

TOWN OF NEWINGTON

SCHOOL CODE COMPLIANCE PROJECT BUILDING COMMITTEE

MINUTES

January 7, 2009

TOWN HALL CONFERENCE ROOM 2

- I. Call to Order – Mr. Nagel, as the Town Council member of the majority party, called the meeting to order at 4:16 pm
- II. Roll Call – Members present: Dave Nagel, Dan Carson and Steve Woods. Others present: Ernie Perlini, Superintendent of Schools; Lou Jachimowicz, Business Administrator; and Jeff Baron, Dir. of Administrative Services.
- III. Public Participation - None
- IV. Charge of the Committee – Mr. Baron read the charge to the Committee, from Town Council Resolution 2008-35, dated March 25, 2008.
- V. Election of Officer(s) – This item was tabled, pending appointment to the Committee of an additional Town Council member.
- VI. Discuss and take action on Request for Proposals for Architectural Services – Mr. Baron distributed a draft Request for Proposals and the updated Correction Action Plan that included the compliance issues identified by the Office of Civil Rights. The history of the site audit by the Office of Civil Rights was provided by Mr. Jachimowicz. There were 29 citations, some of which were addressed by the Field House Project. The Town has affirmative responsibility to make corrective actions and is not in a position to defer action. The document presented follows the new State requirements for architect selection, which requires qualifications statements and pre-qualification prior to the submission of cost proposals. Mr. Baron will issue the RFP document, review the qualifications statements, determine which respondents are qualified, and solicit cost proposals from those firms. The entire package from each qualified firm will then be presented to the Committee for evaluation.

- VII. Any Other Business Pertinent to the Committee – 4:00 pm meeting times are preferable for the Committee. The next meeting will be held after cost proposals have been received.
- VIII. Public Participation – None.
- IX. Committee response to public participation – None.
- X. Adjournment – the meeting adjourned at 4:45 pm.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services