

**NEWINGTON LIBRARY 5K CHALLENGE
PLANNING MEETING**

January 14, 2019

6:30 p.m.

Lienhard Room, Lucy Robbins Welles Library

RECEIVED FOR RECORD
IN NEWINGTON, CT

2019 JAN -8 PM 3: 06


Town Clerk

1. REFRESHMENT COMMITTEE

- a. Bottled Water – Friends
- b. Other refreshments –
- c. Refreshment tables - 14 last year.
- g. Cleanup crew – Everyone

2. AWARDS COMMITTEE

- a. Trophies - Booster Awards
- b. Sponsorships –
- c. Prizes – **Dennis, Maureen**

3. REGISTRATION COMMITTEE

- a. Timing company – Platt
- b. Registration form –
- c. Rates - \$20 - \$25 -
- d. Numbers –
- e. Online Registration - **raceentry.com** Coolrunning.com, hitekracing.com, runningintheusa.com, runnersworld.com, runinfinity.com, findarace.

4. COURSE COMMITTEE

- a. Police – Ron
- b. Loudspeaker –Kevin
- c. Starter Horn – Ron
- d. Homeowner's notification - Ron, Dennis, Kevin
- e. Course signs - Sponsor sign, Green Sign, extra signs, Mile sign – Kevin did mile signs, Ron did street signs
- f. Bathrooms/Gym - Ron -
- g. Power – Ron
- h. Road Volunteers – Key Club –
- i. Transportation for mile timers. –
- j. Ambulance – Karen –

5. PROMOTIONS COMMITTEE

- a. Obtain T-Shirts – Diane –
- b. Public relations – Karen –
- c. Sign – Ron
- d. Sponsor sign – Ron status.
- e. Sending out registration forms to past attendees, new parties – Database – Kevin.

6. OTHER BUSINESS