

Downtown Revitalization Committee
Meeting Minutes

Monday, May 17, 2010

5:30 p.m.

Newington Town Hall

- I. **Roll Call:** Chairman McBride convened the Committee at 5:30 p.m. In addition to Mr. McBride, present were: Mr. Lenares, Mr. Banach, Mr. Marocchini, Mr. Shields and Mrs. Cohen.

Others Present: Town Planner Ed Meehan and Town Engineer, Anthony Ferraro.

II. **Minutes**

April 19, 2010 Meeting: Mrs. Cohen moved that the minutes of the April 19, 2010 meeting be approved as presented, seconded by Mr. Marocchini and approved.

III. **Municipal Parking Project**

Phase I West Side - Mr. Meehan reported that since April 19th, the dumpster enclosure curbing was placed, bituminous pavements need to be cut out and area prepared for planting. Three small spots have been identified for repair prior to final paving course. Final paving will be weather dependent, prior to paving, sweeping and catch basin preparation. After final pavement, cross walks and parking spaces will be marked. Backfill, loam and seed behind curbing along driveway from Main Street and west side of Roma Tailors. Town staff and BL Companies landscape architect have told the contractor that better attention to watering seeded areas and trees must be done. At this point the condition of the "lawn" is not acceptable.

Chairman McBride asked about moving decorative light at the northwest corner of the green. Mr. Meehan reported that the light was installed per the plan and the misalignment with the opposite light at the southwest corner was a design mistake. However, to relocate will cost about \$2,500, instead the tree will be moved as a cost effective option.

At southeast corner of the green, the binder will be left until east side drainage is tied into the catch basin.

Phase II East Side – A change order will be issued to start the construction work. Quality Associates will be required to post new performance bonds for Phase II. Trees that will be removed have been posted by the Tree Warden.

Town Engineer, Tony Ferraro explained the storm water drainage improvements proposed to tie in the back of buildings at 100, 112, 122 and 134 Market Square. Yard drains and fittings for roof drainpipes will be installed to collect water from the walkways and move it into the Town parking lot drainage system.

Ed Meehan noted that any additional sidewalk improvement work that private property owners want to do will be at their expense. Quality Associates has agreed to hold their sidewalk bid cost for this work.

Property owners will be contacted and requested to provide permission to the Town to do the drainage work and grading adjacent to the above buildings.

IV. Market Square Streetscape RFP Responses

Town Engineer Anthony Ferraro reported that nine (9) firms responded to the RFP for Market Square. Each Committee member was given copies of all nine proposals. Town Staff (Ferraro, Baron, Meehan) reviewed the responses and recommend BL Companies and Milone & MacBroom be invited for interviews. If the Committee felt a third firm should be interviewed, staff recommend AKRF.

Chairman McBride requested Committee members to review the proposals and e-mail him by May 21st with their top two or three firms for interviews.

V. Public Participation

Val French – 50 Market Square, Downtown Business Association, Concern about long term maintenance of sidewalks. Access to dumpsters for businesses on the east side will be needed.

Bob Seiler – Kiwanis Club Flea Market, requested that contractor's equipment be secured and taped off to keep public away.

VI. Committee Members Comments

Tom Shields requested that east side trees be similar to center green, maybe flowering variety. Mrs. Cohen noted that the organization of the flea market is difficult to set up because there are no pavement markings. Bob Seiler noted there are six more flea markets and the Kiwanis Club will work around construction.

VII. Adjournment

The meeting adjourned at 6:40 p.m.

Submitted,

Edmund J. Meehan
Town Planner

Town Clerk
Town Website