Newington Library 5K Challenge Planning Committee Meeting

Monday, February 14, 2022 - 6:30 P.M.

This meeting will be presented as a Zoom Webinar/Meeting. Information on how to attend will be posted on the website at https://www.newingtonct.gov/virtualmeetingschedule

AGENDA

1. REFRESHMENT COMMITTEE
   1.I. Bottled Water And Other Refreshments
   1.II. Refreshment Tables
   1.III. Cleanup Crew

2. AWARDS COMMITTEE
   2.I. Trophies & Booster Awards
   2.II. Sponsorships
   2.III. Prizes

3. REGISTRATION COMMITTEE
   3.I. Timing Company
   3.II. Registration Form And Online Registration
   3.III. Rates
   3.IV. Numbers

4. COURSE COMMITTEE
   4.I. Police
   4.II. Loudspeaker And Starter Horn
   4.III. Homeowner’s Notification
   4.IV. Course Signs And Sponsor Signs
   4.V. Bathrooms And Power
   4.VI. Race Volunteers And Road Volunteers
   4.VII. Transportation For Mile Timers
   4.VIII. Ambulance And CERT

5. PROMOTIONS COMMITTEE
   5.I. Obtain T-Shirts
   5.II. Public Relations
   5.III. Sponsor Sign, Race Sign And Banner
   5.IV. Sending Out Registration Forms To Past Attendees And New Parties - Database Kevin
6. OTHER BUSINESS

7. Adjournment