

## **Downtown Revitalization Committee**

### **Special Meeting Minutes**

Monday, December 05, 2011

5:30 p.m.

Newington Town Hall, Conference Room 1

I. **Roll Call:** Chairman McBride, Mr. Castelle, Mrs. Cohen, Mr. Marocchini, and Mr. Shields.

**Others Present:** Town Engineer, Christopher Greenlaw

### II. **Public Participation**

None

### III. **Market Square Streetscape Project Status**

Town Engineer Greenlaw began the project update by noting the original project completion date had expired November 28<sup>th</sup>, 2011. This point was conveyed to the contractor (owner Armand Nunes) in a field meeting November 29<sup>th</sup> by means of a hand written letter. The Manager reiterated the contents of the letter (project timeline, completion date, obvious lack of "substantial completion" and potential liquidated damages). The contractor acknowledged, discussed certain delays (weather, etc.) but conceded to press on with multiple crews at the manager's direction.

Mr. Greenlaw stated the south side was substantially complete minus the bump-outs, lights and polymeric sand for pavers. Mr. Shields asked if the blankets were for the concrete in the bump-outs, Greenlaw confirmed, yes.

Mr. Greenlaw passed around photos(taken 12-05-2011), to indicate current progress associated with the north side. The photos indicate pavers installed from #28 Market Square east to #84(Steve's Place). Excavation and paver preparation extended east to bldg. #170. Mr. Shields inquired as to the amassed grey conduit and vertical black pipe within this excavated area. Mr. Greenlaw continued to explain the grey conduit would emanate from a future electrical cabinet to facilitate an upgraded service of 200 amps, per committee request. The black pipes are part of a new area drain system to remove water from the large section of concrete walks. Mr. Shields commented the contractor should button-up this area prior to moving farther east. Chairman McBride agreed and added that the intent for substantial completion was all work except the x-walks, pavers & granite @ #120 inclusive of the traffic loops.

Mr. Shields solicited the committee to consider possibly moving the "municipal parking sign" (located at Constitution Lane) to better facilitate pedestrian traffic, A.D.A. requirements (wheel chairs), etc. Mr. Marocchini agreed, and after a discussion the consensus was to continue the meeting until the next day, Tuesday Dec. 6<sup>th</sup>. Mrs. Cohen noted the committee could formally recess and re-continue the "open meeting" in the field. Chairman McBride requested the field meeting only pertain to the sign issue and that Mr. Greenlaw investigate the easements associated with the street line, sign location, etc.

Mr. Greenlaw informed the committee that dark brown mulch was being placed and the committee agreed to continue with the existing color throughout the project.

### IV. **Public Participation**

Mr. Simonz requested consideration be given to his patrons with regard to accessibility while the area is excavated prior to paver installation. Mr. Cazoin(via McBride) mentioned his displeasure with paving operations during the lunch time hours, although overall "great job and please consider businesses" Mr. Simonz added that Nunes accommodated his service deliveries, good communication effort.

Chairman called a recess at approximately 6:15 p.m. to reconvene Tuesday, December 6th in the field @ the location of the existing municipal parking sign.

**V. Market Square Streetscape Project Status (Continued)**

Chairman McBride called the continuation of meeting @ approximately 2:30 p.m., December 6<sup>th</sup>, 2011. Mr. Greenlaw informed the committee of a 5' easement in favor of the Town of Newington(info. per Planner) that existed on the east side of Constitution Lane (Access road to municipal parking lot). The committee (after review and discussion) agreed to request the contractor to move the sign approximately 1 foot east to better facilitate pedestrian traffic.

**VI. Adjournment**

Mr. McBride announced that the next regular scheduled meeting will be December 19<sup>th</sup>, 2011 at 5:30 p.m. There being no further business the meeting adjourned at 2:50 p.m.

Submitted,

Christopher Greenlaw  
Town Engineer

Town Clerk  
Town Website