

**WEST MEADOW CEMETERY EXPANSION
PROJECT BUILDING COMMITTEE**

COLUMBARIUM REQUIREMENTS SUBCOMMITTEE

SPECIAL MEETING MINUTES

August 3, 2009

Town Hall Conference Room One

- I. Call to order – The meeting began at 4:15 PM.
- II. Roll call – Present: Don Woods, Diana Kurz, Dennis Bonitsky and Jeff Baron
- III. Public participation - None
- IV. Consider columbarium rules and requirements – No action taken.
- V. Consider other cemetery ordinance changes – No action taken.
- VI. Consider changes to fees and charges – Dennis presented a grave count; it is for the addition only and the \$284.66 overall cost per unit is the addition project cost divided by the total count. Diana presented fees charged by four other cemeteries in the area, along with the columbarium inscription pricing charged by Mt. St. Benedict Cemetery. The Town averages 60-70 sales per year and roughly 100 burials per year. The subcommittee reviewed Dennis’ last cemetery rate change proposal from January 2008, which became effective on September 8, 2008. The current list of prices is what the subcommittee used as the format for proposed fee changes. The subcommittee recommends an automatic annual increase tied in to a cost of living factor. The Town should expect that the number of ashes interments will increase, as cremation is becoming more popular.

It is important to note that “Grave space for upright marker” is for two people, with the monument foundation (that you would pay extra for at other cemeteries) already included.

<u>Category</u>	<u>Existing</u>	<u>Proposed</u>
Grave space for flush marker	\$ 800	\$1,000
Grave space for upright marker	\$1,100	\$1,600
Infant grave	\$ 75	\$ 150
Ashes space	\$ 550	\$ 550

<u>Category</u>	<u>Existing</u>	<u>Proposed</u>
INTERMENT (Grave Opening)		
Weekday	\$ 850	\$1,000
Saturday	\$1,000	\$1,500
Holidays/Sundays	\$1,200	\$2,000
Note: Weekdays are labor costs, Saturdays are time and a half, Holidays and Sundays are at double time.		

Infant -Weekday	\$ 150	\$ 150
Saturday	\$ 200	\$ 225
Holidays/Sundays	\$ 300	\$ 300

Ashes –Weekday	\$ 200	\$ 400
Saturday	\$ 250	\$ 600
Holidays/Sundays	\$ 350	\$ 800

Note: Diana will check to see what other cemeteries are charging.

DISINTERMENT	\$ 800	TBD
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Notes: No dollar amount agreed upon. Three employees for eight hours each, plus equipment. Cost needs to increase. Diana to check to see what other cemeteries are charging. The Town should have a disclaimer/hold harmless statement that should be signed to protect its interests.

VETERANS – flush marker only	None	\$ 800
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Note: Double depth grave, 20% less than non-Veterans.

COLUMBARIA – niches for ashes	None	TBD
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Notes: There will be opening of niches and costs. The Town should charge one fee that will include all the lettering/engraving. There will also be removal of ashes. Diana will find out what others are charging. The percentage discount for veterans will be the same. Pricing to vary by height – lowest row least cost, top row highest cost.

- VII. Take action on recommendations to the Committee as a whole – No action taken.
- VIII. Any other business pertinent to the committee – The next meeting will be held on Wednesday, August 12, 2009, at 3:00 PM.
- IX. Public participation – None.
- X. Response to public participation – None.

XI. Adjournment – the meeting ended at 5:35 PM.

Respectfully submitted,

Jeff Baron

Jeff Baron
Director of Administrative Services