1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. AWARDS/PROCLAMATIONS
   A. Retirement – Adrienne Cerniglia, Building/Planning
   B. Proclamation – 2022 National Public Health Week
5. PUBLIC PARTICIPATION – IN GENERAL (Via Zoom Application or Phone)
   (3 MINUTE TIME LIMIT PER SPEAKER ON ITEMS IN GENERAL)
   A. Public Comments
   B. Email Correspondence
6. REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION
7. CONSIDERATION OF OLD BUSINESS
   A. Health Update – COVID-19
   B. Additional Appropriation for Camp Avenue Milling & Paving
   C. 2022 JAG Local VCP Grant Award
   D. Discussion – Permanent Municipal Building Commission Creation
   E. Discussion – Canceling of April 12, 2022 Regular Meeting
   F. Municipal Solid Waste Disposal Services RFP
8. RESIGNATIONS/APPOINTMENTS (Action May Be Taken)
   A. Resignation – Economic Development Commission
9. REFUNDS (Action Requested)
   A. Approval of March 22, 2022 Refunds for an Overpayment of Taxes
10. MINUTES OF PREVIOUS MEETINGS
    A. March 7, 2022 Public Hearing – Voting Districts
    B. March 8, 2022 Public Hearing Town Manager’s Budget
    C. March 8, 2022 Regular Meeting Minutes
11. NEW BUSINESS (Action May Be Taken by Waiving the Rules)
   A. Discussion – Amendment to Chapter 8, Article VI, Environmental Quality Commission
   B. FY 2023 State Historic Documents Grant Program Application
   C. Annual Fair Housing Month Resolution
   D. High School Roof Replacement-Phase I
   E. Department Budget Review:
      1. Board of Education
      2. Miscellaneous programs not previously discussed
   F. Set Tentative Town Council Budget for 2021-2022

12. WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER

13. COUNCIL LIAISON/COMMITTEE REPORTS

14. PUBLIC PARTICIPATION – IN GENERAL (Via Zoom Application or Phone)
    (3 MINUTE TIME LIMIT PER SPEAKER ON ITEMS IN GENERAL)

15. REMARKS BY COUNCILORS

16. INFORMATIONAL ITEMS
   A. Unmask the Stash
   B. Mayoral Appointments to the Youth-Adult Council

17. EXECUTIVE SESSION
   A. CGS §1-200(6)(B) – Update on Pending Litigation Against the Town

18. ADJOURNMENT
AGENDA ITEM 4.A
DATE: 3/22/2022
RESOLUTION NO. 2022-

PROCLAMATION

WHEREAS, Adrienne Cerniglia has been an Administrative Secretary for the Newington Building Department the past 23 years; and

WHEREAS, Adrienne earned an Office Technician certificate from the State of Connecticut’s, Office of the State Building Inspector and the Codes and Standards Committee, on November 8, 2001.


WHEREAS, Adrienne was instrumental in implementing our online permit tracking system which has been in place since July 2010.

WHEREAS, Adrienne is the model for all Town employees for the extraordinary customer service that she provides to the taxpayers of this community by doing everything she possibly can to satisfy the issues presented to her; and

NOW THEREFORE BE IT RESOLVED, that the Newington Town Council hereby recognizes and extends its sincere appreciation to Adrienne Cerniglia for her professional service and dedication to the Town and wishes her the best in her retirement.

Dated in Newington, Connecticut, this 22nd day of March, 2022.

_____________________________
Beth DelBuono, Mayor

MOTION BY: _____________________
SECONDED BY: ___________________
VOTE: ___________________________
A PROCLAMATION ON 2022 NATIONAL PUBLIC HEALTH WEEK

WHEREAS, the American Public Health Association has proclaimed April 4 through April 10, 2022, as National Public Health Week.

WHEREAS, this year's theme "Public Health is Where You Are" concentrates on how the places we are physically, mentally, and societally impact our health and lives: and

WHEREAS, by building healthier, stronger, and safer places to live, the United States can be the healthiest nation in one generation: and

WHEREAS, for twenty-seven years the annual celebration of National Public Health Week reminds us of the fundamental role that our own state and local health departments play every day in the health of our communities: and

WHEREAS, the Health District, in partnership with the four towns, has been dedicated and driven to reduce morbidity and mortality from COVID-19 over the last two years: and

WHEREAS, the Town of Newington, together with its neighboring towns of Berlin, Rocky Hill, and Wethersfield, receives quality public health service through its regional health department, the Central Connecticut Health District, now in its twenty-sixth year of service.

NOW, THEREFORE BE IT RESOLVED THAT, the Newington Town Council, does hereby proclaim

April 4 to April 12, 2022, as
National Public Health Week

in Newington, Connecticut. We encourage all our citizens to join me in this celebration and in acknowledging the critical role of public health in prevention and in helping individuals and communities to achieve and maintain good health.

Signed this 22nd day of March, 2022

Beth DelBuono, Mayor
MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: March 17, 2022
Re: Health Update – COVID-19

Keith Chapman, Town Manager, will update the Town Council on the status of the COVID-19 virus and the actions being taken within the municipality.
Memorandum

To: Newington Town Council

From: Janet Murphy, Director of Finance

Date: March 8, 2022

Re: Camp Avenue

Section C-807 of the Town Charter allows for the Council to make special appropriations from the unappropriated and unencumbered General Fund Balance. At this time milling and paving is needed to be done on Camp Avenue. This road was scheduled to be done last year but had to be delayed.

The Town is estimated to receive $1,785,740 in Municipal Grants in Aid from the State this fiscal year. That amount is $419,938 more than was budgeted for fiscal year 2021-22. These funds are required to be used to maintain the Town’s roads and the additional funds that we will be receiving will more than replace the special appropriation that we are requesting by year end.

We are requesting a special appropriation in the amount of $125,000 for the milling and paving of Camp Avenue. Additional funds that we will be receiving from the State will cover this and we would not need to delay other roads currently on the schedule to complete this work.

This item should be introduced for discussion at the March 8th Town Council meeting with the adopting appropriation resolution to be scheduled for the March 22nd meeting.

A Resolution to authorize the Special Appropriation has been included for your adoption.

Attachment:
- Resolution – Fund Transfer Camp Avenue Milling & Paving
CERTIFICATION:

In accordance with Section 807 of the Town Charter, I hereby certify that there exists, free from encumbrances, in the General Fund Balance, the amount listed below.

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-4999</td>
<td>Fund Balance</td>
<td>$125,000</td>
</tr>
</tbody>
</table>

Janet Murphy, Director of Finance

RESOLVED:

That the Newington Town Council hereby authorize the special appropriate from the above-certified General Fund Balance to the following account in the Capital Improvement Fund:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>30310-88819-3141</td>
<td>Road Recon - Camp Avenue</td>
<td>$125,000</td>
</tr>
</tbody>
</table>

MOTION BY: __________________________
SECONDED BY: _______________________
VOTE: ______________________________
MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: March 17, 2022
Re: 2022 JAG Local VCP Grant Award

The Newington Police Department has been awarded a Justice Assistance Grant for the purchase of a StarChase High Speed Pursuit Alternative Technology. This device is a Police Vehicle Mounted GPS Launcher System, mounted on a police vehicle and deployed when a suspect vehicle flees from a police officer. The GPS tag sticks to the fleeing vehicle and then can be tracked using mapping software. The Newington Police Department will be the first police department in the State of Connecticut to use such technology.

The total purchase of the system will be covered with the grant funds in addition to monies from the Forfeiture Asset Fund.

A copy of the grant Award has been included for your review. A Resolution to accept the grant award has been included for your consideration this evening.

Attachments:
- State of Connecticut, Office of Policy & Management, Criminal Justice Policy Planning Division, Notice of Grant Award
- Resolution – Acceptance of 2022 JAG Local VCP Grant
To: Keith Chapman, Town Manager  
131 Cedar Street  
Newington, CT 06111

From: Nichole Howe, Associate Accountant

Subject: Grant Award Notice: 2022 JAG Local VCP Grant Program

Your application for the 2022 JAG Local VCP Grant Program has been approved. The amount of the grant award is $25,000.00.

Attached please find the Notice of Grant Award and Special Conditions for your municipality’s participation in the 2022 JAG Local VCP Grant Program.

The start date of this grant is February 1, 2022 or when signed by both parties-whichever is later. The end date of this grant will be September 30, 2022 and there will be no extensions granted.

The Chief Elected Official or the Town Manager of your municipality must sign and date the following documents.

1. Notice of Grant Award
2. Assurances and Certifications

Please return the signed grant award documents to Nichole Howe at nichole.howe@ct.gov.

If your municipality requires approval of the local town council or board of selectman prior to receiving these grant funds, we are asking that you contact us to let us know an approximate date at which we should expect the return of the award.

If you have any further questions or concerns, please call Nichole Howe at 1-860-418-6443 or email: nichole.howe@ct.gov.
STATE OF CONNECTICUT | OFFICE OF POLICY AND MANAGEMENT
Criminal Justice Policy Planning Division
450 Capitol Avenue | MS# 52CJP, CT 06106-1379
NOTICE OF GRANT AWARD

The Office of Policy and Management, Criminal Justice Policy and Planning Division, hereby makes the following grant award in accordance with 42 U.S.C. 3750, et seq and in accordance with the Statement of Work, grant solicitation and the attached grant application, if applicable.

Grantee: Town of Newington
Street address: 131 Cedar Street
City: Newington
Town Code: 094
State Agency Code: N/A
DUNS No. (if applicable): 040577988
State: CT
ZIP Code: 06111
FEIN (required): 066002047

Grant Program Name: Justice Assistance Grant Formula Grant (JAG)

OPM Grant No.: 17JAGLPT_VCP_094
Project Title: 2022 JAG Local VCP Grant Program

Date of Award: 2/1/2022
Category (if applicable): Law Enforcement

Period of Award: (Choose one)
☐ On 2/1/2022 or after Notice of Grant Award is signed by both parties (whichever is later).
☐ Select Date pursuant to Enter Statutory Authority (attach copy of authority w/ notice of grant award).
End Date: 9/30/2022

Amount of Award
Federal: $25000
State: $Enter Amt. or N/A
Interest: $Enter Amt. or N/A
State Match: $Enter Amt. or N/A
Grantee Match: $Enter Amt. or N/A
Other: $Enter Amt. or N/A Specify: Enter Text Here or N/A
Total Budget: $25000
Catalog of Federal Domestic Assistance (CFDA) Number: 16.738

Federal Grant No.: 2017-DJ-BX-0072
Grantee Fiscal Year: From: July 1 To: June 30

My signature below, for and on behalf of the above named grantees, indicates acceptance of the above referenced award and further certifies that: 1.) I have the authority to execute this agreement on behalf of the grantee; and 2.) The grantee will comply with all attached Grant Conditions.

BY: _____________________________ Date _____________________________
Signature of Authorized Grantee Official
Keith Chapman
Town Manager

FOR THE OFFICE OF POLICY AND MANAGEMENT:

BY: _____________________________ Date _____________________________
Melissa McCaw, Secretary

For OPM Business Use Only

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>FUND</th>
<th>DEPT</th>
<th>SID</th>
<th>PROG</th>
<th>ACCT</th>
<th>CHART 1</th>
<th>CHART 2</th>
<th>BR YR</th>
<th>PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>25000</td>
<td>12060</td>
<td>OPM 20350</td>
<td>21921</td>
<td>13008</td>
<td>55050</td>
<td>Enter</td>
<td>Enter</td>
<td>2017</td>
<td>OPM00000000 2331</td>
</tr>
<tr>
<td>Enter</td>
<td>Enter</td>
<td>OPM Select</td>
<td>Enter</td>
<td>Enter</td>
<td>Enter</td>
<td>Enter</td>
<td>Enter</td>
<td>Enter</td>
<td>OPM00000000 Enter</td>
</tr>
<tr>
<td>Enter</td>
<td>Enter</td>
<td>OPM Select</td>
<td>Enter</td>
<td>Enter</td>
<td>Enter</td>
<td>Enter</td>
<td>Enter</td>
<td>Enter</td>
<td>OPM00000000 Enter</td>
</tr>
</tbody>
</table>
By submitting this Assurances and Certifications Form and filling in my name below, I hereby agree that, to the best of my knowledge, each of the Assurances and Certifications presented below are accurate and correct.

**OPM Grant ID: 17JAGLPT_VCP_094**

<table>
<thead>
<tr>
<th>Please check YES or NO</th>
<th>Assurances and Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>Federal System for Award Management (SAM): I certify that the Town of Newington maintains a current registration in the federal System for Award Management (SAM) database. (Recipients must review and update information at least annually to satisfy this requirement.) Additional information about registration procedures may be found at the SAM Internet site (<a href="http://www.sam.gov">http://www.sam.gov</a>).</td>
</tr>
<tr>
<td>YES</td>
<td>Restrictions on Lobbying: I certify that the Town of Newington will not use these federal funds or any other federal funds to lobby local, state or federal agencies or individuals to change laws or try to change laws. No federally appropriated funding made available under this grant program may be used, either directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.</td>
</tr>
<tr>
<td>YES</td>
<td>Debarment: I certify that the Town of Newington has not been excluded, as notified in writing, from receiving federal funds by the federal Department of Justice.</td>
</tr>
<tr>
<td>YES</td>
<td>Affirmative Action: I certify that the Town of Newington has an Affirmative Action policy statement and/or maintains an approved equal employment opportunity plan (EEOP).</td>
</tr>
<tr>
<td>YES</td>
<td>Adequate Financial Accounting System: I certify that the Town of Newington maintains an adequate financial accounting system that can provide documentation to support all receipts and expenditures and obligations of Federal funds.</td>
</tr>
<tr>
<td>YES</td>
<td>Records Retention: I certify that the Town of Newington will retain all financial records, supporting documents, statistical records, and all other records pertinent to this grant award after receiving notification from the awarding agency that the award has been financially and programmatically closed until: September 30, 2026.</td>
</tr>
</tbody>
</table>

**Signature of Authorized Signing Official**

<table>
<thead>
<tr>
<th>Print Here:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Printed Name: Authorized Signing Official</td>
</tr>
<tr>
<td>Sign Here:</td>
</tr>
<tr>
<td>Signature: Authorized Signing Official</td>
</tr>
</tbody>
</table>

450 Capitol Avenue – Hartford, Connecticut 06106-1379
www.ct.gov/opm
STATEMENT OF WORK AND GRANT AWARD BUDGET

ALL HIGHLIGHTED NOTES WITHIN THIS TEMPLATE, INCLUDING THIS ONE, SHOULD BE DELETED BEFORE SAVING YOUR FINAL SOW DOCUMENT.

NAME OF GRANTEE: **FROM NOGA** Town of Newington

GRANT PROGRAM NAME: **FROM NOGA** Justice Assistance Grant Formula Grant (JAG)

CONCISE GRANT PROGRAM SUMMARY (PROGRAM PURPOSE/INTENT/MISSION): To be drafted by OPM Violent Crime Prevention

OPM GRANT NUMBER: **FROM NOGA** 17JAGLPT_VCP_094

PROJECT TITLE: **FROM NOGA** 2022 JAG Local VCP Grant Program

I. INTRODUCTION

CONCISE PROJECT DESCRIPTION (Limited to characters): Purchase of automatic vehicle locator
II. STATEMENT OF WORK

The grantee shall complete the work and/or shall purchase goods and/or services as delineated in the following table and in accordance with the below approved budget, contract terms and conditions (including, but not limited to General Grant Conditions, Special Grant Conditions, and/or other requirements which may be outlined within this document). **NOTE TO OPM GRANT MANAGERS:** The items listed in the “Tasks” column below are simply examples. You may delete any and all that are not applicable.

<table>
<thead>
<tr>
<th>Category (Optional): Overarching type of work (for example: planning/design/construction/reports)</th>
<th>Tasks: The individual tasks to be performed in order to accomplish the objective of the grant award.</th>
<th>Target Completion Date for Each Task (specific date or # months from contract execution date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td>Purchase of automatic vehicle locator</td>
<td>9/30/2022</td>
</tr>
</tbody>
</table>

OTHER REQUIREMENTS N/A

Rev. 12.15.21
III. OPM APPROVED GRANT AWARD BUDGET:

The State shall award the Grantee a total sum not to exceed $25000 for the work performed and/or goods/services purchased, as documented and accepted by the State as outlined below. Total payments shall not exceed the total amount of the grant award stated above.

List approved grant award budget items below.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount State Funding</th>
<th>Amount Federal Funding</th>
<th>Amount Interest</th>
<th>Amount State Match</th>
<th>Amount Grantee Match</th>
<th>Amount Other</th>
<th>If &quot;Other&quot;, list source</th>
<th>TOTALS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment</td>
<td></td>
<td>25000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>25000</td>
</tr>
</tbody>
</table>

PAYMENT TERMS

- No payments will be made for expenditures incurred prior to the grant start date or after the grant end date unless provided for in statute or program provisions.
- Payment requests shall be submitted on OPM’s approved payment request forms.
- Payment requests shall be submitted not more than N/A times per N/A and the final payment request must be received by OPM not later than 90 days after the end of the grant period.
- Payment request forms shall be completed and signed by the appropriate authorized official who has the authority to sign binding contracts for the entity.
- Other: N/A
RESOLVED:

The Newington Town Council hereby authorizes the Town Manager, or his designee, to accept the 2022 JAG Local VCP Grant for the Newington Police Department, in the amount for $25,000.00. A copy of the executed grant shall be attached to this resolution.
MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: March 17, 2022
Re: Discussion – Permanent Municipal Building Commission Creation

The Town Council has previously discussed the creation of a Permanent Municipal Building Commission to manage all project within the Town. The membership of the commission would be primarily of individuals with training specific to construction trades. This would also allow for continuity of design creation across all Town projects.

Included for your review is the revised working draft language as discussed on March 8th, for a Permanent Municipal Building Commission, which incorporates much of the original language from our current Public Building Commission, while bringing all projects under one review commission.

Once the Town Council has had the opportunity to discuss any changes to the draft language it will be supplied to the Town Attorney for his review and comment.

Once all necessary reviews and amendments have been completed, a Resolution for introduction and scheduling of a Public Hearing can be prepared for a future meeting.

The process for amending Town Ordinances is dictated by §C-405 and §C-406 of the Town Charter. The process generally spans up to three council meetings.

Attachments:
- Draft Language, Chapter 8, Article XII, Permanent Municipal Building Commission
PROPOSED ORDINANCE #2123-02
BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWINGTON THAT:
Chapter 8, Boards, Committees, Commissions and Bureaus, Article XII, Permanent
Municipal Building Commission of the Newington Code of Ordinances is hereby created:
Chapter 8
BOARDS, COMMITTEES, COMMISSIONS AND BUREAUS
ARTICLE XII
PERMANENT MUNICIPAL BUILDING COMMISSION

Establishment.
Pursuant to Article VI, §C-610, of the Charter of the Town of Newington, there is hereby
established a Commission to be known as the "Permanent Municipal Building Commission."

Power and duties.
This Commission shall be responsible for the execution of major construction and maintenance
projects for the Town, including but not limited to responsibilities related to school buildings
whether or not described in C.G.S. §10-291. The Commission shall have the powers and duties
set forth herein and shall be vested with such general powers as inure in a building Commission
and shall have and exercise responsibility for the construction or alteration of all municipal
properties or structures for which it has been charged.

1. To work with the architectural firm(s) on project design issues, including structural,
   building systems, landscaping, and interior design;
2. To authorize and oversee the preparation of architectural drawings, development of
   building construction or renovation specifications, completion of professional services,
   and administration of the building project(s);
3. To approve design and construction expenditures pursuant to project construction and
   change orders;
4. To recommend to the Town Council, for its approval, contracts with architects,
   engineers, electronic consultants, building contractors, and others in the name of and on
   behalf of the Town of Newington with respect to the design and construction of the
   project(s), said contracts to be executed by the Town Manager;
5. To exercise such other powers as are necessary with respect to the construction of a
   municipal or school building project(s); and
6. To report biennially, to the Town Council, on the status of all municipal & school
   buildings and facilities.
7. Interim status reports shall be provided by the Commission to the Town Council on a
   quarterly basis or more frequently upon request. Upon completion of the project, the
   Commission shall make a complete report and accounting to the Town Council and the
   Town and recommend acceptance of the building project. Upon completion of the
   project, the Commission shall make a complete report and accounting to the Town
   Council and the Town and recommend acceptance of the building project.
8. Any prior project, which has already been approved at a Referendum will remain in
   effect for the duration of that project, and will not be subject to this ordinance.

Definitions.
The following definitions shall apply:
1. “Building Project” any construction or alteration of a Town facility, including but not limited to School District properties and structures, in accordance with the costs as outlined in the Newington Town Charter, Chapter C-408.

2. “Construction” and “Demolition” shall include excavation, filling and grading of the building or project site.

3. “Contract” a signed agreement between the Town of Newington and the general contractor and/or architect/engineer/consultant, including any modifications issued after execution of the agreement.

4. “Cost Estimates” including, but not limited to construction, contingency, architect and/or engineering fees, clerk of the works, consultant services, furnishings, landscaping, paving, insurance, legal notices, inflation, and any other related costs.

5. “Design” includes selection of architects and consultants as needed in compliance with applicable provisions.

6. “Extraordinary conditions” are defined as conditions that are not known until after an operation has begun and that require unanticipated parts, equipment, or materials or services to complete the project.

7. “Ex-Officio Member” is a member who holds their position by virtue of their office and their official capacity.

8. “Major maintenance” shall not include routine maintenance and upkeep of a building or other structure, or its service equipment, which is performed on a regular basis and shall include projects that are capital in nature, that is, having a useful life of seven (7) or more years and an estimated cost of more than $25,000, or such other amount as may be established from time to time by the Town Manager, subject to approval by the Town Council, in writing addressed to the Commission.

9. “Municipal” shall refer to public buildings that are not under the jurisdiction of the School Department.

10. “Project Budget” the Commission's proposed budget as presented to the Town Council for review, prior to the Town Council’s authorization for the Town Manager to execute the contracts and commence the project.

11. “Proposing Body” means the Town of Newington department, appointed or elected board or Commission sponsoring or requesting a construction or major maintenance project, or in the case of major maintenance initiated by the Permanent Building Commission itself, the department, board or Commission whose facility would be the recipient thereof. The Proposing Body is responsible for:
   a) Determination of the program for the proposed project, including the function and needs which it is designed to fulfill, expanded services, auxiliary public use if any, additional personnel required to maintain the facility, annual maintenance costs, expected hours of the facility’s availability, and overall effect on the Town.
   b) Performance of feasibility studies and determination of the estimated size and cost requirements of the project.
   c) Determination of the estimated requirements for equipment and furnishings.
   d) Approval of transitional building plans, including health and safety protocols for maintaining the underlying service associated with the facility while construction takes place.
e) Approval of any design change or budget reprioritization having a material impact, as determined by the Proposing Body, on the programmatic design, transitional building plans, or outcome of the project.

12. “Service equipment and major systems” shall include boilers, elevators, generators, HVAC systems, septic systems, fire alarms, overhead doors, automatic handicapped access doors, major electrical service including wiring and fixtures, major plumbing service including piping and sanitation fixtures, building skin (roofs, gutters, masonry, windows, exterior paint, etc.). It shall not include information system technology (computers and computer systems).

13. “Statement of Needs” a written narrative, provided by the proposing body, presenting the public-interest reasons for undertaking a building project, an explanation of the function and purpose(s) of the proposed facility and recommendations, if any, on its size, scope, location and special features.

Composition.

1. The Commission shall consist of five (5) voting members, three (3) of which shall be qualified because of their experience in the fields of architecture, landscape architecture, building construction, contract review or building trades, two (2) of which one shall be appointed by each major party, subject to the approval of the Town Council, preferably with similar qualifications as shown above. All of whom shall be electors of the Town of Newington, and shall serve without compensation.

2. There shall be three (3) members recommended by the Town Manager, subject to the appointment of the Town Council, (a) one shall be for a three (3) year term; one shall be for a two (2) year term; and, one shall be for a one (1) year term; and, (b) one (1) from each major party, shall be appointed for one (1) year, after the expiration of each initial term each member shall be appointed for a term of three (3) years. All terms shall begin on December 1st expire on November 30th, unless appointed to fill the remainder of a vacancy term.

3. Any vacancy in the Commission shall be filled by the, relevant appointing authority, and the member appointed shall serve for the unexpired term of his predecessor. If any member shall cease to be a resident of the town, they shall cease to be a member of the Commission.

4. No member appointed by the Town Council, or by either party, shall serve on any other elected or appointed board, commission or position within the Town of Newington, with the exception of the Lucy Robbins Welles Library representation, which may be members of the Board of Trustees if the project involves the Library or surrounding properties under the ownership and control of the Board of Trustees.

5. The Lucy Robbins Welles Library and surrounding property, under the ownership and control of the Board of Trustees, shall have appointed for any project affecting the Library grounds or structure, two (2) voting members appointed to the commission, by the Town Council.

Ex-officio Membership

1. The Mayor and the Town Manager, or their designee, shall both be ex-officio members of the Commission, but without the power to vote.
2. The Chairperson of the Board of Education and the Superintendent of Schools, or their
designee, shall serve as ex-officio members of the Commission for any project
involving school grounds or structures, but without the power to vote.
3. The Fire Chief and the Chairperson of the Board of Fire Commissioners, shall serve as
ex-officio members on any project having responsibility for the construction or
alteration of Fire Department buildings, but without the power to vote.
4. The Building Official, Facilities Director, Fire Marshal, Town Engineer and Chief
Information Officer, shall be non-voting advisory members to the Commission, as
determined by the Town Manager.
5. The requesting department/organization shall have the ability to recommend advisory
ex-officio, non-voting member, who with the approval of the Town Council, shall serve
until the completion of the project. Appointment of an ex-officio department member
would be specifically for department/organization projects only.

**Officers; Records.**
The Commission shall elect a Chairperson, Vice-Chairperson and Secretary from its membership
and shall keep a public record of its activities. All public meetings shall be recorded in
accordance with the “Information and Guidelines for Boards, Committees and Commissions”
adopted July 23, 2019, as may be amended.

Necessary expenses of the Commission shall be included in the cost of any project, including a
Commission Clerk, as authorized in the Town Charter, Section C-610 & Article IX, Personnel.
All meetings and records of the Commission shall follow applicable state statutes, regulations
and guidelines.

**Reimbursement**
Each Commission member, as approved by the Town Manager, may be reimbursed for necessary
expenses incurred in the course of their duties for the commission.

**Building Project Procedures.**
A building project shall be undertaken in accordance with the following procedures:

A. **Project initiation.** Any proposing body which considers that the needs of the Town
require the construction or alteration of a Municipal facility shall initiate consideration
of such need only by presenting a statement of needs to the Council. If the Council
determines that a valid need for such construction or alteration exists, it shall, by
majority vote, notify the permanent building Commission in accordance with the
provisions hereof.

B. **Preliminary steps.** The Commission shall, in consultation with the requesting agency,
review the statement of needs and the proposed project location. It shall thereafter
submit an estimate of the cost of project planning to the Council along with a
preliminary estimate of the cost of the entire project.

C. **Selection of architectural or engineering firm.** If the Town Council determines that
the proposed building project is financially feasible, it shall authorize the Commission
to recommend the selection of a firm of architects and/or engineers, as may be
appropriate, to prepare plans for the building project. Such recommendation shall be
made from among firms which respond to a request for proposals. Notice of such
request for proposals shall be published at least once in each of two newspapers having
circulation within the Town of Newington. The Commission shall review the proposals
and shall interview prospective candidates. It shall refer to the Town Council, for approval, the name of the architectural and/or engineering firm for selection. The Town Council shall select such firm or shall ask for further recommendations from said Commission. It shall authorize the Town Manager to employ the firm so named and shall appropriate sufficient funds for the preparation of preliminary plans. If the Council disapproves of the recommendation, the Commission shall make another recommendation and refer it to the Town Council for its action. If the Commission is unable to report to the Town Council the name of another architectural and/or engineering firm within 15 days following the Town Council's disapproval or the Town Council disapproves of said Commission's recommendation for a second time, the Town Council shall select the architectural and/or engineering firm and authorize the Town Manager to employ it.

D. **Proposed location.** The location for the proposed building project shall be referred by the Town Council to the Town Plan and Zoning Commission for its review consistent with C.G.S. § 8-24.

E. **Preparation of preliminary plans.** The Commission shall work with the architects and/or engineers on the preparation of preliminary plans. In so doing, it shall consult with the proposing body. There shall be such joint meetings of the Town Council, the Commission, and the proposing body as may be deemed necessary. Upon completion, the Commission shall submit the preliminary plans and cost estimates for the project to the proposing body for its recommendation. After action by the proposing body, the preliminary plans and cost estimates shall be submitted by the Commission to the Town Council for its action.

F. **Revision of preliminary plans.** If, in the judgment of the Town Council, the resources of the Town are inadequate to finance the estimated cost of the building project, the Town Council shall so notify the Commission and the proposing body and shall advise them of how much the cost shall be adjusted. The Commission shall thereupon work with the architectural or engineering firm to determine how the cost of the building project may be revised to a level acceptable to the Town Council. If the function or size of the facility as specified in the statement of needs must be modified, the Commission shall confer with the proposed body to determine where adjustments may best be made.

G. **Appropriation.** Should the Town Council approve the preliminary plans, it may appropriate the funds necessary for undertaking the project consistent with Article VIII of the Town Charter, provided that the Town Council shall have the option of proceeding to have final plans developed consistent with Subsection H hereto prior to acting on such appropriation.

H. **Preparation and approval of final plans.** When the Town Council so directs, the Commission shall, with the help of the retained architect or engineer, prepare final plans, cost estimates, a project budget and specifications for presentation to the Town Council. In so doing, it shall confer with the proposing body and, upon completion, shall submit same to the proposing body for comment and recommendation. Thereafter, the Commission shall submit such final plans, cost estimates, project budget and specifications to the Town Council for its approval and for authorization to proceed with the construction of the building project.

I. **Competitive bids.** Following the Town Council's authorization to proceed with construction of the project, the Commission shall secure competitive bids for
construction or alteration through the purchasing agent in conformance with §C-814 and §C-815 of the Town Charter. The Commission shall present to the Town Council, for review, a final project budget once bids are received. Upon acceptance of a bid, the Town Council shall authorize the Town Manager to execute appropriate contracts to accomplish such construction.

J. **Construction procedure.** The Town Manager, or his designee, shall serve as the Commission's agent in supervising the construction or alteration of the building project, meeting with the architect or engineer, contractor and Commission when necessary. The Commission shall be authorized to approve change orders and disbursements within the project budget or as approved by the Town Council. The Town Manager shall be authorized to approve contract payments, upon certification by the architect and/or engineer that, based on on-site observation, the work and charges are in accordance with contract documents.

K. **Project management coordination or supervision.** If the Commission determines that consultant services for project management or coordination are needed, and the approved budget allows for such service, it shall, after soliciting competitive proposals and interviewing qualified candidates, recommend a candidate to the Town Council for its action. If the Town Council fails to approve of the recommendation, the Commission shall make another recommendation and refer it to the Town Council for its action. If the Commission is unable to report to the Council the name of another candidate within thirty (30) days following the Town Council's disapproval, or if the Town Council disapproves of said Commission's recommendation for a second time, the Town Council may make its own selection or determine the selection is unnecessary. Employment of the person, firm or corporation so selected shall be by contract approved by the Town Council and executed by the Town Manager. If consultant services for project management or coordination are deemed unnecessary, the Town Council may authorize the Town Manager to appoint a Owners Representative or Consultant, in conformance with the Town Charter, to furnish project supervision and oversee the day-to-day operation of the construction, provided that the approved project budget allows for such a position. The Owners Representative or Consultant shall attend all meetings of the Commission, including job meetings, meetings of the full Commission and joint meetings between the Commission and the Town Council or proposing body. Commission members who wish to may attend job meetings. The Clerk of the Works shall maintain a daily log of all events at the job site. Any minutes of job meetings shall be distributed, and copies of the bid specifications and construction contract shall be made available to Commission members.

L. **Modifications or changes during construction.**

(1) The Commission shall be authorized and responsible to administer the project within the financial constraints of the project budget. If an emergency or extraordinary situation arises which precludes the Commission from obtaining Town Council approval and requires a modification or change in the contract which does not affect the financial constraints of the project budget, the Town Manager may certify that an emergency or extraordinary situation exists. Emergencies are situations in which the project would be seriously hampered or in which public peace, health and safety are seriously threatened. Prompt written
notification of such situations should be brought to the proposing body and the Town Council's attention.

(2) If the Commission determines that additional funding is needed above that requested in the project budget, it must refer the request to the proposing body for comment and to the Town Council for review and approval. Major changes which will affect the function or size of a Town facility or building project that arise during construction shall be referred for comment to the proposing body and to the Town Council for review and approval. When a request for additional funding is made to the Town Council, an accounting of the financial receipts, commitments and expenditures to date shall accompany the request. Any change order requiring an increase in cost above the original construction contract shall be subject to the approval of the Director of Finance as to the availability of funds.

M. **Final acceptance.** After construction and/or alteration of the building project has been completed to the satisfaction of the Commission, as-built plans for the project have been received from the architect and/or engineer, and the proposing body has been asked for its comments, the Commission shall refer the facility to the Town Council for acceptance with a report on the status of the facility and the comments of the proposing body together with any applicable warranties, guarantees, service manuals, surety bonds, original drawings, as-built drawings, Owners Representative or Consultant work log, etc., and operator training. When a project has been fully and satisfactorily completed and a final report has been received from the Commission's Chairperson and the project has been accepted by the Commission, the proposing body and the Town Council, and the Commission has been dismissed, after all outstanding bills have been paid and the Town's independent annual audit has been completed, all unexpended balances in the building project's funds shall revert to the Town's general fund.

A copy of the proposed ordinance is available in the Town Clerk’s Office, 200 Garfield Street, Newington, CT.

Dated at Newington, CT this __________ day of __________, 2022

Attest: James E. Krupienski, CCTC
Newington Town Clerk
Memorandum

To: Newington Town Council

From: James E. Krupienski, Town Clerk (on behalf of Keith Chapman, Town Manager)

Date: March 17, 2022

Re: Consideration to Cancel the April 12, 2022 Regular Meeting

During the March 8, 2022 Regular meeting, the Town Council had the opportunity to discuss the proposal to cancel the Regular meeting of April 12, 2022. Based upon the current business coming forward for the Council and the fact that there are two (2) Special meetings scheduled on either side of the April 12th meeting, the Council could act to cancel this meeting.

Should an issue arise, that item could be added to either Special meeting or placed on the April 26, 2022 Regular meeting.

A Resolution to cancel the scheduled Regular meeting of April 12, 2022 has been included for your consideration.

Attachment:

- Resolution – Cancellation of the April 12, 2022 Regular Meeting
RESOLVED:

The Newington Town Council hereby approves the cancellation of the Regular Town Council meeting, scheduled for April 12, 2022.
Memorandum

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: March 21, 2022
Re: Municipal Solid Waste Disposal Services

The Towns of Newington, Wethersfield and Rocky Hill issued a Joint RFP due to the transition of the MIRA Waste-to-Energy Facility to a Solid Waste Transfer Station. There were six (6) bidders consisting of seven (7) proposals. The Towns met to review the submissions on February 18th, and held interviews on February 25th with several bidders. The Town Council received a report during the March 8th meeting by Jeff Baron, Director of Administrative Services, and Rob Hillman, Superintendent of Highways. This is a continuing discussion from March 8, 2022.

I have included for reference the memorandum from Jeff Baron, Director of Administrative Services, dated March 3, 2022, Solid Waste Disposal, outlining the proposals for each interviewed bidder.

Attached you will find a Resolution that will allow the Town Council to determine the company they would like to authorize the Town Manager to execute the Contract Agreement with.

Attachments:
- Memorandum from Jeff Baron, Director of Administrative Services to Keith Chapman, Town Manager, Dated March 3, 2022
- Resolution – Authorization to Execute Contract with for Municipal Solid Waste Disposal Services
MEMORANDUM

To: Keith Chapman, Town Manager
From: Jeff Baron, Director of Administrative Services
Date: March 3, 2022
Re: Solid Waste Disposal

The Town’s of Newington, Rocky Hill and Wethersfield issued a Request for Proposals (RFP) for Municipal Solid Waste Disposal Services, using a similar RFP from another Town as the basis. Six firms (plus an engineering firm), responded. The three Towns interviewed three of the responding firms (CWPM, Murphy Road Recycling, and Country Transfer) in late February. All three Towns currently belong to MIRA (the Materials Innovation and Recycling Authority). MIRA did not submit a proposal, but their pricing (tipping fee per ton of Municipal Solid Waste other than recycling) for 2022-23 is well known $111.00 per ton for solid waste, $0 for recycling). Each Town, if it wished to withdraw from MIRA, has 30 days after MIRA announces its offer to withdraw.

There are two issues in play. The first is whether Newington should leave MIRA. The second is who Newington should award the contract to (if Newington chooses to stay in MIRA, there is no contract award to be made). If MIRA remains as a viable entity, it is expected that their tip fees will continue to rise.

Analysis of three of the responses showed Newington’s total cost for two years to be $2,593,000 or greater. These three respondents were not interviewed and did not receive any further consideration. The engineering firm recommended building our own facility and it did not receive any further consideration. The three remaining respondents were interviewed and an analysis of their responses follows, in addition to MIRA (who was not interviewed). For comparison purposes, the same number of tons generated by Newington in 2020-21 for both solid waste and recycling were used.

CWPM
Original Proposal
First Year
Solid Waste: 10,518 tons at $87.00/ton = $915,066.00
Recyclables: 2,497 tons at $53.78* = $134,288.66
First Year Total = $1,049,354.66
*This is a variable amount based on 2021 single stream rates and tonnages. (With greater contamination the rate could be $58.78/ton.)
Second Year
Solid Waste: 10,518 tons at $90.00/ton = $946,620.00
Recyclables: 2,497 tons at a rate as per Exhibit One of their proposal*. The worst-case scenario is $91.00/ton. 2,497 tons x $91.00 = $227,227.00
Second Year Total = $1,173,847.00
*This is a variable amount based on 2021 single stream rates and tonnages.

Third Year
Solid Waste: 10,518 tons at $93.00/ton = $978,174.00
Recyclables: 2,497 tons at a rate as per Exhibit One of their proposal*. The worst-case scenario is $91.00/ton. 2,497 tons x $91.00 = $227,227.00
Recyclables: 2,497 tons at $91.00 = $227,227.00
Third Year Total = $1,205,401.00
*This is a variable amount based on 2021 single stream rates and tonnages.

Fourth Year
Solid Waste: 10,518 tons at $96.00/ton = $1,009,728.00
Recyclables: 2,497 tons at a rate as per Exhibit One of their proposal*. The worst-case scenario is $91.00/ton. 2,497 tons x $91.00 = $227,227.00
Recyclables: 2,497 tons at $91.00 = $227,227.00
Fourth Year Total = $1,236,955.00
*This is a variable amount based on 2021 single stream rates and tonnages.

Fixed Recycling Proposal
First Year
Solid Waste: 10,518 tons at $87.00/ton = $915,066.00
Recycling: 2,497 tons at $75.00/ton = $187,275.00
First Year Total = $1,102,341.00

Second Year
Solid Waste: 10,518 tons at $90.00/ton = $946,620.00
Recyclables: 2,497 tons at a rate as per Exhibit One of their proposal*. The worst-case scenario is $91.00/ton. 2,497 tons x $91.00 = $227,227.00
Second Year Total = $1,173,847.00
*This is a variable amount based on 2021 single stream rates and tonnages.

Third Year
Solid Waste: 10,518 tons at $93.00/ton = $978,174.00
Recyclables: 2,497 tons at a rate as per Exhibit One of their proposal*. The worst-case scenario is $91.00/ton. 2,497 tons x $91.00 = $227,227.00
Recyclables: 2,497 tons at $91.00 = $227,227.00
Third Year Total = $1,205,401.00
*This is a variable amount based on 2021 single stream rates and tonnages.
Fourth Year
Solid Waste: 10,518 tons at $96.00/ton = $1,009,728.00
Recyclables: 2,497 tons at a rate as per Exhibit One of their proposal*. The worst-case scenario is $91.00/ton. 2,497 tons x $91.00 = $227,227.00
Recyclables: 2,497 tons at $91.00 = $227,227.00
Fourth Year Total = $1,236,955.00
*This is a variable amount based on 2021 single stream rates and tonnages.

Comments: The ACR (Average Commodity Rate) is the current market value for recyclables. It was used in the original proposal and in the second- through fourth-years of the Fixed Recycling Proposal. Given the volatility in recyclables, CWPM felt they could only quote at a fixed rate for one year. This is a complicated formula that involves contamination rates, labor rates at the receiving facility, and what revenue is generated by the sale of recyclables. Newington’s average contamination rate has historically been 10-15%. The worst-case contamination rate is 20% and was used here in this analysis as the Town does not have control over how homeowners choose to dispose or mix their trash and recyclables. The threshold is the base rate to process recyclable materials. Given the inability of recyclables to generate considerable revenue, the Town should expect that the ACR will be below the threshold.

Murphy Road Recycling
Option One
First Year
Solid Waste: 10,518 tons at $110.00/ton = $1,156,980.00
Recyclables: 2,497 tons at $0/ton = $0
First Year Total = $1,156,980.00

Second Year
Solid Waste: 10,518 tons at $110.00/ton = $1,156,980.00
Recyclables: 2,497 tons at $0/ton = $0
Second Year Total = $1,156,980.00

Third Year
Solid Waste: 10,518 tons at $115.00/ton = $1,209,570.00
Recyclables: 2,497 tons at $0/ton = $0
Third Year Total = $1,209,570.00

Fourth Year
Solid Waste: 10,518 tons at $115.00/ton = $1,209,570.00
Recyclables: 2,497 tons at $0/ton = $0
Fourth Year Total = $1,209,570.00

Comments: This option would appear to be cheaper over time. However, Newington’s tonnage has historically increased (10,017/2,520 in 18-19, 10,137/2,467 in 19-20, and 10,518/2,497 in 20-21). If tonnage continues to increase on the solid waste side, any savings would disappear.
This Option would be more expensive than the CWPM Fixed Recycling Proposal at the 20-21 tonnage amounts.

Option Two
First Year
Solid Waste: 10,518 tons at $105.00/ton = $1,104,390.00
Recyclables: 2,497 tons at $87.50/ton* = $218,487.50
First Year Total = $1,322,877.50
*Uses the ACR as discussed in the CWPM analysis

Second Year
Solid Waste: 10,518 tons at $110.00/ton = $1,156,980.00
Recyclables: 2,497 tons at $91.00/ton* = $227,227.00
Second Year Total = $1,384,207.00
*Uses the ACR as discussed in the CWPM analysis.

Third Year
Both Solid Waste and Recyclables are at “Mutually Agreed Upon Terms”. For this analysis the second-year amounts were used.
Solid Waste: 10,518 tons at $110.00/ton = $1,156,980.00
Recyclables: 2,497 tons at $91.00/ton* = $227,227.00
Third Year Total = $1,384,207.00
*Uses the ACR as discussed in the CWPM analysis.

Fourth Year
Both Solid Waste and Recyclables are at “Mutually Agreed Upon Terms”. For this analysis the second-year amounts were used.
Solid Waste: 10,518 tons at $110.00/ton = $1,156,980.00
Recyclables: 2,497 tons at $91.00/ton* = $227,227.00
Fourth Year Total = $1,384,207.00
*Uses the ACR as discussed in the CWPM analysis.

Comments: This is an expensive option and has not been under serious consideration by the Town.

Country Transfer
First Year
Solid Waste: 10,518 tons at $105.00/ton = $1,104,390.00
Recyclables: 2,497 tons at $55.00/ton = $137,335.00
First Year Total = $1,241,725.00

Second Year
Solid Waste: 10,518 tons at $105.00/ton = $1,104,390.00
Recyclables: 2,497 tons at $55.00/ton = $137,335.00
Second Year Total = $1,241,725.00
Third Year
Solid Waste: 10,518 tons at $105.00/ton = $1,104,390.00
Recyclables: 2,497 tons at $055.00/ton = $137,335.00
Third Year Total = $1,241,725.00

Fourth Year
Solid Waste: 10,518 tons at $105.00/ton = $1,104,390.00
Recyclables: 2,497 tons at $55.00/ton = $137,335.00
Fourth Year Total = $1,241,725.00

Comments: This firm did not interview as well as the other two firms. They bought out the old Covanta facility in Wallingford, which could be an issue (in terms of travel time) for the other two Towns (each Town can award independently). They did not have any outreach capability (this was not a requirement, but such capabilities would be helpful in educating each Town’s citizens). Their proposal was more expensive than options for CWPM or Murphy Road Recycling.

MIRA
First Year
Solid Waste: 10,518 tons at $111.00/ton = $1,167,498.00
Recyclables: 2,497 tons at $0/ton = $0
First Year Total = $1,167,498.00

Second Year
Solid Waste: 10,518 tons at an unknown amount per ton*
Recyclables: 2,497 tons at $0/ton
*Tip fees for MIRA are expected to rise as other municipalities leave

Comments: The MIRA tip fee for 2022-23 is $1 per ton higher than Murphy Road Recycling’s Option One. It is also higher than CWPM’s proposed rates. There is also a $116.00/ton tip fee, if the Town chooses to keep its ability to opt out of MIRA. The lower tip fee was included in these calculations.

Other Considerations
The Town believes that there is some value, through the guaranteed tipping fees for municipal solid waste disposal, in having a longer term (4 year) agreement. Computed four-year totals are as follows:

- CWPM Original: $4,665,557.66 *
- CWPM Fixed Recyclables: $4,718,544.00*
- Murphy Road Recycling Option 1: $4,733,100.00
- Murphy Road Recycling Option 2: $5,475,498.50*
- Country Transfer: $4,966,900.00
The CWPM and Murphy Road Recycling Option 2 amounts use the ACR for all or better than half the life of the contract period, and are not fixed rates for recycling.

The CWPM Fixed Recyclables rate uses a “worst case” scenario. It is not believed that the “worst case” will actually occur.

**Recommendations**

As the tip fee for MIRA is anticipated to continue to rise each year, the first recommendation would be to leave MIRA. The second recommendation would be to enter into a four-year contract with CWPM for their fixed rate recyclables option. Although the CWPM Original Proposal would appear to be cheaper, it is not a guaranteed rate for recycling and the lower rate is unlikely to materialize. The fixed recyclables rate is only fixed for one year, but the budgetary difference between year two and year one on this option would not be significant. There is still some value in the recyclables market. The second CWPM option would fix the recyclables disposal for one year, and require the Town to be on the ACR for three years. In so doing, the Town is taking the risk that the market for recyclables stays the same or goes up. It should be noted that the other two Towns (Rocky Hill and Wethersfield) will be recommending the same four-year program to their respective Town Councils.
RESOLVED,

That the Newington Town Council hereby authorizes Keith Chapman, Town Manager to enter into a contract with _____________________ for Municipal Solid Waste Disposal Services for the period beginning of July 1, 2022 through June 30, 2026. A copy of the executed contract shall be attached to this Resolution.

MOTION BY: __________________________
SECONDED BY: ______________________
VOTE: ______________________________
Memorandum

To: Keith Chapman, Town Manager

From: James E. Krupienski, Town Clerk

Date: March 14, 2022

Re: Resignation-Maria Pane – Economic Development Commission

I am attaching a copy of the Resignation email, received in the Town Clerk’s office on March 14, 2022, from Maria Pane who is resigning from the Economic Development Commission, effective immediately. Ms. Pane was serving a term from December 1, 2019 through November 30, 2022.

Section 606 & 611 Town Charter
Newington Code Sec. 8-30 & 8-31
I am resigning effective immediately from the economic development committee. Thank you, Maria Pane

Sent from my iPhone
RESOLVED:

That the Newington Town Council hereby accepts the resignation of Maria Pane, as a member of the Economic Development Commission, in accordance with email correspondence dated March 14, 2022, and effective immediately.

MOTION BY: ________________________
SECONDED BY: _____________________
VOTE: _____________________________
RESOLVED:

That property tax refunds in the amount of $2,184.92 are hereby approved in the individual amounts and for those named on the “Requests for Refund of an Overpayment of Taxes,” certified by the Revenue Collector, a list of which is attached to this resolution.
# TAX REFUNDS – March 22, 2022

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acar Leasing LTD</td>
<td>516.45</td>
</tr>
<tr>
<td>PO Box 1990, Fort Worth, TX 76101</td>
<td></td>
</tr>
<tr>
<td>Ally Financial</td>
<td>580.79</td>
</tr>
<tr>
<td>Louisville PPC, PO Box 9001951, Louisville, KY 40290-1951</td>
<td></td>
</tr>
<tr>
<td>CCAP Auto Lease LTD</td>
<td>398.69</td>
</tr>
<tr>
<td>1601 Elm Street Ste 800, Dallas, TX 75201</td>
<td></td>
</tr>
<tr>
<td>Enterprise FM Trust</td>
<td>407.50</td>
</tr>
<tr>
<td>Attn: PPT Team, 9315 Olive Blvd, St Louis, MO 63132</td>
<td></td>
</tr>
<tr>
<td>VW Credit Leasing LTD</td>
<td>238.06</td>
</tr>
<tr>
<td>1401 Franklin Blvd, Libertyville, IL 60048</td>
<td></td>
</tr>
<tr>
<td>Xhaxho, Ilir</td>
<td>43.43</td>
</tr>
<tr>
<td>207 Faith Ct, Newington, CT 06111</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL**                                       **$2,184.92**
MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: March 17, 2022
Re: Discussion – Amendment to Chapter 8, Article VI, Environmental Quality Commission

The Chairperson of the Environmental Quality Commission (EQC), Patty Foley, has requested an amendment to the membership of the Environmental Quality Commission. The EQC was originally created in 1987 and amended in 2016. The original commission consisted of eleven (11) members, two from the Fire Dept., one Volunteer Ambulance, two industry reps and 6 public reps. Additionally, two (2) Councilors were included as Liaisons to the commission. The revised ordinance in 2016, reduced the membership from eleven to seven members, consisting of 5 public reps. and two industry members, in addition to the Council Liaisons. The revised language eliminated the volunteer organization members and defined, for clarity, what Industry meant within the confines of the commissions duties.

Included for your review is the working draft language for an amendment to the commission language codified in Chapter 8, Article VI of the Town Code.

Once the Town Council has had the opportunity to discuss any changes to the draft language it will be supplied to the Town Attorney for his review and comment.

Once all necessary reviews and amendments have been completed, a Resolution for introduction and scheduling of a Public Hearing can be prepared for a future meeting.

The process for amending Town Ordinances is dictated by §C-405 and §C-406 of the Town Charter. The process generally spans up to three council meetings.

Attachments:

- Draft Language, Amendment to Chapter 8, Article VI, Environmental Quality Commission – Markup and Clean Versions
- Current Environmental Quality Commission Code Language
- Prior Environmental Quality Commission Code Language from 1987
ARTICLE VI
Environmental Quality Commission

§ 8-19 Establishment.
There is hereby established an Environmental Quality Commission (hereafter referred to as "the Commission") for the purposes stated herein, which shall be appointed and organized and shall have the duties and powers as hereinafter set forth.

§ 8-20 Purpose.
The Commission shall be responsible for responding to and making appropriate recommendations or referrals to the Town Council and Town Manager affecting environmental concerns and the quality of life in the Town of Newington, including but not limited to: To research opportunities and recommend policies and procedures that will improve the quality of the environment in Town; to promote environmentally friendly practices for residents, businesses and Town operations; to plan and promote programs and events related to environmental quality including but not limited to litter pickup events, park cleanup and Earth Day recognition; to monitor and report to the Town Council and Town Manager changes in environmental laws that may impact the Town. A report shall be made to the Council annually.

§ 8-21 Definitions.
Industry shall mean organizations and businesses with hazardous chemicals above certain quantities, which are required by the US Environmental Protection Agency to submit Emergency and Hazardous Chemical Inventory Forms annually to local fire departments, Local Emergency Planning Committees (LEPC) and State Emergency Response Commissions (SERCs) to help those agencies plan for and respond to chemical emergencies, pursuant to, 42 U.S.C.

§ 8-22 Membership.
A. The Commission shall consist of 7 individuals electors of the Town, and shall be appointed by the Town Council. As of the effective date of this ordinance, the Council shall appoint members in the following manner: 2 4 public members shall be appointed to serve until November 30, 2023 and 3 public members shall be appointed to serve until November 30, 2025. One industry member shall be appointed to serve until November 30, 2017 and 1 industry member shall be appointed to serve until November 30, 2019. Thereafter, all members shall may be appointed for a four-year term. Terms shall expire November 30 of odd-numbered years. All members currently appointed, shall continue under this ordinance until expiration of term, after which they may be reappointed as outlined above.
B. The Commission shall be comprised of the following: two representatives from industry who work or reside in Town; five seven (7) representatives from the public and two representatives from the Town Council, who shall serve as liaisons. The Town Manager or his/her designee shall serve as the staff member for this Commission.

§ 8-23 Meetings.
This Commission shall meet at least once a year. Meetings may be called by the Chairman or by petition of any three members.
ARTICLE VI
Environmental Quality Commission

§ 8-19 Establishment.
There is hereby established an Environmental Quality Commission (hereafter referred to as "the Commission") for the purposes stated herein, which shall be appointed and organized and shall have the duties and powers as hereinafter set forth.

§ 8-20 Purpose.
The Commission shall be responsible for responding to and making appropriate recommendations or referrals to the Town Council and Town Manager affecting environmental concerns and the quality of life in the Town of Newington, including but not limited to: To research opportunities and recommend policies and procedures that will improve the quality of the environment in Town; to promote environmentally friendly practices for residents, businesses and Town operations; to plan and promote programs and events related to environmental quality including but not limited to litter pickup events, park cleanup and Earth Day recognition; to monitor and report to the Town Council and Town Manager changes in environmental laws that may impact the Town. A report shall be made to the Council annually.

§ 8-22 Membership.
A. The Commission shall consist of 7 electors of the Town, and shall be appointed by the Town Council. As of the effective date of this ordinance, the Council shall appoint members in the following manner: 4 public members shall be appointed to serve until November 30, 2023 and 3 public members shall be appointed to serve until November 30, 2025. Thereafter, all members may be appointed for a four-year term. Terms shall expire November 30 of odd-numbered years. All members currently appointed, shall continue under this ordinance until expiration of their term, after which they may be reappointed as outlined above.

B. The Commission shall be comprised of the following: seven (7) representatives from the public and two representatives from the Town Council, who shall serve as liaisons. The Town Manager or his/her designee shall serve as the staff member for this Commission.

§ 8-23 Meetings.
This Commission shall meet at least once a year. Meetings may be called by the Chairman or by petition of any three members.
ARTICLE VI

Environmental Quality Commission

§ 8-19 Establishment.
There is hereby established an Environmental Quality Commission (hereafter referred to as "the Commission") for the purposes stated herein, which shall be appointed and organized and shall have the duties and powers as hereinafter set forth.

§ 8-20 Purpose.
The Commission shall be responsible for responding to and making appropriate recommendations or referrals to the Town Council and Town Manager affecting environmental concerns and the quality of life in the Town of Newington, including but not limited to: To research opportunities and recommend policies and procedures that will improve the quality of the environment in Town; to promote environmentally friendly practices for residents, businesses and Town operations; to plan and promote programs and events related to environmental quality including but not limited to litter pickup events, park cleanup and Earth Day recognition; to monitor and report to the Town Council and Town Manager changes in environmental laws that may impact the Town. A report shall be made to the Council annually.

§ 8-21 Definitions.
Industry shall mean organizations and businesses with hazardous chemicals above certain quantities, which are required by the US Environmental Protection Agency to submit Emergency and Hazardous Chemical Inventory Forms annually to local fire departments, Local Emergency Planning Committees (LEPC) and State Emergency Response Commissions (SERCs) to help those agencies plan for and respond to chemical emergencies, pursuant to, 42 U.S.C.

§ 8-22 Membership.
A. The Commission shall consist of 7 individuals of the Town, appointed by the Town Council. As of the effective date of this ordinance, the Council shall appoint members in the following manner: 2 public members shall be appointed to serve until November 30, 2017 and 3 public members shall be appointed to serve until November 30, 2019. One industry member shall be appointed to serve until November 30, 2017 and 1 industry member shall be appointed to serve until November 30, 2019. Thereafter, all members shall be appointed for four-year terms. Terms shall expire November 30 of odd-numbered years.
B. The Commission shall be comprised of the following: two representatives from industry who work or reside in Town; five representatives from the public and two representatives from the Town Council shall serve as liaisons. The Town Manager or his/her designee shall serve as the staff member for this Commission.

§ 8-23 Meetings.
This Commission shall meet at least once a year. Meetings may be called by the Chairman or by petition of any three members.
requirements of section 6-51 on or before March 31, 1988. In the interim, the existing ordinance shall be deemed to be in effect. (Ord. of 9-27-83; Ord. of 10-25-83; Ord. of 7-28-87)

Secs. 6-58, 6-59. Reserved.

ARTICLE V. ENVIRONMENTAL QUALITY COMMISSION

Sec. 6-60. Establishment.

There is hereby established an environmental quality commission (hereafter referred to as the commission) for the purposes stated herein which shall be appointed and organized and shall have the duties and powers as hereinafter set forth. (Ord. of 10-27-87)

Sec. 6-61. Purpose.

The commission shall be responsible for responding to and making appropriate recommendations or referrals to the town council and town manager affecting environmental concerns and the quality of life in the Town of Newington, including but not limited to hazardous materials in the community, ordinances involving hazardous materials, hazardous materials collection day, landfill, underground storage tanks, and development policies affecting the environment of Newington. A report shall be made to the council annually. (Ord. of 10-27-87)

Sec. 6-62. Membership.

The commission shall consist of eleven (11) individuals of the town, appointed by the town council, whose term shall expire November 30, of odd numbered years. Said electors shall be appointed for two (2) years thereafter.

The commission shall be comprised of the following: two (2) representatives from the Newington Volunteer Fire Department; one (1) representative from the Newington Volunteer Ambulance Corps; two (2) representatives from industry who work or reside in town; six (6) representatives from the public. Two (2) representatives from the town council shall serve as liaisons. The town manager and town sanitarian shall serve as ex officio members of this commission. (Ord. of 10-27-87)

Sec. 6-63. Meetings.

This commission shall meet at least once a year. Meetings may be called by the chairman or by petition of any three (3) members. (Ord. of 10-27-87)

Secs. 6-64—6-69. Reserved.

ARTICLE VI. JUNKED MOTOR VEHICLES*

Sec. 6-70. Purpose.

The purpose of this article is to eliminate junked motor vehicles not under cover from the town. These junked motor vehicles have a blighting and deteriorating effect upon the enjoyment of properties nearby and the value of such properties and constitute a safety hazard to children in the neighborhood, and are hereby found to be a nuisance. Enforcement of this article shall be by the building department, working in conjunction with the police department. (Ord. of 9-27-88, § 6-60)

Sec. 6-71. Definitions.

[For the purpose of this article, certain words and terms shall be defined as follows:]

Antique, rare or special interest motor vehicle. A motor vehicle twenty-five (25) years old or older which is being preserved and which is not altered or modified from the original manufacturer's specifications.

Chief. The chief of police of Newington or his designee.

Classic motor vehicle. A motor vehicle fifteen (15) to twenty-five (25) years old which is being preserved.

*Editor's note—An ordinance adopted Sept. 27, 1988, added provisions designated as Article V, §§ 6-60—6-69, which provisions have been redesignated and incorporated herein as Article VI, §§ 6-70—6-78, in order to avoid duplication of section numbers added by an ordinance of Oct. 27, 1987, at the editor's discretion. Section 6-69, severance clause, has been omitted as covered by § 1-6.
MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (on behalf of Keith Chapman, Town Manager)
Date: March 17, 2022
Re: FY 2023 State Historic Documents Grant Program Application

The Town Clerk’s office is preparing to apply for the annual Historic Documents Preservation Grant from the State Library for preservation of records. The application deadline to apply is April 30th. The Municipal Chief Executive Office (MCEO), or the Town Clerk as their designee, must be authorized to execute the Contract by Resolution of the Town Council.

By authorizing the Town Manager, or their designee, to sign all documents related to the Grant it will allow the signed Contract to be immediately returned once it is received from the State Library.

This authorization to execute the application must be approved by the Town Council prior to the application postmark deadline of April 30, 2021.

After review, if the Town Council is in favor of the Grant application, a Resolution will be placed on an upcoming meeting for your consideration.

Attachments:
- Memorandum from James E. Krupienski, Town Clerk, dated March 14, 2022
- Application-Targeted Grant FY 2023 & Narrative Page
MEMORANDUM

To: Keith Chapman, Town Manager
From: James E. Krupienski, Town Clerk
Date: March 14, 2022
Re: FY 2023 Connecticut State Library Historic Documents Program Grant

Since the inception of the Historic Document Preservation Grant Program, the Town of Newington has applied each year, and has received over $164,000 to date. The use of these funds has assisted the Town in completing projects ranging from:

- Integrating Map Indexes to the Land Record search terminals;
- Expansion of Land Record and Vital Vault shelving;
- Installation of new Land Record Index/Search System;
- Live Land Record Index from 1976-Current;
- Implementing print and web access for Land Record searching;
- Back scanning, image linking and microfilm preservation of Land Record books;
- Implementation of Laserfiche Enterprise Solution;
- Purchase of Copier/Kiosk solution;
- Military Discharge imaging, microfilm preservation and re-creation.
- Preservation of Town Grand Lists, 1871-1890.

The office is allowed to apply once per year, in either April or September, under one of five (5) categories:


This year, as part of the Grant process, I will be applying for the maximum amount of $7,500.00, for Preservation/Conservation, to begin the scanning and recreation of the existing large-format Land Record Books. This project will begin with in-house scanning of Volumes 168-124, with the end result of creating new Legal-size volumes. Secondly, the new Land Record scans would be utilized in the future to begin a back-indexing project that would see the final 105 years of Land Records indexed and images linked. This would allow for Attorney, Title Searchers and residents to have access to all Land Records any hour of the day. The Staff would begin the process of scanning the documents in preparation for printing of the new pages and ordering of the new covers. The supplies needed to complete the work could be purchased no sooner than July 1st for this Grant Cycle, and upon approval by the State Library. This application must be approved by the Town Council prior to the application deadline of April 30, 2022.

Attachments:
- Application-Targeted Grant FY 2023
- Narrative Page & Supporting Documentation
**APPLICATION**
**TARGETED GRANT FY 2023**
Historic Documents Preservation Program
Connecticut Municipalities
GP-001 (rev. 1/2022)

**STATE OF CONNECTICUT**
Connecticut State Library
PUBLIC RECORDS ADMINISTRATOR
231 Capitol Ave., Hartford, CT 06106

This form may be completed and printed for submission at [https://ctstatelibrary.org/publicrecords/hdpp](https://ctstatelibrary.org/publicrecords/hdpp)

### Name of Municipality:
**Town of Newington**

**Name of Municipal CEO:** Keith Chapman
**Title:** Town Manager

**Phone with Area Code:** 860-665-8514
**Email:** kchapman@newingtonct.gov

**Name of Town Clerk:** James E. Krupienski
**Title:** Town Clerk

**Phone with Area Code:** 860-665-8550
**Email:** jkrupienski@newingtonct.gov

**TC Mailing Address:**
200 Garfield Street, Newington, CT 06111

**MCEO Address if Different:**

**Grant Application Deadline:**
- ☒ Cycle 1: April 30, 2022
- ☐ Cycle 2: September 30, 2022

**Grant Contract Period:**
The contract period begins after July 1, 2022 AND receipt of the fully executed contract. Grant projects must be completed and funds expended by June 30, 2023.

**Maximum Grant Allowed:**
- Small Municipality (Population less than 20,000): $5,500
- Medium Municipality (Population between 20,000 and 69,999): $7,500
- Large Municipality (Population of 70,000 or greater): $10,500

**Amount Requested:**
$7,500

**Grant Category(ies):**
- ☒ Preservation/Conservation
- ☐ Inventory and Planning
- ☐ Organization and Indexing
- ☐ Program Development
- ☐ Storage and Facilities

---

**Budget Summary**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Grant Funds (A)</th>
<th>Local Funds (B)</th>
<th>Total Funds (A+B)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Consultants/Vendors</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>(Total cost for all consultants and vendors)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Equipment</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>(Total cost for eligible items, i.e. shelving)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Supplies</td>
<td>$7,500.00</td>
<td>$425.00</td>
<td>$7,925.00</td>
</tr>
<tr>
<td>(Total cost for eligible items, i.e. archival supplies)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Town Personnel Costs</td>
<td>1$</td>
<td>2$</td>
<td>$</td>
</tr>
<tr>
<td>(Total cost for all town personnel)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Other</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>(Please specify on a separate sheet; rarely used)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. TOTAL</td>
<td>$7,500.00</td>
<td>$425.00</td>
<td>$7,925.00</td>
</tr>
</tbody>
</table>

---

1 Base pay only for personnel hired directly by the municipality for the grant project. Consultant/vendor costs should be listed on Line 1.
2 Personnel taxes, benefits and any overtime must be paid by the municipality.
Narrative Page & Supporting Documents

Answer on an attached page. Number each question and answer. If applying for more than one project, questions 1 through 3 must address each project separately and be numbered separately, i.e., 1a and 1b, 2a and 2b, 3a and 3b.

Answers should be provided in the applicant’s own words, not by referencing the vendor’s proposal.

1. Describe the project. State what will be done and why. In addition, for records projects, identify the specific records, including date ranges. For conservation projects, also address microfilming – see Guidelines booklet for instructions under Preservation/Conservation on Page 9.

2. Provide vendor/personnel info & timeframe. For vendors, identify the company and the timeframe for completing the work within the grant period. For town personnel – see Guidelines booklet for instructions under Town Personnel Costs on Page 12.

3. State what will be accomplished. Explain how the project will impact the records, the office and/or the municipality.

4. Provide a detailed budget. If applying for only one project with one vendor – omit this question. If applying for more than one project – show the detail for each line item listed on page 1 of the Application (Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs) and the split between grant and local funds for each line item (if any).

5. Attach supporting documents. For vendors: provide a copy of the proposal or quote. For direct purchases of equipment or supplies: provide a copy of the product information/pricing from the website or catalog.

Designation of Town Clerk as Applicant

This section to be completed only if the MCEO wishes to designate the Town Clerk to make the application for the grant.

I hereby designate, ________________________________, the Town Clerk, as the agent for making the above application.

__________________________________________
Signature of MCEO

__________________________________________
Date

__________________________________________
Name and Title of MCEO

Certification of the Application

This section must be signed by the applicant.

If the Town Clerk is designated above, the Town Clerk must sign. If the Town Clerk is not designated, the MCEO must sign.

I hereby certify that the statements contained in this application are true and that all eligibility requirements as outlined in the FY 2023 Targeted Grant Guidelines have been met.

__________________________________________
Signature of Applicant (MCEO or Town Clerk if Designated)

__________________________________________
Date (must be same as or later than above date)

__________________________________________
Name and Title of Applicant

For State Library Use Only

Grant Disposition: [ ] Approved  [ ] Denied

Grant Award: $________________________  Grant Number: ________-_______-_________

__________________________________________
Signature of Public Records Administrator

__________________________________________
Date
1. **Describe the project.** State what will be done and why. For records projects, identify the specific records involved, including volume numbers and date range.

For our Fiscal Year 2023 Historic Documents Preservation Grant we will begin to scan/image our large-format Land Record books as a reformatting project. The original volumes will be scanned in-house, with original marginal notations and the new images will then be reprinted into new legal-sized volumes. We are proposing 45 new legal-sized volumes, which could consist of more than one volume per binder, depending on paper weight and final volume width.

2. **Provide vendor/personnel info & timeframe.** For **vendors**, identify the **company** and the **timeframe** for completing the work within the grant period. For **town personnel**: Refer to the detailed **instructions** provided on **page 12** of the Guidelines under Section D, Town Personnel Costs.

   a. **ADKINS, Inc.** of New Britain, CT will be the Vendor for this project. They expect to have delivery of the new binders and corresponding volume divider tabs, should they be necessary, six to eight weeks after ordering. The specific volume width would be determined after the new archival pages are printed. The vendor has that necessary paper stock on hand to ensure on-time completion of the project.

3. **State what will be accomplished.** Explain how the project will impact the records, the office and/or the municipality.

   a. The reformatting project of the large-format books will begin the process required to replace the existing roller shelves in the vault to allow for the 50-year expansion estimate. The new image scans that are created will also allow for a future back-indexing project, allowing for expanded access to the Land Records after normal business hours. The ultimate goal will be to complete each of the four shelving units, consisting of 45 volumes each over the next several years.

4. **Provide a detailed budget.** If applying for more than one project – show the breakdown for each project under each line item (*Consultants/Vendors, Equipment, Supplies, and Town Personnel Costs*) and the split between grant and local funds where applicable. If applying for only one project with one vendor, omit this question.

   - Single vendor proposed for this project. Job estimate has been included.

5. **Attach supporting documentation.** For vendors, provide a copy of the proposal or quote. For direct purchases of equipment or supplies, provide a copy of the product information/pricing.

   - Inventory showing volumes page/sheet counts showing estimated volume size after project completion.
JOB ESTIMATE

February 16, 2022

Client: James Krupienski, Newington Town Clerk

Title of Job: Archival Supplies

- 45 Land Record Binders @ $100.00/ea……………….$4,500/lot
  - Black binder/gold stamping
  - 14 x 8.5
  - Stamped on spine in gold
- 40 reams of Land Record Paper @ $80.00/ea…………$3,200.00/lot
  - 14 x 8.5
  - 28 lb. archival 100% cotton
- Shipping/delivery ……..$225

TOTAL COST - $7,925

Irene Sulewski, Municipal Account Specialist
<table>
<thead>
<tr>
<th>Volume</th>
<th>Pages</th>
<th>Sheets</th>
<th>Combine</th>
<th>Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vol 1</td>
<td>660</td>
<td>330</td>
<td>1.90</td>
<td></td>
</tr>
<tr>
<td>Vol 2</td>
<td>606</td>
<td>303</td>
<td>1.77</td>
<td></td>
</tr>
<tr>
<td>Vol 3</td>
<td>476</td>
<td>238</td>
<td>1.44</td>
<td></td>
</tr>
<tr>
<td>Vol 4</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td>P</td>
</tr>
<tr>
<td>Ch Vol 4</td>
<td>342</td>
<td>171</td>
<td>1.11</td>
<td></td>
</tr>
<tr>
<td>Vol 5</td>
<td>768</td>
<td>384</td>
<td>2.17</td>
<td>P</td>
</tr>
<tr>
<td>Vol 6</td>
<td>588</td>
<td>294</td>
<td>1.72</td>
<td></td>
</tr>
<tr>
<td>Vol 7</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 8</td>
<td>600</td>
<td>300</td>
<td>1.75</td>
<td>P</td>
</tr>
<tr>
<td>Vol 9</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 10</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td>P</td>
</tr>
<tr>
<td>Vol 11</td>
<td>640</td>
<td>320</td>
<td>1.85</td>
<td></td>
</tr>
<tr>
<td>Vol 12</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 13</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 14</td>
<td>644</td>
<td>322</td>
<td>1.86</td>
<td>P</td>
</tr>
<tr>
<td>Vol 15</td>
<td>704</td>
<td>352</td>
<td>2.01</td>
<td></td>
</tr>
<tr>
<td>Vol 16</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 17</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 18</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 19</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 20</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td>P</td>
</tr>
<tr>
<td>Vol 21</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 22</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 23</td>
<td>712</td>
<td>356</td>
<td>2.03</td>
<td></td>
</tr>
<tr>
<td>Vol 24</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 25</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 26</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 27</td>
<td>704</td>
<td>352</td>
<td>2.01</td>
<td></td>
</tr>
<tr>
<td>Vol 28</td>
<td>430</td>
<td>215</td>
<td>1.33</td>
<td>P</td>
</tr>
<tr>
<td>Vol 29</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 30</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 31</td>
<td>610</td>
<td>305</td>
<td>1.78</td>
<td></td>
</tr>
<tr>
<td>Vol 32</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 33</td>
<td>762</td>
<td>381</td>
<td>2.16</td>
<td></td>
</tr>
<tr>
<td>Vol 34</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td>P</td>
</tr>
<tr>
<td>Vol 35</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 36</td>
<td>660</td>
<td>330</td>
<td>1.90</td>
<td></td>
</tr>
<tr>
<td>Vol 37</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 38</td>
<td>658</td>
<td>329</td>
<td>1.90</td>
<td></td>
</tr>
<tr>
<td>Vol 39</td>
<td>660</td>
<td>330</td>
<td>1.90</td>
<td></td>
</tr>
<tr>
<td>Vol 40</td>
<td>678</td>
<td>339</td>
<td>1.95</td>
<td></td>
</tr>
<tr>
<td>Vol 41</td>
<td>792</td>
<td>396</td>
<td>2.23</td>
<td>P</td>
</tr>
<tr>
<td>Vol 42</td>
<td>644</td>
<td>322</td>
<td>1.86</td>
<td></td>
</tr>
<tr>
<td>Vol 43</td>
<td>678</td>
<td>339</td>
<td>1.95</td>
<td></td>
</tr>
<tr>
<td>Vol 44</td>
<td>66</td>
<td>33</td>
<td>0.42</td>
<td></td>
</tr>
<tr>
<td>Vol 45</td>
<td>726</td>
<td>363</td>
<td>2.07</td>
<td></td>
</tr>
<tr>
<td>Vol 46</td>
<td>764</td>
<td>382</td>
<td>2.16</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Volume</th>
<th>Pages</th>
<th>Sheets</th>
<th>Combine</th>
<th>Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vol 47</td>
<td>726</td>
<td>363</td>
<td>2.07</td>
<td></td>
</tr>
<tr>
<td>Vol 48</td>
<td>758</td>
<td>379</td>
<td>2.15</td>
<td></td>
</tr>
<tr>
<td>Vol 49</td>
<td>320</td>
<td>160</td>
<td>1.00</td>
<td></td>
</tr>
<tr>
<td>Vol 50</td>
<td>726</td>
<td>363</td>
<td>2.07</td>
<td></td>
</tr>
<tr>
<td>Vol 51</td>
<td>722</td>
<td>361</td>
<td>2.06</td>
<td></td>
</tr>
<tr>
<td>Vol 52</td>
<td>690</td>
<td>345</td>
<td>1.98</td>
<td></td>
</tr>
<tr>
<td>Vol 53</td>
<td>638</td>
<td>319</td>
<td>1.85</td>
<td></td>
</tr>
<tr>
<td>Vol 54</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 55</td>
<td>666</td>
<td>333</td>
<td>1.92</td>
<td></td>
</tr>
<tr>
<td>Vol 56</td>
<td>626</td>
<td>313</td>
<td>1.82</td>
<td></td>
</tr>
<tr>
<td>Vol 57</td>
<td>644</td>
<td>322</td>
<td>1.86</td>
<td></td>
</tr>
<tr>
<td>Vol 58</td>
<td>626</td>
<td>313</td>
<td>1.82</td>
<td></td>
</tr>
<tr>
<td>Vol 59</td>
<td>636</td>
<td>318</td>
<td>1.84</td>
<td></td>
</tr>
<tr>
<td>Vol 60</td>
<td>636</td>
<td>318</td>
<td>1.84</td>
<td></td>
</tr>
<tr>
<td>Vol 61</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 62</td>
<td>654</td>
<td>327</td>
<td>1.89</td>
<td></td>
</tr>
<tr>
<td>Vol 63</td>
<td>750</td>
<td>375</td>
<td>2.13</td>
<td></td>
</tr>
<tr>
<td>Vol 64</td>
<td>638</td>
<td>319</td>
<td>1.85</td>
<td></td>
</tr>
<tr>
<td>Vol 65</td>
<td>648</td>
<td>324</td>
<td>1.87</td>
<td></td>
</tr>
<tr>
<td>Vol 66</td>
<td>806</td>
<td>403</td>
<td>2.27</td>
<td></td>
</tr>
<tr>
<td>Vol 67</td>
<td>710</td>
<td>355</td>
<td>2.03</td>
<td></td>
</tr>
<tr>
<td>Vol 68</td>
<td>604</td>
<td>302</td>
<td>1.76</td>
<td></td>
</tr>
<tr>
<td>Vol 69</td>
<td>610</td>
<td>305</td>
<td>1.78</td>
<td></td>
</tr>
<tr>
<td>Vol 70</td>
<td>600</td>
<td>300</td>
<td>1.75</td>
<td></td>
</tr>
<tr>
<td>Vol 71</td>
<td>600</td>
<td>300</td>
<td>1.75</td>
<td></td>
</tr>
<tr>
<td>Vol 72</td>
<td>626</td>
<td>313</td>
<td>1.82</td>
<td></td>
</tr>
<tr>
<td>Vol 73</td>
<td>638</td>
<td>319</td>
<td>1.85</td>
<td></td>
</tr>
<tr>
<td>Vol 74</td>
<td>600</td>
<td>300</td>
<td>1.75</td>
<td></td>
</tr>
<tr>
<td>Vol 75</td>
<td>674</td>
<td>337</td>
<td>1.94</td>
<td></td>
</tr>
<tr>
<td>Vol 76</td>
<td>618</td>
<td>309</td>
<td>1.80</td>
<td></td>
</tr>
<tr>
<td>Vol 77</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 78</td>
<td>622</td>
<td>311</td>
<td>1.81</td>
<td></td>
</tr>
<tr>
<td>Vol 79</td>
<td>652</td>
<td>326</td>
<td>1.88</td>
<td></td>
</tr>
<tr>
<td>Vol 80</td>
<td>592</td>
<td>296</td>
<td>1.73</td>
<td></td>
</tr>
<tr>
<td>Vol 81</td>
<td>680</td>
<td>340</td>
<td>1.95</td>
<td></td>
</tr>
<tr>
<td>Vol 82</td>
<td>562</td>
<td>281</td>
<td>1.66</td>
<td></td>
</tr>
<tr>
<td>Vol 83</td>
<td>568</td>
<td>284</td>
<td>1.67</td>
<td></td>
</tr>
<tr>
<td>Vol 84</td>
<td>552</td>
<td>276</td>
<td>1.63</td>
<td></td>
</tr>
<tr>
<td>Vol 85</td>
<td>558</td>
<td>279</td>
<td>1.65</td>
<td></td>
</tr>
<tr>
<td>Vol 86</td>
<td>564</td>
<td>282</td>
<td>1.66</td>
<td></td>
</tr>
<tr>
<td>Vol 87</td>
<td>562</td>
<td>281</td>
<td>1.66</td>
<td></td>
</tr>
<tr>
<td>Vol 88</td>
<td>558</td>
<td>279</td>
<td>1.65</td>
<td></td>
</tr>
<tr>
<td>Vol 89</td>
<td>556</td>
<td>278</td>
<td>1.64</td>
<td></td>
</tr>
<tr>
<td>Vol 90</td>
<td>604</td>
<td>302</td>
<td>1.76</td>
<td></td>
</tr>
<tr>
<td>Vol 91</td>
<td>678</td>
<td>339</td>
<td>1.95</td>
<td></td>
</tr>
<tr>
<td>Vol 92</td>
<td>544</td>
<td>272</td>
<td>1.61</td>
<td></td>
</tr>
<tr>
<td>Volume</td>
<td>Pages</td>
<td>Sheets</td>
<td>Combine</td>
<td>Size</td>
</tr>
<tr>
<td>--------</td>
<td>-------</td>
<td>--------</td>
<td>---------</td>
<td>------</td>
</tr>
<tr>
<td>Vol 93</td>
<td>568</td>
<td>284</td>
<td>1.67</td>
<td></td>
</tr>
<tr>
<td>Vol 94</td>
<td>630</td>
<td>315</td>
<td>1.83</td>
<td></td>
</tr>
<tr>
<td>Vol 95</td>
<td>568</td>
<td>284</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 96</td>
<td>574</td>
<td>287</td>
<td>1.69</td>
<td></td>
</tr>
<tr>
<td>Vol 97</td>
<td>570</td>
<td>285</td>
<td>1.68</td>
<td></td>
</tr>
<tr>
<td>Vol 98</td>
<td>574</td>
<td>287</td>
<td>1.69</td>
<td></td>
</tr>
<tr>
<td>Vol 99</td>
<td>536</td>
<td>268</td>
<td>1.59</td>
<td></td>
</tr>
<tr>
<td>Vol 100</td>
<td>602</td>
<td>301</td>
<td>1.76</td>
<td></td>
</tr>
<tr>
<td>Vol 101</td>
<td>372</td>
<td>186</td>
<td>1.18</td>
<td></td>
</tr>
<tr>
<td>Vol 102</td>
<td>604</td>
<td>302</td>
<td>1.76</td>
<td></td>
</tr>
<tr>
<td>Vol 103</td>
<td>596</td>
<td>298</td>
<td>1.74</td>
<td></td>
</tr>
<tr>
<td>Vol 104</td>
<td>592</td>
<td>296</td>
<td>1.73</td>
<td></td>
</tr>
<tr>
<td>Vol 105</td>
<td>582</td>
<td>291</td>
<td>1.71</td>
<td></td>
</tr>
<tr>
<td>Vol 106</td>
<td>574</td>
<td>287</td>
<td>1.69</td>
<td></td>
</tr>
<tr>
<td>Vol 107</td>
<td>602</td>
<td>301</td>
<td>1.76</td>
<td></td>
</tr>
<tr>
<td>Vol 108</td>
<td>574</td>
<td>287</td>
<td>1.69</td>
<td></td>
</tr>
<tr>
<td>Vol 109</td>
<td>574</td>
<td>287</td>
<td>1.69</td>
<td></td>
</tr>
<tr>
<td>Vol 110</td>
<td>574</td>
<td>287</td>
<td>1.69</td>
<td></td>
</tr>
<tr>
<td>Vol 111</td>
<td>620</td>
<td>310</td>
<td>1.80</td>
<td></td>
</tr>
<tr>
<td>Vol 112</td>
<td>396</td>
<td>198</td>
<td>1.24</td>
<td></td>
</tr>
<tr>
<td>Vol 113</td>
<td>642</td>
<td>321</td>
<td>1.86</td>
<td></td>
</tr>
<tr>
<td>Vol 114</td>
<td>542</td>
<td>271</td>
<td>1.61</td>
<td></td>
</tr>
<tr>
<td>Vol 115</td>
<td>550</td>
<td>275</td>
<td>1.63</td>
<td></td>
</tr>
<tr>
<td>Vol 116</td>
<td>574</td>
<td>287</td>
<td>1.69</td>
<td></td>
</tr>
<tr>
<td>Vol 117</td>
<td>612</td>
<td>306</td>
<td>1.78</td>
<td></td>
</tr>
<tr>
<td>Vol 118</td>
<td>638</td>
<td>319</td>
<td>1.85</td>
<td></td>
</tr>
<tr>
<td>Vol 119</td>
<td>584</td>
<td>292</td>
<td>1.71</td>
<td></td>
</tr>
<tr>
<td>Vol 120</td>
<td>582</td>
<td>291</td>
<td>1.71</td>
<td></td>
</tr>
<tr>
<td>Vol 121</td>
<td>584</td>
<td>292</td>
<td>1.71</td>
<td></td>
</tr>
<tr>
<td>Vol 122</td>
<td>572</td>
<td>286</td>
<td>1.68</td>
<td></td>
</tr>
<tr>
<td>Vol 123</td>
<td>580</td>
<td>290</td>
<td>1.70</td>
<td></td>
</tr>
<tr>
<td>Vol 124</td>
<td>104</td>
<td>52</td>
<td>0.51</td>
<td></td>
</tr>
<tr>
<td>Vol 125</td>
<td>568</td>
<td>284</td>
<td>1.67</td>
<td></td>
</tr>
<tr>
<td>Vol 126</td>
<td>582</td>
<td>291</td>
<td>1.71</td>
<td></td>
</tr>
<tr>
<td>Vol 127</td>
<td>300</td>
<td>150</td>
<td>1.00</td>
<td></td>
</tr>
<tr>
<td>Vol 128</td>
<td>612</td>
<td>306</td>
<td>1.78</td>
<td></td>
</tr>
<tr>
<td>Vol 129</td>
<td>572</td>
<td>286</td>
<td>1.68</td>
<td></td>
</tr>
<tr>
<td>Vol 130</td>
<td>574</td>
<td>287</td>
<td>1.69</td>
<td></td>
</tr>
<tr>
<td>Vol 131</td>
<td>592</td>
<td>296</td>
<td>1.73</td>
<td></td>
</tr>
<tr>
<td>Vol 132</td>
<td>608</td>
<td>304</td>
<td>1.77</td>
<td></td>
</tr>
<tr>
<td>Vol 133</td>
<td>602</td>
<td>301</td>
<td>1.76</td>
<td></td>
</tr>
<tr>
<td>Vol 134</td>
<td>636</td>
<td>318</td>
<td>1.84</td>
<td></td>
</tr>
<tr>
<td>Vol 135</td>
<td>328</td>
<td>164</td>
<td>1.07</td>
<td></td>
</tr>
<tr>
<td>Vol 136</td>
<td>618</td>
<td>309</td>
<td>1.80</td>
<td></td>
</tr>
<tr>
<td>Vol 137</td>
<td>680</td>
<td>340</td>
<td>1.95</td>
<td></td>
</tr>
<tr>
<td>Vol 138</td>
<td>292</td>
<td>146</td>
<td>0.98</td>
<td></td>
</tr>
<tr>
<td>Vol 139</td>
<td>600</td>
<td>300</td>
<td>1.75</td>
<td></td>
</tr>
<tr>
<td>Vol 140</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 141</td>
<td>704</td>
<td>352</td>
<td>2.01</td>
<td></td>
</tr>
<tr>
<td>Vol 142</td>
<td>676</td>
<td>338</td>
<td>1.94</td>
<td></td>
</tr>
<tr>
<td>Vol 143</td>
<td>688</td>
<td>344</td>
<td>1.97</td>
<td></td>
</tr>
<tr>
<td>Vol 144</td>
<td>694</td>
<td>347</td>
<td>1.99</td>
<td></td>
</tr>
<tr>
<td>Vol 145</td>
<td>592</td>
<td>296</td>
<td>1.73</td>
<td></td>
</tr>
<tr>
<td>Vol 146</td>
<td>682</td>
<td>341</td>
<td>1.96</td>
<td></td>
</tr>
<tr>
<td>Vol 147</td>
<td>610</td>
<td>305</td>
<td>1.78</td>
<td></td>
</tr>
<tr>
<td>Vol 148</td>
<td>698</td>
<td>349</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 149</td>
<td>760</td>
<td>380</td>
<td>2.15</td>
<td></td>
</tr>
<tr>
<td>Vol 150</td>
<td>726</td>
<td>363</td>
<td>2.07</td>
<td></td>
</tr>
<tr>
<td>Vol 151</td>
<td>710</td>
<td>355</td>
<td>2.03</td>
<td></td>
</tr>
<tr>
<td>Vol 152</td>
<td>704</td>
<td>352</td>
<td>2.01</td>
<td></td>
</tr>
<tr>
<td>Vol 153</td>
<td>690</td>
<td>345</td>
<td>1.98</td>
<td></td>
</tr>
<tr>
<td>Vol 154</td>
<td>674</td>
<td>337</td>
<td>1.94</td>
<td></td>
</tr>
<tr>
<td>Vol 155</td>
<td>700</td>
<td>350</td>
<td>2.00</td>
<td></td>
</tr>
<tr>
<td>Vol 156</td>
<td>760</td>
<td>380</td>
<td>2.15</td>
<td></td>
</tr>
<tr>
<td>Vol 157</td>
<td>732</td>
<td>366</td>
<td>2.08</td>
<td></td>
</tr>
<tr>
<td>Vol 158</td>
<td>744</td>
<td>372</td>
<td>2.11</td>
<td></td>
</tr>
<tr>
<td>Vol 159</td>
<td>724</td>
<td>362</td>
<td>2.06</td>
<td></td>
</tr>
<tr>
<td>Vol 160</td>
<td>750</td>
<td>375</td>
<td>2.13</td>
<td></td>
</tr>
<tr>
<td>Vol 161</td>
<td>738</td>
<td>369</td>
<td>2.10</td>
<td></td>
</tr>
<tr>
<td>Vol 162</td>
<td>722</td>
<td>361</td>
<td>2.06</td>
<td></td>
</tr>
<tr>
<td>Vol 163</td>
<td>726</td>
<td>363</td>
<td>2.07</td>
<td></td>
</tr>
<tr>
<td>Vol 164</td>
<td>732</td>
<td>366</td>
<td>2.08</td>
<td></td>
</tr>
<tr>
<td>Vol 165</td>
<td>738</td>
<td>369</td>
<td>2.10</td>
<td></td>
</tr>
<tr>
<td>Vol 166</td>
<td>706</td>
<td>353</td>
<td>2.02</td>
<td></td>
</tr>
<tr>
<td>Vol 167</td>
<td>750</td>
<td>375</td>
<td>2.13</td>
<td></td>
</tr>
<tr>
<td>Vol 168</td>
<td>740</td>
<td>370</td>
<td>2.10</td>
<td></td>
</tr>
<tr>
<td>Vol 169</td>
<td>730</td>
<td>365</td>
<td>2.08</td>
<td></td>
</tr>
<tr>
<td>Vol 170</td>
<td>738</td>
<td>369</td>
<td>2.10</td>
<td></td>
</tr>
<tr>
<td>Vol 171</td>
<td>732</td>
<td>366</td>
<td>2.08</td>
<td></td>
</tr>
<tr>
<td>Vol 172</td>
<td>738</td>
<td>369</td>
<td>2.10</td>
<td></td>
</tr>
<tr>
<td>Vol 173</td>
<td>290</td>
<td>145</td>
<td>0.98</td>
<td></td>
</tr>
<tr>
<td>Vol 174</td>
<td>740</td>
<td>370</td>
<td>2.10</td>
<td></td>
</tr>
<tr>
<td>Vol 175</td>
<td>742</td>
<td>371</td>
<td>2.11</td>
<td></td>
</tr>
<tr>
<td>Vol 176</td>
<td>718</td>
<td>359</td>
<td>0.98</td>
<td></td>
</tr>
<tr>
<td>Vol 177</td>
<td>716</td>
<td>358</td>
<td>2.04</td>
<td></td>
</tr>
<tr>
<td>Vol 178</td>
<td>714</td>
<td>357</td>
<td>2.04</td>
<td></td>
</tr>
<tr>
<td>Vol 179</td>
<td>720</td>
<td>360</td>
<td>2.05</td>
<td></td>
</tr>
<tr>
<td>Vol 180</td>
<td>720</td>
<td>360</td>
<td>2.05</td>
<td></td>
</tr>
<tr>
<td>Vol 181</td>
<td>720</td>
<td>360</td>
<td>2.05</td>
<td></td>
</tr>
<tr>
<td>Vol 182</td>
<td>724</td>
<td>362</td>
<td>2.06</td>
<td></td>
</tr>
<tr>
<td>Vol 183</td>
<td>728</td>
<td>364</td>
<td>2.07</td>
<td></td>
</tr>
<tr>
<td>Vol 184</td>
<td>720</td>
<td>360</td>
<td>2.05</td>
<td></td>
</tr>
</tbody>
</table>
MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: March 17, 2022
Re: Annual Fair Housing Month Resolution

Since 1993, the Town of Newington has been the recipient of grant funding through the Small Cities Grant Program. The program assists in funding the Town’s housing rehabilitation loan program as well as infrastructure and other improvements to Newington’s housing stock.

As a recipient of such grant funding and potential future applicant, the Town of Newington documents its commitment to the principles and practices of Fair Housing by the adoption of an Annual Fair Housing Resolution.

Following adoption, the resolution will be included in the Town’s Small Cities Fair Housing Plan Component. In addition, the Town Planner will be forwarding letters to local lenders and real estate professionals encouraging their continued commitment to Fair Housing.

A draft copy of the official Resolution has been included for your review this evening, and will be added to an upcoming meeting for your adoption.

Attachment

• Draft Resolution – Annual Fair Housing Month Resolution
WHEREAS, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Town of Newington is committed to upholding these laws and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice;

NOW, THEREFORE, BE IT RESOLVED, that the Newington Town Council hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non-discriminatory basis; and

BE IT FURTHER RESOLVED, that the Town Manager of the Town of Newington, or their designated representative, is responsible for responding to and assisting any person who alleges to be the victim of any illegal discriminatory housing practices in the Town of Newington and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the Newington Town Council this 5th day of April 2022.

Beth DelBuono, Mayor

Town Seal

MOTION BY: _______________________
SECONDED BY: ____________________
VOTE: ____________________________
MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: March 21, 2022
Re: Newington High School Roof Replacement, Phase I

The Town, in coordination with the Board of Education, is preparing to complete repairs to the roof at the Newington High School. This work would be completed during the current and next Fiscal years. The work is proposed to begin during the school vacation period during April, 2022. Joe Salamone, Director of Facilities, has supplied a memorandum, dated March 21, 2022 outlining the proposed work and timetable.

If the Town Council agrees with the proposed work, a Resolution would be included for your adoption during the April 5, 2022 Special Meeting.

Attachment
• Memorandum from Joe Salamone, Director of Facilities to Keith Chapman Town Manager, dated March 21, 2022
Memorandum

To: Keith Chapman, Town Manager
From: Joe Salamone, Director of Facilities Management
Date: March 21, 2022
Re: Newington High School Roof Replacement Phase 1

Mr. Chapman

Over the past couple of weeks, I have familiarized myself with the ongoing deficiencies associated with the Newington High School’s roof system. With the assistance from the Public School’s Administration Department, I have been able to obtain and compare multiple proposal. I have reviewed all of the information provided by multiple contractors for the labor and materials associated to complete this work.

Based upon this information as well as my conversations with these contractors, I am requesting a bid waiver for Silktown Roofing to complete Phase 1 Roof Replacement at the High School location, for the amount of Nine Hundred and Fifty Thousand Dollars ($950,000.00). As you are aware, supply chains and material procurement continue to be problematic and extremely volatile. Not only did Silktown submit the lowest price, they were the only contractor that has confirmed and guaranteed the quantities of materials required to complete this project.

This project will work towards addressing the worst sections of the building’s roof as well as areas associated with the ongoing Solar initiative project at this location.

In addition, if timing of approvals is expedited, Silktown can potentially complete the section of roof above the Event Center and Culinary Arts Kitchen in the northwest section during spring break this April. This area has an active leak.

Joe Salamone
Director of Facilities

Phone: (860) 665-8570 Fax: (860) 665-8577
jsalamone@newingtonct.gov
www.newingtonct.gov
MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Keith Chapman, Town Manager)
Date: March 21, 2022
Re: Town Council Tentative Budget – FY 2022-2023

This item has been added to the March 22, 2022 Town Council Regular Meeting to give Councilors the opportunity to propose and consider changes to the Town Manager’s proposed FY 2022-2023 Budget. After deliberation by the Council on any proposed changes, a Legal Notice of the Town Council Tentative Budget will be published, electronically on the Town Website and in the Hartford Courant, at least five days prior to the April 5, 2022 Public Hearing. Additional changes may be made to the budget after the Public Hearing and up to the date of adoption, scheduled for Tuesday, April 19, 2022.
Unmask the Stash:
The Secret world of Discreet Drug Trends

March 30, 2022
7:00Pm

Unmask the Stash is an interactive presentation designed to educate adults about the dangers of youth substance trends. Participants will learn everything from hashtags to dab pens in a look into youth culture.

In this engaging event participants will:
• Understand current trends of substances use
• Understand the ease of creating products
• Understand accessibility
• Learn about TikTok and the havoc it is causing
• Learn about signs that something might be wrong
• Learn tips on how to talk with your kids about what you’ve learned

In person space is limited.
To register please call: 860-665-8591

To Attend Online:
Click here to register

Presented By:
CULTURE OF CHANGE
Catherine Barden Cristal DePietro

Hosted by:
MEMORANDUM

To: Newington Town Council
From: James E. Krupienski, Town Clerk (On behalf of Mayor Beth DelBuono)
Date: March 18, 2022
Re: Appointments to the Youth-Adult Council

The following individuals have been appointed to the Youth-Adult Council, with terms expiring on November 30, 2023.

- Jeff Wagner, Newington Police Department Representative
- Laura Blanchard, Newington School Representative
- Rik Huggard, Human Services Representative
- Steve Parker, Consumer Representative, Media
- Melanie-Tinkham-Enfield, Consumer Representative, Faith
- Claudia Wilson, Youth Representative
- Brenda De Blois, Youth Representative
- Andrew Hastings, Youth Representative
- Sophia Rathbun, Youth Representative
RESOLVED,

That the Newington Town Council, in accordance with CGS §1-200(6)(B) hereby moves to go into Executive Session, and invites the Town Council members, the Mayor, Keith Chapman, Town Manager to receive an update on Pending Litigation against the Town.