



TOWN OF NEWINGTON
TOWN PLAN AND ZONING COMMISSION
APPLICATION FORM

LOCATION OF PROPERTY: _____ ZONE: _____

APPLICANT: _____ TELEPHONE: _____

ADDRESS: _____ EMAIL: _____

CONTACT PERSON: _____ TELEPHONE: _____

ADDRESS: _____ EMAIL: _____

OWNER OF RECORD: _____

THIS APPLICATION IS FOR (CHECK ONE OF THE FOLLOWING):

- Zoning Map Change from the _____ Zone to the _____ Zone (Public Hearing required).
- Zoning Text Amendment to Section _____. *A copy of the proposed amendment and the reason for amendment is attached* (Public Hearing required).
- Subdivision (4 sets of plans 24" x 36", and 10 sets of plans 12" x 18").
- Resubdivision (Public Hearing required). (4 sets of plans 24" x 36", and 10 sets of plans 11" x 17").
- Special Exception per Section _____ of the Zoning Regulations. *Explanation of the proposed activity is attached* (Public Hearing required).
- Site Plan Approval or Site Plan Modification (4 sets of plans 24" x 36", and 10 sets of plans 11" x 17").
- Other (describe in detail, or attach): _____.

SIGNATURE:

<p>_____</p>			
APPLICANT	DATE	PROPERTY OWNER	DATE

INCOMPLETE APPLICATIONS WILL NOT BE PUT ON THE AGENDA. A COMPLETE APPLICATION INCLUDES, BUT IS NOT LIMITED TO: APPLICATION FORM; APPLICATION FEE; SITE PLANS (IF APPROPRIATE) SHOWING LID; WATERSHED ANALYSIS (FOR SITE PLANS); NARRATIVE DESCRIPTION (IF APPROPRIATE).

NOTE: PROPERTIES LOCATED IN THE NEWINGTON INDUSTRIAL PARKS (BUDNEY ROAD, PROGRESS CIRCLE, ROCKWELL ROAD, HOLLAND DRIVE AND PANE ROAD) ARE SUBJECT TO THE REGULATIONS, COVENANTS AND RESTRICTIONS OF THE NEWINGTON ECONOMIC DEVELOPMENT COMMISSION. APPLICANTS PROPOSING TO BUILD, MODIFY EXISTING SITE PLANS, CHANGE OR ADD TO BUILDING ELEVATIONS OR PLACE SIGNAGE ON THE PROPERTY ARE RESPONSIBLE FOR SECURING THE NECESSARY APPROVALS FROM THE ECONOMIC DEVELOPMENT COMMISSION PRIOR TO INITIATING THE WORK.



Tanya D. Lane
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Town Planner

Craig Minor, AICP
Town Planner

NEWINGTON TOWN PLAN AND ZONING COMMISSION

NOTICE TO ALL APPLICANTS

PUBLIC HEARING NOTICE REQUIREMENTS

The Town Planner's office will send written notice of the pending Public Hearing to the owners of all abutting property including the owners of property across the street. If a condominium complex is an abutter or across the street, the Town Planner's office will send written notice to the condominium management only. The Town Planner's office will place the required legal notices in the newspaper and mail notices to the abutting property owners.

SIGN ON SUBJECT PROPERTY

The **applicant** shall place on the property subject to the public hearing a sign provided by the Town of Newington providing notice of the scheduled hearing. This sign shall be placed in a location that is easily visible to the public at least ten (10) calendar days prior to such hearing. The applicant shall post a \$40 security deposit (cash or check) for the sign with the submission of the Petition. Upon return of the sign in good condition the deposit shall be returned. **An applicant not returning the sign within five (5) days of the close of the public hearing shall forfeit the security deposit.**

NOTIFICATION REQUIRED BY LOCAL ORDINANCE, SECTION 6-50 TO 6-57

Any business which brings into Town, stores, manufactures as a product or by-product, merchandises, uses, or generates as a waste, any hazardous material (solid, liquid or gas) shall make written notice to the Town Manager, on a form approved by the Town Manager, as to the presence or absence of any reportable quantities of said hazardous materials on the premises, and submit a written assurance of compliance with all applicable federal, state and municipal storage, handling, emission and disposal requirements.

Applicants can obtain necessary forms from the Fire Marshal's office. No Town Plan and Zoning Application will be considered complete unless a completed form is returned to the Fire Marshal's office.

PLANNING AND ZONING FEE SCHEDULE
(Effective August 1, 2016)

Pursuant to Chapter 225-1 Fees and Charges, Newington Code of Ordinance the Fee Schedule for Town Plan and Zoning Applications and documents will be as follows:

- A. An application processing fee of \$110 per lot (\$330 minimum) for subdivisions and open space subdivisions.
- B. An application processing fee of \$550 for Change of Zone Map or Zoning Regulations Amendment.
- C. An application processing fee of \$275 for Site Plan Submission in the B, B-TC, B-BT, I, PD, CD and PL Zones.
- D. An application processing fee of \$500 plus \$30 per dwelling unit for R-D Zone and Special Exceptions in the R-7 and R-12 Zone, Section 3.7.
- E. An application processing fee of \$220 for Special Exceptions or Permits, excepting the following fees for:
 - 1. Multi-family use in B-TC or PD, Zone \$275 plus \$30 per dwelling unit.
 - 2. Hospitals, et al: \$220 plus \$30 per bed.
 - 3. Special Flood Hazard Permit: \$165.
 - 4. Special Exception for Signs, Section 6.2.4: \$110.
- F. An Application processing fee of \$200 for Modification of Site Development Plans.
- G. A fee of \$ 15 for a Zoning Permit.
- H. A fee of \$75 for a Certificate of Zoning Compliance for commercial buildings, condominiums and apartment complexes.
- I. Other fees are:
 - 1. Zoning Regulations: \$30
 - 2. Subdivision Regulations: \$15

Note: The above Land Use Fees include the \$60 DEP charge per PA 09-03.

Effective Date: August 1, 2016



TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Town Planner

Tanya D. Lane
Town Manager

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DATE: _____	PETITION NUMBER: _____
Petition Address: _____	

- I have received a **Public Hearing Notice Sign** and submitted the **\$40 sign fee**.
- The sign will be posted in public view for the required **10 days prior** to my hearing date.
- I agree to return the sign within **five (5) days** after the public hearing.

Print Applicant Name

Telephone No.

* **Refundable Sign Fee: \$ 40.00**

**** Deposit shall be forfeited if Public Hearing sign is not returned to the Town Planner's office.***

Check# _____ **or** **Cash**

Sign Returned on ____ / ____ / ____

Applicant Signature