

Downtown Revitalization Committee

Special Meeting Minutes

Monday, May 14, 2012

5:30 p.m.

Newington Town Hall, Conference Room L-100

I. **Roll Call:** Chairman McBride, Mr. Castelle, Mrs. Cohen and Mr. Marocchini.

Absent: Mr. Shields and Mr. Bottalico.

Others Present: Town Engineer Chris Greenlaw

II. **Public Participation**

None

III. **Market Square Streetscape Project**

A special meeting was requested to review the cost estimates received from the utility company with regard to the proposed location of AT&T poles #2551, #2463, and #2464. Mr. Greenlaw provided the Committee with a breakdown of operations and cost (estimate) as follows: AT&T would reset (3) poles and add (1) pole brace (in front of Premier Cleaners) for approximately \$9,800. CL&P would re-service power to businesses (including guy and brace wires) for a base cost of approximately \$13,000. Other utilities (Comcast, fibertech not contacted) would be required to re-service clients at an estimated cost of \$1,000-2,000. The resetting of pavers would add a cost of approximately \$600-700.

Total of the estimates was approximately \$35,000. This estimate could vary between \$25,000-40,000 depending on the timing of re-service efforts from CL&P. Mr. Greenlaw provided photos for the Commissioners review depicting the proposed locations of the poles (mark-out provided by CL&P and AT&T representatives). It was noted that corrective work would be required to the service at Premier Cleaners due to a wire and streetlight conflict. After a general discussion, the Committee decided to pursue this relocation proposal pending additional data, i.e. total project cost and contingency.

Mr. Greenlaw offered a project update: with the status now at "substantial completion" he indicated there would be a "walk-through" conducted on Friday, May 18th, with MMI, Town Manager, Town Planner and Nunes Co. The intent of the walk-through was to identify items for a "punch list" that are missing, incomplete or require corrective measures.

Other items brought to the attention of the Committee were, but not limited to:

- **Parking Signs** – Were installed (per Commission recommendation) on the new street lights with green powder coat hardware by D.P.W staff (Mr. William Califano). Mr. Greenlaw noted the benefits of the sign modification (both aesthetics and functionality) is due to the collaborative thoughts of the Committee and D.P.W staff (traffic division).
- **Yield Signs** – At the request of the Police Chief, the yield signs were re-installed (with an additional sign). All signs were placed in the center of the road within 25-50 feet of a crosswalk.
- **CL&P Lights** – The standard (CL&P) street lights were removed. Now there exists a better balance of lighting throughout the project.
- **Street Light Numbering** – Mr. Greenlaw indicated that the first 3 or 4 street light poles (area in front of Premier Cleaners) now display numbers. The numbers (as part of a mock-up) would be attached to the outlet boxes on the upper portion of pole on the drive side.

There was a general discussion as it pertains to the total project cost and contingency. Mr. Greenlaw reiterated the project estimate and bid cost while providing the added cost of inspection due to an extended project timeline (total approximately \$133,000), while the Committee gestured that this cost should be the responsibility of the contractor. They conceded that the contract items of liquidated damages be pursued through the Town Manager's Office. Mr. Greenlaw offered that a more comprehensive total project cost could be derived now that we've achieved "substantial completion" of the project.

IV. Public Participation

None

V. Remarks from Committee Members

- Chairman McBride commented that he believed the intent as it pertains to "traffic calming" was a success while achieving a beautiful street for the businesses.
- Commissioner Clark commented that the lights were ample while providing for a safe environment.

VI. Adjournment

Mr. Marocchini made a motion to adjourn. Seconded by Mr. Castelle.

Submitted,

Christopher Greenlaw, P.E.
Town Engineer

Cc: Craig Minor, Town Planner

File: Town Clerk

Post: Town Website