



Tanya D. Lane  
Town Manager

# TOWN OF NEWINGTON

131 CEDAR STREET  
NEWINGTON, CONNECTICUT 06111

**MAYOR ROY ZARTARIAN**

## **NEWINGTON TOWN COUNCIL**

**\*\*\*L-101 (Lower Level)\*\*\* – Town Hall  
131 Cedar Street**

### **AGENDA**

**February 12, 2019, 7:00 P.M.**

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- I.** PLEDGE OF ALLEGIANCE
  - II.** ROLL CALL
  - III.** APPROVAL OF AGENDA
  - IV.** PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone: 860-665-8736**)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)
  - V.** REMARKS BY COUNCILORS ON PUBLIC PARTICIPATION
  - VI.** CONSIDERATION OF OLD BUSINESS
    - A. Public School CIP Funds Transfer
  - VII.** CONSIDERATION OF NEW BUSINESS (**Action May Be Taken by Waiving the Rules**)
    - A. Central CT Health District-Annual Presentation
    - B. Discussion – Town Hall/Community Center Building Project Update
    - C. FY 2018-2019 Budget Transfers
    - D. Earth Day Update
  - VIII.** RESIGNATIONS/APPOINTMENTS (**Action May Be Taken**)
    - A. Resignation – Parks & Recreation Board
    - B. Appointments – Central CT Health Board & Vehicles Appeals Board
  - IX.** TAX REFUNDS (**Action Requested**)
    - A. Approval of February 12, 2019 Refunds for an Overpayment of Taxes
  - X.** MINUTES OF PREVIOUS MEETINGS
    - A. January 8, 2019 Public Hearing Minutes
    - B. January 22, 2019 Regular Meeting Minutes
  - XI.** WRITTEN/ORAL COMMUNICATIONS FROM THE TOWN MANAGER, OTHER TOWN AGENCIES AND OFFICIALS, OTHER GOVERNMENTAL AGENCIES AND OFFICIALS AND THE PUBLIC
  - XII.** COUNCIL LIAISON/COMMITTEE REPORTS
  - XIII.** PUBLIC PARTICIPATION – IN GENERAL (**In Person/Via Telephone: 860-665-8736**)  
(3 MINUTE TIME LIMIT PER SPEAKER ON ANY ITEM)
  - XIV.** REMARKS BY COUNCILORS
  - XV.** ADJOURNMENT



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# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## OFFICE OF THE TOWN MANAGER

### Memorandum

**To:** Newington Town Council  
**From:** James E. Krupienski, Town Clerk (on behalf of Tanya D. Lane, Town Manager)  
**Date:** February 8, 2019  
**Re:** Public School CIP Fund Transfer

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During the September 11, 2018 meeting the Town Council approved a Memorandum of Understanding (MOU) with the Board of Education to return remaining funds, after payment of all invoices, to the Board. The MOU allows for the transfer of the excess funds from the School CIP to the Town CIP above the \$1.2 million dollar cap, as of June 30, 2018 that amount totals \$641,944.

During the January 22, 2019 meeting the Council was informed of the request to transfer the excess funds for either John Wallace Middle School security issues or toward student transportation purposes. After discussions with the Board of Education, they have requested the funds be transferred for student transportation purposes.

Please find as part of this item, a Resolution from Janet Murphy, Finance Director, certifying the funds free of encumbrances and the account the funds would be transferred to.

Attachment:

Resolution – Transfer of Excess CIP Funds

AGENDA ITEM: VI.A

DATE: 2/12/2019

RESOLUTION NO. 2019-

RESOLVED:

CERTIFICATION: In accordance with Section 808 of the Town Charter, I hereby certify that there exists, free from encumbrances, in the Public School Capital Improvement Projects Reserve Fund Balance \$641,994.

\_\_\_\_\_  
Janet Murphy, Director of Finance

RESOLVED:

That the Newington Board of Education is proposing to transfer the above certified funds in the Public School Capital Improvement Projects Reserve Fund to the following account in the Town CNRE Fund:

<u>Account Number</u>	<u>Title</u>	<u>Amount</u>
88625	School Bus Program	\$641,994

NOW THEREFORE BE IT RESOLVED: That the Newington Town Council, as fiscal authority for the Town hereby appropriate \$641,994 from the Public School Capital Improvement Projects Reserve Fund to the expense accounts listed above.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_



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## OFFICE OF THE TOWN MANAGER

### Memorandum

**To:** Newington Town Council  
**From:** James E. Krupienski, Town Clerk (on behalf of Tanya D. Lane, Town Manager)  
**Date:** February 6, 2019  
**Re:** Central Connecticut Health District (CCHD) 2018 Annual Report

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Charles Brown, Director of Health for the Central CT Health District (CCHD), has asked to come before the Town Council on Tuesday evening to provide a brief presentation outlining the CCHD's activities over the past year.



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## OFFICE OF THE TOWN MANAGER

### Memorandum

**To:** Newington Town Council  
**From:** James E. Krupienski, Town Clerk (on behalf of Tanya D. Lane, Town Manager)  
**Date:** February 6, 2019  
**Re:** Discussion – Town Hall/Community Center Building Project Update

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This item has been added to update the Town Council on the current status of the Town Hall/Community Center Building Project.



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# TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

## Finance Department

Janet Murphy  
Director of Finance

### Memorandum

**To:** Newington Town Council

**From:** Janet Murphy, Director of Finance

**Date:** February 12, 2019

**Re:** Appropriation Transfers for FY 2019-2020

Section C-808 of the Town Charter allows appropriation transfers from one department to another only in the last six months of the fiscal year. These adjustments were related to wage increases that were approved in the 2017-18 fiscal year. These items should be introduced for discussion at the February 12th Town Council meeting with the adopting transfer resolution to be scheduled for the February 26th meeting. The following is a list of the departments that need appropriation transfers within the General Fund. In all cases, the Town's Special Contingency will cover these amounts.

- Wage increase for Administrators (\$40,360) and part-time (\$3,087) for the FY 2017-2018 were budgeted in the Town's Special Contingency and not included in the department operating budgets. Also contract negotiations with the Police Department were completed after the budget was approved last year. The Wage increase for IBPO (\$261,479), which include the increase for FY 2017-18 and 2018-19, were budgeted in the Town's Special Contingency and not included in the department operating budgets. With the approved pay increases for these groups in the FY 2017-18, funds need to be moved from Special Contingency to the respective departments where payroll actually are charged.

154	Revenue Collector	\$2,165	
170	Town Clerk		\$1,880
191	Facilities Management	\$2,355	
211	Police Administration		\$9,135
212	Police Patrol		\$161,578
213	Police Investigation		\$36,941
215	Police Communication		\$29,456
217	Police Education/Training		\$6,162
218	Police Support Service		\$24,167
231	Fire Department Admin	\$335	
238	Fire Marshall		\$1,700

310	Engineering	\$715
321	Highway Administration	\$4,160
352	Transfer Station	\$285
430	Planning & Zoning	\$95
450	Building Department	\$3,095
460	Conservation Commission	\$37
472	Dev. Commission	\$14
610	Human Services	\$3,225
644	Senior & Disabled Service	\$6,140
645	Dial-A-Ride	\$166
711	Library Administration	\$3,565
712	Library Children's Service	\$650
713	Reference & Community Svcs	\$1,450
716	Circulation	\$55
810	Parks & Recreation	\$5,400
	Total	\$304,926

- 960 Contingency: This account was budgeted for raises and unforeseen expenses.  
Amount requested \$304,926



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## OFFICE OF THE TOWN MANAGER

### Memorandum

**To:** Newington Town Council  
**From:** James E. Krupienski, Town Clerk (on behalf of Tanya D. Lane, Town Manager)  
**Date:** February 6, 2019  
**Re:** Environmental Quality Commission – Earth Day Update

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Members from the Environmental Quality Commission will be present to update the Town Council on their upcoming Earth Day preparations and contests.





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# TOWN OF NEWINGTON

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## Office of the Town Clerk

James E. Krupinski CCTC  
Town Clerk

### Memorandum

**To:** Tanya D. Lane, Town Manager  
**From:** James E. Krupinski, Town Clerk  
**Date:** February 5, 2019  
**Re:** Resignation-Jennifer Crowley, Member, Board of Parks & Recreation

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I am attaching a copy of the Resignation, received by email in the Town Clerk's office from Jennifer Crowley who is resigning from the Board of Parks & Recreation, effective February 3, 2019. Ms. Crowley was serving a term from December 1, 2015 through November 30, 2019 as a regular member.

Section 605 Town Charter

**Krupiensi, James**

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RECEIVED FOR RECORD

**From:** Jennifer Crowley [REDACTED]  
**Sent:** Sunday, February 03, 2019 7:25 PM  
**To:** Krupiensi, James  
**Subject:** Resignation from Parks and Rec board

2019 FEB -5 AM 8:49

*James O. Krupiensi*  
Town Clerk

Good Evening,

I am moving out of Newington and need to resign my seat on the board of Parks and Recreation. Does this email suffice as a statement of resignation? Or is there something else I need to do? Thank you in advance.

Jen Crowley Parmelee  
Sent from my iPhone

AGENDA ITEM: VIII.A

DATE: 2/12/2019

RESOLUTION NO. 2019-

RESOLVED:

That the Newington Town Council hereby accepts the resignation of Jennifer Crowley as a member of the Board of Parks & Recreation, in accordance with correspondence dated February 5, 2019.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: VIII.B

DATE: 2/12/2019

RESOLUTION NO.: 2019-

RESOLVED:

That the Newington Town Council here by makes the following appointment(s):

**Central CT Health District Board of Directors**

4 members, 4 year term

Name	Address	Party	Term	Replaces
David Wemett	42 Vivian Street	D	Immed. – 6/30/2021	Replaces vacancy due to expiration of J Nagel

**Vehicle Appeals Board**

3 Members – 2 year term  
2 Alternates – 2 year term  
Members Max: 2  
Alternate Max: 1

Name	Address	Party	Term	Replaces
Clarke Castelle, Alternate	167 Connecticut Avenue	D	Immed- 11/30/2019	Resignation of Ellen L. Connery

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

AGENDA ITEM: IX

DATE: 2/12/2019

RESOLUTION NO. 2019-

RESOLVED:

That property tax refunds in the amount of \$ 3,934.59 are hereby approved in the individual amounts and for those named on the "Requests for Refund of an Overpayment of Taxes," certified by the Revenue Collector, a list of which is attached to this resolution.

MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

VOTE: \_\_\_\_\_

**TAX REFUNDS – February 12, 2019**

Alvaro Santamartia 77 Broadview Street Newington, CT 06111	\$98.56
Kevin Trager 32 Forest Drive Newington, CT 06111	\$79.61
ACAR Leasing LTD PO Box 1990 Attn Property Tax Fort Worth, TX 76101	\$671.83
Honda Lease Trust 600 Kelly Way Holyoke, MA 01040	\$515.87
Danielle S Busillo 19 Sunrise Circle Newington, CT 06111	\$62.45
Robert V Francolino 46 Fairfield Avenue Newington, CT 06111	\$14.87
Jeongja Yun 308 Candlewyck Drive Newington, CT 06111	\$29.76
Jacqueline or Edwin Jones 14 Garvan Street Newington, CT 06111	\$241.86
Theodore Rahaim 645 Churchill Drive Newington, CT 06111	\$69.96
Ashley Cillo 6 Gerthmere Drive West Hartford, CT 06110	\$200.66
Greater Hartford Ridesharing Corp PO Box 7237 Bloomfield, CT 06002	\$161.28
Ryan Newton 75 Barnard Drive Newington, CT 06111	\$434.44
Honda Lease Trust 600 Kelly Way Holyoke, MA 01040	\$155.01
Joseph or Jacqueline Egan 408 Main Street Newington, CT 06111	\$148.65

**TAX REFUNDS – February 12, 2019**

Frank Accarpio 15 Barn Hill Lane Newington, CT 06111	\$87.78
Honda Lease Trust 600 Kelly way Holyoke, MA 01040	\$566.53
Toyota Lease Trust 200 Commerce Way Ste 800 Woburn, MA 01801-1057	\$395.47
<b>TOTAL</b>	<b>\$3,934.59</b>