



John Salomone
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Town Planner

Edmund J. Meehan
Town Planner

NEWINGTON TOWN PLAN AND ZONING COMMISSION

NOTICE TO ALL APPLICANTS

PUBLIC HEARING REQUIREMENTS

As part of your fee for all Petitions which require a Public Hearing, the Town Planner's office will furnish, the mailing addresses of all abutting property owners to include those property owners across the street. If a condominium complex is an abutter or across the street, the Town Planner's office will furnish names and addresses of all officers of the condominium association. The Town Planner's office will place the required legal notices in the newspaper and mail notices to the abutting property owners.

SIGN ON SUBJECT PROPERTY

The **applicant** shall place on the property subject to the public hearing a sign provided by the Town of Newington providing notice of the scheduled hearing. This sign shall be placed in a location that is easily visible to the public at least ten (10) calendar days prior to such hearing. The applicant shall post a \$20 security deposit (cash or check) for the sign with the submission of the Petition. Upon return of the sign in good condition the deposit shall be returned. **An applicant not returning the sign within five (5) days of the close of the public hearing shall forfeit the security deposit.**

NOTIFICATION REQUIRED BY LOCAL ORDINANCE, SECTION 6-50 TO 6-57

Any business which brings into Town, stores, manufactures as a product or by-product, merchandises, uses, or generates as a waste, any hazardous material (solid, liquid or gas) shall make written notice to the Town Manager, on a form approved by the Town Manager, as to the presence or absence of any reportable quantities of said hazardous materials on the premises, and submit a written assurance of compliance with all applicable federal, state and municipal storage, handling, emission and disposal requirements.

Applicants can obtain necessary forms from the Newington Health Department (Town Hall). No Town Plan and Zoning Application will be considered complete unless a completed form is returned to the Health Department.

NOTICE

PLANNING AND ZONING FEE SCHEDULE

(Effective July 1, 2007)

Pursuant to Article IX. Schedule of Fees and Charges, Newington Code of Ordinance the Fee Schedule for Town Plan and Zoning Applications and documents will be as follows:

- A. An application processing fee of \$50/lot (\$250.00 minimum) for subdivision and open space subdivision.
- B. An application processing fee of \$450 for Change of Zone or Zoning Amendment.
- C. An application processing fee of \$200 for Site Plan Submission in the B, B-TC, B-BT, I, PD, CD and PL Zones.
- D. An application processing fee of \$350 plus \$15 per dwelling unit for R-D Zone and Special Exceptions in the R-7 and R-12 Zone, Section 3.7.
- E. An application processing fee of \$150 for all Special Exceptions or Permits, excepting the following fees for:
 - 1. Multi-family use in B-TC or PD, Zone \$200 plus \$15 per dwelling unit.
 - 2. Hospitals, etal: \$200 plus \$15 per bed.
 - 3. Special Flood Hazard Permit: \$150.
- F. An Application processing fee of \$125 for Modification of Site Development Plans.
- G. A fee of \$ 15.00 for a Zoning Permit.
- H. A fee of \$35 for a Certificate of Zoning Compliance for commercial buildings, condominiums and apartment complexes.
- I. Other fees are:
 - 1. Zoning Regulations \$15
 - 2. Subdivision Regulations \$10
 - 3. Zoning Map/Large GIS black/white 10.00 per copy or download free / GIS color 15.00 per copy or download free

Effective Date: 7/1/07

As required by PA #03-06,
\$30 of this application fee
shall be paid to the CT
Dept. of Environmental
Protection

**TOWN OF NEWINGTON
TOWN PLANNING AND ZONING COMMISSION
APPLICATION FORM**

PLANNING AND ZONING COMMISSION ACTION

APPLICATION #:
SUBMITTED DATE:
RECEIVED DATE:
REJECTED DATE:
PUBLIC HEARING DATE:
SITE PLAN REVIEW DATE:
EXTENSION DATE:
COMMISSION ACTION DATE:
PUBLIC NOTICE DATE:
FIRST 65 DAYS:
SECOND 65 DAYS:

THIS APPLICATION (3-originals and 7-set of plans) SHALL BE SUBMITTED TO THE PLANNING AND ZONING COMMISSION OFFICE TWO (2) WEEKS PRIOR TO A REGULARLY SCHEDULED MEETING. THE APPLICATION SHALL BE RECEIVED BY THE PLANNING AND ZONING COMMISSION AT THE NEXT REGULARLY SCHEDULED MEETING, THE 2ND AND 4TH WEDNESDAY OF THE MONTH (EXCEPT HOLIDAY PERIODS).

APPLICANT: _____

ADDRESS: _____ TELEPHONE: _____

OWNER OF RECORD ON NEWINGTON LAND RECORDS: _____

COMPLETE DESCRIPTION OF LOCATION OF PROPERTY: _____

_____ ZONE: _____

NAME, ADDRESS & TELEPHONE OF PERSON TO WHOM CORRESPONDENCE AND INQUIRIES SHOULD BE DIRECTED: _____
TELEPHONE: _____

THIS APPLICATION IS FOR: (CHECK ONE OF THE FOLLOWING)

- Zone Change to _____ Zone. (Public Hearing)
- Amendment to the Zoning Regulations. (Public Hearing)
- Filing for Subdivision
- Filing for Resubdivision. (Public Hearing)
- Special Exception as required by Section _____ of the Zoning Regulations. (Public Hearing)
- Site Development Plan Section _____
- Special Permit as required by Section _____ of the Zoning Regulations. (Public Hearing)
- Other (Describe in Detail) _____

SIGNATURE (S)

THIS APPLICATION MUST BE SIGNED BY THE APPLICANT AND THE OWNER OF THE PROPERTY AND SUBMITTED ALONG WITH SEVEN SETS OF PLANS AND THE REQUIRED FEE.			
APPLICANT	DATE	OWNER	DATE

NOTE:
PROPERTIES LOCATED WITHIN THE NEWINGTON INDUSTRIAL PARKS (BUDNEY ROAD, PROGRESS CIRCLE, ROCKWELL ROAD, HOLLAND DRIVE AND PANE ROAD) ARE SUBJECT TO THE REGULATIONS, COVENANTS AND RESTRICTIONS OF THE NEWINGTON ECONOMIC DEVELOPMENT COMMISSION. APPLICANTS PROPOSING TO BUILD, MODIFY EXISTING SITE PLANS, CHANGE OR ADD TO BUILDING ELEVATIONS OR PLACE SIGNAGE ON THE PROPERTY ARE RESPONSIBLE FOR SECURING THE NECESSARY APPROVALS FROM THE DEVELOPMENT COMMISSION PRIOR TO INITIATING THE WORK.

As required by PA #03-06,
\$30 of this application fee
shall be paid to the CT
Dept. of Environmental
Protection

**TOWN OF NEWINGTON
TOWN PLANNING AND ZONING COMMISSION
APPLICATION FORM**

PLANNING AND ZONING COMMISSION ACTION

APPLICATION #:
SUBMITTED DATE:
RECEIVED DATE:
REJECTED DATE:
PUBLIC HEARING DATE:
SITE PLAN REVIEW DATE:
EXTENSION DATE:
COMMISSION ACTION DATE:
PUBLIC NOTICE DATE:
FIRST 65 DAYS:
SECOND 65 DAYS:

THIS APPLICATION (3-originals and 7-set of plans) SHALL BE SUBMITTED TO THE PLANNING AND ZONING COMMISSION OFFICE TWO (2) WEEKS PRIOR TO A REGULARLY SCHEDULED MEETING. THE APPLICATION SHALL BE RECEIVED BY THE PLANNING AND ZONING COMMISSION AT THE NEXT REGULARLY SCHEDULED MEETING THE 2ND AND 4TH WEDNESDAY OF THE MONTH EXCEPT HOLIDAY PERIODS).

APPLICANT: _____

ADDRESS: _____ TELEPHONE: _____

OWNER OF RECORD ON NEWINGTON LAND RECORDS: _____

COMPLETE DESCRIPTION OF LOCATION OF PROPERTY: _____

_____ ZONE: _____

NAME, ADDRESS & TELEPHONE OF PERSON TO WHOM CORRESPONDENCE AND INQUIRIES SHOULD BE DIRECTED: _____ TELEPHONE: _____

THIS APPLICATION IS FOR: (CHECK ONE OF THE FOLLOWING)

- Zone Change to _____ Zone. (Public Hearing)
- Amendment to the Zoning Regulations. (Public Hearing)
- Filing for Subdivision
- Filing for Resubdivision. (Public Hearing)
- Special Exception as required by Section _____ of the Zoning Regulations. (Public Hearing)
- Site Development Plan Section _____
- Special Permit as required by Section _____ of the Zoning Regulations. (Public Hearing)
- Other (Describe in Detail) _____

SIGNATURE (S)

THIS APPLICATION MUST BE SIGNED BY THE APPLICANT AND THE OWNER OF THE PROPERTY AND SUBMITTED ALONG WITH SEVEN SETS OF PLANS AND THE REQUIRED FEE.

APPLICANT _____	DATE _____	OWNER _____	DATE _____
-----------------	------------	-------------	------------

NOTE:
PROPERTIES LOCATED WITHIN THE NEWINGTON INDUSTRIAL PARKS (BUDNEY ROAD, PROGRESS CIRCLE, ROCKWELL ROAD, HOLLAND DRIVE AND PANE ROAD) ARE SUBJECT TO THE REGULATIONS, COVENANTS AND RESTRICTIONS OF THE NEWINGTON ECONOMIC DEVELOPMENT COMMISSION. APPLICANTS PROPOSING TO BUILD, MODIFY EXISTING SITE PLANS, CHANGE OR ADD TO BUILDING ELEVATIONS OR PLACE SIGNAGE ON THE PROPERTY ARE RESPONSIBLE FOR SECURING THE NECESSARY APPROVALS FROM THE DEVELOPMENT COMMISSION PRIOR TO INITIATING THE WORK.

As required by PA #03-06,
\$30 of this application fee
shall be paid to the CT Dept.
of Environmental Protection

TOWN OF NEWINGTON
TOWN PLANNING AND ZONING COMMISSION
APPLICATION FORM

PLANNING AND ZONING COMMISSION ACTION

APPLICATION #:	<i>THIS APPLICATION (3-originals and 7-set of plans) SHALL BE SUBMITTED TO THE PLANNING AND ZONING COMMISSION OFFICE TWO (2) WEEKS PRIOR TO A REGULARLY SCHEDULED MEETING. THE APPLICATION SHALL BE RECEIVED BY THE PLANNING AND ZONING COMMISSION AT THE NEXT REGULARLY SCHEDULED MEETING THE 2ND AND 4TH WEDNESDAY OF THE MONTH EXCEPT HOLIDAY PERIODS).</i>
SUBMITTED DATE:	
RECEIVED DATE:	
REJECTED DATE:	
PUBLIC HEARING DATE:	
SITE PLAN REVIEW DATE:	
EXTENSION DATE:	
COMMISSION ACTION DATE:	
PUBLIC NOTICE DATE:	
FIRST 65 DAYS:	
SECOND 65 DAYS:	

APPLICANT: _____

ADDRESS: _____ TELEPHONE: _____

OWNER OF RECORD ON NEWINGTON LAND RECORDS: _____

COMPLETE DESCRIPTION OF LOCATION OF PROPERTY: _____

ZONE: _____

NAME, ADDRESS & TELEPHONE OF PERSON TO WHOM CORRESPONDENCE AND INQUIRIES SHOULD BE DIRECTED: _____
TELEPHONE: _____

THIS APPLICATION IS FOR: (CHECK ONE OF THE FOLLOWING)

- Zone Change to _____ Zone. (Public Hearing)
- Amendment to the Zoning Regulations. (Public Hearing)
- Filing for Subdivision
- Filing for Resubdivision. (Public Hearing)
- Special Exception as required by Section _____ of the Zoning Regulations. (Public Hearing)
- Site Development Plan Section _____
- Special Permit as required by Section _____ of the Zoning Regulations. (Public Hearing)
- Other (Describe in Detail) _____

SIGNATURE (S)

THIS APPLICATION MUST BE SIGNED BY THE APPLICANT AND THE OWNER OF THE PROPERTY AND SUBMITTED ALONG WITH SEVEN SETS OF PLANS AND THE REQUIRED FEE.			
APPLICANT	DATE	OWNER	DATE

NOTE:
PROPERTIES LOCATED WITHIN THE NEWINGTON INDUSTRIAL PARKS (BUDNEY ROAD, PROGRESS CIRCLE, ROCKWELL ROAD, HOLLAND DRIVE AND PANE ROAD) ARE SUBJECT TO THE REGULATIONS, COVENANTS AND RESTRICTIONS OF THE NEWINGTON ECONOMIC DEVELOPMENT COMMISSION. APPLICANTS PROPOSING TO BUILD, MODIFY EXISTING SITE PLANS, CHANGE OR ADD TO BUILDING ELEVATIONS OR PLACE SIGNAGE ON THE PROPERTY ARE RESPONSIBLE FOR SECURING THE NECESSARY APPROVALS FROM THE DEVELOPMENT COMMISSION PRIOR TO INITIATING THE WORK.