

TOWN OF NEWINGTON

SCHOOL CODE COMPLIANCE PROJECT BUILDING COMMITTEE

SPECIAL MEETING MINUTES

March 12, 2012

TOWN HALL CONFERENCE ROOM ONE

- I. Call to Order –Chairperson Nagel called the meeting to order at 5:11 PM.
- II. Roll Call – Members present: Dave Nagel, Chairperson; Myra Cohen, Nancy Petronio, Marc Finkelstein (arrived at 5:23 PM) and Maureen Klett (arrived at 5:26 PM). Others present: Mark Welch, Oak Park Architects; Mark Roming, M.R. Roming Associates; Lou Jachimowicz, Chief Financial and Operations Officer; and Jeff Baron, Director of Administrative Services.
- III. Public Participation – None
- IV. Approval of prior meeting minutes – Mrs. Cohen moved that the minutes of the Committee’s January 12, 2012 meeting be approved as written. Second by Mrs. Petronio. The motion passed unanimously by a vote of 3 YES to 0 NO.
- V. Site work project status – A meeting was held with the site contractor, Connecticut Carpentry. The Town needed the contractor to get the playing fields that were left disturbed in the fall to be made safe for use by the start of the spring sports season. The contractor needed to be off site to complete a project in another Town from late March until at least Memorial Day. The Town did not want the contractor to be working on the fields while they were in use by the spring sports and agreed to this request. The contractor has been on site each day last week and again today. The stone at most of the softball field areas, the field hockey field, and the soccer fields has been covered with stone screenings to make them safe to walk on. The walk at the JV football field will also be covered. The contractor has kept to their schedule so far. Mr. Roming informed the Committee that the change order requests received from the contractor are still not correct and will be rejected. Change orders must be approved by the State within six months of being signed.

- VI. Change order approval – A change order request from the interior contractor, Millennium Builders, was presented. It was for \$936.92 to install a magnetic locking door in the cafeteria. Mr. Finkelstein made a motion that the Committee approve the Change Order request from Millennium Builders for the amount of \$936.92 for the cafeteria doors. Second by Mrs. Petronio. The motion was approved unanimously by a vote of 5 YES to 0 NO.
- VII. Consider and take action on plans and specifications for the next phase of the project – The auditorium and the exterior door work were pulled out of last year’s project because of the State’s new PCB testing requirements, which identified their presence. Proper testing has been done and their remediation is included in the specifications. The majority of the work is in the band and chorus area. The band risers will be removed and a new slab poured. A door and ramp need to be added to the chorus room to accommodate a second means of egress. Asbestos needs to be removed from this area this summer. This space will be reconfigured the following summer. It may be possible to leave the risers in the choral area if floor space is increased. This will be reviewed during the Plan Completion Test (PCT) meeting with the State. The Board of Education was looking to fund a small addition to Newington High School to accommodate the reconfiguration through the Capital Improvement Plan (CIP) process, as necessary storage would be removed. That request did not make the funding list in this year’s CIP Committee deliberations. The addition would be for 1,500 to 3,000 square feet and would require a separate grant and project. If it is not in next year’s CIP (2013-14) the Committee will need to work on other areas where code improvements are needed. The Board of Education cannot reconfigure the band and choral area without adequate storage. The PCT is scheduled for March 19th. The project estimate is \$287,000. The Board of Education is expected to approve the plans and specifications on March 14th. Mrs. Cohen made a motion to approve the plans, specifications and project estimate dated March 7, 2012 for the code compliance improvements at Newington High School. Second by Mrs. Klett. The motion passed unanimously by a vote of 5 YES to 0 NO.
- VIII. Any Other Business Pertinent to the Committee – The dugouts at the baseball field have been removed as they were not code compliant. They will cost approximately \$50,000 to replace with covered structures. It is anticipated that they will be constructed during the summer. This will be done either as a change order through Millennium Builders, a separate bid, or as part of this year’s code improvements bid. The cost of replacing these dugouts is not reimbursable. Funds are available to complete this work. Mrs. Cohen made a motion that the Committee approve the baseball dugout

construction for approximately \$50,000. Second by Mr. Finkelstein. The motion passed unanimously by a vote of 5 YES to 0 NO.

The Committee was asked to delay the paving of the soccer field path. Rather than dig up Veterans Drive for the Victory Gardens project, the utilities could be run along the side of the soccer fields where the path is located. The Board of Education is looking to get improvements on Veterans Drive and/or Willard Avenue in exchange. Connecticut Carpentry is not expected to pave before June. They will be asked not to pave until the Town gives them approval to do so, once this matter is resolved.

Invoices were received from the project architect for additional services related to the baseball dugout design and the additional time required to date above and beyond their contract as the result of the site contractor's failure to complete the project in a timely manner. These will be paid by the Town.

- IX. Public Participation – None.
- X. Committee response to public participation – None.
- XI. Adjournment – the meeting adjourned at 6:06 PM.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services