NEWINGTON LIBRARY 5K CHALLENGE  
PLANNING MEETING  
May 13, 2019  
6:15 p.m.  
Lienhard Room, Lucy Robbins Welles Library

1. REFRESHMENT COMMITTEE  
a. Bottled Water — Friends  
b. Other refreshments —  
c. Refreshment tables - 14 last year.  
g. Cleanup crew — Everyone

2. AWARDS COMMITTEE  
a. Trophies - Booster Awards  
b. Sponsorships —  
c. Prizes – Dennis, Maureen

3. REGISTRATION COMMITTEE  
a. Timing company — Platt  
b. Registration form —  
c. Rates - $25 - $30 -  
d. Numbers –  

4. COURSE COMMITTEE  
a. Police – Ron  
b. Loudspeaker –Kevin  
c. Starter Horn – Ron  
d. Homeowner’s notification - Ron, Dennis, Kevin  
e. Course signs - Sponsor sign, Green Sign, extra signs, Mile sign – Kevin did mile signs, Ron did street signs  
f. Bathrooms/Gym - Ron -  
g. Power – Ron  
h. Road Volunteers – Key Club –  
i. Transportation for mile timers. –  
j. Ambulance – Karen –

5. PROMOTIONS COMMITTEE  
a. Obtain T-Shirts – Diane – delivered 05/02/2019  
b. Public relations – Karen –  
c. Sign – Ron  
d. Sponsor sign – Ron status.  
e. Sending out registration forms to past attendees, new parties – Database – Kevin.

6. OTHER BUSINESS