that seems to be the consensus of the council.

E. Waiver of RFP Bid Requirement for Audio-Visual Package

- Town Manager Chapman that Paul Boutot has been working with VisionPoint of Newington to outline the total cost of the Audio-Visual and security package for both the Town and the Board of Education. We will be seeking a bid waiver for this work.
- Paul Boutot, Chief Information Officer stated VisionPoint is a female owned business located in Newington. They have done work for the town in the past and have done work on the police department and other municipalities in the state. Mr. Boutot stated that the first floor is the most expensive line item at \$318,000 [Town Council meeting room; Helen Nelson meeting room; ante meeting room]; the second and third floors will have various A/V and security needs as well. BOE portion of costs is \$78,000. The town will cover the overall system, including a paging system throughout the entire building. Time constraint is our biggest concern right. Cost, with additional add-ins, is at \$530,000 with an 8.41% contingency for a total of a not-to-exceed amount of \$575,000.
- Councilor Miner stated that there is a line item for A/V requirement in CIP. Correct?
- Mr. Boutot stated that in there is funding in place to accommodate the majority of the work to be done. It is in the 20/21 fiscal year budget. Original date to move into new building was the fall of 2021.
- Councilor Miner stated that he thought there was a line item in this year's budget for A/V. This price is just for A/V, no cameras, correct?
- Mr. Boutot stated that is when the bid went out it was included in the electrical.
- Councilor Miner asked about additional security equipment.
- Mr. Boutot stated that changes were made to which doors were getting electronic locks, and now have an access control package.
- Councilor Miner asked about door access controls.
- Mr. Boutot stated that we now have more door access controls.
- Councilor Anest stated that there is \$450,000 in Town Hall - Audio Visual. What is the difference between that the Town Hall/Community Center Technology Costs that is now at \$33,000.
- Mr. Boutot stated that is used for servers, switching equipment, that is more optics we will be buying moving forward.
- Councilor Anest stated that there is \$450,000 available now, where will you be getting the additional funds from.
- Mr. Boutot stated that they have funds in the IT Equipment reserve and will use that until the budget gets passed. Working on moving monies around to get the work done. Need to get a signed document to VisionPoint so that we can issue them a PO associated with is so they can order equipment.

Motion by Councilor Camillo

**RESOLVED:**

**WHEREAS, the Town Council has the power under Section 814 of the Newington Charter to waive the process of procuring sealed bids; and**

**WHEREAS, Town personnel have determined that the installation of the audio-visual package is an integral part of the Town Hall/Community Center Renovation Project, and**

**NOW THEREFORE BE IT RESOLVED, that the Town Council hereby grants a waiver, for the requirement of sealed bids for the procurement and installation of the Audio-Visual package for the Town Hall/Community Center Renovation Project, with an estimated cost not to exceed \$575,000; and**

**BE IT FURTHER RESOLVED, the bid waiver to VisionPoint of Newington, CT, is granted subject to a final negotiated price between VisionPoint and the Town of Newington.**

Seconded by Councilor Donahue. Motion passed 9-0 (*roll call vote*)

F. Discussion-Town Manager Evaluation Subcommittee

- Councilor Nagel stated that subcommittee meet prior to this meeting. As stated previously, the evaluation forms and rating system were sent out to all town council members. The ratings have been added up and the details have been forwarded as well as comments made by councilors. Mr. Chapman provided a self-assessment evaluation as well.

VIII. CONSIDERATION OF NEW BUSINESS (**Action May Be Taken by Waiving the Rules**)

A. BOE Non-Lapsing Fund Account

- Mayor DelBuono stated that she tried to reach out to everybody today to give an update on this. Through the budget process, the town manager decreased their request by \$595,365. Several members of the Board, primarily the Superintendent of Schools and Paul Vassella, BOE Chair and I were trying to figure out a resolution that would best serve our students as well as the rest of our residents. We came up with a proposal, that I would like to present this evening with draft language and action to be considered at our next meeting on the 19<sup>th</sup>. Essentially, what we are proposing on doing, and would like the council to consider and in conjunction with the Superintendent and Board Chair, is to reinstate the \$595,363, but instead of increasing the budget and burdening the tax payers, allowing them to add that amount to their non-lapsing account. As it stands right now there is a memorandum-of-understanding from the state that allows the BOE a 1% contribution each year if there was a surplus on the BOE budget. We are looking to have a codicil to add a onetime increase to the 1% of \$595.363. Not the most desirable way to do this, but it is a way for us to make more funds available to them during a very uncertain time right now without increasing our overall budget and the burden to tax payers.
- Councilor Manke stated that he agrees that in this uncertain time, do appreciate fact that the council and BOE are working on a solution. Encouraged by their willingness to entertain thinking outside the box.
- Mayor DelBuono stated that she did reach out to Councilor Anest, as the minority leader, to discuss this and make sure she was kept in the loop.
- Councilor Anest thanked the Mayor for reaching out and stated that they are ok with this as long as the Superintendent can make it work.
- Mayor DelBuono stated that everyone has been very pleased with the discussion. Can invite them to our next council meeting if so needed. Did provide councilors with draft MOU language that was provided by our town attorney to be considered by us at our next meeting.
- Councilor Miner stated that he would like to hear directly from the Superintendent that she is all right with this and can make it work. Would feel more comfortable with it.
- Mayor DelBuono stated that Ms. Brummett's hand is raised, and let me unmute her.

- Dr. Maureen L. Brummett, Superintendent of Schools stated that she concurs with this decision and thinks it is a very collaborative way to do business in this trying time. I can make this work and I appreciate the council's consideration.

B. Annual Appointment of Auditor

- Mayor DelBuono stated that last year the Town issued a Request for Proposals for audit services for the fiscal year ending June 30, 2019 and for three subsequent years. As a result of the RFP, the firm of Blum Shapiro was selected as the Town's independent auditor. The auditor must be re-appointed each year, this is the second year of the four-year agreement. This item appears on tonight's agenda for discussion, with Council action to be taken at the May 19, 2020 meeting.

IX. RESIGNATIONS/APPOINTMENTS (Action May Be Taken)

- None

X. MINUTES OF PREVIOUS MEETINGS

A. April 25, 2020 Special Meeting Minutes

B. April 28, 2020 Regular Meeting Minutes

- Motion by Councilor Anest to accept the minutes of the above referenced meetings. Seconded by Councilor Manke. Motion passed 9-0.

XI. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC

- Town Manager Chapman stated that negotiations with the AFSCME 2930 Union has been delayed at the request of the Union because of the COVID-19. Agree wholeheartedly that it is not the time to be renegotiating a contract, it is something that is more appropriate to do face to face rather than through Zoom. The other thing is that blight is becoming an issue more and more in town and people will be receiving notification that they have blight on their property. Asking for everyone to take the time to clean up their outside areas. We are out there going street by street and hopefully you won't be cited.

XII. COUNCIL LIAISON/COMMITTEE REPORTS

- Councilor Nagel stated that he, along with Councilor Miner, attended a Zoom Library Board meeting. The librarian has met with other librarians in the area to devise a regional way of doing some opening on June 1<sup>st</sup> of with a modified curb side service. The library has been dealing with health guidelines; going to be increasing streaming services and virtual programming involving children's services and children's materials. Working on a partnership with NCTV to devise a time on NCTV.

XIII. PUBLIC PARTICIPATION – IN GENERAL (Via Zoom or Telephone: 888-788-0099 or 877-853-5247) (3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)

- Rose Lyons, 46 Elton Drive stated that she wants to thank the town manager for mentioning the blight letters that went out. Have noticed on Facebook a lot of chatter, people are blaming neighbors, things are tense enough right now and an acknowledgement from the town that staff is going out and looking for blight. It is spring cleanup time, and many people are home but some are doing double duty. As for the Chromebooks, having the rules change every time there is a new town manager is not good. This year we had the new town manager, the new superintendent and two rookies on the committee and it doesn't bode well for going

forward and what CIP can be used for. Speaking of CIP I noted that the Superintendent of Parks & Rec stated that the cost was going to be around \$8 million. I thought I had read in the P&R meeting minutes that there was going to be an \$8 million cost and that idea was to also take \$4 million from CIP. That may have changed, but I hope someone will clarify if they intend to take funds from CIP to complete that project. As for the EDD, I heard what everyone is saying, but had not heard who is on the team and what their directions are. A bit taken aback when Councilor Anest stated that the town staff is being overworked and something is going to give and we are going pay the price down the road for taxing of individuals in the time we are in right now. Councilor Camillo stated he didn't feel they were being overworked and that they were finally working. If I were a town employee I would take offense at that. Councilor Manke, thank you for saying what you did about the pool situation.

- Susan Mazzoccoli, 149 Harris Drive wanted to thank Rose Lyons on where she could find the town council Zoom meeting. Hoping that a link can be placed on the home page to make it easier, or put it directly under agendas. Concerned about moving everything from the old building into the new building, especially the mayor's pictures and that they get into the new building and put into a nice place where everyone can see them. We've had issues in the past I found a picture of Pat Genova on the floor. Do like the idea of the pools, but at the same time I am worried about Anna Reynolds. Thank you for giving an extra \$2,500 to NCTV. Thank you for this Zoom meeting.

#### XIV. REMARKS BY COUNCILORS

- Councilor Manke agrees that it is important to put up the pictures of the mayors, but let's not forget the pictures of those who gave their lives for Newington, they too should go somewhere prominently in the town hall and someplace where people walk by and not just some empty hallway.
- Mayor DelBouno asked Mr. Chapman to look into that. Many mayor pictures have not been added.
- Councilor Miner stated that Zoom has given us a new perspective on how to do business. Am longing for the opportunity to sit around the table again. Question to Mr. Chapman - we are not a social gathering, we are a government body, asking you to reach out to Mr. Brown at CCHD to see if we can meet in person. We have enough room in our existing council chamber to be able to spread out, even allowing a small gallery to view personally. Would really like to get back to in person discussion.
- Town Manager Chapman stated that he will do that.
- Mayor DelBuono checked the governor's reopening guidelines and it is still a limit five people or under at a gathering of any kind. Hoping that would change for governmental entities. Interested to see what Mr. Brown has to say as well.
- Councilor Budrejko stated that piggy backing on Ms. Mazzoccoli's comment, I too found it difficult to find out what meetings were on Zoom and where they would be located. Having the link more accessible would be helpful.

#### XV. EXECUTIVE SESSION

##### A. Personnel §1-200(6)(A) – Town Manager Evaluation

Motion by Councilor Manke

#### **RESOLVED,**

**That the Newington Town Council, in accordance with CGS §1-200(6)(A) hereby moves to go into Executive Session, and invites the Town Council members, the Mayor to discuss a Personnel issue: Town Manager's Evaluation.**

Seconded by Councilor Nagel. Motion passed 9-0 (roll call vote)

Council adjourned to Executive Session at 9:48 p.m.

Executive Session ended at 11:03 pm

XVI. ADJOURNMENT

Motion by Councilor Manke to adjourn the meeting at 11:05 p.m. Seconded by Councilor Anest. Motion passed 6-0 (Members present Mayor DelBuono, Councilor Anest, Councilor Miner, Councilor Nagel, Councilor Budrejko & Councilor Manke)

Respectfully submitted,



Susan Gibbon  
Council Clerk



# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## E-MAIL CORRESPONDENCE

From: Holly C <[holly19@rocketmail.com](mailto:holly19@rocketmail.com)>  
Sent: Monday, May 4, 2020 2:31 PM  
To: Anest, Carol <[CANest@NewingtonCT.Gov](mailto:CANest@NewingtonCT.Gov)>; Braverman, Sharon <[SBraverman@NewingtonCT.Gov](mailto:SBraverman@NewingtonCT.Gov)>; Budrejko, Gail <[GBudrejko@NewingtonCT.Gov](mailto:GBudrejko@NewingtonCT.Gov)>; Camillo, Michael <[MCamillo@NewingtonCT.Gov](mailto:MCamillo@NewingtonCT.Gov)>; DelBuono, Beth <[BDelBuono@NewingtonCT.Gov](mailto:BDelBuono@NewingtonCT.Gov)>; Donahue, John <[JDonahue@NewingtonCT.Gov](mailto:JDonahue@NewingtonCT.Gov)>; Manke, Tim <[TManke@NewingtonCT.Gov](mailto:TManke@NewingtonCT.Gov)>; Miner, Chris <[cminer@newingtonct.gov](mailto:cminer@newingtonct.gov)>; Nagel, David <[DNagel@NewingtonCT.Gov](mailto:DNagel@NewingtonCT.Gov)>  
Subject: Comments to be read into the Minutes of 5/5/20 meeting

Dear Town Council -

I'd like the following quoted text to be read into the Minutes on Tuesday 5/5/20:

"Please do NOT cut the education budget for the Town of Newington, thus reducing staffing / teachers in the form of layoffs. This is highly detrimental to the children of the taxpayers of Newington and negatively impacts us all as town residents. Property values increase in towns with solid education funding - let's keep Newington viable and keep our teachers on board. We cannot afford to balance a budget on the backs of our children and their educators."

Holly Fuzzard  
110 Southwood Rd  
Newington, CT



# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## E-MAIL CORRESPONDENCE

**From:** Frank McGoldrick <[McVenturesLLC@hotmail.com](mailto:McVenturesLLC@hotmail.com)>  
**Sent:** Tuesday, May 5, 2020 5:47 PM  
**To:** Manke, Tim <[TManke@NewingtonCT.Gov](mailto:TManke@NewingtonCT.Gov)>; [fjmcg3@cox.net](mailto:fjmcg3@cox.net)  
**Subject:** Re: BOE Budget for 2020-2021

Thank you for getting back to me. I knew that you would agree about Dr B's presence this time around.

I agree with you that I am leery about that too, but I am also worried that we have already dropped to 108 out of 169 towns in the State of CT for expenditures per pupil. Real estate agents always tell me they sell houses here based on our schools. What are we going to do when we all try to sell our homes in a few years, just to downsize or if we can't afford to stay in a CT suburb anymore? Proper funding is definitely needed not to pay the piper in the long run no matter how we slice it.

I think being financially sensible is needed; who knows what lurks around the next corner with all the craziness we've seen in our lives so far? At the same time, coming in somewhere in the middle is probably the safest bet for all involved. That's been the lifeblood of suburbs everywhere. Her request for her 3 .47 is not an outrageous request. Building that good relationship with her at this point is also a real investment for the future.

Thanks, Tim, for getting back to me. You're a good man, and I know that you will help guide the council to a fair and thoughtful decision. I couldn't ask for more.

Frank

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**From:** Manke, Tim <[TManke@NewingtonCT.Gov](mailto:TManke@NewingtonCT.Gov)>  
**Sent:** Tuesday, May 5, 2020 5:25:23 PM  
**To:** [fjmcg3@cox.net](mailto:fjmcg3@cox.net) <[fjmcg3@cox.net](mailto:fjmcg3@cox.net)>  
**Subject:** RE: BOE Budget for 2020-2021

I agree Dr. Brummett is a breath of fresh air in Newington's school system. I have been impressed with her performance to date and her willingness to cooperate with the Council.

This years budget deliberations are the most critical in a long time for the welfare of our town. I fear the COVID-19 crisis as it continues will have a significant impact on the revenue side of the budget which of course will affect the spending side. This impact will be felt I fear for years to come.

**From:** [fjmcg3@cox.net](mailto:fjmcg3@cox.net) <[fjmcg3@cox.net](mailto:fjmcg3@cox.net)>  
**Sent:** Monday, May 4, 2020 5:38 PM  
**To:** Manke, Tim <[TManke@NewingtonCT.Gov](mailto:TManke@NewingtonCT.Gov)>  
**Subject:** BOE Budget for 2020-2021

Hi Mr. Manke:

I am always appreciative of the service you, and your family members, do for the town of Newington. I am writing in support of Dr. Brummett and her requested budget. I am hopeful that now that the Superintendent has revised her budget even further, that the Council will back the Superintendent in her proposals and grant her the funds as she is requesting them. She is a hometown girl, who has a connection with the town and the children the school system services; she has come back here to lead the NPS district in her last few years of professional life as a labor of love. We all realize the difficulties posed in the past with different leadership of NPS. A vote of confidence in the commitment and honest service of Dr. Brummett is an acknowledgement of what Newington Schools has been to the town as much as what they will continue to be in the future. Supporting Dr. Brummett at this time is an important element of giving her the benefit of the doubt as a relationship is established. It is also a show of fidelity with the many educators who live and work here.

Thank you.

*Frank McGoldrick*

217 Lamplighter Lane



# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## E-MAIL CORRESPONDENCE

**From:** Mollie Rusczyk <[mrusczyk527@gmail.com](mailto:mrusczyk527@gmail.com)>  
**Sent:** Tuesday, May 5, 2020 5:43 PM  
**To:** TownCouncil <[TownCouncil@NewingtonCT.gov](mailto:TownCouncil@NewingtonCT.gov)>  
**Subject:** To be read tonight (5/5/2020) during the Budget Meeting

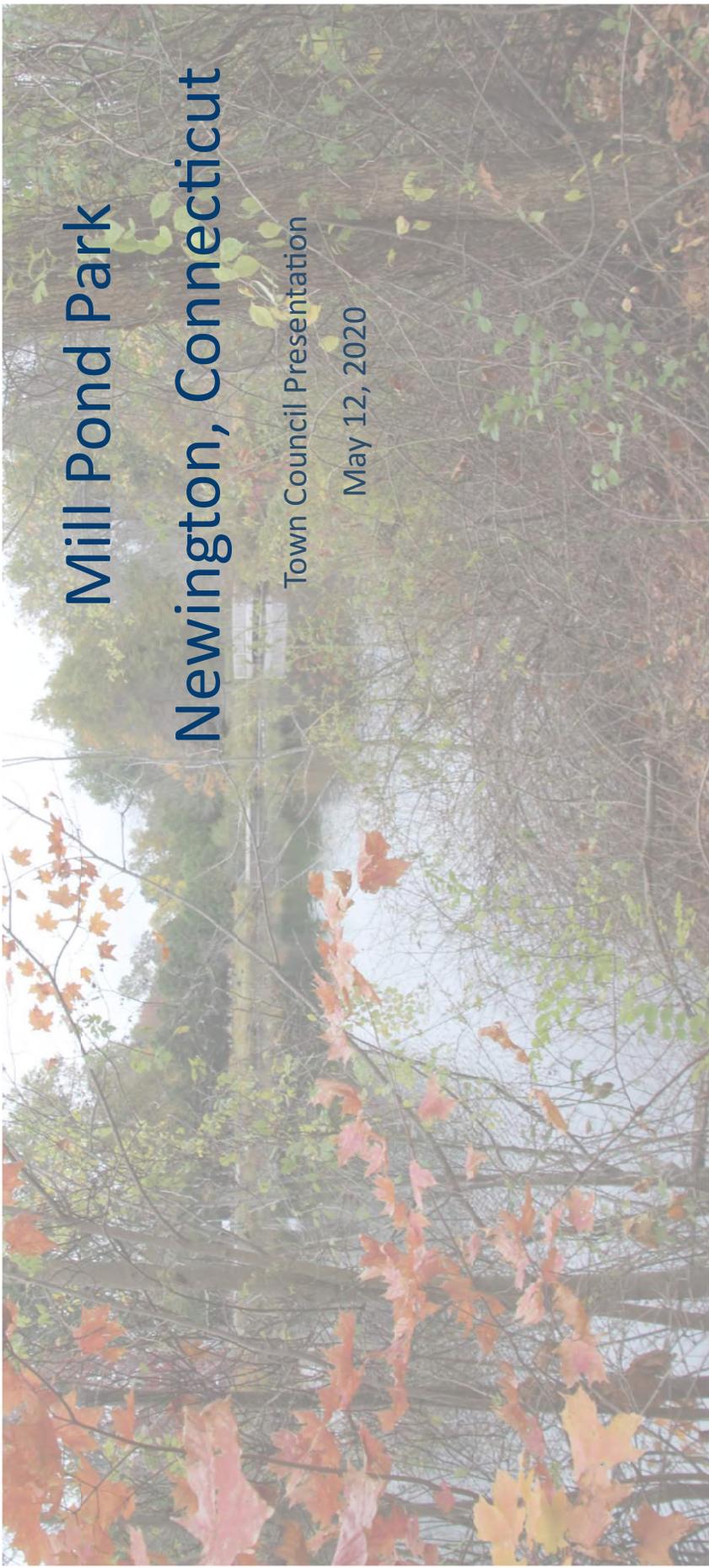
Good evening,

My name is Mollie Rusczyk and I live at 31 Webster Court in Newington. I am writing to implore the town council to support the request made by Parks and Rec for \$200,000 for upkeep and maintenance of our parks and fields and patching the leaky pool. Some of these funds will go to finishing the irrigation project at Emmanuel Christian Academy soccer fields. These fields are vital to the soccer program in town which benefits 650 children and their families each year.

In order to make Newington an attractive town for new families and to keep families here, we need to support the aspects of the town that support families. Youth sports is a huge part of that. The Soccer Club of Newington runs programs all year round. In order to provide a quality program, we need the town to invest in our fields as they have for football, baseball, and softball.

I ask that you read this letter in its entirety during the 5/5/2020 meeting and that you support Parks and Rec request.

Thank you,  
Mollie Rusczyk  
31 Webster Ct  
Newington, CT 06111



# Mill Pond Park Newington, Connecticut

Town Council Presentation

May 12, 2020

**TLB Architecture**



- Multi-use Park for Residents of All Ages
- Active and Passive Recreation
- Pond is a Prominent Feature, Bisecting the Park
- Seasonal Pool is in Poor Shape and Occupies a Significant Location Within the Park
- Mill Pond Park's Location Provides an Opportunity for a Link to the Town Hall Campus, Physically and Programmatically
- Multiple Access Points and Parking Areas are not Clearly Defined or Identifiable

**Existing Park**





- Maintain Existing Features, Natural and Man Made, that Define the Park's Geometry.
- Group Functions by Type and User Groups
- Locate Pool Facility to be on Perimeter of Park, Linked to Town Hall Campus Access to Parking and Utilities
- Link to Camps at Recreation Center
- Does Not Occupy Key Parkland in Off-Season
- Avoid Closing Existing Pool During Construction
- Better Visibility for Security
- Layout is Conducive to Phasing with Phase 1 to Include Aquatic Facilities, Soft Paved Play and Event Area and Baseball Field Improvements

## Overall Park Conceptual Plan



## Conceptual Planning

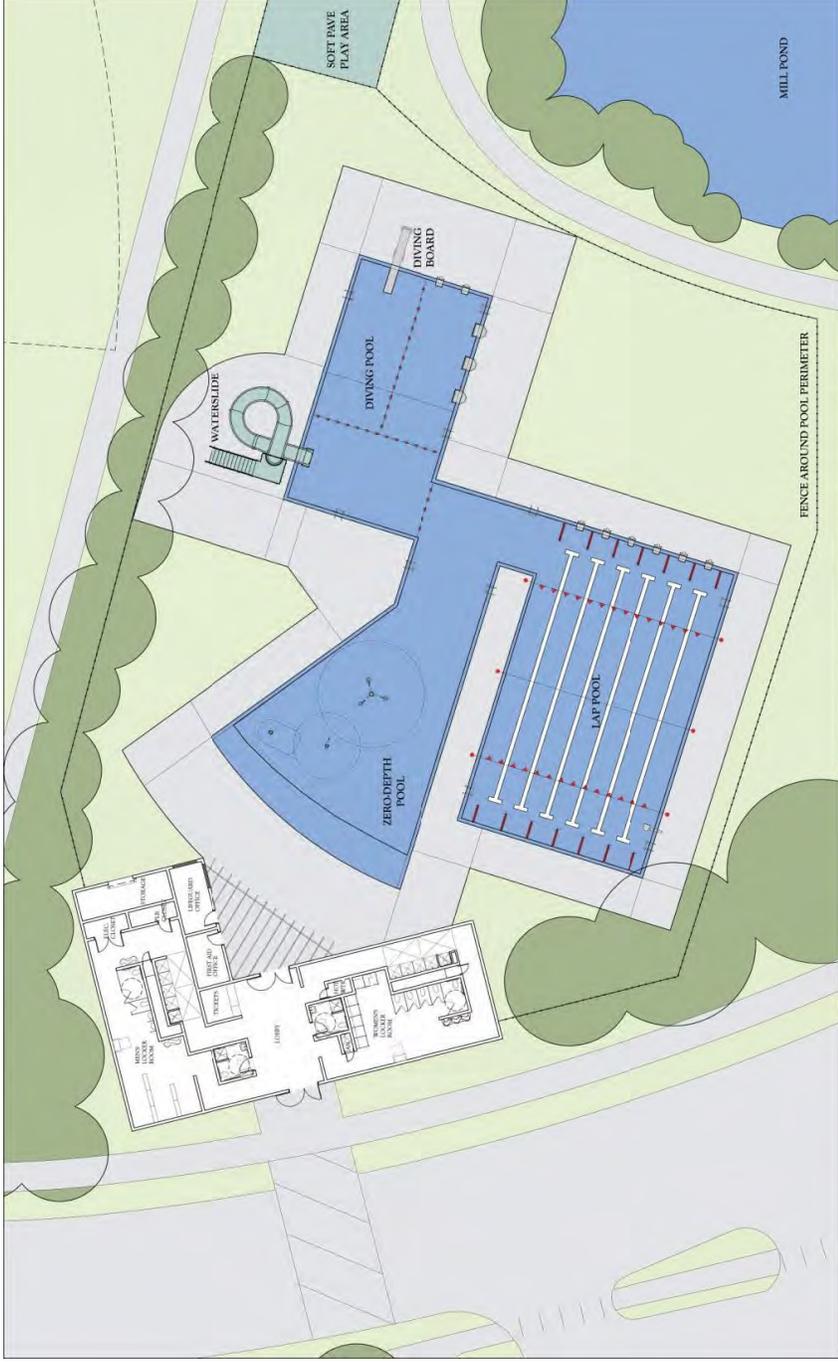


- Variety of Aquatic Programming, Including:
  - Splash Pad
  - Zero-Entry Pool
  - Shallow Water Leisure Area
  - Lap Swim
  - Waterslide and Climbing Wall
  - Diving
  - Learn-to-Swim to Competitive Swimming and Diving
- Bathhouse to Service Aquatic Facilities and Relate Architecturally to the New Town Hall Campus
- Soft-Paved Area Adjacent to the Pool Provides Play Area for Campers and VIP Space for Events

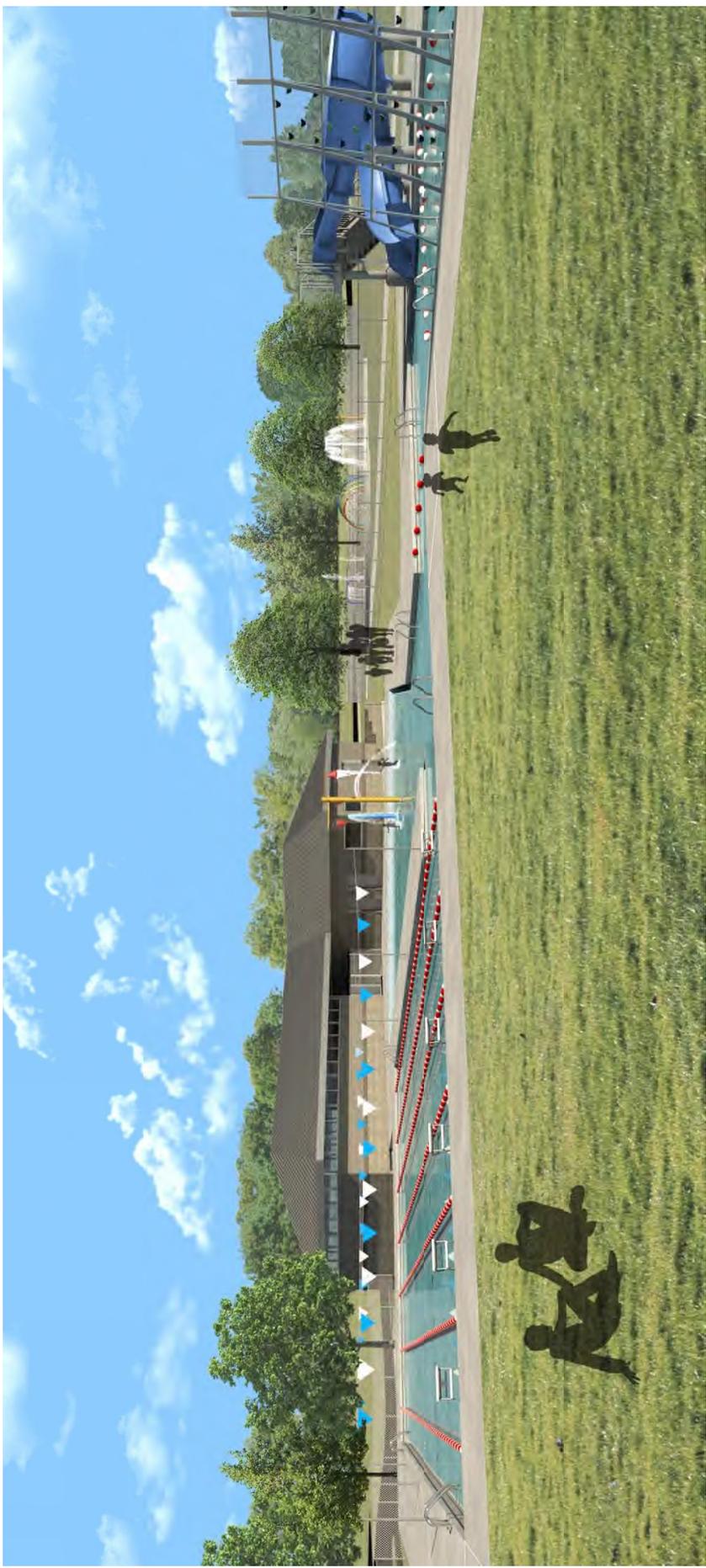
## Conceptual Plan at Swimming Pool and Splash Pad



## Conceptual Planning



- The bathhouse includes Locker and Shower Rooms, Special Needs / Family Changing Rooms, Lifeguard Office, First-Aid Room and ample Storage.
- Pool decks surround the pool and are more generous in areas where patrons will tend to gather. Separate lawn areas are provided to attract swimmers for longer periods of time.
- Trees and shade structures provided in strategic locations to provide protection from the sun and visual buffers between the pool area and the Park as a whole.



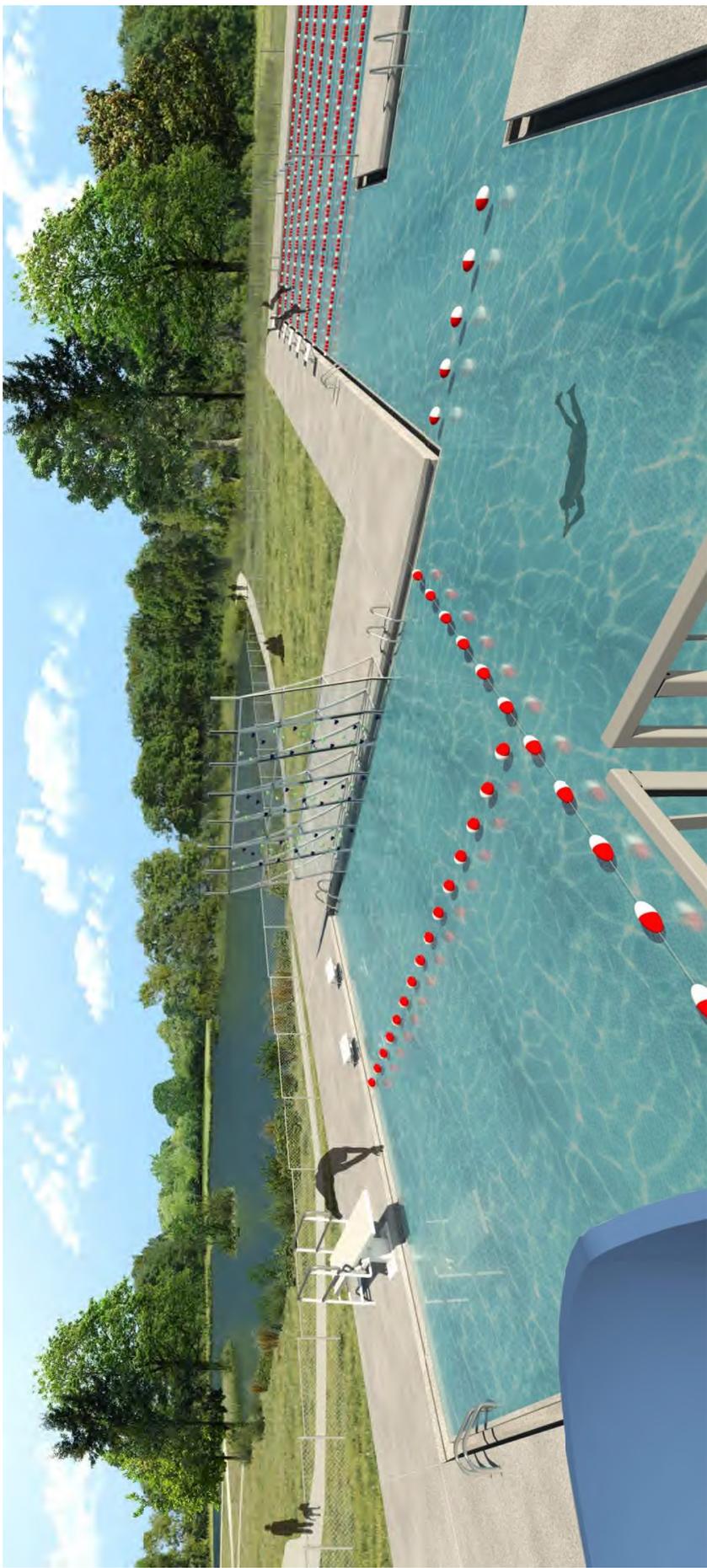
*View of Pool, Looking North*

*Conceptual Planning*



*View of Pool, Looking South*

*Conceptual Planning*



*View from Top of Slide*

*Conceptual Planning*



Bringing People Together to Work



PROJECT PROPOSAL

NEWINGTON TOWN HALL

PRESENTED BY:  
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VisionPoint LLC  
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152 Rockwell Road  
Newington, CT 06111  
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VERSION 2  
May 12<sup>th</sup>, 2020

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The Town of Newington will be referred to as "Client" or "The Client" throughout this document  
VisionPoint LLC will be referred to as "VisionPoint LLC", "VisionPoint" or "VP" throughout this document.

# EXECUTIVE SUMMARY

## OBJECTIVES

The primary objectives of this project is as described by the Town of Newington during our recent meeting is to provide meeting participants in the Boardroom with a high-quality experience when conducting presentations, audio conferences and video conferences. We also discussed the following key objectives regarding this project:

### EASE OF USE

VisionPoint will develop an intelligent and intuitive user interface enabling users to easily operate all the integrated technology.

### SUPERIOR AUDIO QUALITY

Audio quality is about speech intelligibility. VisionPoint has selected an integrated audio system that maximizes the speech intelligibility, based on mathematical calculations, for the room while taking aesthetics into account.

### RELIABLE

The organization holds its most important meetings in the Town Hall, so the technology needs to deliver consistent and reliable results and user experiences.

## WE BUILD

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# EXPERIENCES

We are driven by creating experiences that deliver results for your business and for your customers

### SOLUTIONS

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VisionPoint has developed a preliminary design to specifically address the objectives described above using high quality and reliable technology. We have selected manufacturers based on their reliability and serviceability.

### PROJECT TIMELINE

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The anticipated completion of this project is July 14, 2020. To ensure the successful and timely completion of this project, the following key milestones will be required.

- Review and acceptance of the proposed design & budget
- Completion of the Design & Engineering documentation (described below)
- Coordination with the project team (architect, contractors, Etc.)
- Remote access method selected
- Review and acceptance of the proposed control user interface

# OUR STORY

Business success hinges on people working together effectively. But limits like distance, time and cost can paralyze an organization's capacity to build valuable relationships internally and externally. Legacy systems, new construction, and mixed levels of technical sophistication make the barriers even higher.

At VisionPoint, we create technology-enabled communication environments that free your organization to engage productively with anyone, anywhere. Our solutions are engineered to fit the configuration of your space, the needs of your organization, and the personality of your culture.



## We think CREATIVE

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Our designers, engineers and technicians, hand-picked for their individual expertise and team orientation, create communication technology solutions that guarantee people remember the seamless interaction, not the technical headaches.



## We stand for SIMPLICITY

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When it comes to the user interface, simplicity is best. VisionPoint builds systems with intuitive graphics and intelligent operations to elevate the user experience delivering confidence and productivity which translates to a positive return on technology investment.



## We do amazing PROJECTS

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VisionPoint is proud to design and integrate solutions for organizations of all sizes. Our clients continue to come back to VisionPoint for projects citing the unmatched degree of service received and the high-level system performance



## Unlike Other INTEGRATORS

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Unlike other audio-visual technology providers, VisionPoint will only provide right-fit solutions. We don't over-engineer systems!

## OUR CORE CAPABILITIES

We are driven by creating experiences that deliver results for your business and for your customers.

The technologies and applications described below are a sample of our core capabilities most of our clients need. VisionPoint can help your organization with the design, integration and support of these and other technologies.



### BOARDROOMS & CONFERENCE ROOMS

Integrated technology to support presentations, audio conferencing & video conferencing



### DIGITAL SIGNAGE

Video walls and digital signage displays deliver impactful messages



### SOUND MASKING

Sound masking solutions reduce speech intelligibility to support privacy or to provide better working environments in open spaces.



### VIRTUAL MEETING ROOMS

Virtual Meeting Rooms enable users to connect via audio, video and IM with anyone, anywhere.



### HUDDLE ROOMS

VisionPoint designs intelligent solutions to support the workplace trend of Huddle Rooms and Bring-Your-Own-Device rooms.



### COLLABORATION

Collaboration solutions are platforms for teams to collectively work together, regardless of location.

## DESIGN APPROACH

Too many audiovisual technology providers take a one-size-fits-all approach, giving you what they think is best, not what is best for you. Unlike other audiovisual technology providers, VisionPoint designs only right-fit solutions. Simply put, this means our evidence-based designs are based on your specific requirements and are not over-built. Working with industry leading manufacturers, VisionPoint will provide a technology configuration that perfectly fits the way your organization needs to work today while considering possibilities for the future.

Our certified engineers are always researching and testing the latest that the industry has to offer. We recommend solutions from manufacturers who produce quality products backed by top tier support. This approach contributes to VisionPoint's ability to deliver top tier support for our clients.

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## SERVICE APPROACH

VisionPoint recognizes the importance of reliability and consistency when it comes to the performance of integrated communication technology. Our clients count on these tools and have come to trust VisionPoint to deliver superior service and support. The costs of poor system performance or over-complicated technology that consume IT resources are factors that all companies should consider when selecting a partner to design, integrate and support their audiovisual and collaboration technology.

VisionPoint offers zero cost remote monitoring not only to proactively identify and remedy potential system faults before they impact productivity, but also to provide metrics to help our clients with space planning, technology budgeting and business processes.

# LISTENING TO OUR CLIENTS



## EMPOWERING RELATIONSHIPS THROUGH INTUITIVE, INTELLIGENT TECHNOLOGY

We stay true to this purpose by designing, integrating and supporting communication technology that works for you on every level; financially, aesthetically, culturally and functionally.



## OPEN AND HONEST COMMUNICATION

VisionPoint delivers on our promise through our open, honest and continuous communication.

We are always asking our clients about how we're doing directly and through surveys.



## WHAT OUR CLIENTS EXPECT FROM US

- Consistent solutions in their best interest
- Forward-thinking, company-wide solutions
- High quality work by trained, certified staff
- Trustworthy and respectful
- Quick response and reliable support
- Work collaboratively to achieve common goals
- Right-fit solutions
- Efficiency and Professionalism

## CERTIFICATIONS

INDUSTRY & MANUFACTURER CERTIFICATIONS (PARTIAL)

BIAMP  
 CRESTRON  
 CISCO  
 POLYCOM  
 CLEARONE

CVE  
 CTS  
 CTS – I  
 CTS – D  
 PMP

**VISIONPOINT IS ONE OF A SELECT GROUP OF INTEGRATORS IN THE USA TO BE NAMED AN APEX AV PROVIDER OF EXCELLENCE. WE ARE ALSO A WOMEN-OWNED BUSINESS**



# PROJECT PROCESS

Project planning is the key to a successful outcome.

This section describes the process from Discovery through Project Acceptance.

## OUR APPROACH

Start at the beginning. Gather as much information as possible from as many people as possible about objectives, intent and culture.

Coordinate with the project team early in the process. The more coordination between with the architect, MEP Engineer, Furniture provider and others, the better the outcome

Provide stakeholders with tools such as 3D renderings to facilitate decision making

## WHY THIS IS IMPORTANT:

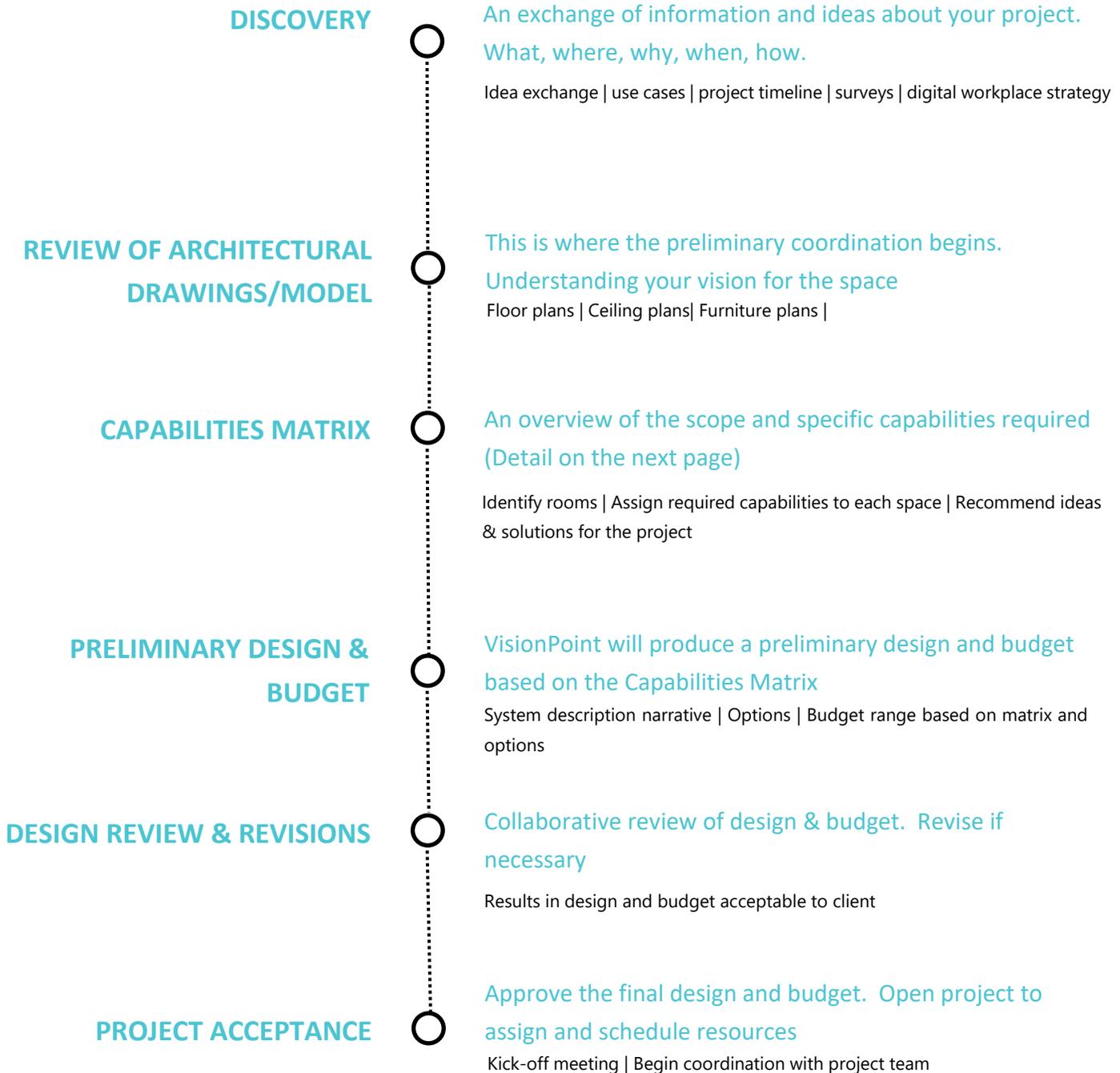
> A complete or incomplete understanding of the objectives, intent and culture will be reflected in the results.

> When AV design is not coordinated early in the process, the capabilities or technology may need to be changed to fit and the project is at risk of added

> Sometimes a 2D drawing is difficult to visualize. VisionPoint uses Revit to place the technology in the model, providing visuals that make decisions easier and enable our team to better coordinate with the project team.

# NECESSARY STEPS TO PERFECTION

This walk we will do together!



What happens after the Project Acceptance? ... See the Project Breakdown section ahead.

# STATEMENT OF WORK

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The following items are included in this Statement of Work:

- Capabilities Matrix
- System Descriptions
- VisionPoint Professional Services
- Responsibility Schedule
- Project Breakdown
- VisionPoint Post Installation Service & Support
- Terms & Conditions

## CAPABILITIES MATRIX (BY FLOOR)

### FIRST FLOOR INTEGRATED COMMUNICATION TECHNOLOGY

Room \ Capability	Wired Presentation	Wireless Presentation	Cable TV	Video Conferencing	Audio Conferencing	Control System
Conference Room 110	*	*				*
Conference Room 120B	*	*				*
Town Council 103, Conference Room 104, Helen Nelson Room 105	*	*	*	*	*	*
Multipurpose Rooms 125, 126, 127	*	*			*	*
Arts & Crafts 128	*	*	*			*
Gymnasium 122	*	*	*		*	*
Daycare 121	*	*	*			*

## FIRST FLOOR WORKFLOW AND APPLICATION INTEGRATIONS

Room \ Capability	Scheduling	Room Intelligence	Touch Collaboration	Remote Control Network	VisionPoint Remote Management
Conference Room 110		*			
Conference Room 120B		*			
Town Council 103, Conference Room 104, Helen Nelson 105		*			
Multipurpose Rooms 125, 126, 127		*			
Arts & Crafts 128		*			
Gymnasium 122		*			
Daycare 121		*			

## SECOND FLOOR INTEGRATED COMMUNICATION TECHNOLOGY

Room \ Capability	Wired Presentation	Wireless Presentation	Cable TV	Video Conferencing	Audio Conferencing	Control System
Conference Room 201A, 201B, 201C	*	*		*	*	*
Conference Room 203E	*	*			*	*
Town Manager 203D	*	*	*			
Facilities Management 205C	*	*	*			
Fire Marshal 207A	*	*	*			
IT Office 209	*	*	*			
IT CIO 209A	*	*	*			
IT Work Room 209C	*	*	*			

## SECOND FLOOR WORKFLOW AND APPLICATION INTEGRATIONS

Room \ Capability	Scheduling	Room Intelligence	Touch Collaboration	Remote Control Network	VisionPoint Remote Management
Conference Room 201A, 201B, 201C		*			
Conference Room 203E		*			
Town Manager 203D		*			
Facilities Management 205C		*			
Fire Marshal 207A		*			
IT Office 209		*			
IT CIO 209A		*			
IT Work Room 209C		*			

## THIRD FLOOR INTEGRATED COMMUNICATION TECHNOLOGY

Room \ Capability	Wired Presentation	Wireless Presentation	Cable TV	Video Conferencing	Audio Conferencing	Control System
Conference Room A 329	*	*				*
Conference Room B 313	*	*				*
Conference Room C 323	*	*				*

## THIRD FLOOR WORKFLOW AND APPLICATION INTEGRATIONS

Room \ Capability	Scheduling	Room Intelligence	Touch Collaboration	Remote Control Network	VisionPoint Remote Management
Conference Room A 329		*			
Conference Room B 313		*			
Conference Room C 323		*			

# SYSTEM DESCRIPTIONS

## Applications



**LED**



**Wireless  
Presentation**



**Projection**



**Zoom  
Video**



**Wireless  
Microphones**



**Audio  
Conferencing**



**Speech  
Reinforcement**



**ADA  
Listening**



**Recording**



**Touch  
Screen**

## *First Floor Technology*

### *Objective*

To create a highly productive environment that empower users to easily collaborate within the room and with meeting participants through presentation, video conferencing, and audio-conferencing functionalities.

### *The following rooms are included:*

- Gymnasium 122
- Town Council 103 & Meeting Room 104
- Helen Nelson Room 105
- Multipurpose Rooms 125, 126, 127
- Arts & Crafts 128
- Preschool 121

## Gymnasium 122

- Two 75" LG display will be mounted below each scoreboard in the gymnasium. Users will be able to show content through a HDMI wired connection via the wall plate to the display. Users will have to input a password ensuring security when presenting.
- Coverings will be available to protect the displays.
- Users will show content through an Mvix solution. The Mvix solution uses players that connect to a cloud-based server with the following capabilities:
  - Individual department content
  - Centralized management
  - Emergency notifications (all signs)
- Community Options Biamp Speakers will be dispersed throughout the space, distributing sound throughout the Gym. Users will have to input a password to connect to this as well.
- This space also has the infrastructure to support audioconferencing via the microphones and ceiling speakers.
- Microphones will be available for participants and presenters. This will provide speech reinforcement through the speaker system.
  - Microphones in this space include:
    - Two Ear worn, Two Lavalier, and Two Handheld
    - An assistive listening device will be available for persons with hearing disabilities. The device comes with a body pack and headphones.
  - Each wireless microphone must stay on its designated side when the room divider is in place. The system will automatically sense and adjusts its configuration when the room is in the divide mode.
- Control will be done through an iPad providing source selection, Volume adjustment and power.

### Applications



Gymnasium 122

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***AUDIO TECHNOLOGY***</b>			
1	Williams AV FM Plus Large-area dual FM and WiFi Assistive Listening	\$1,759.33	\$1,759.33
1	ALC-160D Amplified Loudspeaker Controller	\$3,033.33	\$3,033.33
24	R.35COAX – Full Range 2-Way 10-inch Coax Grey	\$486.67	\$11,680.08
12	R.35-3896 Full Range 3-Way 8-inch 90x60	\$606.67	\$7,280.04
2	Shure Ear worn Mic for Belt pack (Blk)	\$180.20	\$360.40
2	Shure Cardioid 5mm Subminiature Lavalier Mic	\$212.00	\$424.00
2	Shure Bodypack Transmitter w/Omni Mic 4 Pin Mini Connector	\$513.33	\$1,026.66
2	Shure Handheld Transmitter w/SM58 Microphone	\$526.67	\$1,053.34
1	Shure 4 Channel Networked Charging Station	\$1,266.67	\$1,266.67
1	Shure 4 Channel Access Point Transceiver	\$2,422.67	\$2,422.67
<b>***VIDEO PRESENTATION TECHNOLOGY***</b>			
2	LG 75" UM3E-B	\$3,125.00	\$6,250.00
2	Chief ConnexSys Video Wall System Landscape Mount	\$635.36	\$1,270.72
2	Chief Component Storage Panel, Sliding	\$120.08	\$240.16
1	Crestron 4x2 4K HDMI Switcher	\$600.00	\$600.00
1	Screen beam 960	\$1,066.67	\$1,066.67
2	Crestron HD Scaling Auto-Switcher & Extender 200	\$753.33	\$1,506.66
2	Crestron DM Lite HD Scaling Auto Switch & HDMI over CAT x Extender 200 w/ Wall Plate Transmitter (Blk)	\$786.67	\$1,573.34
<b>***DIGITAL SIGNAGE TECHNOLOGY***</b>			
1	MVIX Networkable Digital Signage Player	\$848.00	\$848.00
1	MVIX Signature Care for Networkable Digital Player	\$42.67	\$42.67
<b>***INFRASTRUCTURE &amp; CONTROL TECHNOLOGY***</b>			
1	Apple iPad – Space Gray (Latest Model)	\$452.00	\$452.00
1	LaunchPort-Sleeve iPad 10.2inch (Black)	\$213.33	\$213.33
1	LaunchPort – iPort WallStation for iPad 2 – Black	\$186.67	\$186.67
1	Pakedge Wireless Router with BakPak Lite	\$240.00	\$240.00
1	Pakedge 8 Gigabit Managed PoE & PoE + Switch	\$400.00	\$400.00
1	Crestron 3-Series Media Room Controller	\$666.67	\$666.67
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$1,163.62	\$1,163.62
1	VisionPoint Professional Services – Design, Engineering, Construction Testing In-House, Install, Testing of System	\$14,886.00	\$14,886.00
<b>Total:</b>			<b>\$61,205.71</b>

## Town Council 103 and Meeting Room 104 (Divide & Combine)

### Video Technology

- Four 65” displays will be mounted throughout the space on rotating ceiling chief mounts giving town council members and gallery to see content shared. The monitors facing the Town Council will also work as confidence monitors for the presenter.
- Participants will be seen through the Cisco Room Kit Plus w/Codec Plus Quad Camera and two additional P60 Cameras. Each camera will have auto-tracking capabilities, which can be controlled on the touch panel. The camera will follow speech to zoom in on the individual speaking. NCTV can pull a direct feed from any of these cameras. Control can be done through the touch panel located at the table.
- A codec + interface will also be available for users to send video sources to streaming services like YouTube.
- **Wireless Presentation:** Meeting participants will have the ability to present to the display from their personal device without the need of a cable, through Screen beam. The wireless presentation device is agnostic to the device or operating system i.e. Laptops, Tablets, Phones (iOS/Android)
- **Wired Presentation:** Will be available to users through the Wall Plate centered located by the Town Council. All five wall plates will have an HDMI presentation connection.
- Users will be able to select which content to show on each display and projection system. The user will have the option to mirror the screen on each display or show individual content.
- Control of the room will be done through the wireless iPad. The primary control panel will be the iPad and auto functions. Users will control the following functions:
  - Presentation Source Selection: Wired or Wireless
  - Video & Audioconferencing Control: Dialling, Volume up/down/mute, Directory, Audio controls
  - TV Control: on/off
  - Auto Shutoff: Override auto-programmed room shutdown if necessary
- The room includes an integrated audio and video system to support the following applications:
  - Audio originating from the video sources described above
  - Speech reinforcement
  - Wireless streaming
  - Assisted Listening
- Ten Shure 10” Gooseneck Microphones will be available for participants and presenters. This will provide speech reinforcement and can be used for both audio and video conferencing. An additional two handheld Shure Microphones will be available to members viewing the conference.
  - Each wireless table microphone must stay on its designated side when the room divider is in place. The system will automatically pick up when the room is divide is in use.
- Sound from presentations, audioconferencing, and videoconferencing will be heard through the speakers mounted in the ceiling.

- A partition sensor will be installed, allowing the room and technology to auto sense when the partition is open or closed. Combined rooms will have the ability to work entirely as one.

### Applications



## Helen Nelson Room 105 (Divide & Combine)

### Video Technology

- An 86" display will be mounted on the north wall of the Helen Nelson Room. An additional 75" display will be mounted on the east wall on a Chief mount flush to the wall.
- Participants will be seen through the Cisco Room Kit Plus w/Codec Plus Quad Camera. This camera can be manually controlled, or it can have a programmed function. NCTV can pull a direct feed from any of these cameras. Camera control can be done through the touch panel located at the table.
- **Wireless Presentation:** Meeting participants will have the ability to present to the display from their personal device without the need of a cable, through Screenbeam. The wireless presentation device is agnostic to the device or operating system i.e. Laptops, Tablets, Phones (iOS/Android)
- **Wired Presentation:** Will be available to users through the two Wall Plates located by the BOE. Both wall plates will have an HDMI presentation connection.
- Users will be able to select which content to show on each display and projection. The user will have the option to mirror the screen on each display or show individual content.
- Control of the room will be done through the wireless iPad touch panel. The primary control panel will be the iPad and auto functions. Users will control the following functions
  - Presentation Source Selection: Wired or Wireless
  - Video & Audioconferencing Control: Dialling, Volume up/down/mute, Directory, Audio controls
  - TV Control: on/off
  - Projection Control: Screen up/down, projector on/off
  - Auto Shutoff: Override auto-programmed room shutdown if necessary
- The room includes an integrated audio system to support the following applications:
  - Audio originating from the video sources described above
  - Speech reinforcement
  - Wireless streaming
  - Assisted Listening
- Four Shure 10" Gooseneck Microphones will be available for participants and presenters. This will provide speech reinforcement and can be used for both audio and video conferencing. An

additional two handheld Shure Microphones will be available to members viewing the conference.

- Each wireless table microphone must stay on its designated side when the room divider is in place. The system will automatically pick up when the room is divide is in use.
- Sound from presentations, audioconferencing, and videoconferencing will be heard through the speakers mounted in the ceiling.
- A partition sensor will be installed, allowing the room and technology to auto sense when the partition is open or closed. Combined rooms will have the ability to work entirely as one.

**Applications**



Town Council 103, Meeting Room 104 and Helen Nelson Room 105

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 75" 3HDMI, DP , DVI-D, AUDIO, USB 2.0 – UHD SIGNAGE 75 IPS 16/9 3840	\$5,132.44	\$5,132.44
1	LG 86" 4K 3840x2160 HDMI(#), HDMI/HDCP Input, RS-232C, RJ45 400 nit	\$4,666.65	\$4,666.65
4	LG 65" UH5E Series LED Display	\$2,063.00	\$8,252.00
2	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$478.80
1	Chief FCA813	\$162.13	\$162.13
1	Chief MCB1U	\$446.93	\$446.93
2	Chief 37"-58" Thinstall Swing Arm Wall Mount	\$430.16	\$860.62
1	Chief ADJ> PIPE 12" to 18" Black	\$84.80	\$84.80
2	Chief Universal Flat Panel Hardware Kit	\$9.88	\$19.76
6	Crestron Digital Media 4K60 4:4:4 HDR Network AV Decoder	\$866.67	\$5,200.02
3	Crestron Digital Media 4K60 4:4:4 HDR Network AV Encoder	\$866.67	\$2,600.01
2	Crestron DM Card Chassis for DM-NVX-C & DMCF, 8 Slots	\$1,333.33	\$2,666.66
6	Crestron Digital Media 4K60 4:4:4 HDR Network AV Encoder Card	\$866.67	\$5,200.02
5	Crestron Digital Media 4K60 4:4:4 HDR Network AV Decoder Card	\$866.67	\$4,333.35
3	SCREEN BEAM 960	\$358.67	\$1,076.01
1	Crestron HD Scaling Auto-Switcher & Extender	\$753.33	\$753.33
7	Crestron CM Lite HD Scaling Auto-Switcher & HDMI over CAT x Extender 200 w/ Wall Plate Transmitter, Black	\$786.67	\$5,506.69
<b>***CABLE CUBBY TECHNOLOGY***</b>			
2	Extron Retractor Filler Module w/ Cable Pass through Plates	\$46.67	\$93.34
1	Extron Holds Three Retractor Module for Cable Cubby 202	\$26.67	\$26.67
1	Extron Retractor HDMI M-M	\$300.00	\$300.00
1	Extron Cable Cubby 202 US One US AC	\$312.00	\$312.00
<b>***VIDEO CONFERENCING TECHNOLOGY ***</b>			
1	CISCO Webex Room Kit Plus w/ Codec Plus, Quad	\$16,139.62	\$16,139.62
1	Room Kit Plus P60 – Codec Plus, P60 cam and Touch 10	\$12,114.40	\$12,114.40
2	CISCO Telepresence Precision 60 Spare Camera	\$7,120.00	\$14,240.00
1	CISCO ZCARE for CODEC Plus/ P60 Bundle	\$1,233.27	\$1,233.27
1	Cisco TelePresence Remote Monitoring – License – ESD	\$106.67	\$106.67
3	Sound Control Cisco Precision Camera Ceiling Mnt	\$366.67	\$1,100.01
1	Sound Control Remote Cam7 – Link	\$2,593.33	\$2,593.33
3	Sound Control Precision 60 Camera & PresenterTrack	\$1,646.67	\$4,940.01
<b>***AUDIO TECHNOLOGY***</b>			
2	Biamp 4 Channel, 60 W Half-Rack Amp w/Bracket	\$600.00	\$1,200.00
27	Martin Audio 6" Ceiling Speaker	\$136.00	\$3,672.00
2	Biamp TesiraFORTE DSP fixed I/O server w/ 12 analog inputs	\$2,798.67	\$5,597.34
2	Williams AV FM Plus, Large area Dual FM and WiFi Assistive Listening	\$1,759.33	\$3,518.66
2	Shure 8 Channel Access Point Transceiver	\$3,133.33	\$6,266.66
2	Shure 8 Channel Networked Charging Station	\$1,633.33	\$3,266.66
2	Shure Handheld Transmitter w/SM58 Microphone	\$526.67	\$1,053.34
14	Shure Wireless Desktop Base Transmitter	\$533.33	\$7,466.62
14	Shure 10" Gooseneck MIC, Includes Shock-Mount/Preamp	\$280.00	\$3,920.00
<b>***INFRASTRUCTURE &amp; CONTROL TECHNOLOGY***</b>			
2	Crestron GL, Sensor, Partition	\$466.67	\$933.34
3	Apple iPad – Space Gray (Latest Model)	\$452.00	\$1,356.00
3	LaunchPort-Sleeve iPad 10.2inch (Black)	\$213.13	\$639.99
3	LaunchPort – iPort WallStation for iPad 2 – Black	\$186.67	\$560.01
3	Packedge Wireless Router with BakPak Lite	\$240.00	\$720.00
2	Packedge layer 3 Lite Switch, Rear Facing 24 Ports 1G Ethernet	\$1,466.67	\$2,933.34
1	Crestron Distribution Block	\$200.00	\$200.00
1	Crestron 3-Series Control Sys w/ Dedicated Subnet Port	\$1,733.33	\$1,733.33
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
10	MidAtl Universal Shelf for Mounting Small Items	\$37.33	\$373.30
1	Packedge 20 Port Power Distribution Unit	\$666.67	\$666.67
1	MidAtl BGR Series Rack, 45 RU, 27" D	\$1,006.00	\$1,006.00
1	Miscellaneous Cables & Connectors	\$2,590.05	\$2,590.05
1	VisionPoint Professional Services – Engineering, Construction Testing In-House, Install, Testing of System	\$28,832.00	\$28,832.00

**Total:****\$179,144.55**

## Conference Room 110

- A 75” LG 4K display will be mounted on a flat panel tilt wall mount.
- **Wired Presentation:** Will be available to users through the Wall Plate located by the meeting room table. The wall plate will have an HDMI presentation connection for users to connect.
- **OPTIONAL - Wired Presentation:** Users will be able to pull an HDMI/USB-C retractable cable from the table box and use for presentation. Once users are done with their meeting, they can then press a button and retract the cable back into the table box with the press of a button.
  - The retractable presentation cables will ensure that:
    - Table is always clean of cables and is aesthetically pleasing
    - Users do not need to bring their own cables to meetings
    - Cables do not walk away and always stays with the table box
- **Wireless Presentation:** Will be done through Screen Beam. Users will be able to present their devices (Laptops, Tablets, Phones), whether iOS/Android on the Display without the need of a cable.
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the aspect ratio on their devices. Their devices will automatically scale correctly to fit on that display.
- Presentation Sound will be available through the built-in TV Speakers.
- Control of the room technology will be done through the auto capabilities and a TV remote.

### Applications



### Options



<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 75” 3HDMI, DP , DVI-D, AUDIO, USB 2.0 – UHD SIGNAGE 75 IPS 16/9 3840	\$5,132.44	\$5,132.44
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	SCREENBEAM 960	\$358.67	\$358.67
1	Crestron HD Scaling Auto-Switcher & Extender 200	\$753.33	\$753.33
<b>***CABLE CUBBY TECHNOLOGY – OPTIONAL ADDITION***</b>			
0	Extron Cable Cubby 500 (Black) No AC Module	\$240.00	\$0.00
0	Extron AC+USB 222 US	\$260.00	\$0.00
0	Extron Retractor HDMI M-M	\$300.00	\$0.00
0	Extron Cat 6e 3’ Retractor	\$300.00	\$0.00
0	Extron Retractor Filler Module w/ Cable Pass through Plates	\$46.67	\$0.00
0	Extron US PowerPlate 200 AC AAP	\$166.67	\$0.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$227.01	\$227.01
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,661.00	\$1,661.00
<b>Total:</b>			<b>\$8,371.85</b>

## Conference Room 120B

- A 65” LG 4K display will be mounted on a flat panel tilt wall mount.
- **Wired Presentation:** Will be available to users through the Wall Plate located by the meeting room table. The wall plate will have an HDMI presentation connection for users to connect.
- **OPTIONAL - Wired Presentation:** Users will be able to pull an HDMI/USB-C retractable cable from the table box and use for presentation. Once users are done with their meeting, they can then press a button and retract the cable back into the table box with the press of a button.
  - The retractable presentation cables will ensure that:
    - Table is always clean of cables and is aesthetically pleasing
    - Users do not need to bring their own cables to meetings
    - Cables do not walk away and always stays with the table box
- **Wireless Presentation:** Will be done through Screen Beam. Users will be able to present their devices (Laptops, Tablets, Phones), whether iOS/Android on the Display without the need of a cable.
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the aspect ratio on their devices. Their devices will automatically scale correctly to fit on that display.
- Presentation Sound will be available through the built-in TV Speakers.
- Control of the room technology will be done through the auto capabilities and a TV remote.

### Applications



### Options



<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 65” UH5E Series LED Display	\$2,063.00	\$2,063.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	SCREENBEAM 960	\$358.67	\$358.67
1	Crestron HD Scaling Auto-Switcher & Extender 200	\$753.33	\$753.33
<b>***CABLE CUBBY TECHNOLOGY – OPTIONAL ADDITION***</b>			
0	Extron Cable Cubby 500 (Black) No AC Module	\$240.00	\$0.00
0	Extron AC+USB 222 US	\$260.00	\$0.00
0	Extron Retractor HDMI M-M	\$300.00	\$0.00
0	Extron Cat 6e 3’ Retractor	\$300.00	\$0.00
0	Extron Retractor Filler Module w/ Cable Pass through Plates	\$46.67	\$0.00
0	Extron US PowerPlate 200 AC AAP	\$166.67	\$0.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$227.01	\$227.01
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,765.00	\$1,765.00
<b>Total:</b>			<b>\$5,406.41</b>

Preschool 121

- A 75” 4K LG display will be mounted on a flat panel tilt wall mount.
- **Wired Presentation:** Will be available to users through the Wall Plate centered below the display. The wall plate will have an HDMI presentation connection.
- **Wireless Presentation:** Will be done through Screen Beam. Users will be able to present their devices (Laptops, Tablets, Phones), whether iOS/Android on the Display without the need of a cable.
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the ration on their devices. Their devices will automatically scale correctly to fit on that display.
- Presentation Sound will be available through the built-in TV Speakers.
- Control of the room technology will be done through the auto capabilities and a TV remote.

**Applications**



<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 75” UM3E-B	\$3,125.00	\$3,125.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.30
1	SCREENBEAM 960	\$358.67	\$358.67
1	Crestron DM Lite HD Scaling Auto-Switcher & HDMI over CAT w/ Wall Plate	\$786.67	\$786.67
<b>***INFRASTRUCTURE &amp; CONTROL TECHNOLOGY***</b>			
1	Crestron 4x1 4KHDMI Switcher	\$466.67	\$466.67
1	Crestron 3-Series Media Pres Controller 101, Black	\$433.33	\$433.33
1	Pakedge 8 Gigabit managed PoE & PoE Switch	\$400.00	\$400.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$171.84	\$171.84
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,454.00	\$1,454.00
<b>Total:</b>			<b>\$7,435.58</b>

## Arts & Crafts 128

- A 55” LG 4K display will be mounted on a flat panel tilt wall mount.
- **Wired Presentation:** Will be available to users through the Wall Plate centered below the display. The wall plate will have an HDMI presentation connection.
- **Wireless Presentation:** Will be done through Screen Beam. Users will be able to present their devices (Laptops, Tablets, Phones), whether iOS/Android on the Display without the need of a cable.
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the ration on their devices. Their devices will automatically scale correctly to fit on that display.
- Presentation Sound will be available through the built-in TV Speakers.
- Control of the room technology will be done through the auto capabilities and the touch panel located on the wall.

### Applications



<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 55” 1080p LCD 4K HD TV	\$1,029.00	\$1,029.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.30
1	SCREENBEAM 960	\$358.67	\$358.67
1	Crestron DM Lite HD Scaling Auto-Switcher & HDMI over CAT w/ Wall Plate	\$786.67	\$786.67
<b>***INFRASTRUCTURE &amp; CONTROL TECHNOLOGY***</b>			
1	Crestron 4x1 4KHDMI Switcher	\$466.67	\$466.67
1	Crestron 3-Series Media Pres Controller 101, Black	\$433.33	\$433.33
1	Pakedge 8 Gigabit manged PoE & PoE Switch	\$400.00	\$400.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$166.14	\$166.14
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,623.00	\$1,623.00
<b>Total:</b>			<b>\$5,502.88</b>

## Multipurpose Rooms 125, 126, 127 (Divide & Combine)

- Two 75" LG displays will be mounted on a flat panel tilt wall mount.
- **Wired Presentation:** Will be available to users through the Wall Plate located by the meeting room tables. The wall plate will have an HDMI presentation connection for users to connect.
- **Wireless Presentation:** Will be done through Screen Beam. Users will be able to present their devices (Laptops, Tablets, Phones), whether iOS/Android on the Display without the need of a cable.
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the aspect ratio on their devices. Their devices will automatically scale correctly to fit on that display.
- Presentation Sound will be available through the 18 recessed ceiling speakers distributed throughout the room. Users may also connect to the speakers via Bluetooth.
- A partition sensor will be installed, allowing the room and technology to auto sense when the partition is open or closed. Combined rooms will have the ability to operate independently or in combined mode.
- Control of the room will be done through the wireless iPad touch panel that will be located on the wall. The primary control panel will be the iPad and auto functions. Users will control the following functions:
  - Presentation Source Selection: Wired or Wireless – Which device to present.
  - Audioconferencing Control: Dialling, Volume up/down/mute, Directory, Audio controls
  - TV Control: on/off
  - Auto Shutoff: Override auto-programmed room shutdown if necessary

### Applications



Multipurpose Rooms 125, 126, 127 (Divide & Combine)

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
2	LG 75" UM3E-B	\$3,125.00	\$6,250.00
2	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$478.80
2	Crestron DM Lite HD Scaling Auto-Switcher & HDMI over CAT Wall Plate	\$786.67	\$1,573.34
3	Crestron Disgital Media 4K60 4:4:4 HDR Network AV Decoder	\$866.67	\$2,600.01
2	Crestron Disgital Media 4K60 4:4:4 HDR Network AV Encoder	\$866.67	\$1,733.34
2	Screen Beam 960	\$358.67	\$717.34
<b>***AUDIO TECHNOLOGY***</b>			
1	Shure P300 IntelliMix Audio Conferencing Processor	\$1,332.00	\$1,332.00
1	Russound BLUETOOTH Source Kit/ Multi Room	\$171.99	\$171.99
1	Biamp 4 Channel, 60 W Half-Rack Amp w/Bracket	\$600.00	\$600.00
18	Martin Audio 6" Ceiling Speaker	\$136.00	\$2,448.00
<b>***INFRASTRUCTURE &amp; CONTROL TECHNOLOGY***</b>			
2	Crestron GL, Sensor, Partition	\$466.67	\$933.34
2	Apple iPad – Space Gray (Latest Model)	\$452.00	\$904.00
1	LaunchPort-Sleeve iPad 10.2inch (Black)	\$213.33	\$426.66
1	LaunchPort – iPort WallStation for iPad 2 – Black	\$186.67	\$373.34
1	Pakedge Wireless Router with BakPak Lite	\$240.00	\$480.00
1	Pakedge layer 3 Lite Switch, Rear Facing	\$1,466.67	\$1,466.67
1	Crestron Distribution Block	\$200.00	\$200.00
1	Crestron 3-Series Control Sys w/ Dedicated Subnet Port	\$1,733.33	\$1,733.33
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
10	MidAtl Universal Shelf for Mounting Small Items	\$37.33	\$373.30
1	Pakedge 20 Port Power Distribution Unit	\$666.67	\$666.67
1	MidAtl 19SP/27D Multibay Rack Unit	\$622.67	\$622.67
1	Miscellaneous Cables & Connectors	\$1,442.28	\$1,442.28
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$10,314.00	\$10,314.00
<b>Total:</b>			<b>\$37,841.08</b>

## *Second Floor Technology*

### *Objective*

To create a highly productive environment that empower users to easily collaborate within the room and with remote meeting participants through presentation and audio-conferencing functionalities.

### *The following rooms are included:*

- Conference Room 201A, 201B, 201C (Divide & Combine)
- Town Manager 203D
- Conference Room 203E
- Facilities Management 205C
- Fire Marshall 207A
- IT Office 209, IT CIO 209D, IT Work Room 209C

Conference Room A (201A), Conference Room B (201B), Conference Room C (201C) (Divide & Combine)

- Two 65” and one 75” LG 4K displays will be mounted on a flat panel tilt wall mount.
- **Wired Presentation:** Will be available to users through the Wall Plate located by the meeting room tables. The wall plate will have an HDMI presentation connection for users to connect.
- **OPTIONAL - Wired Presentation:** Users will be able to pull an HDMI/USB-C retractable cable from the table box and use for presentation. Once users are done with their meeting, they can then press a button and retract the cable back into the table box with the press of a button.
  - The retractable presentation cables will ensure that:
    - Table is always clean of cables and is aesthetically pleasing
    - Users do not need to bring their own cables to meetings
    - Cables do not walk away and always stays with the table box
- **Table Boxes:** Cable Cubbies will be installed in the table, providing AC+USB Power. Each table box will also have a single RJ45 data plate for client provided data.
- **Wireless Presentation:** Will be done through Screen Beam. Users will be able to present their devices (Laptops, Tablets, Phones), whether iOS/Android on the Display without the need of a cable.
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the ration on their devices. Their devices will automatically scale correctly to fit on that display.
- Users have the option to route any signal to any display if desired. The rooms will allow complete flexibility to send any source to any destination.
- Shure ceiling microphone arrays will provide complete room coverage for audioconferencing.
  - 8 Lobes per unit are steerable microphone arrays allowing for premium coverage of all participants within the space.
- Presentation Sound will be available through recessed ceiling speakers distributed throughout the room.
- Control of the room technology will be done through the auto capabilities and the iPad located on the wall.



**Conference Room A (201A), Conference Room B (201B), Conference Room C (201C) (Divide & Combine)**

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 75"UM3E-B	\$3,125.00	\$3,125.00
2	LG 65" UH5E SERIES LED DISPLAY	\$2,063.00	\$4,126.00
3	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$718.20
3	SCREENBEAM 960	\$358.67	\$1,076.01
3	Crestron HD Scaling Auto-Switcher & Extender 200	\$753.33	\$2,259.99
4	Crestron Disgital Media 4K60 4:4:4 HDR Network AV Decoder	\$866.67	\$3,466.68
4	Crestron Disgital Media 4K60 4:4:4 HDR Network AV Encoder	\$866.67	\$3,466.68
<b>***VIDEO CONFERENCING TECHNOLOGY ***</b>			
1	CISCO Webex Room Kit Plus w/ Codec Plus, Quad	\$16,139.62	\$16,139.62
1	Crestron Disgital Media 4K60 4:4:4 HDR Network AV Decoder	\$866.67	\$866.67
1	Crestron Disgital Media 4K60 4:4:4 HDR Network AV Encoder	\$866.67	\$866.67
<b>***AUDIO TECHNOLOGY***</b>			
4	Shure Array Mircrophone w/ IntelliMix DSP Suite - Black	\$866.67	\$3,466.68
1	Biamp 4 Channel, 60 W Half-Rack Amp w/Bracket	\$600.00	\$600.00
16	Martin Audio 6" Ceiling Speaker	\$136.00	\$2,176.00
1	Biamp TesiraFORTE DSP fixed I/O server	\$2,798.67	\$2,798.67
<b>***CABLE CUBBY TECHNOLOGY – OPTIONAL ADDITION***</b>			
0	Extron Cable Cubby 500 (Black) No AC Module	\$240.00	\$0.00
0	Extron AC+USB 222 US	\$260.00	\$0.00
0	Extron Retractor HDMI M-M	\$300.00	\$0.00
0	Extron Cat 6e 3' Retractor	\$300.00	\$0.00
0	Extron Retractor Filler Module w/ Cable Pass through Plates	\$46.67	\$0.00
0	Extron US PowerPlate 200 AC AAP	\$166.67	\$0.00
<b>***INFRASTRUCTURE &amp; CONTROL TECHNOLOGY***</b>			
2	Crestron GL, Sensor, Partition	\$466.67	\$933.34
3	Apple iPad – Space Gray (Latest Model)	\$452.00	\$1,356.00
3	LaunchPort-Sleeve iPad 10.2inch (Black)	\$213.33	\$639.99
3	LaunchPort – iPort WallStation for iPad 2 – Black	\$186.67	\$560.01
3	Pakedge Wireless Router with BakPak Lite	\$240.00	\$720.00
1	Pakedge layer 3 Lite Switch, Rear Facing	\$1,466.67	\$1,466.67
1	Crestron Distribution Block	\$200.00	\$200.00
1	Crestron 3-Series Control Sys w/ Dedicated Subnet Port	\$1,733.33	\$1,733.33
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
5	MidAtl Universal Shelf for Mounting Small Items	\$37.33	\$186.65
1	Pakedge PowerPak 9-9 Outlet Surge Protected	\$480.00	\$480.00
1	MidAtl 14SP, Cabinet Frame Rack 16"D	\$267.33	\$267.33
1	Miscellaneous Cables & Connectors	\$2,072.78	\$2,072.78
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$13,042.00	\$13,042.00

**Total:**

**\$68,810.97**

Conference Room 203E

- A 65” 4K LG display will be mounted on a flat panel tilt wall mount.
- **Wired Presentation:** Will be available to users through the Wall Plate located by the meeting room tables. The wall plate will have an HDMI presentation connection for users to connect.
- **OPTIONAL - Wired Presentation:** Users will be able to pull an HDMI/USB-C retractable cable from the table box and use for presentation. Once users are done with their meeting, they can then press a button and retract the cable back into the table box with the press of a button.
  - The retractable presentation cables will ensure that:
    - Table is always clean of cables and is aesthetically pleasing
    - Users do not need to bring their own cables to meetings
    - Cables do not walk away and always stays with the table box
- **Wireless Presentation:** Will be done through Screen Beam. Users will be able to present their devices (Laptops, Tablets, Phones), whether iOS/Android on the Display without the need of a cable.
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the aspect ratio on their devices. Their devices will automatically scale correctly to fit on that display.
- Presentation Sound will be available through the built-in TV Speakers.
- Control of the room technology will be done through the auto capabilities and a TV remote.

**Applications**



**Options**



<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 65” UH5E SERIES LED DISPLAY	\$2,063.00	\$2,063.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	Crestron HD Scaling Auto-Switcher & Extender 200	\$753.33	\$753.33
1	Screen Beam 960	\$358.67	\$358.67
<b>***CABLE CUBBY TECHNOLOGY – OPTIONAL ADDITION***</b>			
0	Extron Cable Cubby 500 (Black) No AC Module	\$240.00	\$0.00
0	Extron AC+USB 222 US	\$260.00	\$0.00
0	Extron Retractor HDMI M-M	\$300.00	\$0.00
0	Extron Cat 6e 3’ Retractor	\$300.00	\$0.00
0	Extron Retractor Filler Module w/ Cable Pass through Plates	\$46.67	\$0.00
0	Extron US PowerPlate 200 AC AAP	\$166.67	\$0.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$323.48	\$323.48
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,455.00	\$1,455.00
<b>Total:</b>			<b>\$5,192.88</b>

Facilities Management (205C), Fire Marshal(207A), Town Manager Office (203D)

- A 55" 4K LG display will be mounted on a flat panel tilt wall mount.
- **Wired Presentation:** Will be available to users through the Wall Plate located at the desk. The wall plate will have an HDMI presentation connection to allow users to present from their device.
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the aspect ratio on their devices. Their devices will automatically scale correctly to fit on that display.
- Presentation Sound will be available through the built-in TV Speakers.
- Control of the room technology will be done through the auto capabilities and a TV remote.

**Applications**



**Facilities Management Office (205C)**

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 55" 1080p LCD 4K HD TV	\$1,029.00	\$1,029.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	Crestron DM Lite HD Scaling Auto-Switcher & HDMI over CAT w/ Wall Plate	\$786.67	\$786.67
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$102.20	\$102.20
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$831.00	\$831.00
<b>Total:</b>			<b>\$2,988.27</b>

**Fire Marshal Office (207A)**

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 55" 1080p LCD 4K HD TV	\$1,029.00	\$1,029.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	Crestron DM Lite HD Scaling Auto-Switcher & HDMI over CAT w/ Wall Plate	\$786.67	\$786.67
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$102.20	\$102.20
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$831.00	\$831.00
<b>Total:</b>			<b>\$2,988.27</b>

**Town Manager Office (203D)**

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 55"SM5KE-B	\$1,241.00	\$1,241.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	Crestron DM Lite HD Scaling Auto-Switcher & HDMI over CAT w/ Wall Plate	\$786.67	\$786.67
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$102.20	\$102.20
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$935.00	\$935.00
<b>Total:</b>			<b>\$3,304.27</b>

IT Office (209)

- Four 43” 4K LG displays will be mounted on a flat panel tilt wall mount located above each workspace in the room.
- **Wired Presentation:** Will be available to users through the Wall Plate located at the desk. The wall plate will have an HDMI presentation connection for users to present from their device.
- **Wireless Presentation:** Will be done through Screen Beam. Users will be able to present their devices (Laptops, Tablets, Phones), whether iOS/Android on the Display without the need of a cable.
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the aspect ratio on their devices. Their devices will automatically scale correctly to fit on that display.
- Presentation Sound will be available through the built-in TV Speakers.
- Control of the room technology will be done through the auto capabilities and a TV remote.

**IT Office 209**



IT Office (209)

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
4	LG 43” LCD TV 3840x2160 UHD TAA	\$848.21	\$3,392.84
4	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$957.60
1	SCREENBEAM 960	\$358.67	\$358.67
4	Crestron DM Lite HD Scaling Auto-Switcher & HDMI over CAT w/ Wall Plate	\$786.67	\$3,146.68
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$482.35	\$482.35
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,557.00	\$1,557.00
<b>Total:</b>			<b>\$9,895.14</b>

IT Work Room (209C), IT CIO Office (209A)

- A 55” 4K LG display will be mounted on a flat panel tilt wall mount.
- **Wired Presentation:** Will be available to users through the Wall Plate located at the desk. The wall plate will have an HDMI presentation connection for users to present from their device.
- **Wireless Presentation:** Will be done through Screen Beam. Users will be able to present their devices (Laptops, Tablets, Phones), whether iOS/Android on the Display without the need of a cable.
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the aspect ratio on their devices. Their devices will automatically scale correctly to fit on that display.
- Presentation Sound will be available through the built-in TV Speakers.
- Control of the room technology will be done through the auto capabilities and a TV remote.

**IT Work Room 209C**



**IT CIO Office 209A**



IT Work Room (209C)

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 55” 1080p LCD 4K HD TV	\$1,029.00	\$1,029.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	Crestron DM Lite HD Scaling Auto-Switcher & HDMI over CAT w/ Wall Plate	\$786.67	\$786.67
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$102.20	\$102.20
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,037.00	\$1,037.00
<b>Total:</b>			<b>\$3,194.27</b>

IT CIO Office (209A)

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 55” 1080p LCD 4K HD TV	\$1,029.00	\$1,029.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	Crestron DM Lite HD Scaling Auto-Switcher & HDMI over CAT w/ Wall Plate	\$786.67	\$786.67
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$102.20	\$102.20
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,037.00	\$1,037.00
<b>Total:</b>			<b>\$3,194.27</b>

## Third Floor Technology

### Objective

To create a highly productive environment that empower users to easily collaborate within the room and with remote meeting participants through presentation and audio-conferencing functionalities.

### The following rooms are included:

- Superintendent Conference Room A 329
- Shared Conference Room B 313
- Shared Conference Room C 323

### Superintendent Conference Room A (329), Shared Conference Room B (313), Shared Conference Room C (323)

- A 75” LG 4K display will be mounted on a flat panel tilt wall mount.
- **Wired Presentation:** Will be available to users through the Wall Plate. The wall plate will have an HDMI presentation connection for users to present from their device.
- **OPTIONAL - Wired Presentation:** Users will be able to pull an HDMI/USB-C retractable cable from the table box and use for presentation. Once users are done with their meeting, they can then press a button and retract the cable back into the table box with the press of a button.
  - The retractable presentation cables will ensure that:
    - Table is always clean of cables and is aesthetically pleasing
    - Users do not need to bring their own cables to meetings
    - Cables do not walk away and always stays with the table box
- **Wireless Presentation:** Meeting participants will have the ability to present to the display from their personal device without the need of a cable, through a wireless connection. The wireless presentation device is agnostic to the device or operating system i.e. Laptops, Tablets, Phones (iOS/Android)
- **Auto-Scaling Technology:** This is built into the devices that will be installed, ensuring that users do not need to manually change the ration on their devices. Their devices will automatically scale correctly to fit on that display.
- Presentation Sound will be available through the built-in TV Speakers.
- Control of the room technology will be done through the auto capabilities and a TV remote.

### Applications



### Options



**Superintendent Conference Room A (329)**

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 75" UM3E-B	\$3,125.00	\$3,125.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	SCREENBEAM 960	\$358.67	\$358.67
1	Crestron HD Scaling Auto-Switcher & Extender 200	\$753.33	\$753.33
<b>***CABLE CUBBY TECHNOLOGY – OPTIONAL ADDITION***</b>			
0	Extron Cable Cubby 500 (Black) No AC Module	\$240.00	\$0.00
0	Extron AC+USB 222 US	\$260.00	\$0.00
0	Extron Retractor HDMI M-M	\$300.00	\$0.00
0	Extron Cat 6e 3' Retractor	\$300.00	\$0.00
0	Extron Retractor Filler Module w/ Cable Pass through Plates	\$46.67	\$0.00
0	Extron US PowerPlate 200 AC AAP	\$166.67	\$0.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$124.77	\$124.77
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,557.00	\$1,557.00
<b>Total:</b>			<b>\$6,158.17</b>

**Shared Conference Room B (313)**

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 75" UM3E-B	\$3,125.00	\$3,125.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	SCREENBEAM 960	\$358.67	\$358.67
1	Crestron HD Scaling Auto-Switcher & Extender 200	\$753.33	\$753.33
<b>***CABLE CUBBY TECHNOLOGY – OPTIONAL ADDITION***</b>			
0	Extron Cable Cubby 500 (Black) No AC Module	\$240.00	\$0.00
0	Extron AC+USB 222 US	\$260.00	\$0.00
0	Extron Retractor HDMI M-M	\$300.00	\$0.00
0	Extron Cat 6e 3' Retractor	\$300.00	\$0.00
0	Extron Retractor Filler Module w/ Cable Pass through Plates	\$46.67	\$0.00
0	Extron US PowerPlate 200 AC AAP	\$166.67	\$0.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$124.77	\$124.77
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,557.00	\$1,557.00
<b>Total:</b>			<b>\$6,158.17</b>

Shared Conference Room C (323)

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 75" UM3E-B	\$3,125.00	\$3,125.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
1	SCREENBEAM 960	\$358.67	\$358.67
1	Crestron HD Scaling Auto-Switcher & Extender 200	\$753.33	\$753.33
<b>***CABLE CUBBY TECHNOLOGY – OPTIONAL ADDITION***</b>			
0	Extron Cable Cubby 500 (Black) No AC Module	\$240.00	\$0.00
0	Extron AC+USB 222 US	\$260.00	\$0.00
0	Extron Retractor HDMI M-M	\$300.00	\$0.00
0	Extron Cat 6e 3' Retractor	\$300.00	\$0.00
0	Extron Retractor Filler Module w/ Cable Pass through Plates	\$46.67	\$0.00
0	Extron US PowerPlate 200 AC AAP	\$166.67	\$0.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$124.77	\$124.77
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,557.00	\$1,557.00
<b>Total:</b>			<b>\$5,940.20</b>

**Digital Signage (Entire Building)**

- Digital signage locations on each floor including corridors and entrances will have numerous 60” LG 4K displays. Users will show content through an Mvix solution. The Mvix solution uses players that connect to a cloud-based server with the following capabilities:
  - o Individual department content
  - o Centralized management
  - o Emergency notifications
- Locations include:
  - o First Floor – Grand Hallway, Main Corridor
  - o Second Floor – Corridor 2100, Waiting Area 2107
  - o Third Floor – Main Corridor
- Users have the option to route any signal to any display if desired. The system will allow complete flexibility to send any source to any destination.

**First Floor Digital Signage**

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
5	LG 55" 1080p LCD 4K HD TV	\$1,029.00	\$5,145.00
5	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$1,197.00
0	Crestron DM 4k60 4:4:4 HDR Network AV Encoder/Decoder	\$1,200.00	\$0.00
5	MVIX Signature Care for Networkable Digital Signage Player	\$42.67	\$213.35
5	MVIX Networkable Digital Signage Player	\$848.00	\$4,240.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$185.93	\$185.93
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$2,912.00	\$2,912.00
<b>Total:</b>			<b>\$13,893.28</b>

**Second Floor Digital Signage**

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
2	LG 55" 1080p LCD 4K HD TV	\$1,029.00	\$2,058.00
2	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$478.80
0	Crestron DM 4k60 4:4:4 HDR Network AV Encoder/Decoder	\$1,200.00	\$0.00
2	MVIX Signature Care for Networkable Digital Signage Player	\$42.67	\$85.34
2	MVIX Networkable Digital Signage Player	\$848.00	\$1,696.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$50.86	\$50.86
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$1,495.00	\$1,495.00
<b>Total:</b>			<b>\$5,864.00</b>

**Third Floor Digital Signage**

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***DISPLAY &amp; PRESENTATION TECHNOLOGY***</b>			
1	LG 55" 1080p LCD 4K HD TV	\$1,029.00	\$1,029.00
1	Chief Fusion Flat Panel Micro Adj. Tilt Mount	\$239.40	\$239.40
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$63.94	\$63.94
1	VisionPoint Professional Services – Engineering, Equipment Procurement Testing In-House, Install, Testing of System	\$520.00	\$520.00
<b>Total:</b>			<b>\$1,852.34</b>

**Paging System (Entire Building)**

- 150 Drop Tile Speakers will be dispersed throughout the entire building. These speakers will have the ability to override any speaker or display in the building in case of emergency.
- Users will be able to control the location of which they want the message to be heard through a touch screen controller. The digital matrix will be able to choose which output they want each source to reach.
- This system can also be used to play both music and sound masking in locations chosen by the user.
- Three Shure Gooseneck Microphones will be included for users to relay their message.

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***PAGING TECHNOLOGY***</b>			
150	ATLASIED DT6	\$69.32	\$10,398.00
3	ATLAS TSD-BB44	\$1,239.99	3,719.97
3	ATLAS BBWP-S2K18	\$718.65	\$2,155.95
1	ATLAS BBWP-TOUCH7B	\$1,417.32	\$1,417.32
7	ATLAS PA60G	\$386.65	\$2,706.55
3	ATLAS SG-XLR-F1	\$14.65	\$43.95
3	Shure 12" Desktop Gooseneck Mircophone	\$280.00	\$840.00
<b>***MISCELLANEOUS &amp; PROFESSIONAL SERVICES***</b>			
1	Miscellaneous Cables & Connectors	\$953.99	\$953.99
1	VisionPoint Professional Services – Engineering, Construction Testing In-House, Install, Testing of System	\$6,735.00	\$6,735.00
<b>Total:</b>			<b>\$28,970.73</b>

**NVX Infrastructure**

- A Crestron DM NVX AP over IP system will be installed. This device is a digital video and audio distribution system that switches 4K video sources and displays at 60 frames per second with full 4:4:4 color sampling and HDR video support.
- This device will work across the entirety of the system allowing centralized management of all equipment.

<u>Qty</u>	<u>Description</u>	<u>Selling Price</u>	<u>Total</u>
<b>***NVX INFRASTRUCTURE***</b>			
1	Crestron NVM AP over IP System Infrastructure Installment	\$6,666.00	\$6,666.00
<b>Total:</b>			<b>\$6,666.00</b>



# VISIONPOINT PROFESSIONAL SERVICES

## DESIGN, ENGINEERING AND PROJECT MANAGEMENT SERVICES

VisionPoint's Design and Engineering services provide the necessary documentation to coordinate the architectural environment with the installed technology. Our project management services will coordinate between all disciplines involved in the construction process related to the integration of the technology. We will attend pertinent meeting with the design team during the construction phase to insure proper coordination of the technology and base building requirements. It is our intention to blend the required functionality with the aesthetic appeal of the environment in conjunction with the design team

# PROJECT DELIVERABLES

## DESIGN ENGINEERING & CONSULTING

- Design meetings with you, your staff and people associated with the organization's technology requirements
- Client needs analysis of each area to define the business and technology requirements to support the respective areas
- Develop initial drawings to review functionality with your project team
- Analyze floor plans, elevations and reflective ceilings that introduce technologies that require aesthetic implementation
- Discussions with architect to review aesthetic implementation of equipment into the presentation/communication environments
- Engineering review/recommendations regarding table perforations and cable management systems to accommodate your presentation requirements
- Cable management suggestions related to integrated table technologies

## DOCUMENTATION

- Prepare preliminary documentation of specifications for construction purposes. This will include the following:
  - Display locations and associated details in each room
  - Elevations of each room
  - Reflective ceiling plan for each area impacted by technology
  - Conduit and cable riser plan
  - Lighting review with recommendations on zoning and interface controls
  - A viewing profile establishing image size and screen locations for Rules of Legibility concerning computer generated text documents and video
  - Identify camera locations where applicable for presenters and audience participation
  - System flows encompassing video, audio and control flows and component connectivity for review with the client's team
- Electronic drawings which include floor plans, elevations, reflective ceiling, conduit, details and cable pull schedule with responsibility scheduling delineating overlap in any construction disciplines
- Documentation provided for the project will include conduit riser and junction box schedules, standard details and electrical requirements. Drawings submittals will be provided to the construction team for incorporation into a single construction package
- Equipment and mounting detail information related to technology
- Drawing details locating critical equipment within the architectural package

## CRITICAL COORDINATION ITEMS – USER EXPERIENCE

- Design and review touch screen control panel layouts to insure they meet the functionality of the primary users of the technology for operational efficiency.
- Review and recommend seating configurations for appropriate viewing angles based on the types of meetings being conducted within the space
- Provide integrated computer and network connectivity insuring proper cable management and client accessibility
- Review the type of lighting controls and lighting equipment specified by the engineering firm to assure zoning will allow for the flexibility required for meetings and presentations

## COORDINATION WITH PROJECT TEAM

- Design meetings with you, your staff and people associated with the organization's technology requirements
- Client needs analysis of each area to define the business and technology requirements to support the respective areas
- Develop initial drawings to review functionality with your project team
- Analyze floor plans, elevations and reflective ceilings that introduce technologies that require aesthetic implementation

# INSTALLATION & TRAINING SERVICES

VisionPoint provides certified industry specialists for every service in our current offering. We offer our clients the highest quality service in the industry leveraging our certified field service engineers. VisionPoint will provide installation services to integrate the equipment, modify remote control programs to enable connectivity to the new systems, test and train the client on utilization.

## INSTALLATION SHALL INCLUDE

- Quality workmanship based on industry standards
- Testing & Programming
- Delivery to Site
- Terminating all connectors and receptacles
- Interconnection of all components to make a complete, working system
- Final testing for system acceptance by you
- Video network testing
- Remote Monitoring
- End user training

## QUALITY ASSURANCE AND QUALITY CONTROL

VisionPoint bases its reputation on the ability to provide “Certified Knowledge” and Immediate Response to our customers’ needs. Our staff has over 100 years of experience in the industry providing integrated communication and collaboration technology solutions.

VisionPoint’s quality control process is modelled after the ACE (Achieving Competitive Excellence) program for continuous improvement. Our processes include both in-house and on-site quality control (QC) phases by our dedicated QC engineers. This ensures that prior to the hand-off to your organization, the equipment design and operation are independently evaluated and tested by an engineer other than those who built the rack and installed the systems.

## TRAINING

Upon completion of the installation, VisionPoint will conduct an initial end-user training to meet the specific applications of your systems. This on-site training will follow the guidelines provided in the user documentation for each operation of the system.

After completing the initial end-user training, attendees will...

- Understand the capabilities of each area and its intended application
- Understand how to use the touch panels or other controls
- Access the VisionPoint provided instructional documents

## GRAPHICAL USER INTERFACE AND PROGRAMMING CONTROL CODE

VisionPoint will develop a graphical user interface for easy operation of the integrated communication technology. The programming code is designed and licensed specifically for the environment/room(s) described in this proposal. VisionPoint will provide Newington Town Hall with the uncompiled programming code, which will allow access to the program for future modifications including component changes with the space. The programming code cannot be copied and utilized in another environment or processor, without the consent and approval of VisionPoint LLC.

# RESPONSIBILITY SCHEDULE

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This preliminary responsibility schedule summarizes the supplier and installer of the major components, supporting infrastructure or service associated with this project. The final responsibility schedule will be included as part of the design and drawing package.

## Responsibility Schedule

Activity	Supplied By:		Installed By:	
	VisionPoint	Newington	VisionPoint	Newington
<b><i>Electrical and Cable for Technology</i></b>				
Electrical outlets and back boxes		*		*
Electrical conduits, pull strings and floor boxes		*		*
Low voltage presentation/communication cable	*			*
Low voltage presentation/communication terminations	*			*
<b><i>Ceiling/ Wall Mounted Equipment</i></b>				
Wall and ceiling mounted speakers	*		*	
Wall and ceiling mounted projector screens	*		*	
Ceiling mounted projectors	*		*	
Wall mounted touch panels	*		*	
<b><i>Network Infrastructure</i></b>				
Network IP addresses and configuration		*		*
VoIP server configuration	*		*	
Data/Voice drop requirements in room and at table		*		*
CATV cable drops		*		*
<b><i>Furniture &amp; Millwork</i></b>				
Drilling or modifications for technology		*		*

# PROJECT BREAKDOWN

## THE KEY STAGES EXPLAINED

ESTIMATED PROJECT DURATION:	<b>10 WEEKS</b>
ESTIMATED PROJECT START DATE:	<b>TBD</b>
ESTIMATED PROJECT COMPLETION DATE:	<b>JULY 14<sup>TH</sup>, 2020</b>

- ❖ Picking up where the Project Process described earlier ends, this breakdown describes what happens after the project is opened
- ❖ Once the project is opened with VisionPoint there are four key stages
- ❖ Stages one, two and three are required before the on-site installation
- ❖ Throughout this entire process, VisionPoint coordinates with other members of the project team including the architect, interior designer, GC, EC, LVC and any other discipline that impacts the technology integration

Project delays greater than thirty days from the agreed scheduled installation date caused by the customer or customer's contractor, such as furniture or construction delays, are not the responsibility of VisionPoint. The customer will be responsible for any storage fees incurred and the payment schedule and warranty period will remain according to the original agreed upon installation date.



## 1 DRAFTING & DESIGN REVIEW

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VisionPoint will complete the design drafting and begin project coordination

The design package includes a complete set of audio-visual drawings, power and cable requirements and coordination with all relevant disciplines such as furniture and millwork. Equipment ordering begins after the design has been validated and checked for quality.

**Estimated duration for Phase 1: Process Complete**



## 2 EQUIPMENT ORDERING & EQUIPMENT RECEIPT

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Once the design and design has been reviewed and confirmed, we can order the equipment.

Equipment is ordered, received and assigned to your project. Because we are typically ordering equipment from several manufacturers, arrival times vary, and this process can take from 2 to 6 weeks.

**Estimated duration for Phase 2: 5 Weeks**



## 3 RACK FABRICATION, PROGRAMMING & QUALITY CONTROL

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VisionPoint will build the equipment rack(s), program all systems and test as a complete assembly.

This stage typically requires 2 to 4 weeks to complete and is necessary to deliver high quality consistent results.

**Estimated duration for Phase 3: 3 Weeks**



## 4 ON-SITE INSTALLATION, COMMISSIONING & TRAINING

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The final stage of the project

VisionPoint installation engineers and programmers work as a team to integrate your technology, fine-tune and commission the systems and provide training

**Estimated duration for Phase 4: 2 Weeks**

# VISIONPOINT SERVICE & SUPPORT

## POST INSTALLATION - VISIONCARE



This agreement includes *VisionCare*, which is VisionPoint's comprehensive service and support plan. *VisionCare* is available 24 hours per day and 7 days per week.

*VisionCare* not only covers workmanship, but also includes complete service of all equipment regardless of the warranty provided by the manufacturer.

## VISIONCARE

We will diagnose the problem over the phone or through remote access and take appropriate action to remedy the issue as quickly as possible. If the issue cannot be resolved immediately over the phone or through remote access, VisionPoint will dispatch a Service Engineer. This warranty begins 45 days from the date equipment is purchased to meet your installation guidelines and extends for one year.

VisionPoint offers the ability for our clients to utilize video conferencing to communicate directly with our service and/or project teams. VisionPoint can provide registration to a virtual meeting room to securely communicate with the certified technicians in our Network Operations Center.

Should equipment fail during your warranty period, we will repair or replace the component that failed. We will provide these services onsite whenever possible. In the event that a component must be removed from the system, VisionPoint will, if requested, make every reasonable attempt to provide a temporary replacement of equal functionality. A replacement component will be made available in most cases on the same day depending on the client needs and the scheduling of the room containing the presentation system. Replacement equipment may not be an exact replacement but will keep the room substantially operational until the replacement is available. This proposal provides for all replacement parts, except for expendable items such as lamps, batteries, burn-in and acts of nature.

### VISIONCARE SUMMARY

- **COMPREHENSIVE**
- **UNLIMITED PHONE AND FIELD SUPPORT**
- **27X7**
- **PRODUCT REPLACEMENT**
- **LOANER EQUIPMENT**
- **ACCESS TO VIRTUAL MEETING ROOM**

## REMOTE MONITORING

During the warranty period, VisionPoint will actively and remotely monitor key performance attributes on your system enabling our team to proactively diagnose and remedy system faults before they impact user experience and productivity. Remote Monitoring notifications are tracked by our technical services team without our Network Operations Center (NOC)

VisionPoint will be able to control or view the status of any technology connected to the control system and alert you or your team via phone or email. Remote Monitoring will enable VisionPoint to know what has changed and how to resolve the issue, prior to user experiencing frustration with the operation of the system. This service improves client satisfaction and client productivity. Additionally, VisionPoint will provide an application for your IT team that will enable complete control of each conference room directly from their own networked computer.

VisionCare Remote Monitoring is designed for the organization relying on presentation technology on a daily basis. VisionCare Remote Monitoring delivers the following key benefits:

- **INCLUDED IN VISIONPOINT SERVICE AGREEMENT**
- **CONTROL SYSTEM MAINTENANCE ADMINISTRATION PROGRAMMING**
- **REMOTE DIAGNOSTICS**
- **PREVENTATIVE MAINTENANCE REPORTING**
- **IP NETWORK MONITORING**
- **VIDEO CONFERENCING CONFIGURATION MONITORING**
- **TECHNOLOGY USAGE REPORTING**
- **PROJECTION LAMP HOUR MONITORING / DISPLAY STATUS**
- **ALARM NOTIFICATION – PROACTIVE CALL OR EMAIL WHEN PROBLEMATIC CONDITION IS RECOGNIZED BY VISIONPOINT**

# TERMS & CONDITIONS



## 01 GENERAL

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- Construction or project delays that are outside of VisionPoint’s scope or control shall not impact the payment terms defined below
- All pricing is valid for 90 days
- Any additions or modifications to scope of services described in this proposal will require a separate quoted and written change order
- No modification or waiver of the provisions of this proposal shall be valid or binding on either party unless in writing and signed by both parties. No waiver of any term, right, or condition on any subsequent occasion or a waiver of any other term, right or condition hereunder.
- This agreement will in all events and for all purposes be governed by, and construed in accordance with, the laws of the State of Connecticut, without regard to any choice of law principle that would dictate the application of the law of another jurisdiction.



## 02 PAYMENT

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- 50% invoiced upon order; 40% invoiced two weeks prior to scheduled installation date; 10% invoiced upon completion of customer training
- All invoices due 30 days from invoiced date
- Any applicable state sales tax will be added to invoices
- Any applicable trade tariffs will be added to invoices
- Freight charges will be payable by customer and billed on the final invoice
- Accounts not paid within terms are subject to a 1.5% monthly finance charge



## 03 CONFIDENTIALITY

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During the course of fulfilling obligations hereunder, VisionPoint LLC may be given or observe certain trade secrets, technical know-how and other confidential information. VisionPoint LLC agrees: (i) to hold all Confidential Information in confidence; (ii) not to disclose Confidential Information to others; and (iii) not to use Confidential Information for any purpose other than to fulfil the obligations of this Agreement.



## 04 RELATIONSHIP OF THE PARTIES

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The business relationship of the Client and VisionPoint to the other is that of an independent contractor and not a partner, joint venture, employer, employee or any other kind relationship. VisionPoint and Client will be solely responsible for expenses and liabilities associated with the employment of its employees.

This agreement and the rights and obligations hereunder may not be assigned or transferred to either party without the prior written consent of the other party

This agreement sets forth the entire agreement and understanding between parties, superseding any and all previous statements, negotiations, documents and understandings, whether oral or written.



## 05 LIMITATION OF LIABILITY

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VisionPoint shall not be liable for: (i) special, incidental, indirect or consequential, damages including, without limitation, damages resulting from delay of delivery or loss of profits, data, business or goodwill, whether or not Client has been advised or is aware of the possibility of such damages, or (ii) any claim that was discovered more than one (1) year prior the institution of suit thereon.

VisionPoint acknowledges that Client shall bear no liability for (i) bodily and/or personal injury or death or property damage caused to VisionPoint or others by VisionPoint in the performance of the services, (ii) work-related medical expenses or injuries sustained by VisionPoint in the performance of the services, or (iii) any professional liability of VisionPoint.

Neither party will be liable to the other for failure to perform its obligations hereunder if and to the extent that such failure to perform results from causes beyond its control, including and without limitation: strikes, lockouts, or other industrial disturbances; civil disturbances; fires; acts of God; acts of a public enemy; compliance with any regulations, order, or requirement of any governmental body or agency; or inability to obtain transportation or necessary materials in the open market.

VisionPoint represents and warrants that VisionPoint, including its officer, directors, employees and independent contractors (i) are not excluded, debarred, or otherwise ineligible to participate in federal health care programs (as defined in 42 U.S.C. §1320a-7b(f))(the “federal healthcare programs), (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services and have not been excluded, debarred, or otherwise declared ineligible to participate in the federal healthcare programs, and (iii) are not, to the best of its knowledge, under investigation or otherwise aware of any circumstances that may result in exclusion from participation in the federal healthcare programs. This shall be an ongoing representation and warranty and VisionPoint immediately shall notify the client of any change in the status of its representations and warranties set forth in this section.

# STATEMENT OF WORK SUMMARY

<p>The following is a summary of the work included in this agreement.</p> <p>Please refer to the descriptions contained in this agreement for further details.</p>		
Client Name	Town of Newington	
Project Location	131 Cedar St Ste 1, Newington, CT 06111	
Target Completion Date	July 14 <sup>th</sup> , 2020	
Scope	Newington Town Hall	
Purpose	Integrated technology to support presentations, audio conferencing, video conferencing	
VisionPoint Phases & Deliverables	<b>Phase 1:</b> Design, Engineering & CAD Drafting	VisionPoint will design and engineer the audio, video and control systems as described above. VisionPoint will produce CAD drawings to show equipment location and interconnections. VisionPoint will provide submittals for items that impact the architectural plan.
	<b>Phase 2:</b> Equipment procurement & receipt	Upon completion and validation of the design, VisionPoint will order all equipment and take receipt on behalf of client.
	<b>Phase 3:</b> Rack Fabrication, Programming and pre-installation Quality Control	VisionPoint will fabricate equipment racks using industry best practices for cable management. During this phase, VisionPoint will program the control and audio systems.
	<b>Phase 4:</b> On-site installation, commissioning & training	VisionPoint will install all equipment described above. Upon completion of the installation, VisionPoint will commission the systems, train users and turn over the room(s) to the client.
Client Deliverables	Communications	VisionPoint will assign a project manager who will provide all project communications. Client is responsible for participation in any project meeting and timely responses to any questions that may arise.
	Access (Local & Remote)	Uninterrupted access (consecutive days and hours) to the rooms for the duration of the scheduled installation. Remote access method determined, and appropriate network ports configured
	Infrastructure	Low voltage cable pulls, power and network per VisionPoint provided drawings.
	Services	Network connectivity for video and voice systems
VisionPoint Service & Support	One-year service & support	Begins the 45 days from equipment purchase date and continues for one year.
	Remote Monitoring (Optional)	VisionPoint will actively and remotely monitor key performance attributes on your system enabling our team to proactively diagnose and remedy system faults before they impact user experience and productivity.

**PROJECT COST SUMMARY BY FLOOR/SYSTEM**

DESCRIPTION	COST
First Floor Project Total	\$318,801.34
Second Floor Project Total	\$105,432.34
Third Floor Project Total	\$20,108.88
Paging System (Entire Building)	\$28,970.73
NVX Installment (Entire Building)	\$6,666.00

**PROJECT COST SUMMARY – BOARD OF EDUCATION**

DESCRIPTION	COST
Helen Nelson Room 105	\$58,000.00
Conference Room A329	\$6,158.17
Conference Room B313	\$6,158.17
Conference Room C323	\$5,940.20
Third Floor Digital Signage	\$1,852.34
<b>EQUIPMENT AND SERVICES BOE TOTAL</b>	<b>\$78,108.88</b>

**PROJECT COST SUMMARY TOTALS**

DESCRIPTION	COST
Town of Newington Project Total	\$401,870.41
Board Of Education Project Total	\$78,108.88
Estimated Freight and Shipping	\$13,442.00
Sales Tax	<i>Tax Exempt</i>
<b>EQUIPMENT AND SERVICES PROJECT TOTAL</b>	<b>\$493,421.29</b>

**Polycom Video Conferencing can be added to the following rooms at a fixed cost of \$2,842.28:**

***First Floor: Conference 110 and Conference 120B***

***Second Floor: Conference Room 201B & 201C, Town Manager 203D, Conference Room 203E, Facilities Management 205C, Fire Marshall 207A, IT CIO 209A, IT Work Room 209C***

***Third Floor: Conference Room A329, Conference Room B313, Conference Room C 323***

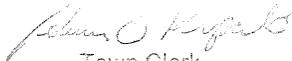
# ACCEPTANCE

<b>Project Equipment &amp; Professional Services Total</b>	<b>\$493,421.29</b>
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<b>VisionPoint LLC</b>	<b>Client Name: Town of Newington</b>
<b>Signed:</b>	<b>Signed:</b>
<b>Name: Tyler Hyde</b>	<b>Name:</b>
<b>Title: Technology Consultant</b>	<b>Title:</b>
<b>Date: 5/12/2020</b>	<b>Date:</b>
<b>Phone: (860) 436-9673</b>	<b>Phone:</b>
<b>Fax: (860) 436-9790</b>	<b>Fax:</b>
<b>Shipping Address/Project Location:</b>	
<b>Customer Please Complete Information Below</b>	
<b>Purchase Order #:</b>	
<b>Remittance Physical Address:</b>	
<b>Remittance Email Address:</b>	
<b>Remittance Contact:</b>	<b>Phone #:</b>
<b>Tax Exempt: Y / N</b>	<b>Tax Exempt Cert #:</b>
<b>Is any portion of the payment being made by a leasing company? Yes / No</b>	
<b>If yes, please provide leasing company remittance info &amp; tax- exempt certificate above.</b>	

RECEIVED FOR RECORD  
MAY 12 2020

2020 MAY 19 AM 10:36

  
Town Clerk

AGENDA ITEM: VI.E1

DATE: 5/12/2020

RESOLUTION NO: 2020-59

RESOLVED:

WHEREAS, the Town Council has the power under Section 814 of the Newington Charter to waive the process of procuring sealed bids; and

WHEREAS, Town personnel have determined that the installation of the audio-visual package is an integral part of the Town Hall/Community Center Renovation Project, and

NOW THEREFORE BE IT RESOLVED, that the Town Council hereby grants a waiver, for the requirement of sealed bids for the procurement and installation of the Audio-Visual package for the Town Hall/Community Center Renovation Project, with an estimated cost not to exceed \$575,000; and

BE IT FURTHER RESOLVED, the bid waiver to VisionPoint of Newington, CT, is granted subject to a final negotiated price between VisionPoint and the Town of Newington.

MOTION BY: Councilor Camillo

SECONDED BY: Councilor Donahue

VOTE: 9-0 (roll call vote)

RECEIVED FOR RECORD  
TOWN CLERK'S OFFICE

2020 MAY 19 AM 10:36

  
Town Clerk

AGENDA ITEM: XIV.A

DATE: 5/12/2020

RESOLUTION NO. 2020-60

RESOLVED,

That the Newington Town Council, in accordance with CGS §1-200(6)(A) hereby moves to go into Executive Session, and invites the Town Council members, the Mayor to discuss a Personnel issue: Town Manager's Evaluation.

MOTION BY: Councilor Manke

SECONDED BY: Councilor Nagel

VOTE: 9-0 (roll call vote)